

EPSB Mission Statement

The Education Professional Standards Board, in full collaboration and cooperation with its education partners, promotes high levels of student achievement by establishing and enforcing rigorous professional standards for preparation, certification, and responsible and ethical behavior of all professional educators in Kentucky.

EPSB Special Meeting Agenda VIDEO TELECONFERENCE MEETING

This meeting will be held via video teleconference. Members of the public may view the meeting on the [Kentucky Department of Education's Media Portal](#).

Friday, July 21, 2023

EPSB Waiver Committee

8:30 AM ET

EPSB Meeting Agenda

9:00 AM ET

Call to Order

Roll Call

Public Comment

A dedicated public comment segment is included on the board's agenda. Public expression will be accepted via email only. The EPSB will accept written public comments that will be distributed to all EPSB members for review. The EPSB will only review and respond to information and feedback about matters listed on the board's agenda.

Anyone wanting to submit public expression must email KDEEPSB@education.ky.gov prior to the close of business on July 20, 2023. Individuals must provide their name and an email address where they can receive a response. Public criticism of individual staff members or individual board members is prohibited. Since no individual board member may act on behalf of the board, concerns about action of the board should be directed to the board as a whole.

Action Items

- A. 16 KAR 2:240E. Interim Certificate, Agency Amendment (Ms. Cassie Trueblood)
- B. 16 KAR 9:080. University-Based Alternative Certification Program, Suggested Substitute (Ms. Trueblood)
- C. 16 KAR 9:100. Alternative Route to Certification Institute, Suggested Substitute (Ms. Trueblood)
- D. 16 KAR 5:040. Request to Allow Student Teachers to Maintain Classified Employment for the 2023-2024 School Year (Dr. Byron Darnall)

Waivers

- A. 16 KAR 3:090. Request to Allow Instructional Experience as a School Counselor to Meet the Requirement of Three Years Teaching Experience for Issuance of Principal Certification for CoTrina Day (Mr. Todd Davis)
- B. 16 KAR 4:030. Request to Waive Equivalent Certification Requirement for Out-of-State Prepared Educator, Darren Gamble (Mr. Davis)
- C. 16 KAR 4:030. Request to Waive Equivalent Certification Requirement for Out-of-State Prepared Educator, Austin Riddle (Mr. Davis)
- D. 16 KAR 4:030. Request to Waive Equivalent Certification Requirement for Out-of-State Prepared Educator, Melody Wallace (Mr. Davis)
- E. 16 KAR 4:080. Requests to Waive Out-of-State Recency Requirements for Kyle Graves (Mr. Davis)
- F. 16 KAR 8:010. Request to Allow Master of Divinity for Rank I for Robert Strickland (Mr. Davis)

Alternative Route to Certification Applications

- A. Lawrence McCrobie, Music, All Grades (Mr. Davis)
- B. Lindsay Trimble, Dance, All Grades (Mr. Davis)

Board Comments

Closed Session Review

Following a motion in open session pursuant to KRS 61.810 (1) (c) and (1)(j), it is anticipated that the Board will move into closed session to conduct a character and fitness review and to review potential actions relating to complaints and reports. The Board will also review pending litigation.

Case Decisions

Following the closed session review, the Board shall move into open session. All decisions will be made in open session.

Adjournment

Next Regular Meeting:

August 21, 2023
300 Sower Blvd
Frankfort, KY 40601

KENTUCKY DEPARTMENT OF EDUCATION

STAFF NOTE

Action Item:

16 KAR 2:240E. Interim Certificate, Agency Amendment

Staff Recommendation:

The Education Professional Standards Board (EPSB) should approve the agency amendment to the emergency and ordinary administrative regulation 16 KAR 2:240 to address concerns raised by the Legislative Research Commission (LRC) during the regulation review.

Rationale:

The agency amendment will address the concerns raised by LRC staff during the regulation review.

Action Question:

Should the EPSB approve the agency amendment to the emergency and ordinary regulation 16 KAR 2:240?

Applicable Statute or Regulation:

KRS 13A.190, HB 319 RS 2023

History/Background:

Existing Policy: On March 31, 2023, Governor Beshear signed House Bill 319 into law. Section 8 of this bill creates a one-year interim certificate to be issued by the EPSB beginning July 1, 2023. Specifically, Section 8 provides:

(1) Notwithstanding any statute or administrative regulation to the contrary, beginning July 1, 2023, a one-year interim certificate, renewable for a maximum of two years, shall be issued by the Education Professional Standards Board to a candidate who:

- (a) Has a bachelor's degree or higher;
- (b) Has at least four years of work experience in the area in which certification is being sought; and
- (c) Meets all other requirements of this section.

(2) If certification is being sought in the area of career and technical education, the bachelor's degree requirement shall be satisfied by an additional four years of work experience in the area.

(3) An individual certified under this section shall:

- (a) Be assigned a teacher mentor by the hiring school district for support in teaching pedagogy;
- (b) Complete, within the first 90 days of employment, the suicide prevention, active shooter, and child abuse and neglect trainings required under KRS 156.095;

(c) Be subject to the criminal history background and CA/N checks under KRS 160.380; and

(d) Not provide special education instruction.

(4) An employment agreement entered into by an individual certified under this section shall not be subject to a collective bargaining agreement.

(5) No more than ten percent of a school district's certified staff may be certified under this section in a school year.

(6) The provisions of this section and all certificates issued under this section shall expire on June 30, 2026.

(7) The Education Professional Standards Board shall promulgate administrative regulations in accordance with KRS Chapter 13A as may be needed to issue interim certificates under this section, including emergency regulations as appropriate, to expedite the implementation of this section.

The EPSB approved the emergency and ordinary regulation 16 KAR 2:240 at the June 16th meeting to establish the requirements for issuance of the interim certificate. The ordinary administrative regulation is identical to the emergency administrative regulation.

Summary: During the regulation review, LRC staff noted concerns with the emergency and ordinary administrative regulations. Specifically, it was noted that an offer of employment was not a prerequisite to issuance of the interim certificate under the language of House Bill 319. Therefore, staff proposes an agency amendment to the emergency and ordinary regulation to remove the requirement of an offer of employment in Sections 1 and 2. The language in Section 1(1) would be amended to read as follows:

(1) A candidate shall be eligible for issuance of the one-year interim certificate upon application to the EPSB, compliance with 16 KAR 2:010, Section 3(1), and submission of the following documentation:

(a) A bachelor's degree or higher as evidenced by an official transcript from a nationally or regionally accredited institution of higher education; **and**

(b) Confirmation from an employer of a minimum of four (4) years of work experience in the area in which certification is being sought. ~~]; and~~

~~—(c) An offer of employment in a Kentucky school district in the area in which certification is being sought.]~~

Staff also recommends amending the language in Section 1(5) to read “The interim certificate shall be issued for the certification area that aligns with the applicant’s work experience ~~[-and job offer].~~”

Finally, staff recommends removing the requirement of employment for renewal of the interim certificate, and editing Section 2(1) to read as follows:

(1) A candidate shall be eligible for renewal of the one-year interim certificate upon application to the EPSB **and** ~~];~~ compliance with 16 KAR 2:010, Section 3(1) ~~[-and evidence of employment in a Kentucky school district in the content area or areas indicated on the initial certificate].~~

If approved, staff will work with LRC staff to format and file the agency amendment for both the emergency and ordinary administrative regulation 16 KAR 2:240.

Budget Impact: There is no cost with the agency amendment.

Contact Person:

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KENTUCKY DEPARTMENT OF EDUCATION

STAFF NOTE

Action Item:

16 KAR 9:080. University-Based Alternative Certification Program, Suggested Substitute

Staff Recommendation:

The Education Professional Standards Board (EPSB) should approve the suggested substitute for the emergency and ordinary amendment to 16 KAR 9:080 to address concerns raised by the Legislative Research Commission (LRC) during the regulation review.

Rationale:

The suggested substitute will address the concerns raised by LRC staff during the regulation review while still complying with federal regulation.

Action Question:

Should the EPSB approve the suggested substitute for the emergency and ordinary amendments to 16 KAR 9:080?

Applicable Statute or Regulation:

KRS 13A.190, KRS 161.028, KRS 161.048, 16 KAR 9:080, 34 C.F.R. § 300.156

History/Background:

Existing Policy: On March 22, 2023, Governor Beshear signed Senate Bill 49 into law. This bill contained an emergency clause and became effective upon the Governor's signature. Senate Bill 49 amends KRS 161.048(7) to allow a candidate in the Option 6 alternative route to certification to renew the one-year temporary provisional certificate four times. Previously, candidates were limited to two renewals of the one-year temporary provisional certificate. 16 KAR 9:080 is the administrative regulation promulgated by the EPSB to set the standards and procedure for the Option 6 alternative route to certification.

The Individuals with Disabilities Education Act [34 C.F.R. § 300.156 (c)(2)(i)(C)] provides that those teaching under alternative certifications can only assume functions as a special education teacher for a maximum of three years.

The EPSB approved the ordinary and emergency administrative regulations at the April 10th meeting, and both were filed with the Legislative Research Commission. The ordinary administrative regulation is identical to the emergency administrative regulation.

Summary: During the regulation review, LRC staff noted concerns with the emergency and ordinary amendments to 16 KAR 9:080. Staff noted that the federal regulation applies to those special education teachers employed by public schools, but the proposed amendment to 16 KAR 9:080 applies to teachers in public schools and certain accredited nonpublic schools. Therefore, the suggested substitute amends the language imposing the limitation of two renewals of the

temporary provisional certification to “teachers of exceptional children or interdisciplinary early childhood education **employed in a public school.**” Those employed in nonpublic schools would be eligible for all four renewals of the temporary provisional certificate under KRS 161.048(7) since the federal regulation does not apply to nonpublic schools. A copy of the suggested substitute is included for EPSB review.

Budget Impact: There are no costs associated with the suggested substitute.

Contact Person:

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Final, 7-7-2023

SUGGESTED SUBSTITUTE

EDUCATION AND LABOR CABINET Education Professional Standards Board

16 KAR 9:080E. University-based alternative certification program.

EFFECTIVE: April 26, 2023

RELATES TO: KRS 156.111, 160.345(2)(h), ~~[160.380(5)(c),]~~161.027, 161.028(1)(k), (s), (t), 161.030~~(11)~~~~(10)~~, 161.048, **161.1211**, 34 C.F.R. 300.156 (c)(2)

STATUTORY AUTHORITY: KRS 161.027(1), 161.048(1)(d), (7)

NECESSITY, FUNCTION, AND CONFORMITY: KRS 161.048(1)(d) and (7) require the Education Professional Standards Board (EPSB) to promulgate administrative regulations establishing the standards and procedures for a university alternative certification option for teacher and administrator certification. This administrative regulation establishes the requirements for entry and completion of the teacher and administrator university-based alternative certification options, the responsibilities of the employing school or school district, and the responsibilities of the approved college or university alternative program.

Section 1. Definitions.

(1) "Alternative certification administrator program" means a college or university post baccalaureate or post masters administrator preparation program for an individual enrolled concurrently with employment in a local school district as an assistant principal, principal, assistant superintendent, ~~school~~~~[guidance]~~ counselor, director of special education, director of pupil personnel, supervisor of instruction, or superintendent.

(2) "Alternative certification teacher program" means a college or university post baccalaureate teacher preparation program for an individual enrolled concurrently with employment as a teacher.

Section 2. Admission Requirements.

(1) An applicant for an alternative certification teacher program shall meet the admission standards for an initial certification program established in 16 KAR 5:020.

(2) An applicant for an alternative certification administrator program shall meet the admission standards for the corresponding administrator certification program established in 16 KAR Chapter 3.

~~[(3)] [An applicant for any alternative certification teacher or administrator program shall meet all certification requirements for the corresponding certificate established in 16 KAR Chapter 2 or 3 except completion of the corresponding educator preparation program and the required assessments.]~~

Section 3. University Requirements for Alternative Certification Teacher Program.

(1) An accredited college or university seeking to offer an alternative certification teacher program shall apply to the EPSB~~[Education Professional Standards Board]~~ for program approval in accordance with 16 KAR 5:010.

(2) In addition to the standards for program approval established in 16 KAR 5:010, the educator preparation provider~~[institution]~~ seeking alternative certification teacher program approval shall design the alternative certification teacher program to provide a candidate with the coursework and mentoring necessary to permit a candidate to maintain employment in an eligible position and to successfully complete any applicable assessments, including internship programs, within a period of three (3) years for those enrolled in an alternative certification teacher program for teachers of exceptional children or interdisciplinary early childhood education employed in a public school, or a period of five (5) years for all other alternative certification teacher programs.

(3) Upon approval, the alternative certification teacher program unit shall:

- (a) Assess a candidate's educational background and develop a plan of coursework that shall adequately prepare the candidate for successful completion of the requirements for program completion and certification for the areas and grade ranges that correspond with the candidate's school placement;
 - (b) Provide a candidate written and dated documentation of eligibility for the university alternative certification teacher program so that the candidate may be considered for employment pursuant to KRS 160.345(2)(h);
 - (c) Ensure that a candidate begins coursework no later than ninety (90) days from the date the eligibility notice is issued;
 - (d) Develop a written agreement to provide, in collaboration with the administration of the candidate's employing school, mentoring to the candidate in the employment setting which shall include:
 - 1. ~~A~~ [Prior to the candidate's enrollment in the Kentucky Teacher Internship Program pursuant to KRS 161.030 and 16 KAR 7:010, a] minimum of fifteen (15) hours of annual observation utilizing university faculty and a district-based mentor of the candidate practicing instruction in the classroom, as follows:
 - a. A minimum of five (5) hours of observation by university faculty;
 - b. A minimum of five (5) hours of observation by a district-based mentor; and
 - c. A minimum of five (5) hours of observation by either the university faculty or the district-based mentor;
 - 2. A description of how support shall be offered to the candidate during in-class and out-of-class time to assist the candidate in meeting the teacher's instructional responsibilities;
 - 3. The name, contact person, and role for the collaborating educator preparation provider[~~institution~~] mentor; and
 - 4. The name and role of all school district mentor teachers;
 - (e) Establish a process to maintain regular communication with the employing school so that the educator preparation provider[~~institution~~] and employing school may assist the candidate as needed and address identified areas of improvement; and
 - (f) Notify the EPSB[~~Education Professional Standards Board~~] in writing if a candidate's employment in a covered position or enrollment in the alternative certification teacher program permanently ceases.
- (4) Student teaching shall not be required for program completion.

Section 4. Temporary Provisional Certificate for Teaching.

- (1) The temporary provisional certificate for teaching shall be issued and renewed in accordance with KRS 161.048(7).
- (2) The temporary provisional certificate for teaching shall be issued in accordance with a grade level and specialization as recommended by the educator preparation provider and valid for employment consistent with the area of certification being sought through the preparation program.[:]
 - ~~[(a)]~~
 - ~~[1.] [Until December 31, 2014, issued in accordance with a grade level and specialization as recommended by the educator preparation institution on Form TC-TP; or]~~
 - ~~[2.] [Beginning January 1, 2015, issued in accordance with a grade level and specialization as recommended by the educator preparation institution on Form CA-TP; and]~~
 - ~~[(b)] [Valid for employment consistent with the area of certification being sought through the preparation program.]~~
- (3) The temporary provisional certificate for teaching shall be issued at the rank corresponding to the degree held by the teacher applicant in accordance with the requirements established in KRS 161.1211 and 16 KAR Chapter 8[~~16 KAR 8:020~~].

Section 5. Issuance of a Temporary Provisional Certificate for Teaching.

- (1) Prior to seeking employment in a Kentucky public school, a candidate shall request from the educator preparation provider[~~institution~~] written and dated documentation of eligibility for the alternative certification teacher program to provide to school districts pursuant to KRS 160.345(2)(h).
- (2) Prior to employment, a superintendent, on behalf of the employing local board of education, shall be responsible for requesting the temporary provisional certificate.

(3) The candidate shall submit to the ~~EPSB~~[Education Professional Standards Board] an official college transcript from each college or university attended.

(4) The candidate shall demonstrate compliance with 16 KAR 2:010, Section 3(1).

~~(5)~~[(4)] The employing school district shall submit [with Form TC-TP or Form CA-TP] a completed and signed copy of the mentoring collaboration agreement with the alternative certification teacher program as required by Section 3(3)(d) of this administrative regulation.

(6) The educator preparation provider shall submit a recommendation for the grade level and specialization of the temporary provisional certificate.

~~[(5)] [Beginning January 1, 2015, a candidate who is not currently certified as an educator in Kentucky shall submit a national and state criminal background check performed in accordance with KRS 160.380(5)(c) within twelve (12) months prior to the date of application.]~~

Section 6. Requirements for Renewal of the Temporary Provisional Certificate for Teaching.

(1) A candidate shall be eligible for renewal of the temporary provisional certificate upon application to the EPSB, compliance with 16 KAR 2:010, Section 3(1), and successful completion of the following requirements:

(a) Evidence of employment in a Kentucky school district or regionally- or nationally accredited nonpublic school in the content area or areas indicated on the initial certificate; and

(b) Recommendation from the educator preparation provider based on continued enrollment, completion of annual observation hours, and progress towards the completion of the alternative teacher preparation program.

(2) If a candidate is required to complete an internship in accordance with KRS 161.030, **the candidate[they]** shall complete the required assessments as established in 16 KAR 6:010 prior to issuance of the final temporary provisional **certificate** and shall complete the internship during the final temporary provisional certificate.

(3) A candidate for exceptional children or interdisciplinary early childhood certification **employed in a public school** may only renew the temporary provisional certificate two (2) times.

(4) All other alternative certification teacher candidates may renew the temporary provisional certificate four (4) times.~~[A candidate shall be eligible for the first renewal of the temporary provisional certificate upon successful completion of the following requirements:]~~

~~[(a)] [Evidence of employment in a Kentucky school district or nonpublic school in the content area or areas indicated on the initial provisional certificate;]~~

~~[(b)] [A minimum of six (6) semester hours or its equivalent from the approved preparation program; and]~~

~~[(c)]~~

~~[1.] [Until December 31, 2014, completion of Form TC-TP; or]~~

~~[2.] [Beginning January 1, 2015, completion of Form CA-TP.]~~

~~[(2)] [A candidate shall be eligible for the final renewal of the temporary provisional certificate upon successful completion of the following requirements:]~~

~~[(a)] [Evidence of employment in a Kentucky school district or nonpublic school in the content area or areas indicated on the initial provisional certificate;]~~

~~[(b)] [A minimum of six (6) new semester hours or its equivalent from the approved preparation program;]~~

~~[(c)] [The required assessments as established in 16 KAR 6:010; and]~~

~~[(d)]~~

~~[1.] [Until December 31, 2014, completion of Form TC-TP; or]~~

~~[2.] [Beginning January 1, 2015, completion of Form CA-TP.]~~

Section 7. Alternative Certification Teacher Program Completion Requirements.

(1) An applicant for teacher certification shall meet all certification requirements for the corresponding certificate established in 16 KAR Chapter 2 and the assessment requirements established in 16 KAR 6:010.

(2) Upon completion of all program requirements of the university based alternative teacher program, the candidate may apply to the EPSB for the professional certificate.

~~(3) Upon application to the EPSB, compliance with 16 KAR 2:010, Section 3(1), and verification that a candidate has met all eligibility requirements for certificate issuance, the EPSB shall issue a professional certificate. [If the candidate has successfully passed the required assessments as outlined in 16 KAR 6:010, and completed the required coursework, the institution shall provide written notice to the employing school district that a candidate is eligible to participate in the Kentucky Teacher Internship Program in each subject area covered by the temporary provisional certificate and in accordance with 16 KAR 7:010.]~~

~~[(2)] [When the candidate is prepared to enroll in the Kentucky Teacher Internship Program, the recommending institution shall complete and sign page five (5) of the TC-TP or page four (4) of the CA-TP form and deliver it to the employing school district for submission to the Education Professional Standards Board.]~~

~~[(3)] [Upon completion of all program requirements of the alternative certification teacher program, including successful completion of the Kentucky Teacher Internship Program established in KRS 161.030 and 16 KAR 7:010, the candidate may make application to the Education Professional Standards Board for the professional certificate on the form TC-1 or CA-1, which are incorporated by reference in 16 KAR 2:010.]~~

~~[(4)] [Upon verification that a candidate has met all eligibility requirements for certificate issuance, the Education Professional Standards Board shall issue a professional certificate.]~~

~~[(5)] [A candidate who failed to successfully complete the assessments, the internship, or the required coursework during the initial issuance and two (2) renewals of the temporary certificate, in accordance with KRS 161.048(7), and who has been transitioned into an institution's traditional educator preparation program, shall be eligible for a Teacher Internship Statement of Eligibility Confirmation of Employment as a Teacher upon recommendation of the institution after the candidate's completion of the preparation program and the required assessments.]~~

~~[(6)] [If a candidate fails to complete all alternative certification program requirements during the initial issuance and two (2) renewals of the temporary provisional certificate, in accordance with KRS 161.048(7), the employing school district may, pursuant to 16 KAR 2:010, 2:120, and 2:180, submit an application for emergency or conditional certification on behalf of the former employee to allow the individual to continue employment.]~~

Section 8. University Requirements for an Alternative Certification Administrator Program.

(1) An accredited college or university seeking to offer an alternative certification administrator program shall apply to the EPSB~~[Education Professional Standards Board]~~ for program approval in accordance with 16 KAR 5:010.

(2) In addition to the standards for program approval established in 16 KAR 5:010, the educator preparation provider~~[institution]~~ seeking alternative certification administrator program approval shall design the alternative certification administrator program to provide a candidate with the coursework and mentoring appropriate to permit a candidate to maintain employment in an eligible position and successfully complete any applicable assessments, including any internship or training programs, within a period of two (2) years for those enrolled in an alternative certification administrator program.

(3) Upon approval, the alternative certification administrator program unit shall:

(a) Assess a candidate's educational background and develop a plan of coursework that shall adequately prepare the candidate for successful completion of the requirements for program completion and certification for the areas and grade ranges that correspond with the candidate's school placement;

(b) Provide a candidate written and dated documentation of eligibility for the university alternative certification administrator program so that the candidate may be considered for employment pursuant to KRS 160.345(2)(h);

(c) Ensure that a candidate begins coursework no later than ninety (90) days from the date the eligibility notice is issued;

(d) Develop a written agreement to provide, in collaboration with the administration of the candidate's employing school, mentoring to the candidate in the employment setting which shall include:

1. A minimum of fifteen (15) hours of annual observation utilizing university faculty and a district-based mentor of the candidate practicing in the appropriate administrative role, as follows:

- a. A minimum of five (5) hours of observation by university faculty;
 - b. A minimum of five (5) hours of observation by a district-based mentor; and
 - c. Five (5) hours of observation by either the university faculty or the district-based mentor;
2. A description of how support shall be offered to the candidate to assist the candidate in meeting the candidate's administrative responsibilities;
 3. The name, contact person, and role for the collaborating educator preparation provider~~[institution]~~ mentor; and
 4. The name and role of all school district mentors;
- (e) Establish a process to maintain regular communication with the employing school so that the educator preparation provider~~[institution]~~ and employing school may assist the candidate as needed and address identified areas of improvement; and
 - (f) Notify the EPSB~~[Education Professional Standards Board]~~ in writing if a candidate's employment in a covered position or enrollment in the alternative certification administrator program permanently ceases.

Section 9. Temporary Provisional Administrative Certificate.

- (1) The temporary provisional administrative certificate shall be issued for a validity period not to exceed one (1) year.
- (2) The temporary provisional administrative certificate may be renewed a maximum of one (1) time.
- (3) The temporary provisional administrative certificate shall be valid for employment in a position consistent with the area of certification being sought through the preparation program.

Section 10. Issuance of a Temporary Provisional Administrative Certificate.

- (1) Prior to seeking employment in a Kentucky public school, a candidate shall request from the educator preparation provider~~[institution]~~ written and dated documentation of eligibility for the university based alternative certification administrator program to provide to school districts pursuant to KRS 160.345(2)(h).
- (2) Prior to employment, a superintendent, on behalf of the employing local board of education, shall be responsible for requesting the temporary provisional certificate.
- (3) The candidate shall submit to the EPSB~~[Education Professional Standards Board]~~ an official college transcript from each college or university attended.
- (4) The candidate shall demonstrate compliance with 16 KAR 2:010, Section 3(1).
- ~~(5)~~(4) The employing school district shall submit ~~[with Form TC-TP or Form CA-TP]~~ a completed and signed copy of the mentoring collaboration agreement with the university based alternative certification program as required by Section 8(3)(d) of this administrative regulation.
- (6) The educator preparation provider shall submit a recommendation for the specialization of the temporary provisional certificate.
- ~~[(5)] [Beginning January 1, 2015, a candidate who is not currently certified as an educator in Kentucky shall submit a national and state criminal background check performed in accordance with KRS 160.380(5)(c) within twelve (12) months prior to the date of application.]~~

Section 11. Requirements for Renewal of the Temporary Provisional Certificate for an Administrator.

- (1) A candidate shall be eligible for no more than one (1) renewal of the temporary provisional certificate.
- (2) A candidate shall be eligible for renewal of the temporary provisional certificate upon application to the EPSB, compliance with 16 KAR 2:010, Section 3(1), and successful completion of the following requirements:
 - (a) Evidence of employment in a Kentucky school district or nonpublic school in the position indicated on the initial certificate; and
 - (b) Recommendation from the educator preparation provider based on continued enrollment, completion of annual observation hours, and progress towards the completion of the alternative administrator program.
- (3) If a candidate is seeking principal certification and is required to complete an internship in accordance with KRS 161.030, **the candidate**~~[they]~~ shall complete the required assessments as

established in 16 KAR 3:090 prior to renewal of the temporary provisional **certificate** and shall complete the internship during the final temporary provisional certificate.

~~[(2)] [A candidate shall be eligible for renewal of the temporary provisional certificate upon successful completion of the following requirements:]~~

~~[(a)] [Evidence of employment in a Kentucky school district or nonpublic school in the position indicated on the temporary provisional certificate:]~~

~~[(b)] [A minimum of six (6) semester hours or its equivalent from the approved preparation program; and]~~

~~[(c)]~~

~~[1.] [Until December 31, 2014, completion of Form TC-TP; or]~~

~~[2.] [Beginning January 1, 2015, completion of Form CA-TP.]~~

Section 12. Alternative Certification Administrator Program Completion Requirements.

~~(1)~~

~~[(a)] [If the alternative certification administrator candidate for principal certification has successfully passed the required assessments, as outlined in 16 KAR 6:030, and completed the required coursework, the institution shall provide written notice to the district that the candidate is eligible to participate in the Kentucky Principal Internship Program in accordance with 16 KAR 7:020.]~~

~~[(b)] [When a principal candidate is ready to enroll in the Kentucky Principal Internship Program, the recommending institution shall complete page five (5) of the TC-TP form or Form CA-TP and deliver the form to the employing school district for submission to the Education Professional Standards Board.]~~

~~[(2)]~~

~~[(a)] [An alternative certification administrator candidate who failed to complete the assessments, the internship, or the required coursework during the initial issuance and one (1) renewal of the temporary provisional certificate and who has been transitioned into an institution's traditional preparation program, shall be eligible for an administrative certificate in the area of study upon recommendation of the institution after the candidate's completion of the preparation program and the required assessments.]~~

~~[(b)] [If the candidate was initially enrolled in the alternative certification program for principal, the candidate shall be eligible for a Principal Internship Statement of Eligibility Confirmation of Employment as a Principal/Assistant Principal in an Accredited Kentucky School upon recommendation of the institution after the candidate's completion of the preparation program and the required assessments.]~~

~~[(3)]~~

~~(a) During the period of enrollment in the alternative certification administrator program, a candidate seeking superintendent certification and serving in a local school district as a superintendent or assistant superintendent shall successfully complete both the coursework in the institution's alternative certification administrator program as well as the Superintendents Training Program and assessments required in KRS 156.111.~~

~~(b) The college or university faculty shall maintain contact with the employing school district and the Kentucky Department of Education regarding the completion of coursework to ensure that a superintendent candidate has completed the required coursework to prepare for the assessments and participation in the Superintendents Training Program.~~

~~(2) An applicant for administrator certification shall meet all certification requirements for the corresponding certificate established in 16 KAR Chapter 3.~~

~~(3) Upon completion of all program requirements of the alternative administrator program the candidate may apply to the EPSB for the professional certificate.~~

~~(4) Upon application to the EPSB, compliance with 16 KAR 2:010, Section 3(1), and verification that a candidate has met all eligibility requirements for certificate issuance, the EPSB shall issue a professional certificate.~~

~~[(4)] [Upon completion of the alternative certification administrator program, the assessments, and the internship or Superintendents Training Program as applicable, the university shall provide a~~

~~recommendation for the professional certificate on the candidate's TC-1 or CA-1 form, which are incorporated by reference in 16 KAR 2:010.]~~

~~[(5)] [Upon verification that a candidate has met all eligibility requirements for certificate issuance, the Education Professional Standards Board shall issue a professional certificate.]~~

~~[Section 13.] [Incorporation by Reference.]~~

~~[(1)] [The following material is incorporated by reference:]~~

~~[(a)] ["Application for Temporary Provisional Certification", Form TC-TP, May 2007;]~~

~~[(b)] ["Application for Temporary Provisional Certification", Form CA-TP, June 2014;]~~

~~[(c)] ["Teacher Internship Statement of Eligibility Confirmation of Employment as a Teacher", November 2004; and]~~

~~[(d)] ["Principal Internship Statement of Eligibility Confirmation of Employment as a Principal/Assistant Principal in an Accredited Kentucky School", May 2005.]~~

~~[(2)] [This material may be inspected, copied, or obtained, subject to applicable copyright law, at the Education Professional Standards Board, 100 Airport Road, Third Floor, Frankfort, Kentucky 40601, Monday through Friday, 8 a.m. to 4:30 p.m.]~~

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KENTUCKY DEPARTMENT OF EDUCATION

STAFF NOTE

Action Item:

16 KAR 9:100. Alternative Route to Certification Institute, Suggested Substitute

Staff Recommendation:

The Education Professional Standards Board (EPSB) should approve the suggested substitute for the emergency and ordinary amendment to 16 KAR 9:100 to address concerns raised by the Legislative Research Commission (LRC).

Rationale:

The suggested substitute will address the concerns raised by LRC staff during the regulation review while still complying with federal law.

Action Question:

Should the EPSB approve the suggested substitute for the emergency and ordinary amendment to 16 KAR 9:100?

Applicable Statute or Regulation:

KRS 13A.190, KRS 161.028, KRS 161.048, 16 KAR 9:100, 34 C.F.R. § 300.156

History/Background:

Existing Policy: On March 22, 2023, Governor Beshear signed Senate Bill 49 into law. This bill contained an emergency clause and became effective upon the Governor's signature. Senate Bill 49 amends KRS 161.048(8) to allow a candidate in the Option 7 alternative route to certification to renew the one-year temporary provisional certificate four times. Previously, candidates were limited to two renewals of the one-year temporary provisional certificate. 16 KAR 9:100 is the administrative regulation promulgated by the EPSB to set the standards and procedure for the Option 7 alternative route to certification.

The Individuals with Disabilities Education Act [34 C.F.R. § 300.156 (c)(2)(i)(C)] provides that those teaching under alternative certifications can only assume functions as a special education teacher for a maximum of three years.

The EPSB approved the ordinary and emergency administrative regulations at the April 10th meeting, and both were filed with the Legislative Research Commission. The ordinary administrative regulation is identical to the emergency administrative regulation.

Summary: During the regulation review, LRC staff noted concerns with the emergency and ordinary amendments to 16 KAR 9:100. Staff noted that the federal regulation applies to those special education teachers employed by public schools, but the proposed amendment to 16 KAR 9:100 applies to teachers in public schools and certain accredited nonpublic schools. Therefore, the suggested substitute amends the language imposing the limitation of two renewals of the

temporary provisional certification to “teachers of exceptional children or interdisciplinary early childhood education **employed in a public school.**” Those employed in nonpublic schools would be eligible for all four renewals of the temporary provisional certificate under KRS 161.048(8) since the federal regulation does not apply to nonpublic schools. A copy of the suggested substitute is included for EPSB review.

Budget Impact: There are no costs associated with the suggested substitute.

Contact Person:

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Final, 7-7-2023

SUGGESTED SUBSTITUTE

EDUCATION AND LABOR CABINET Education Professional Standards Board

16 KAR 9:100E. Alternative Route to Certification Institute.

EFFECTIVE: April 26, 2023

RELATES TO: KRS 161.028, 161.030, 161.048, 34 C.F.R. 300.156 (c)(2)

STATUTORY AUTHORITY: KRS 161.028, 161.030, 161.048(1)(e)

NECESSITY, FUNCTION, AND CONFORMITY: KRS 161.048(1)(e) requires the Education Professional Standards Board (EPSB) to promulgate administrative regulations establishing standards and procedures for the Alternative Route to Certification Institute and the approval criteria for these programs. This administrative regulation establishes the required elements of the alternative route to certification and the application review process.

Section 1. Institute Providers.

- (1) A provider not currently accredited by the EPSB in accordance with 16 KAR 5:010, may demonstrate a partnership with an institution of higher education accredited by the EPSB and a school district or cooperative recognized by the Kentucky Department of Education.
- (2) A provider shall submit an application to the EPSB in accordance with the Guidelines for Submitting an Application to Provide an Alternative Route to Certification Institute (Option 7).

Section 2. Application Review.

- (1) An application to provide an alternative route to certification institute shall be submitted to EPSB staff.
- (2) EPSB staff shall complete an initial review to ensure that the application addresses the requirements of KRS 161.048(8) and the Guidelines for Submitting an Application to Provide an Alternative Route to Certification Institute (Option 7).
 - (a) If EPSB staff determines that the application addresses the requirements of this subsection, the application shall be forwarded to an external review team.
 - (b) If EPSB staff determines that the application does not address all the requirements of this subsection, staff shall notify the provider of the deficiencies.
- (3) An external review team of trained reviewers appointed by EPSB pursuant to subsection (4) of this section, staff shall review the application in accordance with KRS 161.048(8) and the Guidelines for Submitting an Application to Provide an Alternative Route to Certification Institute (Option 7).
- (4) The external review team shall be comprised of:
 - (a) One (1) representative from an EPSB accredited postsecondary institution;
 - (b) One (1) representative from a Kentucky education cooperative; and
 - (c) One (1) representative from a Kentucky public school district.
- (5) The external review team shall review the application to provide an alternative route to certification institute and determine the quality of the application based on compliance with subsection (2) of this section. The review team shall recommend acceptance or denial of the application to the EPSB and shall include a supporting rationale for the recommendation.
- (6) The EPSB shall review the external review team's recommendation, shall approve or deny each application, and shall transmit the decision and rationale for the decision to the provider.
- (7) The provider may revise and resubmit a plan that has been denied.
- (8) Any approval granted by the EPSB shall specify the period of approval of the institute, which shall not exceed two (2) years for initial approval. A provider may apply for an extension of approval as established in Section 3 of this administrative regulation.

Section 3. Continuance of Program Approval.

(1) An institute provider may apply for continuance of an approved alternative route to certification institute for an additional period of time not to exceed seven (7) years. The request for continuance shall specify any changes in program components that have occurred since the institute received prior EPSB approval and that are planned for implementation in subsequent training periods.

(2) The request for continuance shall provide specific examples of demonstrating program quality as established in this section and the application required by this administrative regulation. The request for continuance shall include statistical information related to teacher retention for all prior candidates who have completed the institute. Standards for program approval established under this administrative regulation shall be maintained under any program extension.

Section 4. Revocation for Cause.

(1) If an area of concern or an allegation of misconduct arises after an institute has been approved, staff shall bring a complaint to the EPSB for initial review.

(2) After review of the allegations in the complaint, the EPSB may refer the matter to the external review team for further investigation.

(3)

(a) Notice of the EPSB's decision to refer the matter and the complaint shall be sent to the provider.

(b) Within thirty (30) days of receipt of the complaint, the provider shall respond to the allegations in writing and provide information pertaining to the allegations in the complaint to the EPSB.

(4)

(a) The external review team shall review any evidence supporting the allegations and any information submitted by the provider.

(b) The external review team may conduct on-site evaluations to evaluate the quality of the program.

(c) Upon completion of the review, the external review team shall issue a report recommending to the EPSB continued approval of the institute or revocation of institute approval if the institute no longer meets the standards and requirements for approval established in this administrative regulation.

(5) The provider shall receive a copy of the external review team's report and may file a response to the recommendation.

(6)

(a) The recommendation from the external review team and the provider's response shall be presented to the EPSB.

(b) The EPSB shall consider the findings and recommendations of the external review team and make a final determination regarding the approval of the institute.

Section 5. Reconsideration.

(1) If a provider seeks reconsideration of an EPSB decision, the provider shall submit a request within thirty (30) days of receipt of the EPSB official notification. A provider shall submit the request on the grounds that:

(a) A prescribed standard was disregarded;

(b) A procedure was not followed; or

(c) Evidence of compliance in place at the time of the review and favorable to the provider was not considered.

(2) A panel of no fewer than three (3) members shall be appointed by the EPSB chair from members of the EPSB who do not have a conflict of interest regarding the provider or institute. The ad hoc committee shall recommend action on the request to the full EPSB.

Section 6. Data Reports.

(1) The EPSB shall maintain data reports related to:

(a) Approval status of all EPSB approved Option 7 programs;

(b) Contact information for the person responsible for the institute;

(c) Year of last program review;

(d) Tables relating the institute total enrollment disaggregated by ethnicity and gender for the last three (3) years;

- (e) Tables relating the institute faculty disaggregated by the number of full-time equivalents (FTE), ethnicity, and gender for the last three (3) years;
 - (f) Table of the number of program completers for the last three (3) years;
 - (g) Table relating pass rates on the required assessments;
 - (h) Table relating program completer satisfaction with the preparation program; and
 - (i) Table relating new teacher (under three (3) years) and supervisor satisfaction with the preparation program.
- (2) A provider shall report to the EPSB staff at the end of each school year continuous improvement efforts relating to the institute.

Section 7. Temporary Provisional Certificate.

- (1) An eligible candidate who meets the requirements of KRS 161.048(8)(a)1. through 4. and 16 KAR 2:010, Section 3(1), shall be issued a one (1) year provisional teaching certificate.
- (2) The candidate shall apply to the EPSB and provide:
- (a) Official transcripts of all college work undertaken by the candidate establishing proof of a bachelor's degree or graduate degree and grade point average;
 - (b) Proof of a passing score on the admission assessments as established in 16 KAR 5:020, unless the applicant holds a terminal degree;
 - (c) Proof of a passing score on the academic content assessment, as established in 16 KAR 6:010, in the area in which certification is being sought;
 - (d) Verification by the institute provider of completion of half of the requisite institute hours; and
 - (e) Evidence of employment in a Kentucky school district or regionally- or nationally accredited nonpublic school in the content area of the certification.
- (3) ~~[The temporary provisional certificate may be renewed for a maximum of two (2) additional years.]~~
 [(4)] A candidate shall be eligible for first renewal of the temporary provisional certificate upon application to the EPSB, compliance with 16 KAR 2:010, Section 3(1), and:
- (a) Verification of completion of:
 - 1. 240 hour institute for elementary or K-12 certification; or
 - 2. 180 hour institute for middle or high school certification; and
 - (b) Evidence of employment in a Kentucky school district or regionally- or nationally accredited nonpublic school in the content area of the certification.
- (4) A candidate shall be eligible for subsequent renewal of the temporary provisional certificate upon application to the EPSB, compliance with 16 KAR 2:010, Section 3(1), and successful completion of the following requirements:
- (a) Evidence of employment in a Kentucky school district or regionally- or nationally accredited nonpublic school in the content area or areas indicated on the initial certificate; and
 - (b) Recommendation from the institute provider based on continued enrollment, completion of mentoring, and progress towards the completion of the program.
- (5) If a candidate is required to complete an internship in accordance with KRS 161.030, **the candidate[they]** shall complete the required assessments as established in 16 KAR 6:010 prior to issuance of the final temporary provisional **certificate** and shall complete the internship during the final temporary provisional certificate.
- (6) A candidate for exceptional children or interdisciplinary early childhood certification **employed in a public school** may only renew the temporary provisional certificate two (2) times.
- (7) All other candidates may renew the temporary provisional certificate four (4) times.

Section 8. Professional Certificate.

- (1) Upon completion of all program requirements established in this administrative regulation, the applicant may apply for the professional certificate.
- (2) Prior to issuance of the professional certificate, the candidate shall obtain a passing score on the pedagogy assessment, as established in 16 KAR 6:010, for the certificate being sought.
- (3) Upon application to the EPSB, compliance with 16 KAR 2:010, Section 3(1), and verification that a candidate has met all eligibility requirements for certificate issuance, the EPSB shall issue the candidate a professional certificate.

Section 9. Incorporation by Reference.

(1) "Guidelines for Submitting an Application to Provide an Alternative Route to Certification Institute (Option 7)", 2022, is incorporated by reference.

(2) This material may be inspected, copied, or obtained, subject to applicable copyright law, at the Education Professional Standards Board, 300 Sower Boulevard, 5th Floor, Frankfort, Kentucky 40601, Monday through Friday, 8 a.m. to 4:30 p.m. **This material is also available on the Education Professional Standards Board's Web site at <http://www.epsb.ky.gov/course/view.php?id=2>.**

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DRAFT

KENTUCKY DEPARTMENT OF EDUCATION

STAFF NOTE

Action Item:

16 KAR 5:040. Request to Allow Student Teachers to Maintain Classified Employment for the 2023-2024 School Year

Staff Recommendation:

The Education Professional Standards Board (EPSB) should conditionally waive 16 KAR 5:040, Section 5(7) to allow student teachers to maintain classified employment during the 2023-2024 school year.

Rationale:

The recent addition of the Option 9 pathway allowed candidates in that route to complete student teaching requirements while maintaining classified employment. This waiver would allow similar opportunities for candidates in traditional preparation programs and serves to support school districts seeking to grow their own educators by investing in their current classified staff. Additionally, this waiver allows adult learners returning to teacher certification programs to maintain their full-time employment, pay, and benefits while completing their student teaching requirements.

Action Question:

Should the EPSB conditionally waive 16 KAR 5:040, Section 5(7) to allow student teachers to maintain classified employment during the 2023-2024 school year?

Applicable Statute or Regulation:

KRS 161.010, KRS 161.028, KRS 161.042, 16 KAR 5:040

History/Background:

Existing Policy: KRS 161.010(6) defines student teacher and KRS 161.042 further sets out the role of the student teacher but tasks the EPSB with promulgating administrative regulations on the specifics of the utilization of student teachers and the requirements for the supervising teacher, school and school district. Through 16 KAR 5:040, the EPSB has set forth the requirements for admission, placement and supervision in student teaching. Specifically, Section 5 of the regulation establishes the requirements of the seventy (70) day student teaching placement consistent with the certification program that the student teacher is pursuing. This section also contains the following limitation on the student teaching experience:

(7) A student teacher shall not receive direct compensation for student teaching.

Summary: This request would allow student teachers who also are employed as classified staff members in the district where they are completing student teaching to maintain their employment status while completing the requirements of 16 KAR 5:040, Section 5. Student teachers maintaining classified employment would still be required to meet the requirements of 16 KAR 5:040, but would be able to receive compensation through their classified employment with the district. Use of this conditional waiver will require approval of the classified employment by the district and approval from the educator preparation provider that the student teacher is able to

meet the requirements of the student teaching placement while maintaining classified employment. Letters of support for the request are included for EPSB review.

Staff is asking the EPSB to approve the conditional waiver of 16 KAR 5:040(7) to allow student teachers to maintain classified employment for the 2023-2024 school year. Staff will solicit feedback on the waiver while working to amend the student teaching regulation.

Budget Impact: There is no budgetary impact.

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KENTUCKY DEPARTMENT OF EDUCATION

STAFF NOTE

Waiver:

16 KAR 3:090. Request to Allow Instructional Experience as a School Counselor to Meet the Requirement of Three Years Teaching Experience for Issuance of Principal Certification for CoTrina Day

Action Question:

Should the Education Professional Standards Board (EPSB) accept the instructional experience obtained as a school counselor to meet the requirement of 16 KAR 3:090 and issue the Kentucky Principal Statement of Eligibility?

Applicable Statute or Regulation:

KRS 161.028, 16 KAR 3:090

History/Background:

Existing Policy: 16 KAR 3:090 establishes the preparation and certification requirements for all advanced educational leaders. Section 9(4) of the regulation outlines the prerequisites for issuance of a Statement of Eligibility for Advanced Educational Leader-School Principal. These prerequisites include successful completion of an approved program of preparation; three years of full-time teaching experience; and successful completion of the appropriate assessments.

Summary: CoTrina Day is a certified school counselor in Kentucky and Indiana. She has been employed in the Jefferson County Schools as a school counselor since 2008. Prior to coming to Kentucky, she was employed in Floyd County Schools in Indiana. Ms. Day was admitted to Western Kentucky University's principal certification program based on her eleven years of counseling experience in Indiana because Indiana requires counselors to teach lessons in a classroom environment in addition to their other counseling duties. In 2018, Ms. Day completed the principal program and recently passed the School Leaders Licensure Assessment required for the Kentucky Principal Statement of Eligibility. The university has made the recommendation for the statement of eligibility, and Ms. Day has provided documentation of her classroom instructional experience. Ms. Day is requesting that the EPSB approve this request to accept the years of classroom instructional experience in a counselor role and issue her the Kentucky Principal Statement of Eligibility.

Budget Impact: There is no budgetary impact.

Contact Person:

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KENTUCKY DEPARTMENT OF EDUCATION

STAFF NOTE

Waiver:

16 KAR 4:030. Request to Waive Equivalent Certification Requirement for Out-of-State Prepared Educator, Darren Gamble

Action Question:

Should the Education Professional Standards Board (EPSB) approve the request to waive the requirement for the applicant to possess an equivalent certification in Iowa for driver's education?

Applicable Statute or Regulation:

KRS 161.028, 16 KAR 4:030

History/Background:

Existing Policy: 16 KAR 4:030 requires out-of-state prepared educators to possess an equivalent certification from the state where the applicant completed his or her preparation program.

Summary: Darren Gamble is a current educator with the Johnson County Schools who is certified for special education, learning and behavior disorders. Johnson County has had a need for a driver's education teacher, but there is no one in the district who holds this endorsement. There are also no Kentucky institutions that still offer the driver's education endorsement program. Mr. Gamble completed an online program at Grand View University in Iowa consisting of nine graduate hours. This program results in the driver's education endorsement in Iowa and is also regionally and nationally accredited with the Higher Learning Commission and North Central Association, as well as accredited by NC-SARA. Mr. Gamble and Johnson County Schools are requesting that the EPSB waive the requirement of possessing the equivalent certification in Iowa and allow him to be issued the driver's education endorsement for Kentucky.

Budget Impact: There is no budgetary impact.

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KENTUCKY DEPARTMENT OF EDUCATION

STAFF NOTE

Waiver:

16 KAR 4:030. Request to Waive Equivalent Certification Requirement for Out-of-State Prepared Educator, Austin Riddle

Action Question:

Should the Education Professional Standards Board (EPSB) approve the request to waive the requirement for the applicant to possess an equivalent certification in Ohio?

Applicable Statute or Regulation:

KRS 161.028, 16 KAR 4:030

History/Background:

Existing Policy: 16 KAR 4:030 requires out-of-state prepared educators to possess an equivalent certification from the state where the applicant completed his or her preparation program.

Summary: Ashland Independent Schools is looking to employ a recent graduate of Ohio University, Austin Riddle. Although Mr. Riddle graduated from an Ohio institution, it has been his intent to return to Kentucky to seek employment. Thus, he didn't pursue Ohio testing requirements or Ohio teacher licensure. Mr. Riddle's program completion and university recommendation include middle school science and social studies. He has taken and passed the Kentucky required Praxis assessments for the middle school social studies certification. Mr. Riddle and Ashland Independent Schools are requesting that the EPSB waive the requirement of possessing the equivalent certification in Ohio and allow him to be issued the middle school social studies certification for Kentucky.

Budget Impact: There is no budgetary impact.

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KENTUCKY DEPARTMENT OF EDUCATION

STAFF NOTE

Waiver:

16 KAR 4:030. Request to Waive Equivalent Certification Requirement for Out-of-State Prepared Educator, Melody Wallace

Action Question:

Should the Education Professional Standards Board (EPSB) approve the request to waive the requirement for the applicant to possess an equivalent certification in Florida as a school social worker?

Applicable Statute or Regulation:

KRS 161.028, 16 KAR 4:030

History/Background:

Existing Policy: 16 KAR 4:030 requires out-of-state prepared educators to possess an equivalent certification from the state where the applicant completed his or her preparation program.

Summary: Melody Wallace holds Kentucky certification for teaching elementary school and middle school English. After serving in the United States Navy as a hospital corpsman, Melody received her initial teaching certificate when she completed a degree from Florida Gulf Coast University. She then relocated to Kentucky by way of Indiana eleven years ago. She currently lives and teaches in Kentucky and plans to eventually retire here. In August 2022, she completed the Master of Social Work at the University of Central Florida. She has no plans on returning to Florida, but selected the program for its reduced cost, flexibility of schedule, and diverse training that would allow her to serve the children in her school district, as well as veterans in the community. Along with her program, Ms. Wallace completed 1,000 hours of required supervision in her Kentucky school district to satisfy the requirements for school social worker certification in the state of Florida. The University of Central Florida provided a letter that Ms. Wallace meets the requirements to qualify for school social worker certification in Florida; however, Florida will not issue the certificate for school social worker unless she is employed in a Florida school. She is requesting that the EPSB waive the requirement of possessing the equivalent certification in Florida and allow her to be issued the school social worker certificate for Kentucky.

Budget Impact: There is no budgetary impact.

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KENTUCKY DEPARTMENT OF EDUCATION

STAFF NOTE

Waiver:

16 KAR 4:080. Request to Waive Out-of-State Recency Requirement for Kyle Graves

Action Question:

Should the Education Professional Standards Board (EPSB) approve the request to waive the recency requirement in order to renew the candidate's certificate based on his prior teaching experience?

Applicable Statute or Regulation:

KRS 161.028, 16 KAR 4:080

History/Background:

Existing Policy: 16 KAR 4:080 requires that an out-of-state prepared educator have completed six semester hours of graduate credit within the five years preceding application for certification in Kentucky if their educator preparation program was completed more than five years prior to the application date.

Summary: Simpson County Schools employed Kyle Graves for the 2022-2023 school year as a band teacher. Mr. Graves completed an educator certification program in Tennessee in 2016. He holds current professional certification in the state of Tennessee. He has not completed any graduate credit in the past five years but continuously worked as a fully certified teacher in Tennessee from 2016 through 2022 when he moved to Kentucky. Mr. Graves and Simpson County Schools request that the EPSB waive the out-of-state recency requirement of six graduate hours and issue Mr. Graves the full five-year renewal.

Budget Impact: There is no budgetary impact.

Contact Person:

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KENTUCKY DEPARTMENT OF EDUCATION

STAFF NOTE

Waiver:

16 KAR 8:010. Request to Allow Master of Divinity for Rank I for Robert Strickland

Action Question:

Should the Education Professional Standards Board (EPSB) approve the applicant's request to allow the previous master's degree program to meet the requirements for Rank 1?

Applicable Statute or Regulation:

KRS 161.028, KRS 161.030, 16, KAR 8:010

History/Background:

Existing Policy: KRS 161.1211 sets the standards for Rank I for certified educators as a master's degree in a subject field approved by the EPSB, thirty additional semester hours of approved graduate work, or equivalent continuing education. 16 KAR 8:010, requires the completion of approved graduate level credit or approved equivalent for issuance of Rank I.

Summary: Robert Strickland currently holds a Rank II, Learning and Behavior Disorders certificate. In May 2023, he completed a Master of Arts in Teaching that resulted in his initial certification. Prior to obtaining his teacher certification, he also completed a Master of Divinity with Biblical Languages from Southwestern Baptist Theological Seminary in Fort Worth, Texas in 1995. In his request, Mr. Strickland has indicated that his former degree impacts his work as a teacher and enables him to counsel students through tragic events. He is requesting that the EPSB approve his degree for Rank I.

Budget Impact: There is no budgetary impact.

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KENTUCKY DEPARTMENT OF EDUCATION

STAFF NOTE

Action Item:

Option 1 Alternative Route to Certification Application for Lawrence McCrobie

Action Question:

Should the Education Professional Standards Board (EPSB) approve the alternative route to certification application?

Applicable Statute or Regulation:

KRS 161.028, KRS 161.030, KRS 161.048, 16 KAR 9:010

History/Background:

Existing Policy: The applicant must meet a minimum GPA requirement and must have either a major in the academic area or passing score on the academic content assessment. The applicant must also have a job offer in the academic area for which certification is requested in a Kentucky school district.

Summary: Jefferson County Public Schools has submitted the CA-265 application and portfolio for Dr. Lawrence McCrobie. The district is requesting that the EPSB approve his application for certification in the area of **Music, All Grades**. The application and portfolio are included under separate cover.

Budget Impact: There is no budgetary impact.

Groups Consulted and Brief Summary of Responses:

Todd Davis, Division Director
Crystal Hord, Branch Manager
Melinda Penny, Consultant

The applicant meets the minimum GPA requirement in the academic area. Jefferson County Public Schools offered the applicant a job teaching Music, All Grades. The EPSB will need to determine if the applicant's work experience constitutes exceptional work experience.

Contact Person:

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KENTUCKY DEPARTMENT OF EDUCATION

STAFF NOTE

Action Item:

Option 1 Alternative Route to Certification Application for Lindsay Trimble

Action Question:

Should the Education Professional Standards Board (EPSB) approve the alternative route to certification application?

Applicable Statute or Regulation:

KRS 161.028, KRS 161.030, KRS 161.048, 16 KAR 9:010

History/Background:

Existing Policy: The applicant must meet a minimum GPA requirement and must have either a major in the academic area or passing score on the academic content assessment. The applicant must also have a job offer in the academic area for which certification is requested in a Kentucky school district.

Summary: Model Laboratory has submitted the CA-265 application and portfolio for Lindsay Trimble. Model is requesting that the EPSB approve her application for certification in the area of **Dance, All Grades**. The application and portfolio are included under separate cover.

Budget Impact: There is no budgetary impact.

Groups Consulted and Brief Summary of Responses:

Todd Davis, Division Director
Crystal Hord, Branch Manager
Melinda Penny, Consultant

The applicant meets the minimum GPA requirement. Model Laboratory offered the applicant a job teaching Dance, All Grades. The EPSB will need to determine if the applicant's work experience constitutes exceptional work experience.

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