

## MEMORANDUM

**TO:** The Education Professional Standards Board  
**COPY:** EPSB Education Partners  
EPSB Staff  
**FROM:** Phillip S. Rogers, Executive Director  
**DATE:** March 30, 2012  
**SUBJECT:** April 2012 EPSB Update Memo

### Mission Statement

*The Education Professional Standards Board, in full collaboration and cooperation with its education partners, promotes high levels of student achievement by establishing and enforcing rigorous professional standards for preparation, certification, and responsible and ethical behavior of all professional educators in Kentucky.*

### NOTE: EPSB Regular May Meeting Date Changed

The regular meeting date of the EPSB for May has been changed from Monday, May 14 to Tuesday, May 22. The change was required to accommodate district testing dates.

### EPSB schedules training sessions for on-line TC-4 certification

As has been announced in previous update memos, the EPSB will be moving ALL districts in the state to an online process to certify Emergency Certified Substitute (ECS) teachers. These are currently certified at the district level using the TC-4 form, but the form and process will move to an online application for the 2012-13 school year.

Within the past few days, the EPSB Division of Certification e-mailed information to all members on its human resources contact list regarding the face-to-face or virtual training sessions for each district in the state. These trainings are scheduled to last approximately two hours, and district personnel do not have to leave their buildings to participate in the trainings, which are scheduled for dates from April 20 through May 16.

All individuals applying with the district must also apply on-line with EPSB for a one-year ECS certificate. The new process causes each application to run through the EPSB database to detect any individuals who may have had an issue with a prior teaching certificate issued outside of Kentucky. We hope this process will also be an aid to local districts since EPSB will be issuing the ECS certificates.

The EPSB Division of Certification worked with HR directors in November 2011 to compile a mailing list of contact persons in each district who work with ECS teacher employment. This listing was used to send information regarding the trainings. Your cooperation with this endeavor is very important, as it will be a requirement that every school district using emergency substitute teachers convert all TC-4 applicants to an on-line certification process for the 2012-13 school year.

### EPSB Staff Invited to Join National Group on Educator Ethics

EPSB General Counsel Alicia Sneed and I have been invited to join a national group convened by the Educational Testing Service to explore educator ethics. On April 9<sup>th</sup> we will join other stakeholders and experts for two days of discussion on what constitutes educator ethics and how educator ethics might be measured. I have been asked to serve on a panel to discuss challenges in developing common language and understandings related to educator ethics.

### **Temporary Suspension of Enrollments in the Teachers' National Board Incentive Trust Fund**

In response to the need to reduce its budget, the EPSB approved the temporary suspension of all enrollments into the Teachers' National Board Certification Incentive Trust Fund. Also, contracts for mentoring services through the Candidate Support Providers will not be issued at this time. Teachers who enrolled in the 2011-2012 cycle and made application to the Incentive Trust Fund will receive the 75% out-of-pocket reimbursement upon successful completion of NB certification in the fall of 2012.

### **New Math and Mandarin Praxis II Assessments**

The Educational Testing Service (ETS) will facilitate two multi-state standard setting studies in April. Kentucky will have representation on both study panels. The first test is the Mathematics: Content and Applications test (5062), a combination of multiple-choice and constructed-response items which could replace the current Mathematics: Proofs, Models, and Problems (0063) and the Mathematics: Content Knowledge (0061).

The second test is a new Praxis Chinese (Mandarin): World Language (5665) that will have its first administration in July 2012. This test includes multiple-choice and constructed-response questions measuring a candidate's abilities in reading, writing, speaking, and listening. Since this is a newly developed test, a state-specific review will be held at a later date to determine if this test meets Kentucky's needs.

### **New Admission and Clinical Experiences Requirements for Teacher Prep**

Dr. Kim Walters-Parker, Director of the Educator Preparation Division, is meeting with various groups to review recent changes to [16 KAR 5:020](#), the regulation governing admission to teacher education programs, and [16 KAR 5:040](#), which governs admission to student teaching. For example, Dr. Walters-Parker met with the Gifted and Talented Advisory Committee to discuss the implications for preparing all teachers to address gifted and talented students' needs. She has also met with Georgetown College and Midway College faculty to review the revised requirements and discuss ways educator preparation programs can plan for their implementation. Groups interested in discussing how the changes may affect a particular program or institution are welcome to contact Dr. Walters-Parker at [kim.walters-parker@ky.gov](mailto:kim.walters-parker@ky.gov) to schedule a meeting.

### **TC-HQ and Adding Certification**

As the time has arrived to examine staffing needs in light of shrinking budgets, districts are reminded of the TC-HQ route to adding a core subject area certification for teachers with an existing full professional certificate. This method is designed especially for secondary teachers who may be able to add a new core area to their certificates if they successfully complete the appropriate Praxis II test and at least 15 hours of approved course work in the new content area. Superintendent approval is necessary for teachers to add a new area, as this is a collaborative

process which was designed to help districts in staffing. Although the TC-HQ is not for everyone, it can be a valuable tool to make a staff more flexible to meet changing needs.

Complete information may be found at: <http://www.epsb.ky.gov/certification/tchq.asp>, and the application forms are available to superintendents and human resources managers via the EPSB website.

### **Change in Payments to Cooperating Teachers**

Beginning in the fall of 2012, the EPSB will provide stipends only for those cooperating teachers whose student teachers are enrolled in Kentucky educator preparation programs. Cooperating teachers whose student teachers are from out-of-state institutions will not be eligible for EPSB stipends. Questions about this policy change may be directed to Sandra Stanley at [sandra.stanley@ky.gov](mailto:sandra.stanley@ky.gov) or Kim Walters-Parker at [kim.walters-parker@ky.gov](mailto:kim.walters-parker@ky.gov).

NOTE: This policy change does not affect KTIP mentor teachers.

### **National Board for Professional Teaching Standards**

National Board (NB) has allocated \$202,860 in federal subsidies for Kentucky teachers seeking NB certification in the 2012-2013 cycle. Those candidates who pay the initial \$500 enrollment fee will be eligible to receive a \$1,250 subsidy, which covers one-half the \$2,500 certification fee. Since the funds are limited, the subsidies will be disbursed on a first-come, first-served basis. Should you have questions regarding the federal subsidies for NB, please contact Teresa Moore at [teresam.moore@ky.gov](mailto:teresam.moore@ky.gov) or visit the NB website at [www.nbpts.org](http://www.nbpts.org) for registration and fee information.

### **New Teacher Survey**

New student teachers, cooperating teachers, and principals will be contacted to participate in the spring 2012 New Teacher Survey (NTS). In mid-March, participants will be sent information regarding the timelines. The survey opens on April 2<sup>nd</sup> and will close on May 15<sup>th</sup>. Interns and resource teachers will not be included in this administration since there are no spring internships. If you have any questions regarding the survey, please contact [Ashley.Wink@ky.gov](mailto:Ashley.Wink@ky.gov).

### **KACTE Fall Conference**

The Kentucky Association of Colleges for Teacher Education (KACTE) will hold its fall conference at Kentucky State University on April 26 and 27. The conference offers an opportunity for educator preparation faculty to network, learn about current challenges and strategies for addressing them, and share their own experiences with professional colleagues. Dr. Walters-Parker plans to partner with Dr. Linda Young of Lindsey Wilson College to deliver a session demonstrating implementation of Common Core standards for English/Language Arts across content areas.

### **HQ Teacher Report Now Due**

Districts should have signed off on their Highly Qualified Teacher reports by Friday, March 30. Superintendents and/or HR Directors should check with your principals to ensure that all HQT reports have been submitted to the EPSB website application and that HQ documentation is kept on file at each school for all permanent core area teachers in their buildings. Please remember that the information collected in March will be used by the Kentucky Department of Education to determine federal funding and School Report Card data throughout the 2012-13 school year.

Further information on HQT and determining HQ status may be found on the EPSB website at: <http://www.epsb.ky.gov/nclb.asp>.

### **Retirement**

It is with no small measure of ambivalence that I announce the retirement of Ms. Teresa Moore. Teresa has served the Commonwealth for over 27 years with 20 of those years in service to the EPSB and the Kentucky Department of Education. I know her not only as a dedicated employee who provided excellent customer service, but also as a delightful person who made working at the EPSB a joy...she will be missed. Please join me in wishing Teresa all the best! You can send her a congratulatory email at [TeresaM.moore@ky.gov](mailto:TeresaM.moore@ky.gov).

### **EPSB Data Dashboard**

Here is the link to the [Education Professional Standards Board Dashboard](#).

If you have any questions or suggestions, please email Scott at [ScottA.Smith@ky.gov](mailto:ScottA.Smith@ky.gov).

### **FYI: Meetings, Conferences, Etc.**

April 4 – Regular meeting of Kentucky Board of Education  
April 9/11 – ETS Educators Ethics Conference  
April 10 – Southeast/ South West Educational Cooperative meeting  
April 11 – Northern Kentucky Cooperative for Educational Services meeting  
April 18 – Kentucky Educational Development Corporation meeting  
April 25 – Kentucky Valley Educational Cooperative meeting  
April 25 – Ohio Valley Educational Cooperative meeting  
April 26-27 Western Kentucky Educational Cooperative retreat