



Education Professional Standards Board

April 2018 Update Memo

EPSB Mission

The Education Professional Standards Board, in full collaboration and cooperation with its education partners, promotes high levels of student achievement by establishing and enforcing rigorous professional standards for preparation, certification, and responsible and ethical behavior of all professional educators in Kentucky.

The EPSB Goals, Strategies, Policies, Procedures, Strategic Plan and Annual Report may be found at <http://epsb.ky.gov> under Board Information.

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April Board Meeting Start Time

The meeting of the Board scheduled for April 9, 2018, will start at 9:00 AM (EDT). This is a change from the originally published meeting time and is considered a special called meeting.

Spring LEAD Report 2017-2018

Districts should have signed-off and finalized their spring LEAD reports by Tuesday, March 13, 2018. Thank you to all district LEAD Coordinators for your hard work.



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NASDTEC Educator Identification Clearinghouse

For over 25 years, the *National Association of State Directors of Teacher Education and Certification* (NASDTEC) has helped keep students safe by maintaining the *NASDTEC Educator Identification Clearinghouse* (Clearinghouse).

The Clearinghouse is used by the educator certification/licensure agencies in all 50 states, the District of Columbia, Department of Defense schools, and U.S. Territories (except Puerto Rico) to screen out-of-state licensure applicants to identify those who have had an adverse action taken against their certificates.

NASDTEC is pleased to announce that the Clearinghouse is now available to local school districts (public and private).

Why is the Clearinghouse important? Since most adverse actions taken against an educator's certificate are not prosecuted as criminal offenses, the educator's misconduct may not show up in a traditional criminal background check. By including the Clearinghouse in its screening of certified and non-certified applicants, a school district can make fully informed hiring decisions.

[Click](#) here to find out more information about the *LEA Clearinghouse*. Submit the online form and a representative will be glad to provide additional information and answer your questions.

The Proposed Budget and the Kentucky Teacher Internship Program

At the time of this Update Memo, the state budget does not include funding for the Kentucky Teacher Internship Program (KTIP), nor the Kentucky Principal Internship Program (KPIP). Staff is reviewing possible scenarios if the Board moves forward with suspending both programs due to lack of funding. This will be discussed at the April 9, 2018, meeting of the Board and direction given for the coming biennium.

Contacting the Division of Educator Ethics

The Division of Educator Ethics now has a division wide email address that can be used for inquiries. Any trainings that have been completed at the request of the Board can also be sent to the new email address. EPSBEducatorEthics@ky.gov.

Title II: The Institutional and Program Report Card Reporting

Each educator preparation provider's (EPP) Title II Institution and Program Report Card (IPRC) is due April 30, 2018. The Title II Coordinator at each EPP received a spreadsheet from EPSB staff the first week



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of March with 2016-2017 enrollee and completer information. Please refer to the following trainings and resources provided by Title II for support:

- [Quick Start Guide to the IPRC](#)
- [Training on IPRC Reporting System Features](#) (a 9-minute training video on the redesigned system)

Questions pertaining to data from the spreadsheet or the admission/exit database should be sent to Margaret Hockensmith (margaret.hockensmith@ky.gov) or Sherri Henley (sherri.henley@ky.gov).

Please contact Westat at title2@westat.com for questions concerning the IPRC template.

For any additional questions or concerns, contact Ms. Margaret Hockensmith (margaret.hockensmith@ky.gov).

Student Teachers Must Obtain a Letter from the Cabinet for Health and Family Services

Recently the EPSB has received questions regarding the requirement that student teachers obtain a letter from the Cabinet for Health and Family Services verifying that the individual has no findings of child abuse or neglect against them. Kentucky Revised Statute (KRS) 160.380(4) states “No superintendent shall employ in any position in the district any person who is a violent offender or has been convicted of a sex crime as defined by KRS 17.165 which is classified as a felony or persons with a substantiated finding of child abuse or neglect in records maintained by the Cabinet for Health and Family Services.”

Section 5(a) of the statute goes on to say, “A superintendent shall [...] require a letter, provided by the individual, from the Cabinet for Health and Family Services indicating the individual is clear to hire based on no findings of substantiated child abuse or neglect found through a background check of child abuse and neglect records maintained by the Cabinet for Health and Family services on all new certified hires in the school district and ***student teachers assigned within the district.***” These updates to KRS 160.380 become effective July 1, 2018.

Please be aware that EPSB is not involved with the letters from the Cabinet for Health and Family Services. This is being distributed for information purposes only. You may wish to consult the full text of KRS 160.380 or contact the Cabinet for Health and Family Services with any questions.

Statement of Eligibility Report

The EPSB has released a new report for superintendents and district human resource directors within the Kentucky Education Certificate Inquiry (KECI) system to assist in recruiting applicants. This new



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report lists all educators who have received a Statement of Eligibility (SOE) from the EPSB beginning July 1, 2017, and who have not been employed in the area of certification.

To access the report,

- log into the KECl system using your EPSB account;
- click on Reports; and
- click on the "Export to File" to download the information in an Excel worksheet.

The report includes the educator's name, email, city, and type of certificate issued along with the effective date.

Certification Applications (CA-TP and CA-1) and Going Online

There has been a delay in the release of the online application process. Two webcasts were offered for the new online application process for CA-TP and CA-1. If you missed either of these, the webcasts recordings can be accessed on the EPSB website at these links:

Education Preparation Providers - <http://www.epsb.ky.gov/mod/url/view.php?id=191&forceview=1>

District HR Personnel - <http://www.epsb.ky.gov/mod/url/view.php?id=192>

Online Certificate Availability

To provide easier certificate access, educators can now retrieve their certificate for applications that were approved after March 16, 2018, by logging into their EPSB account and clicking on My Application Status. For a copy of a certificate approved before March 16, 2018, a CA-2 will need to be submitted.

Model Code of Ethics for Educators Endorsement

At its February 12, 2018, meeting, the Board endorsed the [Model Code of Ethics for Educators](#) (MCEE) for use by school districts and educator preparation providers (EPP). The Board views MCEE as a complimentary document to the Professional Code of Ethics for Kentucky Certified School Personnel. Please visit our website (<http://www.epsb.ky.gov/mod/page/view.php?id=217>) in the coming weeks for MCEE resources to begin using in your districts and educator preparation programs. By the end of the Fall 2018 semester, staff will begin surveying school districts and EPPs regarding their use of the MCEE. The Board's Code of Ethics Review Committee will then meet to review feedback and determine what, if any, additional steps should be taken.



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Meetings Across the State

4/4/2018	GRREC	Board Meeting
4/9/2018	EPSB	Board Meeting
4/11/2018	KBE	Board Meeting
4/11/2018	NKCES	Board Meeting
4/12/2018	SESC	Board Meeting
4/15-17/2018	CAEP	Lindsey Wilson CAEP Site Visit
4/18/2018	CKEC	Board Meeting
4/18/2018	KEDC	Board Meeting
4/20/2018	EPSB	UPPI Meeting
4/24/2018	KDE	Guiding Coalition Meeting
4/24-25/2018	WKEC	Board Meeting
4/25/2018	KVEC	Board Meeting
4/25/2018	OVEC	Board Meeting

The next meeting of the EPSB is Monday, April 9, 2018, at 9:00 AM (Eastern Time) in Conference Room A, 100 Airport Road, 3rd Floor, Frankfort, Kentucky. This is a change from the originally published meeting time and is, therefore, considered a special called meeting.

EPSB meeting agendas may be found one week prior to the meeting on the EPSB website (<http://epsb.ky.gov>) under Board Information.