

EPSB Mission Statement

The Education Professional Standards Board, in full collaboration and cooperation with its education partners, promotes high levels of student achievement by establishing and enforcing rigorous professional standards for preparation, certification, and responsible and ethical behavior of all professional educators in Kentucky.

EPSB Meeting Agenda
Kentucky Department of Education
300 Sower Boulevard, 5th Floor, Frankfort, KY 40601

Monday, April 8, 2024

EPSB Waiver Committee

8:30 AM ET – Conference Room 516

EPSB Regular Meeting Agenda

9:00 AM ET – State Board Room

Call to Order

Roll Call

Report of the Interim Commissioner

- A. Report from the Education and Labor Cabinet
- B. Report from the Council on Postsecondary Education
- C. Report of the Associate Commissioner
- D. Legislative Update
- E. Other Updates

Open Speak

Report of the Chair

- A. Update from the Vice Chair
- B. Other Updates

Approval of Consent Items

- A. Approval of February 12, 2024, EPSB Meeting Minutes
- B. Option 9 Application, Harrison County Schools and University of the Cumberlands (Dr. Melissa Diebel)
- C. Option 9 Application, Paducah Independent Schools and Campbellsville University (Dr. Diebel)
- D. Georgetown College: Approval of Proficiency Plan (Ms. Kim Arington)

- E. University of Kentucky: Learning and Behavior Disorders (Ms. Arington)
- F. University of Kentucky: Moderate and Severe Disabilities (Ms. Arington)
- G. Central Kentucky Education Cooperative: Continuing Education Option Plan II Proposal (Mr. Todd Davis)
- H. Hickman County Schools: Continuing Education Option Plan II Proposal (Mr. Davis)
- I. Kentucky Rank Advancement Academy: Continuing Education Option Plan II Proposal (Mr. Davis)
- J. Murray Independent Schools: Continuing Education Option Plan II Proposal (Mr. Davis)

Information/Discussion Items

- A. 16 KAR 5:040, Admission, Placement and Supervision in Student Teaching, Amendment (Ms. Cassie Trueblood)

Action Items

- A. 16 KAR 2:110, Endorsement for Teachers for Gifted Education, Amendment (Ms. Trueblood)
- B. 16 KAR 2:160, Probationary Certificate for Teachers of Exceptional Children, Agency Amendment (Ms. Trueblood)
- C. 16 KAR 2:170, Probationary Certificate for Middle School Teachers, Amendment (Ms. Trueblood)
- D. 16 KAR 2:200, Probationary Endorsement for Teachers of English as Second Language, Amendment (Ms. Trueblood)
- E. 16 KAR 6:020. Assessment Prerequisites for Occupation-Based Career and Technical Education Certification (Mr. Davis)

Waivers

- A. 16 KAR 5:040. Request to Waive Student Teacher Days Due to District School Closures for Transylvania University (Mr. Brandon Harrod)

Alternative Route to Certification Applications

- A. Mary Beath, Music, All Grades (Mr. Davis)
- B. Dawn Campbell, Theatre, All Grades (Mr. Davis)
- C. Leesa Stivers, Family and Consumer Science, Grades 5-12 (Mr. Davis)

Board Comments

Closed Session Review

Following a motion in open session pursuant to KRS 61.810 (1)(c) and (1)(j), it is anticipated that the Board will move into closed session to conduct a character and fitness review and to review potential actions relating to complaints and reports. The Board will also review pending litigation.

Case Decisions

Following the closed session review, the Board shall move into open session. All decisions will be made in open session.

Adjournment

Next Meeting:

June 17, 2024
300 Sower Blvd
Frankfort, KY 40601

The actions delineated below were taken in open session of the EPSB at the February 12, 2024, meeting. This information is provided in summary form; an official record of the meeting is available in the permanent records of the Education Professional Standards Board (EPSB), 300 Sower Boulevard, 5th Floor, Frankfort, KY 40601.

**Education Professional Standards Board (EPSB)
Minutes
Kentucky Department of Education
300 Sower Boulevard, 5th Floor, Frankfort, KY 40601**

Call to Order

Chair Justin Mitchell called the meeting to order at 9:03 p.m. ET.

Roll Call

The following Board members were present during the February 12, 2024, EPSB meeting: Diane Berry, Elijah Edwards, C.J. Fryer, Cathy Gunn, Priscilla Keller, Amy Lingo, Jacqueline Mayfield, Corinne Murphy, Merideth Pittman, Lisa Rudzinski, Amber Snell, and Chair Justin Mitchell.

CPE: Amanda Ellis

Cabinet: Absent

Election of Board Chair

Justin Mitchell was nominated to serve as Chair of the EPSB for an additional one-year term.

2024-228

Motion made by Dr. Corinne Murphy, seconded by Ms. Amber Snell, to approve.

Vote: Unanimous

Election of Board Vice-Chair

Sarah Weedman was nominated to serve as Vice-Chair of the EPSB for an additional one-year term.

2024-229

Motion made by Ms. Amber Snell, seconded by Ms. Cathy Gunn, to approve.

Vote: Unanimous

Consent Items

Approval of December 11, 2023, EPSB Meeting Minutes
Option 9 Application, Bath County Schools and University of the Cumberland
Option 9 Application, Spencer County Schools and Midway University
Kentucky State University: Approval of Proficiency Plan
Northern Kentucky University: Approval of Proficiency Plan
Western Kentucky University: Approval of Proficiency Plan
Graves County Schools: Continuing Education Option Plan II Proposal
Paducah Independent Schools: Continuing Education Option Plan II Proposal

2023-2024 Emergency Non-Certified School Personnel Program for Clark County

2024-230

Motion made by Capt. Lisa Rudzinski, seconded by Ms. Amber Snell, to approve.

Vote: Unanimous

Report from the Commissioner

Interim Commissioner Robin Kinney gave an update from KDE and KBE.

Report from the Council on Postsecondary Education

Amanda Ellis gave an update from the Council on Postsecondary Education.

Legislative Update

Brian Perry gave an update on the Legislative session.

Report from the Associate Commissioner

Byron Darnall gave an update from the Office of Educator Licensure and Effectiveness.

Report from the Chair

Chair Mitchell thanked everyone for joining the meeting and gave a brief update.

Information/Discussion Items

Ms. Cassie Trueblood gave an update on 16 KAR 5:040, Admission, Placement and Supervision in Student Teaching, Amendment

Action Items

16 KAR 2:120, Emergency Certification and Out-of-Field Teaching, Amendment

2024-231

Motion made by Capt. Lisa Rudzinski, seconded by Ms. Jacqueline Mayfield, to approve.

Vote: Unanimous

16 KAR 2:160, Probationary Certificate for Teachers of Exceptional Children, Amendment

2024-232

Motion made by Mr. C.J. Fryer, seconded by Ms. Amber Snell, to approve.

Vote: Unanimous

16 KAR 4:030, Out-Of-State-Educator Preparation, Amendment

2024-233

Motion made by Capt. Lisa Rudzinski, seconded by Ms. Amber Snell, to approve.

Vote: Unanimous

Thomas More University: Approval of Initial Programs

2024-234

Motion made by Dr. Corrine Murphy, seconded by Dr. Amy Lingo, to approve.

Vote: Unanimous

University of Kentucky: Approval of Programs

2024-235

Motion made by Ms. Amber Snell, seconded by Mr. Elijah Edwards, to approve.

Vote: *Unanimous*

Option 7 Institute Proposal, iteach

2024-236

Motion made by Dr. Amy Lingo, seconded by Dr. Corinne Murphy, to deny.

Vote: *Motion Failed (Dr. Ellis, Ms. Berry, Mr. Edwards, Dr. Lingo, Ms. Mayfield, Dr. Murphy voted in favor)*

Motion made by Capt. Lisa Rudzinski, seconded by Ms. Diane Berry to approve the Option 7 proposal for an initial two years.

Motion made by Dr. Corinne Murphy and seconded by Ms. Jacqueline Mayfield to amend the motion to include the expectation of demonstrable, substantive partnerships that address context within the pedagogical space so that students are assessed on their incorporation of district need, classroom need and school context within their program.

Vote on Amendment: *Unanimous*

Vote: *Unanimous (Mr. Edwards and Dr. Murphy abstained, Dr. Lingo dissented)*

Waivers

16 KAR 2:120. Request to Waive Emergency Certificate Requirements for Powell County Schools

2024-237

Motion made by Mr. Elijah Edwards, seconded by Ms. Amber Snell, to approve.

Vote: *Unanimous*

16 KAR 4:080. Request to Waive Out-of-State Recency Requirement for Kimberly Hayes

2024-238

Motion made by Ms. Amber Snell, seconded by Mr. Elijah Edwards, to approve.

Vote: *Unanimous*

16 KAR 4:080. Request to Waive Out-of-State Recency Requirement for Stacey Ricketts

2024-239

Motion made by Ms. Amber Snell, seconded by Ms. Jacqueline Mayfield to approve.

Vote: *Unanimous*

16 KAR 6:010. Request to Waive Ten Year Recency Requirement for Praxis for Tasha Crane

2023-240

Motion made by Mr. Elijah Edwards, seconded by Ms. Lisa Rudzinski, to approve.

Vote: *Unanimous*

16 KAR 5:040. Alternative Student Teaching Placement Request for Lynnzey Blevins

2023-241

Motion made by Ms. Diane Berry, seconded by Ms. Amber Snell, to approve.

Vote: *Unanimous*

16 KAR 5:040. Alternative Student Teaching Placement Request for Grace Douglas
2023-242

Motion made by Ms. Lisa Rudzinski, seconded by Ms. Amber Snell, to approve.

Vote: *Unanimous*

16 KAR 5:040. Alternative Student Teaching Placement Request for Korryn Ewen
2023-243

Motion made by Ms. Amber Snell, seconded by Ms. Lisa Rudzinski, to approve.

Vote: *Unanimous*

16 KAR 5:040. Request to Waive Cooperating Teacher Eligibility Requirements for Kayla Prater
2023-244

Motion made by Ms. Amber Snell, seconded by Ms. Lisa Rudzinski, to approve.

Vote: *Unanimous*

Motion made by Ms. Amber Snell seconded by Capt. Lisa Rudzinski, to go into closed session to conduct a character and fitness review and to review potential actions relating to complaints and reports in accordance with KRS 61.810(1) (c) & (j). The Board also reviewed pending litigation.

Vote: *Unanimous*

Motion made by Ms. Jacqueline Mayfield seconded by Ms. Amber Snell, to return to open session.

Vote: *Unanimous*

The following board members concurred with the actions as listed below with the noted exceptions:

Diane Berry, Amanda Ellis, Christopher J. Fryer, Cathy Gunn, Priscilla Keller, Amy Lingo, Jacqueline Mayfield, Justin Mitchell, Merideth Pittman, Lisa Rudzinski, and Amber Snell.

Attorneys present were Cody Hollan, BreAnna Listermann, Norah Softic, Cassie Trueblood, and Thomas Wall.

Initial Case Review

Case Number

Decision

2355573	Attorney Review
2355518	Defer for Training
2355519	Defer for Training
2355542	Defer for Training
2355539	Attorney Review
2355522	Defer for Training
2355528	Defer for Training
2355526	Defer for Training

2355530	Attorney Review	<i>(Mr. Mitchell recused)</i>
2355534	Attorney Review	
2355578	DWOP	
2355575	Attorney Review	
2355565	Attorney Review	
2355509	Attorney Review	
2355568	Attorney Review	
2355572	Attorney Review	
2355449	Attorney Review	
2355589	Admonish	
2355588	Dismiss w/Prejudice	
2355584	Defer for Training	
2355583	Attorney Review	
2355582	Dismiss w/Prejudice	
2355576	Attorney Review	
2355574	Attorney Review	
2355571	Attorney Review	
2355567	Defer for Training	
2355562	Attorney Review	
2355547	Attorney Review	
2355546	Attorney Review	
2355533	Attorney Review	
2355525	Attorney Review	
2355524	Admonish	
2355521	Admonish	
2355520	Admonish	
2355511	Attorney Review	
2355581	Dismiss w/Prejudice	
2355563	Admonish	
2355601	Admonish	
2355593	Attorney Review	
2355592	Attorney Review	
2355594	Admonish	
2355591	Attorney Review	
2355585	Defer for Training	
2355570	Attorney Review	
2355569	Attorney Review	
2355544	Attorney Review	
2355543	Attorney Review	
2355541	Dismiss w/Prejudice	
2355540	Dismiss w/Prejudice	
2355537	Dismiss w/Prejudice	
2355545	Defer for Training	
2355548	Admonish	
2355626	Dismiss w/Prejudice	
2355673	Dismiss w/Prejudice	

2355215	Refer to Hearing
2354977	Refer to Hearing
2355227	Refer to Hearing
2355230	Refer to Hearing
2355289	Refer to Hearing
2354971	Refer to Hearing
2204365	Refer to Hearing
2354975	Refer to Hearing
2355069	Dismiss w/Prejudice
2355066	Dismiss w/Prejudice
2355535	Dismiss w/Prejudice
1405341	No Further Action
2354930	Dismiss w/Prejudice

Character/Fitness Review

<u>Case Number</u>	<u>Decision</u>
2355622	Approve
2355662	Approve
2355664	Approve
2355665	Approve
2355686	Approve
2355555	Approve
2455693	Deny
2455695	Approve
2355663	Approve
2455730	Approve
2455705	Deny
2455735	Approve
2455738	Approve
2455737	Approve
2455740	Approve
2455742	Approve
2455744	Approve
2455745	Approve
2455752	Approve
2455754	Approve
2455750	Approve
2455736	Approve (w/conditions)
2455758	Approve
2355500	Approve
2355615	Approve
2355656	Deny
2355667	Approve
2355690	Deny
2355692	Approve
2455729	Approve

2455734	Approve
2355661	Approve
2455739	Approve
2455741	Approve
2455748	Approve
2455749	Approve
2455753	Approve
2455755	Approve
2455756	Approve
2455733	Approve
2355413	Approve

Agreed Orders

Case Number

220297 Ethan Atchley

Decision

Accept Agreed Order stating:

- a. Upon acceptance of this agreement by the Board, Certificate Number 201137007 is suspended from July 1st, 2023 to December 31st, 2023. Atchley shall not be actively employed in a certified employment during the suspension period. Pursuant to KRS 161.020(1)(a): No person shall be eligible to hold the position of superintendent, principal, teacher, supervisor, director of pupil personnel, or other public-school position for which certificates may be issued, or receive salary for services rendered in the position, unless he or she holds a certificate of legal qualifications for the position, issued by the Education Professional Standards Board. Atchley acknowledges it is her/his responsibility to consult with her/his employer to determine any consequences to salary or employment benefits as a result of this Agreed Order.

- b. The Board reprimands Atchley for making comments that could cause disparagement or trauma to students. The school environment must be welcoming to all who come to learn. Making statements that potentially denigrate students or their communities based on demographic characteristics like race, national origin, religion, sexual orientation, or gender identity harms that atmosphere, and interferes with students' ability to learn in a safe, welcome environment. In addition, Atchley is hereby reprimanded for neglect of duty. An educator has a duty to take reasonable measures to protect the health, safety, and emotional well-being of students. When an educator fails to teach the curriculum in his classroom,

students are at risk of falling behind on the content they need to be successful in subsequent courses and their life beyond school. Each educator has the responsibility to seek professional development in classroom management and to stay current on proper discipline and pedagogy methods. Students cannot learn in a disorderly environment and will not respect an educator who fails to appropriately manage the classroom. The Board warns Atchley to exercise better discretion in the future and will tolerate no further misconduct by Atchley.

- c. On or before December 31st, 2024, Atchley shall submit written proof to the Board that s/he has completed the following Board-approved professional development trainings or courses:
 - 1) Any training under the heading of “Educator Ethics” on the attached pre-approved Board training list (Attachment A).
 - 2) Any training under the heading of “Appropriate Boundaries” on the attached pre-approved Board training list (Attachment A).
 - 3) The specific training by the Kentucky Professional Learning Board entitled “Classroom Management for Positive Behaviors” on the attached pre-approved Board training list (Attachment A).
 - 4) Any one (1) other training under the heading of “Classroom Management” on the attached pre-approved Board training list (Attachment A).
 - 5) The specific Micro-Credential "Cooperating Teachers: Listening and Nonverbal Communication" on the attached pre-approved Board training list (Attachment A).

Any cost for said trainings shall be paid for by Atchley. Failure to submit written proof of completion on or before the deadline will result in Certificate Number 201137007 being administratively suspended until such time as the Board receives the written proof of completion.

- d. Beginning on December 31st, 2023, Certificate Number 201137007 or any new certificate issued to Atchley shall be subject to the following conditions for a period of two (2) years:

- 1) Atchley shall have no further disciplinary action from any school district in the Commonwealth of Kentucky. If Atchley fails to satisfy this condition, Certificate Number 201137007 shall be administratively suspended pending Board review and disposition.

“Disciplinary action” is defined as any termination, suspension, or public reprimand issued by any school district in the Commonwealth of Kentucky and upheld, if requested, by either a tribunal and/or arbitration process including any appeal therefrom.

- e. Atchley is aware that should s/he violate KRS 161.120 at any time, the Board shall initiate new disciplinary action and seek additional sanctions.

Vote: *Unanimous*

2354966 Eric Smart

Accept Agreed Order stating from the date of this Order, Certificate Number 201132866 is revoked until the date of June 30th, 2026. After the date of June 30th, 2026, Smart shall neither apply for, nor be issued, a teaching and/or administrative certificate in the Commonwealth of Kentucky at any time in the future. Smart shall immediately surrender the original and all copies of his certificate, by personal delivery or first-class mail, to the Education Professional Standards Board, 300 Sower Blvd., Fifth Floor, Frankfort, KY 40601.

Vote: *Unanimous*

2354982 Debra Hawkins

Accept Agreed Order stating upon acceptance of this agreement by the Board, Certificate Number 201104088 is retroactively suspended from June 1, 2022 to June 5, 2022, a period of five (5) days. Hawkins shall not be actively employed in a certified position during the suspension period. Pursuant to KRS 161.020(1)(a): No person shall be eligible to hold the position of superintendent, principal, teacher, supervisor, director of pupil personnel, or other public-school position for which certificates may be issued, or receive salary for services rendered in the position, unless he or she holds a certificate of legal qualifications for the position, issued by the Education Professional Standards Board. Hawkins acknowledges it is her responsibility to

consult with her employer to determine any consequences to salary or employment benefits as a result of this Agreed Order.

Hawkins is currently retired. Prior to renewal of Certificate Number 201104088 or issuance of any new endorsement, Hawkins shall comply with the following:

1. Hawkins shall provide written proof to the Board that she has completed a training under the heading of “Educator Ethics” on the attached pre-approved Board training list (Attachment A). Hawkins shall pay any expense incurred. Certificate Number 201104088 shall not be renewed, and no new endorsements issued until such condition is satisfied.
2. Hawkins shall provide written proof to the Board that she has completed a training under the heading of “Diversity/Cultural Sensitivity” on the attached pre-approved Board training list (Attachment A). Hawkins shall pay any expense incurred. Certificate Number 201104088 shall not be renewed, and no new endorsements issued until such condition is satisfied.

Further, upon renewal, Certificate Number 201104088 shall be subject to the following probationary condition for a period of two (2) years:

1. Hawkins shall not receive any disciplinary action from any school district she is employed. If Hawkins fails to satisfy this condition, Certificate Number 201104088 shall be administratively suspended pending Board review and disposition.

“Disciplinary action” is defined as any termination, suspension, or public reprimand issued by any school district in the Commonwealth of Kentucky and upheld, if requested, by either a tribunal and/or arbitration process, including any appeal therefrom.

Hawkins is aware that should she violate KRS 161.120 in the future, the Board shall initiate new disciplinary action and seek additional sanctions.

Vote: *Unanimous*

2355199 Rebecca Fortner

Accept Agreed Order stating Fortner’s Professional Certificate for Teaching Exceptional Children – Moderate and Severe Disabilities, Grades Primary Through 12 has expired. Fortner shall neither apply for nor be issued any certificate required for teaching children with moderate to severe disabilities in the Commonwealth of Kentucky at any time in the future. Any future application submitted by Fortner, or on her behalf, shall be denied. Fortner shall be permitted to retain her other certifications designated under Certificate Number 200138379.

Prior to renewing or applying for any certifications under Certificate Number 200138379, Fortner shall submit written proof to the Board that she has completed the following trainings or courses on the attached pre-approved Board training list (Attachment A):

1. A course under the “Educator Ethics” heading;
2. “Roadblocks to Effective Communication”; and
3. “Functional Behavior Assessment and Intervention Plans.”

Any cost for said trainings shall be paid for by Fortner. If Fortner fails to satisfy any portion of this condition, then all applications for renewal or new designations under Certificate Number 200138379 shall be denied until such condition is satisfied.

Upon acceptance of this agreement by the Board, Certificate Number 200138379, and any future endorsements or new areas of certification, shall be subject to the following probationary condition for five (5) years:

1. During the probationary period, Fortner shall not receive any disciplinary action from any school district in the Commonwealth of Kentucky. “Disciplinary action” is defined as any suspension, termination, or public reprimand issued by any school district in the Commonwealth of Kentucky and upheld, if requested, by either the tribunal and/or arbitration process. Failure to uphold this condition will result in Certificate 200138379 being administratively suspended pending further Board review and disposition.

Fortner is aware that should she violate KRS 161.120 in the future, the Board shall initiate a new disciplinary action and seek additional sanctions.

Vote: *Unanimous*

2355216 Matthew Taylor

Accept Agreed Order stating:

- a. Taylor is hereby reprimanded for using unprofessional and disrespectful communication. The Board warns Taylor to exercise better discretion and establish better professional boundaries in the future and will tolerate no further misconduct by Taylor.
- b. On or before June 30th, 2024, Taylor shall submit written proof to the Board that s/he has completed the following Board-approved professional development trainings or courses:
 - 1) Any training under the heading of “Educator Ethics” on the attached pre-approved Board training list (Attachment A).

Any cost for said trainings shall be paid for by Taylor. Failure to submit written proof of completion on or before the deadline will result in Certificate Number 201194452 being administratively suspended until such time as the Board receives the written proof of completion.

- c. Certificate Number 201194452 shall be subject to the following conditions for a period of two (2) years:
 - 1) Taylor shall have no further disciplinary action from any school district in the Commonwealth of Kentucky.

“Disciplinary action” is defined as any termination, suspension, or public reprimand issued by any school district in the Commonwealth of Kentucky and upheld, if requested, by either a tribunal and/or arbitration process including any appeal therefrom.

If Taylor fails to satisfy this condition, Certificate Number 201194452 shall be administratively suspended pending Board review and disposition.

- d. Taylor is aware that should s/he violate KRS 161.120 in the future, the Board shall initiate a new disciplinary action and seek additional sanctions.

Vote: *Unanimous*

2355231 Ellen Hoffman

Accept Agreed Order suspending certificate number 200008270 from July 1, 2023 to July 1, 2025. Hoffman shall not be actively employed in a certified position during the suspension period. Pursuant to KRS 161.020(1)(a): No person shall be eligible to hold the position of superintendent, principal, teacher, supervisor, director of pupil personnel, or other public-school position for which certificates may be issued, or receive salary for services rendered in the position, unless he or she holds a certificate of legal qualifications for the position, issued by the Education Professional Standards Board. Hoffman acknowledges it is her responsibility to consult with her employer to determine any consequences to salary or employment benefits as a result of this agreement.

Prior to reinstatement, Hoffman shall submit written proof to the Board that she has completed the following trainings or courses on the attached pre-approved Board training list (Attachment A):

1. "Educator Ethics & the Law";
2. "Understanding Educator Ethics";
3. "Exploring and Unpacking Bias";
4. "Awareness of Current Institutional Inequities"; and
5. "Interpersonal Effectiveness."

Any cost for said trainings shall be paid for by Hoffman. If Hoffman fails to satisfy any portion of this condition, Certificate Number 200008270 shall not be reinstated until such condition is satisfied.

Upon reinstatement, Certificate Number 200008270, and any future endorsements or new areas of certification, shall be subject to the following probationary condition for five (5) years:

1. During the probationary period, Hoffman shall not receive any disciplinary action from any school district in the Commonwealth of Kentucky. "Disciplinary

action” is defined as any suspension, termination, or public reprimand issued by any school district in the Commonwealth of Kentucky and upheld, if requested, by either the tribunal and/or arbitration process. Failure to uphold this condition will result in Certificate 200008270 being administratively suspended pending further Board review and disposition.

Hoffman is aware that should she violate KRS 161.120 in the future, the Board shall initiate a new disciplinary action and seek additional sanctions.

Vote: *Unanimous*

2355233 Brandon Gearheart

Accept Agreed Order stating:

- a. Upon acceptance of this agreement by the Board, Certificate Number 78277 is suspended from May 27th, 2024 to July 26th, 2024. Gearheart shall not be actively employed in certified employment during the suspension period. Pursuant to KRS 161.020(1)(a): No person shall be eligible to hold the position of superintendent, principal, teacher, supervisor, director of pupil personnel, or other public-school position for which certificates may be issued, or receive salary for services rendered in the position, unless he or she holds a certificate of legal qualifications for the position, issued by the Education Professional Standards Board. Gearheart acknowledges it is his responsibility to consult with his employer to determine any consequences to salary or employment benefits as a result of this Agreed Order.
- b. Gearheart is reprimanded for engaging in Conduct Unbecoming the Profession. The Board reminds Gearheart that a certified educator is a pillar of the community to which others look as an example of how to live their lives. The Board will not tolerate any further incidents of misconduct by Gearheart.
- c. On or before July 26th, 2024, Gearheart shall submit written proof to the Board that s/he has completed the following Board-approved professional development trainings or courses:

- 1) Any training under the heading of “Educator Ethics” on the attached pre-approved Board training list (Attachment A).

Any cost for said training shall be paid for by Gearheart. If Gearheart fails to submit written proof on or before the deadline, Certificate Number 78277 shall not be reinstated until proof of completion has been received.

- d. On or before July 26th, 2024, Gearheart shall provide written proof to the Board that he has completed a comprehensive alcohol/substance abuse assessment by a Kentucky licensed and/or certified chemical dependency counselor, as approved by the Board, and is compliant with any treatment recommendations. The assessment shall occur within the thirty (30) days prior to Gearheart’s submission of the assessment to the Board. Gearheart shall pay any expense incurred. If Gearheart fails to satisfy any portion of this condition, Certificate Number 78277 shall not be reinstated until proof of completion has been received.
- e. On or before July 26th, 2024, Gearheart shall provide written proof to the Board, from a licensed/certified physician, as approved by the Board, that he has complied with a comprehensive health evaluation and is physically and mentally fit to return to the classroom, presents as capable of performing his duties as an educator, and is not a danger to himself or others. The assessment shall occur within thirty (30) days prior to Gearheart’s submission of the assessment to the Board. Any expense required for this condition shall be paid for by Gearheart. At the Board’s request, Gearheart shall sign a release of information with the evaluating physician(s) referred to herein, allowing the Board to review his evaluation and treatment records. If Gearheart fails to satisfy this condition, Certificate Number 78277 shall not be reinstated until proof of completion has been received.
- f. Certificate Number 78277 shall be subject to the following conditions for a period of three (3) years:
 - 1) Gearheart shall have no further disciplinary action from any school district in the Commonwealth of Kentucky.

“Disciplinary action” is defined as any termination, suspension, or public reprimand issued by any school district in the Commonwealth of Kentucky and upheld, if requested, by either a tribunal and/or arbitration process including any appeal therefrom.

- 2) Gearheart shall submit to random drug testing, to be administered by a provider approved by the Board, and shall receive no drug test that is positive for alcohol or any controlled substance or that is in excess of therapeutic levels generally accepted in the medical community. Gearheart shall pay any expense incurred.
- 3) On or before January 1st and July 1st of each year of the probationary period, Gearheart shall provide written proof to the Board that he is currently in compliance with any substance abuse assessment recommendations from his evaluating substance abuse counselor until such time that Gearheart provides proof of completion and full release from his health provider. Gearheart shall pay any expense incurred.

If Gearheart fails to satisfy these conditions, Certificate Number 78277 shall be administratively suspended pending Board review and disposition.

- g. Gearheart is aware that should s/he violate KRS 161.120 in the future, the Board shall initiate a new disciplinary action and seek additional sanctions.

Vote: *Unanimous*

2355291 Jenny Clarke

Accept Agreed Order stating upon acceptance of this agreement by the Board, Certificate Number 201193916 is retroactively suspended from November 1, 2021 through November 15, 2021, a period of fifteen (15) days. Clarke shall not be actively employed in a certified position during the suspension period. Pursuant to KRS 161.020(1)(a): No person shall be eligible to hold the position of superintendent, principal, teacher, supervisor, director of pupil personnel, or other public-school position for which certificates may be issued, or receive salary for services rendered in the position, unless he or she holds a certificate

of legal qualifications for the position, issued by the Education Professional Standards Board. Clarke acknowledges it is her responsibility to consult with her employer to determine any consequences to salary or employment benefits as a result of this Agreed Order.

Prior to July 1, 2024, Clarke shall provide written proof to the Board that she has completed a training under the heading of “Diversity/Cultural Sensitivity” on the attached pre-approved Board training list (Attachment A). Clarke shall pay any expense incurred. If Clarke fails to satisfy this condition, Certificate Number 201193916 shall be administratively suspended until such condition is satisfied.

Further, Certificate Number 201193916 shall be subject to the following probationary condition for a period of two (2) years:

1. Clarke shall not receive any disciplinary action from any school district she is employed. If Clarke fails to satisfy this condition, Certificate Number 199801651 shall be administratively suspended pending Board review and disposition.

“Disciplinary action” is defined as any termination, suspension, or public reprimand issued by any school district in the Commonwealth of Kentucky and upheld, if requested, by either a tribunal and/or arbitration process, including any appeal therefrom.

Clarke is aware that should she violate KRS 161.120 in the future, the Board shall initiate new disciplinary action and seek additional sanctions.

Vote: *Unanimous*

2355299 Duane Crowe

Accept Agreed Order stating:

- a. Upon acceptance of this agreement by the Board, Certificate Number 199702279 is suspended from March 1st, 2024 to June 1st, 2024. Crowe shall not be actively employed in a certified employment during the suspension period. Pursuant to KRS 161.020(1)(a): No

person shall be eligible to hold the position of superintendent, principal, teacher, supervisor, director of pupil personnel, or other public-school position for which certificates may be issued, or receive salary for services rendered in the position, unless he or she holds a certificate of legal qualifications for the position, issued by the Education Professional Standards Board. Crowe acknowledges it is her/his responsibility to consult with her/his employer to determine any consequences to salary or employment benefits as a result of this Agreed Order.

- b. Crowe is hereby reprimanded for Conduct Unbecoming. The Board reminds Crowe that he has a duty to take reasonable measures to protect the health, safety, and emotional well-being of students. The Board will not tolerate any further incidents of misconduct by Crowe.
- c. On or before June 1st, 2024, Crowe shall submit written proof to the Board that s/he has completed the following Board-approved professional development trainings or courses:
 - 1) Any training under the heading of “Educator Ethics” on the attached pre-approved Board training list (Attachment A).
 - 2) Any training under the heading of “Classroom Management” on the attached pre-approved Board training list (Attachment A).

Any cost for said trainings shall be paid for by Crowe. Failure to submit written proof of completion on or before the deadline will result in Certificate Number 199702279 being administratively suspended until such time as the Board receives the written proof of completion.

- d. Certificate Number 199702279 shall be subject to the following conditions for a period of two (2) years:
 - 1) Crowe shall have no further disciplinary action from any school district in the Commonwealth of Kentucky.

“Disciplinary action” is defined as any termination, suspension, or public reprimand issued by any school district in the Commonwealth of Kentucky and upheld, if

requested, by either a tribunal and/or arbitration process including any appeal therefrom.

If Crowe fails to satisfy this condition, Certificate Number 199702279 shall be administratively suspended pending Board review and disposition.

- e. Crowe is aware that should s/he violate KRS 161.120 in the future, the Board shall initiate a new disciplinary action and seek additional sanctions.

Vote: *Unanimous*

2355300 Brenda Smith

Accept Agreed Order stating upon acceptance of this agreement by the Board, Certificate Number 200216883 is retroactively suspended beginning July 1, 2023 through July 5, 2023. Smith shall not be actively employed in a certified position during the suspension period. Pursuant to KRS 161.020(1)(a): No person shall be eligible to hold the position of superintendent, principal, teacher, supervisor, director of pupil personnel, or other public-school position for which certificates may be issued, or receive salary for services rendered in the position, unless he or she holds a certificate of legal qualifications for the position, issued by the Education Professional Standards Board. Smith acknowledges it is her responsibility to consult with her employer to determine any consequences to salary or employment benefits as a result of this Agreed Order.

Prior to June 1, 2024, Smith shall provide written proof to the Board that she has completed a training under the heading of "Diversity/Cultural Sensitivity" on the attached pre-approved Board training list (Attachment A). Smith shall pay any expense incurred. If Smith fails to satisfy this condition, Certificate Number 200216883 shall be administratively suspended until such condition is satisfied.

Further, Certificate Number 200216883 shall be subject to the following probationary condition for a period of two (2) years:

1. Smith shall not receive any disciplinary action from any school district she is employed. If Smith fails to satisfy this condition, Certificate Number 200216883 shall be administratively

suspended pending Board review and disposition.

“Disciplinary action” is defined as any termination, suspension, or public reprimand issued by any school district in the Commonwealth of Kentucky and upheld, if requested, by either a tribunal and/or arbitration process, including any appeal therefrom.

Smith is aware that should she violate KRS 161.120 in the future, the Board shall initiate a new disciplinary action and seek additional sanctions.

Vote: *Unanimous*

20101493 Joshua Poore

Accept Agreed Order stating certificate number 200400294 is hereby voluntarily surrendered. Poore agrees to not apply for, nor be issued, a teaching, emergency, or administrative certificate in the Commonwealth of Kentucky at any time in the future. Upon the acceptance of this agreement by the Board, Poore shall immediately surrender the original and all copies of his certificate, by personal delivery or first-class mail, to the Education Professional Standards Board, 300 Sower Blvd, 5th floor, Frankfort, Kentucky 40601.

Vote: *Unanimous*

2254603 Whitney Hayden

Accept Agreed Order stating upon acceptance of this agreement by the Board, Certificate Number 201203066 is retroactively suspended for six (6) months from August 22, 2022, to February 22, 2023. Newby shall not be employed in a certified position during the suspension period.

Prior to April 1, 2024, Newby shall submit written proof to the Board that she has completed a training under the heading of “Educator Ethics” on the attached pre-approved Board training list (Attachment A). Newby shall pay any expense incurred. If Newby fails to satisfy this condition, Certificate Number 201203066 shall be administratively suspended until such condition is satisfied.

Prior to April 1, 2024, Newby shall provide written proof to the Board that she has completed two trainings under the heading of “Classroom Management” on the attached pre-approved Board training list (Attachment A). Newby shall

pay any expense incurred. If Newby fails to satisfy this condition, Certificate Number 201203066 shall be administratively suspended until such condition is satisfied.

Finally, Certificate Number 201203066 shall be subject to the following probationary condition for a period of two (2) years:

1. Newby shall not receive any disciplinary action from any school district in which she is employed. If Newby fails to satisfy this condition, Certificate Number 201203066 shall be administratively suspended pending Board review and disposition.

“Disciplinary action” is defined as any termination, suspension, or public reprimand issued by any school district in the Commonwealth of Kentucky and upheld, if requested, by either a tribunal and/or arbitration process, including any appeal therefrom.

Newby is aware that should she violate KRS 161.120 in the future, the Board shall initiate a new disciplinary action and seek additional sanctions.

Vote: *Unanimous*

2354910 Tiffany Bailey

Accept Agreed Order stating:

- a. Upon acceptance of this agreement by the Board, Certificate Number 201163354 shall be suspended from June 10th, 2024 to July 10th, 2024. Bailey shall not be actively employed in certified employment during the suspension period. Pursuant to KRS 161.020(1)(a): No person shall be eligible to hold the position of superintendent, principal, teacher, supervisor, director of pupil personnel, or other public-school position for which certificates may be issued, or receive salary for services rendered in the position, unless he or she holds a certificate of legal qualifications for the position, issued by the Education Professional Standards Board. Bailey acknowledges it is his/her responsibility

to consult with his/her employer to determine any consequences to salary or employment benefits as a result of this Agreed Order.

- b. Bailey is reprimanded for her neglect of duty and failure to properly supervise her students. The Board reminds Bailey that as a professional certified educator, s/he has a duty to take reasonable measures to protect the health, safety, and emotional welfare of his/her students. Furthermore, Bailey must ensure that her students are never placed in potentially dangerous situations. The Board warns Bailey to exercise better discretion in the future and will tolerate no further misconduct by Bailey.
- c. On or before July 15th, 2024, Bailey shall submit written proof to the Board that s/he has completed the following trainings:
 - 1) Any training under the heading of “Educator Ethics” on the attached pre-approved Board training list (Attachment A).
 - 2) Any two (2) trainings under the heading of “Classroom Management” on the attached pre-approved Board training list (Attachment A).

Any cost for said trainings shall be paid for by Bailey. Failure to submit written proof of completion on or before the deadline will result in Certificate Number 201163354 being administratively suspended until such time as the Board receives the written proof of completion.

- d. Bailey is aware that should s/he violate KRS 161.120 at any time, the Board shall initiate new disciplinary action and seek additional sanctions.

Vote: *Unanimous*

2355140 Erin Franklin

Accept Agreed Order stating upon acceptance of this agreement by the Board, Certificate number 201173733 is suspended for a period of thirty (30) days. Franklin shall not be actively employed in a certified position during the suspension period. Pursuant to KRS 161.020(1)(a): No person shall be eligible to hold the position of

superintendent, principal, teacher, supervisor, director of pupil personnel, or other public-school position for which certificates may be issued, or receive salary for services rendered in the position, unless he or she holds a certificate of legal qualifications for the position, issued by the Education Professional Standards Board. Franklin acknowledges it is her responsibility to consult with her employer to determine any consequences to salary or employment benefits as a result of this Agreed Order.

Prior to April 1, 2024, Franklin shall provide written proof to the Board that she has completed a training under the heading of “Educator Ethics” on the attached pre-approved Board training list (Attachment A). Franklin shall pay any expense incurred. If Franklin fails to satisfy this condition, Certificate Number 201173733 shall be administratively suspended until such condition is satisfied.

Further, Certificate Number 201173733 shall be subject to the following probationary condition for a period of three (3) years:

1. Franklin shall not receive any disciplinary action from any school district she is employed. If Franklin fails to satisfy this condition, Certificate Number 201173733 shall be administratively suspended pending Board review and disposition.

“Disciplinary action” is defined as any termination, suspension, or public reprimand issued by any school district in the Commonwealth of Kentucky and upheld, if requested, by either a tribunal and/or arbitration process, including any appeal therefrom.

Franklin is aware that should she violate KRS 161.120 in the future, the Board shall initiate a new disciplinary action and seek additional sanctions.

Vote: *Unanimous*

2355304 Zena Redha

Accept Agreed Order stating:

- a. Upon acceptance of this agreement by the Board, Certificate Number 201235520 is suspended from June 1st, 2024 to July 30th, 2024. Redha shall not be actively employed in a certified employment during the suspension period. Pursuant to KRS 161.020(1)(a): No person shall be eligible to hold the position of superintendent, principal, teacher, supervisor, director of pupil personnel, or other public-school position for which certificates may be issued, or receive salary for services rendered in the position, unless he or she holds a certificate of legal qualifications for the position, issued by the Education Professional Standards Board. Redha acknowledges it is her/his responsibility to consult with her/his employer to determine any consequences to salary or employment benefits as a result of this Agreed Order.
- b. Redha is reprimanded for her neglect of duty and failure to properly supervise her students. The Board reminds Redha that a certified educator has a duty to take reasonable measures to protect the health, safety, and emotional welfare of her students. As a certified educator, Redha must ensure that her students are never placed in potentially dangerous situations. Failing to count young students when returning from recess is unacceptable. The Board will not tolerate any further incidents of misconduct by Redha.
- c. On or before July 30th, 2024, Redha shall submit written proof to the Board that s/he has completed the following Board-approved professional development trainings or courses:
 - 1) Any training under the heading of “Educator Ethics” on the attached pre-approved Board training list (Attachment A).
 - 2) Any training under the heading of “Classroom Management” on the attached pre-approved Board training list (Attachment A).

Any cost for said trainings shall be paid for by Redha. Failure to submit written proof of completion on or before the deadline will result in Certificate Number 201235520 being administratively suspended until such time as the Board receives the written proof of completion.

- d. Certificate Number 201235520 shall be subject to the following conditions for a period of two (2) years:
 - 1) Redha shall have no further disciplinary action from any school district in the Commonwealth of Kentucky.

“Disciplinary action” is defined as any termination, suspension, or public reprimand issued by any school district in the Commonwealth of Kentucky and upheld, if requested, by either a tribunal and/or arbitration process including any appeal therefrom.

If Redha fails to satisfy this condition, Certificate Number 201235520 shall be administratively suspended pending Board review and disposition.

- e. Redha is aware that should s/he violate KRS 161.120 in the future, the Board shall initiate a new disciplinary action and seek additional sanctions.

Vote: *Unanimous*

2355223 Jillian Sanders

Accept Agreed Order reprimanding Sanders for violating the Administration Code for Kentucky's Educational Assessment Program. The Board reminds Sanders that she has a duty to follow all administrative procedures related to student testing for the well-being of the students and for the integrity of the testing process. The Board will not tolerate any further incidents of misconduct by Sanders.

Sanders is currently not working in the education profession and has no immediate plans to return to the profession. If Sanders does return to a certified position in the future, she shall fulfill the following conditions:

1. Sanders shall notify the Board in writing of her intent to return to certified employment, at least ten (10) days prior to returning to a certified position. If Sanders fails to satisfy this condition, Certificate number 201114069 shall be administratively suspended for ten (10) days.
2. Sanders shall provide written proof to the Board that she has completed a training under the heading of “Educator Ethics” on the attached pre-approved

Board training list (Attachment A). Sanders shall pay any expense incurred. If Sanders fails to satisfy this condition prior to returning to certified employment, Certificate Number 201114069 shall be administratively suspended until such condition is satisfied.

3. Sanders shall provide written proof to the Board that she has completed a training under the heading of “Administration Code” on the attached pre-approved Board training list (Attachment A). Sanders shall pay any expense incurred. If Sanders fails to satisfy this condition prior to returning to certified employment, Certificate Number 201114069 shall be administratively suspended until such condition is satisfied.

Finally, upon returning to certified employment, Certificate Number 201114069 shall be subject to the following permanent conditions:

1. Sanders shall not be allowed to participate in any testing mandated either by Kentucky statute or by any regulation promulgated by the KDE. If Sanders fails to satisfy this condition, Certificate Number 201114069 shall be administratively suspended pending Board review and disposition.
2. By September 1st of each year of employment in any Kentucky school, Sanders shall provide written notification to her supervisor that she is unable to participate in state mandated testing and shall file a copy of the written notice with the Board. If Sanders fails to satisfy any part of this condition, Certificate Number 201114069 shall be administratively suspended pending Board review and disposition.
3. By May 31 of each year of her employment in a Kentucky public school, Sanders shall submit a letter from her supervisor to the Board confirming that she did not participate in any state mandated testing during the school year. If Sanders fails to satisfy any part of this condition, Certificate Number 201114069 shall be

administratively suspended pending Board review and disposition.

Sanders is aware that should she violate KRS 161.120 in the future, the Board shall initiate a new disciplinary action and seek additional sanctions.

Vote: *Unanimous*

2204359 Rosalind Richards

Accept Agreed Order stating:

- a. Upon acceptance of this agreement by the Board, Certificate Number 45121 shall be retroactively suspended from January 2nd, 2022 to March 3rd, 2022. Hurley Richards shall not work in a certified capacity in the Commonwealth of Kentucky during the suspension period.
- b. Hurley Richards is hereby reprimanded for exercising poor professional judgement. The Board reminds Hurley Richards that she has a duty to take reasonable measures to protect the health, safety, and emotional well-being of students. The Board will not tolerate any further incidents of misconduct from Hurley Richards.
- c. Hurley Richards is not currently employed in a certified position, but holds a lifetime certificate. Hurley Richards shall notify the Board in writing of her intent to return to certified employment, at least ten (10) days prior to returning to a certified position. If Respondent fails to satisfy this condition, Certificate Number 45121 shall be administratively suspended pending further Board review and disposition.
- d. Prior to accepting a certified position or working in a certified capacity, Hurley Richards shall submit written proof to the Board that s/he has completed the following trainings:
 - 1) Any training under the heading of “Educator Ethics” on the attached pre-approved Board training list (Attachment A).
 - 2) Any training under the heading of “Appropriate Boundaries” on the attached pre-approved Board training list (Attachment A).

- 3) Any training under the heading of “Classroom Management” on the attached pre-approved Board training list (Attachment A).

Any cost for said trainings shall be paid for by Hurley Richards. Failure to submit written proof of completion on or before the deadline will result in Certificate Number 45121 being administratively suspended until such time as Hurley Richards provides the written proof.

- e. Upon acceptance of this agreement by the Board, Certificate Number 45121 shall be subject to the following conditions for a period of three (3) years:
 - 1) During the probationary period, Hurley Richards shall not receive any disciplinary action from any school district in the Commonwealth of Kentucky.

“Disciplinary action” is defined as any termination, suspension, or public reprimand issued by any school district in the Commonwealth of Kentucky and upheld, if requested, by either a tribunal and/or arbitration process including any appeal therefrom.

Failure to uphold any of the above conditions will result in Certificate Number 45121 being administratively suspended pending further Board review and disposition.

- f. Hurley Richards is aware that should she violate KRS 161.120 in the future, the Board shall initiate a new disciplinary action and seek additional sanctions.

Vote: *Unanimous*

2203275 Peter Miller

Accept Agreed Order stating:

- a. Upon acceptance of this agreement by the Board, Certificate Number 201220896 is suspended from April 22nd, 2023 to July 21st, 2023. Miller shall not be actively employed in certified employment during the suspension period. Pursuant to KRS 161.020(1)(a): No person shall be eligible to hold the position of superintendent, principal, teacher, supervisor, director of

pupil personnel, or other public-school position for which certificates may be issued, or receive salary for services rendered in the position, unless he or she holds a certificate of legal qualifications for the position, issued by the Education Professional Standards Board. Miller acknowledges it is her/his responsibility to consult with her/his employer to determine any consequences to salary or employment benefits as a result of this Agreed Order.

- b. Miller is hereby reprimanded for using unprofessional classroom management techniques when dealing with students. Miller is also reprimanded for using excessive force in disciplining a student. As a professional educator, Miller must treat each and every student with dignity and respect no matter the circumstance. The Board warns Miller to exercise better discretion in the future and will tolerate no further misconduct by Miller.
- c. On or before March 29th, 2024, Miller shall submit written proof to the Board that s/he has completed the following Board-approved professional development trainings or courses:
 - 1) Any training under the heading of “Educator Ethics” on the attached pre-approved Board training list (Attachment A).
 - 2) Any training under the heading of “Classroom Management” on the attached pre-approved Board training list (Attachment A).
 - 3) The specific training “Appropriate Student-Teacher Boundaries” on the attached preapproved Board training list (Attachment A).
 - 4) The specific training “Exploring and Unpacking Bias” on the attached preapproved Board training list (Attachment A).AND
 - 5) Any other training under the heading of “Diversity / Cultural Sensitivity” on the attached preapproved Board training list (Attachment A).

Any cost for said trainings shall be paid for by Miller. Failure to submit written proof of completion on or before the deadline will result in Certificate Number 201220896 being administratively suspended until such

time as the Board receives the written proof of completion.

- d. Certificate Number 201220896 shall be subject to the following conditions for a period of two (2) years:
 - 1) Miller shall have no further disciplinary action from any school district in the Commonwealth of Kentucky.

“Disciplinary action” is defined as any termination, suspension, or public reprimand issued by any school district in the Commonwealth of Kentucky and upheld, if requested, by either a tribunal and/or arbitration process including any appeal therefrom.

If Miller fails to satisfy this condition, Certificate Number 201220896 shall be administratively suspended pending Board review and disposition.

- e. Miller is aware that should s/he violate KRS 161.120 in the future, the Board shall initiate a new disciplinary action and seek additional sanctions.

Vote: *Unanimous*

2355506 Thomas Gifford

Accept Agreed Order stating upon acceptance of this agreement by the Board, Gifford shall be issued the emergency substitute certificate he applied for on October 18, 2023, subject to the following condition:

- 1. Within sixty (60) days of the issuance of the emergency substitute certificate, Gifford shall submit written proof to the Board that he has completed a training under the heading of “Educator Ethics” on the attached pre-approved Board training list (Attachment A). Gifford shall pay any expense incurred. If Gifford fails to satisfy this condition, any and all certificates issued to him shall be administratively suspended until such condition is satisfied.

Upon issuance, any certificate issued to Respondent shall be subject to the following conditions for a period of five (5) years:

1. Gifford shall have no further criminal convictions. If Gifford is convicted of, or enters a guilty or no contest plea, to any criminal charge, he shall notify the Board in writing within thirty (30) days. Violation of this provision shall result in any and all certificates issued to Gifford being administratively suspended pending Board review and disposition.
2. On June 1st, each year of probation, Gifford shall submit a copy of his current criminal record, as prepared by the Administrative Office of the Courts. Any expense required to satisfy this condition shall be paid by Gifford. Failure to comply with this condition shall result in an administrative suspension of Gifford's certificate until Gifford is compliant with this condition.

Gifford is aware that should he violate KRS 161.120, either during or following this probationary period, the Board shall initiate new disciplinary action and seek additional sanctions.

Vote: *Unanimous*

2254497 Jacqueline Teehan

Accept Agree Order stating the EPSB has received proof that Teehan has completed Administration Code Training as requested by the Board. As a result, Case Number 2254483 is hereby dismissed with prejudice.

Vote: *Unanimous*

2355311 Emily Burris

Accept Agreed Order stating upon acceptance of this agreement by the Board, Certificate number 201125069 is retroactively suspended beginning June 3, 2023 through August 1, 2023. Burris shall not be actively employed in a certified position during the suspension period. Pursuant to KRS 161.020(1)(a): No person shall be eligible to hold the position of superintendent, principal, teacher, supervisor, director of pupil personnel, or other public-school position for which certificates may be issued, or receive salary for services rendered in the position, unless he or she holds a certificate of legal qualifications for the position, issued by the Education Professional Standards Board. Burris acknowledges it is her responsibility to consult with her

employer to determine any consequences to salary or employment benefits as a result of this agreement.

Prior to June 1, 2024, Burris shall submit written proof to the Board that she has completed the following trainings or courses on the attached pre-approved Board training list (Attachment A):

1. A course under the “Classroom Management” heading;
2. A course under the “Educator Ethics” heading; and
3. “Appropriate Student-Teacher Boundaries.”

Any cost for said trainings shall be paid for by Burris. Failure to submit written proof of completion prior to June 1, 2024 will result in Certificate Number 201125069 being administratively suspended until such time as Burris provides the written proof.

Upon acceptance of this agreement by the Board, Certificate Number 201125069, and any future endorsements or new areas of certification, shall be subject to the following probationary condition for two (2) years:

1. During the probationary period, Burris shall not receive any disciplinary action from any school district in the Commonwealth of Kentucky. “Disciplinary action” is defined as any suspension, termination, or public reprimand issued by any school district in the Commonwealth of Kentucky and upheld, if requested, by either the tribunal and/or arbitration process. Failure to uphold this condition will result in Certificate 201125069 being administratively suspended pending further Board review and disposition.

Burris is aware that should she violate KRS 161.120 in the future, the Board shall initiate a new disciplinary action and seek additional sanctions.

Vote: *Unanimous*

2355287 Savannah Fallis

Accept Agreed Order suspending Certificate Number 201194956 for forty-five (45) days from June 15, 2024 through July 29, 2024. Fallis shall not be actively employed in a certified position during the suspension period. Pursuant

to KRS 161.020(1)(a): No person shall be eligible to hold the position of superintendent, principal, teacher, supervisor, director of pupil personnel, or other public-school position for which certificates may be issued, or receive salary for services rendered in the position, unless he or she holds a certificate of legal qualifications for the position, issued by the Education Professional Standards Board. Fallis acknowledges it is her responsibility to consult with her employer to determine any consequences to salary or employment benefits as a result of this agreement.

Prior to reinstatement, Fallis shall submit written proof to the Board that she has completed the following trainings or courses on the attached pre-approved Board training list (Attachment A):

1. “Professional Code of Ethics for Kentucky School Certified Personnel”;
2. “Part 2: Understanding Educator Ethics”; and
3. “Part 3: Holistic View on Ethics and the Law.”

Any cost for said trainings shall be paid for by Fallis. If Fallis fails to satisfy any portion of this condition, Certificate Number 201194956 shall not be reinstated until such condition is satisfied.

Upon acceptance of this agreement by the Board, Certificate Number 201194956, and any future endorsements or new areas of certification, shall be subject to the following probationary condition for three (3) years:

1. During the probationary period, Fallis shall not receive any disciplinary action from any school district in the Commonwealth of Kentucky. “Disciplinary action” is defined as any suspension, termination, or public reprimand issued by any school district in the Commonwealth of Kentucky and upheld, if requested, by either the tribunal and/or arbitration process. Failure to uphold this condition will result in Certificate 201194956 being administratively suspended pending further Board review and disposition.

Fallis is aware that should she violate KRS 161.120 in the future, the Board shall initiate a new disciplinary action and seek additional sanctions.

Vote: *Unanimous*

2355458 James Larson

Accept Agreed Order stating upon acceptance of this agreement by the Board, Certificate Number 200102810 is permanently revoked. Larson shall neither apply for, nor be issued, a teaching, administrative and/or emergency certificate in the Commonwealth of Kentucky at any time in the future.

Vote: *Unanimous*

2355363 James Miller

Accept Agreed Order stating upon acceptance of this agreement by the Board, Certificate Number 200302529 is permanently revoked. Miller shall neither apply for, nor be issued, a teaching, administrative and/or emergency certificate in the Commonwealth of Kentucky at any time in the future.

Vote: *Unanimous*

2355353 Demetrice Anderson

Accept Agreed Order retroactively suspending Certificate Number 201215227 from June 1, 2023, through July 31, 2023, a period of sixty (60) days.

Prior to June 1, 2024, Anderson shall provide written proof to the Board that she has completed a training under the heading of “Educator Ethics” on the attached pre-approved Board training list (Attachment A). Anderson shall pay any expense incurred. If Anderson fails to satisfy this condition, Certificate Number 201215227 shall be administratively suspended until such condition is satisfied.

Prior to June 1, 2024, Anderson shall provide written proof to the Board that she has completed a training under the heading of “Classroom Management” on the attached pre-approved Board training list (Attachment A). Anderson shall pay any expense incurred. If Anderson fails to satisfy this condition, Certificate Number 201215227 shall be administratively suspended until such condition is satisfied.

Finally, Certificate Number 201215227 shall be subject to the following condition for a period of two (2) years:

1. Anderson shall not receive any disciplinary action from any school district in which she is employed. If Anderson fails to satisfy this condition, Certificate

Number 201215227 shall be administratively suspended pending Board review and disposition.

“Disciplinary action” is defined as any termination, suspension, or public reprimand issued by any school district in the Commonwealth of Kentucky and upheld, if requested, by either a tribunal and/or arbitration process, including any appeal therefrom.

Anderson is aware that should she violate KRS 161.120 in the future, the Board shall initiate a new disciplinary action and seek additional sanctions.

Vote: *Unanimous*

2354978 Megan Stone

Accept Agreed Order stating upon acceptance of this agreement by the Board, Certificate Number 201198786 is revoked for a period of six (6) years, beginning March 23, 2023 and ending March 22, 2029. Stone shall neither apply for, nor be issued, a teaching, administrative and/or emergency certificate in the Commonwealth of Kentucky at any time in the future. Stone shall immediately surrender the original and all copies of her certificate, by personal delivery or first class mail, to the Education Professional Standards Board, 300 Sower Blvd. 5th Floor, Frankfort, Kentucky 40601.

In addition to any educational and assessment requirements necessary for certification at the time, Stone shall comply with the following conditions prior to reissuance of Certificate Number 201198786:

1. Stone shall submit written proof to the Board that she has complied with a comprehensive substance abuse assessment by a Kentucky licensed or certified chemical dependency counselor, as approved by the Board, and has successfully completed all treatment recommendations proposed by the counselor. The assessment shall be completed within thirty (30) days of her application for reissuance. Stone shall pay any expense incurred. Certificate Number 201198786 shall not be reissued until such condition is satisfied.
2. Stone shall provide written proof to the Board that she has completed a training under the heading “Educator Ethics” on the attached pre-approved Board training list

(Attachment A). Stone shall pay any expense incurred. Certificate Number 201198786 shall not be reissued until such conditions are satisfied.

Upon reissuance, Certificate Number 201198786 and any new endorsements or new areas of certification shall be subject to the following permanent probationary conditions:

1. If the substance abuse assessment results in recommendations, Stone shall submit written progress reports from the licensed or certified counselor on January 1st and June 1st of each year of the probation indicating she is compliant with all treatment recommendations, until she is released from treatment. If Stone fails to satisfy any of these conditions, any and all certificates issued to her shall be administratively suspended until such conditions are satisfied.
2. Stone shall submit to random drug testing to be administered by a provider approved by the Board and shall receive no drug test that is positive for any illegal substance or that is in excess of therapeutic levels generally accepted in the medical community. Stone shall pay any expense incurred. If Stone fails to satisfy any portion of this condition, any and all certificates issued to her shall be administratively suspended pending Board review and disposition.
3. Stone shall not receive any disciplinary action from any school district in which she is employed. If Stone fails to satisfy this condition, any and all certificates issued to her shall be administratively suspended pending Board review and disposition.

“Disciplinary action” is defined as any termination, suspension, or public reprimand issued by any school district in the Commonwealth of Kentucky and upheld, if requested, by either a tribunal and/or arbitration process including any appeal therefrom.

Stone is aware that should she violate KRS 161.120 in the future, the Board shall initiate a new disciplinary action and seek additional sanctions.

Vote: *Unanimous*

2355158 Mechelle Wagley

Accept Agreed Order reprimanding Wagley for exercising poor professional judgment. The Board reminds Wagley that she has a duty to take reasonable measures to protect the health, safety, and emotional well-being of students. By directing offensive language towards a student, Wagley unnecessarily subjected that student to public embarrassment. The Board will not tolerate any further incidents of misconduct from Wagley.

By June 1, 2024, Wagley shall provide written proof to the Board that she has completed a training under the heading of “Educator Ethics” on the attached pre-approved Board training list (Attachment A). Wagley shall pay any expense incurred. If Wagley fails to satisfy this condition, Certificate Number 200701792 shall be administratively suspended until such condition is satisfied.

Further, Certificate Number 200701792, shall be subject to the following conditions for a period of two (2) years:

1. Wagley shall not receive any disciplinary action from any school district in which she is employed. If Wagley fails to satisfy this condition, Certificate Number 200701792 shall be administratively suspended pending Board review and disposition.

“Disciplinary action” is defined as any termination, suspension, or public reprimand issued by any school district in the Commonwealth of Kentucky and upheld, if requested, by either a tribunal and/or arbitration process, including any appeal therefrom.

Wagley is aware that should she violate KRS 161.120 in the future, the Board shall initiate a new disciplinary action and seek additional sanctions.

Vote: *Unanimous*

220147 Jonathan Stovall

Accept Agreed Order stating:

- a. From the date of this Order, the KP2: Professional Certificate For Instructional Leadership - Principal, All Grades attached to Certificate Number 200300593 is permanently revoked. Stovall shall not apply for nor be issued any administrative certificate for the remainder of his lifetime.

Certificate Number 200316719 is generally revoked for a period of five (5) years, beginning on the date of July 1st, 2022. During the period of revocation, Stovall shall not apply for nor be issued any teaching or emergency certificate. Stovall shall immediately surrender the original and all copies of his certificate, by personal delivery or first-class mail, to the Education Professional Standards Board, 300 Sower Blvd. Fifth Floor, Frankfort, Kentucky 40601.

- b. Before reissuance of any certificate, Stovall shall provide written proof to the Board that he has completed a comprehensive alcohol/substance abuse assessment by a Kentucky-licensed and/or -certified chemical dependency counselor, as approved by the Board, and is compliant with any treatment recommendations. Stovall shall pay any expense incurred. If Stovall fails to satisfy any portion of this condition, no certificate shall be issued to Stovall until such condition is satisfied.
- c. Before reissuance of any certificate, Stovall shall submit written proof to the Board that s/he has completed the following trainings:
 - 1) Any training under the heading of “Educator Ethics” on the attached pre-approved Board training list (Attachment A).
 - 2) Six (6) hours or more of training on the topic of communicating effectively, as approved by the Board. In order for the training to fulfill this requirement, Stovall shall petition the Board for pre-approval of the training by following the process outlined on the final page of the attached list under the heading “One Time Request for Training Approval” (Attachment A).
 - 3) The specific training “Sexual Harassment in the Workforce Training” on the attached pre-approved Board training list (Attachment A).
 - 4) The specific training “Anger Management: What it is and how to address it” on the attached pre-approved Board training list (Attachment A).

Any cost for said trainings shall be paid for by Stovall. If Stovall fails to satisfy any portion of this condition, no certificate shall be issued to Stovall until such condition is satisfied.

- d. Upon reissuance of any certificate to Stovall, any new endorsements or new areas of certification shall be subject to the following probationary conditions for a period of twenty (20) years:
- 1) If the comprehensive alcohol/substance abuse assessment recommends ongoing treatment, Stovall shall provide biannual written progress reports from a consistent counselor, on or before January 1st and July 1st of each year of the probationary period, until he is released from treatment. Stovall shall pay any expense incurred. If Stovall fails to satisfy this condition, any certificate issued to Stovall shall be administratively suspended until such condition is satisfied.
 - 2) In accordance with KRS 161.175, Stovall shall submit to random drug testing to be administered by a provider approved by the Board, and shall receive no drug test that is positive for alcohol or any illegal substance, or that is in excess of therapeutic levels generally accepted in the medical community. Stovall shall pay any expense incurred. If Stovall fails to satisfy this condition, any certificate issued to Stovall shall be administratively suspended pending Board review and disposition.
 - 3) Stovall shall have no further criminal convictions involving the use and/or possession of alcohol or any controlled substance. If Stovall is convicted of, or enters a guilty or no contest plea, to any criminal charge involving the use and/or possession of alcohol or any controlled substance, she shall submit this information to the Board, in writing, within thirty (30) days. If Stovall fails to satisfy this condition, any certificate issued to Stovall shall be administratively suspended pending Board review and disposition.
 - 4) Stovall shall not receive any disciplinary action from any school district in which he is employed. If Stovall fails to satisfy this condition, any and all certificates issued to Stovall shall be administratively suspended pending Board review and disposition.

“Disciplinary action” is defined as any termination, suspension, or public reprimand issued by any school district in the Commonwealth of Kentucky and upheld, if requested, by either a tribunal and/or arbitration process including any appeal therefrom.

- e. Stovall is hereby warned that should he violate KRS 161.120 in the future, the Board shall initiate a new disciplinary action and seek additional sanctions.

Vote: *Unanimous (Mr. Mitchell recused)*

2355071 Curtis White

Accept Agreed Order stating:

- a. Upon acceptance of this agreement by the Board, Certificate Number 201154102 is suspended from June 18th, 2024 to July 17th, 2024. White shall not be actively employed in certified employment during the suspension period. Pursuant to KRS 161.020(1)(a): No person shall be eligible to hold the position of superintendent, principal, teacher, supervisor, director of pupil personnel, or other public-school position for which certificates may be issued, or receive salary for services rendered in the position, unless he or she holds a certificate of legal qualifications for the position, issued by the Education Professional Standards Board. White acknowledges it is her/his responsibility to consult with her/his employer to determine any consequences to salary or employment benefits as a result of this Agreed Order.
- b. White is hereby reprimanded for neglect of duty. A certified educator has a duty to take reasonable measures to protect the health, safety, and emotional well-being of students. When an educator fails to provide timely counseling services, students are at risk for both emotional and physical harm. The Board will not tolerate any further incidents of misconduct by White.
- c. On or before June 30th, 2024, White shall submit written proof to the Board that s/he has completed the following Board-approved professional development trainings or courses:

- 1) Any training under the heading of “Educator Ethics” on the attached pre-approved Board training list (Attachment A).
- 2) The specific training “Time Management” on the attached pre-approved Board training list (Attachment A).

Any cost for said trainings shall be paid for by White. Failure to submit written proof of completion on or before the deadline will result in Certificate Number 201154102 being administratively suspended until such time as the Board receives the written proof of completion.

- d. Certificate Number 201154102 shall be subject to the following conditions for a period of two (2) years:
 - 1) White shall have no further disciplinary action from any school district in the Commonwealth of Kentucky.

“Disciplinary action” is defined as any termination, suspension, or public reprimand issued by any school district in the Commonwealth of Kentucky and upheld, if requested, by either a tribunal and/or arbitration process including any appeal therefrom.

If White fails to satisfy this condition, Certificate Number 201154102 shall be administratively suspended pending Board review and disposition.

- e. White is aware that should s/he violate KRS 161.120 in the future, the Board shall initiate a new disciplinary action and seek additional sanctions.

Vote: *Unanimous*

Recommended Order

Case Name

2354889 Ashley May

Decision

Accept the hearing officer’s Findings of Fact, Conclusions of Law and Recommended Order that certificate number 201166097 shall be permanently revoked. Respondent shall neither apply for nor be issued a teaching, administrative, or emergency substitute certificate in the Commonwealth of

Kentucky for the remainder of her lifetime.

Vote: *Unanimous*

20101433 Douglas Chaney

Modify the hearing officer's Findings of Fact to reflect the record. Modify the Conclusions of Law to find all counts in administrative charges and address the regulatory factors. Modify the Recommended Order that the Kentucky Teaching Certificates issued to the Respondent, DOUGLAS CHANEY, be PERMANENTLY REVOKED.

Vote: *Unanimous (Ms. Snell recused)*

Motion to Reconsider

Case Number

2254430 Derek Mills

Decision

Deny the Motion to Reconsider for failure to state exceptional circumstances that would justify the modification of the original Agreed Order.

Vote: *Unanimous*

Motion made by Ms. Amy Lingo seconded by Ms. Diane Berry, to adjourn the meeting.

Vote: *Unanimous*

Meeting adjourned at 3:15 p.m.

KENTUCKY DEPARTMENT OF EDUCATION

STAFF NOTE

Consent Item:

Option 9 Application, Harrison County and University of the Cumberlands

Staff Recommendation:

The Education Professional Standards Board (EPSB) should approve the application.

Rationale:

Harrison County Schools and University of the Cumberlands have submitted an Option 9 application that meets the requirements of KRS 161.048 and 16 KAR 9:110. University of the Cumberlands holds accreditation from the Council for the Accreditation of Educator Preparation and their educator preparation programs have been approved by the EPSB.

Applicable Statute or Regulation:

KRS 161.028, KRS 161.048, 16 KAR 9:110

History/Background:

Existing Policy: KRS 161.048(10) establishes the Option 9 alternative route to certification. This route provides for the expedited certification of a person to teach at any grade level through a cooperative program between a college or university and a school district. The expedited certification program will result in a bachelor's degree and initial certification within three school years. The candidate is not certified while completing the route but shall complete a residency/paraprofessional component and receive coaching and mentoring from experienced teachers. 16 KAR 9:110 establishes the standards and procedures for Option 9 and contains sections covering providers, residency, field experience, student teaching, application review, continuance of program approval, revocation for cause, reconsideration, data reports, and professional certificates.

Summary: Harrison County Schools has partnered with the University of the Cumberlands to develop a proposed Option 9 program. In accordance with Section 5 of the regulation, staff has reviewed the application and found that it meets the requirements of KRS 161.048 and 16 KAR 9:110. A copy of the application is included in the Board Meeting Materials tab for EPSB review. As part of the proposal, each party has agreed to take on the following:

Harrison County Schools will:

- Employ the participant in a residency or paraprofessional program within the school district for the duration of the program as long as the participant is making successful progress in the Option 9 program.
- Utilize experienced teachers employed by the district to provide coaching and mentoring to the participant.
- Ensure at least one mentor is certified in the area in which certification is being sought.

- Require mentor teachers to submit evaluations to the university for each candidate each semester.
- Ensure the availability of funding for each participant for the duration of the candidate's participation in the program as long as the participant is making successful progress in the Option 9 program.
- Ensure candidates have a variety of experiences.
- Ensure at least one-year of employment provides hands-on experience in the area in which certification is being sought.
- Continue this partnership until the district's employed participants for Option 9 certification complete the program or are no longer employed by the district.
- No longer accept new candidates to the program if the district decides to end the partnership.

University of the Cumberlands will:

- Ensure that the completion of coursework and field experience will result in a bachelor's degree and initial certification.
- Ensure that courses are sequenced and offered to allow for a three-year program completion.
- Ensure that candidates document 200 hours of field experience and the eight categories of field experiences through electronic records.
- Ensure that all educator program admissions regulations are followed and documented.
- Accept work experience in place of student teaching; and
- Assign a university supervisor to work with the participant during the third year of the program.

In accordance with 16 KAR 9:110, Section 5, initial program approval will be for a period of three years. After that time, the providers may apply for continuing program approval and provide evidence of program quality.

Budget Impact: There will be costs associated with the oversight of this route.

Contact Person:

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KENTUCKY DEPARTMENT OF EDUCATION

STAFF NOTE

Consent Item:

Option 9 Application, Paducah Independent Schools and Campbellsville University

Staff Recommendation:

The Education Professional Standards Board (EPSB) should approve the application.

Rationale:

Paducah Independent Schools and Campbellsville University have submitted an Option 9 application that meets the requirements of KRS 161.048 and 16 KAR 9:110. Campbellsville University holds accreditation from the Council for the Accreditation of Educator Preparation and their educator preparation programs have been approved by the EPSB.

Applicable Statute or Regulation:

KRS 161.028, KRS 161.048, 16 KAR 9:110

History/Background:

Existing Policy: KRS 161.048(10) establishes the Option 9 alternative route to certification. This route provides for the expedited certification of a person to teach at any grade level through a cooperative program between a college or university and a school district. The expedited certification program will result in a bachelor's degree and initial certification within three school years. The candidate is not certified while completing the route but shall complete a residency/paraprofessional component and receive coaching and mentoring from experienced teachers. 16 KAR 9:110 establishes the standards and procedures for Option 9 and contains sections covering providers, residency, field experience, student teaching, application review, continuance of program approval, revocation for cause, reconsideration, data reports, and professional certificates.

Summary: Paducah Independent Schools has partnered with Campbellsville University to develop a proposed Option 9 program. In accordance with Section 5 of the regulation, staff has reviewed the application and found that it meets the requirements of KRS 161.048 and 16 KAR 9:110. A copy of the application is included in the Board Meeting Materials tab for EPSB review. As part of the proposal, each party has agreed to take on the following:

Paducah Independent Schools will:

- Offer the Option 9 programs exclusively to classified employees who work in the district.
- Ensure candidates complete the same 200 field experience hours that traditional candidates complete within the first two years of residency.
- Maintain electronic records of field experiences that confirm that all residents have fulfilled the field experience requirements and share these records with the Campbellsville University School of Education.

- Require admitted candidates to sign the Professional Code of Ethics and act in an ethical manner.
- Provide training on the Professional Code of Ethics.
- Employ candidates either part time or full time for three years in a classified position.
- Employ the candidate full time in the area of certification sought during the third year of residency.
- Ensure a Paducah Independent Schools cooperative teacher and Campbellsville University supervisor will follow the EPSB approved Campbellsville University protocols for observing and evaluating student teachers including a minimum of four observations.
- Maintain electronic records that confirm that all third-year residents meet the student teaching requirements and share them with the Campbellsville University School of Education.
- Continue the partnership until the candidates currently in the program complete the program or are no longer employed by Paducah Independent Schools.

Campbellsville University will:

- Ensure that candidates complete the EPSB approved LBD, IECE, or P-5 Elementary Education Program for Campbellsville University. Candidates who successfully complete the program and pass the licensure exams will earn a bachelor's degree and certification.
- Offer all 120 credit hours of coursework online.
- Require candidates to complete the same 200 field experience hours that traditional candidates complete within the first two years of residency.
- Require Admitted candidates to sign the Professional Code of Ethics
- Provide candidates training on the Professional Code of Ethics.
- Ensure that during the year-long residency, a Paducah Independent Schools cooperative teacher and Campbellsville University supervisor will follow the EPSB approved Campbellsville University protocols for observing and evaluating student teachers including a minimum of four observations.
- Ensure that the program does not negatively impact the accreditation of the Campbellsville University School of Education.

In accordance with 16 KAR 9:110, Section 5, initial program approval will be for a period of three years. After that time, the providers may apply for continuing program approval and provide evidence of program quality.

Budget Impact: There will be costs associated with the oversight of this route.

Contact Person:

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KENTUCKY DEPARTMENT OF EDUCATION

STAFF NOTE

Consent Item:

Georgetown College Proficiency Plan: Elementary Education

Staff Recommendation:

The Education Professional Standards Board (EPSB) should approve Georgetown College's submitted proficiency plan.

Rationale:

The proposed educator preparation programs follow the regulatory requirements for program approval as established by the EPSB.

Action Question:

Should the EPSB approve the educator preparation proficiency plan submitted by Georgetown College?

Applicable Statutes and Regulation:

KRS 161.028, KRS 161.030, 16 KAR 2:010, 16 KAR 5:030

History/Background:

Existing Policy: KRS 161.028 and KRS 161.030 require that educators and other professional school personnel hold certificates of legal qualifications for their respective positions to be issued upon completion of programs of preparation. The traditional means of recognizing competency and proficiency for educator preparation is by earning academic credits. 16 KAR 5:030 provides an alternate means for recognizing competency and proficiency other than academic credit. This regulation outlines the criteria for an educator preparation provider (EPP) to submit a plan for EPSB approval that sets forth the process by which the EPP will conduct proficiency evaluations. The regulation became effective in August 2018. The Guidelines for Approval of Proficiency Evaluation Plans were presented to the EPSB during its December 2018 meeting. In June of 2019, Georgetown College received proficiency approval for Advanced Certification Only programs in: Art, Biological Science, Chemistry, English, French, German, Health, Instrumental Music, Learning and Behavior Disorders, Mathematics, Middle School English, Middle School Mathematics, Middle School Science, Middle School Social Studies, Moderate and Severe Disabilities, Physical Education, Physics, Social Studies, Spanish and Vocal Music. In October of 2022 Georgetown College received proficiency approval for Initial Graduate Certification programs for: Elementary Education, Grades P-5; Middle School English Mathematics, Science, and Social Studies; High School Biology, Chemistry, English, Mathematics, Physics, and Social Studies; and, Grades P-12 Art, French, German, Instrumental Music, Learning and Behavior Disorders, Moderate and Severe Disabilities, Spanish, and Vocal Music (Initial Certification)

Summary: Georgetown College is requesting approval for its proficiency evaluation plan for the advanced certification program, Elementary Education. The submitted proficiency adequately addresses the components of the application which includes:

1. Identification of the programs for which it intends to have proficiency as a pathway to certification.
2. Description of the process to evaluate a candidate's proficiency, who is involved in the process, and the process used to measure the applicable performance-based standards.
3. Description how candidates will demonstrate meeting the admission criteria of 16 KAR 5:020 as applicable.
4. Identification of the requirements candidates must demonstrate before being exited from the program. A description of how the exit requirements will be demonstrated is included as well as the process by which the EPP will report candidates in the EPSB Admission/Exit System.
5. Inclusion of a Sample Employment Eligibility letter.

Budget Impact: There is no budgetary impact.

Groups Consulted and Brief Summary of Responses:

Office of Educator Licensure and Effectiveness staff have reviewed the submitted documentation and finds it meets the requirements for approval.

Contact Person:

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KENTUCKY DEPARTMENT OF EDUCATION

STAFF NOTE

Consent Item:

University of Kentucky Program Approval: Learning and Behavior Disorders

Staff Recommendation:

The Education Professional Standards Board (EPSB) should approve the University of Kentucky's Learning and Behavior Disorders program as recommended by the Program Review Committee.

Rationale:

The submitted programs have demonstrated compliance with the EPSB regulations for admission and standards alignment requirements. The proposed educator preparation programs follow the appropriate regulations (16 KAR 5:010; 16 KAR 2:010) outlining program requirements for program approval as established by the EPSB. The programs have completed the review process and received a recommendation for approval from the Program Review Committee

Applicable Statutes and Regulation:

KRS 161.028, KRS 161.030, 16 KAR 2:010, 16 KAR 5:010

Action Question:

Should the EPSB approve the Learning and Behavior Disorders Program submitted by the University of Kentucky?

History/Background:

Existing Policy: KRS 161.028 and KRS 161.030 require the EPSB to establish curricula for educator preparation programs in Kentucky and approve such programs for Educator Preparation Providers. The Educator Preparation Branch and the Program Review Committee evaluated the program review documents submitted for approval against performance-based program certification guidelines established by the EPSB. The program proposal meets all the requirements set forth by the EPSB.

Summary: The University of Kentucky is requesting to add the Master of Arts in Teaching, Learning and Behavior Disorders Initial Graduate and Advanced Master's Rank 1 and Rank 2 degree programs in order to address the shortage of teachers for students with Learning and Behavior Disorders. The University currently has one option for obtaining a master's degree in special education. The special education teacher leader master's degree results in graduates earning a Master of Science degree with a teacher leader endorsement. Candidates select from three tracks of specialization: moderate and severe disabilities (MSD), learning and behavior disorders (LBD), and assistive technology. None of these track's result in a recommendation for teacher certification. Rather, most commonly at the University of Kentucky, practicing teachers enroll in the teacher leader master's program to obtain advanced training and receive a recommendation for a rank change. The current master's program has restricted criteria for admission. That is, candidates who are admitted are required to hold an undergraduate degree or certification in MSD or LBD. These criteria for admission limit the type of individuals who can be admitted into the

program and thereby limit the numbers of teachers who are certified to teach. In addition, it only allows the university to prepare existing teachers as master level teacher leaders but does not provide for training new teachers obtaining their initial certification. Given the current shortage of special educators in Kentucky, it is important to have additional options for individuals to obtain master's degrees that will lead to advanced preparation and rank changes as well as those that will provide initial certifications in special education at the graduate level. The new Master of Arts in Teaching program will increase the university's ability to serve the needs of individuals seeking a special education master's and initial teacher certification and increase the pool of certified special education teachers.

Budget Impact: There is no budgetary impact.

Groups Consulted and Brief Summary of Responses:

OELE staff and the Program Review Committee have reviewed this program proposal and determined that the program meets the requirements for approval. The program has completed the review process and received a recommendation for approval from the Program Review Committee per 16 KAR 5:010.

Contact Person:

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KENTUCKY DEPARTMENT OF EDUCATION

STAFF NOTE

Consent Item:

University of Kentucky Program Approval: Moderate to Severe Disabilities

Staff Recommendation:

The Education Professional Standards Board (EPSB) should approve the University of Kentucky's Moderate to Severe Disabilities program as recommended by the Program Review Committee.

Rationale:

The submitted programs have demonstrated compliance with the EPSB regulations for admission and standards alignment requirements. The proposed educator preparation programs follow the appropriate regulations (16 KAR 5:010; 16 KAR 2:010) outlining program requirements for program approval as established by the EPSB. The programs have completed the review process and received a recommendation for approval from the Program Review Committee

Applicable Statutes and Regulation:

KRS 161.028, KRS 161.030, 16 KAR 2:010, 16 KAR 5:010

Action Question:

Should the EPSB approve the Moderate to Severe Disabilities Certification program submitted by the University of Kentucky?

History/Background:

Existing Policy: KRS 161.028 and KRS 161.030 require the EPSB to establish curricula for educator preparation programs in Kentucky and approve such programs for Educator Preparation Providers. The Educator Preparation Branch and the Program Review Committee evaluated the program review documents submitted for approval against performance-based program certification guidelines established by the EPSB. The program proposal meets all the requirements set forth by the EPSB.

Summary: The University of Kentucky is requesting to add the Master of Arts in Teaching, Moderate to Severe Disabilities Initial Graduate and Advanced Master's Rank 1 and Rank 2 degree programs in order to address the shortage of teachers for students with Moderate to Severe Disabilities in Kentucky. The University currently has one option for obtaining a master's degree in special education. The special education teacher leader master's degree results in graduates earning a Master of Science degree with a teacher leader endorsement. Candidates select from three tracks of specialization: moderate and severe disabilities (MSD), learning and behavior disorders (LBD), and assistive technology. None of these tracks result in a recommendation for teacher certification. Rather, most commonly at the University of Kentucky, practicing teachers enroll in the teacher leader master's program to obtain advanced training and receive a recommendation for a rank change. The current master's program has restricted criteria for admission. That is, candidates who are admitted are required to hold an undergraduate degree or certification in MSD or LBD. These criteria for admission limit the type of individuals who can

be admitted into the program and thereby limit the numbers of teachers who are certified to teach. In addition, it only allows UK to prepare existing teachers as master level teacher leaders but does not provide for training new teachers obtaining their initial certification. Given the current shortage of special educators in Kentucky, it is important to have additional options for individuals to obtain master's degrees that will lead to advanced preparation and rank changes as well as those that will provide initial certifications in special education at the graduate level. The approval of the new Master of Arts in Teaching program will increase the university's ability to serve the needs of individuals seeking a special education master's and initial teacher certification and increase the number of certified teachers available for employment in the schools.

Budget Impact: There is no budgetary impact.

Groups Consulted and Brief Summary of Responses:

OELE staff and the Program Review Committee have reviewed this program proposal and determined that the program meets the requirements for approval. The program has completed the review process and received a recommendation for approval from the Program Review Committee per 16 KAR 5:010.

Contact Person:

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KENTUCKY DEPARTMENT OF EDUCATION

STAFF NOTE

Consent Item:

Central Kentucky Educational Cooperative: Continuing Education Option Plan II Proposal

Staff Recommendation:

The Education Professional Standards Board (EPSB) should approve the Central Kentucky Educational Cooperative (CKEC) Continuing Education Option (CEO) Plan II for Rank I or II.

Rationale:

The CEO Plan II reviewers consisting of representatives from districts, educational cooperatives and education preparation providers (EPPs), and staff from the Office of Educator Licensure and Effectiveness (OELE) reviewed the CEO Plan II proposal in accordance with 16 KAR 8:030 and the CEO Plan II Guidelines approved by the EPSB. The reviewers found that the proposal meets the applicable requirements and recommends that the EPSB approve the CEO Plan II program.

Action Question:

Should the EPSB approve CKEC's CEO Plan II program proposal?

Applicable Statute or Regulation:

KRS 161.020, KRS 161.028, KRS 161.030, KRS 161.095, KRS 161.1211, 16 KAR 8:030

History/Background:

Existing Policy: KRS 161.1211 establishes the classifications of teachers. According to the statute, an educator may obtain Rank II by obtaining a master's degree, acquiring National Board Certification or successfully completing equivalent continuing education. Rank I is obtained by meeting the requirements of Rank II and having an additional thirty hours of approved graduate credit, a master's degree, National Board Certification or equivalent continuing education. KRS 161.095 provides that the EPSB shall develop standards for continuing education including college/university courses, an advanced degree or a combination of field-based experiences, individual research and approved professional development. 16 KAR 8:030 sets forth the continuing education requirements for CEO Plan I and Plan II for rank change. CEO Plan II allows districts, groups of districts (such as educational cooperatives) and Kentucky institutions of higher education with EPSB-approved educator preparation programs to submit a continuing education option plan with a combination of field-based experiences, individual research and approved professional development to the EPSB for approval. The EPSB also approved the CEO Plan II Guidelines that provide information for districts, groups of districts and institutions of higher education to design and submit a continuing education option plan that aligns with the requirements of 16 KAR 8:030 and KRS 161.095.

Summary: CKEC's CEO Plan II program would allow educators to pursue and achieve Rank I or II, depending on their current rank and grow in their profession through field-based experience, research and approved professional development. CKEC's CEO Plan II meets the

guidelines that includes an introduction, capstone project, job-embedded professional development experiences, assessment of candidates and program evaluation. CKEC's CEO Plan II requires approval by the EPSB before it may be offered for rank change.

The CEO Plan II proposal is included in the Board Meeting Materials tab and requires approval by the EPSB before it may be offered for rank change.

Budget Impact: There is no budgetary impact.

Groups Consulted and Brief Summary of Responses:

OELE Staff, District representatives, Educational Cooperative staff, EPP Leaders

The CEO Plan II reviewers reviewed the proposal individually and then came together virtually to reach consensus. The results were sent to CKEC. CKEC responded to the program review feedback. OELE staff reviewed the revised proposal to confirm compliance with the scoring guide and reviewers' comments.

Contact Person:

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Office of Educator Licensure and Effectiveness

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KENTUCKY DEPARTMENT OF EDUCATION

STAFF NOTE

Consent Item:

Hickman County Schools: Continuing Education Option Plan II Proposal

Staff Recommendation:

The Education Professional Standards Board (EPSB) should approve the Hickman County Schools Continuing Education Option (CEO) Plan II for Rank I or II.

Rationale:

The CEO Plan II reviewers consisting of representatives from districts, educational cooperatives and education preparation providers (EPPs), and staff from the Office of Educator Licensure and Effectiveness (OELE) reviewed the CEO Plan II proposal in accordance with 16 KAR 8:030 and the CEO Plan II Guidelines approved by the EPSB. The reviewers found that the proposal meets the applicable requirements and recommends that the EPSB approve the CEO Plan II program.

Action Question:

Should the EPSB approve Hickman County School's CEO Plan II program proposal?

Applicable Statute or Regulation:

KRS 161.020, KRS 161.028, KRS 161.030, KRS 161.095, KRS 161.1211, 16 KAR 8:030

History/Background:

Existing Policy: KRS 161.1211 establishes the classifications of teachers. According to the statute, an educator may obtain Rank II by obtaining a master's degree, acquiring National Board Certification or successfully completing equivalent continuing education. Rank I is obtained by meeting the requirements of Rank II and having an additional thirty hours of approved graduate credit, a master's degree, National Board Certification or equivalent continuing education. KRS 161.095 provides that the EPSB shall develop standards for continuing education including college/university courses, an advanced degree or a combination of field-based experiences, individual research and approved professional development. 16 KAR 8:030 sets forth the continuing education requirements for CEO Plan I and Plan II for rank change. CEO Plan II allows districts, groups of districts (such as educational cooperatives) and Kentucky institutions of higher education with EPSB-approved educator preparation programs to submit a continuing education option plan with a combination of field-based experiences, individual research and approved professional development to the EPSB for approval. The EPSB also approved the CEO Plan II Guidelines that provide information for districts, groups of districts and institutions of higher education to design and submit a continuing education option plan that aligns with the requirements of 16 KAR 8:030 and KRS 161.095.

Summary: The Hickman County School's CEO Plan II program would allow educators to pursue and achieve Rank I or II, depending on their current rank and grow in their profession through field-based experience, research and approved professional development. Hickman

County School's CEO Plan II meets the guidelines that includes an introduction, capstone project, job-embedded professional development experiences, assessment of candidates and program evaluation. Hickman County School's CEO Plan II requires approval by the EPSB before it may be offered for rank change.

The CEO Plan II proposal is included in the Board Meeting Materials tab and requires approval by the EPSB before it may be offered for rank change.

Budget Impact: There is no budgetary impact.

Groups Consulted and Brief Summary of Responses:

OELE Staff, District representatives, Educational Cooperative staff, EPP Leaders

The CEO Plan II reviewers reviewed the proposal individually and then came together virtually to reach consensus. The results were sent to Hickman County Schools. Hickman responded to the program review feedback. OELE staff reviewed the revised proposal to confirm compliance with the scoring guide and reviewers' comments.

Contact Person:

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KENTUCKY DEPARTMENT OF EDUCATION

STAFF NOTE

Consent Item:

Kentucky Rank Advancement Academy: Continuing Education Option (CEO) Plan II Proposal

Staff Recommendation:

The Education Professional Standards Board (EPSB) should approve the Kentucky Rank Advancement Academy Continuing Education Option (CEO) Plan II for Rank I or II.

Rationale:

The CEO Plan II reviewers consisting of representatives from districts, educational cooperatives and education preparation providers (EPPs), and staff from the Office of Educator Licensure and Effectiveness (OELE) reviewed the CEO Plan II proposal in accordance with 16 KAR 8:030 and the CEO Plan II Guidelines approved by the EPSB. The reviewers found that the proposal meets the applicable requirements and recommends that the EPSB approve the CEO Plan II program.

Action Question:

Should the EPSB approve Kentucky Rank Advancement Academy's CEO Plan II program proposal?

Applicable Statute or Regulation:

KRS 161.020, KRS 161.028, KRS 161.030, KRS 161.095, KRS 161.1211, 16 KAR 8:030

History/Background:

Existing Policy: KRS 161.1211 establishes the classifications of teachers. According to the statute, an educator may obtain Rank II by obtaining a master's degree, acquiring National Board Certification or successfully completing equivalent continuing education. Rank I is obtained by meeting the requirements of Rank II and having an additional thirty hours of approved graduate credit, a master's degree, National Board Certification or equivalent continuing education. KRS 161.095 provides that the EPSB shall develop standards for continuing education including college/university courses, an advanced degree or a combination of field-based experiences, individual research and approved professional development. 16 KAR 8:030 sets forth the continuing education requirements for CEO Plan I and Plan II for rank change. CEO Plan II allows districts, groups of districts (such as educational cooperatives) and Kentucky institutions of higher education with EPSB-approved educator preparation programs to submit a continuing education option plan with a combination of field-based experiences, individual research and approved professional development to the EPSB for approval. The EPSB also approved the CEO Plan II Guidelines that provide information for districts, groups of districts and institutions of higher education to design and submit a continuing education option plan that aligns with the requirements of 16 KAR 8:030 and KRS 161.095.

Summary: Western Kentucky University, Kentucky Education Association and the National Education Association have partnered to submit the Kentucky Rank Advancement Academy CEO Plan II proposal. This CEO Plan II program would allow educators to pursue and achieve Rank I or II, depending on their current rank and grow in their profession through field-based experience, research and approved professional development. Kentucky Rank Advancement Academy's CEO Plan II meets the guidelines that includes an introduction, capstone project, job-embedded professional development experiences, assessment of candidates and program evaluation. Kentucky Rank Advancement Academy's CEO Plan II requires approval by the EPSB before it may be offered for rank change.

The CEO Plan II proposal is included in the Board Meeting Materials tab and requires approval by the EPSB before it may be offered for rank change.

Budget Impact: There is no budgetary impact.

Groups Consulted and Brief Summary of Responses:

OELE Staff, District representatives, Educational Cooperative staff, EPP Leaders

The CEO Plan II reviewers reviewed the proposal individually and then came together virtually to reach consensus. The results were sent to the provider who responded to the program review feedback. OELE staff reviewed the revised proposal to confirm compliance with the scoring guide and reviewers' comments.

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KENTUCKY DEPARTMENT OF EDUCATION

STAFF NOTE

Consent Item:

Murray Independent Schools: Continuing Education Option Plan II Proposal

Staff Recommendation:

The Education Professional Standards Board (EPSB) should approve the Murray Independent Schools Continuing Education Option (CEO) Plan II for Rank I or II.

Rationale:

The CEO Plan II reviewers consisting of representatives from districts, educational cooperatives and education preparation providers (EPPs), and staff from the Office of Educator Licensure and Effectiveness (OELE) reviewed the CEO Plan II proposal in accordance with 16 KAR 8:030 and the CEO Plan II Guidelines approved by the EPSB. The reviewers found that the proposal meets the applicable requirements and recommends that the EPSB approve the CEO Plan II program.

Action Question:

Should the EPSB approve Murray Independent's CEO Plan II program proposal?

Applicable Statute or Regulation:

KRS 161.020, KRS 161.028, KRS 161.030, KRS 161.095, KRS 161.1211, 16 KAR 8:030

History/Background:

Existing Policy: KRS 161.1211 establishes the classifications of teachers. According to the statute, an educator may obtain Rank II by obtaining a master's degree, acquiring National Board Certification or successfully completing equivalent continuing education. Rank I is obtained by meeting the requirements of Rank II and having an additional thirty hours of approved graduate credit, a master's degree, National Board Certification or equivalent continuing education. KRS 161.095 provides that the EPSB shall develop standards for continuing education including college/university courses, an advanced degree or a combination of field-based experiences, individual research and approved professional development. 16 KAR 8:030 sets forth the continuing education requirements for CEO Plan I and Plan II for rank change. CEO Plan II allows districts, groups of districts (such as educational cooperatives) and Kentucky institutions of higher education with EPSB-approved educator preparation programs to submit a continuing education option plan with a combination of field-based experiences, individual research and approved professional development to the EPSB for approval. The EPSB also approved the CEO Plan II Guidelines that provide information for districts, groups of districts and institutions of higher education to design and submit a continuing education option plan that aligns with the requirements of 16 KAR 8:030 and KRS 161.095.

Summary: Murray Independent School's CEO Plan II program would allow educators to pursue and achieve Rank I or II, depending on their current rank and grow in their profession through field-based experience, research and approved professional development. Murray Independent

School's CEO Plan II meets the guidelines that includes an introduction, capstone project, job-embedded professional development experiences, assessment of candidates and program evaluation. Murray Independent School's CEO Plan II requires approval by the EPSB before it may be offered for rank change.

The CEO Plan II proposal is included in the Board Meeting Materials tab and requires approval by the EPSB before it may be offered for rank change.

Budget Impact: There is no budgetary impact.

Groups Consulted and Brief Summary of Responses:

OELE Staff, District representatives, Educational Cooperative staff, EPP Leaders

The CEO Plan II reviewers reviewed the proposal individually and then came together virtually to reach consensus. The results were sent to Murray Independent Schools. Murray Independent responded to the program review feedback. OELE staff reviewed the revised proposal to confirm compliance with the scoring guide and reviewers' comments.

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KENTUCKY DEPARTMENT OF EDUCATION

STAFF NOTE

Information Item:

16 KAR 5:040, Admission, Placement, and Supervision in Student Teaching, Amendment

Rationale:

The proposed amendment incorporates waivers that the EPSB has previously approved to allow student teachers to serve as emergency certified substitute teachers, allow student teachers to maintain classified employment, and allow remote observations of student teachers without submitting a request. The proposed amendment also incorporates some feedback received from the Kentucky Association of Colleges of Teacher Education (KACTE).

Applicable Statute or Regulation:

KRS 161.010, KRS 161.028, KRS 161.042, KRS 161.102, 16 KAR 5:040

History/Background:

Existing Policy: KRS 161.010(6) defines student teacher as “an adult who has completed the prerequisite teacher preparation as prescribed by the accredited teacher education institution in which he or she is enrolled, and who is jointly assigned by the institution and a local school district to engage in a period of practice teaching under the direction and supervision of the administrative and teaching staff of the school district and the institution.” KRS 161.042 further sets out the role of the student teacher but tasks the EPSB with promulgating administrative regulations on the specifics of the utilization of student teachers and the requirements for the supervising teacher, school and school district. Through 16 KAR 5:040, the EPSB has set forth the requirements for admission, placement and supervision in student teaching.

Summary: At the February meeting, the EPSB reviewed the proposed changes to 16 KAR 5:040 and discussed recommendations from KACTE around the number of student teaching placements and years of experience for cooperating teachers. The EPSB directed staff to make additional changes to allow student teachers to complete one placement and allow for cooperating teachers to have less than three years of experience. The updated amendment is included for EPSB review.

During the legislative session, we have also seen movement on House Bill 162. This bill has passed both chambers but is currently awaiting concurrence in the House. If it becomes law, the bill will place some additional requirements around student teaching. Specifically, Section 7 of the bill provides:

- (2)(e): Field experience and student teaching placements with teachers that model, 25 and supervisors with knowledge of, paragraphs (a) to (d) of this subsection.
- (3)(b): Develop an evaluation rubric for observing teacher candidates with focus on mathematics content and pedagogical knowledge.

At the meeting, staff would like to engage the EPSB in discussion around these two items to determine the EPSB's desire going forward.

Budget Impact: There is no budgetary impact.

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1 EDUCATION AND LABOR CABINET

2 Education Professional Standards Board

3 (Amendment)

4 16 KAR 5:040. Admission, placement, and supervision in student teaching.

5 RELATES TO: KRS 161.020, 161.028, 161.030, 161.042

6 STATUTORY AUTHORITY: KRS 161.028, 161.030, 161.042

7 NECESSITY, FUNCTION, AND CONFORMITY: KRS 161.028 requires that an educator
8 preparation institution be approved for offering the preparation program corresponding to a
9 particular certificate on the basis of standards and procedures established by the Education
10 Professional Standards Board (**EPSB**). KRS 161.030 requires that a certificate be issued to a
11 person who has completed a program approved by the **EPSB**[~~Education Professional Standards~~
12 ~~Board~~]. KRS 161.042 requires the **EPSB**[~~Education Professional Standards Board~~] to promulgate
13 an administrative regulation relating to student teachers, including the qualifications for
14 cooperating teachers. This administrative regulation establishes the standards for admission,
15 placement, and supervision in student teaching.

16 Section 1. Cooperating Teacher Eligibility Requirements.

17 (1) The cooperating teacher, whether serving in a public or nonpublic school, shall have:

18 (a) A valid teaching certificate or license for each grade and subject taught; and

19 (b) At least three (3) years of teaching experience as a certified educator.

1 **(2) A teacher with less than three (3) years of teaching experience may serve as a**
2 **cooperating teacher if the educator preparation provider determines the teacher is qualified**
3 **and the employing district recommends the teacher to serve as a cooperating teacher.**

4 **(3)[(2)]** A teacher assigned to a teaching position on the basis of a provisional or emergency
5 certificate issued by the **EPSB**~~[Education Professional Standards Board]~~ shall not be eligible for
6 serving as a cooperating teacher.

7 **(4)[(3)]** Prior to student teacher placement, a cooperating teacher shall receive training approved
8 by the **EPSB**~~[Education Professional Standards Board]~~ and provided at no cost to the cooperating
9 teacher by the educator preparation institution which shall include the following components:

- 10 (a) Basic responsibilities of a cooperating teacher;
- 11 (b) Best practice in supporting the student teacher; and
- 12 (c) Effective assessment of the student teacher.

13 **(5)[(4)]** Each educator preparation institution shall file an electronic report with the
14 **EPSB**~~[Education Professional Standards Board]~~ every semester which identifies the following:

- 15 (a) Each candidate at the educator preparation institution enrolled in student teaching;
- 16 (b) The candidate's assigned school;
- 17 (c) The cooperating teacher assigned to each candidate;
- 18 (d) The cooperating teacher's area of certification;
- 19 (e) The cooperating teacher's years of experience as a certified or licensed educator; and
- 20 (f) The number of days the cooperating teacher supervised the student teacher during the
21 semester.

22 Section 2. Admission to Student Teaching. Admission to student teaching shall include a formal
23 application procedure for each teacher candidate.

1 (1) Prior to and during the student teaching experience, the teacher candidate shall adhere to the
2 Professional Code of Ethics for Kentucky School Personnel established in 16 KAR 1:020.

3 (2) Prior to admission to student teaching, each teacher candidate shall complete a minimum of
4 200 clock hours of field experiences in a variety of primary through grade 12 (P-12) school
5 settings which allow the candidate to participate in the following:

6 (a) Engagement with diverse populations of students which include:

- 7 1. Students from a minimum of two (2) different ethnic or cultural groups of which the
8 candidate would not be considered a member;
- 9 2. Students from different socioeconomic groups;
- 10 3. English language learners;
- 11 4. Students with disabilities; and
- 12 5. Students from across elementary, middle school, and secondary grade levels;

13 (b) Observation in schools and related agencies, including:

- 14 1. Family Resource Centers; or
- 15 2. Youth Service Centers;

16 (c) Student tutoring;

17 (d) Interaction with families of students;

18 (e) **Observation of** ~~Attendance at~~ school board and school-based council meetings;

19 (f) **Observation of** ~~Participation~~ in a school-based professional learning community; and

20 (g) Opportunities to assist teachers or other school professionals.

21 (3) The educator preparation institution shall maintain electronic records that confirm all
22 candidates enrolled in student teaching have fulfilled the field experiences required in subsection
23 (2) of this section. ~~[Beginning July 1, 2019, the educator preparation institution shall maintain~~

1 ~~electronic records in the Kentucky Field Experience Tracking System (KFETS) that confirm all~~
2 ~~candidates enrolled in student teaching have fulfilled the field experiences required in subsection~~
3 ~~(2) of this section.]~~

4 Section 3. Cooperating Teacher to Student Teacher Ratio. The ratio of student teachers to
5 cooperating teachers shall be one-to-one.

6 Section 4. University Supervisor.

7 (1) The university supervisor shall conduct a minimum of four (4) observations of the student
8 teacher in the actual teaching situation, a portion of which may be remote. [~~Requests for remote~~
9 ~~observation(s) shall be submitted to and approved by EPSB prior to observation(s).]~~

10 (2) The observation reports shall be filed as a part of the student teacher record and used as a
11 validation of the supervisory function.

12 (3) The university supervisors shall be available to work with the student teacher and personnel
13 in the cooperating school regarding any problems that may arise relating to the student teaching
14 situation.

15 (4) University supervisors shall receive training approved by the EPSB~~[Education Professional~~
16 ~~Standards Board]~~ and provided at no cost to the university supervisor by the educator preparation
17 institution which shall include the following components:

- 18 (a) Basic responsibilities of a university supervisor;
- 19 (b) Best practice in supporting the student teacher; and
- 20 (c) Effective assessment of the student teacher.

21 Section 5. Professional Experience.

22 (1) The educator preparation institution shall provide opportunities for the student teacher to
23 assume major responsibility for the full range of teaching duties, including extended co-teaching

1 experiences, in a real school situation under the guidance of qualified personnel from the educator
2 preparation institution and the cooperating elementary, middle, or high school. The educator
3 preparation institution and the school district shall make reasonable efforts to place student
4 teachers in settings that provide opportunities for the student teacher to develop and demonstrate
5 the practical skills, knowledge, and professional dispositions essential to help all P-12 students
6 learn and develop.

7 (2) A student teacher shall not be placed in a setting that is not consistent with his or her planned
8 certification content and grade range.

9 (3) The student teacher placement shall provide the student teacher with the opportunity to
10 engage with diverse populations of students.

11 (4) Each educator preparation institution shall provide a full professional semester to include a
12 period of student teaching for a minimum of seventy (70) full days, or its equivalent, in
13 instructional settings that correspond to the grade levels and content areas of the student teacher's
14 certification program. Institutions unable to locate a placement aligned with grade level
15 requirements in this section shall submit an alternative placement request to EPSB staff. EPSB
16 staff may pre-approve the alternative placement request if the alternative placement request
17 includes:

18 (a) A description of the efforts of the institution to locate a placement aligned with grade level
19 requirements in this section;

20 (b) The rationale for the choice of the identified alternative placement; **and**

21 (c) ~~Statements of support for the alternative placement from the principal and the cooperating~~
22 ~~teacher; and~~

1 (d) Evidence of the candidate's variety of field experiences prior to student teaching. All
2 alternative placement requests shall be placed on the consent agenda for the next regularly
3 scheduled meeting of the EPSB[board] and shall be contingent upon EPSB[board] approval.
4 The EPSB waiver committee may review submissions prior to the EPSB[board] meeting and
5 recommend that the EPSB[board] move items from the consent items to the action or waiver
6 items on the agenda. Pre-approval shall not be granted if the alternative placement does not
7 meet the criteria set forth in this subsection. All alternative placements that are not eligible for
8 pre-approval shall be placed on the agenda of the next regularly scheduled meeting of the
9 EPSB[board] as a waiver item for consideration.

10 1. Candidates pursuing a primary through grade 12 certificate shall have their student teaching
11 balanced between an elementary school placement and middle school or high school
12 placement.

13 2. Candidates pursuing an elementary certificate shall have their student teaching balanced
14 between a placement in primary through grade 3 and a placement in grade 4 or grade 5.

15 3. Candidates seeking dual certification in either middle school or secondary content areas
16 shall have equal placements in both content areas.

17 **4. If after review of a candidate's prior field experiences an educator preparation**
18 **institution determines that a candidate would benefit from a single placement, the**
19 **institution shall place the candidate in a single placement that would most benefit the**
20 **candidate's preparation and corresponds to the grade levels and content areas of the**
21 **certification program.**

22 (5) The educator preparation institution shall use the Kentucky Teacher Internship Program
23 Teacher Performance Assessment documents established in 16 KAR 7:010.

1 (6) A student teacher shall not have responsibility for the supervision or instruction of P-12
2 students without the direct supervision of a certified educator.

3 (7) **An educator preparation provider may allow experience that a candidate gains as an**
4 **emergency certified substitute teacher to count towards the student teaching placement.**

5 **The student teacher must obtain the emergency substitute teaching certificate and will be**
6 **exempt from the restriction in subsection (6) of this section.**~~[A student teacher shall not
7 receive direct compensation for student teaching.]~~

8 (8) The educator preparation institution shall maintain electronic records that confirm that all
9 students meet the requirements of this section.

10 Section 6. Compensation of Cooperating Teachers.

11 (1) The **EPSB**~~[Education Professional Standards Board]~~ may make arrangements with local
12 school districts to compensate a cooperating teacher.

13 (2)

14 (a) The educator preparation institution shall electronically submit a report of all cooperating
15 teachers and their corresponding student teachers to the **EPSB**~~[Education Professional
16 Standards Board]~~:

17 1. On or before September 30 for a cooperating teacher supervising a student teacher during
18 the fall semester; or

19 2. On or before February 1 for a cooperating teacher supervising a student teacher during the
20 spring semester.

21 (b) Each report shall include:

22 1. The number of contract weeks that the cooperating teacher is working with each student
23 teacher for that semester;

- 1 2. The cooperating teacher's full name and Social Security number;
- 2 3. The student teacher's full name, Social Security number, demographic data, and contact
- 3 information;
- 4 4. The student teacher's preparation and certification area by assigned certification code; and
- 5 5. The names of the school district and school where the cooperating teacher is employed and
- 6 the student teaching requirement is being fulfilled. If the certified cooperating teacher is
- 7 employed in a nonpublic school which meets the state performance standards as established
- 8 in KRS 156.160 or which has been accredited by a regional or national accrediting association,
- 9 the institution shall submit the name of the school.

10 (c) If an educator preparation institution fails to provide the report by the date established in
11 paragraph (a) of this subsection, the **EPSB**[~~Education Professional Standards Board~~] shall not
12 be liable for payment under this administrative regulation.

13 (3)

14 (a) The electronic voucher shall be electronically signed by the cooperating teacher and the
15 university supervisor as verification of the cooperating teacher's service to the student teacher
16 and submitted to the **EPSB**[~~Education Professional Standards Board~~]:

- 17 1. On or before December 15 during the fall semester; or
- 18 2. On or before May 1 during the spring semester.

19 (b) If a cooperating teacher fails to provide the completed electronic payment voucher by the
20 date established in paragraph (a) of this subsection, the cooperating teacher shall not be eligible
21 to receive any compensation available under this administrative regulation.

22 (4)

1 (a) The payment to a cooperating teacher shall be determined based upon available funding
2 allocated under the biennial budget bill and the total number of days served by all cooperating
3 teachers reported for the fiscal year.

4 (b) The payment shall be allocated to a cooperating teacher based upon the number of days the
5 teacher supervised a student teacher as reported in subsections (2) and (3) of this section, not to
6 exceed more than seventy (70) days in a semester.

7 (5) Payments to cooperating teachers shall be disbursed to the school districts or to cooperating
8 teachers in nonpublic schools by the EPSB~~[Education Professional Standards Board]~~:

9 (a) On an annual basis; and

10 (b) On or before June 30.

11 (6) Any payment of state funds under this administrative regulation shall:

12 (a) Be a supplement to the compensation provided by an educator preparation institution to a
13 cooperating teacher who is supervising an institution's student teacher; and

14 (b) Not supplant the educator preparation institution's compensation responsibility.

KENTUCKY DEPARTMENT OF EDUCATION

STAFF NOTE

Action Item:

16 KAR 2:110, Endorsement for Teachers for Gifted Education, Amendment

Staff Recommendation:

The Education Professional Standards Board (EPSB) should approve the amendment to 16 KAR 2:110.

Rationale:

The proposed amendment is necessary to ensure that 16 KAR 2:110 remains in effect. The amendment also updates the regulation to remove the reference to an outdated application form and an offer of employment.

Action Question:

Should the EPSB approve the amendment to 16 KAR 2:110?

Applicable Statute or Regulation:

KRS 13A.3102, KRS 13A.3104, KRS 161.028, KRS 161.030, KRS 161.052, 16 KAR 2:110

History/Background:

Existing Policy: KRS 13A.3102(2) provides that “An ordinary administrative regulation with a last effective date before March 1, 2013, shall expire on March 1, 2020, except as provided by the certification process in KRS 13A.3104.” KRS 13A.3104 sets forth the certification process that an agency must follow to avoid the expiration of an administrative regulation. This process requires the agency to review the administrative regulation in its entirety for compliance with current law governing the subject matter of the administrative regulation and file a letter with the regulations compiler prior to the expiration date, stating whether the administrative regulation shall be amended or remain in effect without amendment. If the certification letter states that the administrative regulation will be amended, the Education Professional Standards Board (EPSB) must file an amendment to the administrative regulation within eighteen (18) months of the date the certification letter was filed.

The EPSB certified 16 KAR 2:110 with the intent to amend on December 1, 2022, and must file an amendment to the regulation on or before June 1, 2024. This administrative regulation establishes a preparation-certification program for teachers for gifted education.

Summary: The proposed amendment to 16 KAR 2:110 removes the references to an outdated application form and the Kentucky Teacher Internship Program. It updates the grade range of the endorsement to align with the language in 16 KAR 2:010. Additionally, the amendment updates the probationary endorsement to remove the reference to an offer of employment to comply with

the requirement in Senate Bill 265 that issuance of a certificate not be dependent upon a job offer. A copy of the proposed amendment is included for EPSB review.

Budget Impact: There is no budgetary impact.

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1 EDUCATION AND LABOR CABINET

2 Education Professional Standards Board

3 (Amendment)

4 16 KAR 2:110. Endorsement for teachers for gifted education.

5 RELATES TO: KRS 161.020, 161.028, 161.030, 161.052

6 STATUTORY AUTHORITY: KRS 161.028, 161.030

7 NECESSITY, FUNCTION, AND CONFORMITY: KRS 161.020, 161.028 and 161.030 require
8 that teachers and other professional school personnel hold certificates of legal qualifications for
9 their respective positions to be issued upon completion of programs of preparation approved by
10 the Education Professional Standards Board (**EPSB**). KRS 161.052 requires that all persons
11 employed as a teacher for gifted education hold an appropriate certificate endorsement for gifted
12 education. This administrative regulation establishes a preparation-certification program for
13 teachers for gifted education.

14 Section 1. Definitions.

15 (1) [~~"Qualified teacher" means a teacher who holds the appropriate certification as a teacher for~~
16 ~~gifted education unless the superintendent of the employing school district has documented~~
17 ~~evidence that the teacher is unsuitable for appointment.~~

18 (2) "Teacher for gifted education" means a teacher who works:

19 (a) Directly with identified gifted pupils, in addition to the regularly assigned classroom teacher;

20 or

1 (b) For at least one-half (1/2) of the regular school day in a classroom made up only of properly
2 identified gifted students.

3 Section 2.

4 (1) A certificate endorsement as teacher for gifted education shall be issued in accordance with
5 KRS Chapter 161 and KAR Title 16 to an applicant who:

6 (a) Holds a certificate valid for classroom teaching at the elementary school level, the middle
7 grade level, or the high school level; **and**

8 ~~(b) [Successfully completed the Kentucky Teacher Internship Program established in 16 KAR~~
9 ~~7:010. A teacher who has successfully completed the Kentucky Teacher Internship Program~~
10 ~~prior to issuance of the initial probationary certificate or who is not required to complete the~~
11 ~~internship program under the requirements for out-of-state teachers established in KRS~~
12 ~~161.030(5) shall not be required to complete the internship program again while serving on the~~
13 ~~probationary certificate; and~~

14 ~~(c)]~~ Has completed the appropriate program of preparation for the certificate endorsement
15 established in this administrative regulation at a teacher education institution approved under
16 the standards and procedures established in 16 KAR 5:010.

17 (2) The endorsement as teacher for gifted education shall be valid for grades **primary**[K]-12.

18 (a) Assignment to a full-time self-contained gifted education class shall be restricted to the level
19 of the base certificate.

20 (b) The endorsement shall have the same duration as the base certificate.

21 (3) Each person employed as a teacher for gifted education shall hold an appropriate certificate
22 endorsement for gifted education, except a teacher:

23 (a) Identified in Section 3 of this administrative regulation; or

1 (b) Certified on or before July 1, 1984, in accordance with KRS 161.052.

2 Section 3.

3 **(1) A probationary endorsement for teachers for gifted education may be issued to a**
4 **candidate who:**

5 **(a) Holds a Kentucky teaching certificate; and**

6 **(b) Is enrolled in an EPSB approved preparation program for the endorsement for**
7 **teachers for gifted education.**

8 **(2) Application for a probationary endorsement for teachers for gifted education shall be**
9 **submitted to the EPSB and shall contain the following:**

10 **(a) Recommendation from the educator preparation provider for the endorsement; and**

11 **(b) Compliance with 16 KAR 2:010, Section 3(1).**

12 [~~If a qualified teacher is not available for the position of teacher for gifted education as attested~~
13 ~~by the local school superintendent, the superintendent, on behalf of the local board of education,~~
14 ~~may request a probationary endorsement for teaching gifted education for a teacher who:~~

15 ~~(a) Has a bachelor's degree;~~

16 ~~(b) Has a valid Kentucky teaching certificate;~~

17 ~~(c) Has been admitted to the preparation program for the endorsement for teachers for gifted~~
18 ~~education; and~~

19 ~~(d) Is currently enrolled in graduate studies related to the education profession.~~

20 ~~(2) The request for the probationary endorsement shall be submitted on Form CA-GP to the~~
21 ~~Education Professional Standards Board for each teacher for gifted education requiring the~~
22 ~~probationary endorsement.]~~

23 (3)

1 (a) The probationary endorsement for teachers for gifted education shall be valid for a period
2 of two (2) years from the initial request.

3 (b) A teacher receiving this probationary endorsement shall complete the required curriculum
4 for recommendation for the endorsement for teacher for gifted education issued under Section
5 2 of this administrative regulation within the two (2) year validity of the probationary
6 endorsement.

7 (c) The probationary endorsement shall not be renewed.

8 ~~[Section 4. Incorporation by Reference.~~

9 ~~(1) Form CA-GP, 08/15, is incorporated by reference.~~

10 ~~(2) This material may be inspected, copied, or obtained, subject to applicable copyright law, at~~
11 ~~the Education Professional Standards Board, 100 Airport Road, 3rd Floor, Frankfort, Kentucky~~
12 ~~40601, Monday through Friday, 8 a.m. to 4:30 p.m.]~~

KENTUCKY DEPARTMENT OF EDUCATION

STAFF NOTE

Action Item:

16 KAR 2:160. Probationary Certificate for Teachers of Exceptional Children and Interdisciplinary Early Childhood Education, Agency Amendment

Staff Recommendation:

The Education Professional Standards Board (EPSB) should approve the amendments to 16 KAR 2:160.

Rationale:

The proposed agency amendment to 16 KAR 2:160 would amend the regulation to include the probationary certificate for interdisciplinary early childhood education. The requirements for this certificate mirror the requirements for the probationary certificate for teachers of exceptional children. Adding the language into 16 KAR 2:160 would allow the EPSB to expire 16 KAR 2:140.

Action Question:

Should the EPSB approve the proposed agency amendment to 16 KAR 2:160?

Applicable Statute or Regulation:

KRS 13A.3102, KRS 13A.3104, KRS 161.028, KRS 161.030, 16 KAR 2:160

History/Background:

Existing Policy: KRS 13A.3102(2) provides that “An ordinary administrative regulation with a last effective date before March 1, 2013, shall expire on March 1, 2020, except as provided by the certification process in KRS 13A.3104.” KRS 13A.3104 sets forth the certification process that an agency must follow to avoid the expiration of an administrative regulation. This process requires the agency to review the administrative regulation in its entirety for compliance with current law governing the subject matter of the administrative regulation and file a letter with the regulations compiler prior to the expiration date, stating whether the administrative regulation shall be amended or remain in effect without amendment. If the certification letter states that the administrative regulation will be amended, the EPSB must file an amendment to the administrative regulation within eighteen (18) months of the date the certification letter was filed.

The EPSB certified 16 KAR 2:160 and 16 KAR 2:140 with the intent to amend on December 2, 2022, and must file an amendment to the regulation on or before June 1, 2024. 16 KAR 2:160 establishes a plan for recruiting certified classroom teachers into positions for teachers of exceptional children and creates a probationary certificate for teachers of exceptional children. 16 KAR 2:140 establishes a plan for recruiting qualified individuals into positions for teachers of children ages birth to primary age.

Summary: At the February meeting, the EPSB approved an amendment to 16 KAR 2:160. As staff was preparing an amendment to 16 KAR 2:140, it became clear that the requirements for the two certificates mirrored each other. Therefore, staff is recommending that the EPSB approve an agency amendment to 16 KAR 2:160 that would include probationary certificates for interdisciplinary early childhood education and allow 16 KAR 2:140 to expire. A copy of the proposed amendment is included for EPSB review.

Budget Impact: There is no budgetary impact.

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1 EDUCATION AND LABOR CABINET

2 Education Professional Standards Board

3 (Agency Amendment)

4 16 KAR 2:160. Probationary certificate for teachers of exceptional children **and interdisciplinary**
5 **early childhood education.**

6 RELATES TO: KRS 161.020, 161.028, 161.030, 34 C.F.R. § 300.156 (c)(2)

7 STATUTORY AUTHORITY: KRS 161.028, 161.030

8 NECESSITY, FUNCTION, AND CONFORMITY: KRS 161.020, 161.028 and 161.030 require
9 that teachers and other professional school personnel hold certificates of legal qualifications for
10 their respective positions to be issued upon completion of programs of preparation prescribed by
11 the Education Professional Standards Board (EPSB). This administrative regulation establishes a
12 plan for recruiting certified classroom teachers into positions for teachers of exceptional children
13 **and interdisciplinary early childhood education.**

14 Section 1. Definition. "Qualified teacher" means a teacher who holds the appropriate
15 certification as a teacher of exceptional children **or interdisciplinary early childhood education**
16 unless the superintendent of the employing school district has documented evidence that the
17 teacher is unsuitable for appointment.

18 Section 2. (1) If a qualified teacher is not available for the position of teacher of exceptional
19 children or **interdisciplinary early childhood education** as attested by the local school
20 superintendent, the superintendent, on behalf of the local board of education, may request a one
21 (1) year probationary certificate be issued to a candidate who:

1 (a) Holds a Kentucky teaching certificate; and

2 (b) Is enrolled in an EPSB approved educator preparation program for the certification area for
3 which application is being made

4 [as provided in this administrative regulation.

5 ~~(1)–~~

6 ~~(a)–~~

7 ~~1. A valid classroom certificate or an internship statement of eligibility for grades K-4, 1-8, P-~~
8 ~~5, 5-9, or 5-8 shall be a prerequisite for a one (1) year probationary certificate for learning and~~
9 ~~behavior disorders, grades P-12; for hearing impaired, grades P-12; and for visually impaired,~~
10 ~~grades P-12.~~

11 ~~2. The applicant shall have enrolled in an educator preparation program, in accordance with~~
12 ~~16 KAR Chapter 5, in the certification area for which application is being made, and shall~~
13 ~~have completed a minimum preparation of nine (9) semester hours of credit from the special~~
14 ~~education component of the approved curriculum.~~

15 ~~(b)–~~

16 ~~1. A valid classroom teaching certificate or an internship statement of eligibility for grades 7-~~
17 ~~12, 8-12, all grades, or 9-12 shall be a prerequisite for a one (1) year probationary certificate~~
18 ~~for learning and behavior disorders, grades P-12; for the endorsement for learning and~~
19 ~~behavior disorders, grades 8-12; for hearing impaired, grades P-12; and for visually impaired,~~
20 ~~grades P-12.~~

21 ~~2. The applicant shall have enrolled in an educator preparation program in the certification~~
22 ~~area for which application is being made, and shall have completed three (3) semester hours~~

1 in the teaching of reading and a minimum preparation of nine (9) semester hours of credit
2 from the special education component of the approved curriculum.

3 ~~(c)~~

4 ~~1. A valid classroom teaching certificate or an internship statement of eligibility for grades K-~~
5 ~~4, 1-8, 5-8, 7-12, P-5, 5-9, 8-12, all grades, or 9-12 shall be a prerequisite for a one (1) year~~
6 ~~probationary certificate for teaching the moderately and severely disabled, grades P-12.~~

7 ~~2. The applicant shall have enrolled in an educator preparation program for teaching the~~
8 ~~moderately and severely disabled and shall have completed nine (9) semester hours of credit~~
9 ~~from the special education component of the approved curriculum for teaching the moderately~~
10 ~~and severely disabled.~~

11 ~~(d)~~

12 ~~1. A certificate for teaching exceptional children, including interdisciplinary early childhood~~
13 ~~education, shall be a prerequisite for a one (1) year probationary certificate for teaching~~
14 ~~learning and behavior disorders, grades P-12; the endorsement for learning and behavior~~
15 ~~disorders, grades 8-12; hearing impaired, grades P-12; visually impaired, grades P-12; or~~
16 ~~moderately and severely disabled, grades P-12.~~

17 ~~2. The applicant shall have enrolled in an educator preparation program in the certification~~
18 ~~area for which application is being made and shall have completed a minimum preparation of~~
19 ~~nine (9) semester hours of credit from the special education component of the approved~~
20 ~~curriculum.~~

21 ~~(2) The applicant shall complete twelve (12) clock hours of training as required by the Office of~~
22 ~~Next-generation Learners, Division of Learning Services.~~

23 ~~(3)~~

1 (a) ~~The applicant shall complete an additional six (6) clock hours of training during the fall~~
2 ~~conference conducted by the Kentucky Department of Education, Division of Learning~~
3 ~~Services. A teacher employed after the fall conference shall complete these six (6) hours of~~
4 ~~training during the spring conference of the Council for Exceptional Children; or~~

5 (b) ~~If the applicant is unable to attend either the fall conference or the spring conference, the~~
6 ~~applicant shall complete an additional six (6) clock hours of training conducted or approved by~~
7 ~~the Kentucky Department of Education, Division of Learning Services.~~

8 1. ~~The applicant shall contact the Division of Learning Services to schedule the training.~~

9 2. ~~The training shall be similar to the topics covered at the conferences.~~

10 (4) ~~The Kentucky Department of Education shall report to the Education Professional Standards~~
11 ~~Board those probationary certified teachers of exceptional children who have not completed the~~
12 ~~training requirements established in subsections (2) and (3) of this section by June 30 of each~~
13 ~~year for the preceding school year.~~

14 (5) (2) ~~Application for a probationary certificate for a teacher of exceptional children shall be~~
15 ~~submitted to the EPSB and shall contain the following: [made on Form CA-19.]~~

16 (a) Verification from the employing superintendent that a qualified teacher was not available
17 for the position;

18 (b) Evidence of employment in a Kentucky school district or regionally- or nationally
19 accredited nonpublic school in the content area or areas;

20 (c) Recommendation from the educator preparation provider for the grade level and
21 specialization of the probationary certificate for a teacher of exceptional children **or**
22 **interdisciplinary early childhood education;** and

23 (d) Compliance with 16KAR 2:010, Section 3(1).

1 (3) The probationary certificate for a teacher of exceptional children **or interdisciplinary early**
2 **childhood education** shall be issued in accordance with the grade level and specialization as
3 recommended by the educator preparation provider and valid for employment consistent with the
4 area of certification being sought through the preparation program.

5 Section 3. (1) A candidate shall be eligible for renewal of the probationary certificate for a teacher
6 of exceptional children or **interdisciplinary early childhood education** upon application to the
7 EPSB, compliance with 16 KAR 2:010, Section 3(1), and successful completion of the following
8 requirements:

9 (a) Evidence of employment in a Kentucky school district or regionally- or nationally accredited
10 nonpublic school in the content area or areas indicated on the initial certificate; and

11 (b) Recommendation from the educator preparation provider based on continued enrollment
12 and progress towards the completion of the preparation program.

13 (2) The probationary certificate for teachers of exceptional children **or interdisciplinary early**
14 **childhood education** may be renewed a maximum of two (2) times.

15 Section 4. ~~[Requirements for Renewal of a Probationary Certificate for Teachers of Exceptional~~
16 ~~Children.~~

17 ~~(1) The first renewal of the probationary certificate for teachers of exceptional children shall be~~
18 ~~for one (1) year based upon:~~

19 ~~(a) Evidence of employment in a Kentucky school district or nonpublic school as a teacher of~~
20 ~~exceptional children in the area indicated on the initial probationary certificate;~~

21 ~~(b) Completion of at least six (6) semester hours or its equivalent toward the completion of the~~
22 ~~approved exceptional children educator preparation program; and~~

1 ~~(c) Successful completion of the Kentucky Teacher Internship Program established in 16 KAR~~
2 ~~7:010. A teacher who has successfully completed the Kentucky Teacher Internship Program~~
3 ~~prior to issuance of the initial probationary certificate or who is not required to complete the~~
4 ~~internship program under the requirements for out of state teachers established in KRS~~
5 ~~161.030(5) shall not be required to complete the internship program again while serving on the~~
6 ~~probationary certificate.~~

7 ~~(2) Subsequent one (1) year renewal of the probationary certificate for teachers of exceptional~~
8 ~~children shall require at least six (6) semester hours or its equivalent of additional credit toward~~
9 ~~completion of the approved exceptional children educator preparation program.~~

10 ~~—Section 5.]~~ Upon application to the EPSB, compliance with 16 KAR 2:010, Section 3(1), and
11 successful completion of all program requirements for the approved exceptional children **or**
12 **interdisciplinary early childhood** educator preparation program, including successful
13 completion of all required assessments established in 16 KAR 6:010, a professional certificate for
14 teaching exceptional children **or interdisciplinary early childhood education** established in 16
15 KAR 2:010 and valid for five (5) years shall be issued.

16 Section 5~~[Section 6.]~~ Program requirements for completion of the exceptional children **or**
17 **interdisciplinary early childhood** educator preparation program while serving on the
18 probationary certificate for teachers of exceptional children or **interdisciplinary early childhood**
19 **education** shall not include student teaching.

20 [Section 7. Incorporation by Reference.

21 ~~(1) "Form CA-19", 08/15, is incorporated by reference.~~

1 ~~(2) This material may be inspected, copied, or obtained, subject to applicable copyright law, at~~
2 ~~the Education Professional Standards Board, 100 Airport Road, 3rd Floor, Frankfort, Kentucky~~
3 ~~40601, Monday through Friday, 8 a.m. to 4:30 p.m.~~

DRAFT

Date

Justin Mitchell, Board Chair
Education Professional Standards Board

DRAFT

DRAFT

KENTUCKY DEPARTMENT OF EDUCATION

STAFF NOTE

Action Item:

16 KAR 2:170, Probationary Certificate for Middle School Teachers, Amendment

Staff Recommendation:

The Education Professional Standards Board (EPSB) should approve the amendment to 16 KAR 2:170.

Rationale:

The proposed amendment is necessary to ensure that 16 KAR 2:170 remains in effect. The amendment also updates the regulation to remove the reference to an outdated application form and allow for issuance of the probationary certificate upon enrollment in an approved preparation program.

Action Question:

Should the EPSB approve the amendment to 16 KAR 2:170?

Applicable Statute or Regulation:

KRS 13A.3102, KRS 13A.3104, KRS 161.028, KRS 161.030, 16 KAR 2:170

History/Background:

Existing Policy: KRS 13A.3102(2) provides that “An ordinary administrative regulation with a last effective date before March 1, 2013, shall expire on March 1, 2020, except as provided by the certification process in KRS 13A.3104.” KRS 13A.3104 sets forth the certification process that an agency must follow to avoid the expiration of an administrative regulation. This process requires the agency to review the administrative regulation in its entirety for compliance with current law governing the subject matter of the administrative regulation and file a letter with the regulations compiler prior to the expiration date, stating whether the administrative regulation shall be amended or remain in effect without amendment. If the certification letter states that the administrative regulation will be amended, the Education Professional Standards Board (EPSB) must file an amendment to the administrative regulation within eighteen (18) months of the date the certification letter was filed.

The EPSB certified 16 KAR 2:170 with the intent to amend on December 1, 2022, and must file an amendment to the regulation on or before June 1, 2024. This administrative regulation establishes the probationary certificate for middle school teachers and the requirements for issuance and renewal of this certificate.

Summary: The proposed amendment to 16 KAR 2:170 removes the reference to an outdated application form. It also removes the requirement that an applicant complete coursework prior to issuance of the probationary certificate allowing the certificate to be issued upon enrollment in an

approved educator preparation program for middle school teachers. This will help already certified teachers to obtain a probationary certificate sooner. The amendment removes the reference to an offer of employment to comply with the requirement in Senate Bill 265 that issuance of a certificate not be dependent upon a job offer. A copy of the proposed amendment is included for EPSB review.

Budget Impact: There is no budgetary impact.

Contact Person:

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Office of Educator Licensure and Effectiveness
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Email: cassie.trueblood@education.ky.gov

1 EDUCATION AND LABOR CABINET

2 Education Professional Standards Board

3 (Amendment)

4 16 KAR 2:170. Probationary certificate for middle school teachers.

5 RELATES TO: KRS 161.020, 161.028, 161.030

6 STATUTORY AUTHORITY: KRS 161.020, 161.028, 161.030

7 NECESSITY, FUNCTION, AND CONFORMITY: KRS 161.020 and 161.030 require that a
8 teacher and other professional school personnel hold a certificate of legal qualifications for the
9 respective position to be issued upon completion of a program of preparation prescribed by the
10 Education Professional Standards Board (**EPSB**). KRS 161.028 requires the Education
11 Professional Standards Board to establish the standards for obtaining and maintaining a teaching
12 certificate. This administrative regulation establishes the probationary certificate for middle school
13 teachers and the requirements for issuance and renewal of this certificate.

14 Section 1. [~~Definition. "Qualified teacher" means a teacher who holds the appropriate~~
15 ~~certification as a middle school teacher unless the superintendent of the employing school district~~
16 ~~has documented evidence that the teacher is unsuitable for appointment.~~

17 ~~—Section 2.]~~ Requirements for Issuance of the Probationary Certificate for Middle School
18 Teachers, Grades Five (5) Through Nine (9).

19 (1) **A one (1) year probationary certificate for middle school teachers may be issued to a**
20 **candidate who:**

21 **(a) Holds a Kentucky teaching certificate; and**

1 (b) Is enrolled in an EPSB approved middle school preparation program for the content
2 area or areas for which certification is sought.

3 (2) Application for a probationary certificate for middle school teachers shall be submitted
4 to the EPSB and shall contain the following:

5 (a) Recommendation from the educator preparation provider for the content area or areas
6 of the probationary certificate for middle school teachers; and

7 (b) Compliance with 16 KAR 2:010, Section 3(1).

8 [If a qualified teacher is not available for the position of middle school teacher at the grade level
9 and content area necessary as attested by the local superintendent, the superintendent may request
10 a one (1) year probationary certificate for a teacher who:

11 (a) Holds at least a valid Kentucky teaching statement of eligibility or Kentucky teaching
12 certificate issued by the Education Professional Standards Board;

13 (b)

14 1. Has a cumulative grade point average of at least 2.5 on a 4.0 scale; or

15 2. Has a grade point average of at least 3.0 on a 4.0 scale on the last sixty (60) hours of credit
16 completed, including undergraduate and graduate coursework;

17 (c) Has an offer of employment from a Kentucky school district or accredited nonpublic school
18 in grades five (5) through nine (9) in a content area or areas;

19 (d) Has enrolled in an approved middle school preparation program for the content area or areas
20 for which certification is sought; and

21 (e) Has successfully completed at least twelve (12) semester credit hours of content coursework
22 in each content area for which certification is sought.

23 (2) Application shall be made on Form CA-MG.

1 ~~(3) Compliance with the requirements established in subsection (1)(d) and (e) of this section shall~~
2 ~~be verified by submission of a curriculum contract completed by the teacher education institution~~
3 ~~with a middle school preparation program, approved pursuant to 16 KAR Chapter 5, in the~~
4 ~~content area or areas for which certification is sought.~~

5 (4)]

6 **(3)(a)** Upon completion of all requirements established in this section, the applicant shall be
7 issued a probationary certificate for middle school teachers in the content area or areas **as**
8 **recommended by the educator preparation provider** valid for one (1) year.

9 (b) The probationary certificate shall be valid for teaching grades five (5) through nine (9) in
10 the content area or areas indicated on the face of the certificate.

11 Section **2**[3]. Requirements for Renewal of a Probationary Certificate for Middle School Teachers,
12 Grades Five (5) Through Nine (9).

13 **(1) A candidate shall be eligible for renewal of the probationary certificate for middle school**
14 **teachers upon application to the EPSB, compliance with 16 KAR 2:010, Section 3(1), and**
15 **recommendation from the educator preparation provider based on continued enrollment**
16 **and progress towards the completion of the preparation program.**

17 ~~[(1) The first renewal of the probationary certificate for middle school teachers shall be for one~~
18 ~~(1) year based upon:~~

19 (a) ~~Evidence of employment in a Kentucky school district or nonpublic school in grades five~~
20 ~~(5) through nine (9) in the content area or areas indicated on the initial probationary certificate;~~

21 (b) ~~Completion of at least six (6) semester hours or its equivalent from the middle school~~
22 ~~preparation program, approved pursuant to 16 KAR Chapter 5, as indicated on the teacher's~~
23 ~~curriculum contract; and~~

1 ~~(c) Successful completion of the Kentucky Teacher Internship Program established in 16 KAR~~
2 ~~7:010. A teacher who has successfully completed the Kentucky Teacher Internship Program~~
3 ~~prior to issuance of the initial probationary certificate or who is not required to complete the~~
4 ~~internship program under the requirements for out of state teachers established in KRS~~
5 ~~161.030(5) shall not be required to complete the internship program again while serving on the~~
6 ~~probationary certificate.~~

7 ~~(2)–~~

8 ~~(a) Subsequent one (1) year renewals of the probationary certificate for middle school teachers~~
9 ~~shall require at least six (6) semester hours or its equivalent of additional credit from the middle~~
10 ~~school preparation, approved pursuant to 16 KAR Chapter 5, program as indicated on the~~
11 ~~teacher's curriculum contract.~~

12 ~~(b)] (2) The probationary certificate for middle school teachers may be renewed for a maximum~~
13 ~~of two (2) times after the initial issuance.~~

14 (3) Upon successful completion of all program requirements for the middle school preparation
15 program, approved pursuant to 16 KAR Chapter 5, including successful completion of all
16 required assessments established in 16 KAR 6:010, a professional certificate for teaching middle
17 school established in 16 KAR 2:010 and valid for five (5) years shall be issued.

18 (4) Program requirements for completion of the middle school preparation program while serving
19 on the probationary certificate for middle school teachers shall not include student teaching.

20 ~~[Section 4. Incorporation by Reference.~~

21 ~~(1) Form CA-MG, 08/15, Education Professional Standards Board, is incorporated by reference.~~

1 ~~(2) This material may be inspected, copied, or obtained, subject to applicable copyright law, at~~
2 ~~the Education Professional Standards Board, 100 Airport Road, 3rd Floor, Frankfort, Kentucky~~
3 ~~40602, Monday through Friday, 8 a.m. to 4:30 p.m.]~~

DRAFT

KENTUCKY DEPARTMENT OF EDUCATION

STAFF NOTE

Action Item:

16 KAR 2:200, Probationary Endorsement for Teachers of English as Second Language, Amendment

Staff Recommendation:

The Education Professional Standards Board (EPSB) should approve the amendment to 16 KAR 2:200.

Rationale:

The proposed amendment is necessary to ensure that 16 KAR 2:200 remains in effect. The amendment also updates the regulation to remove the reference to an outdated application form.

Action Question:

Should the EPSB approve the amendment to 16 KAR 2:200?

Applicable Statute or Regulation:

KRS 13A.3102, KRS 13A.3104, KRS 161.028, KRS 161.030, 16 KAR 2:200

History/Background:

Existing Policy: KRS 13A.3102(2) provides that “An ordinary administrative regulation with a last effective date before March 1, 2013, shall expire on March 1, 2020, except as provided by the certification process in KRS 13A.3104.” KRS 13A.3104 sets forth the certification process that an agency must follow to avoid the expiration of an administrative regulation. This process requires the agency to review the administrative regulation in its entirety for compliance with current law governing the subject matter of the administrative regulation and file a letter with the regulations compiler prior to the expiration date, stating whether the administrative regulation shall be amended or remain in effect without amendment. If the certification letter states that the administrative regulation will be amended, the Education Professional Standards Board (EPSB) must file an amendment to the administrative regulation within eighteen (18) months of the date the certification letter was filed.

The EPSB certified 16 KAR 2:200 with the intent to amend on December 1, 2022, and must file an amendment to the regulation on or before June 1, 2024. This administrative regulation establishes a plan for recruiting certified classroom teachers into positions for teachers of English as a second language.

Summary: The proposed amendment to 16 KAR 2:200 removes the reference to an outdated application form. The amendment also removes the offer of employment to comply with the requirement in Senate Bill 265 that issuance of a certificate not be dependent upon a job offer. A copy of the proposed amendment is included for EPSB review.

Budget Impact: There is no budgetary impact.

Contact Person:

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Office of Educator Licensure and Effectiveness
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1 EDUCATION AND LABOR CABINET

2 Education Professional Standards Board

3 (Amendment)

4 16 KAR 2:200. Probationary endorsement for teachers for English as a second language.

5 RELATES TO: KRS 161.020, 161.028, 161.030

6 STATUTORY AUTHORITY: KRS 161.028, 161.030

7 NECESSITY, FUNCTION, AND CONFORMITY: KRS 161.020, 161.028, and 161.030 require
8 that teachers and other professional school personnel hold certificates of legal qualifications for
9 their respective positions to be issued upon completion of programs of preparation approved by
10 the Education Professional Standards Board **(EPSB)**. This administrative regulation establishes a
11 plan for recruiting certified classroom teachers into positions for teachers of English as a second
12 language.

13 Section 1. Definitions.

14 (1) [~~"Qualified teacher" means a teacher who holds the appropriate certification as a teacher for~~
15 ~~English as a second language unless the superintendent of the employing school district has~~
16 ~~documented evidence that the teacher is unsuitable for appointment.~~

17 (2) "Teacher for English as a second language" means a teacher who works:

18 (a) Directly with identified English as a second language pupils, in addition to the regularly
19 assigned classroom teacher; or

20 (b) In a classroom made up only of properly identified English as a second language students.

21 Section 2.

1 (1) **A probationary endorsement for teaching English as a second language may be issued**
2 **to a candidate who:**

3 **(a) Holds a Kentucky teaching certificate; and**

4 **(b) Is enrolled in an EPSB approved preparation program for the endorsement for**
5 **teaching English as a second language.**

6 **(2) Application for a probationary endorsement for teaching English as a second language**
7 **shall be submitted to the EPSB and shall contain the following:**

8 **(a) Recommendation from the educator preparation provider for the endorsement; and**

9 **(b) Compliance with 16 KAR 2:010, Section 3(1).**

10 [If a qualified teacher is not available for the position of teacher for English as a second language
11 as attested by the local school superintendent, the superintendent, on behalf of the local board of
12 education, may request by filing a Form CA-EL with the Education Professional Standards Board
13 a probationary endorsement for teaching English as a second language for a teacher who:

14 (a) Has a bachelor's degree;

15 (b) Has a valid Kentucky teaching certificate;

16 (c) Has completed at least one (1) year of successful teaching experience;

17 (d) Has been admitted to the preparation program for the endorsement for teachers for English
18 as a second language; and

19 (e) Is currently enrolled in graduate studies related to the education profession.

20 (2) The request for the probationary endorsement shall be submitted on Form CA-EL to the
21 Education Professional Standards Board for each teacher for English as a second language
22 requiring the probationary endorsement.]

23 (3)

1 (a) The probationary endorsement for teachers for English as a second language shall be valid
2 for a period of two (2) years from the initial request.

3 (b) A teacher receiving this probationary endorsement shall complete the required curriculum
4 for recommendation for the endorsement for teacher for English as a second language within
5 the two (2) year validity of the probationary endorsement.

6 (c) The probationary endorsement shall not be renewed.

7 [~~Section 3. Incorporation by Reference.~~

8 ~~(1) Form CA-EL, 08/15, is incorporated by reference.~~

9 ~~(2) This material may be inspected, copied, or obtained, subject to applicable copyright law, at~~
10 ~~the Education Professional Standards Board, 100 Airport Road, 3rd Floor, Frankfort, Kentucky~~
11 ~~40601, Monday through Friday, 8 a.m. to 4:30 p.m.]~~

KENTUCKY DEPARTMENT OF EDUCATION

STAFF NOTE

Action Item:

16 KAR 6:020. Assessment Prerequisites for Occupation-Based Career and Technical Education Certification

Staff Recommendation:

The Education Professional Standards Board (EPSB) should approve the revised Career and Technical Education (CTE) Assessment Order.

Rationale:

The proposed revisions were necessary to match updated industry standards to current certifications offered in the valid industry certifications lists.

Action Question:

Should the EPSB approve the CTE Assessment Order?

Applicable Statute or Regulation:

KRS 161.030, 16 KAR 6:020

History/Background:

Existing Policy: KRS 161.030(3) authorizes the EPSB to select assessments for all new teachers and teachers seeking initial and additional certification as well as the minimum acceptable level of achievement on those assessments. 16 KAR 6:020, Section 2(1) provides that specialty assessment scores for applicants seeking initial OCTE certification and educators seeking additional OCTE certification shall be determined by the EPSB in consultation with the Kentucky Department of Education. 16 KAR 6:020, Section 2(2) provides that the EPSB shall specify the specialty assessments and passing scores via an order of the EPSB that shall be posted to the website.

Summary: The Office of Career and Technical Education (OCTE) has proposed revisions to the Current CTE Assessment Order. The proposed revisions are necessary to match updated industry standards to current certifications offered. The revised CTE Assessment Order is included for EPSB review.

Industrial Education and Information Technology

Auto Body Technology – change to Auto Body Repair

Aviation Flight Technician – change to Aviation Technology

Aviation Ground Instructor – remove completely

Aviation Maintenance Technician – change to Airframe and Power Plant Mechanic

Business and Marketing Education – change to Business and Marketing

Collision Repair and Refinish – remove completely

Commercial Art – remove completely

Computer Aided Drafting and Drafting Technology – change to Computer Aided Drafting and change the NOCTI passing score from 62 to 70.

Computer Graphics (Graphic Design) – change to Computer Graphics Technology (Graphics Design)

Computer Science – under substitute for NOCTI requirements, add ‘OR’ in between the options.

Computer Systems Technology – under substitute for NOCTI requirements, add ‘OR’ in between the options.

Electrical Technology - under substitute for NOCTI requirements, add ‘OR copy of Kentucky Master Electrician licensure results’

Heavy Equipment Operations – under NOCTI Test Name, remove ‘Operations’

HVAC and Air Conditioning Technology – change to Air Conditioning and Heating; under substitute for NOCTI requirements, add ‘OR copy of Kentucky Master HVAC licensure results’

Industrial Chemical Technology – remove completely

Industrial Technology – change to Electronics

Industrial Maintenance Technology – change the NOCTI Passing Score from 44 to 60

Machine Tool Technology - change the NOCTI Passing Score from 50 to 70

Manufacturing - change the NOCTI Passing Score from 44 to 60

Metal Fabrication – change to Sheet Metal Fabrication

Plumbing Technology - under substitute for NOCTI requirements, add ‘OR copy of Kentucky Master Plumber licensure results’

Printing Technology –remove completely

Veterinary Assistant - under substitute for NOCTI requirements, add ‘OR’ in between the options.

Radio and TV Production – change to Video Production

Welding - change the NOCTI Passing Score from 53 to 70; under substitute for NOCTI requirements, add ‘minimum of 3G’.

Health Science and Human Services

Allied Health Sciences - under substitute for NOCTI requirements, remove 'or technical diploma preparation program'.

EMS Training – change to Emergency Medical Services

Fire Science/Firefighting – change to Fire Services

Food Science and Dietetics – change to Dietetics

Health Science - under substitute for NOCTI requirements, remove 'OR Practical Nursing (an active Registered Nurse License in Kentucky and baccalaureate' and add 'associate'.

Public Services

Barbering – remove completely

Culinary Arts – change to Culinary and Food Services

Early Childhood – change to Early Childhood Education

Staff from the OCTE will be available at the meeting to discuss the proposed changes and answer any questions that members may have.

Budget Impact: There is no budgetary impact.

Contact Person:

Todd Davis, Director

Division of Educator Preparation and Certification

Office of Educator Licensure and Effectiveness

(502) 564-4606

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Jason E. Glass, Ed.D.
Commissioner of Education and Chief Learner

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Board Order No. 23-002

ASSESSMENT REQUIREMENTS
Occupation-based Career and Technical Education Certification

WHEREAS, KRS 161.030(3) authorizes the Education Professional Standards Board (EPSB) to select assessments for all new teachers and teachers seeking initial and additional certification as well as the minimum acceptable level of achievement those assessments; and

WHEREAS, 16 KAR 6:020, Section 2(1) provides that specialty assessment scores for applicants seeking initial certification and educators seeking additional certification under 16 KAR 2:020 shall be determined by the Board in consultation with the Office of Career and Technical Education (OCTE).

WHEREAS, 16 KAR 6:020, Section 2(2) provides that the EPSB shall specify the specialty assessments and passing scores for new applicants and educators seeking an additional certificate via order of the EPSB and that the order shall be posted on the EPSB website.

IT IS HEREBY ORDERED that, pursuant to the authority vested in it by KRS 161.020 and 16 KAR 6:020, Section 2(2), and after consultation with the OCTE, the EPSB hereby orders and directs that applicants seeking initial certification and educators seeking additional certification pursuant to 16 KAR 6:020 shall be required as follows:

Identified program area, corresponding assessment with corresponding minimum passing score, and allowable substitution, if applicable.

Assessment requirements for occupation-based career and technical education teachers, 2023

Program Area	NOCTI Test Name	NOCTI Passing Score	Substitution for NOCTI Test Requirement
Industrial Education and Information Technology category			
Auto Body Repair	NOCTI Collision Repair/Refinishing Technology Test	61	Automotive Service Excellence (ASE) certification B2 OR B3 OR I-Car
Automotive Technology	NOCTI Automotive Technology	63	Automotive Service Excellence (ASE) certification (2 or more A level) OR Master OEM

Aviation Technology	N/A	N/A	Federal Aviation Administration certified commercial license with instructor endorsement, Federal Aviation Administration basic ground instructor rating, or Federal Aviation Administration private pilot license
Airframe and Power Plant Mechanics	N/A	N/A	Federal Aviation Administration certified airframe and power plant
Biomedical Sciences	N/A	N/A	Baccalaureate or higher degree in biomedical or health science area
Building and Apartment Maintenance	NOCTI Building Trades Maintenance	52	
Business and Marketing	ASK Business Concepts	70	For ranking - Business-related degree listed within a university's College of Business OR a degree that includes 24 credit hours of core business courses. Core business courses include Accounting, Finance, Management, Marketing, Statistics, and Economics.
		48.5	
Computer Aided Drafting	NOCTI Technical Drafting	70	
Computer Graphics Technology (Graphic Design)	NOCTI Advertising and Design	50.1	Adobe Certified Professional: InDesign + Adobe Certified Professional: Photoshop AND Adobe Certified Professional: Illustrator OR Adobe Certified Expert: InDesign + Adobe Certified Expert: Photoshop OR Adobe Certified Expert: Illustrator OR Adobe Certified Master: InDesign + Adobe Certified Master: Photoshop OR Adobe Certified Master: Illustrator

Computer Science	NOCTI Computer Programming	70.6	Oracle JAVA SE Programmer I OR App Development with Swift OR Unity Certified Associate: Programmer OR Unity Certified Associate: Game Developer
Computer Systems Technology	NOCTI Computer Technology	62.1	CompTIA Network+ OR CompTIA A+ OR CompTIA Security+ OR Cisco Certified Network Associate (CCNA)
Construction Carpentry	NOCTI Carpentry	58	
Diesel Technology	NOCTI Diesel Mechanics	62	Automotive Service Excellence (ASE) certification (2 or more T level) OR Master OEM
Electrical Technology	NOCTI Electrical Technology Construction	45	Copy of Kentucky Journeyman licensure results OR copy of Kentucky Master Electrician licensure results
Engineering Technology	N/A	N/A	Bachelor's degree in engineering or engineering technology
Heavy Equipment Operations	NOCTI 5913 Heavy Equipment	58.4	N/A
Air Conditioning and Heating	NOCTI HVAC	54.5	Copy of Kentucky Journeyman licensure exam results OR copy of Kentucky Master HVAC licensure results
Electronics	NOCTI Electronics Technology	54	
Industrial Maintenance Technology	NOCTI Industrial Maintenance Mechanic	60	
Interactive Media			Any two of the following exams: Adobe Certified Professional: Animate Adobe Certified Expert: Animate Autodesk 3ds Max Certified User Autodesk Maya Certified User Unity Certified User: Artist Unity Certified User: VR Developer Unity Certified User: Programmer Unity Certified Associate: Game Developer Unity Certified Associate: Artist

			Unity Certified Associate: Programmer
Machine Tool Technology	NOCTI Precision Machining	70	
Manufacturing	NOCTI Industrial Maintenance Mechanic	60	
Marine Technology	N/A	N/A	Automotive Service Excellence (ASE) certification Diesel and Electrical/Electronic Systems Technology
Masonry	NOCTI Masonry	46.8	
Sheet Metal Fabrication	N/A	N/A	
Plumbing Technology	NOCTI Plumbing	55	Copy of Kentucky Journeyman license results OR copy of Kentucky Master Plumber licensure results
Small Engine and Motorcycle Repair Technology	NOCTI Small Engine Technology	71	Equipment and Engine Training Council (EETC) Outdoor Power Equipment Certification
Veterinary Assistant	N/A	N/A	Per NAVTA AVA policy, Veterinary Technician OR Nurse of Veterinary Medicine OR Doctor of Veterinary Medicine.
Video Production	NOCTI Audio Visual Communications	52.1	Apple Final Cut Pro, Adobe Certified Professional AfterEffects + Adobe Certified Professional PremierePro AND Adobe Certified Professional: Photoshop OR Adobe Certified Expert: AfterEffects + Adobe Certified Expert: PremierePro OR Adobe Certified Expert: Photoshop OR Adobe Certified Master: AfterEffects + Adobe Certified Master: PremierePro OR Adobe Certified Master: Photoshop

Welding	NOCTI Welding	70	American Welding Society (AWS) Certified Welder (minimum of 3G)
Wood Manufacturing Technology	NOCTI Cabinet Making 5905	70	
Health Science and Human Services category			
Allied Health Sciences	N/A	N/A	Active licensure, certification, or registration by a state or nationally-recognized accrediting agency as a professional health care practitioner following completion of a minimum of an associate degree
Emergency Medical Services	N/A	N/A	First Responder Instructor Certification AND EMT Instructor Certification by the Kentucky Board of Emergency Medical Services
Fire Service	N/A	N/A	IFSAC Accredited Fire Fighter I AND IFSAC Fire Fighter II Certification AND IFSAC Accredited & KY Fire Commission Fire Instructor I OR KY Fire Commission Fire Instructor II Certification OR Associate or Bachelor's in Fire Science or related discipline AND KY Fire Commission Fire Instructor I or II Certification (Must earn IFSAC Accredited Fire Fighter I AND II Certification within 12 months).
Dietetics	N/A	N/A	Bachelor of Science in Dietetics AND Demonstrated ACEND accredited supervised practice AND passed an ACEND national examination AND registered through the Commission on Dietetic Registration of the Academy of Nutrition and Dietetics
Health Science	N/A	N/A	Active Registered Nurse License in Kentucky and meet applicable accrediting body

			state and federal requirements; associate or higher degree in nursing. Medicaid Nurse Aid (MNA) instruction requires additional certification per 907 KAR 1:450.
Public Services category			
Cosmetology	N/A	N/A	Kentucky Board of Hairdressers and Cosmetologists License
Culinary and Food Services	NOCTI Commercial Foods	55	American Culinary Federation Professional Certification
Early Childhood Education	N/A	N/A	Interdisciplinary Early Childhood Education Bachelor of Education Degree AND the applicants must also have earned two of the five credentials: Early Childhood Director's Credential; Child Development Associate; Pediatric Abuse and Head Trauma Credential; Commonwealth Child Care Credential; Early Care and Education Orientation Credential
Law Enforcement	NOCTI Criminal Justice	70	Certification as a police officer or police instructor from the Kentucky Law Enforcement Council
Pre-Law	N/A	N/A	Bachelor's degree and active license to practice law OR Paralegal/Legal Studies degree.

The Education Professional Standards Board shall post and maintain a copy of this Order on the website for the Education Professional Standards Board.

This Order shall be effective as of December 12, 2023. The provisions of any prior Order conflicting with this Order is null and void.


 Justin Mitchell, Board Chair
 Education Professional Standards

KENTUCKY DEPARTMENT OF EDUCATION

STAFF NOTE

Waiver:

16 KAR 5:040. Request to Waive Student Teacher Days Due to District School Closures for Transylvania University

Action Question:

Should the Education Professional Standards Board (EPSB) approve the waiver of the remaining student teaching days for the student teachers list by Transylvania University due to district closures related to weather and/or illness?

Applicable Statute or Regulation:

KRS 161.028, 16 KAR 5:040

History/Background:

Existing Policy: 16 KAR 5:040, Section 5 provides that each educator preparation provider shall provide a full professional semester to include a period of student teaching for a minimum of seventy full days, or its equivalent, in instructional settings that correspond to the grade levels and content areas of the student teacher's certification program.

Summary: District closures have made it impossible for some student teachers from Transylvania University to complete the required seventy (70) full days in instructional settings before the close of the Spring 2024 academic semester. District closures are out of the control of the student teachers and the educator preparation providers; however, both have made good faith efforts to complete as many hours as possible during the Spring 2024 semester. Transylvania University has submitted a list of student teachers that were affected, as well as details of the efforts made by the institution and student teachers to reach the required number of days.

Budget Impact: There is no budgetary impact.

Contact Person:

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KENTUCKY DEPARTMENT OF EDUCATION

STAFF NOTE

Action Item:

Option 1 Alternative Route to Certification Application for Mary Beath

Action Question:

Should the Education Professional Standards Board (EPSB) approve the alternative route to certification application?

Applicable Statute or Regulation:

KRS 161.028, KRS 161.030, KRS 161.048, 16 KAR 9:010

History/Background:

Existing Policy: The applicant must meet a minimum grade point average (GPA) requirement and must have either a major in the academic area or a passing score on the academic content assessment. The applicant must also have a job offer in the academic area for which certification is requested in a Kentucky school district.

Summary: Scott County Schools has submitted the CA-265 application and portfolio for Mary Beath. The district is requesting that the EPSB approve her application for certification in the area of **Music, All Grades**. The application and portfolio are included under separate cover.

Budget Impact: There is no budgetary impact.

Groups Consulted and Brief Summary of Responses:

Todd Davis, Division Director

Melinda Penny, Consultant

The applicant meets the minimum GPA requirement in the academic area. Scott County Schools offered the applicant a job teaching **Music, All Grades**. The EPSB will need to determine if the applicant's work experience constitutes exceptional work experience.

Contact Person:

Todd Davis, Division Director

Division of Educator Preparation and Certification

Office of Educator Licensure and Effectiveness

(502)-564-5846

Email: todd.davis@education.ky.gov

KENTUCKY DEPARTMENT OF EDUCATION

STAFF NOTE

Action Item:

Option 1 Alternative Route to Certification Application for Dawn Campbell

Action Question:

Should the Education Professional Standards Board (EPSB) approve the alternative route to certification application?

Applicable Statute or Regulation:

KRS 161.028, KRS 161.030, KRS 161.048, 16 KAR 9:010

History/Background:

Existing Policy: The applicant must meet a minimum grade point average (GPA) requirement and must have either a major in the academic area or a passing score on the academic content assessment. The applicant must also have a job offer in the academic area for which certification is requested in a Kentucky school district.

Summary: Oldham County Schools has submitted the CA-265 application and portfolio for Dawn Campbell. The district is requesting that the EPSB approve her application for certification in the area of **Theatre, All Grades**. The application and portfolio are included under separate cover.

Budget Impact: There is no budgetary impact.

Groups Consulted and Brief Summary of Responses:

Todd Davis, Division Director

Melinda Penny, Consultant

The applicant meets the minimum GPA requirement in the academic area. Oldham County Schools offered the applicant a job teaching **Theatre, All Grades**. The EPSB will need to determine if the applicant's work experience constitutes exceptional work experience.

Contact Person:

Todd Davis, Division Director

Division of Educator Preparation and Certification

Office of Educator Licensure and Effectiveness

(502)-564-5846

Email: todd.davis@education.ky.gov

KENTUCKY DEPARTMENT OF EDUCATION

STAFF NOTE

Action Item:

Option 1 Alternative Route to Certification Application for Leesa Stivers

Action Question:

Should the Education Professional Standards Board (EPSB) approve the alternative route to certification application?

Applicable Statute or Regulation:

KRS 161.028, KRS 161.030, KRS 161.048, 16 KAR 9:010

History/Background:

Existing Policy: The applicant must meet a minimum grade point average (GPA) requirement and must have either a major in the academic area or a passing score on the academic content assessment. The applicant must also have a job offer in the academic area for which certification is requested in a Kentucky school district.

Summary: Eminence Independent Schools has submitted the CA-265 application and portfolio for Leesa Stivers. The district is requesting that the EPSB approve her application for certification in the area of **Family and Consumer Science, Grades 5-12**. The application and portfolio are included under separate cover.

Budget Impact: There is no budgetary impact.

Groups Consulted and Brief Summary of Responses:

Todd Davis, Division Director

Melinda Penny, Consultant

The applicant meets the minimum GPA requirement and has a passing score on the academic content assessment. Eminence Independent Schools offered the applicant a job teaching **Family and Consumer Science, Grades 5-12**. The EPSB will need to determine if the applicant's work experience constitutes exceptional work experience.

Contact Person:

Todd Davis, Division Director

Division of Educator Preparation and Certification

Office of Educator Licensure and Effectiveness

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