

## Agenda Book

### EPSB Mission Statement

*The Education Professional Standards Board, in full collaboration and cooperation with its education partners, promotes high levels of student achievement by establishing and enforcing rigorous professional standards for preparation, certification, and responsible and ethical behavior of all professional educators in Kentucky.*

### EPSB Meeting Agenda

#### EPSB Offices

100 Airport Road, 3<sup>rd</sup> Floor, Frankfort, KY 40601

October 9, 2017

Monday, October 9, 2017

#### EPSB Waiver Committee

9:30 AM EDT      EPSB Conference Room B

#### Regular Scheduled EPSB Meeting

10:00 AM EDT      EPSB Conference Room A

Call to Order

Swearing In of New Board Members

Roll Call

Approval of October 9, 2017, EPSB Meeting Agenda

Open Speak

#### Approval of Consent Items

- A. Approval of August 21, 2017, EPSB Meeting Minutes (**Pages 1-42**)
- B. Emergency Non-Certified Personnel (Ms. Donna Brockman) (**Pages 43-46**)
- C. School Principal P-12 (Rank I Master's and Option 6 Rank I Master's), Campbellsville University (Dr. Ben Boggs) (**Pages 47-48**)
- D. Master of Arts in Art Education - Teacher Leader in Art (Rank II Master's and Rank I Master's) University of Kentucky (Dr. Boggs) (**Pages 49-50**)
- E. Kentucky Education Association/National Education Association Online Trainings (Ms. Cassie Trueblood) (**Pages 51-52**)

#### Report of the Executive Director

- A. Report from the Kentucky Department of Education
- B. Report from the Council on Postsecondary Education
- C. State Budget Update (Mr. Gregory Rush, Executive Director, Office of Budget and Administration, EDWC)
- D. Teacher Career Pathways (Ms. Kelly Stidham, KDE)

## Agenda Book

- E. Compensation for Student Teaching or Field Placement Hours Update
- F. Rank II Recommendations Update
- G. Other Updates

### **Report of the Chair**

- A. Board Retreat, December 10, 2017, 2:00PM ET
- B. Executive Director Evaluation

### **Information/Discussion Item**

- A. 16 KAR 5:040. Admission, Placement, and Supervision in Student Teaching, Amendment, Notice of Intent (Dr. Boggs) **(Pages 53-66)**

### **Action Items**

- A. 16 KAR 1:015 Standards for Certified Teacher Leader, Statement of Consideration (Ms. Cassie Trueblood) **(Pages 67-68)**
- B. 2018-2020 Biennial Budget Request (Mr. Fields) **(Pages 69-70)**
- C. Strategic Plan (Mr. Fields) **(Pages 71-72)**
- D. 2018 Legislative Agenda (Ms. Lauren Graves) **(Pages 73-76)**

### **Waivers**

- A. 16 KAR 5:040. Request to Waive Student Teacher Placement Requirements, Dr. David Whaley on behalf of Jacob Woosley, Murray State University (Dr. Boggs) **(Pages 77-80)**
- B. 16 KAR 5:040. Request to Waive Student Teacher Placement Requirements, Dr. David Whaley on behalf of Brandon Jones, Murray State University (Dr. Boggs) **(Pages 81-82)**
- C. 16 KAR 5:040. Request to Waive Student Teacher Placement Requirements, Dr. David Whaley on behalf of Blake Parker, Murray State University (Dr. Boggs) **(Pages 83-84)**
- D. 16 KAR 5:040. Request to Waive Student Teacher Placement Requirements, Dr. David Whaley on behalf of Jacob McKinney, Murray State University (Dr. Boggs) **(Pages 85-86)**
- E. 16 KAR 2:010. Request to Waive Minimum GPA Requirement, Ramez Alnashef (Ms. Donna Brockman) **(Pages 87-90)**
- F. 16 KAR 2:020. Request to Waive Credit Requirement for a One Year Provisional Certificate, KDE on behalf of James Nieters (Ms. Brockman) **(Pages 91-94)**

### **Alternative Route to Certification Applications**

- A. Ambria D. Ray- English, Grades 8-12 (Ms. Brockman) **(Pages 95-96)**
- B. Luke Darville, Music, Grades K-12 (Ms. Brockman) **(Pages 97-98)**

## **Agenda Book**

C. Shauna D. Jones- Dance, Grades K-12 (Ms. Brockman) **(Page 99)**

### **Board Comments**

#### **Closed Session Review**

*Following a motion in open session pursuant to KRS 61.810 (1) (c) and (1)(j), it is anticipated that the Board will move into closed session to conduct a character and fitness review and to review potential actions relating to complaints and reports. The board will also review pending litigation.*

#### **Case Decisions**

*Following the closed session review, the board shall move into open session. All decisions will be made in open session.*

#### **Adjournment**

**Next Regular Meeting:** December 2017

# Agenda Book

## Agenda Book

*The actions delineated below were taken in open session of the EPSB at the August 21, 2017, meeting. This information is provided in summary form; an official record of the meeting is available in the permanent records of the Education Professional Standards Board (EPSB), 100 Airport Road, 3<sup>rd</sup> Floor, Frankfort, KY 40601*

**Education Professional Standards Board (EPSB)  
Summary Minutes of the Meeting  
EPSB Offices, 100 Airport Road, 3<sup>rd</sup> Floor  
Frankfort, Kentucky**

### Consent Item A

#### Call to Order

Chair Rob Akers called the meeting to order at 10:00 a.m. EDT. He read the mission statement to the Board and audience.

#### Swearing In of New EPSB Members

Board secretary Ashley Abshire swore in Drs. Donna Hedgepath and Melissa Bell.

#### Roll Call

The following Board members were present during the August 21, 2017, EPSB meeting: Tracy Adams, Rob Akers, Melissa Bell, Sarah Burnett, Tolya Ellis, David Graham, Robin Hebert, Donna Hedgepath, Dusty Phelps, Sherry Powers, Shad Sletto, Steven Thomas, and Rachel Watson. Kathy Gornik and Daniel Morgan were absent.

#### Approval of August 21, 2017, EPSB Meeting Agenda

*Motion made by Shad Sletto, seconded by Steven Thomas, to approve the August 21, 2017, EPSB meeting agenda.*

**Vote:** *Unanimous*

#### Report from the Nominating Committee for Chair and Vice-Chair

Nominating Committee Chair Sarah Burnett gave the committee recommendations for chair and vice-chair. The committee nominated Rob Akers as chair and Donna Hedgepath as vice-chair. There were no further nominations from the floor.

**Vote:** *Unanimous*

#### Open Speak

##### Dr. Genni Fair

Dr. Fair addressed concerns with the recommendations from the Ad Hoc Committee to Review Expanding Certificate Options for Rank II.

##### Drs. Yoli Carter and Carol Ryan

Drs. Carter and Ryan provided information on the impending solar eclipse.

## Agenda Book

### Approval of Consent Items

**2017-038**

*Approval of June 19, 2017, EPSB Meeting Minutes*

*Motion made by Dr. Sherry Powers, seconded by Ms. Sarah Burnett, to approve the consent item.*

**Vote:** *Unanimous*

### Report of the Executive Director

Report from the Kentucky Department of Education

A written report was provided in the Board folders.

Report from the Council on Postsecondary Education

A written report was provided in the Board folders.

2017 Annual Report

Executive Staff Advisor Lauren Graves gave highlights on the 2017 EPSB Annual Report. It will be available on the EPSB website in September.

Other Updates

Drs. Sam Evans and Margie DeSander gave an overview of the work at Western Kentucky University on the University Principal Preparation Initiative.

EPSB Website

Executive Director Adams showed the Board and audience the upcoming EPSB website.

### Report of the Chair

Recognition of Former EPSB Members

Chair Rob Akers recognized Dr. David Whaley and Mr. Tom Salyer for their valuable service to the Board.

Appointment to the Read to Achieve Advisory Council per EO2017-364

Chair Akers nominated Sherri Henley to serve as the EPSB representative on the Read to Achieve Advisory Council.

Appointment to the State Advisory Council for Gifted and Talented Education per EO2017-364

Chair Akers nominated Sherri Henley to serve as the EPSB representative to the State Advisory Council for Gifted and Talented Education.

Appointments to the Model Code of Ethics for Educators (MCEE) Review Committee

Chair Akers nominated Donna Hedgepath, Tolya Ellis, and Sarah Burnett to serve on the Model Code of Ethics for Educators (MCEE) Review Committee.

### Information/Discussion Items

Office of Attorney General's Opinion Regarding Compensation for Student Teaching and Clinical Hours

## Agenda Book

Executive Director Adams stated that during the June meeting he informed the Board that staff would be seeking its direction in August concerning the Board's desire to:

- \* allow or limit a teacher candidate completing field placement hours or student teach in a school of origin, and
- \* to allow or limit a teacher candidate completing field placement hours or student teach in a school of employment.

Mr. Adams suggested items for the Board to consider for the discussion included the following:

- \* Option 6 is a paid position with up to 3 years of field placement;
- \* Para-educators currently must complete field experience without pay while doing similar, if not the same work for which they are paid;
- \* Paying candidates for student teaching could create a bidding war, potentially creating more regional shortages; and
- \* Regulations should not become barriers that could limit grant funding.

Board discussion ensued. Concerns were stated regarding bidding wars, payment of student teachers versus field experience hours, and the budget of districts. Mr. Adams received confirmation from the Board that the general consensus was the following:

- \* Teacher candidates should be able to do clinical hours or student teach at a school of origin,
- \* candidates can do clinical hours or student teach at a school of employment but not necessarily receive compensation for student teaching; and
- \* if the Board pursues the idea of paid student teaching, an impact study should be completed.

Mr. Adams said that based upon the opinion of the attorney general, current practices may continue but the basis cannot be the 1963 opinion of the attorney general. This item will be brought back to the Board for further consideration with possible suggested regulatory changes at the October meeting.

### Financial Report for Fiscal Year 2017

Deputy Executive Director John Fields explained the budget process to the Board. At the October EPSB meeting the 2018-2020 budget request will be brought to the Board for action.

### **Action Items**

#### New Board Goals

#### **2017-039**

*Motion made by Mr. Shad Sletto, seconded by Mr. Dusty Phelps, to adopt the new Board goals as presented with the change to Board goal 5 to read as follows, "The EPSB shall be managed for both effectiveness and efficiency, fully complying with all federal and state law, and established agency policies.*

**Vote:** *Unanimous*

#### Recommendations from the Ad Hoc Committee to Review Expanding Certificate Options for Rank II

## Agenda Book

The recommendations from the Ad Hoc Committee to Review Expanding Certificate Options for Rank II were as follows:

1. Remove the mandatory requirement for an educator to obtain a Rank II as outlined in *16 KAR 8:020 Planned Fifth-year Program*.
2. Allow a National Board Professional Teaching Standards (NBPTS) certification to apply toward either a Rank II or Rank I as allowed in *KRS 161.1211 (1) Classification of teachers*. If an educator receives an additional NBPTS certificate in a different content area, the second certification may be used for a Rank I.
3. Create an approval process for an education cooperative, school district, or similar, as allowed in *KRS 161.030 (10) Certification authority* to submit a planned pathway for a Rank II utilizing field-based experience, individual research, and approved professional development as allowed in *KRS 161.095 Continuing Education for Teachers*.
4. Maintain the current Continuing Education Option (CEO) program as is.
5. Remove the prerequisite of a master's degree for admission to an administrative program, but maintain the experience prerequisites.
6. Inform and promote the changes made by the Board once they go into effect.

Board discussion ensued. Some Board members expressed concerns with the recommendations, especially regarding recommendations 1 and 3.

### 2017-040

*Motion made by Mr. Sletto, seconded by Ms. Tracy Adams, to adopt the recommendations from the Ad Hoc Committee to Review Expanding Certificate Options for Rank II. Motion was amended, seconded by Ms. Burnett, for staff to develop an implementation plan based upon the six (6) recommendations for the Board to review at a later Board meeting.*

**Amendment Vote:** Yes -12  
No (Sherry Powers)

**Original motion-** Yes -12  
No (Sherry Powers)

### Policy Governing Proceedings Relating to Action on an Application for Certification or an Educator's Certification

#### 2017-041

*Motion made by Mr. Graham, seconded by Ms. Adams, to adopt the policy governing proceedings related to action on an application for certification or an educator's certification.*

**Vote:** Unanimous

### Kentucky Teacher Internship Program Appeals

#### 2017-042

## Agenda Book

### Frances Lussky

*Motion made by Ms. Burnett, seconded by Ms. Tolya Ellis, to approve the Appeals Committee recommendation that the decision of the Intern Committee of unsuccessful is not upheld. The Division of Certification shall issue the appropriate certificate to the teacher intern.*

### Nathaniel Adams

#### 2017-043

*Motion made by Ms. Adams seconded by Ms. Hedgepath to approve the Appeals Committee recommendation that procedural errors by the Intern Committee make it impossible to determine if the intern was in fact unsuccessful. The internship should be unsuccessful and the intern allowed to repeat the internship without penalty.*

**Vote:** *Unanimous*

### Terry Barnett

#### 2017-044

*Motion made by Mr. Graham, seconded by Ms. Burnett, to approve the Appeals Committee recommendation that procedural errors by the Intern Committee make it impossible to determine if the intern was in fact unsuccessful. The internship should be unsuccessful and the intern allowed to repeat the internship without penalty.*

### Murray State University Accreditation

#### 2017-045

#### **EPP Unit Accreditation**

*Motion made by Sherry Powers, seconded by Ms. Adams, to accept the recommendation of the AAC and grant accreditation for the education preparation program at Murray State University.*

**Vote:** *Unanimous*

#### 2017-046

#### **Program Approval**

*Motion made by Dr. Powers, seconded by Ms. Adams, to accept the recommendation of the AAC and grant approval for the initial and advanced level educator preparation programs at Murray State University.*

**Vote:** *Unanimous*

### University of Louisville Accreditation

#### 2017-047

#### **EPP Unit Accreditation**

*Motion made by Dr. Powers, seconded by Ms. Adams, to accept the recommendation of the AAC and grant accreditation for the education preparation program at the University of Louisville.*

**Vote:** *Unanimous*

#### **Program Approval**

## Agenda Book

### 2017-048

*Motion made by Ms. Burnett, seconded by Ms. Adams, to accept the recommendation of the AAC and grant approval for the initial and advanced level educator preparation programs at the University of Louisville.*

**Vote:** *Unanimous*

### Waivers

16 KAR 5:040. Request to Waive Student Teacher Placement Requirements, Dr. Christy Petroze on behalf of Paige Noday

### 2017-049

*Motion made by Ms. Rachel Watson, seconded by Mr. Graham, to approve the waiver request for Dr. Christy Petroze on behalf of Paige Noday.*

**Vote:** *Unanimous*

16 KAR 5:040. Request to Waive Student Teacher Placement Requirements, Dr. Christy Petroze on behalf of Katelyn Beatrice

### 2017-050

*Motion made by Dr. Hedgepath, seconded by Ms. Rachel Watson, to approve the waiver request for Dr. Christy Petroze on behalf of Katelyn Beatrice.*

**Vote:** *Unanimous*

16 KAR 3:010. Request to Waive Completion of Level I and II Preparation and Certification of School Principal or Supervisor of Instruction for Superintendent Candidate, Dr. Sam Evans on Behalf of Mr. John Christopher Russell

### 2017-051

*Motion made by Ms. Watson, seconded by Mr. Graham, to deny the waiver request for Dr. Sam Evans on behalf of John Christopher Russell.*

**Vote:** *Unanimous*

Request to Waive Notation of Revocation Period, Roxanne Bow

### 2017-052

*Motion made by Ms. Watson, seconded by Mr. Thomas, to deny the waiver request for Roxanne Bow.*

**Vote:** *Unanimous*

16 KAR 8:020. Request to Waive Fifth-year Program Approved Master's Degree Requirements, Kurt Young

### 2017-053

## Agenda Book

*Motion made by Mr. Graham, seconded by Ms. Hedgepath, to deny the waiver request for Kurt Young.*

**Vote:** *Unanimous*

16 KAR 8:020. Request to Waive Fifth-Year Program Approved Master's Degree Requirements, Rachael Stewart

**2017-054**

*Motion made by Mr. Graham seconded by Ms. Adams, to deny the waiver request for Racheal Stewart.*

**Vote:** *Unanimous*

16 KAR 3:030. Request to Waive Holding of Kentucky Teaching Certificate and Three Year Teaching Experience Requirements, Samuel Jones

**2017-055**

*Motion made by Ms. Ellis, seconded by Ms. Adams, to approve the waiver request for Mr. Jones.*

**Vote:** *Unanimous*

16 KAR 4:030. Request to Waive Kentucky's Requirement to Possess an Equivalent Teacher License or Certificate From the State Where the Preparation Program was Completed, Brian Cralle

**2017-056**

*Motion made by Ms. Watson, seconded by Dr. Hedgepath, to deny the waiver request for Brian Cralle.*

**Vote:** *Unanimous*

16 KAR 4:060. Request to Waive Educational Requirements for Renewal, William Brian Hash

**2017-057**

*Motion made Ms. Adams, seconded by Ms. Burnett, to approve the waiver request for Mr. Hash.*

**Vote:** *Unanimous*

### **Alternative Route to Certification Applications**

Tammy Freihofer, Physical Education, Grades Primary-12

**2017-058**

*Motion made by Ms. Burnett, seconded by Ms. Adams, to approve the alternative route to certification application for Tammy Freihofer.*

**Vote:** *Unanimous*

John Adam Hannah, Computer Information Systems, Grades Primary-12

**2017-059**

## Agenda Book

*Motion made by seconded by Ms. Adams, seconded by Dr. Powers, to approve the alternative route to certification application for John Adam Hannah.*

**Vote:** *Unanimous*

Allison Mortenson, Family Consumer Science, Grades 5-12

**2017-060**

*Motion made by Mr. Graham, seconded by Ms. Watson, to approve the alternative route to certification application for Allison Mortenson.*

**Vote:** *Unanimous*

### **Board Comments**

There were no Board comments.

### **DISCIPLINARY MATTERS: MINUTES OF CASE REVIEW August 21, 2017**

*Motion made by Dr. Sherry Powers, seconded by Mr. Dustin Phelps, to go into closed session to conduct a character and fitness review and to review potential actions relating to complaints and reports in accordance with KRS 61.810(1) (c) & (j). The Board also reviewed pending litigation.*

**Vote:** *Unanimous*

*Motion made by Ms. Sarah Burnett, seconded by Mr. David Graham, to return to open session.*

**Vote:** *Unanimous*

The following board members concurred with the actions as listed below with the noted exceptions:

Tracy Adams, Rob Akers, Sarah Burnett, Tolya Ellis, David Graham, Robin Hebert, Donna Hedgepath, Sherry Powers, Shad Sletto, Steven Thomas, and Rachel Watson.

Attorneys present were Luke Gilbert, Lisa Lang, Joseph Martz, Eric Ray, Hannah Satram-Hale, Cassie Trueblood and Chelsea Young.

### **INITIAL CASE REVIEW**

<b><u>Case Number</u></b>	<b><u>Decision</u></b>
1703509	Admonish and Training
17061180	Defer for Training
1705892	Admonish and Training
1703537	Admonish
1705902	Admonish and Training
17061126	Attorney Review
1705914	Attorney Review
1705934	Admonish and Training

## Agenda Book

1705928	Admonish and Training	
17061094	Attorney Review	
1703585	Attorney Review	
1703573	Attorney Review	
1705926	Attorney Review	
1705904	Attorney Review	
1705912	Attorney Review	
17061112	Attorney Review	
1705878	Attorney Review	
1705898	Attorney Review	
1705932	Defer for Training	
1705918	Admonish and Training	
1705880	Admonish and Training	
1705936	Admonish and Training	
1703501	Admonish and Training	
1702123	Attorney Review	
1705916	Defer for Training	
1705930	Admonish	
1705890	Admonish	
1705900	Attorney Review	
1703535	Admonish and Training	
1703487	Admonish and Training	
1705894	Admonish	
1703527	Attorney Review	
1705950	Attorney Review	
17061096	Attorney Review	
1705743	Defer for Training	<i>(Ms. Hebert recused)</i>
1705689	Defer for Training	<i>(Ms. Hebert recused)</i>
1705685	Defer for Training	<i>(Ms. Hebert recused)</i>
1705713	Defer for Training	<i>(Ms. Hebert recused)</i>
1705771	Defer for Training	<i>(Ms. Hebert recused)</i>
1705673	Attorney Review	<i>(Ms. Hebert recused)</i>
1705755	Dismissed	<i>(Ms. Hebert recused)</i>
1703349	Dismissed	<i>(Ms. Hebert recused)</i>
1703387	Defer for Training	<i>(Ms. Hebert recused)</i>
1705733	Defer for Training	<i>(Ms. Hebert recused)</i>
1705753	Dismissed	<i>(Ms. Hebert recused)</i>
1703425	Defer for Training	<i>(Ms. Hebert recused)</i>
1705667	Defer for Training	<i>(Ms. Hebert recused)</i>
1703429	Defer for Training	<i>(Ms. Hebert recused)</i>
1705705	Defer for Training	<i>(Ms. Hebert recused)</i>
1609679	Dismissed	<i>(Ms. Hebert recused)</i>
1705723	Dismissed	<i>(Ms. Hebert recused)</i>
170255	Dismissed	<i>(Ms. Hebert recused)</i>
1705759	Defer for Training	<i>(Ms. Hebert recused)</i>
1705761	Defer for Training	<i>(Ms. Hebert recused)</i>

## Agenda Book

1705725	Defer for Training	<i>(Ms. Hebert recused)</i>
1705717	Defer for Training	<i>(Ms. Hebert recused)</i>
1705797	Defer for Training	<i>(Ms. Hebert recused)</i>
1705691	Defer for Training	<i>(Ms. Hebert recused)</i>
1705739	Defer for Training	<i>(Ms. Hebert recused)</i>
1705731	Defer for Training	<i>(Ms. Hebert recused)</i>
1705751	Defer for Training	<i>(Ms. Hebert recused)</i>
1705805	Defer for Training	<i>(Ms. Hebert recused)</i>
17061003	Dismissed	<i>(Ms. Hebert recused)</i>
1703359	Dismissed	<i>(Ms. Hebert recused)</i>
1705701	Defer for Training	<i>(Ms. Hebert recused)</i>
1705703	Defer for Training	<i>(Ms. Hebert recused)</i>
1705785	Dismissed	<i>(Ms. Hebert recused)</i>
1705799	Defer for Training	<i>(Ms. Hebert recused)</i>
1705735	Defer for Training	<i>(Ms. Hebert recused)</i>
1705699	Dismissed	<i>(Ms. Hebert recused)</i>
1705721	Defer for Training	<i>(Ms. Hebert recused)</i>
1705677	Dismissed	<i>(Ms. Hebert recused)</i>
1705679	Defer for Training	<i>(Ms. Hebert recused)</i>
1705737	Defer for Training	<i>(Ms. Hebert recused)</i>
1705729	Defer for Training	<i>(Ms. Hebert recused)</i>
1705741	Defer for Training	<i>(Ms. Hebert recused)</i>
1705749	Defer for Training	<i>(Ms. Hebert recused)</i>
1705801	Defer for Training	<i>(Ms. Hebert recused)</i>
1705695	Defer for Training	<i>(Ms. Hebert recused)</i>
1705781	Defer for Training	<i>(Ms. Hebert recused)</i>
1705773	Dismissed	<i>(Ms. Hebert recused)</i>
1705715	Dismissed	<i>(Ms. Hebert recused)</i>
1705687	Dismissed	<i>(Ms. Hebert recused)</i>
1705709	Defer for Training	<i>(Ms. Hebert recused)</i>
1705669	Defer for Training	<i>(Ms. Hebert recused)</i>
1705793	Dismissed	<i>(Ms. Hebert recused)</i>
1705745	Defer for Training	<i>(Ms. Hebert recused)</i>
1705671	Defer for Training	<i>(Ms. Hebert recused)</i>
17061011	Defer for Training	<i>(Ms. Hebert recused)</i>
1705693	Defer for Training	<i>(Ms. Hebert recused)</i>
1705719	Defer for Training	<i>(Ms. Hebert recused)</i>
1705775	Dismissed	<i>(Ms. Hebert recused)</i>
1705711	Defer for Training	<i>(Ms. Hebert recused)</i>
1705795	Defer for Training	<i>(Ms. Hebert recused)</i>
1705791	Defer for Training	<i>(Ms. Hebert recused)</i>
1705765	Defer for Training	<i>(Ms. Hebert recused)</i>
1703421	Defer for Training	<i>(Ms. Hebert recused)</i>
1705707	Dismissed	<i>(Ms. Hebert recused)</i>
1705779	Defer for Training	<i>(Ms. Hebert recused)</i>
1705767	Defer for Training	<i>(Ms. Hebert recused)</i>

## Agenda Book

1705675	Defer for Training	<i>(Ms. Hebert recused)</i>
1705681	Defer for Training	<i>(Ms. Hebert recused)</i>
1705777	Defer for Training	<i>(Ms. Hebert recused)</i>
1705787	Defer for Training	<i>(Ms. Hebert recused)</i>
1705665	Defer for Training	<i>(Ms. Hebert recused)</i>
1703539	Admonish	<i>(Ms. Hebert recused)</i>
17061122	Dismissed	
1705888	Dismissed	
17061124	Attorney Review	
1703577	Admonish and Training	
17061138	Defer for Training	
1705924	Admonish	
1705896	Admonish and Training	<i>(Mr. Phelps dissented)</i>
1705952	Attorney Review	
17061168	Admonish and Training	
17061172	Dismissed	
1705906	Admonish and Training	
1705884	Admonish	
17061140	Attorney Review	
1703517	Defer for Training	
1705940	Admonish and Training	
1703489	Attorney Review	
17061104	Attorney Review	
1703533	Attorney Review	<i>(Mr. Graham recused)</i>
1703587	Attorney Review	
1705910	Attorney Review	
17061164	Attorney Review	
1705882	Defer for Training	
170283	Attorney Review	
1705938	Attorney Review	<i>(Mr. Akers recused)</i>
1705946	Dismissed	
17061082	Dismissed	
1705948	Defer for Training	
17061084	Defer for Training	
1504165	Refer to Hearing	
1106455	Refer to Hearing	
120117	Refer to Hearing	
1203205	Refer to Hearing	
1311838	Refer to Hearing	
0906401	Refer to Hearing	
1009563	Refer to Hearing	
1207433	Refer to Hearing	
07112377	Refer to Hearing	
1004207	Refer to Hearing	
1702271	Dismissed	
1702273	Dismissed	

## Agenda Book

1702269	Dismissed	
1703503	Dismissed	
1207421	Dismissed	
170243	Dismissed	(Ms. Hebert recused)
1511735	Dismissed	
CF14125	Dismissed	
1702287	Dismissed	(Ms. Hebert recused)
1609643	Dismissed	
1703583	Dismissed	
1703545	Dismissed	
1605335	Dismissed	
1610777	Dismissed	(Ms. Hebert recused)
16121015	Dismissed	(Ms. Hebert recused)
16121025	Dismissed	(Ms. Hebert recused)
16121035	Dismissed	(Ms. Hebert recused)
16121045	Dismissed	(Ms. Hebert recused)
170239	Dismissed	(Ms. Hebert recused)
170271	Dismissed	(Ms. Hebert recused)
1702311	Dismissed	(Ms. Hebert recused)
170273	Dismissed	(Ms. Hebert recused)
1703351	Dismissed	(Ms. Hebert recused)
1703355	Dismissed	(Ms. Hebert recused)
1703357	Dismissed	(Ms. Hebert recused)
1703365	Dismissed	(Ms. Hebert recused)
1703369	Dismissed	(Ms. Hebert recused)
1703381	Dismissed	(Ms. Hebert recused)
1703385	Dismissed	(Ms. Hebert recused)
1703391	Dismissed	(Ms. Hebert recused)
1703407	Dismissed	(Ms. Hebert recused)
1703415	Dismissed	(Ms. Hebert recused)
1703431	Dismissed	(Ms. Hebert recused)
16121075	Dismissed	
1610837	Dismissed	
16121133	Dismissed	
1702267	Dismissed	
1703563	Dismissed	
1703565	Dismissed	

### Character/Fitness Review

<u>Case Number</u>	<u>Decision</u>
17634	Approve
17552	Approve
17584	Approve
17601	Approve
17612	Approve
17590	Approve

## Agenda Book

17680	Approve
17675	Approve
17579	Approve
17585	Approve
17594	Approve
17739	Approve
17750	Approve
17744	Approve
17706	Approve
17735	Approve
17596	Approve
17570	Approve
17727	Approve
17758	Approve
17542	Approve
17824	Approve
17870	Approve
17756	Approve
17768	Approve
17922	Approve
17942	Approve
17962	Approve
17873	Defer
17911	Approve
17983	Approve
17894	Approve
171009	Approve
171022	Approve
171029	Approve
171070	Approve
171068	Approve
171038	Approve
17730	Approve
171035	Approve
171107	Approve
171058	Approve
171112	Approve
171005	Approve
171082	Approve
17661	Approve
17774	Approve
17783	Approve
17780	Approve
17798	Approve
17842	Deny
17864	Deny

## Agenda Book

17888	Deny
17925	Approve
17937	Approve
17967	Deny
17971	Deny
17987	Deny
17991	Approve
17380	Approve
171027	Approve
171041	Approve
171045	Deny
171053	Deny
17952	Approve
171073	Approve
171084	Deny
171086	Approve
171096	Approve
171098	Approve
17960	Approve
171109	Deny
17908	Defer
171119	Approve

### Agreed Orders

#### Case Number

#### Decision

170261 Susan Gripshover

Accept Agreed Order stating Gripshover has retired and has no immediate plans to return to the education profession. Upon acceptance of this agreement by the Board, should Gripshover decide to return to the classroom at some point in the future, she must comply with the following condition prior to accepting a certified position:

1. Gripshover must provide written proof to the Board that she has received three (3) hours of Administration Code Training.

Any expense involved in meeting these requirements shall be paid by Gripshover. If Gripshover fails to satisfy the condition prior to accepting a certified position, Certificate Number 37790 shall be automatically suspended until all conditions are met.

Gripshover is aware that should she violate KRS 161.120 in the future, the Board shall initiate a new disciplinary action and seek additional sanctions.

## Agenda Book

**Vote:** *Unanimous (Ms. Hebert recused)*

1602155 Sabeen Nasim

Accept Agreed Order retroactively suspending Nasim's Professional Certificates for Instructional Leadership-Principal, All Grades, Level II associated with Certificate Number 000077401 for a period of six (6) months, from January 26, 2016 through July 26, 2016.

Furthermore, upon acceptance of this agreement by the Board, Certificate Number 000077401 shall be on probation for a period of two (2) years subject to the following probationary conditions:

- 1) By January 31, 2018, Nasim shall submit written proof to the Board that she has completed twelve (12) hours of training on the Professional Code of Ethics for Kentucky Certified School Personnel, with an emphasis on professionalism, as approved by the Board. Any expense required for said training shall be paid by Nasim. If Nasim fails to satisfy this condition, Certificate Number 000077401 shall automatically be suspended until Nasim completes the required training and provides the appropriate written proof to the Board.
- 2) During the probationary period, Nasim shall not receive any disciplinary action for conduct unbecoming from any school district in the Commonwealth of Kentucky. "Disciplinary action" is defined as any suspension, termination, or public reprimand issued by any school district in the Commonwealth of Kentucky and upheld, if requested, by either the tribunal and/or arbitration process. If Nasim fails to satisfy this condition, Certificate Number 000077401 shall automatically be suspended pending review and disposition by the Board.

Nasim is aware that should she violate KRS 161.120 in the future, the Board shall initiate a new disciplinary action and seek additional sanctions.

**Vote:** *Unanimous*

## Agenda Book

1608503 David Koch

Accept Agreed Order admonishing Koch for using poor professional judgment by inappropriately texting a student. The Board reminds Koch that as a certified educator in the Commonwealth of Kentucky he has a duty to uphold the Professional Code of Ethics in the future. The Board will not tolerate any future violations involving student teacher boundaries by Koch.

Upon acceptance of this agreement by the Board, Certificate Number 201125447 shall be on three (3) year probation and subject to the following probationary conditions:

1. By January 31, 2018, Koch shall submit written proof to the Board that he has successfully completed twelve (12) hours of Professional Development training with an emphasis on Appropriate Student Teacher Boundaries. Any expense required for said training shall be paid by Koch. If Koch fails to satisfy this condition, Certificate Number 201125447 shall be automatically suspended until Koch submits the required written documentation to the Board.
2. During the probationary period, Koch shall not receive any disciplinary action for inappropriate relationship with students nor student teacher boundary violations in which he is employed. "Disciplinary action" is defined as any suspension, termination, or public reprimand issued by any school district in the Commonwealth of Kentucky and upheld, if requested, by either the tribunal and/or arbitration process. If Koch fails to satisfy this condition, Certificate Number 201125447 shall be automatically suspended pending review and disposition by the Board.

Koch is aware that should he violate KRS 161.120 in the future, the Board shall initiate a new disciplinary action and seek additional sanctions.

**Vote:** *Unanimous*

130116 Brooke Bingham

Accept Agreed Order admonishing Bingham for neglect of duties as a certified teacher. The Board reminds Bingham that as a certified educator in the Commonwealth of

## Agenda Book

Kentucky, she has a duty to uphold the Professional Code of Ethics in the future. The Board will not tolerate any other incidents of misconduct by Bingham.

Certificate Number 200408755 is expired and Bingham has no immediate plans to return to the classroom in the future. In addition to any educational requirements, reinstatement of Bingham's certificate is expressly conditioned upon the following:

1. Bingham shall submit written proof to the Board that she has completed twelve (12) hours of training on the Professional Code of Ethics for Kentucky Certified School Personnel, as approved by the Board. Any expense required for said training shall be paid by Bingham.

Should Bingham fail to satisfy any of these conditions, Certificate Number 200408755 shall not be reinstated.

Upon reinstatement, Certificate Number 200408755 shall be on probation for a period of three (3) years and subject to the following probationary condition:

During the probationary period, Bingham shall not receive any disciplinary action involving neglect of duty from any school district in which he is employed. "Disciplinary action" is defined as any suspension, termination, or public reprimand issued by any school district in the Commonwealth of Kentucky and upheld, if requested, by either the tribunal and/or arbitration process. If Bingham fails to satisfy this condition, Certificate Number 200408755 shall automatically be suspended pending review by the Board and subject to additional sanctions by the Board pursuant to KRS 161.120.

Bingham is aware that should he violate KRS 161.120 either during or following this three (3) year probationary period, the Board shall initiate new disciplinary action and seek additional sanctions.

**Vote:** *Unanimous*

1705697 Roberta Conn

Accept Agreed Order stating Conn has retired and has no immediate plans to return to the education profession. Upon acceptance of this agreement by the Board, should

## Agenda Book

Conn decide to return to the classroom at some point in the future, she must comply with the following conditions prior to accepting a certified position:

1. Conn must provide written proof to the Board that she has received three (3) hours of Administration Code Training.

Any expense involved in meeting these requirements shall be paid by Conn. If Conn fails to satisfy the condition prior to accepting a certified position, Certificate Number 38065 shall be automatically suspended until all conditions are met.

Conn is aware that should she violate KRS 161.120 in the future, the Board shall initiate a new disciplinary action and seek additional sanctions.

**Vote:** *Unanimous (Ms. Hebert recused)*

1606397 Kristin Simon

Accept Agreed Order stating Certificate number 201165394 shall be on probation for five (5) years and subject to the following probationary conditions:

1. Simon shall provide written proof to the Board that she has completed six (6) hours of training on the Professional Code of Ethics for Kentucky School Certified Personnel by January 31, 2018. Any expense required for said training shall be paid by Simon. If Simon fails to satisfy this condition, certificate number 201165394 shall be automatically suspended until Simon completes the required training and provides the appropriate written proof to the Board.
2. Simon shall provide written proof to the Board that she has completed three (3) hours of ethics training in the area of student-educator boundaries by January 31, 2018. Any expense required for said training shall be paid by Simon. If Simon fails to satisfy this condition, certificate number 201165394 shall be automatically suspended until Simon completes the required training and provides the appropriate written proof to the Board.

## Agenda Book

3. During the probationary period, Simon shall not receive any disciplinary action for breach of student-educator boundaries by any school district in which she is employed. "Disciplinary action" is defined as any suspension, termination, or public reprimand issued by any school district in the Commonwealth of Kentucky and upheld, if requested by either the tribunal/ or arbitration process. If Simon fails to satisfy this condition, Certificate Number 201165394 shall be automatically suspended pending review and disposition by the Board.

Simon is aware that should she violate KRS 161.120 in the future, the Board shall initiate a new disciplinary action and seek additional sanctions.

**Vote:** *Unanimous*

1611927 Charlie Skaggs Accept Agreed Order stating Skaggs voluntarily, knowingly, and intelligently surrenders his teaching certificate, number 200204071, and agrees to not apply for, nor be issued, a teaching or administrative certificate in the Commonwealth of Kentucky at any time in the future. Upon the acceptance of this agreement by the Board, Skaggs shall immediately surrender the original and all copies of his certificate, by personal delivery or first class mail, to the Education Professional Standards Board, 100 Airport Road, 3rd Floor, Frankfort, Kentucky 40601.

**Vote:** *Unanimous (Ms. Hebert recused)*

1703435 Victoria Agamemnonos Accept Agreed Order stating Agamemnonos has retired and has no immediate plans to return to the education profession. Upon acceptance of this agreement by the Board, should Agamemnonos decide to return to the classroom at some point in the future, she must comply with the following conditions prior to accepting a certified position:

1. Agamemnonos must provide written proof to the Board that she has received three (3) hours of Administration Code Training.

Any expense involved in meeting these requirements shall be paid by Agamemnonos. If Agamemnonos fails to

## Agenda Book

satisfy the condition prior to accepting a certified position, Certificate Number 12032 shall be automatically suspended until all conditions are met.

Agamemnonos is aware that should she violate KRS 161.120 in the future, the Board shall initiate a new disciplinary action and seek additional sanctions.

**Vote:** *Unanimous (Ms. Hebert recused)*

1611935 Robb Duddey

Accept Agreed Order permanently revoking Certificate number 200133574. Duddey shall neither apply for, nor be issued, a teaching and/or administrative certificate in the Commonwealth of Kentucky at any time in the future. Upon acceptance of this agreement by the Board, Duddey shall immediately surrender the original and all copies of his certificate, by personal delivery or first class mail, to the Education Professional Standards Board, 100 Airport Road, 3rd Floor, Frankfort, Kentucky 40601.

**Vote:** *Unanimous*

1607467 Corlan Phillips

Accept Agreed Order stating that Phillips voluntarily, knowingly, and intelligently surrenders his teaching certificate, number 201191058, and agrees to not apply for, nor be issued, a teaching or administrative certificate in the Commonwealth of Kentucky at any time in the future. Upon the acceptance of this agreement by the Board, Phillips shall immediately surrender the original and all copies of his certificate, by personal delivery or first class mail, to the Education Professional Standards Board, 100 Airport Road, 3rd Floor, Frankfort, Kentucky 40601.

**Vote:** *Unanimous (Ms. Hebert recused)*

16121103 Katricia Melzer

Accept Agreed Order stating by January 1, 2018, Melzer shall provide written proof to the Board that she has completed six (6) hours of classroom management training, as approved by the Board. Melzer shall pay any expense incurred. If Melzer fails to satisfy this condition by January 1, 2018, Certificate Number 201120260 shall be administratively suspended until such condition is satisfied.

Melzer is aware that should she violate KRS 161.120 in the future, the Board shall initiate a new disciplinary action and seek additional sanctions.

## Agenda Book

**Vote:** *Unanimous*

970137 Leonard Mullins

Accept Agreed Order stating Mullins voluntarily, knowingly, and intelligently surrenders Certificate Number 200198432, and agrees not to apply for, nor be issued, a teaching, administrative or emergency certificate in the Commonwealth of Kentucky at any time in the future. Upon the acceptance of this agreement by the Board, Mullins shall immediately surrender the original and all copies of his certificate, by personal delivery or first class mail, to the Education Professional Standards Board, 100 Airport Road, 3rd Floor, Frankfort, Kentucky 40601.

**Vote:** *Unanimous*

170277 Jessica Sparks

Accept Agreed Order stating:

1. By August 1, 2018, Sparks shall provide written proof to the Board that she has completed state and federal special education law training, as approved by the Board. Sparks shall pay any expense incurred. If Sparks fails to satisfy this condition by August 1, 2018, Certificate Number 200200927 shall be administratively suspended until such condition has been satisfied.
2. By August 1, 2018, Sparks shall provide written proof to the Board that she has completed educator ethics training, as approved by the Board. Sparks shall pay any expense incurred. If Sparks fails to satisfy this condition by August 1, 2018, Certificate Number 200200927 shall be administratively suspended until such condition has been satisfied.

In addition, Certificate Number 200200927 shall be subject to the following probationary condition for a period of two (2) years:

1. Sparks shall not receive any disciplinary action for neglect of duty or violation of school law from any school district in which she is employed. If Sparks fails to satisfy this condition, Certificate Number 200200927 shall be administratively suspended pending Board review and disposition.

## Agenda Book

### Vote: *Unanimous*

CF17326 Mark Gividen

Accept Agreed Order admonishing Gividen for failing to disclose his 2007 conviction for Disorderly Conduct in the 1st degree, a Class A misdemeanor, and his 2013 conviction for Disorderly Conduct in the 2nd degree, a Class B misdemeanor. Gividen has been untruthful with the Board regarding his past conduct on multiple applications for certification, which demonstrates a strong disregard for the Board's authority to grant him a certificate, and his ethical duties under the Professional Code of Ethics for Kentucky School Certified Personnel. In the future, Gividen shall not make any false or misleading statements or conceal any material facts when obtaining a certificate. The Board reminds Gividen that obtaining a certificate in Kentucky is a privilege, and they will not tolerate any further acts of misconduct by Gividen.

Upon acceptance of this agreement by the Board, Gividen shall be issued a Kentucky teaching certificate upon providing proof that he has met the academic and testing requirements necessary for issuance of a certificate, and has completed the following:

1. Gividen shall undergo a comprehensive alcohol/substance abuse assessment by a licensed and/or certified chemical dependency counselor, as approved by the Board, and shall submit written proof that he has complied with the assessment process. Gividen shall pay any expense incurred.
2. Gividen shall submit written proof to the Board that he has completed educator ethics training, as approved by the Board. Gividen shall pay any expense incurred.

Furthermore, any and all certificates issued to Gividen shall be subject to the following permanent probationary conditions:

1. If Gividen's chemical dependency counselor makes any treatment recommendations, Gividen shall comply with the treatment recommendations, and shall submit quarterly progress reports from his counselor to the Board until such time as the

## Agenda Book

counselor releases him from treatment. Gividen shall pay any expense incurred. If Gividen fails to comply with this condition, any and all certificates issued to him shall be administratively suspended until such condition is satisfied.

2. Gividen shall submit a copy of his current criminal record, as prepared by the Administrative Office of the Courts, with any application for renewal of his certificate(s) and/or for additional certificate(s). Gividen shall pay any expense incurred. If Gividen fails to comply with this condition, any application for renewal of his certificate(s) and/or for issuance of an additional certificate(s) shall not be approved until such condition is satisfied.
3. Gividen shall not be convicted of nor enter a guilty or no contest plea to any criminal charge(s) other than minor traffic violations. A violation is not considered a minor traffic violation if it is a violation for which jail time may be imposed. If Gividen is convicted of, or enters a guilty or no contest plea, to any criminal charge other than minor traffic violations, he shall submit this information to the Board, in writing, within thirty (30) days. If Gividen fails to comply with this condition in its entirety, any and all certificates issued to him shall be administratively suspended pending Board review and disposition.
4. Gividen shall receive no disciplinary action for use of alcohol from any school district in which he is employed. If Gividen fails to comply with this condition, any and all certificates issued to him shall be administratively suspended pending Board review and disposition.

“Disciplinary action” is defined as any termination, suspension, or public reprimand issued by any school district in the Commonwealth of Kentucky and upheld, if requested, by either a tribunal and/or arbitration process including any appeal therefrom. If the tribunal amends the disciplinary action or if Respondent agrees to amend the disciplinary action

## Agenda Book

through arbitration, the new disciplinary action if a termination, suspension or public reprimand shall be considered a violation of this condition.

**Vote:** *Unanimous*

1702125 Jessica Baumler

Accept Agreed Order stating Baumler voluntarily, knowingly, and intelligently surrenders Certificate Number 201155708, and agrees not to apply for, nor be issued, a teaching, administrative or emergency certificate in the Commonwealth of Kentucky at any time in the future. Upon acceptance of this agreement by the Board, Baumler shall immediately surrender the original and all copies of her certificate, by personal delivery or first class mail, to the Education Professional Standards Board, 100 Airport Road, 3rd Floor, Frankfort, Kentucky 40601.

**Vote:** *Unanimous*

1610835 Maurice Reeder Jr.

Accept Agreed Order stating Reeder is currently retired with no immediate plans to return to the education profession. If Reeder returns to the Kentucky public school system in any capacity that requires certification, he shall first provide written proof to the Board that he has completed a course on Kentucky school law, as approved by the Board. Reeder shall pay any expense incurred. If Reeder fails to satisfy this condition prior to accepting a certified position, Certificate Number 31384 shall be administratively suspended until such condition is satisfied.

Reeder is aware that should he violate KRS 161.120 in the future, the Board shall initiate a new disciplinary action and seek additional sanctions.

**Vote:** *Unanimous*

16121093 Diana Brooks

Accept Agreed Order stating Brooks is currently retired with no immediate plans to return to the education profession. Prior to returning to any position of employment that requires Kentucky certification, Brooks shall first submit written proof to the Board that she has completed six (6) hours of classroom management training, as approved by the Board. Brooks shall pay any expense incurred. If Brooks fails to satisfy this condition, Certificate Number 200009554 shall be administratively

## Agenda Book

suspended until such condition is satisfied. Brooks is aware that should she violate KRS 161.120 in the future, the Board shall initiate a new disciplinary action and seek additional sanctions.

**Vote:** *Unanimous*

1408601 Michael Johnson

Accept Agreed Order retroactively suspending Certificate Number 200102919 from May 19, 2014 through November 19, 2014, a period of six (6) months.

Johnson is not currently employed as an educator and has no immediate plans to return to the profession. However, if Johnson returns to the Kentucky public school system in any capacity that requires certification, he shall first submit written proof to the Board that he has complied with the following conditions:

1. Johnson shall complete twelve (12) hours of educator ethics training, as approved by the Board. Johnson shall pay any expense incurred. If Johnson fails to satisfy this condition prior to accepting certified employment, any and all certificates issued to him shall be administratively suspended until such condition is satisfied.
2. Johnson shall complete twelve (12) hours of classroom management training, as approved by the Board. Johnson shall pay any expense incurred. If Johnson fails to satisfy this condition prior to accepting certified employment, any and all certificates issued to him shall be administratively suspended until such condition is satisfied.

Johnson is aware that should he violate KRS 161.120 in the future, the Board shall initiate a new disciplinary action and seek additional sanctions.

**Vote:** *Unanimous*

1702255 Courtney Davis

Accept Agreed Order permanently revoking Certificate Number 201127580. Davis shall neither apply for, nor be issued, a teaching and/or administrative certificate in the Commonwealth of Kentucky at any time in the future. Upon acceptance of this agreement by the Board, Davis shall immediately surrender the original and all copies of

## Agenda Book

her certificate, by personal delivery or first class mail, to the Education Professional Standards Board, 100 Airport Road, 3rd Floor, Frankfort, Kentucky 40601.

### **Vote:** *Unanimous*

1505274 Gary Emberton

Accept Agreed Order admonishing Emberton for breach of confidentiality and conduct unbecoming a teacher. The Board reminds Emberton of his duty to refrain from subjecting students to embarrassment or disparagement and of his duty to exemplify behaviors which maintain the dignity and integrity of the profession. The Board will not tolerate any further incidents of misconduct from Emberton.

Upon acceptance of this agreement by the Board, Certificate Number 200003146 shall be subject to the following probationary conditions for a period of two (2) years:

1. On or before March 1, 2018, Emberton shall submit written proof to the Board that he has successfully completed twelve (12) hours of professional development or training in the area of educator ethics, with an emphasis on the Professional Code of Ethics for Kentucky Certified School Personnel, as approved by the Board. Any expense required for said training shall be paid by Emberton. If Emberton fails to satisfy this condition by March 1, 2018, Certificate Number 000033572 shall be automatically suspended until such condition is satisfied.
2. Emberton shall receive no disciplinary action from any school district in which he is employed during the probationary period. If Emberton fails to satisfy this condition, Certificate Number 000033572 shall be administratively suspended pending Board review and disposition.

“Disciplinary action” is defined as any termination, suspension, or public reprimand issued by any school district in the Commonwealth of Kentucky and upheld, if requested, by either a tribunal and/or arbitration process, including any appeal

## Agenda Book

therefrom. If the tribunal amends the disciplinary action or if Respondent agrees to amend the disciplinary action through arbitration, the new disciplinary action if a termination, suspension, or public reprimand shall be considered a violation of this condition.

Emberton is aware that should he violate KRS 161.120 in the future, the Board shall initiate a new disciplinary action and seek additional sanctions.

**Vote:** *Unanimous*

1306387 Micah Howard

Accept Agreed Order stating Certificate Number 000066696 is expired. Howard shall neither apply for nor be issued any teaching, administrative, or emergency certificate in the Commonwealth of Kentucky at any time in the future. Any future application submitted by Howard, or on his behalf, shall be denied.

**Vote:** *Unanimous*

1509707 Donovan Little

Accept Agreed Order admonishing Little for failing to accurately report criminal convictions on his past applications for certification. Little shall submit a copy of his current criminal record, as prepared by the Administrative Office of the Courts, with any application for renewal of his certification(s) and/or for additional certification(s). Any expense required to satisfy this condition shall be paid by Little. If Little fails to comply with this condition, any application for renewal of his certificate(s) and/or for issuance of an additional certificate(s) shall not be approved until such condition is satisfied.

Little is aware that should he violate KRS 161.120 in the future, the Board shall initiate a new disciplinary action and seek additional sanctions.

**Vote:** *Unanimous*

1609659 Theresa Mason

Accept Agreed Order admonishing Mason for exercising poor classroom management, for making physical contact with a student, and allowing a student to harm another student. The Board reminds Mason that she has a duty to

## Agenda Book

protect the health and safety of students and to set a positive example for her students. The Board will not tolerate any further incidents of misconduct from Mason.

1. Mason shall provide written proof to the Board by March 1, 2018 that she has completed professional development or training on classroom management/de-escalation techniques, as approved by the Board. Mason shall pay any expense incurred. If Mason fails to provide written proof by March 1, 2018, Certificate Number 199901393 shall be administratively suspended until proof is provided to the Board.

Mason is aware that should she violate KRS 161.120 in the future, the Board shall initiate a new disciplinary action and seek additional sanctions.

**Vote:** *Unanimous*

1504197 Linda Bowling

Accept Agreed Order admonishing Bowling for failing to use appropriate means of discipline with students and for failing to monitor students. The Board reminds Bowling that she has a duty to take reasonable measures to protect the health, safety, and emotional well-being of students. The Board will not tolerate any further incidents of misconduct from Bowling.

Bowling has submitted written proof to the Board that she has successfully completed anger management classes and three courses of professional development/training in the areas of classroom management.

Certificate Number 402061181, including any and all endorsements, is hereby subject to the following probationary condition for a period of one (1) year:

1. For the entirety of the probationary period, Bowling shall receive no disciplinary action. "Disciplinary action" is defined as any public reprimand, suspension, or termination issued by any school district in the Commonwealth of Kentucky and upheld, if requested, by either a tribunal and/or arbitration process. If Bowling fails to comply with the requirements of this paragraph, Certificate Number 402061181, and any future endorsements

## Agenda Book

or new areas of certification, shall be automatically suspended for a period of thirty (30) days.

Bowling is aware that should she violate KRS 161.120, either during or following this one year period of probation, the Board shall initiate new disciplinary action and seek additional sanctions.

**Vote:** *Unanimous*

1608499 Betty Acevedo

Accept Agreed Order admonishing Acevedo for conduct unbecoming a teacher. The Board reminds Acevedo that, as a teacher, she has a duty to uphold the dignity and integrity of the teaching profession. Drinking any amount of alcohol on school property is not tolerated even if students are not present. The Board will tolerate no further incidents of misconduct by Acevedo.

On or before February 1, 2018, Acevedo shall submit written proof to the Board that she has successfully completed twelve (12) hours of professional development or training, as approved by the Board, on the Professional Code of Ethics for Kentucky Certified School Personnel. Any expense incurred for said training shall be paid by Respondent. If Acevedo fails to satisfy this condition, Certificate Number 200701702, and any future endorsements or new areas of certification, shall be automatically suspended until Acevedo completes the required training and provides the appropriate written proof to the Board.

Acevedo is aware that should she violate KRS 161.120 the Board shall initiate new disciplinary action and seek additional sanctions.

**Vote:** *Unanimous*

1208520 Marvin Baker Jr.

Accept Agreed Order admonishing Baker for neglect of duty. This Board reminds Baker that as an educator of students with special needs, it is his duty, by law, to meet all special education requirements, including timely scheduling ARC meetings and following IEPs. The Board will tolerate no further misconduct by Baker.

Baker is admonished for inappropriate use of technology while on the job. As a teacher in the classroom, Baker has a

## Agenda Book

duty to his profession, students, and employer to devote his time to the sole purpose of providing educational services in consonance with best practices and procedures. This includes using personal cell phones in compliance with the district policies and in an appropriate and professional manner. The Board will tolerate no further misconduct by Baker.

Certificate Number 200101826 is expired. Prior to issuance of a Kentucky certificate, Baker shall provide proof that he has completed twelve (12) hours of professional development/training in school law relating to special education, as approved by the Board. Any expense required for said training shall be paid by Baker. If Baker fails to satisfy any this condition, he will not be issued a Kentucky certificate until the condition is satisfied.

### **Vote:** *Unanimous*

1703505 Jernice Caldwell

Accept Agreed Order admonishing Caldwell for making unnecessary physical contact with and raising her voice to students. As a professional educator, Caldwell must treat each and every student with dignity and respect, no matter the circumstance. The Board reminds Caldwell that she has a duty to take reasonable measures to protect the health, safety, and emotional well-being of students. In the future, Caldwell should be more cognizant of appropriate physical boundaries in her classroom.

Upon acceptance of this Agreed Order by the Board, Caldwell shall be on two (2) year probation and subject to the following probationary conditions:

1. Caldwell shall provide written proof to the Board that she has completed a course on professional development/training in the area of classroom management by December 1, 2017. Any expense required for said training shall be paid by Caldwell. Should she fail to provide proof that she has met this condition, Certificate Number 200109231 shall be automatically suspended for a period of thirty (30) days and shall remain suspended until Caldwell completes the requirements and provides the appropriate written proof to the Board.

## Agenda Book

2. By December 1, 2017, Caldwell shall provide written proof to the Board from a duly licensed or certified psychiatrist or mental health professional, as approved by the Board, that she has complied with a comprehensive anger management evaluation, and is fit to return to the classroom, presents as capable of performing her duties as an educator, is not a danger to herself or others, and is compliant with all treatment recommendations. If the evaluating psychiatrist or mental health professional recommends ongoing treatment, Caldwell shall provide to the Board quarterly written progress reports to begin three (3) months after submission of the initial evaluation to the Board, until the evaluating psychiatrist or mental health professional releases Caldwell from treatment. Respondent shall pay any expense incurred. Should Caldwell fail to provide proof that she has met this condition, Certificate Number 200109231 shall be automatically suspended for a period of thirty (30) days and shall remain suspended until Caldwell completes the requirements and provides the appropriate written proof to the Board.
3. Caldwell shall receive no disciplinary action during the probationary period. "Disciplinary action" is defined as any suspension, termination, or public reprimand issued by any school district in the Commonwealth of Kentucky and upheld, if requested, by either a tribunal and/or arbitration process. If Caldwell receives disciplinary action during the two year period, Certificate Number 200109231 will be automatically suspended for one (1) year.

Caldwell is aware that should she violate KRS 161.120, either during or following this probation, the Board shall initiate new disciplinary action and seek additional sanctions.

**Vote:** *Unanimous (Ms. Burnett recused)*

170293 Stephen Goodlett

Accept Agreed Order permanently revoking Certificate Number 200232629. Goodlett shall neither apply for, nor be issued, a teaching and/or administrative certificate in the

## Agenda Book

Commonwealth of Kentucky at any time in the future. Upon acceptance of this agreement by the Board, Goodlett shall immediately surrender the original and all copies of his certificate, by personal delivery or first class mail, to the Education Professional Standards Board, 100 Airport Road, 3rd Floor, Frankfort, Kentucky 40601.

**Vote:** *Unanimous*

1207464 Christopher Harvey

Accept Agreed Order dismissing Case No. 1207464 without prejudice.

**Vote:** *Unanimous*

1606389 Aaron Jeffries

Reject Agreed Order.

**Vote:** *Unanimous*

1306385 Tonette Weddle

Accept Agreed Order stating by July 31, 2017, Weddle shall submit written proof to the Board that she has completed nine (9) hours of Administration Code training, as approved by the Board. Any expense required for said training shall be paid by Weddle. Weddle fails to satisfy this condition, Certificate Number 000063193 shall be automatically suspended until Weddle submits the required written documentation to the Board.

Weddle is aware that should she violate KRS 161.120 in the future, the Board shall initiate a new disciplinary action and seek additional sanctions.

**Vote:** *Unanimous*

1505284 Benny Patrick

Accept Agreed Order suspending Patrick's Professional Certificate For Instructional Leadership – School Superintendent from September 1, 2016 through August 21, 2017.

Patrick is currently retired with no immediate plans to return to the education profession. However, prior to accepting any certified position in the state of Kentucky, Patrick shall comply with the following conditions:

1. Patrick shall provide written proof to the Board that he has completed twelve (12) hours of training in the area of sexual harassment in the workforce, as

## Agenda Book

approved by the Board. Patrick shall pay any expense incurred.

2. Patrick shall provide written proof to the Board that he has completed twelve (12) hours of training in the area of educator ethics, as approved by the Board. Patrick shall pay any expense incurred.
3. Patrick shall provide written proof to the Board that he has completed training in the area of professionalism, as approved by the Board. Patrick shall pay any expense incurred.
4. Patrick shall provide written proof to the Board that he has completed school law training on Redbook and the Model Procurement Code, as approved by the Board. Patrick shall pay any expense incurred.

If Patrick fails to satisfy any of the preceding conditions prior to accepting certified employment, Certificate Number 200010381 shall be administratively suspended until all conditions are satisfied.

Upon returning to the education profession, Certificate Number 200010381 shall be subject to the following probationary condition for a period of five (5) years:

1. Patrick shall not receive any disciplinary action from any school district in the Commonwealth of Kentucky. "Disciplinary action" is defined as any termination, suspension, or public reprimand issued by any school district in the Commonwealth of Kentucky and upheld, if requested, by either a tribunal and/or arbitration process, including any appeal therefrom. If the tribunal amends the disciplinary action or if Respondent agrees to amend the disciplinary action through arbitration, the new disciplinary action if a termination, suspension, or public reprimand shall be considered a violation of this condition. If Patrick fails to satisfy this condition, Certificate Number 200010381 shall be automatically suspended for a period of ninety (90) days, and subject to additional sanctions by the Board pursuant to KRS 161.120.

## Agenda Book

Patrick is aware that should he violate KRS 161.120 in the future, the Board shall initiate a new disciplinary action and seek additional sanctions.

### **Vote:** *Unanimous*

1605307 Audrey Deaton

Accept Agreed Order revoking Certificate Number 200002776 for a period of four (4) years. Deaton shall immediately surrender the original and all copies of her certificate, by personal delivery, or first class mail, to the Education Professional Standards Board, 100 Airport Road, 3rd Floor, Frankfort, Kentucky 40601.

At the conclusion of the revocation period, in addition to any educational and assessment requirements necessary for certification at the time, Deaton shall comply with the following reissuance conditions:

1. Deaton shall submit written proof to the Board that she has successfully completed professional development or training, as approved by the Board, on the Administration Code for Kentucky Educational Assessment Program. Deaton shall pay any expense incurred.
2. Deaton shall submit written proof to the Board that she has successfully completed twelve (12) hours of professional development or training, as approved by the Board, on educator ethics. Deaton shall pay any expense incurred.
3. Deaton shall submit written proof to the Board that she has successfully completed the terms and conditions of the Order of Conditional Discharge in Commonwealth v. Deaton, Audrey S. Case No. 17-F-00197 Madison Circuit Court. Deaton shall pay any expense incurred.
4. Deaton shall submit a copy of her current criminal record as prepared by the Administrative Office of the Court, and dated within three (3) months of the date of application, to the Board. If Deaton has received any criminal convictions, other than minor traffic violations in which no jail time can be imposed, since Case No. 17-F-00197, then Certificate Number 200002776 shall not be

## Agenda Book

reissued, and Deaton shall neither apply for nor be issued a teaching, administrative or emergency certificate in the Commonwealth of Kentucky at any time in the future.

Upon reissuance, Certificate Number 200002776 shall be subject to the following probationary conditions for a period of ten (10) years:

1. Deaton shall not receive any criminal convictions. If Deaton is convicted of, enters a guilty or no contest plea, to any criminal charge(s) other than minor traffic violations, she shall submit this information to the Board, in writing, within thirty (30) days. If Deaton is convicted of any crime other than a minor traffic violation, Certificate Number 200002776 shall be administratively suspended pending Board review and disposition. A violation is not considered a minor traffic violation if it is a violation for which jail time may be imposed. If Deaton fails to satisfy this condition, Certificate Number 200002776 shall be administratively suspended pending Board review and disposition.
2. Deaton shall not receive any disciplinary action from any school district in which she is employed. If Deaton fails to satisfy this condition, Certificate Number 200002776 shall be administratively suspended pending Board review and disposition.

“Disciplinary action” is defined as any termination, suspension, or public reprimand issued by any school district in the Commonwealth of Kentucky and upheld, if requested, by either a tribunal and/or arbitration process including any appeal therefrom. If the tribunal amends the disciplinary action or if Respondent agrees to amend the disciplinary action through arbitration, the new disciplinary action if a termination, suspension or public reprimand shall be considered a violation of this condition.

## Agenda Book

Deaton is aware that should she violate KRS 161.120 in the future, the Board shall initiate a new disciplinary action and seek additional sanctions.

**Vote:** *Unanimous*

170287 Kendra Caldwell

Accept Agreed Order stating Caldwell voluntarily, knowingly, and intelligently surrenders Certificate Number 201131191, and agrees not to apply for, nor be issued, a teaching, administrative or emergency certificate in the Commonwealth of Kentucky at any time in the future. Upon acceptance of this agreement by the Board, Caldwell shall immediately surrender the original and all copies of her certificate, by personal delivery or first class mail, to the Education Professional Standards Board, 100 Airport Road, 3rd Floor, Frankfort, Kentucky 40601.

**Vote:** *Unanimous*

1702115 Patricia Smith

Accept Agreed Order retroactively suspending Certificate Number 200223880 from June 1, 2017 through June 10, 2017.

1. Smith has provided written proof to the Board that she has completed six (6) hours of educator ethics training.
2. By March 1, 2018, Smith shall provide written proof to the Board from a licensed or certified psychiatrist or mental health professional, as approved by the Board, that she has complied with a comprehensive evaluation, and is fit to return to the classroom, presents as capable of performing her duties as an educator, is not a danger to herself or others, and is compliant with all treatment recommendations. If the evaluating psychiatrist or mental health professional recommends ongoing treatment, Smith shall provide the Board with quarterly written progress reports until she is released from treatment. Smith shall pay any expense incurred. If Smith fails to satisfy this condition, Certificate Number 200223880 shall be administratively suspended until such condition is satisfied.

## Agenda Book

3. By March 1, 2018, Smith shall provide written proof to the Board that she has completed at least three (3) hours of classroom management training with an emphasis on strategies to employ with students with moderate to severe disabilities, as approved by the Board. Smith shall pay any expense incurred. If Smith fails to satisfy this condition by March 1, 2018, Certificate Number 200223880 shall be administratively suspended until such condition is satisfied.
4. By March 1, 2018, Smith shall provide written proof to the Board that she has completed at least three (3) hours of professional development or training on Autism Spectrum Disorders, as approved by the Board. Smith shall pay any expense incurred. If Smith fails to satisfy this condition by March 1, 2018, Certificate Number 200223880 shall be administratively suspended until such condition is satisfied.

In addition, Certificate Number 200223880 shall be subject to the following probationary condition for a period of two (2) years:

1. Smith shall not receive any disciplinary action from any school district in which she is employed. If Smith fails to satisfy this condition, Certificate Number 200223880 shall be administratively suspended pending Board review and disposition.

“Disciplinary action” is defined as any termination, suspension, or public reprimand issued by any school district in the Commonwealth of Kentucky and upheld, if requested, by either a tribunal and/or arbitration process including any appeal therefrom. If the tribunal amends the disciplinary action or if Respondent agrees to amend the disciplinary action through arbitration, the new disciplinary action if a termination, suspension or public reprimand shall be considered a violation of this condition.

## Agenda Book

Smith is aware that should she violate KRS 161.120 in the future, the Board shall initiate a new disciplinary action and seek additional sanctions.

**Vote:** *Unanimous (Ms. Hebert recused)*

1702279 Darla Schlaegel

Accept Agreed Order stating Schlaegel shall neither apply for nor be issued any teaching, administrative, or emergency certificate in the Commonwealth of Kentucky at any time in the future. Any future application submitted by Schlaegel, or on her behalf, shall be denied.

**Vote:** *Unanimous (Ms. Adams recused)*

### **Recommended Order**

#### **Case Name**

#### **Decision**

0709163 LaShonda Hampton

Accept the hearing officer's Findings of Fact, Conclusions of Law and Recommended Order that Certificate Number 0709163 is expired. Respondent shall neither apply for nor be issued any teaching, administrative, or emergency certificate in the Commonwealth of Kentucky at any time in the future. Any future application submitted by Respondent, or on her behalf, shall be denied.

**Vote:** *Unanimous*

1012816 Steven Gray

Accept the hearing officer's Findings of Fact, Conclusions of Law and Recommended Order that Certificate Number 000063885 is permanently revoked and the EPSB shall refuse to issue a certificate to Respondent in the future.

**Vote:** *Unanimous*

1106445 Herbert Sharber

Accept the hearing officer's Findings of Fact, Conclusions of Law and Recommended Order that Certificate Number 201137793 is permanently revoked and that the EPSB may refuse to reissue a certificate in the future.

**Vote:** *Unanimous*

1306397 Joey Milburn

The hearing officer's Findings of Fact, Conclusions of Law and Recommended Order that Certificate Number 199902310 is suspended for a period of two years. At the conclusion of the two (2) year suspension period,

## Agenda Book

Respondent shall complete the following reissuance conditions, in addition to the requirements necessary for issuance or renewal of a certificate:

1. Respondent shall undergo a comprehensive alcohol/substance abuse assessment by a Kentucky licensed or certified chemical dependency counselor, as approved by the Board, and present written evidence to the Board that he has complied with the assessment process and any and all treatment recommendations. If Respondent is unable to complete all treatment recommendations prior to reissuance, he shall submit to the Board quarterly written progress reports from his chemical dependency counselor until he is released from treatment. Respondent shall pay any expense incurred. If Respondent fails to satisfy this condition prior to reissuance, Certificate Number 199902310 shall not be reissued until such condition is satisfied.
2. Respondent shall submit written proof to the Board that he has completed twelve (12) hours of professional development or training on the Professional Code of Ethics for Kentucky Certified School Personnel, as approved by the Board. Respondent shall pay any expense incurred. If Respondent fails to satisfy this condition, Certificate Number 199902310 shall not be reissued until such condition is satisfied.

Upon reissuance, Certificate Number 199902310 and any endorsements or new areas of certification shall be subject to the following permanent probationary conditions:

1. Respondent shall submit to random drug testing, to be administered by a provider approved by the Board, and shall receive no drug test that is positive for alcohol or any illegal substance or that is in excess of therapeutic levels generally accepted in the medical community. Respondent shall pay any expense incurred. If Respondent fails to satisfy this condition, Certificate Number 199902310 shall be automatically suspended for a period of one (1) year and subject to additional sanctions by the Board pursuant to KRS 161.120.

## Agenda Book

2. Respondent shall not be convicted of nor enter a guilty or no contest plea to any criminal charge(s) other than minor traffic violations. A violation is not considered a minor traffic violation if it is a violation for which jail time may be imposed. If Respondent is convicted of, or enters a guilty or no contest plea, to any criminal charge other than minor traffic violations, he shall submit this information to the Board, in writing, within thirty (30) days. If Respondent fails to satisfy this condition, Certificate Number 199902310 shall be administratively suspended pending Board review and disposition.
3. Respondent shall have no disciplinary action involving use of alcohol or any illegal substance by any school district in which he is employed. If Respondent fails to satisfy this condition, Certificate Number 199902310 shall be automatically suspended for a period of one (1) year and subject to additional sanctions by the Board pursuant to KRS 161.120.

“Disciplinary action” is defined as any termination, suspension, or public reprimand issued by any school district in the Commonwealth of Kentucky and upheld, if requested, by either a tribunal and/or arbitration process including any appeal therefrom. If the tribunal amends the disciplinary action or if Respondent agrees to amend the disciplinary action through arbitration, the new disciplinary action if a termination, suspension or public reprimand shall be considered a violation of this condition.

**Vote:** *Unanimous*

### **Board of Claims**

#### **Case Number**

#### **Decision**

BC- 16-00188 Accept the proposed Agreed Order of Settlement.

**Vote:** *Unanimous*

## Agenda Book

*Motion made by Ms. Tolya Ellis, seconded by Mr. Steven Thomas, to adjourn the meeting.*

**Vote:** *Unanimous*

Meeting adjourned at 5:00 p.m.

Next Meeting:           October 9, 2017  
                                  10:00 AM  
                                  EPSB Board Room  
                                  Frankfort, Kentucky

# Agenda Book

## Agenda Book

### EDUCATION PROFESSIONAL STANDARDS BOARD STAFF NOTE

#### Consent Item B

##### **Action Item:**

2017-2018 Emergency Non-Certified School Personnel Program

##### **Applicable Statutes and Regulation:**

16 KAR 2:030, Section 3

##### **Applicable Goal:**

Goal 2: Every professional position in a Kentucky public school is staffed by a properly credentialed educator.

##### **Issue:**

Should the Education Professional Standards Board (EPSB) approve the local school districts' applications for the Emergency Non-Certified School Personnel Program 2017-2018?

##### **Background:**

Pursuant to 16 KAR 2:030, Section 3, a school district may submit a written application for participation in the Emergency Non-Certified School Personnel Program any time during the school year. Attached is a list of the school districts that staff is recommending for continuance in the program for the 2017-2018 school year.

##### **Potential Actions:**

1. Approve the local school districts' applications for the Emergency Non-Certified School Personnel Program for 2017-2018.
2. Modify and approve the local school districts' applications for the Emergency Non-Certified School Personnel Program for 2017-2018.
3. Do not approve the the local school districts' applications for the Emergency Non-Certified School Personnel Program for 2017-2018.

##### **Staff Recommendation:**

Potential Action 1

##### **Rationale:**

All districts recommended have submitted a year-end summary report as required by 16 KAR 2:030 and have requested continuation in this program for 2017-2018.

##### **Contact Person:**

Ms. Donna Brockman, Director  
Division of Certification  
(502) 564-4606  
E-mail: [Donna.Brockman@ky.gov](mailto:Donna.Brockman@ky.gov)

##### **Date:**

October 9, 2017

# Agenda Book

## **Agenda Book**

### **Emergency Non-Certified Districts Renewing for 2017-2018**

- 1. Barren County**
- 2. Boone County**
- 3. Bourbon County**
- 4. Campbell County**
- 5. Carter County**
- 6. Casey County**
- 7. Christian County**
- 8. Crittenden County**
- 9. Estill County**
- 10. Fulton Independent**
- 11. Gallatin County**
- 12. Grant County**
- 13. Hancock County**
- 14. Harrison County**
- 15. Lee County**
- 16. Letcher County**
- 17. Menifee County**
- 18. Morgan County**
- 19. Paris Independent**
- 20. Pendleton County**
- 21. Trigg County**
- 22. Union County**
- 23. Warren County**
- 24. Washington County**
- 25. Wolfe County**
- 26. Woodford County**

## **Agenda Book**

## Agenda Book

### EDUCATION PROFESSIONAL STANDARDS BOARD STAFF NOTE

#### Consent Item C

##### **Action Item:**

Campbellsville University – School Principal P-12 (Rank I Master’s and Option 6 Rank I Master’s)

##### **Applicable Statutes and Regulation:**

KRS 161.028; KRS 161.030  
16 KAR 5:010; 16 KAR 3:050

##### **Applicable Goal:**

Goal 1: Every approved educator preparation program meets or exceeds all accreditation standards and prepares knowledgeable, capable teachers and administrators who demonstrate effectiveness in helping all students reach educational achievement.

##### **Issue:**

Should the EPSB approve the following educator preparation program additions?

##### **CAMPBELLSVILLE UNIVERSITY**

##### **INSTRUCTIONAL LEADERSHIP**

School Principal P-12

##### **ALTERNATIVE ROUTE TO CERTIFICATION**

School Principal P-12

##### **Background:**

The proposed School Principal P-12 program at Campbellsville University is designed in collaboration with twelve local school districts who will participate in the recruitment, screening, and selection of candidates; the identification of program leadership and mentors; the course design and delivery; and the implementation of high quality field experiences. The program also describes a plan to collaborate with academic disciplines outside the field of education to supplement candidate knowledge and skills.

Prerequisites for admission include, but are not limited to, a master’s degree in education; at least three years of teaching experience; a 3.0 GPA; current Kentucky Rank II teacher certification; and three recommendations including endorsement by the building or district level. Courses will be delivered online that include a variety of field, practicum, and internship experiences where candidates can observe, develop clinical skills, and practice the tasks typically associated with the work of a school principal. Level I requires twenty-four (24) hours of coursework, which includes formative and summative evaluations of candidate knowledge and skills. Level II includes two courses (6 hours) which must be completed in order to renew the principal certification within five years, earn the master’s degree, and qualify for Rank I. For program completion and exit, candidates must have a minimum 3.0 GPA; submit a School Budget Project, an Internship Project, Field Experience Log, and three dispositional assessments (self, faculty, mentor); and successfully complete the SLLA and Kentucky Specialty exams.

## Agenda Book

KRS 161.028 and KRS 161.030 provide for the EPSB to establish curricula for educator preparation programs in Kentucky and approve such programs for Educator Preparation Providers. The Division of Educator Preparation, Assessment, and Internship and the Principal Review Committee evaluated the program review documents submitted for approval against performance-based program guidelines established by the EPSB. This program proposal meets all the requirements set forth by the EPSB. A Letter of Support from the Vice President for Academic Affairs of Campbellsville University and the program review document are available on the EPSB secure website.

### **Groups/Persons Consulted:**

Principal Review Committee

### **Potential Actions:**

1. Approve the proposed educator preparation program additions.
2. Do not approve the proposed educator preparation program additions.

### **Recommendation:**

Potential Action 1

### **Rationale:**

The proposed educator preparation program follows the appropriate regulations (16 KAR 5:010; 16 KAR 3:050) outlining program requirements for program approval as established by the EPSB.

### **Contact Person:**

Dr. Bennett Boggs, Director  
Division of Educator Preparation, Internship, and Assessment  
(502) 564-4606  
E-mail: [Ben.Boggs@ky.gov](mailto:Ben.Boggs@ky.gov)

### **Date:**

October 9, 2017

## Agenda Book

### EDUCATION PROFESSIONAL STANDARDS BOARD STAFF NOTE

#### Consent Item D

##### **Action Item:**

University of Kentucky: Master of Arts in Art Education - Teacher Leader in Art (Rank II Master's and Rank I Master's)

##### **Applicable Statutes and Regulation:**

KRS 161.028; KRS 161.048  
16 KAR 5:010, Section 12

##### **Applicable Goal:**

Goal 1: Every approved educator preparation program meets or exceeds all accreditation standards and prepares knowledgeable, capable teachers and administrators who demonstrate effectiveness in helping all students reach educational achievement.

##### **Issue:**

Should the EPSB approve the University of Kentucky (UK) Master of Arts in Art Education - Teacher Leader in Art (Rank II Master's and Rank I Master's) programs?

##### **Background:**

In September 2005, the Master's Redesign Committee was charged by the EPSB to refashion the way institutions prepare experienced educators and school leaders. Developing teacher leaders quickly became the focus with an emphasis on job-embedded learning experiences and university collaboration with teachers and districts. The Teacher Leader programs are envisioned as representing current best practices, focusing on how educators learn while engaging them in intellectual discourse. The purpose of the redesigned master's is to develop teacher leaders through research-based practices, district partnerships and collaboration, mixed delivery methods, clinical experiences, and job-embedded professional experiences. A representative group of P-12 practitioners, administrators, and education leaders were appointed to serve on the Master's Review Committee.

The teacher leader program in arts education at the University of Kentucky is a planned two-year experience including two summers, designed to prepare art educators to provide leadership for improving the performance of P-12 schools in the areas of enhanced achievement and increased college and career readiness. The program includes four planned clinical experiences that include leadership projects, action research, analysis of a school profile in achievement results, development and implementation of a visual arts activity, and integration of Unbridled Learning initiatives. These clinical experiences provide candidates opportunities to practice and develop skills in leadership and research in classroom, school, and cross-school/community environments. The clinical experiences also provide candidates an opportunity to select and implement visual arts activities that are selected following analysis of data within the school/classroom. The program is aligned with the core UK unit standards (Kentucky Teacher Standards, Functional Skills and Dispositions, and Technology Standards) and the advanced UK standards in Action Research and Teacher Leadership. The program also addresses the national standards for the visual arts. Candidates will complete 9-12 credit hours in an art specialization

## Agenda Book

area (i.e., Studio Visual Arts, Arts Education and Special Needs Populations, Technology Tools for Visual Arts Education, Historical and Cultural Visual Arts Perspectives). The program includes routes for teachers seeking either Rank II or Rank I or the Teacher Leader endorsement. The program will be delivered via online/distance learning technologies and campus-based instruction.

The documents related to the program proposal are available on the EPSB secured website.

### **Groups/Persons Consulted:**

Master's Review Committee

### **Potential Actions:**

1. Approve the request for the University of Kentucky: Master of Arts in Art Education – Teacher Leader in Art (Rank II Master's and Rank I Master's)
2. Modify and approve the request for the University of Kentucky: Master of Arts in Art Education – Teacher Leader in Art (Rank II Master's and Rank I Master's)
3. Do not approve the request for the University of Kentucky: Master of Arts in Art Education – Teacher Leader in Art (Rank II Master's and Rank I Master's)

### **Committee Recommendation:**

Potential Action 1

### **Rationale:**

The Master's Review Committee recommends approval for the University of Kentucky: Master of Arts in Art Education - Teacher Leader in Art (Rank II Masters and Rank I Masters) program proposal.

### **Contact Person:**

Dr. Bennett Boggs, Director  
Division of Educator Preparation, Internship, and Assessment  
(502) 564-4606  
E-mail: [Ben.Boggs@ky.gov](mailto:Ben.Boggs@ky.gov)

### **Date:**

October 9, 2017

## Agenda Book

### EDUCATION PROFESSIONAL STANDARDS BOARD STAFF NOTE

#### Consent Item E

##### **Action Item:**

Board Approval for KEA/NEA Online Trainings

##### **Applicable Statutes and Regulation:**

KRS 161.028, KRS 161.120

##### **Applicable Goal(s):**

Goal 3: Every credentialed educator exemplifies behaviors that maintain the dignity and integrity of the profession by adhering to established law and EPSB Code of Ethics.

##### **Issue:**

Should the Education Professional Standards Board approve the online courses as training for individuals with cases before the Board?

##### **Background:**

Pursuant to its authority under KRS 161.120(1), the Board “may impose probationary or supervisory conditions upon...any certificates” issued by the agency. The Board has used this authority to require educators, through an Agreed or Final Order, to attend specific training to address the alleged misconduct and prevent any further incidents. The Board’s *Procedures Relating to Action on an Educator’s Certification, Section III: Board Action on Complaints or Reports* includes a Deferral for Training option which allows an educator the opportunity to complete a recommended training and submit written proof to the Board for a dismissal of his/her case.

The Kentucky Education Association (KEA) in collaboration with the National Education Organization (NEA) is providing online professional learning to Kentucky Educators. KEA is requesting approval for the following NEA online trainings:

##### Bullying:

1. Cyberbullying/ Cyber safety
2. Federal, State and Local Policy Related to Bullying
3. Intervention Strategies for Educators
4. School Connectedness
5. Creating Bully-Free Environments within Structured Settings

##### Classroom Management

6. Addressing Challenging Behaviors
7. Classroom Expectation and Routines
8. Creating Classroom Community
9. Aspects of an Engaged Learner
10. Organizing the Physical Layout of the Classroom
11. Trauma-Informed Pedagogy

##### Cooperating Teachers

12. Listening and Nonverbal Communication

## Agenda Book

13. Positive Professional Relationships
14. Communication

Enclosed under separate cover is a detailed description and outline for each of the courses, as well as information on the course developers.

### **Potential Actions:**

1. Approve all proposed courses as trainings for educators with cases before the Board.
2. Approve some of the proposed courses as trainings for educators with cases before the Board.
3. Do not approve the proposed courses as trainings for educators with cases before the Board.

### **Staff Recommendation:**

Potential Action 1

### **Rationale:**

Staff has reviewed each of the trainings and has found that the courses will address the needs of educators referred for specific training. Having fourteen additional preapproved courses will provide educators with options and assist them in completing training in a timely manner.

### **Contact Person:**

Ms. Cassie Trueblood, Director  
Division of Educator Ethics  
502-564-4606  
E-mail: Cassie.Trueblood@ky.gov

### **Date:**

October 9, 2017

## Agenda Book

### EDUCATION PROFESSIONAL STANDARDS BOARD STAFF NOTE

#### Information/Discussion Item A

##### **Information/Discussion Item:**

16 KAR 5:040 Admission, placement, and supervision in student teaching

##### **Applicable Statutes and Regulation:**

KRS 161.020, 161.028, 161.030, 161.042

##### **Applicable Goal(s):**

Goal 2: Every professional position in a Kentucky public school is staffed by a properly credentialed educator.

##### **Background:**

This administrative regulation modernizes the process by which an educator preparation provider shall oversee the admission, placement, and supervision of student teachers.

The Board gave direction to the EPSB staff for changes in this regulation after receiving a clarification from the Attorney's General office concerning compensation for student teaching.

Additional changes have been made at the direction of the Student Teaching Coordinators Committee.

##### **Contact Person:**

Dr. Ben Boggs, Division Director  
Division of Educator Preparation  
502-564-4606  
E-mail: Ben.Boggs@ky.gov

##### **Date:**

October 9, 2017

# Agenda Book

## Agenda Book

1 EDUCATION AND WORKFORCE DEVELOPMENT CABINET

2 Education Professional Standards Board

3 (Amendment)

4 16 KAR 5:040 Admission, placement, and supervision in student teaching

5 RELATES TO: KRS 161.020, 161.028, 161.030, 161.042

6 STATUTORY AUTHORITY: KRS 161.028, 161.030, 161.042

7 NECESSITY, FUNCTION, AND CONFORMITY: KRS 161.028 requires that an

8 educator preparation institution be approved for offering the preparation program corresponding

9 to a particular certificate on the basis of standards and procedures established by the Education

10 Professional Standards Board. KRS 161.030 requires that a certificate be issued to a person who

11 has completed a program approved by the Education Professional Standards Board. KRS

12 161.042 requires the Education Professional Standards Board to promulgate an administrative

13 regulation relating to student teachers, including the qualifications for cooperating teachers. This

14 administrative regulation establishes the standards for admission, placement, and supervision in

15 student teaching.

16 ~~[Section 1. Definition. "Cooperating teacher" means a teacher employed in a public~~

17 ~~school or a nonpublic school which meets the state performance standards as established in KRS~~

18 ~~156.160 or which has been accredited by a regional or national accrediting association who is~~

19 ~~contracting with an educator preparation institution to supervise a student teacher for the purpose~~

20 ~~of fulfilling the student teaching requirement of the approved educator preparation program.]~~

21 Section 1. ~~[2.]~~ Cooperating Teacher Eligibility Requirements. (1) The cooperating

22 teacher, whether serving in a public or nonpublic school, shall have:

23 (a) A valid teaching certificate or license for each grade and subject taught; and

## Agenda Book

1 (b) At least three (3) years of teaching experience as a certified educator.

2 (2) A teacher assigned to a teaching position on the basis of a provisional, [~~probationary~~], or  
3 emergency certificate issued by the Education Professional Standards Board shall not be eligible  
4 for serving as a cooperating teacher.

5 [~~(3) The district and educator preparation program shall select teachers to be cooperating  
6 teachers who demonstrate the following:~~

7 ~~—(a) Effective classroom management techniques that promote an environment conducive to  
8 learning;~~

9 ~~—(b) Best practices for the delivery of instruction;~~

10 ~~—(c) Mastery of the content knowledge or subject matter being taught;~~

11 ~~—(d) Aptitude and ability to contribute to the mentoring and development of a preservice  
12 educator;~~

13 ~~—(e) Usage of multiple forms of assessment to inform instruction; and~~

14 ~~—(f) Creation of learning communities that value and build upon students' diverse  
15 backgrounds.~~

16 ~~—(4) An educator preparation program shall give a teacher who holds a teacher leader  
17 endorsement pursuant to 16 KAR 5:010, Section 12(3), priority consideration when selecting a  
18 cooperating teacher.]~~

19 (3) [~~(5) Beginning September 1, 2013,~~] Prior to student teacher placement, a cooperating  
20 teacher shall receive training approved by the Education Professional Standards Board and  
21 provided at no cost to the cooperating teacher by the educator preparation institution which shall  
22 include the following components:

23 (a) Basic responsibilities of a cooperating teacher;

## Agenda Book

1 (b) Best practice in supporting the student teacher; and

2 (c) Effective assessment of the student teacher.

3 ~~[(6) Beginning September 1, 2013, educator preparation programs shall maintain a pool of~~  
4 ~~cooperating teachers who have met the requirements of this section.]~~

5 (4) ~~[(7) Beginning September 1, 2013,]~~ Each educator preparation institution shall file an  
6 electronic report with the Education Professional Standards Board every semester which  
7 identifies the following:

8 (a) Each candidate at the educator preparation institution enrolled in student teaching;

9 (b) The candidate's assigned school;

10 (c) The cooperating teacher assigned to each candidate;

11 (d) The cooperating teacher's area of certification;

12 (e) The cooperating teacher's years of experience as a certified or licensed educator; and

13 (f) The number of days the cooperating teacher supervised the student teacher during the  
14 semester. ~~[The date the cooperating teacher completed the training required in subsection (5) of~~  
15 ~~this section.]~~

16 ~~[3. Admission to Student Teaching. In addition to the appropriate sections of the National~~  
17 ~~Council for Accreditation of Teacher Education (NCATE) standards which are incorporated by~~  
18 ~~reference in 16 KAR 5:010, each educator preparation institution shall determine minimum~~  
19 ~~standards for admission to student teaching which shall include the procedures established in this~~  
20 ~~section.]~~

21 Section 2. Admission to Student Teaching. Admission to student teaching shall include a formal  
22 application procedure for each teacher candidate.

## Agenda Book

1 ~~[(1) A record or report from a valid and current medical examination, which shall include a~~  
2 ~~tuberculosis (TB) risk assessment, shall be placed on file with the admissions committee.]~~

3 (1) ~~[(2)]~~ Prior to and during the student teaching experience, the teacher candidate shall adhere  
4 to the Professional Code of Ethics for Kentucky School Personnel established in 16 KAR 1:020.

5 (2) ~~[(3) Beginning September 1, 2013,]~~ Prior to admission to student teaching, each teacher  
6 candidate shall complete a minimum of 200 clock hours of field experiences in a variety of  
7 primary through grade 12 (P-12) school settings which allow the candidate to participate in the  
8 following:

9 (a) Engagement with diverse populations of students which include:

10 1. Students from a minimum of two (2) different ethnic or cultural groups of which the  
11 candidate would not be considered a member;

12 2. Students from different socioeconomic groups;

13 3. English language learners;

14 4. Students with disabilities; and

15 5. Students from across elementary, middle school, and secondary grade levels;

16 (b) Observation in schools and related agencies, including:

17 1. Family Resource Centers; or

18 2. Youth Service Centers;

19 (c) Student tutoring;

20 (d) Interaction with families of students;

21 (e) Attendance at school board and school-based council meetings;

22 (f) Participation in a school-based professional learning community; and

23 (g) Opportunities to assist teachers or other school professionals.

## Agenda Book

1        (3) [~~(4)~~] The educator preparation program shall require the candidate to submit a record of  
2 all clinical hours for review and confirmation that the candidate has fulfilled the field  
3 experiences required in subsection (2) [~~(3)~~] of this section.

4        (4) [~~(5)~~] The educator preparation institution [~~program~~] shall maintain electronic records that  
5 confirm [~~that~~] all candidates enrolled in student teaching [~~after September 1, 2013,~~] have  
6 fulfilled the field experiences required in subsection (2) [~~(3)~~] of this section.

7        Section 3. [~~(4)~~] Cooperating Teacher to Student Teacher Ratio. The ratio of student teachers  
8 to cooperating teachers shall be one (1) to one (1).

9        Section 4. [~~(5)~~] University Supervisor. (1) The university supervisor shall conduct a  
10 minimum of four (4) observations of the student teacher in the actual teaching situation, a portion  
11 of which may be remote. Requests for remote observation(s) shall be submitted to and approved  
12 by EPSB prior to observation(s). [~~The university supervisor shall make periodic observations of~~  
13 ~~the student teacher in the classroom and shall prepare a written report on each observation and~~  
14 ~~share it with the student teacher.~~]

15        (2) The observation reports shall be filed as a part of the student teacher record and used as a  
16 validation of the supervisory function.

17        [~~(3) A student teacher shall receive periodic and regular on-site observations and critiques of~~  
18 ~~the actual teaching situation a minimum of four (4) times, excluding seminars and workshops.]~~

19        (3) [~~(4)~~] The university supervisors shall be available to work with the student teacher and  
20 personnel in the cooperating school regarding any problems that may arise relating to the student  
21 teaching situation.

22        [~~(5) The educator preparation program shall select a clinical faculty member to serve as a~~  
23 ~~university supervisor who demonstrates the following:~~

## Agenda Book

- 1 —(a) Effective classroom management techniques that promote an environment conducive to  
2 learning;
- 3 —(b) Best practices for the delivery of effective instruction;
- 4 —(c) Dispositions that contribute to the mentoring and development of a preservice educator;
- 5 —(d) Knowledge and skills in the use of formative and summative assessments; and
- 6 —(e) The ability to participate in a community of professionals committed to supporting the  
7 effective instructional practice of each student teacher.]

8 (4) [~~(6) Beginning September 1, 2013,~~] University supervisors shall receive training  
9 approved by the Education Professional Standards Board and provided at no cost to the  
10 university supervisor by the educator preparation institution which shall include the following  
11 components:

- 12 (a) Basic responsibilities of a university supervisor;
- 13 (b) Best practice in supporting the student teacher; and
- 14 (c) Effective assessment of the student teacher.

15 [~~(7) Beginning September 1, 2013, educator preparation programs shall maintain a pool of  
16 clinical faculty members who have met the requirements of this section.~~]

17 Section 5. [(6)] Professional Experience. (1) [~~In addition to the appropriate NCATE  
18 standards incorporated by reference in 16 KAR 5:010,~~] The educator preparation institution shall  
19 provide opportunities for the student teacher to assume major responsibility for the full range of  
20 teaching duties, including extended co-teaching experiences, in a real school situation under the  
21 guidance of qualified personnel from the educator preparation institution and the cooperating  
22 elementary, middle, or high school. The educator preparation institution [~~program~~] and the  
23 school district shall make reasonable efforts to place student teachers in settings that provide

## Agenda Book

1 opportunities for the student teacher to develop and demonstrate the practical skills, knowledge,  
2 and professional dispositions essential to help all P-12 students learn and develop.

3 (2) A student teacher shall not be placed in a setting that is not consistent with his or her  
4 planned certification content and grade range.

5 (3) ~~[Beginning September 1, 2013,]~~ The student teacher placement shall provide the student  
6 teacher with the opportunity to engage with diverse populations of students.

7 (4) ~~[Beginning September 1, 2013,]~~ Each educator preparation institution shall provide a full  
8 professional semester to include a period of student teaching for a minimum of seventy (70) full  
9 days, or its equivalent, in instructional settings that correspond to the grade levels and content  
10 areas of the student teacher's certification program. Institutions unable to locate a placement  
11 aligned with grade level requirements in this section shall submit an alternative placement  
12 request to EPSB staff. EPSB staff may approve the alternative placement request.

13 (a) Candidates pursuing a primary through grade 12 certificate shall have their student teaching  
14 balanced between an elementary school placement and middle school or high school placement.

15 (b) Candidates pursuing an elementary certificate shall have their student teaching balanced  
16 between a placement in primary through grade 3 and a placement in grade 4 or grade 5.

17 (c) Candidates seeking dual certification in either middle school or secondary content areas shall  
18 have equal placements in both content areas.

19 ~~[(5) Beginning September 1, 2013, the educator preparation program shall support the~~  
20 ~~student teacher's placement and classroom experiences by:~~

21 ~~—(a) Cooperating with the district in determining the specific placement of the student teacher;~~

22 ~~—(b) Collaborating with the district to provide necessary program resources and expertise;~~

## Agenda Book

1 —(c) Using multiple performance assessments to document the student teacher's ability to  
2 support learning for all P-12 students;

3 —(d) Requiring the use of technology by the student teacher to:

4 —1. Enrich the learning of P-12 students; and

5 —2. Support the student teacher's professional growth and communication; and

6 —(e) Providing opportunities for the student teacher to:

7 —1. Engage in extended co-teaching experiences with an experienced teacher;

8 —2. Engage in reflective self-assessment that informs practice;

9 —3. Maintain regular professional conversations with experienced teachers other than the  
10 cooperating teacher;

11 —4. Participate in regular and extracurricular school activities;

12 —5. Participate in professional decision making; and

13 —6. Engage in collegial interaction and peer review with other student teachers.]

14 (5) [(6)] The educator preparation institution ~~program~~ shall use the Kentucky Teacher  
15 Internship Program Teacher Performance Assessment documents [tasks] established in 16 KAR  
16 7:010, [Section 2, or a variation of these tasks to meet the requirement specified in subsection (5)  
17 of this section.]

18 (6) [(7)] A student teacher shall not have responsibility for the supervision or instruction of  
19 P-12 students without the direct supervision of a certified educator.

20 (7) A student teacher shall not receive direct compensation for student teaching. [(8) A  
21 student teacher shall not be employed within the school in which he or she is assigned concurrent  
22 with student teaching.]

## Agenda Book

1       (8) [(9)] The educator preparation institution ~~program~~ shall maintain electronic records that  
2 confirm that all students [~~admitted after September 1, 2013,~~] meet the requirements of this  
3 section.

4 Section 6. [7.] Compensation of Cooperating Teachers. [(1) ~~The Education Professional~~  
5 ~~Standards Board may make arrangements with local school districts to compensate a cooperating~~  
6 ~~teacher.~~]

7       (1) [(2)] (a) The educator preparation institution shall electronically submit a report of all  
8 cooperating teachers and their corresponding student teachers to the Education  
9 Professional Standards Board:

10 1. On or before September 15 [~~October~~] for a cooperating teacher supervising a student teacher  
11 during the fall semester; or

12 2. On or before February 1 [~~15~~] for a cooperating teacher supervising a student teacher  
13 during the spring semester.

14 (b) Each report shall include:

15 1. The number of contract weeks that the cooperating teacher is working with each student  
16 teacher for that semester;

17 2. The cooperating teacher's full name and Social Security number;

18 3. The student teacher's full name, Social Security number, demographic data, and contact  
19 information;

20 4. The student teacher's preparation and certification area by assigned certification code; and

21 5. The names of the school district and school where the cooperating teacher is employed and  
22 the student teaching requirement is being fulfilled. If the certified cooperating teacher is  
23 employed in a nonpublic school which meets the state performance standards as established in

## Agenda Book

1 KRS 156.160 or which has been accredited by a regional or national accrediting association, the  
2 institution shall submit the name of the school.

3 (c) If an educator preparation institution fails to provide the report by the date established in  
4 paragraph (a) of this subsection, the Education Professional Standards Board shall not be liable  
5 for payment under this administrative regulation.

6 (2) ~~[(3)(a) Upon receipt of the report, the Education Professional Standards Board shall~~  
7 ~~contact each cooperating teacher by electronic mail and forward a copy of the Instructions for~~  
8 ~~Electronic Payment Vouchers to the cooperating teacher to provide instructions on how to create~~  
9 ~~and electronically sign an electronic payment voucher.]~~

10 (a) ~~[(b)]~~ The electronic ~~[payment]~~ voucher shall be electronically signed by the cooperating  
11 teacher ~~[, building principal,]~~ and the university college supervisor as verification of the  
12 cooperating teacher's service to the student teacher and submitted to the Education Professional  
13 Standards Board:

- 14 1. On or before December 15 during the fall semester; or
- 15 2. On or before May 1 during the spring semester.

16 (c) If a cooperating teacher fails to provide the completed electronic payment voucher by the  
17 date established in paragraph (b) of this subsection, the cooperating teacher shall not be eligible  
18 to receive any compensation available under this administrative regulation.

19 (3) ~~[(4)]~~ (a) The payment to a cooperating teacher shall be determined based upon available  
20 funding allocated under the biennial budget bill and the total number of days ~~[weeks]~~  
21 served by all cooperating teachers reported for the fiscal year.

## Agenda Book

1 (b) The payment shall be allocated to a cooperating teacher based upon the number of days  
2 [~~weeks~~] the teacher supervised a student teacher as reported in subsections (2) and (3) of this  
3 section~~[-]~~, not to exceed more than seventy (70) days in a semester.

4 (4) [~~(5)~~] Payments to cooperating teachers shall be disbursed to the school districts or to  
5 cooperating teachers in nonpublic schools by the Education Professional Standards  
6 Board:

7 (a) On an annual basis; and

8 (b) On or before June 30.

9 (5) [~~(6)~~] Any payment of state funds under this administrative regulation shall:

10 (a) Be a supplement to the compensation provided by an educator preparation institution to a  
11 cooperating teacher who is supervising an institution's student teacher; and

12 (b) Not supplant the educator preparation institution's compensation responsibility.

13 Section 7. [~~8. Incorporation by reference. (1) "Instructions for Electronic Payment Vouchers",~~  
14 ~~October 2011, is incorporated by reference.]~~

15 (1) [~~(2)~~] This material may be inspected, copied, or obtained, subject to applicable copyright  
16 law, at the Education Professional Standards Board, 100 Airport Road, 3rd Floor,  
17 Frankfort, Kentucky 40601, Monday through Friday, 8 a.m. to 4:30 p.m. (23 Ky.R. 4281;  
18 eff. 8-4-97; Am. 27 Ky.R. 1082; 1475; eff. 12-21-2000; 28 Ky.R. 2077; 2347; eff. 5-16-  
19 2002; Recodified from 704 KAR 20:706, 7-2-2002; 33 Ky.R. 838; 1274; eff. 12-1-06; 38  
20 Ky.R. 637; 887; eff. 11-14-11.

**Agenda Book**

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Date

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Rob Akers, Board Chair  
Education Professional Standards Board

**DRAFT**

## Agenda Book

### EDUCATION PROFESSIONAL STANDARDS BOARD STAFF NOTE

#### Action Item A

##### **Action Item:**

16 KAR 1:015 Standards for Certified Teacher Leader, Statement of Consideration

##### **Applicable Statutes and Regulation:**

KRS 161.020, 161.028, 161.030

##### **Applicable Goal(s):**

Goal 2: Every professional position in a Kentucky public school is staffed by a properly credentialed educator.

##### **Issue:**

Should the Education Professional Standards Board approve the Statement of Consideration?

##### **Background:**

KRS 161.020(1) states, “No person shall be eligible to hold the position of superintendent, principal, teacher, supervisor, director of pupil personnel, or other public school position for which certificates may be issued, or receive salary for services rendered in the position, unless he or she holds a certificate of legal qualifications for the position, issued by the Education Professional Standards Board.” Furthermore, KRS 161.028(1)(a) states that EPSB is to “Establish standards and requirements for obtaining and maintaining a teaching certificate.”

During the October 2016 meeting, the Board accepted the recommendations from the Teacher Leader Master’s Review Committee. The committee recommended that the Teacher Leader programs reflect the Teacher Leader Model Standards, which align with InTASC Standards. These standards identify the knowledge, skills, and competencies that teachers need in order to assume leadership roles in their schools, districts, and the profession.

During the April 2017 meeting the Board received information as to the establishment of 16 KAR 1:015 to reflect the recommendations accepted at the October 2016 meeting. The Board approved the regulation at the June 19, 2017, meeting.

The public comment period for 16 KAR 1:015 began on September 1, 2017, and will close on September 30, 2017. Because the EPSB has begun receiving comments on this proposed regulation, the Board will be required to file a Statement of Consideration with the Legislative Research Commission (LRC). The Board will also have the option of filing an Amended After Comments Regulation.

##### **Groups/Persons Consulted:**

Notice was provided to the public in accordance with the requirements of Chapter 13A.

## **Agenda Book**

### **Potential Actions:**

1. Approve the Statement of Consideration.
2. Do not approve the Statement of Consideration.
3. Modify the Statement of Consideration.

### **Staff Recommendation:**

Potential Action 1

### **Rationale:**

Due to feedback received during the public comment period, EPSB staff will prepare a Statement of Consideration. The Statement of Consideration shall consider all comments received during the comment period and will be submitted to the Board under separate cover after the public comment period closes.

### **Contact Person:**

Ms. Cassie Trueblood, Director  
Division of Educator Ethics  
502-564-4606  
E-mail: [Cassie.Trueblood@ky.gov](mailto:Cassie.Trueblood@ky.gov)

### **Date:**

October 9, 2017

## Agenda Book

### EDUCATION PROFESSIONAL STANDARDS BOARD STAFF NOTE

#### Action Item B

##### **Action Item:**

Approval of the EPSB FY 2018 -2020 Biennial Budget

##### **Applicable Statutes and Regulation:**

KRS 48.040

##### **Applicable Goal(s):**

Goal 5: The EPSB shall be managed for both effectiveness and efficiency, fully complying with all statutes, regulations and established federal, state, and agency policies.

##### **Issue:**

Should the Board approve the FY 2018-2020 Biennial Budget, as presented, to be submitted to the Education and Workforce Development Cabinet and the Governor's Office for Policy and Management?

##### **Background:**

The EPSB budget request booklets must be submitted to the Education and Workforce Development Cabinet on October 16, 2017, and then forwarded to the Governor's Office for Policy and Management (GOPM) for their review and approval. The budget request has been developed in line with the priorities and guidelines provided by the EPSB, executive director, and the GOPM. The budget request documents are too voluminous to provide an entire set for each Board member; however, key information will be presented during the October 2017 Board meeting to provide a clear understanding of additional funding requests, capital project requests, priorities and other information that will be submitted.

Copies of the complete budget request documents are available for any Board member who would want to review them.

##### **Potential Actions:**

1. Approve the FY 2018-2020 Biennial Budget Request of the EPSB.
2. Do not approve the FY 2018-2020 Biennial Budget Request of the EPSB.
3. Modify the FY 2018-2020 Biennial Budget Request of the EPSB.

##### **Staff Recommendation:**

Staff Recommendation 1

##### **Rationale:**

Instructions were issued by the State Budget Director in the Governor's Office of Policy and Management on August 08, 2017. "All Executive Branch cabinets, departments, agencies should provide the required budget request forms, attachments, and supporting documentation for both

## **Agenda Book**

the capital budget and the operating budget no later than November 1, 2017.”

### **Contact Person:**

Mr. John Fields, Deputy Executive Director  
Executive Office  
502-564-4606  
E-mail: John.Fields@ky.gov

### **Date:**

October 9, 2017

## Agenda Book

### EDUCATION PROFESSIONAL STANDARDS BOARD STAFF NOTE

#### Action Item C

##### **Action Item:**

EPSB Strategic Plan Approval

##### **Applicable Statutes and Regulation:**

KRS 161.017 (1) (a), (d)

##### **Applicable Goal(s):**

Goal 5: The EPSB shall be managed for both effectiveness and efficiency, fully complying with all statutes, regulations and established federal, state, and agency policies.

##### **Issue:**

Should the Board approve the Strategic Plan as presented?

##### **Background:**

The Board directed Executive Director Adams to work with the Strategic Planning Committee to develop a Strategic Plan for the Education Professional Standards Board. The committee's recommendations were presented at the June 2017 Board meeting.

##### **Groups/Persons Consulted:**

- Strategic Planning Committee: Tolya Ellis, Sherry Powers, and Donna Hedgepath
- EPSB division directors

##### **Potential Actions:**

1. Approve the Strategic Plan.
2. Do not approve the Strategic Plan.
3. Modify the Strategic Plan.

##### **Staff Recommendation:**

Staff Recommendation 1

##### **Rationale:**

This Strategic Plan will bring focus for both the EPSB and the staff on items to address immediately and in the near future. It will enable the staff to keep the Board updated on achievements and progress made toward each goal.

##### **Contact Person:**

Mr. John Fields, Deputy Executive Director  
Division of Executive Office  
502-564-4606  
E-mail: John.Fields@ky.gov

##### **Date:**

October 9, 2017

# Agenda Book

## Agenda Book

### EDUCATION PROFESSIONAL STANDARDS BOARD STAFF NOTE

#### Action Item D

##### **Action Item:**

2018 Legislative Agenda

##### **Applicable Statute:**

KRS 161.028

##### **Applicable Goals:**

All Goals

##### **Issue:**

Should the Education Professional Standards Board approve the proposed 2018 Legislative Agenda?

##### **Background:**

The General Assembly will meet for its regularly scheduled 60-day session beginning in January 2018. Prior to the commencement of the legislative session, the Board customarily prepares with the aid of staff a legislative agenda designed to promote the Board's mission. Staff utilizes the final legislative agenda to prepare proposed bills for statutory amendments and to advance the Board's goals when working with legislators.

During this legislative session, the General Assembly will be required to pass the 2018-2020 budget for the Commonwealth. During the October 9, 2017 board meeting, the Board will review and approve the EPSB's 2018-2020 budget request, which shall be submitted to the Governor's office. In combination with that application, staff recommends including in the legislative agenda requests that the General Assembly fully fund the EPSB and all the EPSB's programs in the next biennium and change language for funding for the Kentucky Teacher Internship Program (KTIP) to funding for internship programs allowing allotted funds, and restricted funds when necessary, to support both KTIP and the Kentucky Principal Internship Program (KPIP). Additionally, staff request updating KRS 161.030 to allow completion of the KTIP in non-traditional settings to accommodate the needs of programs and support first-year educators.

Also included in the agenda is a request to seek refiling of the 2017 HB 521; update KRS161.131 regarding National Board certification; update language in KRS 161.048; seek funds from Title II of the HEA; and continue to work with legislators concerning the rank system for educators.

Finally, the legislative agenda includes opposing any change to the EPSB's current statutory authority and supporting any legislation which further supports the EPSB's mission and goals so that the current direction of the EPSB to improve teacher quality may continue.

##### **Potential Actions:**

1. Approve the 2018 Legislative Agenda.
2. Modify and approve the 2018 Legislative Agenda.
3. Do not approve the 2018 Legislative Agenda.

## Agenda Book

### **Staff Recommendation:**

Potential Action 1

### **Rationale:**

This agenda was created after soliciting input from the staff and accurately reflects the current legislative needs of the agency.

### **Contact Person:**

Ms. Lauren Graves  
Executive Staff Advisor  
(502) 564-4606  
E-mail: [lauren.graves@ky.gov](mailto:lauren.graves@ky.gov)

### **Date:**

October 9, 2017

## **Agenda Book**

### **2018 EPSB Legislative Agenda**

- Support the EPSB’s budget requests for FY 2018-2020.
- Support a FY 2018-2020 budget allowance for internships, both KTIP and KPIP, and allow the use of restricted funds when necessary to support first year educators.
- Support the language revision to KRS 161.030(5) to allow KTIP placement in non-traditional classroom settings to accommodate all program needs.
- Support language revision in KRS 161.131(2) to have a goal that there will always be at least one (1) national board certified teacher in every public school in Kentucky instead of by the year 2020.
- Support refiling of 2017 HB 521 to include school district employees’ and teachers’ accumulated sick days to carry over to EPSB upon employment with the agency.
- Support the language revision to KRS 161.048 (6) to replace the word “secondary” with “middle”.
- Support seeking funds from the Title II of HEA to assist in supporting internship programs for first year educators.
- Support the continued efforts in reviewing the current requirement of the Rank II for Kentucky educators.
- Support legislation which furthers the EPSB Mission and Goals.
- Oppose any attempt to dilute or modify the current authority of the EPSB.

# Agenda Book

## Agenda Book

### EDUCATION PROFESSIONAL STANDARDS BOARD STAFF NOTE

#### Action Item, Waiver A

##### **Action Item:**

Waiver of the Student Teacher Placement

##### **Applicable Statutes and Regulation:**

KRS 161.028; KRS 161.030  
16 KAR 5:040 Section 6(4)(a)

##### **Applicable Goal:**

Goal 1: Every approved educator preparation program meets or exceeds all accreditation standards and prepares knowledgeable, capable teachers and administrators who demonstrate effectiveness in helping all students reach educational achievement.

##### **Issue:**

Should the EPSB grant a waiver of the student teacher placement requirement that candidates pursuing a primary through grade 12 certificate must have placements balanced between an elementary and middle/high school placement?

##### **Background:**

Dr. David Whaley, Dean, Murray State University College of Education and Human Services, is requesting a waiver of Regulation 16 KAR 5:040, Section 6 (4)(a) which requires “candidates pursuing a primary through grade 12 certificate to have their student teaching balanced between an elementary school placement and middle school or high school placement.” This request is for a placement to take place during the Fall 2017 semester. Jacob Woosley, a Murray State University student teacher seeking certification in Foreign Language (Spanish) P-12, needs to have his entire placement with a secondary teacher, Ms. Kim Phelps, at Marshall County High School. There are no foreign language programs for elementary schools in the Murray State University service region.

##### **Potential Actions:**

1. Approve the waiver request of 16 KAR 5:040, Section 6 (4)(a).
2. Deny the waiver request of 16 KAR 5:040, Section 6 (4)(a).

##### **Contact Person:**

Dr. Bennett Boggs, Director  
Division of Educator Preparation, Internship, and Assessment  
(502) 564-4606  
E-mail: [ben.boggs@ky.gov](mailto:ben.boggs@ky.gov)

##### **Date:**

October 9, 2017

# Agenda Book

## Agenda Book

### 16 KAR 5:040. Admission, placement, and supervision in student teaching.

RELATES TO: KRS 161.020, 161.028, 161.030, 161.042

STATUTORY AUTHORITY: KRS 161.028, 161.030, 161.042

NECESSITY, FUNCTION, AND CONFORMITY: KRS 161.028 requires that an educator preparation institution be approved for offering the preparation program corresponding to a particular certificate on the basis of standards and procedures established by the Education Professional Standards Board. KRS 161.030 requires that a certificate be issued to a person who has completed a program approved by the Education Professional Standards Board. KRS 161.042 requires the Education Professional Standards Board to promulgate an administrative regulation relating to student teachers, including the qualifications for cooperating teachers. This administrative regulation establishes the standards for admission, placement, and supervision in student teaching.

Section 6. Professional Experience. (1) In addition to the appropriate NCATE standards incorporated by reference in 16 KAR 5:010, the educator preparation institution shall provide opportunities for the student teacher to assume major responsibility for the full range of teaching duties, including extended co-teaching experiences, in a real school situation under the guidance of qualified personnel from the educator preparation institution and the cooperating elementary, middle, or high school. The educator preparation program and the school district shall make reasonable efforts to place student teachers in settings that provide opportunities for the student teacher to develop and demonstrate the practical skills, knowledge, and professional dispositions essential to help all P-12 students learn and develop.

(2) A student teacher shall not be placed in a setting that is not consistent with his or her planned certification content and grade range.

(3) Beginning September 1, 2013, the student teacher placement shall provide the student teacher with the opportunity to engage with diverse populations of students.

(4) Beginning September 1, 2013, each educator preparation institution shall provide a full professional semester to include a period of student teaching for a minimum of seventy (70) full days, or its equivalent, in instructional settings that correspond to the grade levels and content areas of the student teacher's certification program.

(a) Candidates pursuing a primary through grade 12 certificate shall have their student teaching balanced between an elementary school placement and middle school or high school placement.

(b) Candidates pursuing an elementary certificate shall have their student teaching balanced between a placement in primary through grade 3 and a placement in grade 4 or grade 5.

(c) Candidates seeking dual certification in either middle school or secondary content areas shall have equal placements in both content areas.

(5) Beginning September 1, 2013, the educator preparation program shall support the student teacher's placement and classroom experiences by:

(a) Cooperating with the district in determining the specific placement of the student teacher;

(b) Collaborating with the district to provide necessary program resources and expertise;

(c) Using multiple performance assessments to document the student teacher's ability to support learning for all P-12 students;

(d) Requiring the use of technology by the student teacher to:

1. Enrich the learning of P-12 students; and

2. Support the student teacher's professional growth and communication; and

(e) Providing opportunities for the student teacher to:

1. Engage in extended co-teaching experiences with an experienced teacher;

2. Engage in reflective self-assessment that informs practice;

3. Maintain regular professional conversations with experienced teachers other than the cooperating teacher;

4. Participate in regular and extracurricular school activities;

5. Participate in professional decision making; and

6. Engage in collegial interaction and peer review with other student teachers.

(6) The educator preparation program shall use the Kentucky Teacher Internship Program Teacher Performance Assessment tasks established in 16 KAR 7:010, Section 2, or a variation of these tasks to meet the requirement specified in subsection (5) of this section.

(7) A student teacher shall not have responsibility for the supervision or instruction of P-12 students without the direct supervision of a certified educator.

(8) A student teacher shall not be employed within the school in which he or she is assigned concurrent with student teaching.

(9) The educator preparation program shall maintain electronic records that confirm that all students admitted after September 1, 2013, meet the requirements of this section.

# Agenda Book

## Agenda Book

### EDUCATION PROFESSIONAL STANDARDS BOARD STAFF NOTE

#### Action Item, Waiver B

##### **Action Item:**

Waiver of the Student Teacher Placement

##### **Applicable Statutes and Regulation:**

KRS 161.028; KRS 161.030  
16 KAR 5:040 Section 6(4)(a)

##### **Applicable Goal:**

Goal 1: Every approved educator preparation program meets or exceeds all accreditation standards and prepares knowledgeable, capable teachers and administrators who demonstrate effectiveness in helping all students reach educational achievement.

##### **Issue:**

Should the EPSB grant a waiver of the student teacher placement requirement that candidates pursuing a primary through grade 12 certificate must have placements balanced between an elementary and middle/high school placement?

##### **Background:**

Dr. David Whaley, Dean, Murray State University College of Education and Human Services, is requesting a waiver of Regulation 16 KAR 5:040, Section 6 (4)(a) which requires “candidates pursuing a primary through grade 12 certificate to have their student teaching balanced between an elementary school placement and middle school or high school placement.” This request is for a placement to take place during the Fall 2017 semester. Brandon Jones, a Murray State University student teacher seeking certification in Foreign Language (Spanish) P-12, needs to have his entire placement with a secondary teacher, Mr. Benjamin Morehead, at Paducah Tilghman High School. There are no foreign language programs for elementary schools in the Murray State University service region.

##### **Potential Actions:**

1. Approve the waiver request of 16 KAR 5:040, Section 6 (4)(a).
2. Deny the waiver request of 16 KAR 5:040, Section 6 (4)(a).

##### **Staff Recommendation:**

Potential Action 1

##### **Contact Person:**

Dr. Bennett Boggs, Director  
Division of Educator Preparation, Internship, and Assessment  
(502) 564-4606  
E-mail: [Ben.Boggs@ky.gov](mailto:Ben.Boggs@ky.gov)

##### **Date:**

October 9, 2017

# Agenda Book

## Agenda Book

### EDUCATION PROFESSIONAL STANDARDS BOARD STAFF NOTE

#### Action Item, Waiver C

##### **Action Item:**

Waiver of the Student Teacher Placement

##### **Applicable Statutes and Regulation:**

KRS 161.028; KRS 161.030  
16 KAR 5:040 Section 6(4)(a)

##### **Applicable Goal:**

Goal 1: Every approved educator preparation program meets or exceeds all accreditation standards and prepares knowledgeable, capable teachers and administrators who demonstrate effectiveness in helping all students reach educational achievement.

##### **Issue:**

Should the EPSB grant a waiver of the student teacher placement requirement that candidates pursuing a primary through grade 12 certificate must have placements balanced between an elementary and middle/high school placement?

##### **Background:**

Dr. David Whaley, Dean, Murray State University College of Education and Human Services, is requesting a waiver of Regulation 16 KAR 5:040, Section 6 (4)(a) which requires “candidates pursuing a primary through grade 12 certificate to have their student teaching balanced between an elementary school placement and middle school or high school placement.” This request is for a placement to take place during the Fall 2017 semester. Blake Parker, a Murray State University student teacher seeking certification in Foreign Language (Spanish) P-12, needs to have his entire placement with a secondary teacher, Ms. Lauren Hines, at Murray High School. There are no foreign language programs for elementary schools in the Murray State University service region.

##### **Potential Actions:**

1. Approve the waiver request of 16 KAR 5:040, Section 6 (4)(a).
2. Deny the waiver request of 16 KAR 5:040, Section 6 (4)(a).

##### **Staff Recommendation:**

Potential Action 1

##### **Contact Person:**

Dr. Bennett Boggs, Director  
Division of Educator Preparation, Internship, and Assessment  
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##### **Date:**

October 9, 2017

## **Agenda Book**

## Agenda Book

### EDUCATION PROFESSIONAL STANDARDS BOARD STAFF NOTE

#### Action Item, Waiver D

##### **Action Item:**

Waiver of the Student Teacher Placement

##### **Applicable Statutes and Regulation:**

KRS 161.028; KRS 161.030  
16 KAR 5:040 Section 6(4)(a)

##### **Applicable Goal:**

Goal 1: Every approved educator preparation program meets or exceeds all accreditation standards and prepares knowledgeable, capable teachers and administrators who demonstrate effectiveness in helping all students reach educational achievement.

##### **Issue:**

Should the EPSB grant a waiver of the student teacher placement requirement that candidates pursuing a primary through grade 12 certificate must have placements balanced between an elementary and middle/high school placement?

##### **Background:**

Dr. David Whaley, Dean, Murray State University College of Education and Human Services, is requesting a waiver of Regulation 16 KAR 5:040, Section 6 (4)(a) which requires “candidates pursuing a primary through grade 12 certificate to have their student teaching balanced between an elementary school placement and middle school or high school placement.” This request is for a placement to take place during the Fall 2017 semester. Jacob McKinney, a Murray State University student teacher seeking certification in Foreign Language (Spanish) P-12, needs to have his entire placement with a secondary teacher, Ms. Lorena Godinez, at Mayfield High School. There are no foreign language programs for elementary schools in the Murray State University service region.

##### **Potential Actions:**

1. Approve the waiver request of 16 KAR 5:040, Section 6 (4)(a).
2. Deny the waiver request of 16 KAR 5:040, Section 6 (4)(a).

##### **Staff Recommendation:**

Potential Action 1

##### **Contact Person:**

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### EDUCATION PROFESSIONAL STANDARDS BOARD STAFF NOTE

#### Action Item, Waiver E

##### **Action Item:**

Request to waive minimum GPA requirement

##### **Applicable Statutes and Regulation:**

KRS 161.028 ; KRS 161.030

16 KAR 2:010 Section 2, 1.a. (i), (ii)

##### **Applicable Goal:**

Goal 2: Every professional position in a Kentucky public school is staffed by a properly credentialed educator.

##### **Issue:**

Should the EPSB grant a waiver of the minimum GPA requirement based on a completed Bachelor's degree education program?

##### **Background:**

Mr. Ramez Alnashef is requesting that the Board grant a waiver of regulation for the minimum GPA requirement so that he may transfer his certification from Aleppo, Syria, and receive a Kentucky Professional certificate. Mr. Alnashef's Bachelor's degree GPA falls short of the 2.5 cumulative requirement (2.44), and when calculated on the last 60 credit hours completed, it also fell short of the 3.0 requirement (2.7). However, when Division of Certification staff calculated his GPA based on the last 30 hours of credit completed, he had a 3.0 GPA.

##### **Potential Actions:**

1. Approve the waiver request.
2. Do not approve the waiver request.
3. Approve the waiver request with conditions.

##### **Contact Person:**

Ms. Donna Brockman, Director  
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##### **Date:**

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# Agenda Book

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## 16 KAR 2:010. Kentucky teaching certificates.

RELATES TO: KRS 158.6451, 160.380, 161.020, 161.028(1), 161.030

STATUTORY AUTHORITY: KRS 161.028(1)(a), (b), (f), 161.030

NECESSITY, FUNCTION, AND CONFORMITY: KRS 161.028(1)(a) requires the Education Professional Standards Board to establish the standards for obtaining and maintaining a teaching certificate. KRS 161.028(1)(b) requires the board to set standards for programs for the preparation of teachers and other professional school personnel. KRS 161.028(1)(f) requires the board to issue and renew any certificate. This administrative regulation establishes the Kentucky certification to be issued for teaching positions.

Section 1. Definitions. (1) "Approved program of preparation" means a program which has been approved by the Education Professional Standards Board under 16 KAR 5:010 for a specific certification or which has been approved for certification by the state education agency of another state.

(2) "Assessments" means the tests of knowledge and skills authorized by KRS 161.030 and established in 16 KAR 6:010.

(3) "Base certificate" means a stand-alone license to teach which encompasses authorization to teach introductory and interdisciplinary courses in related fields.

(4) "Beginning teacher internship" means one (1) year of supervision, assistance, and assessment required by KRS 161.030 and established in 16 KAR 7:010.

(5) "Certificate endorsement" means an addition to a base or restricted base certificate, which is limited in scope and awarded on the basis of completion of an endorsement program or a combination of educational requirements, assessments, and experience as outlined in Section 5 of this administrative regulation.

(6) "Certificate extension" means an additional base or restricted base certificate in a content area or grade range.

(7) "Kentucky teacher standards" means the standards established in 16 KAR 1:010 that identify what a Kentucky teacher shall know and be able to do.

(8) "Major" means an academic area of concentration consisting of at least thirty (30) hours of coursework.

(9) "Professional teaching certificate" means the document issued to:

(a) An individual upon successful completion of the beginning teacher internship; or

(b) An applicant for whom the testing and internship requirement is waived under KRS 161.030 based on preparation and experience completed outside Kentucky.

(10) "Provisional teaching certificate" means the document issued to an individual for the duration of the beginning teacher internship program.

(11) "Restricted base certificate" means a stand-alone license to teach in a specific subject area of certification which is the only subject area that can be taught under this limited certificate.

(12) "Statement of eligibility" means the document issued to an applicant upon completion of an approved program of preparation and successful completion of the assessments.

Section 2. Certificate Issuance. (1)(a) Until December 31, 2014, a statement of eligibility for a provisional teaching certificate shall be issued to an applicant who has submitted a completed TC-1 application form and has successfully completed:

1. a. At least a bachelor's degree with:

(i) A cumulative grade point average of 2.50 on a 4.0 scale; or

(ii) A grade point average of 3.00 on a 4.0 scale on the last sixty (60) hours of credit completed, including undergraduate and graduate coursework; or

b. As required by Section 4(2)(g)6 of this administrative regulation, a master's degree with:

(i) A cumulative grade point average of 2.50 on a 4.0 scale; or

(ii) A grade point average of 3.00 on a 4.0 scale on the last sixty (60) hours of credit completed, including undergraduate and graduate coursework;

2. An approved program of preparation; and

3. The assessments corresponding to the certificate identified in Section 4 of this administrative regulation for which application is being made.

(b) Beginning January 1, 2015, a statement of eligibility for a provisional teaching certificate shall be issued to an applicant who has submitted a completed CA-1 application form and has successfully completed:

1. a. At least a bachelor's degree with:

(i) A cumulative grade point average of 2.50 on a 4.0 scale; or

(ii) A grade point average of 3.00 on a 4.0 scale on the last sixty (60) hours of credit completed, including undergraduate and graduate coursework; or

b. As required by Section 4(2)(g)6 of this administrative regulation, a master's degree with:

(i) A cumulative grade point average of 2.50 on a 4.0 scale; or

(ii) A grade point average of 3.00 on a 4.0 scale on the last sixty (60) hours of credit completed, including undergraduate and graduate coursework;

2. An approved program of preparation;

3. The assessments corresponding to the certificate identified in Section 4 of this administrative regulation for which application is being made; and

4. A national and state criminal background check performed in accordance with KRS 160.380(5) within twelve (12) months prior to the date of application.

(2) Upon confirmation of employment in an assignment for the grade level and specialization identified on a valid statement of eligibility, a Provisional Teaching Certificate shall be issued for the duration of the beginning teacher internship established under KRS 161.030.

(3) Upon successful completion of the internship, a Professional Teaching Certificate shall be issued, valid for a four (4) year period.

# Agenda Book

## Agenda Book

### EDUCATION PROFESSIONAL STANDARDS BOARD STAFF NOTE

#### Action Item, Waiver F

##### **Action Item:**

Request to waive completion of 3 hours of credit in occupation-based career and technical education/classroom management until December 2017.

##### **Applicable Statutes and Regulation:**

KRS 161.028; KRS 161.030

16 KAR 2:020 Section 2, (2)(a) and (b)

##### **Applicable Goal(s):**

Goal 2: Every professional position in a Kentucky public school is staffed by a properly credentialed educator.

Goal 4: Every credentialed educator participates in a high quality induction into the profession and approved educational advancement programs that support effectiveness in helping all students achieve.

##### **Issue:**

Should the EPSB grant a waiver of the 3 hour credit requirement for a one year provisional certificate until the teacher completes the course in December?

##### **Background:**

KDE Office of Career and Technical Education is requesting a waiver on behalf of Mr. James Nieters. Mr. Nieters is an Auto Technology teacher at Carroll County Area Technology Center. Mr. Nieters did not complete 3 hours of credit in classroom management by the end of his KTIP year. When he contacted the Office of Career and Technical Education about this requirement, he was provided incorrect information about when the course must be completed.

##### **Potential Actions:**

1. Approve the waiver request.
2. Do not approve the waiver request.
3. Approve the waiver request with conditions.

##### **Contact Person:**

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# Agenda Book

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## 16 KAR 2:020. Occupation-based career and technical education certification.

RELATES TO: KRS 156.095, 158.070, 160.380, 161.020, 161.028, 161.030

STATUTORY AUTHORITY: KRS 161.028, 161.030

NECESSITY, FUNCTION, AND CONFORMITY: KRS 161.020, 161.028, and 161.030 require that teachers and other professional school personnel hold certificates of legal qualifications for their respective positions to be issued upon completion of programs of preparation prescribed by the Education Professional Standards Board. This administrative regulation establishes the qualifications for teachers of occupation-based career and technical education and implements the testing and internship requirements of KRS 161.030.

Section 1. (1) The certificates for occupation-based career and technical education established in this administrative regulation shall be issued and renewed for occupation-based career and technical education teachers employed by the public schools, the Kentucky Community and Technical College System, or the Kentucky Department of Education Office of Career and Technical Education.

(2) The certificates may be issued for any information technology, industrial education, public service, health science, or human services occupation area for which programs may be offered under the required Kentucky Academic Standards established in 704 KAR 3:303.

(3) Certificates for occupation-based career and technical education established in this administrative regulation shall:

(a) Be initially issued to teacher candidates who are employed based upon required occupational experience in the subject area to be taught; and

(b) Not require a college degree for initial issuance.

Section 2. Issuance and Renewal of One (1) Year Provisional Certificates. (1) Initial issuance. A provisional internship certificate for teaching occupation-based career and technical education, valid for teaching only the subject or subjects stated on the face of the certificate, shall be issued to an applicant who has submitted a completed CA-3 for a duration period of one (1) year upon completion of the following requirements:

(a) A minimum of a high school diploma or its equivalent determined by evidence of an acceptable score on the general education development test administered by an approved testing center;

(b) Four (4) years of successful and appropriate occupational experience in the area to be taught, with:

1. At least two (2) years of the occupational experience completed within the last five (5) years. A maximum of one (1) year of the required work experience may be satisfied by completion of an accredited occupational preparation program for the occupation to be taught; and

2. The occupational experience confirmed by the Kentucky Department of Education Office of Career and Technical Education;

(c) The testing provisions established in 16 KAR 6:020;

(d) A national and state criminal background check performed in accordance with KRS 160.380(5) within twelve (12) months prior to the date of application; and

(e) An offer of employment from a local school district, the Kentucky Department of Education, the Department of Workforce Investment, or the Kentucky Community and Technical College System.

(2) First renewal of one (1) year provisional certificates. The first renewal of the one (1) year provisional certificate shall require the successful completion of:

(a) The Kentucky Teacher Internship Program established in 16 KAR 7:010; and

(b) Three (3) semester hours of credit in occupation-based career and technical education laboratory/classroom management. This requirement may be met by successfully completing the New Teacher Institute sponsored by the Kentucky Department of Education Office of Career and Technical Education.

(3) Subsequent renewal of one (1) year provisional certificate. Any subsequent renewal of the one (1) year provisional certificate to an applicant who has submitted a completed CA-3 after the successful completion of the internship shall require:

(a) The completion of a minimum of six (6) semester hours of college credit for each renewal selected from the sixty-four (64) semester hour planned program for the preparation of teachers in information technology, industrial education, public service, health science, or human services occupations established in Section 4 of this administrative regulation; and

(b) Documentation of completion of four (4) days of professional development as required by KRS 156.095 and 158.070.

(4) Credit granted by a regionally- or nationally-accredited postsecondary institution for occupational proficiency based upon past relevant experience or credit by examination shall not be applied toward the provisional certificate renewal requirements.

(5) The one (1) year provisional certificate shall be limited to nine (9), one (1) year renewals for a total validity period of ten (10) years, which do not need to be consecutive.

(6) Upon completion of the sixty-four (64) hour planned program established in Section 4 of this administrative regulation, the teacher shall:

(a) Receive the professional certificate established in Section 3 of this administrative regulation; and

(b) Adhere to the subsequent renewal requirements established in Section 3(3) of this administrative regulation.

# Agenda Book

## Agenda Book

### EDUCATION PROFESSIONAL STANDARDS BOARD STAFF NOTE

#### Alternative Route to Certification Application A

##### **Action Item:**

Alternative Route to Certification Application

##### **Applicable Statutes and Regulation:**

KRS 161.028, 161.030, 161.048  
16 KAR 9:010

##### **Applicable Goal:**

Goal II: Every professional position in a Kentucky public school is staffed by a properly credentialed educator.

##### **Issue:**

Should the Education Professional Standards Board approve the alternative route to certification application?

##### **Background:**

The following individual is requesting certification on the basis of exceptional work experience:

**Ambria D. Ray- English, Grades 8-12**

The application will be sent under separate cover.

##### **Potential Actions:**

1. Approve the alternative route to certification application.
2. Do not approve the alternative route to certification application.

##### **Contact Person:**

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##### **Date:**

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### EDUCATION PROFESSIONAL STANDARDS BOARD STAFF NOTE

#### Alternative Route to Certification Application B

##### **Action Item:**

Alternative Route to Certification Application

##### **Applicable Statutes and Regulation:**

KRS 161.028, 161.030, 161.048  
16 KAR 9:010

##### **Applicable Goal:**

Goal II: Every professional position in a Kentucky public school is staffed by a properly credentialed educator.

##### **Issue:**

Should the Education Professional Standards Board approve the alternative route to certification application?

##### **Background:**

The following individual is requesting certification on the basis of exceptional work experience:

**Luke Darville, Music, Grades K-12**

The application will be sent under separate cover.

##### **Potential Actions:**

1. Approve the alternative route to certification application.
2. Do not approve the alternative route to certification application.

##### **Contact Person:**

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### EDUCATION PROFESSIONAL STANDARDS BOARD STAFF NOTE

#### Alternative Route to Certification Application C

##### **Action Item:**

Alternative Route to Certification Application

##### **Applicable Statutes and Regulation:**

KRS 161.028, 161.030, 161.048  
16 KAR 9:010

##### **Applicable Goal:**

Goal II: Every professional position in a Kentucky public school is staffed by a properly credentialed educator.

##### **Issue:**

Should the Education Professional Standards Board approve the alternative route to certification application?

##### **Background:**

The following individual is requesting certification on the basis of exceptional work experience:

**Shauna D. Jones- Dance, Grades K-12**

The application will be sent under separate cover.

##### **Potential Actions:**

1. Approve the alternative route to certification application.
2. Do not approve the alternative route to certification application.

##### **Contact Person:**

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