



Education Professional Standards Board

March 2018 Update Memo

EPSB Mission

The Education Professional Standards Board, in full collaboration and cooperation with its education partners, promotes high levels of student achievement by establishing and enforcing rigorous professional standards for preparation, certification, and responsible and ethical behavior of all professional educators in Kentucky.

The EPSB Goals, Strategies, Policies, Procedures, Strategic Plan and Annual Report may be found at <http://epsb.ky.gov> under Board Information.

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April Board Meeting Start Time

The meeting of the Board scheduled for April 9, 2018, will start at 9:00 AM (EDT). This is a change from the originally published meeting time and is considered a special called meeting.

The Proposed Budget and the Kentucky Teacher Internship Program

House Bill 200 includes the proposed budget that is before the legislature. This proposal removes seventy (70) state programs, including the Kentucky Teacher Internship Program (KTIP). The EPSB has prepared an [information document](#) to help everyone understand the importance of KTIP as a mentoring and support program for young teachers, as well as a cost savings for our state by reducing teacher attrition. Please feel free to share this information with your legislators.



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16 KAR 5:030 Proficiency Evaluation Clarification

The following is preliminary information while the revised 16 KAR 5:030 Proficiency Evaluation is being processed by the Legislative Research Commission (LRC). The new regulation is anticipated to go into effect late spring or summer of 2018.

In the February 2018 Update Memo it was explained that there is no intent to change Option 6: University-Based Alternative Route. KRS 161.048(1)(a) makes clear that the intent of the statute is for individuals not in the teaching profession (those who do not hold a certification) to come into the profession. However, some Education Preparation Providers (EPP) have been using it for a certified teacher to obtain an additional certification. The development of 16 KAR 5:030 allows EPPs to be compliant with state law for those educators seeking an additional certification.

Below is how 16 KAR 5:030 is designed to work.

If an EPP wants to conduct proficiency evaluations, the EPP will need to provide the Education Professional Standards Board with the following:

- Notice of its intent to conduct proficiency evaluations.
- A plan for approval that sets forth the process by which the EPP shall conduct proficiency evaluations. The evaluation must assess a candidate's attainment of the applicable educational program standards.

The EPP may only conduct proficiency evaluations for the EPP's existing programs approved by the Board.

For EPPs that have been approved to conduct Proficiency Evaluations through 16 KAR 5:030, a new route will be placed in the EPSB Program Manager that will be referred to as *Proficiency* for the programs the EPPs plan to establish as proficiency routes.

If the candidate holds a professional KY teaching certificate then the candidate does not have to meet the admission requirements in 16 KAR 5:020(1)(2)(b) and 16 KAR 5:020(1)(3)(b).

If the candidate is seeking initial certification, then the candidate must meet the admission requirements of 16 KAR 5:020 and must complete KTIP.

After completing the Proficiency Evaluation, the EPP shall prepare an Educator Learning Plan (ELP) for the candidate outlining:

- The necessary requirements to complete a program for the content area or grade range;
- The timeline for completion not to exceed two (2) years; and
- Recommend that the EPSB issue a one (1) year provisional certificate in accordance with 16 KAR 2:010, which is a Proficiency Provisional Certificate.



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The ELP is to be submitted as part of the application.

Once the candidate completes the ELP, achieves a passing score on any required assessment, and has a recommendation from the EPP, the EPSB will issue the candidate a professional certificate.

This allows the EPP to continue enrolling candidates from outside the profession into Option 6 programs. It also brings the EPP into compliance with state law by allowing those candidates with a KY certification to be enrolled in a specially designed proficiency program. In both cases, the candidate is issued a provisional certificate and allowed to enter the classroom immediately to meet the staffing needs of KY school districts.

Contacting the Division of Educator Ethics

The Division of Educator Ethics now has a division wide email address that can be used for inquiries. Any trainings that have been completed at the request of the Board can also be sent to the new email address. EPSBEducatorEthics@ky.gov.

Title II: The Institutional and Program Report Card Reporting

Institutional and Program Report Card Systems (IPRC) are due on April 30, 2018. EPSB will provide each Educator Preparation Provider (EPP) data compiled from the Admission and Exit (A&E) system and Certification records to be used in completing sections:

- I.d Enrollment;
- I.f Teachers Prepared by Subject Area; and
- I.g Program Completers.

The data will be provided the first week of March. EPPs confirmed the 2016-17 academic year A&E data in September 2017; however, any errors should be corrected at this time.

Westat's Title II Service Center has webinar trainings targeted towards EPPs. All Kentucky EPPs are encouraged to participate. As of February, 19, 2018, the webinar dates had not yet been set by Westat, but continue to look for an upcoming email announcing the dates and times.

Please contact Ms. Margaret Hockensmith (margaret.hockensmith@ky.gov) with questions or concerns.

Student Teachers must have a letter from the Cabinet for Health and Family Services

Recently the EPSB has received questions regarding the requirement that student teachers have a letter from the Cabinet for Health and Family Services verifying that the individual has no findings of child



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abuse or neglect against them. Kentucky Revised Statute (KRS) 160.380(4) states “No superintendent shall employ in any position in the district any person who is a violent offender or has been convicted of a sex crime as defined by KRS 17.165 which is classified as a felony or persons with a substantiated finding of child abuse or neglect in records maintained by the Cabinet for Health and Family Services.”

Section 5(a) of the statute goes on to say, “A superintendent shall [...] require a letter, provided by the individual, from the Cabinet for Health and Family Services indicating the individual is clear to hire based on no findings of substantiated child abuse or neglect found through a background check of child abuse and neglect records maintained by the Cabinet for Health and Family services on all new certified hires in the school district and ***student teachers assigned within the district.***” These updates to KRS 160.380 become effective July 1, 2018.

Please be aware that EPSB is not involved with the letters from the Cabinet for Health and Family Services. This is being distributed for information purposes only. You may wish to consult the full text of KRS 160.380 or contact the Cabinet for Health and Family Services with any questions.

Information from the Kentucky Center for School Safety

Due to the heightened anxiety and sadness over the tragic loss of life that has occurred on school campuses both in Marshall County, Kentucky, and Parkland, Florida, the Kentucky Center for School Safety (KCSS) provides links to resources to use as needed. These resources include guidance when talking with parents, staff and students after a traumatic event, age-appropriate talking points for parents and teachers, warning signs to look for if a child needs extra counseling or care and some resources are provided in multiple languages for parents/caregivers. This is not a complete list, just a starting point. Feel free to contact KCSS @ 1-270-877-805-4277 or visit the website www.kysafeschools.org.

Tragedy Resources

- [After the Tragedy ...In the Classroom](#)
- [School Violence Prevention: Tips for Parents & Educators](#) (NASP)
- [Tips for Talking With and Helping Children and Youth Cope After a Disaster](#) (SAMHSA)
- [Information for Parents During a Crisis](#)
- [Coping with Traumatic Events: Resources for Children, Parents, Educators, and Other Professionals](#) (resources also available in Spanish, Chinese & Japanese) (SAMHSA)
- [EMRG - Teachers Helping Children After a Critical Incident](#)
- [EMRG - Information Sheet to Share with Parents](#)



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Congratulations to the New National Board Certified Teachers

On Tuesday, February 20, 2018, teachers who earned National Board Certification in December 2017 were honored during a recognition ceremony at the Kentucky State University in Frankfort. We want to congratulate and thank these individuals for their dedication to their students and the teaching profession. There were 316 new National Board Certified Teachers (NBCT) in this year's class. Kentucky now ranks 5th in the nation for new NBCTs, 8th in the nation for total number of NBCTs with 3,601 and ranks 7th nationally by percentage. Over 70% of our new NBCTs teach in Title I schools, impacting students from low-income homes. This is a great accomplishment for each of these teachers and a tremendous asset for Kentucky.

Statement of Eligibility Report

The EPSB has released a new report for superintendents and district human resource directors within the Kentucky Education Certificate Inquiry (KECI) system to assist in recruiting applicants. This new report lists all educators who have received a Statement of Eligibility (SOE) from the EPSB beginning July 1, 2017, and who have not been employed in the area of certification.

To access the report,

- log into the KECI system using your EPSB account;
- click on Reports; and
- click on the "Export to File" to download the information in an Excel worksheet.

The report includes the educator's name, email, city, and type of certificate issued along with the effective date.

Certification Applications (CA-TP and CA-1) and Certificates Going Online

There has been a delay in the release of the online applications and certifications process. Hopefully, the issue will be resolved soon.

Two webcasts were offered for the new online application process for CA-TP and CA-1. If you missed either of these, the webcasts recordings can be accessed on the EPSB website at these links:

Education Preparation Providers - <http://www.epsb.ky.gov/mod/url/view.php?id=191&forceview=1>

District HR Personnel - <http://www.epsb.ky.gov/mod/url/view.php?id=192>

The new online process will allow certificate holders to download and print a copy of their certificate, and will also allow the applicant, education preparation provider, and district personnel with Kentucky Educator Certificate Inquiry (KECI) access to see application status online.



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Model Code of Ethics for Educators Endorsement

At its February 12, 2018, meeting, the Board endorsed the [Model Code of Ethics for Educators](#) (MCEE) for use by school districts and educator preparation providers (EPP). The Board views MCEE as a complimentary document to the Kentucky Professional Code of Ethics. The EPSB staff will be preparing resources for use by both school districts and EPPs. Please watch for that information.

Meetings Across the State

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|--------------|-------------|---------------------------------------|
| 3/1/2018 | Legislature | Senate Education Committee Meeting |
| 3/1-3/2018 | AACTE | Annual Meeting |
| 3/2/2018 | EPSB | UPPI Meeting |
| 3/6/2018 | Legislature | House Education Committee Meeting |
| 3/7/2018 | GRREC | Board Meeting |
| 3/8/2018 | Legislature | Senate Education Committee Meeting |
| 3/8/2018 | SESC | Board Meeting |
| 3/13/2018 | Legislature | House Education Committee Meeting |
| 3/13-16/2018 | CAEP | CAEP Conference |
| 3/14/2018 | NKCES | Board Meeting |
| 3/15/2018 | Legislature | Senate Education Committee Meeting |
| 3/15-16/2018 | KASA | Education Law and Financial Institute |
| 3/18-20/2018 | CAEP | NKU CAEP Visit |
| 3/20/2018 | Legislature | House Education Committee Meeting |
| 3/21/2018 | CKEC | Board Meeting |
| 3/21/2018 | KEDC | Board Meeting |
| 3/22/2018 | Legislature | Senate Education Committee Meeting |
| 3/25-27/2018 | CAEP | WKU CAEP Visit |
| 3/27/2018 | Legislature | House Education Committee Meeting |
| 3/28/2018 | KVEC | Board Meeting |
| 3/28/2018 | OVEC | Board Meeting |
| 3/28/2018 | WKEC | Board Meeting |

The next meeting of the EPSB is Monday, April 9, 2018, at 9:00 AM (Eastern Time) in Conference Room A, 100 Airport Road, 3rd Floor, Frankfort, Kentucky. This is a change from the originally published meeting time and is therefore, considered a special called meeting.

EPSB meeting agendas may be found one week prior to the meeting on the EPSB website (<http://epsb.ky.gov>) under Board Information.