

#### **EPSB Mission Statement**

*The Education Professional Standards Board, in full collaboration and cooperation with its education partners, promotes high levels of student achievement by establishing and enforcing rigorous professional standards for preparation, certification, and responsible and ethical behavior of all professional educators in Kentucky.*

### **EPSB Special Meeting Agenda VIDEO TELECONFERENCE MEETING**

*This meeting will be held via video teleconference. Members of the public may view the meeting on the [Kentucky Department of Education's Media Portal](#).*

**Friday, June 16, 2023**

#### **EPSB Waiver Committee**

**8:30 AM ET**

#### **EPSB Meeting Agenda**

**9:00 AM ET**

#### **Call to Order**

#### **Roll Call**

#### **Public Comment**

*A dedicated public comment segment is included on the board's agenda. Public expression will be accepted via email only. The EPSB will accept written public comments that will be distributed to all EPSB members for review. The EPSB will only review and respond to information and feedback about matters listed on the board's agenda.*

*Anyone wanting to submit public expression must email [KDEEPSB@education.ky.gov](mailto:KDEEPSB@education.ky.gov) prior to the close of business on June 15, 2023. Individuals must provide their name and an email address where they can receive a response. Public criticism of individual staff members or individual board members is prohibited. Since no individual board member may act on behalf of the board, concerns about action of the board should be directed to the board as a whole.*

#### **Report of the Commissioner**

- A. Report from the Council on Postsecondary Education
- B. Report of the Associate Commissioner
- C. Other Updates

#### **Report of the Chair**

- A. Recognition of Retiring EPSB Member
- B. Waiver Committee Appointment

C. Other Updates

**Approval of Consent Items**

- A. Approval of April 10, 2023, EPSB Meeting Minutes
- B. Board Approval for the Trainings Submitted by the Kentucky Education Association on Multicultural Education: Leading to Just Schools (Ms. BreAnna Listermann)
- C. Option 9 Application, Barren County Schools and University of the Cumberland (Dr. Melissa Diebel)
- D. Option 9 Application, Bullitt County Schools and University of the Cumberland (Dr. Diebel)
- E. Option 9 Application, Caldwell County Schools and University of the Cumberland (Dr. Diebel)
- F. Option 9 Application, Dawson Springs Independent Schools and University of the Cumberland (Dr. Diebel)
- G. Option 9 Application, Elizabethtown Independent Schools and University of the Cumberland (Dr. Diebel)
- H. Option 9 Application, Floyd County Schools and University of the Cumberland (Dr. Diebel)
- I. Option 9 Application, Frankfort Independent Schools and University of the Cumberland (Dr. Diebel)
- J. Option 9 Application, Graves County Schools and University of the Cumberland (Dr. Diebel)
- K. Option 9 Application, Greenup County Schools and University of the Cumberland (Dr. Diebel)
- L. Option 9 Application, Hart County Schools and University of the Cumberland (Dr. Diebel)
- M. Option 9 Application, Lee County Schools and University of the Cumberland (Dr. Diebel)
- N. Option 9 Application, Magoffin County Schools and University of the Cumberland (Dr. Diebel)
- O. Option 9 Application, McClean County Schools and University of the Cumberland (Dr. Diebel)
- P. Option 9 Application, Metcalfe County Schools and University of the Cumberland (Dr. Diebel)
- Q. Option 9 Application, Nelson County Schools and University of the Cumberland (Dr. Diebel)
- R. Option 9 Application, Ohio County Schools and University of the Cumberland (Dr. Diebel)

- S. Option 9 Application, Trimble County Schools and University of the Cumberland (Dr. Diebel)
- T. Option 9 Application, Kentucky Educational Development Corporation and University of the Cumberland (Dr. Diebel)
- U. Option 9 Application, Carroll County Schools and Campbellsville University (Dr. Diebel)
- V. Option 9 Application, Graves County Schools and Campbellsville University (Dr. Diebel)
- W. Option 9 Application, Nelson County Schools and Eastern Kentucky University (Dr. Diebel)
- X. Option 9 Application, Harrison County Schools and Midway University (Dr. Diebel)
- Y. Option 9 Application, Henry County Schools and Midway University (Dr. Diebel)
- Z. Option 9 Application, Pulaski County Schools and Midway University (Dr. Diebel)
- AA. Option 9 Application, Spencer County Schools and Midway University (Dr. Diebel)
- BB. Option 9 Application, Trimble County Schools and Midway University (Dr. Diebel)
- CC. Option 9 Application, Erlanger-Elsmere Schools and Northern Kentucky University (Dr. Diebel)
- DD. Option 9 Application, Boone County Schools and Northern Kentucky University (Dr. Diebel)
- EE. Option 9 Application, Carroll County Schools and Northern Kentucky University (Dr. Diebel)
- FF. Option 9 Application, Covington Independent Schools and Northern Kentucky University (Dr. Diebel)
- GG. Option 9 Application, Newport Independent Schools and Northern Kentucky University (Dr. Diebel)
- HH. Option 9 Application, Kenton County Schools and Northern Kentucky University (Dr. Diebel)
- II. Option 9 Application, Jefferson County Schools and University of Louisville (Dr. Diebel)
- JJ. Option 9 Application, Nelson County Schools and University of Louisville (Dr. Diebel)
- KK. Campbellsville University Program Approval: Applied Behavior Analysis (Ms. Kim Arington)
- LL. Midway University Program Approval: Teacher Leader (Ms. Arington)
- MM. University of Kentucky Program Approval: Instructional Computer Technology (Ms. Arington)

NN. Request for SARA Approval of Lipscomb University's Submitted Programs (Ms. Sharon Salsman)

**Information Item**

- A. Testing Update (Ms. Cassie Trueblood)
- B. 16 KAR 6:020. Assessment Prerequisites for Occupation-Based Career and Technical Education Certification (Ms. Salsman)

**Action Items**

- A. 16 KAR 6:010. Assessment Prerequisites for Teacher Certification, Adoption of New Tests (Ms. Salsman)
- B. 16 KAR 2:240E. Interim Certificate, New Emergency Regulation (Ms. Trueblood)
- C. 16 KAR 5:060. Literacy Program Requirements for Middle School, High School, Grades 5-12, and Grades P-12 Certification Programs, Amendment (Ms. Trueblood)
- D. Procedures for Obtaining an Eligible for Hire Letter for the Alternative Routes to Teacher Certification (Ms. Trueblood)
- E. 16 KAR 5:040. Request to Allow Substitute Teaching Experience to Qualify as Student Teaching Experience for the 2023-2024 School Year (Dr. Byron Darnall)
- F. 16 KAR 5:040. Request to Approve Remote Student Teaching Observations for all Educator Preparation Programs for the 2023-2024 School Year (Mr. Todd Davis)
- G. 16 KAR 4:090. Request to Waive Reissuance Requirements for Candidates with a Job Offer from a Kentucky School District (Mr. Davis)

**Waivers**

- A. 16 KAR 3:090. Request to Waive Admission Requirements for Director of Pupil Personnel Program for Chris Barrier (Ms. Salsman)
- B. 16 KAR 2:010. Request to Waive Grade Level Restrictions for Mercer County Teacher, Carmen Saltee (Ms. Crystal Hord)
- C. 16 KAR 2:010. Request to Waive Grade Level Restrictions for Three Knott County Teachers (Ms. Hord)
- D. 16 KAR 2:020. Request to Waive Recency of Experience for Occupation-Based Teacher, Christina Combs (Ms. Hord)
- E. 16 KAR 3:060. Request to Allow Coursework Completed Towards the Standard Counseling Program to Qualify for Renewal of the Provisional School Counselor Certificate for Jason Lawson (Ms. Hord)
- F. 16 KAR 3:060. Request to Allow Coursework Completed Towards the Standard Counseling Program to Qualify for Renewal of the Provisional School Counselor Certificate for Tiffanie Schweinhart (Ms. Hord)

- G. 16 KAR 4:030. Request to Waive Equivalent Certification Requirement for Out-of-State Prepared Educator, Maggie Hendricks (Ms. Hord)
- H. 16 KAR 4:030. Request to Waive Equivalent Certification Requirement for Out-of-State Prepared Educator, Rachel Logan (Ms. Hord)
- I. 16 KAR 4:080. Requests to Waive Out-of-State Recency Requirements for Ashley Brinker (Ms. Hord)
- J. 16 KAR 4:080. Requests to Waive Out-of-State Recency Requirements for Charla Palmer (Ms. Hord)
- K. 16 KAR 4:080. Requests to Waive Out-of-State Recency Requirements for Charles Pierce (Ms. Hord)

#### **Alternative Route to Certification Applications**

- A. Laurie Fields, Dance, All Grades (Ms. Hord)
- B. Emily Hawboldt, Math, Grades 5-9 (Ms. Hord)
- C. Allison Legaspi, Social Studies, Grades 5-9 (Ms. Hord)
- D. Kelli Woodend, English, Grades 8-12 (Ms. Hord)

#### **Board Comments**

#### **Closed Session Review**

*Following a motion in open session pursuant to KRS 61.810 (1) (c) and (1)(j), it is anticipated that the Board will move into closed session to conduct a character and fitness review and to review potential actions relating to complaints and reports. The Board will also review pending litigation.*

#### **Case Decisions**

*Following the closed session review, the Board shall move into open session. All decisions will be made in open session.*

#### **Adjournment**

#### **Next Regular Meeting:**

August 21, 2023  
300 Sower Blvd  
Frankfort, KY 40601

*The actions delineated below were taken in open session of the EPSB at the April 10, 2023, in-person meeting. This information is provided in summary form; an official record of the meeting is available in the permanent records of the Education Professional Standards Board (EPSB), 300 Sower Boulevard, 5<sup>th</sup> Floor, Frankfort, KY 40601.*

**Education Professional Standards Board (EPSB)**  
**Minutes**  
**Kentucky Department of Education**  
**300 Sower Boulevard, 5<sup>th</sup> Floor, Frankfort, KY 40601**

**Call to Order**

Chair Justin Mitchell called the meeting to order at 9:25 a.m. ET. Chair Mitchell read the mission statement to the EPSB and audience.

**Roll Call**

The following Board members were present during the April 10, 2023, EPSB meeting: Diane Berry, Elijah Edwards, C.J. Fryer, Cathy Gunn, Priscilla Keller, Amy Lingo, Jacqueline Mayfield, Corinne Murphy (virtual), Merideth Pittman, Lisa Rudzinski, Amber Snell, Wade Stanfield, and Chair Justin Mitchell.

CPE: Amanda Ellis

Cabinet: Susan Rieber

**Approval of Consent Items**

**2023-131**

Approval of February 13, 2023, EPSB Meeting Minutes

Board Approval for the Trainings Submitted by the Kentucky Education Association in Partnership with the National Education Association

Option 9 Application, Carroll County Schools and University of the Cumberland

Option 9 Application, Casey County Schools and University of the Cumberland

Option 9 Application, Clark County Schools and Campbellsville University

Option 9 Application, Clinton County Schools and Campbellsville University

Option 9 Application, Henry County Schools and University of the Cumberland

Option 9 Application, Jackson Independent Schools and University of the Cumberland

Option 9 Application, Lincoln County Schools and Campbellsville University

Option 9 Application, Paris Independent Schools and University of the Cumberland

Option 9 Application, Rockcastle County Schools and University of the Cumberland

Option 9 Application, Somerset Independent Schools and University of the Cumberland

Request for SARA Approval of Liberty University's Submitted Programs

Georgetown College Program Approval: Supervisor of Instruction

Northern Kentucky University Program Approval: School Principal

University of Kentucky Program Approval: Interdisciplinary Early Childhood Education

University of Kentucky Program Approval: Biological Science, Chemistry, Earth Science, Mathematics and Physics

*Motion made by Mr. Elijah Edwards, seconded by Ms. Amber Snell, to approve the consent agenda items.*

**Vote:** *Unanimous*

### **Report of the Executive Secretary**

Dr. Byron Darnall provided an update from the Kentucky Department of Education on behalf of Commissioner Glass.

### **Report from the Council on Postsecondary Education**

Dr. Amanda Ellis gave an update from the Council for Postsecondary Education (CPE). The Kentucky Advising Academy recently released a toolkit that is filled with many resources. CPE was able to release one more award from the COVID release funds of 1.2 million. That enabled CPE to grant twenty-three campuses \$50,000 grants for sustainability for the Summer Bridge Program. There is also a dual credit professional development webinar series that is available and has had excellent participation.

### **Report from the Cabinet**

Susan Rieber provided an update from the Education and Labor Cabinet. She shared that the Everybody Counts Program is now active in Jefferson, Shelby, Franklin, Scott and Fayette Counties. There will be a groundbreaking ceremony on April 24<sup>th</sup> at the ECT Blue Oval SK training center in Glendale.

### **Other Updates**

Brian Perry, Director of Government Relations gave a Legislative update to the Board.

### **Report of the Associate Commissioner**

Byron Darnall recognized the staff in the Office of Educator Licensure and Effectiveness and their help with the EPSB meeting and thanked the EPSB for their work. He gave a recap on the legislative update and the areas that may impact the EPSB. He shared that there is a new educator dashboard that is in the works and will provide updates as the dashboard progresses.

### **Information/Discussion Items**

#### **Overview of the Kentucky Teacher Internship Program**

Sharon Salsman gave an overview of the Kentucky Teacher Internship Program (KTIP). The EPSB indicated that they are supportive of a KTIP review and revamp and seeking the reinstatement of the program.

### **Action Items**

16 KAR 9:080. University-Based Alternative Certification Program, Emergency Amendment  
**2023-132**

*Motion made by Mr. Wade Stanfield, seconded by Ms. Jacqueline Mayfield, to approve.*

**Vote:** Unanimous

16 KAR 9:100. Alternative Route to Certification Institute, Emergency Amendment  
**2023-133**

*Motion made by Mr. Wade Stanfield, seconded by Captain Lisa Rudzinski, to approve.*

**Vote:** Unanimous

Request to Approve Reissuance of Emergency Certification for the 2023-2024 School Year  
**2023-134**

*Motion made Mr. Eli Edwards, seconded by Mr. Wade Stanfield, to approve.*

**Vote:** Unanimous

Request to Extend the Validity Period of Praxis Test Scores as Required for Certification in 16 KAR 6:010 from Five Years to Ten Years Through June 30, 2024  
**2023-135**

*Motion made by Captain Lisa Rudzinski, seconded by Mr. Elijah Edwards, to approve.*

**Vote:** Unanimous

**Waivers**

16 KAR 5:040. Request to Waive Student Teacher Days Due to District School Closures for Georgetown College  
**2023-136**

*Motion made by Mr. C.J. Fryer, seconded by Ms. Diane Berry, to approve.*

**Vote:** Unanimous

16 KAR 5:040. Request to Waive Student Teacher Days for Rhianna Strickland Due to a Personal Emergency  
**2023-137**

*Motion made by Captain Lisa Rudzinski, seconded by Ms. Amber Snell, to approve.*

**Vote:** Unanimous

16 KAR 5:040. Alternative Student Teaching Placement Request for Chelsea Blair  
**2023-138**

*Motion made by Ms. Amber Snell, seconded by Ms. Priscilla Keller, to approve.*

**Vote:** Unanimous

16 KAR 5:040. Alternative Student Teaching Placement Request for Donald Waltermire III  
**2023-139**

*Motion made by Ms. Amber Snell, seconded by Captain Lisa Rudzinski, to approve.*

**Vote:** Unanimous

16 KAR 3:090. Request to Allow Other Administrative Experience for Issuance of Superintendent Certification Upon Completion of Preparation Program for Matthew Courtney



**2023-140**

*Motion made by Ms. Amber Snell, seconded by Ms. Susan Rieber, to deny.*

**Vote:** *Unanimous (Dr. Corinne Murphy abstain)*

16 KAR 3:090. Request to Allow Non-Certified Teaching Experience in a Charter School to Meet the Requirement of Three Years Teaching Experience for Issuance of Principal Certification for Alan Hollenbeck

**2023-141**

*Motion made by Mr. Wade Stanfield, seconded by Ms. Jacqueline Mayfield, to approve.*

**Vote:** *Unanimous (Mr. Elijah Edwards and Ms. Diane Berry dissent)*

16 KAR 3:090. Request to Waive the School Leaders Licensure Assessment for Miranda Judd

**2023-142**

*Motion made by Mr. Wade Stanfield, seconded by Mr. C.J. Fryer, to approve.*

**Vote:** *Unanimous*

16 KAR 4:080. Requests to Waive Out-of-State Recency Requirements for Tina Chambers

**2023-143**

*Motion made by Mr. Elijah Edwards, seconded by Captain Lisa Rudzinski, to deny.*

**Vote:** *Unanimous*

16 KAR 6:010. Request to Waive Five Year Test Recency Requirement for Jennifer Borgan

**2023-144**

*Motion made by Ms. Diane Berry, seconded by Mr. Wade Stanfield, to approve.*

**Vote:** *Unanimous*

16 KAR 6:010. Request to Waive Five Year Test Recency Requirement for Scott Gural

**2023-145**

*Motion made by Ms. Amber Snell, seconded by Mr. Wade Stanfield to approve.*

**Vote:** *Unanimous*

16 KAR 6:010. Request to Waive Five Year Test Recency Requirement for Nathaniel Hamer

**2023-146**

*Motion made by Captain Lisa Rudzinski, seconded by Mr. C.J. Fryer to approve.*

**Vote:** *Unanimous*

16 KAR 6:010. Request to Waive Five Year Test Recency Requirement for Mallory Tweedy

**2023-147**

*Motion made by Ms. Amber Snell, seconded by Ms. Jacqueline Mayfield to approve.*

**Vote:** *Unanimous*

16 KAR 6:010. Request to Waive Five Year Test Recency Requirement for Ashley Walters

**2023-148**

*Motion made by Captain Lisa Rudzinski, seconded by Dr. Amy Lingo to approve.*

**Vote:** *Unanimous*

16 KAR 6:010. Request to Waive Five Year Test Recency Requirement for Courtney Wright  
**2023-149**

*Motion made by Mr. Wade Stanfield, seconded by Ms. Amber Snell to approve.*

**Vote:** *Unanimous*

**Alternative Routes**

Claire Venard, Biology, Grades 8-12

**2023-150**

*Motion made by Mr. C.J. Fryer, seconded by Ms. Jacqueline Mayfield, to approve.*

**Vote:** *Unanimous*

**DISCIPLINARY MATTERS:  
MINUTES OF CASE REVIEW  
April 10, 2023**

*Motion made by Mr. Wade Stanfield seconded by Ms. Amber Snell, to go into closed session to conduct a character and fitness review and to review potential actions relating to complaints and reports in accordance with KRS 61.810(1) (c) & (j). The Board also reviewed pending litigation.*

**Vote:** *Unanimous*

*Motion made by Dr. Amanda Ellis seconded by Ms. Jacqueline Mayfield, to return to open session.*

**Vote:** *Unanimous*

The following board members concurred with the actions as listed below with the noted exceptions:

Diane Berry, Elijah Edwards, Amanda Ellis, Christopher John Fryer, Cathy Gunn, Priscilla Keller, Amy Lingo, Jacqueline Mayfield, Meredith Pittman, Justin Mitchell, and Lisa Rudzinski.

Attorneys present were Cody Hollan, BreAnna Listermann, Norah Softic, Cassie Trueblood, and Thomas Wall.

**Initial Case Review**

<b><u>Case Number</u></b>	<b><u>Decision</u></b>
2354899	Attorney Review
2254827	Admonish
2254749	DWOP
2354911	Attorney Review
2254731	Attorney Review
2354925	Attorney Review
2354908	Attorney Review
2354903	Attorney Review
2354964	Dismiss w/Prejudice

2354902	Defer
2354929	Attorney Review
2354930	Attorney Review
2354989	Attorney Review
2354966	Attorney Review
2354928	Attorney Review
2354963	Admonish
2354986	Attorney Review
2354980	Dismiss w/Prejudice
2354921	Attorney Review
2254862	Attorney Review
2354905	Attorney Review
2354901	Attorney Review
2354927	Dismiss w/Prejudice
2354914	Attorney Review
2354895	Dismiss w/Prejudice
2354990	Dismiss w/Prejudice
2354991	Dismiss w/Prejudice
2354892	Defer for Training
2354889	Attorney Review
2354907	Defer for Training
2354923	DWOP
2354898	Attorney Review
2354910	Attorney Review
2354890	DWOP
2204355	Attorney Review
2204325	Attorney Review
2204389	Dismiss w/Prejudice
2204407	Attorney Review
2204397	Attorney Review
2254318	Dismiss w/Prejudice
2254250	Dismiss w/Prejudice
2254274	Attorney Review
2254334	Dismiss w/Prejudice
2254616	Dismiss w/Prejudice
2254615	Dismiss w/Prejudice
2254653	Dismiss w/Prejudice
2254370	Dismiss w/Prejudice
2254523	Dismiss w/Prejudice
2254669	Dismiss w/Prejudice
2254643	Dismiss w/Prejudice
2254498	Dismiss w/Prejudice
2254517	Dismiss w/Prejudice
2254654	Dismiss w/Prejudice
2254644	Dismiss w/Prejudice
2254623	Dismiss w/Prejudice

2254658	Dismiss w/Prejudice
2254485	Dismiss w/Prejudice
2254487	Dismiss w/Prejudice
2254758	Dismiss w/Prejudice
2254816	Dismiss w/Prejudice
2254516	Dismiss w/Prejudice
2254853	Dismiss w/Prejudice
2254512	Dismiss w/Prejudice
2254614	Dismiss w/Prejudice
2254613	Dismiss w/Prejudice
2254785	Dismiss w/Prejudice
2254757	Dismiss w/Prejudice
2254841	Dismiss w/Prejudice
2254501	Dismiss w/Prejudice
2254647	Dismiss w/Prejudice
2254490	Dismiss w/Prejudice
2254480	Dismiss w/Prejudice
2254611	Dismiss w/Prejudice
2254610	Dismiss w/Prejudice
2254411	Dismiss w/Prejudice
2254235	Dismiss w/Prejudice
2104275	DWOP
2254835	Dismiss w/Prejudice
1006416	DWOP
2254326	Dismiss w/Prejudice
2202101	Dismiss w/Prejudice
2254421	Dismiss w/Prejudice
2204341	Refer to Hearing
2254293	Refer to Hearing
20121591	Refer to Hearing
CF 2254694	Refer to Hearing
2254416	Refer to Hearing
2254241	No Further Action
2254430	Refer to Hearing
0709167	No Further Action
1605317	Dismiss w/Prejudice
1610807	Attorney Review
2354891	Attorney Review
2354917	Attorney Review
2354896	DWOP
2254848	Defer for Training
2254861	Defer for Training
2254844	Dismiss w/Prejudice
2254856	Defer for Training
2254854	Dismiss w/Prejudice
2254833	Dismiss w/Prejudice

2254845	Defer for Training
2254846	Dismiss w/Prejudice
2354912	Attorney Review
2354913	Dismiss w/Prejudice
2354918	Attorney Review
2354976	Attorney Review
2354922	Attorney Review
2354897	Dismiss w/Prejudice
2254748	Defer for Training
2254817	Dismiss w/Prejudice
2354931	DWOP

**Character/Fitness Review**

<b><u>Case Number</u></b>	<b><u>Decision</u></b>
2354998	Approve
2355001	Approve
2355005	Approve
2355008	Approve
2355012	Approve
2355034	Approve
2355037	Approve
2355032	Defer
2355041	Approve
2355044	Approve
2355045	Approve
2354933	Approve
2355038	Approve
2355054	Deny
2355052	Approve
2355100	Approve
2355099	Approve
2355101	Deny
2354994	Defer
2354995	Approve
2354997	Deny
2354999	Approve
2355000	Approve
2355002	Approve
2254880	Deny
2354996	Deny
2355003	Approve
2355004	Approve
2355009	Approve
2355006	Approve
2355010	Approve
2355011	Approve

2355031	Approve
2355035	Approve
2355040	Deny
2355046	Approve
2355047	Defer
2355039	Approve
2355043	Approve
2355050	Approve
2355053	Approve

### **Agreed Orders**

#### **Case Number**

2254745 Cassie Ortega

#### **Decision**

Accept Agreed Order reprimanding Ortega for creating a situation where a student shared a roster on social media that identified students with an IEP or 504 plan. Ortega's conduct violated FERPA and the Professional Code of Ethics for School Certified Personnel. As a teacher, it is Ortega's duty to keep confidential all student information and to ensure that no student or parent has access to sensitive information regarding other students. The Board will not tolerate further breaches of confidentiality by Ortega.

Ortega provided written proof to the Board that she has completed three (3) hours of a board approved training focused on confidentiality.

Upon acceptance of this agreement by the Board, Certificate Number 201103756, and any future endorsements or new areas of certification, shall be subject to the following probationary condition for three (3) years:

1. During the probationary period, Ortega shall not receive any disciplinary action from any school district in the Commonwealth of Kentucky. "Disciplinary action" is defined as any suspension, termination, or public reprimand issued by any school district in the Commonwealth of Kentucky and upheld, if requested, by either the tribunal and/or arbitration process.

Failure to uphold this condition will result in Certificate 201103756 being administratively suspended pending further Board review and disposition.

Ortega is aware that should she violate KRS 161.120 in the future, the Board shall initiate a new disciplinary action and seek additional sanctions.

**Vote:** *Unanimous*

2254442 Mark Paitsel

Accept Agreed Order retroactively suspending Certificate Number 200408490 for two (2) years from January 1, 2020 to January 1, 2022.

On or before August 1, 2023, Paitsel shall undergo a comprehensive alcohol/substance abuse assessment by a Kentucky licensed or certified chemical dependency counselor, as approved by the Board and submit written proof to the Board. The assessment shall occur within the thirty (30) days prior to Respondent's submission of the assessment to the Board. Any expense required for said assessment and follow-up shall be paid for by Paitsel. Failure to do so will result in an administrative suspension of his certificate until such condition is satisfied.

Prior to August 1, 2023, Paitsel shall submit written proof to the Board that he has completed the following trainings or courses on the attached pre-approved Board training list (Attachment A):

1. "Educator Ethics and the Law"; and
2. "Understanding Educator Ethics."

Any cost for said trainings shall be paid for by Paitsel. Failure to submit written proof of completion prior to August 1, 2023 will result in Certificate Number 200408490 being administratively suspended until such time as Paitsel provides the written proof.

Upon acceptance of this agreement by the Board, Certificate Number 200408490, and any future endorsements or new areas of certification, shall be subject to the following permanent probationary conditions:

1. If Paitsel's comprehensive alcohol/substance abuse assessment recommends any treatment, Paitsel shall submit written progress reports from a consistent licensed counselor on August 1st and January 1st, each year of his probation, certifying that he is compliant with all treatment recommendations, until such time as the counselor releases him from treatment. If Paitsel chooses to change licensed counselors prior to completing the counselor's recommendations, he shall undergo a new

comprehensive alcohol/substance abuse assessment to ensure he is compliant with all recommendations of the new counselor to ensure fulfillment of his probation requirements. Failure to do so shall result in an administrative suspension until such condition is satisfied.

2. Paitsel shall not be convicted of nor enter a guilty or no contest plea to any criminal charge(s) other than minor traffic violations. A violation is not considered a minor traffic violation if it is a violation for which jail time may be imposed. If Paitsel is convicted of, or enters a guilty or no contest plea, to any criminal charge other than minor traffic violations, he shall submit this information to the Board, in writing, within thirty (30) days. Failure to comply with this condition will result in Paitsel's certificate being administratively suspended pending Board review and disposition.
3. Paitsel shall submit a copy of his Kentucky State Police or Administrative Office of the Courts background check by July 1st of each year of the probation period. Any expense required to satisfy this condition shall be paid by Paitsel. Failure to comply with this condition will result in Paitsel's certificate being administratively suspended pending Board review and disposition.
4. During the probationary period, Paitsel shall not receive any disciplinary action from any school district in the Commonwealth of Kentucky. "Disciplinary action" is defined as any suspension, termination, or public reprimand issued by any school district in the Commonwealth of Kentucky and upheld, if requested, by either the tribunal and/or arbitration process.

Failure to uphold this condition will result in Certificate 200408490 being administratively suspended pending further Board review and disposition.

Paitsel is aware that should he violate KRS 161.120 in the future, the Board shall initiate a new disciplinary action and seek additional sanctions.

**Vote:** *Unanimous*

2254719 Michael Jenkins

Accept Agreed Order stating Certificate Number 200230215 is expired. Jenkins shall neither apply for nor be issued any



teaching, administrative or emergency certificate in the Commonwealth of Kentucky at any time in the future. Any future application submitted by Jenkins, or on his behalf, shall be denied.

**Vote:** *Unanimous*

CF 2254790 Charles Mingus

Accept Agreed Order stating upon acceptance of this agreement by the Board, Mingus shall be issued a Kentucky an Emergency Substitute Teaching Certificate upon providing proof that he has met the academic and testing requirements necessary for issuance of a certificate, and has completed the following:

1. Mingus shall submit written proof to the Board that he has completed a comprehensive alcohol/substance abuse assessment by a Kentucky licensed or certified chemical dependency counselor, as approved by the Board, and is compliant with all treatment recommendations. The assessment shall occur within the thirty (30) days prior to Respondent's submission of the assessment to the Board. Mingus shall pay any expense incurred.
2. Mingus shall submit written proof to the Board that he has completed five (5) hours of training under the heading of "Educator Ethics" on the attached pre-approved Board training list (Attachment A). Mingus shall pay any expense incurred.

Any and all certificates issued to Mingus shall be subject to a ten (10) year probationary period with the following conditions:

1. Mingus shall not be convicted of nor enter a guilty or no contest plea to any criminal charge(s) other than minor traffic violations. A violation is not considered a minor traffic violation if it is a violation for which jail time may be imposed. If Mingus is convicted of, or enters a guilty or no contest plea, to any criminal charge other than minor traffic violations, he shall submit this information to the Board, in writing, within thirty (30) days. Failure to comply with this condition will result in Mingus's certificate being administratively suspended pending Board review and disposition.

2. Mingus shall have no disciplinary action involving use of alcohol or any illegal substance by any school district in which he is employed. If Mingus fails to satisfy this condition, any and all certificates issued to him shall be suspended pending Board review and disposition. “Disciplinary action” is defined as any suspension, termination, or public reprimand issued by any school district in the Commonwealth of Kentucky and upheld, if requested, by either the tribunal and/or arbitration process.
3. Mingus shall submit to the Board written proof of sobriety and compliance with any recommendations made by the treatment provider within three (3) months of the initial evaluation. Additionally, Mingus shall provide updates in writing to the Board on January 1st and July 1st each year of his probation showing sobriety and compliance with treatment recommendations until he completes all recommendations. Any expense required to satisfy this condition shall be paid by Mingus. Failure to comply with this condition will result in Mingus’s certificate being automatically suspended pending Board review and disposition.
4. Mingus shall submit a copy of his Kentucky State Police or Administrative Office of the Courts background check by July 1st of each year of the probation period. Any expense required to satisfy this condition shall be paid by Mingus. Failure to comply with this condition will result in Mingus’s certificate being automatically suspended pending Board review and disposition.

Mingus is aware that should he violate KRS 161.120 in the future, the Board shall initiate a new disciplinary action and seek additional sanctions.

**Vote:** *Unanimous*

2254595 James Burrell

Accept Agreed Order stating Burrell voluntarily, knowingly, and intelligently surrenders Certificate Number 201180360 on June 1, 2023, and agrees to not apply for, nor be issued, a teaching, administrative, or emergency certificate in the Commonwealth of Kentucky at any time in the future. Upon acceptance of this agreement by the Board, Burrell shall immediately surrender the original and all copies of his certificate, by personal delivery or first-class mail, to the

Education Professional Standards Board, 300 Sower Blvd.  
5th Floor, Frankfort, Kentucky 40601.

**Vote:** *Unanimous*

2254424 Donald Graven

Accept Agreed Order stating upon acceptance of this agreement by the Board, Certificate Number 201128261 is permanently revoked. Graven shall neither apply for, nor be issued, a teaching, administrative and/or emergency certificate in the Commonwealth of Kentucky at any time in the future. Graven shall immediately surrender the original and all copies of his certificate, by personal delivery or first-class mail, to the Education Professional Standards Board, 300 Sower Blvd. 5th Floor, Frankfort, Kentucky 40601.

**Vote:** *Unanimous*

2254819 Howard Lawson

Accept Agreed Order reprimanding Lawson for failing to use appropriate means of discipline and discourse with a student. The Board reminds Lawson that he has a duty to take reasonable measures to protect the health, safety, and emotional well-being of students. By inappropriately redirecting a student in front of his peers, Lawson unnecessarily subjected that student to public embarrassment. The Board reminds Lawson that he has an ethical obligation as an educator in the Commonwealth to strive for excellence and to set a good example for students. The Board will not tolerate any further incidents of misconduct by Lawson.

Prior to September 1, 2023, Lawson shall submit written proof to the Board that he has completed the following trainings or courses on the attached pre-approved Board training list (Attachment A):

1. "Trauma Informed Classroom Management";  
and
2. "Understanding Educator Ethics."

Any cost for said trainings shall be paid for by Lawson. Failure to submit written proof of completion prior to September 1, 2023 will result in Certificate Number 19664 being administratively suspended until such time as Lawson provides the written proof.

Upon acceptance of this agreement by the Board, Certificate Number 19664, and any future endorsements or new areas of certification, shall be subject to the following probationary condition for two (2) years:

1. During the probationary period, Lawson shall not receive any disciplinary action from any school district in the Commonwealth of Kentucky. "Disciplinary action" is defined as any suspension, termination, or public reprimand issued by any school district in the Commonwealth of Kentucky and upheld, if requested, by either the tribunal and/or arbitration process.

Failure to uphold this condition will result in Certificate 19664 being administratively suspended pending further Board review and disposition.

Lawson is aware that should he violate KRS 161.120 in the future, the Board shall initiate a new disciplinary action and seek additional sanctions.

**Vote:** *Unanimous*

2254224 Karen Lymon

Accept Agreed Order retroactively suspending certificate number 201119412 for thirty (30) days from June 1, 2022 to June 30, 2022.

Lymon is reprimanded for cursing at colleagues, throwing her walkie-talkie, and banging on lockers with students watching her behavior. Using disparaging language toward colleagues instead of disagreeing in a civil manner and showing physical aggression is not becoming of the education profession. The Board will not tolerate any further incidents of misconduct from Lymon.

Prior to June 30, 2023, Lymon shall provide written proof to the Board that she has completed a training under the heading of "Educator Ethics" on the attached pre-approved Board training list (Attachment A). Lymon shall pay any expense incurred. If Lymon fails to satisfy this condition, Certificate Number 201119412 shall be administratively suspended until such condition is satisfied.

Prior to June 30, 2023, Lymon shall provide written proof to the Board that she has completed a three (3) hour training on the topic of "Anger Management" as approved by the Board.

In order for the training to fulfill this requirement, the Lymon shall petition the Board for pre-approval of the training by following the process outlined on page 6 of the attached list under the heading “One Time Request for Training Approval” (Attachment A). Lymon shall pay any expense incurred. If Lymon fails to satisfy this condition, Certificate Number 201119412 shall be administratively suspended until such condition is satisfied.

Finally, Certificate Number 201119412 shall be subject to the following condition for a period of five (5) years:

1. Lymon shall not receive any disciplinary action from any school district in which she is employed. If Lymon fails to satisfy this condition, Certificate Number 201119412 shall be administratively suspended pending Board review and disposition.

“Disciplinary action” is defined as any termination, suspension, or public reprimand issued by any school district in the Commonwealth of Kentucky and upheld, if requested, by either a tribunal and/or arbitration process, including any appeal therefrom.

Lymon is aware that should she violate KRS 161.120 in the future the Board shall initiate new disciplinary action and seek additional sanctions.

**Vote:** *Unanimous*

2203241 Daniel Dixon

Accept Agreed Order stating upon acceptance of this agreement by the Board, Certificate Number 201111986 shall be suspended for six (6) months.

Prior to reinstatement of Certificate Number 201111986, Dixon shall provide written proof to the Board that he has complied with a comprehensive alcohol/substance abuse assessment by a Kentucky licensed or certified chemical dependency counselor, as approved by the Board, and has successfully completed all treatment recommendations proposed by the counselor. Dixon shall pay any expense incurred. Certificate Number 201111986 shall not be reinstated until such conditions are satisfied.

Prior to reinstatement of Certificate Number 201111986, Dixon shall provide written proof to the Board that he has

completed a training under the heading of “Educator Ethics” on the attached pre-approved Board training list (Attachment A). Any expense incurred for said training shall be paid for by Dixon. Certificate Number 201111986 shall not be reinstated until such conditions are satisfied.

Upon reinstatement, Certificate number 201111986, and any future endorsements or new areas of certification, shall be subject to the following probationary conditions for five (5) years:

1. If the substance abuse assessment results in recommendations, Dixon shall submit written progress reports from the licensed or certified counselor on January 1st and July 1st of every year of the probation, indicating he is compliant with all treatment recommendations, until he is released from treatment. If Dixon fails to satisfy any of these conditions, Certificate Number 201111986 shall be administratively suspended until such conditions are satisfied.
2. Dixon shall have no further criminal convictions involving the use and/or possession of alcohol/controlled substance. If Dixon is convicted of, or enters a guilty or no contest plea, to any criminal charge involving the use and/or possession of alcohol/controlled substance, any and all certificates issued to him shall be administratively suspended pending Board review and disposition.
3. Dixon shall not receive any disciplinary action from any school district in which he is employed. If Dixon fails to satisfy this condition, any and all certificates issued to him shall be administratively suspended pending Board review and disposition.

“Disciplinary action” is defined as any termination, suspension, or public reprimand issued by any school district in the Commonwealth of Kentucky and upheld, if requested, by either a tribunal and/or arbitration process including any appeal therefrom.

Dixon is aware that should he violate KRS 161.120 in the future, the Board shall initiate a new disciplinary action and seek additional sanctions.

**Vote:** *Unanimous*

2254302 Deborah Thomas

Accept Agreed Order stating Thomas is retired with no immediate plans to return to the education profession. However, prior to returning to a certified position, Thomas shall fulfill the following conditions:

1. Thomas shall notify the Board in writing of her intent to return to certified employment, at least ten (10) days prior to returning to a certified position. If Respondent fails to satisfy this condition, Certificate Number 199602895 shall be administratively suspended for ten (10) days.
2. Thomas shall provide written proof to the Board that she has completed a training under the heading of “Diversity/Cultural Sensitivity” on the attached pre-approved Board training list (Attachment A). Thomas shall pay any expense incurred. If Thomas fails to satisfy this condition prior to returning to certified employment, Certificate Number 199602895 shall be administratively suspended until such condition is satisfied.

Finally, upon returning to a certified position, Certificate Number 199602895 shall be subject to the following probationary condition for a period of two (2) years:

1. Thomas shall not receive any disciplinary action involving inappropriate comments to students from any school district in which she is employed. If Thomas fails to satisfy this condition, Certificate Number 199602895 shall be administratively suspended pending Board review and disposition.

“Disciplinary action” is defined as any termination, suspension, or public reprimand issued by any school district in the Commonwealth of Kentucky and upheld, if requested, by either a tribunal and/or arbitration process, including any appeal therefrom.

Thomas is aware that should she violate KRS 161.120 in the future, the Board shall initiate a new disciplinary action and seek additional sanctions.

**Vote:** *Unanimous (Mr. Mitchell recused)*

2254319 Timothy Hargrave

Accept Agreed Order reprimanding Hargrave for failure to maintain the dignity and integrity of the profession. The Board reminds Hargrave that he has an ethical obligation to strive for excellence, set a good example for students, and use culturally appropriate language. The Board will not tolerate any further misconduct from Hargrave.

By August 1, 2023, Hargrave shall provide written proof to the Board that he has completed a training under the heading of “Educator Ethics” on the attached pre-approved Board training list (Attachment A). Hargrave shall pay any expense incurred. If Hargrave fails to satisfy this condition, Certificate Number 201174177 shall be administratively suspended until such condition is satisfied.

By August 1, 2023, Hargrave shall provide written proof to the Board that he has completed a training under the heading of “Diversity/Cultural Sensitivity” on the attached pre-approved Board training list (Attachment A). Hargrave shall pay any expense incurred. If Hargrave fails to satisfy this condition, Certificate Number 201174177 shall be administratively suspended until such condition is satisfied.

Further, Certificate Number 201174177 shall be subject to the following probationary condition for a period of two (2) years:

1. Hargrave shall not receive any disciplinary action involving inappropriate language to students from any school district he is employed. If Hargrave fails to satisfy this condition, Certificate Number 201174177 shall be administratively suspended pending Board review and disposition.

“Disciplinary action” is defined as any termination, suspension, or public reprimand issued by any school district in the Commonwealth of Kentucky and upheld, if requested, by either a tribunal and/or arbitration process, including any appeal therefrom.

Hargrave is aware that should he violate KRS 161.120 in the future, the Board shall initiate new disciplinary action and seek additional sanctions.



**Vote:** *Unanimous*

2204363 William Taylor

Accept Agreed Order stating Certificate Number 200009397 is voluntarily surrendered. Taylor shall neither apply for, nor be issued, an emergency, teaching and/or administrative certificate in the Commonwealth of Kentucky at any time in the future. Taylor shall immediately surrender the original and all copies of his certificate, by personal delivery or first-class mail, to the Education Professional Standards Board, 300 Sower Blvd., 5th Floor, Frankfort, KY 40601.

**Vote:** *Unanimous*

2254390 Marcella Franklin-Williams

Accept Agreed Order stating the Board warns Franklin-Williams to exercise better discretion in the future and will tolerate no further misconduct by Franklin-Williams.

On or before August 30th, 2023, Franklin-Williams shall submit written proof to the Board that s/he has completed the following Board-approved professional development trainings or courses:

- 1) Any training under the heading of “Educator Ethics” on the attached pre-approved Board training list (Attachment A).
- 2) The specific training “Classroom Management for Positive Behaviors” on the attached pre-approved Board training list (Attachment A).

Any cost for said trainings shall be paid for by Franklin-Williams. Failure to submit written proof of completion on or before the deadline will result in Certificate Number 199801565 being administratively suspended until such time as the Board receives the written proof of completion.

Certificate Number 199801565 shall be subject to the following conditions for a period of two (2) years:

1. Franklin-Williams shall have no further disciplinary action from any school district in the Commonwealth of Kentucky. If Franklin-Williams fails to satisfy this condition, Certificate Number 199801565 shall be administratively suspended pending Board review and disposition.

“Disciplinary action” is defined as any termination, suspension, or public reprimand issued by any school

district in the Commonwealth of Kentucky and upheld, if requested, by either a tribunal and/or arbitration process including any appeal therefrom. If the tribunal amends the disciplinary action or if Respondent agrees to amend the disciplinary action through arbitration, the new disciplinary action if a termination, suspension, or public reprimand shall be considered a violation of this condition.

Franklin-Williams is aware that should s/he violate KRS 161.120 at any time, the Board shall initiate new disciplinary action and seek additional sanctions.

**Vote:** *Unanimous*

2202129 Suzanne Preece

Accept Agreed Order stating upon acceptance of this agreement by the Board, Certificate Number 63452 shall be revoked for a period of four (4) years from the date of July 1st, 2022. During the period of revocation, Preece shall not apply for nor be issued any teaching, administrative or emergency certificate. Preece shall immediately surrender the original and all copies of her certificate, by personal delivery or first-class mail, to the Education Professional Standards Board, 300 Sower Blvd. 5th Floor, Frankfort, Kentucky 40601.

In addition to any educational and assessment requirements necessary for certification at the time, Preece shall comply with the following conditions prior to reissuance of Certificate Number 63452:

1. Preece shall submit written proof to the Board that she has complied with a comprehensive substance abuse assessment by a Kentucky licensed or certified chemical dependency counselor, as approved by the Board, and is compliance with all treatment recommendations proposed by the substance abuse counselor. Preece shall pay any expense incurred. Certificate Number 63452 shall not be reissued until such condition is satisfied.
2. Preece shall provide written proof to the Board that she has been assessed by a state certified mental health counselor, as approved by the Board, and is competent to fulfill her duties as an educator. Preece shall provide proof that she has complied with any treatment recommendations proposed by the mental health

counselor. Preece shall pay any expense incurred. Certificate Number 63452 shall not be reissued until such condition is satisfied.

Upon reissuance, Certificate Number 63452 and any new endorsements or new areas of certification shall be subject to the following probationary conditions for five (5) years:

1. Preece shall submit to the Board by July 1st of each year in which she holds an active certificate, a copy of her current criminal record, as prepared by the Administrative Office of the Courts. Preece shall pay any expense incurred. If Preece fails to satisfy this condition, any and all certificates issued to him shall be administratively suspended until such condition is satisfied.
2. On or about January 1st and July 1st of each year of the probationary period, Preece shall provide written proof to the Board that she is currently in compliance with any substance abuse assessment recommendations from her health provider until such time that Preece provides proof of completion and full release from her health provider. Preece shall pay any expense incurred. If Preece fails to satisfy this condition, Certificate Number 63452 shall be administratively suspended until such condition is satisfied.
3. Preece shall have no criminal convictions involving the use and/or possession of alcohol/controlled substance during the probationary period. If Preece is convicted of, or enters a guilty or no contest plea, to any criminal charge involving the use and/or possession of a controlled substance or alcohol, Certificate number 63452 shall be administratively suspended pending Board review and disposition.
4. If Preece is convicted of, or enters a guilty or no contest plea, to any criminal charge involving the use and/or possession of a controlled substance or alcohol, Preece shall notify the Board, in writing, within thirty (30) days. Failure to abide by this condition during the probationary period shall result in a thirty (30) day suspension of certificate number 63452.

5. Preece shall not receive any disciplinary action involving the use and/or possession of a controlled substance or alcohol from any school district in which she is employed. If Preece fails to satisfy this condition, any and all certificates issued to her shall be administratively suspended pending Board review and disposition.

“Disciplinary action” is defined as any termination, suspension, or public reprimand issued by any school district in the Commonwealth of Kentucky and upheld, if requested, by either a tribunal and/or arbitration process including any appeal therefrom. If the tribunal amends the disciplinary action or if Respondent agrees to amend the disciplinary action through arbitration, the new disciplinary action if a termination, suspension, or public reprimand shall be considered a violation of this condition.

Preece is aware that should she violate KRS 161.120 in the future, the Board shall initiate a new disciplinary action and seek additional sanctions.

**Vote:** *Unanimous*

2102151 Mandy Bras

Accept Agreed Order stating upon acceptance of this agreement by the Board, Certificate No. 201125951 shall be retroactively suspended from June 1st, 2022 to July 31st, 2022.

On or before July 31st, 2023, Bras shall submit written proof to the Board that s/he has completed the following Board-approved professional development trainings or courses:

1. Any training under the heading of “Educator Ethics” on the attached preapproved Board training list (Attachment A).
2. The specific training “Confidentiality Training for Kentucky School Certified Personnel” on the attached preapproved Board training list (Attachment A).
3. The specific training “Appropriate Student-Teacher Boundaries” on the attached preapproved Board training list (Attachment A).
4. The specific training “Exploring and Unpacking Bias” on the attached preapproved Board training list (Attachment A).

AND

5. Any other training under the heading of “Diversity / Cultural Sensitivity” on the attached preapproved Board training list (Attachment A).

Any expense required for said training shall be paid by Bras. If Bras fails to satisfy any of these conditions by July 31st, 2023, her certificate shall be administratively suspended until she completes the required training and provides the appropriate written proof to the Board.

Certificate Number 201125951 shall be subject to a two (2) year probationary period from the date of acceptance. The condition of the probation are as follows:

1. Bras shall not receive any disciplinary action from any school district in the Commonwealth of Kentucky.

“Disciplinary action” is defined as any suspension, termination, or public reprimand issued by any school district in the Commonwealth of Kentucky and upheld, if requested by either tribunal/ or arbitration process.

Failure to abide by this condition shall result in an administrative suspension pending Board review and disposition.

Bras is aware that should she violate KRS 161.120 in the future, the Board shall initiate a new disciplinary action and seek additional sanctions.

**Vote:** *Unanimous*

1610843 Jimmy Garrison

Accept Agreed Order stating Garrison’s certificate has expired. Prior to reissuance of Certificate Number 200140339, Garrison shall submit written proof to the Board that s/he has completed the following Board approved professional development training(s) or course(s):

1. Six (6) hours on classroom management;
2. Three (3) hours on educator ethics;

Any cost for said trainings shall be paid for by Garrison. Failure to submit written proof of completion will result in Certificate Number 200140339 not being reissued.

Garrison is aware that should s/he violate KRS 161.120 at any time in the future, the Board shall initiate new disciplinary action and seek additional sanctions.

**Vote:** *Unanimous*

2254828 Douglas Fulkerson

Accept Agreed Order stating Fulkerson voluntarily, knowingly, and intelligently surrenders Certificate Number 201285493, and agrees to not apply for, nor be issued, a teaching, administrative, or emergency certificate in the Commonwealth of Kentucky at any time in the future. Upon acceptance of this agreement by the Board, Fulkerson shall immediately surrender the original and all copies of his certificate, by personal delivery or first-class mail, to the Education Professional Standards Board, 300 Sower Blvd. 5th Floor, Frankfort, Kentucky 40601.

**Vote:** *Unanimous*

2254586 Joshua Lowery

Reject Agreed Order suspending Certificate Number 200114924 for twenty (20) days starting on June 3, 2023. During the suspension period, Lowery shall not perform any duties in a certified position in the Commonwealth of Kentucky.

Lowery is hereby reprimanded for failure to maintain the dignity and integrity of the profession. The Board reminds Lowery he has an ethical obligation as an educator in the Commonwealth to strive for excellence, set a good example for students, and to use culturally appropriate language.

Prior to September 1, 2023, Lowery shall submit written proof to the Board that he has completed the following trainings or courses on the attached pre-approved Board training list (Attachment A):

1. Three (3) hours of courses under the “Educator Ethics” heading; and
2. “Diversity Training.”

Any cost for said trainings shall be paid for by Lowery. Failure to submit written proof of completion prior to September 1, 2023 will result in Certificate Number 200114924 being administratively suspended until such time as Lowery provides the written proof.

Upon acceptance of this agreement by the Board, Certificate Number 200114924, and any future endorsements or new areas of certification, shall be subject to the following probationary condition for two (2) years:

1. During the probationary period, Lowery shall not receive any disciplinary action for use of inappropriate language from any school district in the Commonwealth of Kentucky. "Disciplinary action" is defined as any suspension, termination, or public reprimand issued by any school district in the Commonwealth of Kentucky and upheld, if requested, by either the tribunal and/or arbitration process.

Failure to uphold this condition will result in Certificate 200114924 being administratively suspended pending further Board review and disposition.

Lowery is aware that should he violate KRS 161.120 in the future, the Board shall initiate a new disciplinary action and seek additional sanctions.

**Vote:** *Unanimous*

2254236 Erin Herndon

Accept Agreed Order suspending Certificate Number 200218698 for forty-five (45) days beginning on June 5, 2023. During the suspension period, Herndon shall not perform any duties in a certified position in the Commonwealth of Kentucky.

On or before September 1, 2023, Herndon shall undergo a comprehensive alcohol/substance abuse assessment by a Kentucky licensed or certified chemical dependency counselor, as approved by the Board and submit written proof to the Board. The assessment shall occur within the thirty (30) days prior to Respondent's submission of the assessment to the Board. Any expense required for said assessment and follow-up shall be paid for by Herndon. Failure to do so will result in an administrative suspension of her certificate until such condition is satisfied.

Prior to September 1, 2023, Herndon shall submit written proof to the Board that she has completed the following trainings or courses on the attached pre-approved Board training list (Attachment A):

1. Five (5) hours of courses under the “Educator Ethics” heading.

Any cost for said trainings shall be paid for by Herndon. Failure to submit written proof of completion prior to September 1, 2023 will result in Certificate Number 200218698 being administratively suspended until such time as Herndon provides the written proof.

Upon reinstatement, Certificate Number 200218698, including any and all endorsements, is hereby subject to the following probationary conditions for a period of three (3) years:

1. If Herndon’s comprehensive alcohol/substance abuse assessment recommends any treatment, Herndon shall submit written progress reports from a consistent licensed counselor on August 1st each year of her probation, certifying that she is compliant with all treatment recommendations, until such time as the counselor releases her from treatment. If Herndon chooses to change licensed counselors prior to completing the counselor’s recommendations, she shall undergo a new comprehensive alcohol/substance abuse assessment to ensure she is compliant with all recommendations of the new counselor to ensure fulfillment of her probation requirements. Failure to do so shall result in an administrative suspension until such condition is satisfied.
2. During the probationary period, Herndon shall not receive any disciplinary action from any school district in the Commonwealth of Kentucky. “Disciplinary action” is defined as any suspension, termination, or public reprimand issued by any school district in the Commonwealth of Kentucky and upheld, if requested, by either the tribunal and/or arbitration process.

Failure to uphold these conditions will result in Certificate 200218698 being administratively suspended pending further Board review and disposition.

Herndon is aware that should she violate KRS 161.120 in the future, the Board shall initiate a new disciplinary action and seek additional sanctions.



**Vote:** *Unanimous*

2254535 Kelly Armstrong

Accept Agreed Order stating upon acceptance of this agreement by the Board, Armstrong voluntarily, knowingly, and intelligently surrenders Certificate Number 200116082, Professional Certificate for Teaching Exceptional Children – Moderate and Severe Disabilities, Grades Primary Through 12. Armstrong agrees to not apply for, nor be issued any Professional Certificate for Teaching Exceptional Children – Moderate and Severe Disabilities in the Commonwealth of Kentucky at any time in the future. Any applications made on her behalf shall be denied.

Further, Armstrong agrees to not apply for, nor be issued any special education certificate now existing or created in the future. This includes but is not limited to any certificate listed in 16 KAR 2:010 Section 4(2)(g) or any future regulation creating special education certificates. Any applications for any special education certificate made on her behalf shall be denied.

Finally, should Armstrong apply for and be granted any non-special education certificate in the future, she agrees to the following permanent probationary conditions:

1. Armstrong shall notify the Board in writing of her intent to return to certified employment, at least ten (10) days prior to returning to a certified position. If Armstrong fails to comply with this condition, any certificates issued to her at that time shall be administratively suspended for ten (10) days.
2. Armstrong shall not be employed in any special education classroom; this includes a prohibition on providing temporary coverage for another teacher and also includes a prohibition on serving as a substitute teacher in a special education classroom. If Armstrong fails to comply with this condition, any certificates issued to her at that time shall be administratively suspended pending board review and disposition.
3. By January 1st and June 1st of each year that Armstrong is in a certified role, Armstrong shall submit a letter from her supervisor to the Board confirming that she was not employed in, nor did she temporarily provide coverage to a special education classroom during the prior six months. If Armstrong fails to comply with this condition, any certificates issued to her at that time shall be

administratively suspended until such condition is fulfilled.

Armstrong is aware that should she violate KRS 161.120 in the future, the Board shall initiate a new disciplinary action and seek additional sanctions.

**Vote:** *Unanimous*

2202111 Jeffrey Morning

Accept Agreed Order stating Morning voluntarily, knowingly, and intelligently surrenders Certificate Number 201104771, and agrees to not apply for, nor be issued, a teaching, administrative, or emergency certificate in the Commonwealth of Kentucky at any time in the future. Morning shall immediately surrender the original and all copies of his certificate, by personal delivery or first class mail, to the Education Professional Standards Board, 300 Sower Blvd. 5th Floor, Frankfort, Kentucky 40601.

**Vote:** *Unanimous*

2254737 Michaela Watford

Accept Agreed Order stating upon acceptance of this agreement by the Board, Certificate number 201242450 is suspended from July 1, 2023 to July 20, 2023, a period of twenty (20) days.

Prior to August 30, 2023, Watford shall provide written proof to the Board that she has completed a training under the heading of "Educator Ethics" on the attached pre-approved Board training list (Attachment A). Watford shall pay any expense incurred. If Watford fails to satisfy this condition, Certificate Number 201242450 shall be administratively suspended until such condition is satisfied.

Finally, Certificate Number 201242450 shall be subject to the following condition for a period of two (2) years:

1. Watford shall not receive any disciplinary action from any school district in which she is employed. If Watford fails to satisfy this condition, Certificate Number 201242450 shall be administratively suspended pending Board review and disposition.

"Disciplinary action" is defined as any termination, suspension, or public reprimand issued by any school district in the Commonwealth of Kentucky and

upheld, if requested, by either a tribunal and/or arbitration process, including any appeal therefrom.

Watford is aware that should she violate KRS 161.120 in the future the Board shall initiate new disciplinary action and seek additional sanctions.

**Vote:** *Unanimous*

2204323 Richie Spann

Reject Agreed Order stating upon acceptance of this agreement by the Board, Certificate Number 200232752 shall be suspended from June 24th, 2023 to August 29th, 2023. During the suspension period, Spann shall not work in a certified capacity.

On or before December 31st, 2023, Spann

a. shall submit written proof to the Board that s/he has completed the following trainings:

- 1) The specific training “Cultural Competency and Responsive Teaching” on the attached pre-approved Board training list (Attachment A).
- 2) Any training under the heading of “Appropriate Student-Teacher Boundaries” on the attached pre-approved Board training list (Attachment A).
- 3) Any training with the word “communication” in the title on the attached pre-approved Board training list (Attachment A).
- 4) Three (3) hours on preventing sexual harassment and abuse of students by education personnel, as approved by the Board. In order for the training to fulfill this requirement, Spann shall petition the Board for pre-approval of the training by following the process outlined on page 6 of the attached list under the heading “One Time Request for Training Approval” (Attachment A).

After reinstatement, Certificate Number 200232752 shall be subject to the following conditions for a period of two (2) years:

Spann shall not receive any disciplinary action related to inappropriate interactions with students from any school district in the Commonwealth of Kentucky.

“Disciplinary action” is defined as any suspension, termination, or public reprimand issued by any

school district in the Commonwealth of Kentucky and upheld, if requested by either tribunal/ or arbitration process.

Failure to abide by this probationary condition will result in an administrative suspension pending Board review and disposition.

Spann is aware that should he violate KRS 161.120, either during or following this probationary period, the Board shall initiate new disciplinary action and seek additional sanctions.

**Vote:** *Unanimous*

2254241 Charlie Owens

Accept Agreed Order stating beginning on July 1st, 2022, The KP2: Professional Certificate For Instructional Leadership - Principal, All Grades, Level 2 and KST: Professional Certificate For Instructional Leadership--School Superintendent attached to Certificate Number 200300593 are hereby revoked for a period of five (5) years. During the period of revocation, Owens shall neither apply for, nor be issued any administrative certificates in the Commonwealth of Kentucky. Owens shall immediately surrender the original and all copies of her/his Professional Certificate for Instructional Leadership – Principal and Professional Certificate for Instruction Leadership--Superintendent, by personal delivery or first-class mail, to the Education Professional Standards Board, 300 Sower Blvd., 5th Floor, Frankfort, KY 40601.

Owens is hereby reprimanded for exercising poor professional judgment. The Board reminds Owens that he has a duty to take reasonable measures to protect the health, safety, and emotional well-being of students. The Board will not tolerate any further incidents of misconduct from Owens.

On or before June 30th, 2023, Owens shall submit written proof to the Board that s/he has completed a training under the heading of “Educator Ethics” on the attached pre-approved Board training list (Attachment A). Owens shall pay any expense incurred. If Owens fails to satisfy this condition, Certificate Number 200300593 shall be administratively suspended until such condition is satisfied.

On or before June 30th, 2023, Owens shall submit written proof to the Board that s/he has completed a 1-hour training on the topic of “De-escalation Strategies,” as approved by the Board. In order for the training to fulfill this requirement, Owens shall petition the Board for pre-approval of the training by following the process outlined on page 6 of the attached list under the heading “One Time Request for Training Approval” (Attachment A). Owens shall pay any expense incurred. If Owens fails to satisfy this condition, Certificate Number 200300593 shall be administratively suspended until such condition is satisfied.

Further, Certificate Number 200300593 shall be subject to the following probationary condition for a period of five (5) years:

1. Owens shall not receive any disciplinary action from any school district in which s/he is employed. If Owens fails to satisfy this condition, Certificate Number 200300593 shall be administratively suspended pending Board review and disposition.

“Disciplinary action” is defined as any termination, suspension, or public reprimand issued by any school district in the Commonwealth of Kentucky and upheld, if requested, by either a tribunal and/or arbitration process, including any appeal therefrom.

Owens is aware that should s/he violate KRS 161.120 in the future, the Board shall initiate a new disciplinary action and seek additional sanctions.

**Vote:** *Unanimous*

**Motion to Reconsider**

**Case Number**

1902189 Rita Troxell

**Decision**

Approve motion and enter into the following Agreed Order:

Troxell is admonished for using inappropriate physical force and demeaning tactics to control a student’s behavior. The Board reminds Troxell that she has a duty to take reasonable measures to protect the health, safety, and emotional well-being of students. In the future, Troxell should be more cognizant of appropriate techniques to gain student behavior compliance and focus.

Troxell is currently receiving KTRS Disability Retirement. Prior to her return to a position that requires Kentucky certification, Troxell shall provide the following to the Board:

1. Written evidence from a Kentucky licensed and/or certified physician, approved by the Board that she is fit to return to the classroom.
2. Written proof that Troxell has completed six (6) hours of classroom management training, approved by the Board.
3. Written proof that Troxell has completed twelve (12) hours of training on the Professional Code of Ethics for Kentucky Certified School Personnel, approved by the Board.

Troxell is aware that should she violate KRS 161.120 in the future, the Board shall initiate a new disciplinary action and seek additional sanctions.

**Vote:** *Unanimous*

1405291 Tonya Barnard

Defer consideration of the motion.

**Vote:** *Unanimous*  
*(Mr. Edwards & Ms. Pittman recused)*

*Motion made by Mr. Christopher Fryer seconded by Captain Lisa Rudzinski, to adjourn the meeting.*

**Vote:** *Unanimous*

Meeting adjourned at 4:29 p.m.

## **KENTUCKY DEPARTMENT OF EDUCATION**

### **STAFF NOTE**

#### **Consent Item:**

Board Approval for the Trainings Submitted by the Kentucky Education Association on Multicultural Education: Leading to Just Schools

#### **Staff Recommendation:**

The Education Professional Standards Board (EPSB) should approve the course.

#### **Rationale:**

Staff has reviewed the trainings and found that the courses will address the needs of educators referred for cultural sensitivity training. Educators will participate in a self-paced study of the above listed topics with intermittent quizzes to ensure comprehension. The current cost would be free to Kentucky Education Association (KEA) members and \$75 per course for non-members.

#### **Action Question:**

Should the EPSB approve the online courses as training for individuals with cases before the EPSB?

#### **Applicable Regulation:**

KRS 161.028, KRS 161.120, 16 KAR 1:020, 16 KAR 1:030

#### **History/Background:**

**Existing Policy:** Pursuant to KRS 161.120(1), the EPSB may impose probationary conditions upon any certificate issued by the EPSB. The EPSB has used this authority to require educators to attend specific training to address the alleged misconduct and prevent further incidents. The EPSB's *Procedures Relating to Action on an Educator's Certification* also includes a Deferral for Training option that allows an educator the opportunity to complete a recommended training and submit written proof to the EPSB for a dismissal of the case.

**Summary:** KEA has submitted the following trainings for EPSB review and approval:

#### **Multicultural Education: Leading to Just Schools**

This module is part 1 of a 6-part series that studies multicultural education and the role of educators in creating Just Schools. It will contain an overview of this course along with the resources and workbook you will need to complete along the way to demonstrate your knowledge and understanding.

<https://rise.articulate.com/share/swSlwJoCPSIjueVffsQ9e3-Gm1bYhcwk>

#### **Multicultural Education: Who Do we Teach?**

In this module you will evaluate the data around our student and teaching force. This data will help you determine the current climate of your school and students and identify the disparities that exist among various groups.

<https://rise.articulate.com/share/w7c4836PUcZI0Tau5m7vnQU8KgdsQvOd>

### **Multicultural Education: What Causes Disparity?**

During this module you will expand on the data you observed to dig deeper into what causes the disparity within and among various groups of students. This section will force us to examine the cultural iceberg and how implicit bias plays an part in these disparities to better understand the "why".

[https://rise.articulate.com/share/rr-yzujPEtxuFWG8JyKLWmg4gpf\\_3EiR](https://rise.articulate.com/share/rr-yzujPEtxuFWG8JyKLWmg4gpf_3EiR)

### **Multicultural Education: Understanding Cultural Proficiency**

In this module you will gain a deeper knowledge and understanding of Cultural Proficiency and reflect upon where you fall on the cultural Continuum.

<https://rise.articulate.com/share/ZeAa7vdT6TjeQe6XiPHEnskDlqxZK38B>

### **Multicultural Education: Addressing Language Barriers**

In this module you will learn more about areas of language that can pose as barriers in education and can lead to students not feeling a part of their learning community. This session will focus mostly on the awareness aspect of these language barriers and will expose you to strategies that will assist when instructing ALL students.

<https://rise.articulate.com/share/oDzDUF67BpiFuWEpSciTnDxoT-TbKk6C>

### **Multicultural Education: Creating A Culturally Inclusive Classroom**

In this module you will examine how our classroom practices can make all students feel welcome and valued.

[https://rise.articulate.com/share/\\_21JDRfbumek0hTgIQUm0oUTuABBXKvX](https://rise.articulate.com/share/_21JDRfbumek0hTgIQUm0oUTuABBXKvX)

### **Learning Objectives:**

**Goals:** The KEA Multicultural Education: Leading To Just Schools Training will complete a 6 hour course that is the beginning of their Multicultural and Diversity Awareness. This topic is something that can be incorporated into our classrooms without having consistent focus and commitment, but it this course is the beginning of helping a participant gain the foundational understanding and awareness needed to take the next steps of action.

As a result of successfully completing this course, participants will:

- Use data to describe our students.
- Reflect on how our personal experiences form our values and beliefs.



- Develop an understanding of what it means to be culturally proficient.
- Incorporate strategies in your classroom to address language barriers and support all students.
- Identify ways to create a more culturally inclusive classroom for students and parents.

**Course Timeline:**

1 hour per module; 6 hours total

***Budget Impact:*** There is no budgetary impact, as educators are responsible for the cost of any training they are required to complete for the EPSB.

**Contact Person:**

BreAnna Listermann, Deputy General Counsel

Office of Legal Services

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## **KENTUCKY DEPARTMENT OF EDUCATION**

### **STAFF NOTE**

#### **Consent Item:**

Option 9 Application, Barren County Schools and University of the Cumberlands

#### **Staff Recommendation:**

The Education Professional Standards Board (EPSB) should approve the application.

#### **Rationale:**

Barren County Schools and University of the Cumberlands have submitted an Option 9 application that meets the requirements of KRS 161.048 and 16 KAR 9:110. University of the Cumberlands holds accreditation from the Council for the Accreditation of Educator Preparation and their educator preparation programs have been approved by the EPSB.

#### **Applicable Statute or Regulation:**

KRS 161.028, KRS 161.048, 16 KAR 9:110

#### **History/Background:**

***Existing Policy:*** KRS 161.048(10) establishes the Option 9 alternative route to certification. This route provides for the expedited certification of a person to teach at any grade level through a cooperative program between a college or university and a school district. The expedited certification program will result in a bachelor's degree and initial certification within three school years. The candidate is not certified while completing the route but shall complete a residency/paraprofessional component and receive coaching and mentoring from experienced teachers. 16 KAR 9:110 establishes the standards and procedures for Option 9 and contains sections covering providers, residency, field experience, student teaching, application review, continuance of program approval, revocation for cause, reconsideration, data reports, and professional certificates.

***Summary:*** Barren County Schools has partnered with the University of the Cumberlands to develop a proposed Option 9 program. In accordance with Section 5 of the regulation, staff has reviewed the application and found that it meets the requirements of KRS 161.048 and 16 KAR 9:110. A copy of the application is included in the Document Library for EPSB review. As part of the proposal, each party has agreed to take on the following:

Barren County Schools will:

- Employ the participant in a residency or paraprofessional program within the school district for the duration of the program as long as the participant is making successful progress in the Option 9 program.
- Utilize experienced teachers employed by the district to provide coaching and mentoring to the participant.
- Ensure at least one mentor is certified in the area in which certification is being sought.

- Require mentor teachers to submit evaluations to the university for each candidate each semester.
- Ensure the availability of funding for each participant for the duration of the candidate's participation in the program as long as the participant is making successful progress in the Option 9 program.
- Ensure candidates have a variety of experiences.
- Ensure at least one-year of employment provides hands-on experience in the area in which certification is being sought.
- Continue this partnership until the district's employed participants for Option 9 certification complete the program or are no longer employed by the district.
- No longer accept new candidates to the program if the district decides to end the partnership.

University of the Cumberlands will:

- Ensure that the completion of coursework and field experience will result in a bachelor's degree and initial certification.
- Ensure that courses are sequenced and offered to allow for a three-year program completion.
- Ensure that candidates document 200 hours of field experience and the eight categories of field experiences through electronic records.
- Ensure that all educator program admissions regulations are followed and documented.
- Accept work experience in place of student teaching; and
- Assign a university supervisor to work with the participant during the third year of the program.

In accordance with 16 KAR 9:110, Section 5, initial program approval will be for a period of three years. After that time, the providers may apply for continuing program approval and provide evidence of program quality.

***Budget Impact:*** There will be costs associated with the oversight of this route.

**Contact Person:**

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## **KENTUCKY DEPARTMENT OF EDUCATION**

### **STAFF NOTE**

#### **Consent Item:**

Option 9 Application, Bullitt County Schools and University of the Cumberlands

#### **Staff Recommendation:**

The Education Professional Standards Board (EPSB) should approve the application.

#### **Rationale:**

Bullitt County Schools and University of the Cumberlands have submitted an Option 9 application that meets the requirements of KRS 161.048 and 16 KAR 9:110. University of the Cumberlands holds accreditation from the Council for the Accreditation of Educator Preparation and their educator preparation programs have been approved by the EPSB.

#### **Applicable Statute or Regulation:**

KRS 161.028, KRS 161.048, 16 KAR 9:110

#### **History/Background:**

***Existing Policy:*** KRS 161.048(10) establishes the Option 9 alternative route to certification. This route provides for the expedited certification of a person to teach at any grade level through a cooperative program between a college or university and a school district. The expedited certification program will result in a bachelor's degree and initial certification within three school years. The candidate is not certified while completing the route but shall complete a residency/paraprofessional component and receive coaching and mentoring from experienced teachers. 16 KAR 9:110 establishes the standards and procedures for Option 9 and contains sections covering providers, residency, field experience, student teaching, application review, continuance of program approval, revocation for cause, reconsideration, data reports, and professional certificates.

***Summary:*** Bullitt County Schools has partnered with the University of the Cumberlands to develop a proposed Option 9 program. In accordance with Section 5 of the regulation, staff has reviewed the application and found that it meets the requirements of KRS 161.048 and 16 KAR 9:110. A copy of the application is included in the Document Library for EPSB review. As part of the proposal, each party has agreed to take on the following:

Bullitt County Schools will:

- Employ the participant in a residency or paraprofessional program within the school district for the duration of the program as long as the participant is making successful progress in the Option 9 program.
- Utilize experienced teachers employed by the district to provide coaching and mentoring to the participant.
- Ensure at least one mentor is certified in the area in which certification is being sought.

- Require mentor teachers to submit evaluations to the university for each candidate each semester.
- Ensure the availability of funding for each participant for the duration of the candidate's participation in the program as long as the participant is making successful progress in the Option 9 program.
- Ensure candidates have a variety of experiences.
- Ensure at least one-year of employment provides hands-on experience in the area in which certification is being sought.
- Continue this partnership until the district's employed participants for Option 9 certification complete the program or are no longer employed by the district.
- No longer accept new candidates to the program if the district decides to end the partnership.

University of the Cumberlands will:

- Ensure that the completion of coursework and field experience will result in a bachelor's degree and initial certification.
- Ensure that courses are sequenced and offered to allow for a three-year program completion.
- Ensure that candidates document 200 hours of field experience and the eight categories of field experiences through electronic records.
- Ensure that all educator program admissions regulations are followed and documented.
- Accept work experience in place of student teaching; and
- Assign a university supervisor to work with the participant during the third year of the program.

In accordance with 16 KAR 9:110, Section 5, initial program approval will be for a period of three years. After that time, the providers may apply for continuing program approval and provide evidence of program quality.

***Budget Impact:*** There will be costs associated with the oversight of this route.

**Contact Person:**

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## **KENTUCKY DEPARTMENT OF EDUCATION**

### **STAFF NOTE**

#### **Consent Item:**

Option 9 Application, Caldwell County Schools and University of the Cumberlands

#### **Staff Recommendation:**

The Education Professional Standards Board (EPSB) should approve the application.

#### **Rationale:**

Caldwell County Schools and University of the Cumberlands have submitted an Option 9 application that meets the requirements of KRS 161.048 and 16 KAR 9:110. University of the Cumberlands holds accreditation from the Council for the Accreditation of Educator Preparation and their educator preparation programs have been approved by the EPSB.

#### **Applicable Statute or Regulation:**

KRS 161.028, KRS 161.048, 16 KAR 9:110

#### **History/Background:**

**Existing Policy:** KRS 161.048(10) establishes the Option 9 alternative route to certification. This route provides for the expedited certification of a person to teach at any grade level through a cooperative program between a college or university and a school district. The expedited certification program will result in a bachelor's degree and initial certification within three school years. The candidate is not certified while completing the route but shall complete a residency/paraprofessional component and receive coaching and mentoring from experienced teachers. 16 KAR 9:110 establishes the standards and procedures for Option 9 and contains sections covering providers, residency, field experience, student teaching, application review, continuance of program approval, revocation for cause, reconsideration, data reports, and professional certificates.

**Summary:** Caldwell County Schools has partnered with the University of the Cumberlands to develop a proposed Option 9 program. In accordance with Section 5 of the regulation, staff has reviewed the application and found that it meets the requirements of KRS 161.048 and 16 KAR 9:110. A copy of the application is included in the Document Library for EPSB review. As part of the proposal, each party has agreed to take on the following:

Caldwell County Schools will:

- Employ the participant in a residency or paraprofessional program within the school district for the duration of the program as long as the participant is making successful progress in the Option 9 program.
- Utilize experienced teachers employed by the district to provide coaching and mentoring to the participant.
- Ensure at least one mentor is certified in the area in which certification is being sought.

- Require mentor teachers to submit evaluations to the university for each candidate each semester.
- Ensure the availability of funding for each participant for the duration of the candidate's participation in the program as long as the participant is making successful progress in the Option 9 program.
- Ensure candidates have a variety of experiences.
- Ensure at least one-year of employment provides hands-on experience in the area in which certification is being sought.
- Continue this partnership until the district's employed participants for Option 9 certification complete the program or are no longer employed by the district.
- No longer accept new candidates to the program if the district decides to end the partnership.

University of the Cumberlands will:

- Ensure that the completion of coursework and field experience will result in a bachelor's degree and initial certification.
- Ensure that courses are sequenced and offered to allow for a three-year program completion.
- Ensure that candidates document 200 hours of field experience and the eight categories of field experiences through electronic records.
- Ensure that all educator program admissions regulations are followed and documented.
- Accept work experience in place of student teaching; and
- Assign a university supervisor to work with the participant during the third year of the program.

In accordance with 16 KAR 9:110, Section 5, initial program approval will be for a period of three years. After that time, the providers may apply for continuing program approval and provide evidence of program quality.

***Budget Impact:*** There will be costs associated with the oversight of this route.

**Contact Person:**

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## **KENTUCKY DEPARTMENT OF EDUCATION**

### **STAFF NOTE**

#### **Consent Item:**

Option 9 Application, Dawson Spring Independent Schools and University of the Cumberland

#### **Staff Recommendation:**

The Education Professional Standards Board (EPSB) should approve the application.

#### **Rationale:**

Dawson Spring Independent Schools and University of the Cumberland have submitted an Option 9 application that meets the requirements of KRS 161.048 and 16 KAR 9:110. University of the Cumberland holds accreditation from the Council for the Accreditation of Educator Preparation and their educator preparation programs have been approved by the EPSB.

#### **Applicable Statute or Regulation:**

KRS 161.028, KRS 161.048, 16 KAR 9:110

#### **History/Background:**

**Existing Policy:** KRS 161.048(10) establishes the Option 9 alternative route to certification. This route provides for the expedited certification of a person to teach at any grade level through a cooperative program between a college or university and a school district. The expedited certification program will result in a bachelor's degree and initial certification within three school years. The candidate is not certified while completing the route but shall complete a residency/paraprofessional component and receive coaching and mentoring from experienced teachers. 16 KAR 9:110 establishes the standards and procedures for Option 9 and contains sections covering providers, residency, field experience, student teaching, application review, continuance of program approval, revocation for cause, reconsideration, data reports, and professional certificates.

**Summary:** Dawson Spring Independent Schools has partnered with the University of the Cumberland to develop a proposed Option 9 program. In accordance with Section 5 of the regulation, staff has reviewed the application and found that it meets the requirements of KRS 161.048 and 16 KAR 9:110. A copy of the application is included in the Document Library for EPSB review. As part of the proposal, each party has agreed to take on the following:

Dawson Spring Independent Schools will:

- Employ the participant in a residency or paraprofessional program within the school district for the duration of the program as long as the participant is making successful progress in the Option 9 program.
- Utilize experienced teachers employed by the district to provide coaching and mentoring to the participant.
- Ensure at least one mentor is certified in the area in which certification is being sought.



- Require mentor teachers to submit evaluations to the university for each candidate each semester.
- Ensure the availability of funding for each participant for the duration of the candidate's participation in the program as long as the participant is making successful progress in the Option 9 program.
- Ensure candidates have a variety of experiences.
- Ensure at least one-year of employment provides hands-on experience in the area in which certification is being sought.
- Continue this partnership until the district's employed participants for Option 9 certification complete the program or are no longer employed by the district.
- No longer accept new candidates to the program if the district decides to end the partnership.

University of the Cumberlands will:

- Ensure that the completion of coursework and field experience will result in a bachelor's degree and initial certification.
- Ensure that courses are sequenced and offered to allow for a three-year program completion.
- Ensure that candidates document 200 hours of field experience and the eight categories of field experiences through electronic records.
- Ensure that all educator program admissions regulations are followed and documented.
- Accept work experience in place of student teaching; and
- Assign a university supervisor to work with the participant during the third year of the program.

In accordance with 16 KAR 9:110, Section 5, initial program approval will be for a period of three years. After that time, the providers may apply for continuing program approval and provide evidence of program quality.

***Budget Impact:*** There will be costs associated with the oversight of this route.

**Contact Person:**

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## **KENTUCKY DEPARTMENT OF EDUCATION**

### **STAFF NOTE**

#### **Consent Item:**

Option 9 Application, Elizabethtown Independent Schools and University of the Cumberlands

#### **Staff Recommendation:**

The Education Professional Standards Board (EPSB) should approve the application.

#### **Rationale:**

Elizabethtown Independent Schools and University of the Cumberlands have submitted an Option 9 application that meets the requirements of KRS 161.048 and 16 KAR 9:110. University of the Cumberlands holds accreditation from the Council for the Accreditation of Educator Preparation and their educator preparation programs have been approved by the EPSB.

#### **Applicable Statute or Regulation:**

KRS 161.028, KRS 161.048, 16 KAR 9:110

#### **History/Background:**

**Existing Policy:** KRS 161.048(10) establishes the Option 9 alternative route to certification. This route provides for the expedited certification of a person to teach at any grade level through a cooperative program between a college or university and a school district. The expedited certification program will result in a bachelor's degree and initial certification within three school years. The candidate is not certified while completing the route but shall complete a residency/paraprofessional component and receive coaching and mentoring from experienced teachers. 16 KAR 9:110 establishes the standards and procedures for Option 9 and contains sections covering providers, residency, field experience, student teaching, application review, continuance of program approval, revocation for cause, reconsideration, data reports, and professional certificates.

**Summary:** Elizabethtown Independent Schools has partnered with the University of the Cumberlands to develop a proposed Option 9 program. In accordance with Section 5 of the regulation, staff has reviewed the application and found that it meets the requirements of KRS 161.048 and 16 KAR 9:110. A copy of the application is included in the Document Library for EPSB review. As part of the proposal, each party has agreed to take on the following:

Elizabethtown Independent Schools will:

- Employ the participant in a residency or paraprofessional program within the school district for the duration of the program as long as the participant is making successful progress in the Option 9 program.
- Utilize experienced teachers employed by the district to provide coaching and mentoring to the participant.
- Ensure at least one mentor is certified in the area in which certification is being sought.

- Require mentor teachers to submit evaluations to the university for each candidate each semester.
- Ensure the availability of funding for each participant for the duration of the candidate's participation in the program as long as the participant is making successful progress in the Option 9 program.
- Ensure candidates have a variety of experiences.
- Ensure at least one-year of employment provides hands-on experience in the area in which certification is being sought.
- Continue this partnership until the district's employed participants for Option 9 certification complete the program or are no longer employed by the district.
- No longer accept new candidates to the program if the district decides to end the partnership.

University of the Cumberlands will:

- Ensure that the completion of coursework and field experience will result in a bachelor's degree and initial certification.
- Ensure that courses are sequenced and offered to allow for a three-year program completion.
- Ensure that candidates document 200 hours of field experience and the eight categories of field experiences through electronic records.
- Ensure that all educator program admissions regulations are followed and documented.
- Accept work experience in place of student teaching; and
- Assign a university supervisor to work with the participant during the third year of the program.

In accordance with 16 KAR 9:110, Section 5, initial program approval will be for a period of three years. After that time, the providers may apply for continuing program approval and provide evidence of program quality.

***Budget Impact:*** There will be costs associated with the oversight of this route.

**Contact Person:**

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## **KENTUCKY DEPARTMENT OF EDUCATION**

### **STAFF NOTE**

#### **Consent Item:**

Option 9 Application, Floyd County Schools and University of the Cumberland

#### **Staff Recommendation:**

The Education Professional Standards Board (EPSB) should approve the application.

#### **Rationale:**

Floyd County Schools and University of the Cumberland have submitted an Option 9 application that meets the requirements of KRS 161.048 and 16 KAR 9:110. University of the Cumberland holds accreditation from the Council for the Accreditation of Educator Preparation and their educator preparation programs have been approved by the EPSB.

#### **Applicable Statute or Regulation:**

KRS 161.028, KRS 161.048, 16 KAR 9:110

#### **History/Background:**

**Existing Policy:** KRS 161.048(10) establishes the Option 9 alternative route to certification. This route provides for the expedited certification of a person to teach at any grade level through a cooperative program between a college or university and a school district. The expedited certification program will result in a bachelor's degree and initial certification within three school years. The candidate is not certified while completing the route but shall complete a residency/paraprofessional component and receive coaching and mentoring from experienced teachers. 16 KAR 9:110 establishes the standards and procedures for Option 9 and contains sections covering providers, residency, field experience, student teaching, application review, continuance of program approval, revocation for cause, reconsideration, data reports, and professional certificates.

**Summary:** Floyd County Schools has partnered with the University of the Cumberland to develop a proposed Option 9 program. In accordance with Section 5 of the regulation, staff has reviewed the application and found that it meets the requirements of KRS 161.048 and 16 KAR 9:110. A copy of the application is included in the Document Library for EPSB review. As part of the proposal, each party has agreed to take on the following:

Floyd County Schools will:

- Employ the participant in a residency or paraprofessional program within the school district for the duration of the program as long as the participant is making successful progress in the Option 9 program.
- Utilize experienced teachers employed by the district to provide coaching and mentoring to the participant.
- Ensure at least one mentor is certified in the area in which certification is being sought.

- Require mentor teachers to submit evaluations to the university for each candidate each semester.
- Ensure the availability of funding for each participant for the duration of the candidate's participation in the program as long as the participant is making successful progress in the Option 9 program.
- Ensure candidates have a variety of experiences.
- Ensure at least one-year of employment provides hands-on experience in the area in which certification is being sought.
- Continue this partnership until the district's employed participants for Option 9 certification complete the program or are no longer employed by the district.
- No longer accept new candidates to the program if the district decides to end the partnership.

University of the Cumberlands will:

- Ensure that the completion of coursework and field experience will result in a bachelor's degree and initial certification.
- Ensure that courses are sequenced and offered to allow for a three-year program completion.
- Ensure that candidates document 200 hours of field experience and the eight categories of field experiences through electronic records.
- Ensure that all educator program admissions regulations are followed and documented.
- Accept work experience in place of student teaching; and
- Assign a university supervisor to work with the participant during the third year of the program.

In accordance with 16 KAR 9:110, Section 5, initial program approval will be for a period of three years. After that time, the providers may apply for continuing program approval and provide evidence of program quality.

***Budget Impact:*** There will be costs associated with the oversight of this route.

**Contact Person:**

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# **KENTUCKY DEPARTMENT OF EDUCATION**

## **STAFF NOTE**

### **Consent Item:**

Option 9 Application, Frankfort Independent Schools and University of the Cumberland

### **Staff Recommendation:**

The Education Professional Standards Board (EPSB) should approve the application.

### **Rationale:**

Frankfort Independent Schools and University of the Cumberland have submitted an Option 9 application that meets the requirements of KRS 161.048 and 16 KAR 9:110. University of the Cumberland holds accreditation from the Council for the Accreditation of Educator Preparation and their educator preparation programs have been approved by the EPSB.

### **Applicable Statute or Regulation:**

KRS 161.028, KRS 161.048, 16 KAR 9:110

### **History/Background:**

**Existing Policy:** KRS 161.048(10) establishes the Option 9 alternative route to certification. This route provides for the expedited certification of a person to teach at any grade level through a cooperative program between a college or university and a school district. The expedited certification program will result in a bachelor's degree and initial certification within three school years. The candidate is not certified while completing the route but shall complete a residency/paraprofessional component and receive coaching and mentoring from experienced teachers. 16 KAR 9:110 establishes the standards and procedures for Option 9 and contains sections covering providers, residency, field experience, student teaching, application review, continuance of program approval, revocation for cause, reconsideration, data reports, and professional certificates.

**Summary:** Frankfort Independent Schools has partnered with the University of the Cumberland to develop a proposed Option 9 program. In accordance with Section 5 of the regulation, staff has reviewed the application and found that it meets the requirements of KRS 161.048 and 16 KAR 9:110. A copy of the application is included in the Document Library for EPSB review. As part of the proposal, each party has agreed to take on the following:

Frankfort Independent Schools will:

- Employ the participant in a residency or paraprofessional program within the school district for the duration of the program as long as the participant is making successful progress in the Option 9 program.
- Utilize experienced teachers employed by the district to provide coaching and mentoring to the participant.
- Ensure at least one mentor is certified in the area in which certification is being sought.

- Require mentor teachers to submit evaluations to the university for each candidate each semester.
- Ensure the availability of funding for each participant for the duration of the candidate's participation in the program as long as the participant is making successful progress in the Option 9 program.
- Ensure candidates have a variety of experiences.
- Ensure at least one-year of employment provides hands-on experience in the area in which certification is being sought.
- Continue this partnership until the district's employed participants for Option 9 certification complete the program or are no longer employed by the district.
- No longer accept new candidates to the program if the district decides to end the partnership.

University of the Cumberlands will:

- Ensure that the completion of coursework and field experience will result in a bachelor's degree and initial certification.
- Ensure that courses are sequenced and offered to allow for a three-year program completion.
- Ensure that candidates document 200 hours of field experience and the eight categories of field experiences through electronic records.
- Ensure that all educator program admissions regulations are followed and documented.
- Accept work experience in place of student teaching; and
- Assign a university supervisor to work with the participant during the third year of the program.

In accordance with 16 KAR 9:110, Section 5, initial program approval will be for a period of three years. After that time, the providers may apply for continuing program approval and provide evidence of program quality.

***Budget Impact:*** There will be costs associated with the oversight of this route.

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## **KENTUCKY DEPARTMENT OF EDUCATION**

### **STAFF NOTE**

#### **Consent Item:**

Option 9 Application, Graves County Schools and University of the Cumberlands

#### **Staff Recommendation:**

The Education Professional Standards Board (EPSB) should approve the application.

#### **Rationale:**

Graves County Schools and University of the Cumberlands have submitted an Option 9 application that meets the requirements of KRS 161.048 and 16 KAR 9:110. University of the Cumberlands holds accreditation from the Council for the Accreditation of Educator Preparation and their educator preparation programs have been approved by the EPSB.

#### **Applicable Statute or Regulation:**

KRS 161.028, KRS 161.048, 16 KAR 9:110

#### **History/Background:**

***Existing Policy:*** KRS 161.048(10) establishes the Option 9 alternative route to certification. This route provides for the expedited certification of a person to teach at any grade level through a cooperative program between a college or university and a school district. The expedited certification program will result in a bachelor's degree and initial certification within three school years. The candidate is not certified while completing the route but shall complete a residency/paraprofessional component and receive coaching and mentoring from experienced teachers. 16 KAR 9:110 establishes the standards and procedures for Option 9 and contains sections covering providers, residency, field experience, student teaching, application review, continuance of program approval, revocation for cause, reconsideration, data reports, and professional certificates.

***Summary:*** Graves County Schools has partnered with the University of the Cumberlands to develop a proposed Option 9 program. In accordance with Section 5 of the regulation, staff has reviewed the application and found that it meets the requirements of KRS 161.048 and 16 KAR 9:110. A copy of the application is included in the Document Library for EPSB review. As part of the proposal, each party has agreed to take on the following:

Graves County Schools will:

- Employ the participant in a residency or paraprofessional program within the school district for the duration of the program as long as the participant is making successful progress in the Option 9 program.
- Utilize experienced teachers employed by the district to provide coaching and mentoring to the participant.
- Ensure at least one mentor is certified in the area in which certification is being sought.



- Require mentor teachers to submit evaluations to the university for each candidate each semester.
- Ensure the availability of funding for each participant for the duration of the candidate's participation in the program as long as the participant is making successful progress in the Option 9 program.
- Ensure candidates have a variety of experiences.
- Ensure at least one-year of employment provides hands-on experience in the area in which certification is being sought.
- Continue this partnership until the district's employed participants for Option 9 certification complete the program or are no longer employed by the district.
- No longer accept new candidates to the program if the district decides to end the partnership.

University of the Cumberlands will:

- Ensure that the completion of coursework and field experience will result in a bachelor's degree and initial certification.
- Ensure that courses are sequenced and offered to allow for a three-year program completion.
- Ensure that candidates document 200 hours of field experience and the eight categories of field experiences through electronic records.
- Ensure that all educator program admissions regulations are followed and documented.
- Accept work experience in place of student teaching; and
- Assign a university supervisor to work with the participant during the third year of the program.

In accordance with 16 KAR 9:110, Section 5, initial program approval will be for a period of three years. After that time, the providers may apply for continuing program approval and provide evidence of program quality.

***Budget Impact:*** There will be costs associated with the oversight of this route.

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## **KENTUCKY DEPARTMENT OF EDUCATION**

### **STAFF NOTE**

#### **Consent Item:**

Option 9 Application, Greenup County Schools and University of the Cumberlands

#### **Staff Recommendation:**

The Education Professional Standards Board (EPSB) should approve the application.

#### **Rationale:**

Greenup County Schools and University of the Cumberlands have submitted an Option 9 application that meets the requirements of KRS 161.048 and 16 KAR 9:110. University of the Cumberlands holds accreditation from the Council for the Accreditation of Educator Preparation and their educator preparation programs have been approved by the EPSB.

#### **Applicable Statute or Regulation:**

KRS 161.028, KRS 161.048, 16 KAR 9:110

#### **History/Background:**

**Existing Policy:** KRS 161.048(10) establishes the Option 9 alternative route to certification. This route provides for the expedited certification of a person to teach at any grade level through a cooperative program between a college or university and a school district. The expedited certification program will result in a bachelor's degree and initial certification within three school years. The candidate is not certified while completing the route but shall complete a residency/paraprofessional component and receive coaching and mentoring from experienced teachers. 16 KAR 9:110 establishes the standards and procedures for Option 9 and contains sections covering providers, residency, field experience, student teaching, application review, continuance of program approval, revocation for cause, reconsideration, data reports, and professional certificates.

**Summary:** Greenup County Schools has partnered with the University of the Cumberlands to develop a proposed Option 9 program. In accordance with Section 5 of the regulation, staff has reviewed the application and found that it meets the requirements of KRS 161.048 and 16 KAR 9:110. A copy of the application is included in the Document Library for EPSB review. As part of the proposal, each party has agreed to take on the following:

Greenup County Schools will:

- Employ the participant in a residency or paraprofessional program within the school district for the duration of the program as long as the participant is making successful progress in the Option 9 program.
- Utilize experienced teachers employed by the district to provide coaching and mentoring to the participant.
- Ensure at least one mentor is certified in the area in which certification is being sought.

- Require mentor teachers to submit evaluations to the university for each candidate each semester.
- Ensure the availability of funding for each participant for the duration of the candidate's participation in the program as long as the participant is making successful progress in the Option 9 program.
- Ensure candidates have a variety of experiences.
- Ensure at least one-year of employment provides hands-on experience in the area in which certification is being sought.
- Continue this partnership until the district's employed participants for Option 9 certification complete the program or are no longer employed by the district.
- No longer accept new candidates to the program if the district decides to end the partnership.

University of the Cumberlands will:

- Ensure that the completion of coursework and field experience will result in a bachelor's degree and initial certification.
- Ensure that courses are sequenced and offered to allow for a three-year program completion.
- Ensure that candidates document 200 hours of field experience and the eight categories of field experiences through electronic records.
- Ensure that all educator program admissions regulations are followed and documented.
- Accept work experience in place of student teaching; and
- Assign a university supervisor to work with the participant during the third year of the program.

In accordance with 16 KAR 9:110, Section 5, initial program approval will be for a period of three years. After that time, the providers may apply for continuing program approval and provide evidence of program quality.

***Budget Impact:*** There will be costs associated with the oversight of this route.

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## **KENTUCKY DEPARTMENT OF EDUCATION**

### **STAFF NOTE**

#### **Consent Item:**

Option 9 Application, Hart County Schools and University of the Cumberlands

#### **Staff Recommendation:**

The Education Professional Standards Board (EPSB) should approve the application.

#### **Rationale:**

Hart County Schools and University of the Cumberlands have submitted an Option 9 application that meets the requirements of KRS 161.048 and 16 KAR 9:110. University of the Cumberlands holds accreditation from the Council for the Accreditation of Educator Preparation and their educator preparation programs have been approved by the EPSB.

#### **Applicable Statute or Regulation:**

KRS 161.028, KRS 161.048, 16 KAR 9:110

#### **History/Background:**

**Existing Policy:** KRS 161.048(10) establishes the Option 9 alternative route to certification. This route provides for the expedited certification of a person to teach at any grade level through a cooperative program between a college or university and a school district. The expedited certification program will result in a bachelor's degree and initial certification within three school years. The candidate is not certified while completing the route but shall complete a residency/paraprofessional component and receive coaching and mentoring from experienced teachers. 16 KAR 9:110 establishes the standards and procedures for Option 9 and contains sections covering providers, residency, field experience, student teaching, application review, continuance of program approval, revocation for cause, reconsideration, data reports, and professional certificates.

**Summary:** Hart County Schools has partnered with the University of the Cumberlands to develop a proposed Option 9 program. In accordance with Section 5 of the regulation, staff has reviewed the application and found that it meets the requirements of KRS 161.048 and 16 KAR 9:110. A copy of the application is included in the Document Library for EPSB review. As part of the proposal, each party has agreed to take on the following:

Hart County Schools will:

- Employ the participant in a residency or paraprofessional program within the school district for the duration of the program as long as the participant is making successful progress in the Option 9 program.
- Utilize experienced teachers employed by the district to provide coaching and mentoring to the participant.
- Ensure at least one mentor is certified in the area in which certification is being sought.

- Require mentor teachers to submit evaluations to the university for each candidate each semester.
- Ensure the availability of funding for each participant for the duration of the candidate's participation in the program as long as the participant is making successful progress in the Option 9 program.
- Ensure candidates have a variety of experiences.
- Ensure at least one-year of employment provides hands-on experience in the area in which certification is being sought.
- Continue this partnership until the district's employed participants for Option 9 certification complete the program or are no longer employed by the district.
- No longer accept new candidates to the program if the district decides to end the partnership.

University of the Cumberlands will:

- Ensure that the completion of coursework and field experience will result in a bachelor's degree and initial certification.
- Ensure that courses are sequenced and offered to allow for a three-year program completion.
- Ensure that candidates document 200 hours of field experience and the eight categories of field experiences through electronic records.
- Ensure that all educator program admissions regulations are followed and documented.
- Accept work experience in place of student teaching; and
- Assign a university supervisor to work with the participant during the third year of the program.

In accordance with 16 KAR 9:110, Section 5, initial program approval will be for a period of three years. After that time, the providers may apply for continuing program approval and provide evidence of program quality.

***Budget Impact:*** There will be costs associated with the oversight of this route.

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## **KENTUCKY DEPARTMENT OF EDUCATION**

### **STAFF NOTE**

#### **Consent Item:**

Option 9 Application, Lee County Schools and University of the Cumberlands

#### **Staff Recommendation:**

The Education Professional Standards Board (EPSB) should approve the application.

#### **Rationale:**

Lee County Schools and University of the Cumberlands have submitted an Option 9 application that meets the requirements of KRS 161.048 and 16 KAR 9:110. University of the Cumberlands holds accreditation from the Council for the Accreditation of Educator Preparation and their educator preparation programs have been approved by the EPSB.

#### **Applicable Statute or Regulation:**

KRS 161.028, KRS 161.048, 16 KAR 9:110

#### **History/Background:**

**Existing Policy:** KRS 161.048(10) establishes the Option 9 alternative route to certification. This route provides for the expedited certification of a person to teach at any grade level through a cooperative program between a college or university and a school district. The expedited certification program will result in a bachelor's degree and initial certification within three school years. The candidate is not certified while completing the route but shall complete a residency/paraprofessional component and receive coaching and mentoring from experienced teachers. 16 KAR 9:110 establishes the standards and procedures for Option 9 and contains sections covering providers, residency, field experience, student teaching, application review, continuance of program approval, revocation for cause, reconsideration, data reports, and professional certificates.

**Summary:** Lee County Schools has partnered with the University of the Cumberlands to develop a proposed Option 9 program. In accordance with Section 5 of the regulation, staff has reviewed the application and found that it meets the requirements of KRS 161.048 and 16 KAR 9:110. A copy of the application is included in the Document Library for EPSB review. As part of the proposal, each party has agreed to take on the following:

Lee County Schools will:

- Employ the participant in a residency or paraprofessional program within the school district for the duration of the program as long as the participant is making successful progress in the Option 9 program.
- Utilize experienced teachers employed by the district to provide coaching and mentoring to the participant.
- Ensure at least one mentor is certified in the area in which certification is being sought.

- Require mentor teachers to submit evaluations to the university for each candidate each semester.
- Ensure the availability of funding for each participant for the duration of the candidate's participation in the program as long as the participant is making successful progress in the Option 9 program.
- Ensure candidates have a variety of experiences.
- Ensure at least one-year of employment provides hands-on experience in the area in which certification is being sought.
- Continue this partnership until the district's employed participants for Option 9 certification complete the program or are no longer employed by the district.
- No longer accept new candidates to the program if the district decides to end the partnership.

University of the Cumberlands will:

- Ensure that the completion of coursework and field experience will result in a bachelor's degree and initial certification.
- Ensure that courses are sequenced and offered to allow for a three-year program completion.
- Ensure that candidates document 200 hours of field experience and the eight categories of field experiences through electronic records.
- Ensure that all educator program admissions regulations are followed and documented.
- Accept work experience in place of student teaching; and
- Assign a university supervisor to work with the participant during the third year of the program.

In accordance with 16 KAR 9:110, Section 5, initial program approval will be for a period of three years. After that time, the providers may apply for continuing program approval and provide evidence of program quality.

***Budget Impact:*** There will be costs associated with the oversight of this route.

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## **KENTUCKY DEPARTMENT OF EDUCATION**

### **STAFF NOTE**

#### **Consent Item:**

Option 9 Application, Magoffin County Schools and University of the Cumberlands

#### **Staff Recommendation:**

The Education Professional Standards Board (EPSB) should approve the application.

#### **Rationale:**

Magoffin County Schools and University of the Cumberlands have submitted an Option 9 application that meets the requirements of KRS 161.048 and 16 KAR 9:110. University of the Cumberlands holds accreditation from the Council for the Accreditation of Educator Preparation and their educator preparation programs have been approved by the EPSB.

#### **Applicable Statute or Regulation:**

KRS 161.028, KRS 161.048, 16 KAR 9:110

#### **History/Background:**

***Existing Policy:*** KRS 161.048(10) establishes the Option 9 alternative route to certification. This route provides for the expedited certification of a person to teach at any grade level through a cooperative program between a college or university and a school district. The expedited certification program will result in a bachelor's degree and initial certification within three school years. The candidate is not certified while completing the route but shall complete a residency/paraprofessional component and receive coaching and mentoring from experienced teachers. 16 KAR 9:110 establishes the standards and procedures for Option 9 and contains sections covering providers, residency, field experience, student teaching, application review, continuance of program approval, revocation for cause, reconsideration, data reports, and professional certificates.

***Summary:*** Magoffin County Schools has partnered with the University of the Cumberlands to develop a proposed Option 9 program. In accordance with Section 5 of the regulation, staff has reviewed the application and found that it meets the requirements of KRS 161.048 and 16 KAR 9:110. A copy of the application is included in the Document Library for EPSB review. As part of the proposal, each party has agreed to take on the following:

Magoffin County Schools will:

- Employ the participant in a residency or paraprofessional program within the school district for the duration of the program as long as the participant is making successful progress in the Option 9 program.
- Utilize experienced teachers employed by the district to provide coaching and mentoring to the participant.
- Ensure at least one mentor is certified in the area in which certification is being sought.



- Require mentor teachers to submit evaluations to the university for each candidate each semester.
- Ensure the availability of funding for each participant for the duration of the candidate's participation in the program as long as the participant is making successful progress in the Option 9 program.
- Ensure candidates have a variety of experiences.
- Ensure at least one-year of employment provides hands-on experience in the area in which certification is being sought.
- Continue this partnership until the district's employed participants for Option 9 certification complete the program or are no longer employed by the district.
- No longer accept new candidates to the program if the district decides to end the partnership.

University of the Cumberlands will:

- Ensure that the completion of coursework and field experience will result in a bachelor's degree and initial certification.
- Ensure that courses are sequenced and offered to allow for a three-year program completion.
- Ensure that candidates document 200 hours of field experience and the eight categories of field experiences through electronic records.
- Ensure that all educator program admissions regulations are followed and documented.
- Accept work experience in place of student teaching; and
- Assign a university supervisor to work with the participant during the third year of the program.

In accordance with 16 KAR 9:110, Section 5, initial program approval will be for a period of three years. After that time, the providers may apply for continuing program approval and provide evidence of program quality.

***Budget Impact:*** There will be costs associated with the oversight of this route.

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## **KENTUCKY DEPARTMENT OF EDUCATION**

### **STAFF NOTE**

#### **Consent Item:**

Option 9 Application, McLean County Schools and University of the Cumberland

#### **Staff Recommendation:**

The Education Professional Standards Board (EPSB) should approve the application.

#### **Rationale:**

McLean County Schools and University of the Cumberland have submitted an Option 9 application that meets the requirements of KRS 161.048 and 16 KAR 9:110. University of the Cumberland holds accreditation from the Council for the Accreditation of Educator Preparation and their educator preparation programs have been approved by the EPSB.

#### **Applicable Statute or Regulation:**

KRS 161.028, KRS 161.048, 16 KAR 9:110

#### **History/Background:**

**Existing Policy:** KRS 161.048(10) establishes the Option 9 alternative route to certification. This route provides for the expedited certification of a person to teach at any grade level through a cooperative program between a college or university and a school district. The expedited certification program will result in a bachelor's degree and initial certification within three school years. The candidate is not certified while completing the route but shall complete a residency/paraprofessional component and receive coaching and mentoring from experienced teachers. 16 KAR 9:110 establishes the standards and procedures for Option 9 and contains sections covering providers, residency, field experience, student teaching, application review, continuance of program approval, revocation for cause, reconsideration, data reports, and professional certificates.

**Summary:** McLean County Schools has partnered with the University of the Cumberland to develop a proposed Option 9 program. In accordance with Section 5 of the regulation, staff has reviewed the application and found that it meets the requirements of KRS 161.048 and 16 KAR 9:110. A copy of the application is included in the Document Library for EPSB review. As part of the proposal, each party has agreed to take on the following:

McLean County Schools will:

- Employ the participant in a residency or paraprofessional program within the school district for the duration of the program as long as the participant is making successful progress in the Option 9 program.
- Utilize experienced teachers employed by the district to provide coaching and mentoring to the participant.
- Ensure at least one mentor is certified in the area in which certification is being sought.

- Require mentor teachers to submit evaluations to the university for each candidate each semester.
- Ensure the availability of funding for each participant for the duration of the candidate's participation in the program as long as the participant is making successful progress in the Option 9 program.
- Ensure candidates have a variety of experiences.
- Ensure at least one-year of employment provides hands-on experience in the area in which certification is being sought.
- Continue this partnership until the district's employed participants for Option 9 certification complete the program or are no longer employed by the district.
- No longer accept new candidates to the program if the district decides to end the partnership.

University of the Cumberlands will:

- Ensure that the completion of coursework and field experience will result in a bachelor's degree and initial certification.
- Ensure that courses are sequenced and offered to allow for a three-year program completion.
- Ensure that candidates document 200 hours of field experience and the eight categories of field experiences through electronic records.
- Ensure that all educator program admissions regulations are followed and documented.
- Accept work experience in place of student teaching; and
- Assign a university supervisor to work with the participant during the third year of the program.

In accordance with 16 KAR 9:110, Section 5, initial program approval will be for a period of three years. After that time, the providers may apply for continuing program approval and provide evidence of program quality.

***Budget Impact:*** There will be costs associated with the oversight of this route.

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## **KENTUCKY DEPARTMENT OF EDUCATION**

### **STAFF NOTE**

#### **Consent Item:**

Option 9 Application, Metcalfe County Schools and University of the Cumberland

#### **Staff Recommendation:**

The Education Professional Standards Board (EPSB) should approve the application.

#### **Rationale:**

Metcalfe County Schools and University of the Cumberland have submitted an Option 9 application that meets the requirements of KRS 161.048 and 16 KAR 9:110. University of the Cumberland holds accreditation from the Council for the Accreditation of Educator Preparation and their educator preparation programs have been approved by the EPSB.

#### **Applicable Statute or Regulation:**

KRS 161.028, KRS 161.048, 16 KAR 9:110

#### **History/Background:**

***Existing Policy:*** KRS 161.048(10) establishes the Option 9 alternative route to certification. This route provides for the expedited certification of a person to teach at any grade level through a cooperative program between a college or university and a school district. The expedited certification program will result in a bachelor's degree and initial certification within three school years. The candidate is not certified while completing the route but shall complete a residency/paraprofessional component and receive coaching and mentoring from experienced teachers. 16 KAR 9:110 establishes the standards and procedures for Option 9 and contains sections covering providers, residency, field experience, student teaching, application review, continuance of program approval, revocation for cause, reconsideration, data reports, and professional certificates.

***Summary:*** Metcalfe County Schools has partnered with the University of the Cumberland to develop a proposed Option 9 program. In accordance with Section 5 of the regulation, staff has reviewed the application and found that it meets the requirements of KRS 161.048 and 16 KAR 9:110. A copy of the application is included in the Document Library for EPSB review. As part of the proposal, each party has agreed to take on the following:

Metcalfe County Schools will:

- Employ the participant in a residency or paraprofessional program within the school district for the duration of the program as long as the participant is making successful progress in the Option 9 program.
- Utilize experienced teachers employed by the district to provide coaching and mentoring to the participant.
- Ensure at least one mentor is certified in the area in which certification is being sought.

- Require mentor teachers to submit evaluations to the university for each candidate each semester.
- Ensure the availability of funding for each participant for the duration of the candidate's participation in the program as long as the participant is making successful progress in the Option 9 program.
- Ensure candidates have a variety of experiences.
- Ensure at least one-year of employment provides hands-on experience in the area in which certification is being sought.
- Continue this partnership until the district's employed participants for Option 9 certification complete the program or are no longer employed by the district.
- No longer accept new candidates to the program if the district decides to end the partnership.

University of the Cumberlands will:

- Ensure that the completion of coursework and field experience will result in a bachelor's degree and initial certification.
- Ensure that courses are sequenced and offered to allow for a three-year program completion.
- Ensure that candidates document 200 hours of field experience and the eight categories of field experiences through electronic records.
- Ensure that all educator program admissions regulations are followed and documented.
- Accept work experience in place of student teaching; and
- Assign a university supervisor to work with the participant during the third year of the program.

In accordance with 16 KAR 9:110, Section 5, initial program approval will be for a period of three years. After that time, the providers may apply for continuing program approval and provide evidence of program quality.

***Budget Impact:*** There will be costs associated with the oversight of this route.

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## **KENTUCKY DEPARTMENT OF EDUCATION**

### **STAFF NOTE**

#### **Consent Item:**

Option 9 Application, Nelson County Schools and University of the Cumberlands

#### **Staff Recommendation:**

The Education Professional Standards Board (EPSB) should approve the application.

#### **Rationale:**

Nelson County Schools and University of the Cumberlands have submitted an Option 9 application that meets the requirements of KRS 161.048 and 16 KAR 9:110. University of the Cumberlands holds accreditation from the Council for the Accreditation of Educator Preparation and their educator preparation programs have been approved by the EPSB.

#### **Applicable Statute or Regulation:**

KRS 161.028, KRS 161.048, 16 KAR 9:110

#### **History/Background:**

**Existing Policy:** KRS 161.048(10) establishes the Option 9 alternative route to certification. This route provides for the expedited certification of a person to teach at any grade level through a cooperative program between a college or university and a school district. The expedited certification program will result in a bachelor's degree and initial certification within three school years. The candidate is not certified while completing the route but shall complete a residency/paraprofessional component and receive coaching and mentoring from experienced teachers. 16 KAR 9:110 establishes the standards and procedures for Option 9 and contains sections covering providers, residency, field experience, student teaching, application review, continuance of program approval, revocation for cause, reconsideration, data reports, and professional certificates.

**Summary:** Nelson County Schools has partnered with the University of the Cumberlands to develop a proposed Option 9 program. In accordance with Section 5 of the regulation, staff has reviewed the application and found that it meets the requirements of KRS 161.048 and 16 KAR 9:110. A copy of the application is included in the Document Library for EPSB review. As part of the proposal, each party has agreed to take on the following:

Nelson County Schools will:

- Employ the participant in a residency or paraprofessional program within the school district for the duration of the program as long as the participant is making successful progress in the Option 9 program.
- Utilize experienced teachers employed by the district to provide coaching and mentoring to the participant.
- Ensure at least one mentor is certified in the area in which certification is being sought.

- Require mentor teachers to submit evaluations to the university for each candidate each semester.
- Ensure the availability of funding for each participant for the duration of the candidate's participation in the program as long as the participant is making successful progress in the Option 9 program.
- Ensure candidates have a variety of experiences.
- Ensure at least one-year of employment provides hands-on experience in the area in which certification is being sought.
- Continue this partnership until the district's employed participants for Option 9 certification complete the program or are no longer employed by the district.
- No longer accept new candidates to the program if the district decides to end the partnership.

University of the Cumberlands will:

- Ensure that the completion of coursework and field experience will result in a bachelor's degree and initial certification.
- Ensure that courses are sequenced and offered to allow for a three-year program completion.
- Ensure that candidates document 200 hours of field experience and the eight categories of field experiences through electronic records.
- Ensure that all educator program admissions regulations are followed and documented.
- Accept work experience in place of student teaching; and
- Assign a university supervisor to work with the participant during the third year of the program.

In accordance with 16 KAR 9:110, Section 5, initial program approval will be for a period of three years. After that time, the providers may apply for continuing program approval and provide evidence of program quality.

***Budget Impact:*** There will be costs associated with the oversight of this route.

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## **KENTUCKY DEPARTMENT OF EDUCATION**

### **STAFF NOTE**

#### **Consent Item:**

Option 9 Application, Ohio County Schools and University of the Cumberlands

#### **Staff Recommendation:**

The Education Professional Standards Board (EPSB) should approve the application.

#### **Rationale:**

Ohio County Schools and University of the Cumberlands have submitted an Option 9 application that meets the requirements of KRS 161.048 and 16 KAR 9:110. University of the Cumberlands holds accreditation from the Council for the Accreditation of Educator Preparation and their educator preparation programs have been approved by the EPSB.

#### **Applicable Statute or Regulation:**

KRS 161.028, KRS 161.048, 16 KAR 9:110

#### **History/Background:**

**Existing Policy:** KRS 161.048(10) establishes the Option 9 alternative route to certification. This route provides for the expedited certification of a person to teach at any grade level through a cooperative program between a college or university and a school district. The expedited certification program will result in a bachelor's degree and initial certification within three school years. The candidate is not certified while completing the route but shall complete a residency/paraprofessional component and receive coaching and mentoring from experienced teachers. 16 KAR 9:110 establishes the standards and procedures for Option 9 and contains sections covering providers, residency, field experience, student teaching, application review, continuance of program approval, revocation for cause, reconsideration, data reports, and professional certificates.

**Summary:** Ohio County Schools has partnered with the University of the Cumberlands to develop a proposed Option 9 program. In accordance with Section 5 of the regulation, staff has reviewed the application and found that it meets the requirements of KRS 161.048 and 16 KAR 9:110. A copy of the application is included in the Document Library for EPSB review. As part of the proposal, each party has agreed to take on the following:

Ohio County Schools will:

- Employ the participant in a residency or paraprofessional program within the school district for the duration of the program as long as the participant is making successful progress in the Option 9 program.
- Utilize experienced teachers employed by the district to provide coaching and mentoring to the participant.
- Ensure at least one mentor is certified in the area in which certification is being sought.



- Require mentor teachers to submit evaluations to the university for each candidate each semester.
- Ensure the availability of funding for each participant for the duration of the candidate's participation in the program as long as the participant is making successful progress in the Option 9 program.
- Ensure candidates have a variety of experiences.
- Ensure at least one-year of employment provides hands-on experience in the area in which certification is being sought.
- Continue this partnership until the district's employed participants for Option 9 certification complete the program or are no longer employed by the district.
- No longer accept new candidates to the program if the district decides to end the partnership.

University of the Cumberlands will:

- Ensure that the completion of coursework and field experience will result in a bachelor's degree and initial certification.
- Ensure that courses are sequenced and offered to allow for a three-year program completion.
- Ensure that candidates document 200 hours of field experience and the eight categories of field experiences through electronic records.
- Ensure that all educator program admissions regulations are followed and documented.
- Accept work experience in place of student teaching; and
- Assign a university supervisor to work with the participant during the third year of the program.

In accordance with 16 KAR 9:110, Section 5, initial program approval will be for a period of three years. After that time, the providers may apply for continuing program approval and provide evidence of program quality.

***Budget Impact:*** There will be costs associated with the oversight of this route.

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## **KENTUCKY DEPARTMENT OF EDUCATION**

### **STAFF NOTE**

#### **Consent Item:**

Option 9 Application, Trimble County Schools and University of the Cumberlands

#### **Staff Recommendation:**

The Education Professional Standards Board (EPSB) should approve the application.

#### **Rationale:**

Trimble County Schools and University of the Cumberlands have submitted an Option 9 application that meets the requirements of KRS 161.048 and 16 KAR 9:110. University of the Cumberlands holds accreditation from the Council for the Accreditation of Educator Preparation and their educator preparation programs have been approved by the EPSB.

#### **Applicable Statute or Regulation:**

KRS 161.028, KRS 161.048, 16 KAR 9:110

#### **History/Background:**

***Existing Policy:*** KRS 161.048(10) establishes the Option 9 alternative route to certification. This route provides for the expedited certification of a person to teach at any grade level through a cooperative program between a college or university and a school district. The expedited certification program will result in a bachelor's degree and initial certification within three school years. The candidate is not certified while completing the route but shall complete a residency/paraprofessional component and receive coaching and mentoring from experienced teachers. 16 KAR 9:110 establishes the standards and procedures for Option 9 and contains sections covering providers, residency, field experience, student teaching, application review, continuance of program approval, revocation for cause, reconsideration, data reports, and professional certificates.

***Summary:*** Trimble County Schools has partnered with the University of the Cumberlands to develop a proposed Option 9 program. In accordance with Section 5 of the regulation, staff has reviewed the application and found that it meets the requirements of KRS 161.048 and 16 KAR 9:110. A copy of the application is included in the Document Library for EPSB review. As part of the proposal, each party has agreed to take on the following:

Trimble County Schools will:

- Employ the participant in a residency or paraprofessional program within the school district for the duration of the program as long as the participant is making successful progress in the Option 9 program.
- Utilize experienced teachers employed by the district to provide coaching and mentoring to the participant.
- Ensure at least one mentor is certified in the area in which certification is being sought.

- Require mentor teachers to submit evaluations to the university for each candidate each semester.
- Ensure the availability of funding for each participant for the duration of the candidate's participation in the program as long as the participant is making successful progress in the Option 9 program.
- Ensure candidates have a variety of experiences.
- Ensure at least one-year of employment provides hands-on experience in the area in which certification is being sought.
- Continue this partnership until the district's employed participants for Option 9 certification complete the program or are no longer employed by the district.
- No longer accept new candidates to the program if the district decides to end the partnership.

University of the Cumberlands will:

- Ensure that the completion of coursework and field experience will result in a bachelor's degree and initial certification.
- Ensure that courses are sequenced and offered to allow for a three-year program completion.
- Ensure that candidates document 200 hours of field experience and the eight categories of field experiences through electronic records.
- Ensure that all educator program admissions regulations are followed and documented.
- Accept work experience in place of student teaching; and
- Assign a university supervisor to work with the participant during the third year of the program.

In accordance with 16 KAR 9:110, Section 5, initial program approval will be for a period of three years. After that time, the providers may apply for continuing program approval and provide evidence of program quality.

***Budget Impact:*** There will be costs associated with the oversight of this route.

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## **KENTUCKY DEPARTMENT OF EDUCATION**

### **STAFF NOTE**

#### **Consent Item:**

Option 9 Application, Kentucky Educational Development Corporation and University of the Cumberlands

#### **Staff Recommendation:**

The Education Professional Standards Board (EPSB) should approve the application.

#### **Rationale:**

Kentucky Educational Development Corporation (KEDC) and University of the Cumberlands have submitted an Option 9 application that meets the requirements of KRS 161.048 and 16 KAR 9:110. University of the Cumberlands holds accreditation from the Council for the Accreditation of Educator Preparation and their educator preparation programs have been approved by the EPSB.

#### **Applicable Statute or Regulation:**

KRS 161.028, KRS 161.048, 16 KAR 9:110

#### **History/Background:**

**Existing Policy:** KRS 161.048(10) establishes the Option 9 alternative route to certification. This route provides for the expedited certification of a person to teach at any grade level through a cooperative program between a college or university and a school district. The expedited certification program will result in a bachelor's degree and initial certification within three school years. The candidate is not certified while completing the route but shall complete a residency/paraprofessional component and receive coaching and mentoring from experienced teachers. 16 KAR 9:110 establishes the standards and procedures for Option 9 and contains sections covering providers, residency, field experience, student teaching, application review, continuance of program approval, revocation for cause, reconsideration, data reports, and professional certificates.

**Summary:** KEDC has partnered with the University of the Cumberlands to develop a proposed Option 9 program. In accordance with Section 5 of the regulation, staff has reviewed the application and found that it meets the requirements of KRS 161.048 and 16 KAR 9:110. A copy of the application is included in the Document Library for EPSB review. As part of the proposal, each party has agreed to take on the following:

KEDC will:

- Ensure a participating district employs the participant in a residency or paraprofessional program within the school district for the duration of the program as long as the participant is making successful progress in the Option 9 program.
- Utilize experienced teachers employed by the district to provide coaching and mentoring to the participant.
- Ensure at least one mentor is certified in the area in which certification is being sought.

- Require mentor teachers to submit evaluations to the university for each candidate each semester.
- Ensure the availability of funding for each participant for the duration of the candidate's participation in the program as long as the participant is making successful progress in the Option 9 program.
- Ensure candidates have a variety of experiences.
- Ensure at least one-year of employment provides hands-on experience in the area in which certification is being sought.
- Continue this partnership until the employed participants for Option 9 certification complete the program or are no longer employed by the district.
- No longer accept new candidates to the program if the cooperative decides to end the partnership.

University of the Cumberlands will:

- Ensure that the completion of coursework and field experience will result in a bachelor's degree and initial certification.
- Ensure that courses are sequenced and offered to allow for a three-year program completion.
- Ensure that candidates document 200 hours of field experience and the eight categories of field experiences through electronic records.
- Ensure that all educator program admissions regulations are followed and documented.
- Accept work experience in place of student teaching; and
- Assign a university supervisor to work with the participant during the third year of the program.

In accordance with 16 KAR 9:110, Section 5, initial program approval will be for a period of three years. After that time, the providers may apply for continuing program approval and provide evidence of program quality.

***Budget Impact:*** There will be costs associated with the oversight of this route.

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## **KENTUCKY DEPARTMENT OF EDUCATION**

### **STAFF NOTE**

#### **Consent Item:**

Option 9 Application, Carroll County Schools and Campbellsville University

#### **Staff Recommendation:**

The Education Professional Standards Board (EPSB) should approve the application.

#### **Rationale:**

Carroll County Schools and Campbellsville University have submitted an Option 9 application that meets the requirements of KRS 161.048 and 16 KAR 9:110. Campbellsville University holds accreditation from the Council for the Accreditation of Educator Preparation and their educator preparation programs have been approved by the EPSB.

#### **Applicable Statute or Regulation:**

KRS 161.028, KRS 161.048, 16 KAR 9:110

#### **History/Background:**

**Existing Policy:** KRS 161.048(10) establishes the Option 9 alternative route to certification. This route provides for the expedited certification of a person to teach at any grade level through a cooperative program between a college or university and a school district. The expedited certification program will result in a bachelor's degree and initial certification within three school years. The candidate is not certified while completing the route but shall complete a residency/paraprofessional component and receive coaching and mentoring from experienced teachers. 16 KAR 9:110 establishes the standards and procedures for Option 9 and contains sections covering providers, residency, field experience, student teaching, application review, continuance of program approval, revocation for cause, reconsideration, data reports, and professional certificates.

**Summary:** Carroll County Schools has partnered with Campbellsville University to develop a proposed Option 9 program. In accordance with Section 5 of the regulation, staff has reviewed the application and found that it meets the requirements of KRS 161.048 and 16 KAR 9:110. A copy of the application is included in the Document Library for EPSB review. As part of the proposal, each party has agreed to take on the following:

Carroll County Schools will:

- Offer the Option 9 programs exclusively to classified employees who work in the district.
- Ensure candidates complete the same 200 field experience hours that traditional candidates complete within the first two years of residency.
- Maintain electronic records of field experiences that confirm that all residents have fulfilled the field experience requirements and share these records with the Campbellsville University School of Education.

- Require admitted candidates to sign the Professional Code of Ethics and act in an ethical manner.
- Provide training on the Professional Code of Ethics.
- Employ candidates either part time or full time for three years in a classified position.
- Employ the candidate full time in the area of certification sought during the third year of residency.
- Ensure a Carroll County Schools cooperative teacher and Campbellsville University supervisor will follow the EPSB approved Campbellsville University protocols for observing and evaluating student teachers including a minimum of four observations.
- Maintain electronic records that confirm that all third-year residents meet the student teaching requirements and share them with the Campbellsville University School of Education.
- Continue the partnership until the candidates currently in the program complete the program or are no longer employed by Carroll County Schools.

Campbellsville University will:

- Ensure that candidates complete the EPSB approved LBD, IECE, or P-5 Elementary Education Program for Campbellsville University. Candidates who successfully complete the program and pass the licensure exams will earn a bachelor's degree and certification.
- Offer all 120 credit hours of coursework online.
- Require candidates to complete the same 200 field experience hours that traditional candidates complete within the first two years of residency.
- Require Admitted candidates to sign the Professional Code of Ethics
- Provide candidates training on the Professional Code of Ethics.
- Ensure that during the year-long residency, a Carroll County Schools cooperative teacher and Campbellsville University supervisor will follow the EPSB approved Campbellsville University protocols for observing and evaluating student teachers including a minimum of four observations.
- Ensure that the program does not negatively impact the accreditation of the Campbellsville University School of Education.

In accordance with 16 KAR 9:110, Section 5, initial program approval will be for a period of three years. After that time, the providers may apply for continuing program approval and provide evidence of program quality.

***Budget Impact:*** There will be costs associated with the oversight of this route.

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## **KENTUCKY DEPARTMENT OF EDUCATION**

### **STAFF NOTE**

#### **Consent Item:**

Option 9 Application, Graves County Schools and Campbellsville University

#### **Staff Recommendation:**

The Education Professional Standards Board (EPSB) should approve the application.

#### **Rationale:**

Graves County Schools and Campbellsville University have submitted an Option 9 application that meets the requirements of KRS 161.048 and 16 KAR 9:110. Campbellsville University holds accreditation from the Council for the Accreditation of Educator Preparation and their educator preparation programs have been approved by the EPSB.

#### **Applicable Statute or Regulation:**

KRS 161.028, KRS 161.048, 16 KAR 9:110

#### **History/Background:**

**Existing Policy:** KRS 161.048(10) establishes the Option 9 alternative route to certification. This route provides for the expedited certification of a person to teach at any grade level through a cooperative program between a college or university and a school district. The expedited certification program will result in a bachelor's degree and initial certification within three school years. The candidate is not certified while completing the route but shall complete a residency/paraprofessional component and receive coaching and mentoring from experienced teachers. 16 KAR 9:110 establishes the standards and procedures for Option 9 and contains sections covering providers, residency, field experience, student teaching, application review, continuance of program approval, revocation for cause, reconsideration, data reports, and professional certificates.

**Summary:** Graves County Schools has partnered with Campbellsville University to develop a proposed Option 9 program. In accordance with Section 5 of the regulation, staff has reviewed the application and found that it meets the requirements of KRS 161.048 and 16 KAR 9:110. A copy of the application is included in the Document Library for EPSB review. As part of the proposal, each party has agreed to take on the following:

Graves County Schools will:

- Offer the Option 9 programs exclusively to classified employees who work in the district.
- Ensure candidates complete the same 200 field experience hours that traditional candidates complete within the first two years of residency.
- Maintain electronic records of field experiences that confirm that all residents have fulfilled the field experience requirements and share these records with the Campbellsville University School of Education.



- Require admitted candidates to sign the Professional Code of Ethics and act in an ethical manner.
- Provide training on the Professional Code of Ethics.
- Employ candidates either part time or full time for three years in a classified position.
- Employ the candidate full time in the area of certification sought during the third year of residency.
- Ensure a Graves County Schools cooperative teacher and Campbellsville University supervisor will follow the EPSB approved Campbellsville University protocols for observing and evaluating student teachers including a minimum of four observations.
- Maintain electronic records that confirm that all third-year residents meet the student teaching requirements and share them with the Campbellsville University School of Education.
- Continue the partnership until the candidates currently in the program complete the program or are no longer employed by Graves County Schools.

Campbellsville University will:

- Ensure that candidates complete the EPSB approved LBD, IECE, or P-5 Elementary Education Program for Campbellsville University. Candidates who successfully complete the program and pass the licensure exams will earn a bachelor's degree and certification.
- Offer all 120 credit hours of coursework online.
- Require candidates to complete the same 200 field experience hours that traditional candidates complete within the first two years of residency.
- Require Admitted candidates to sign the Professional Code of Ethics
- Provide candidates training on the Professional Code of Ethics.
- Ensure that during the year-long residency, a Graves County Schools cooperative teacher and Campbellsville University supervisor will follow the EPSB approved Campbellsville University protocols for observing and evaluating student teachers including a minimum of four observations.
- Ensure that the program does not negatively impact the accreditation of the Campbellsville University School of Education.

In accordance with 16 KAR 9:110, Section 5, initial program approval will be for a period of three years. After that time, the providers may apply for continuing program approval and provide evidence of program quality.

***Budget Impact:*** There will be costs associated with the oversight of this route.

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## **KENTUCKY DEPARTMENT OF EDUCATION**

### **STAFF NOTE**

#### **Consent Item:**

Option 9 Application, Nelson County Schools and Eastern Kentucky University

#### **Staff Recommendation:**

The Education Professional Standards Board (EPSB) should approve the application.

#### **Rationale:**

Nelson County Schools and Eastern Kentucky University have submitted an Option 9 application that meets the requirements of KRS 161.048 and 16 KAR 9:110. Eastern Kentucky University holds accreditation from the Council for the Accreditation of Educator Preparation and their educator preparation programs have been approved by the EPSB.

#### **Applicable Statute or Regulation:**

KRS 161.028, KRS 161.048, 16 KAR 9:110

#### **History/Background:**

***Existing Policy:*** KRS 161.048(10) establishes the Option 9 alternative route to certification. This route provides for the expedited certification of a person to teach at any grade level through a cooperative program between a college or university and a school district. The expedited certification program will result in a bachelor's degree and initial certification within three school years. The candidate is not certified while completing the route but shall complete a residency/paraprofessional component and receive coaching and mentoring from experienced teachers. 16 KAR 9:110 establishes the standards and procedures for Option 9 and contains sections covering providers, residency, field experience, student teaching, application review, continuance of program approval, revocation for cause, reconsideration, data reports, and professional certificates.

***Summary:*** Nelson County Schools has partnered with Eastern Kentucky University to develop a proposed Option 9 program for P- 5 Elementary Education. In accordance with Section 5 of the regulation, staff has reviewed the application and found that it meets the requirements of KRS 161.048 and 16 KAR 9:110. A copy of the application is included in the Document Library for EPSB review. As part of the proposal, each party has agreed to take on the following:

Nelson County Schools will:

- Only recommend Option 9 participants who are employed by the district and able to gain work experience to supplement the reduced coursework in the Option 9 program.
- Ensure the availability of funding for each participant employed within the district and pursuing Option 9 certification under this Agreement for the duration of the participant's Option 9 program.

- Ensure the participant receives training on the Professional Code of Ethics for Kentucky Certified Personnel.
- Utilize experienced teachers employed by the district to provide coaching and mentoring to the participant.
- Ensure at least one mentor is certified in the area in which certification is being sought.
- Ensure at least one year of employment provides hands-on experience in the area in which certification is being sought.
- Ensure the participant completes a minimum of two hundred clock hours of field experience in a variety of school settings from primary through grade twelve.
- Provide opportunities for the student teacher to assume major responsibilities for the full range of teaching duties, consistent with their planned certification content and grade range, during the third year of Option 9.
- Maintain and share with Eastern Kentucky University all required electronic records.
- Continue this partnership until the district's employed participants for Option 9 certification complete the program or are no longer employed by the district: and,
- No longer accept new candidates to the program after the district chooses to end this partnership.

Eastern Kentucky University will:

- Ensure that Option 9, as set forth in this Agreement, does not negatively impact its accreditation.
- Ensure admission requirements are met for Option 9 participants.
- Provide participants the coursework and instruction necessary to, when coupled with the work experiences provided by the employing district, complete a bachelor's degree and initial certification within three (3) years; and,
- Assign a university supervisor to work with the participant during the third year of the program.

In accordance with 16 KAR 9:110, Section 5, initial program approval will be for a period of three years. After that time, the providers may apply for continuing program approval and provide evidence of program quality.

***Budget Impact:*** There will be costs associated with the oversight of this route.

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## **KENTUCKY DEPARTMENT OF EDUCATION**

### **STAFF NOTE**

#### **Consent Item:**

Option 9 Application, Harrison County Schools and Midway University

#### **Staff Recommendation:**

The Education Professional Standards Board (EPSB) should approve the application.

#### **Rationale:**

Harrison County Schools and Midway University have submitted an Option 9 application that meets the requirements of KRS 161.048 and 16 KAR 9:110. Midway University holds accreditation from the EPSB, and their educator preparation programs have been approved by the EPSB.

#### **Applicable Statute or Regulation:**

KRS 161.028, KRS 161.048, 16 KAR 9:110

#### **History/Background:**

***Existing Policy:*** KRS 161.048(10) establishes the Option 9 alternative route to certification. This route provides for the expedited certification of a person to teach at any grade level through a cooperative program between a college or university and a school district. The expedited certification program will result in a bachelor's degree and initial certification within three school years. The candidate is not certified while completing the route but shall complete a residency/paraprofessional component and receive coaching and mentoring from experienced teachers. 16 KAR 9:110 establishes the standards and procedures for Option 9 and contains sections covering providers, residency, field experience, student teaching, application review, continuance of program approval, revocation for cause, reconsideration, data reports, and professional certificates.

***Summary:*** Harrison County Schools has partnered with Midway University to develop a proposed Option 9 program. The program will be exclusively available to classified employees who work in the Harrison County Schools. Candidates will complete the EPSB approved P-5, middle school, or secondary certification program for Midway University. Candidates who successfully complete the program and pass the licensure exams will earn a bachelor's degree and certification to teach students in grades P-5; middle school 5-9 in English, mathematics, science, or social studies; or secondary 9-12 in English or mathematics. In accordance with Section 5 of the regulation, staff has reviewed the application and found that it meets the requirements of KRS 161.048 and 16 KAR 9:110. A copy of the application is included in the Document Library for EPSB review. As part of the proposal, each party has agreed to take on the following:

Harrison County Schools will:

- Maintain electronic records of field experiences that confirm that all residents have fulfilled the field experience requirements and share these records with the Midway University Department of Teacher Education.
- Ensure candidates sign the professional code of ethics and practice in an ethical manner according to the code of ethics.
- Ensure candidates receive training on the professional code of ethics through professional development provided by Harrison County Schools.
- Employ candidates admitted to the program either part-time or fulltime for three years in a classified position.
- Ensure that during the third year, the candidate is employed full-time in the area of certification sought.
- Ensure the resident will not have responsibility for the supervision or instruction of students without the direct supervision of a certified educator.
- Assign a cooperative teacher during the year-long residency for observing and evaluating student teachers including a minimum of four observations.
- Maintain electronic records that ensure and confirm that all third-year residents meet the student teaching requirements and will share them with the Midway University Department of Teacher Education.
- Will not accept new candidates if they end the program but will continue the partnership until the candidates currently in the program complete the program or are no longer employed by Harrison County Schools.

Midway University will:

- Offer all 120 credit hours of coursework online or in a hybrid evening/online format. Some synchronous education courses will be offered in the evenings during the regular academic year with the remaining courses offered online. Asynchronous general education courses will be offered not only during the regular academic year, but also for three summer terms.
- Require candidates to take classes year-round to complete the 120 hours within a three-year time period.
- Require candidates to complete the same 200 field experience hours that traditional candidates complete as per 16 KAR 5:040 within the first two years of residency.
- Ensure candidates receive training on the professional code of ethics through coursework provided by Midway University.
- Ensure a university supervisor follows the EPSB approved protocols for observing and evaluating student teachers including a minimum of four observations.
- Ensure this program will not negatively impact the accreditation of the Midway University Department of Teacher Education.

In accordance with 16 KAR 9:110, Section 5, initial program approval will be for a period of three years. After that time, the providers may apply for continuing program approval and provide evidence of program quality.

***Budget Impact:*** There will be costs associated with the oversight of this route.

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# **KENTUCKY DEPARTMENT OF EDUCATION**

## **STAFF NOTE**

### **Consent Item:**

Option 9 Application, Henry County Schools and Midway University

### **Staff Recommendation:**

The Education Professional Standards Board (EPSB) should approve the application.

### **Rationale:**

Henry County Schools and Midway University have submitted an Option 9 application that meets the requirements of KRS 161.048 and 16 KAR 9:110. Midway University holds accreditation from the Education Professional Standards Board of Kentucky and their educator preparation programs have been approved by the EPSB.

### **Applicable Statute or Regulation:**

KRS 161.028, KRS 161.048, 16 KAR 9:110

### **History/Background:**

**Existing Policy:** KRS 161.048(10) establishes the Option 9 alternative route to certification. This route provides for the expedited certification of a person to teach at any grade level through a cooperative program between a college or university and a school district. The expedited certification program will result in a bachelor's degree and initial certification within three school years. The candidate is not certified while completing the route but shall complete a residency/paraprofessional component and receive coaching and mentoring from experienced teachers. 16 KAR 9:110 establishes the standards and procedures for Option 9 and contains sections covering providers, residency, field experience, student teaching, application review, continuance of program approval, revocation for cause, reconsideration, data reports, and professional certificates.

**Summary:** Henry County Schools has partnered with Midway University to develop a proposed Option 9 program. The program will be exclusively available to classified employees who work in the Henry County Schools. Candidates will complete the EPSB approved P-5, middle school, or secondary certification program for Midway University. Candidates who successfully complete the program and pass the licensure exams will earn a bachelor's degree and certification to teach students in grades P-5; middle school 5-9 in English, mathematics, science, or social studies; or secondary 9-12 in English or mathematics. In accordance with Section 5 of the regulation, staff has reviewed the application and found that it meets the requirements of KRS 161.048 and 16 KAR 9:110. A copy of the application is included in the Document Library for EPSB review. As part of the proposal, each party has agreed to take on the following:

Henry County Schools will:

- Ensure candidates sign the professional code of ethics and practice in an ethical manner according to the code of ethics.

- Ensure candidates receive training on the professional code of ethics through professional development provided by Henry County Schools.
- Employ candidates admitted to the program either part-time or fulltime for three years in a classified position.
- Ensure that during the third year, the candidate is employed full-time in the area of certification sought.
- Ensure the resident will not have responsibility for the supervision or instruction of students without the direct supervision of a certified educator.
- Assign a cooperative teacher during the year-long residency for observing and evaluating student teachers including a minimum of four observations.
- Maintain electronic records that ensure and confirm that all third-year residents meet the student teaching requirements and will share them with the Midway University Department of Teacher Education.
- Will not accept new candidates if they end the program but will continue the partnership until the candidates currently in the program complete the program or are no longer employed by Henry County Schools.

Midway University will:

- Offer all 120 credit hours of coursework online or in a hybrid evening/online format. Some synchronous education courses will be offered in the evenings during the regular academic year with the remaining courses offered online. Asynchronous general education courses will be offered not only during the regular academic year, but also for three summer terms.
- Require candidates to take classes year-round to complete the 120 hours within a three-year time period.
- Require candidates to complete the same 200 field experience hours that traditional candidates complete as per 16 KAR 5:040 within the first two years of residency.
- Ensure candidates receive training on the professional code of ethics through coursework provided by Midway University.
- Ensure a university supervisor follows the EPSB approved protocols for observing and evaluating student teachers including a minimum of four observations.
- Ensure this program will not negatively impact the accreditation of the Midway University Department of Teacher Education.

In accordance with 16 KAR 9:110, Section 5, initial program approval will be for a period of three years. After that time, the providers may apply for continuing program approval and provide evidence of program quality.

***Budget Impact:*** There will be costs associated with the oversight of this route.

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# **KENTUCKY DEPARTMENT OF EDUCATION**

## **STAFF NOTE**

### **Consent Item:**

Option 9 Application, Pulaski County Schools and Midway University

### **Staff Recommendation:**

The Education Professional Standards Board (EPSB) should approve the application.

### **Rationale:**

Pulaski County Schools and Midway University have submitted an Option 9 application that meets the requirements of KRS 161.048 and 16 KAR 9:110. Midway University holds accreditation from the EPSB, and their educator preparation programs have been approved by the EPSB.

### **Applicable Statute or Regulation:**

KRS 161.028, KRS 161.048, 16 KAR 9:110

### **History/Background:**

**Existing Policy:** KRS 161.048(10) establishes the Option 9 alternative route to certification. This route provides for the expedited certification of a person to teach at any grade level through a cooperative program between a college or university and a school district. The expedited certification program will result in a bachelor's degree and initial certification within three school years. The candidate is not certified while completing the route but shall complete a residency/paraprofessional component and receive coaching and mentoring from experienced teachers. 16 KAR 9:110 establishes the standards and procedures for Option 9 and contains sections covering providers, residency, field experience, student teaching, application review, continuance of program approval, revocation for cause, reconsideration, data reports, and professional certificates.

**Summary:** Pulaski County Schools has partnered with Midway University to develop a proposed Option 9 program. The program will be exclusively available to classified employees who work in the Pulaski County Schools. Candidates will complete the EPSB approved P-5, middle school, or secondary certification program for Midway University. Candidates who successfully complete the program and pass the licensure exams will earn a bachelor's degree and certification to teach students in grades P-5; middle school 5-9 in English, mathematics, science, or social studies; or secondary 9-12 in English or mathematics. In accordance with Section 5 of the regulation, staff has reviewed the application and found that it meets the requirements of KRS 161.048 and 16 KAR 9:110. A copy of the application is included in the Document Library for EPSB review. As part of the proposal, each party has agreed to take on the following:

Pulaski County Schools will:

- Maintain electronic records of field experiences that confirm that all residents have fulfilled the field experience requirements and share these records with the Midway University Department of Teacher Education.

- Ensure candidates sign the professional code of ethics and practice in an ethical manner according to the code of ethics.
- Ensure candidates receive training on the professional code of ethics through professional development provided by Pulaski County Schools.
- Employ candidates admitted to the program either part-time or fulltime for three years in a classified position.
- Ensure that during the third year, the candidate is employed full-time in the area of certification sought.
- Ensure the resident will not have responsibility for the supervision or instruction of students without the direct supervision of a certified educator.
- Assign a cooperative teacher during the year-long residency for observing and evaluating student teachers including a minimum of four observations.
- Maintain electronic records that ensure and confirm that all third-year residents meet the student teaching requirements and will share them with the Midway University Department of Teacher Education.
- Will not accept new candidates if they end the program but will continue the partnership until the candidates currently in the program complete the program or are no longer employed by Pulaski County Schools.

Midway University will:

- Offer all 120 credit hours of coursework online or in a hybrid evening/online format. Some synchronous education courses will be offered in the evenings during the regular academic year with the remaining courses offered online. Asynchronous general education courses will be offered not only during the regular academic year, but also for three summer terms.
- Require candidates to take classes year-round to complete the 120 hours within a three-year time period.
- Require candidates to complete the same 200 field experience hours that traditional candidates complete as per 16 KAR 5:040 within the first two years of residency.
- Ensure candidates receive training on the professional code of ethics through coursework provided by Midway University.
- Ensure a university supervisor follows the EPSB approved protocols for observing and evaluating student teachers including a minimum of four observations.
- Ensure this program will not negatively impact the accreditation of the Midway University Department of Teacher Education.

In accordance with 16 KAR 9:110, Section 5, initial program approval will be for a period of three years. After that time, the providers may apply for continuing program approval and provide evidence of program quality.

***Budget Impact:*** There will be costs associated with the oversight of this route.

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## **KENTUCKY DEPARTMENT OF EDUCATION**

### **STAFF NOTE**

#### **Consent Item:**

Option 9 Application, Spencer County Schools and Midway University

#### **Staff Recommendation:**

The Education Professional Standards Board (EPSB) should approve the application.

#### **Rationale:**

Spencer County Schools and Midway University have submitted an Option 9 application that meets the requirements of KRS 161.048 and 16 KAR 9:110. Midway University holds accreditation from the EPSB, and their educator preparation programs have been approved by the EPSB.

#### **Applicable Statute or Regulation:**

KRS 161.028, KRS 161.048, 16 KAR 9:110

#### **History/Background:**

**Existing Policy:** KRS 161.048(10) establishes the Option 9 alternative route to certification. This route provides for the expedited certification of a person to teach at any grade level through a cooperative program between a college or university and a school district. The expedited certification program will result in a bachelor's degree and initial certification within three school years. The candidate is not certified while completing the route but shall complete a residency/paraprofessional component and receive coaching and mentoring from experienced teachers. 16 KAR 9:110 establishes the standards and procedures for Option 9 and contains sections covering providers, residency, field experience, student teaching, application review, continuance of program approval, revocation for cause, reconsideration, data reports, and professional certificates.

**Summary:** Spencer County Schools has partnered with Midway University to develop a proposed Option 9 program. The program will be exclusively available to classified employees who work in the Spencer County Schools. Candidates will complete the EPSB approved P-5, middle school, or secondary certification program for Midway University. Candidates who successfully complete the program and pass the licensure exams will earn a bachelor's degree and certification to teach students in grades P-5; middle school 5-9 in English, mathematics, science, or social studies; or secondary 9-12 in English or mathematics. In accordance with Section 5 of the regulation, staff has reviewed the application and found that it meets the requirements of KRS 161.048 and 16 KAR 9:110. A copy of the application is included in the Document Library for EPSB review. As part of the proposal, each party has agreed to take on the following:

Spencer County Schools will:

- Maintain electronic records of field experiences that confirm that all residents have fulfilled the field experience requirements and share these records with the Midway University Department of Teacher Education.
- Ensure candidates sign the professional code of ethics and practice in an ethical manner according to the code of ethics.
- Ensure candidates receive training on the professional code of ethics through professional development provided by Spencer County Schools.
- Employ candidates admitted to the program either part-time or fulltime for three years in a classified position.
- Ensure that during the third year, the candidate is employed full-time in the area of certification sought.
- Ensure the resident will not have responsibility for the supervision or instruction of students without the direct supervision of a certified educator.
- Assign a cooperative teacher during the year-long residency for observing and evaluating student teachers including a minimum of four observations.
- Maintain electronic records that ensure and confirm that all third-year residents meet the student teaching requirements and will share them with the Midway University Department of Teacher Education.
- Will not accept new candidates if they end the program but will continue the partnership until the candidates currently in the program complete the program or are no longer employed by Spencer County Schools.

Midway University will:

- Offer all 120 credit hours of coursework online or in a hybrid evening/online format. Some synchronous education courses will be offered in the evenings during the regular academic year with the remaining courses offered online. Asynchronous general education courses will be offered not only during the regular academic year, but also for three summer terms.
- Require candidates to take classes year-round to complete the 120 hours within a three-year time period.
- Require candidates to complete the same 200 field experience hours that traditional candidates complete as per 16 KAR 5:040 within the first two years of residency.
- Ensure candidates receive training on the professional code of ethics through coursework provided by Midway University.
- Ensure a university supervisor follows the EPSB approved protocols for observing and evaluating student teachers including a minimum of four observations.
- Ensure this program will not negatively impact the accreditation of the Midway University Department of Teacher Education.

In accordance with 16 KAR 9:110, Section 5, initial program approval will be for a period of three years. After that time, the providers may apply for continuing program approval and provide evidence of program quality.

***Budget Impact:*** There will be costs associated with the oversight of this route.

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## **KENTUCKY DEPARTMENT OF EDUCATION**

### **STAFF NOTE**

#### **Consent Item:**

Option 9 Application, Trimble County Schools and Midway University

#### **Staff Recommendation:**

The Education Professional Standards Board (EPSB) should approve the application.

#### **Rationale:**

Trimble County Schools and Midway University have submitted an Option 9 application that meets the requirements of KRS 161.048 and 16 KAR 9:110. Midway University holds accreditation from the EPSB and their educator preparation programs have been approved by the EPSB.

#### **Applicable Statute or Regulation:**

KRS 161.028, KRS 161.048, 16 KAR 9:110

#### **History/Background:**

**Existing Policy:** KRS 161.048(10) establishes the Option 9 alternative route to certification. This route provides for the expedited certification of a person to teach at any grade level through a cooperative program between a college or university and a school district. The expedited certification program will result in a bachelor's degree and initial certification within three school years. The candidate is not certified while completing the route but shall complete a residency/paraprofessional component and receive coaching and mentoring from experienced teachers. 16 KAR 9:110 establishes the standards and procedures for Option 9 and contains sections covering providers, residency, field experience, student teaching, application review, continuance of program approval, revocation for cause, reconsideration, data reports, and professional certificates.

**Summary:** Trimble County Schools has partnered with Midway University to develop a proposed Option 9 program. The program will be exclusively available to classified employees who work in the Trimble County Schools. Candidates will complete the EPSB approved P-5, middle school, or secondary certification program for Midway University. Candidates who successfully complete the program and pass the licensure exams will earn a bachelor's degree and certification to teach students in grades P-5; middle school 5-9 in English, mathematics, science, or social studies; or secondary 9-12 in English or mathematics. In accordance with Section 5 of the regulation, staff has reviewed the application and found that it meets the requirements of KRS 161.048 and 16 KAR 9:110. A copy of the application is included in the Document Library for EPSB review. As part of the proposal, each party has agreed to take on the following:

Trimble County Schools will:

- Maintain electronic records of field experiences that confirm that all residents have fulfilled the field experience requirements and share these records with the Midway University Department of Teacher Education.
- Ensure candidates sign the professional code of ethics and practice in an ethical manner according to the code of ethics.
- Ensure candidates receive training on the professional code of ethics through professional development provided by Trimble County Schools.
- Employ candidates admitted to the program either part-time or fulltime for three years in a classified position.
- Ensure that during the third year, the candidate is employed full-time in the area of certification sought.
- Ensure the resident will not have responsibility for the supervision or instruction of students without the direct supervision of a certified educator.
- Assign a cooperative teacher during the year-long residency for observing and evaluating student teachers including a minimum of four observations.
- Maintain electronic records that ensure and confirm that all third-year residents meet the student teaching requirements and will share them with the Midway University Department of Teacher Education.
- Will not accept new candidates if they end the program but will continue the partnership until the candidates currently in the program complete the program or are no longer employed by Trimble County Schools.

Midway University will:

- Offer all 120 credit hours of coursework online or in a hybrid evening/online format. Some synchronous education courses will be offered in the evenings during the regular academic year with the remaining courses offered online. Asynchronous general education courses will be offered not only during the regular academic year, but also for three summer terms.
- Require candidates to take classes year-round to complete the 120 hours within a three-year time period.
- Require candidates to complete the same 200 field experience hours that traditional candidates complete as per 16 KAR 5:040 within the first two years of residency.
- Ensure candidates receive training on the professional code of ethics through coursework provided by Midway University.
- Ensure a university supervisor follows the EPSB approved protocols for observing and evaluating student teachers including a minimum of four observations.
- Ensure this program will not negatively impact the accreditation of the Midway University Department of Teacher Education.

In accordance with 16 KAR 9:110, Section 5, initial program approval will be for a period of three years. After that time, the providers may apply for continuing program approval and provide evidence of program quality.

***Budget Impact:*** There will be costs associated with the oversight of this route.



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## **KENTUCKY DEPARTMENT OF EDUCATION**

### **STAFF NOTE**

#### **Consent Item:**

Option 9 Application, Erlanger-Elsmere Schools and Northern Kentucky University

#### **Staff Recommendation:**

The Education Professional Standards Board (EPSB) should approve the application.

#### **Rationale:**

Erlanger-Elsmere Schools and Northern Kentucky University have submitted an Option 9 application that meets the requirements of KRS 161.048 and 16 KAR 9:110. Northern Kentucky University holds accreditation from the Council for the Accreditation of Educator Preparation and their educator preparation programs have been approved by the EPSB.

#### **Applicable Statute or Regulation:**

KRS 161.028, KRS 161.048, 16 KAR 9:110

#### **History/Background:**

***Existing Policy:*** KRS 161.048(10) establishes the Option 9 alternative route to certification. This route provides for the expedited certification of a person to teach at any grade level through a cooperative program between a college or university and a school district. The expedited certification program will result in a bachelor's degree and initial certification within three school years. The candidate is not certified while completing the route but shall complete a residency/paraprofessional component and receive coaching and mentoring from experienced teachers. 16 KAR 9:110 establishes the standards and procedures for Option 9 and contains sections covering providers, residency, field experience, student teaching, application review, continuance of program approval, revocation for cause, reconsideration, data reports, and professional certificates.

***Summary:*** Erlanger-Elsmere Schools has partnered with Northern Kentucky University to develop a proposed Option 9 program for Elementary Education. In accordance with Section 5 of the regulation, staff has reviewed the application and found that it meets the requirements of KRS 161.048 and 16 KAR 9:110. A copy of the application is included in the Document Library for EPSB review. As part of the proposal, each party has agreed to take on the following:

Erlanger-Elsmere Schools will:

- Employ the participant in a residency or paraprofessional program within the school district for the duration of the program as long as the participant is making successful progress in the Option 9 program.
- Utilize experienced teachers employed by the district to provide coaching and mentoring to the participant.
- Ensure at least one mentor is certified in the area in which certification is being sought.

- Ensure the availability of funding for each participant for the duration of the candidate's participation in the program as long as the participant is making successful progress in the Option 9 program.
- Ensure at least one year of employment provides hands-on experience in the area in which certification is being sought.
- Continue this partnership until the district's employed participants for Option 9 certification complete the program or are no longer employed by the district.
- Ensure that participants apply to Northern Kentucky University as an undergraduate student.

Northern Kentucky University will:

- Advise participants on which classes to take in which semester.
- Ensure participants meet admission requirements as established by EPSB in 16 KAR 5:020, Section 1(2).
- Offer classes in formats that are appropriate for the unique population of Option 9 students (online, in summer/winter institutes, on evenings or weekends).
- Utilize work experience settings for fulfillment of student teaching expectations. Northern Kentucky University may recommend, that participants teach or work in slightly varied settings, depending upon certification areas.
- Ensure participants will be responsible for completing any state requirements necessary for certification in their program area(s).

In accordance with 16 KAR 9:110, Section 5, initial program approval will be for a period of three years. After that time, the providers may apply for continuing program approval and provide evidence of program quality.

***Budget Impact:*** There will be costs associated with the oversight of this route.

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## **KENTUCKY DEPARTMENT OF EDUCATION**

### **STAFF NOTE**

#### **Consent Item:**

Option 9 Application, Boone County Schools and Northern Kentucky University

#### **Staff Recommendation:**

The Education Professional Standards Board (EPSB) should approve the application.

#### **Rationale:**

Boone County Schools and Northern Kentucky University have submitted an Option 9 application that meets the requirements of KRS 161.048 and 16 KAR 9:110. Northern Kentucky University holds accreditation from the Council for the Accreditation of Educator Preparation and their educator preparation programs have been approved by the EPSB.

#### **Applicable Statute or Regulation:**

KRS 161.028, KRS 161.048, 19 KAR 9:110

#### **History/Background:**

**Existing Policy:** KRS 161.048(10) establishes the Option 9 alternative route to certification. This route provides for the expedited certification of a person to teach at any grade level through a cooperative program between a college or university and a school district. The expedited certification program will result in a bachelor's degree and initial certification within three school years. The candidate is not certified while completing the route but shall complete a residency/paraprofessional component and receive coaching and mentoring from experienced teachers. 16 KAR 9:110 establishes the standards and procedures for Option 9 and contains sections covering providers, residency, field experience, student teaching, application review, continuance of program approval, revocation for cause, reconsideration, data reports, and professional certificates.

**Summary:** Boone County Schools has partnered with Northern Kentucky University to develop a proposed Option 9 program for Elementary Education. In accordance with Section 5 of the regulation, staff has reviewed the application and found that it meets the requirements of KRS 161.048 and 16 KAR 9:110. A copy of the application is included in the Document Library for EPSB review. As part of the proposal, each party has agreed to take on the following:

Boone County Schools will:

- Employ the participant in a residency or paraprofessional program within the school district for the duration of the program as long as the participant is making successful progress in the Option 9 program.
- Utilize experienced teachers employed by the district to provide coaching and mentoring to the participant.
- Ensure at least one mentor is certified in the area in which certification is being sought.

- Ensure the availability of funding for each participant for the duration of the candidate's participation in the program as long as the participant is making successful progress in the Option 9 program.
- Ensure at least one year of employment provides hands-on experience in the area in which certification is being sought.
- Continue this partnership until the district's employed participants for Option 9 certification complete the program or are no longer employed by the district.
- Ensure that participants apply to Northern Kentucky University as an undergraduate student.

Northern Kentucky University will:

- Advise participants on which classes to take in which semester.
- Ensure participants meet admission requirements as established by EPSB in 16 KAR 5:020, Section 1(2).
- Offer classes in formats that are appropriate for the unique population of Option 9 students (online, in summer/winter institutes, on evenings or weekends).
- Utilize work experience settings for fulfillment of student teaching expectations. Northern Kentucky University may recommend, that participants teach or work in slightly varied settings, depending upon certification areas.
- Ensure participants will be responsible for completing any state requirements necessary for certification in their program area(s).

In accordance with 16 KAR 9:110, Section 5, initial program approval will be for a period of three years. After that time, the providers may apply for continuing program approval and provide evidence of program quality.

***Budget Impact:*** There will be costs associated with the oversight of this route.

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## **KENTUCKY DEPARTMENT OF EDUCATION**

### **STAFF NOTE**

#### **Consent Item:**

Option 9 Application, Carroll County Schools and Northern Kentucky University

#### **Staff Recommendation:**

The Education Professional Standards Board (EPSB) should approve the application.

#### **Rationale:**

Carroll County Schools and Northern Kentucky University have submitted an Option 9 application that meets the requirements of KRS 161.048 and 16 KAR 9:110. Northern Kentucky University holds accreditation from the Council for the Accreditation of Educator Preparation and their educator preparation programs have been approved by the EPSB.

#### **Applicable Statute or Regulation:**

KRS 161.028, KRS 161.048, 19 KAR 9:110

#### **History/Background:**

**Existing Policy:** KRS 161.048(10) establishes the Option 9 alternative route to certification. This route provides for the expedited certification of a person to teach at any grade level through a cooperative program between a college or university and a school district. The expedited certification program will result in a bachelor's degree and initial certification within three school years. The candidate is not certified while completing the route but shall complete a residency/paraprofessional component and receive coaching and mentoring from experienced teachers. 16 KAR 9:110 establishes the standards and procedures for Option 9 and contains sections covering providers, residency, field experience, student teaching, application review, continuance of program approval, revocation for cause, reconsideration, data reports, and professional certificates.

**Summary:** Carroll County Schools has partnered with Northern Kentucky University to develop a proposed Option 9 program for Elementary Education. In accordance with Section 5 of the regulation, staff has reviewed the application and found that it meets the requirements of KRS 161.048 and 16 KAR 9:110. A copy of the application is included in the Document Library for EPSB review. As part of the proposal, each party has agreed to take on the following:

Carroll County Schools will:

- Employ the participant in a residency or paraprofessional program within the school district for the duration of the program as long as the participant is making successful progress in the Option 9 program.
- Utilize experienced teachers employed by the district to provide coaching and mentoring to the participant.
- Ensure at least one mentor is certified in the area in which certification is being sought.

- Ensure the availability of funding for each participant for the duration of the candidate's participation in the program as long as the participant is making successful progress in the Option 9 program.
- Ensure at least one year of employment provides hands-on experience in the area in which certification is being sought.
- Continue this partnership until the district's employed participants for Option 9 certification complete the program or are no longer employed by the district.
- Ensure that participants apply to Northern Kentucky University as an undergraduate student.

Northern Kentucky University will:

- Advise participants on which classes to take in which semester.
- Ensure participants meet admission requirements as established by EPSB in 16 KAR 5:020, Section 1(2).
- Offer classes in formats that are appropriate for the unique population of Option 9 students (online, in summer/winter institutes, on evenings or weekends).
- Utilize work experience settings for fulfillment of student teaching expectations. Northern Kentucky University may recommend, that participants teach or work in slightly varied settings, depending upon certification areas.
- Ensure participants will be responsible for completing any state requirements necessary for certification in their program area(s).

In accordance with 16 KAR 9:110, Section 5, initial program approval will be for a period of three years. After that time, the providers may apply for continuing program approval and provide evidence of program quality.

***Budget Impact:*** There will be costs associated with the oversight of this route.

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## **KENTUCKY DEPARTMENT OF EDUCATION**

### **STAFF NOTE**

#### **Consent Item:**

Option 9 Application, Covington Independent Schools and Northern Kentucky University

#### **Staff Recommendation:**

The Education Professional Standards Board (EPSB) should approve the application.

#### **Rationale:**

Covington Independent Schools and Northern Kentucky University have submitted an Option 9 application that meets the requirements of KRS 161.048 and 16 KAR 9:110. Northern Kentucky University holds accreditation from the Council for the Accreditation of Educator Preparation and their educator preparation programs have been approved by the EPSB.

#### **Applicable Statute or Regulation:**

KRS 161.028, KRS 161.048, 19 KAR 9:110

#### **History/Background:**

**Existing Policy:** KRS 161.048(10) establishes the Option 9 alternative route to certification. This route provides for the expedited certification of a person to teach at any grade level through a cooperative program between a college or university and a school district. The expedited certification program will result in a bachelor's degree and initial certification within three school years. The candidate is not certified while completing the route but shall complete a residency/paraprofessional component and receive coaching and mentoring from experienced teachers. 16 KAR 9:110 establishes the standards and procedures for Option 9 and contains sections covering providers, residency, field experience, student teaching, application review, continuance of program approval, revocation for cause, reconsideration, data reports, and professional certificates.

**Summary:** Covington Independent Schools has partnered with Northern Kentucky University to develop a proposed Option 9 program for Elementary Education. In accordance with Section 5 of the regulation, staff has reviewed the application and found that it meets the requirements of KRS 161.048 and 16 KAR 9:110. A copy of the application is included in the Document Library for EPSB review. As part of the proposal, each party has agreed to take on the following:

Covington Independent Schools will:

- Employ the participant in a residency or paraprofessional program within the school district for the duration of the program as long as the participant is making successful progress in the Option 9 program.
- Utilize experienced teachers employed by the district to provide coaching and mentoring to the participant.
- Ensure at least one mentor is certified in the area in which certification is being sought.



- Ensure the availability of funding for each participant for the duration of the candidate's participation in the program as long as the participant is making successful progress in the Option 9 program.
- Ensure at least one year of employment provides hands-on experience in the area in which certification is being sought.
- Continue this partnership until the district's employed participants for Option 9 certification complete the program or are no longer employed by the district.
- Ensure that participants apply to Northern Kentucky University as an undergraduate student.

Northern Kentucky University will:

- Advise participants on which classes to take in which semester.
- Ensure participants meet admission requirements as established by EPSB in 16 KAR 5:020, Section 1(2).
- Offer classes in formats that are appropriate for the unique population of Option 9 students (online, in summer/winter institutes, on evenings or weekends).
- Utilize work experience settings for fulfillment of student teaching expectations. Northern Kentucky University may recommend, that participants teach or work in slightly varied settings, depending upon certification areas.
- Ensure participants will be responsible for completing any state requirements necessary for certification in their program area(s).

In accordance with 16 KAR 9:110, Section 5, initial program approval will be for a period of three years. After that time, the providers may apply for continuing program approval and provide evidence of program quality.

***Budget Impact:*** There will be costs associated with the oversight of this route.

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## **KENTUCKY DEPARTMENT OF EDUCATION**

### **STAFF NOTE**

#### **Consent Item:**

Option 9 Application, Newport Independent Schools and Northern Kentucky University

#### **Staff Recommendation:**

The Education Professional Standards Board (EPSB) should approve the application.

#### **Rationale:**

Newport Independent Board of Education and Northern Kentucky University have submitted an Option 9 application that meets the requirements of KRS 161.048 and 16 KAR 9:110. Northern Kentucky University holds accreditation from the Council for the Accreditation of Educator Preparation and their educator preparation programs have been approved by the EPSB.

#### **Applicable Statute or Regulation:**

KRS 161.028, KRS 161.048, 19 KAR 9:110

#### **History/Background:**

**Existing Policy:** KRS 161.048(10) establishes the Option 9 alternative route to certification. This route provides for the expedited certification of a person to teach at any grade level through a cooperative program between a college or university and a school district. The expedited certification program will result in a bachelor's degree and initial certification within three school years. The candidate is not certified while completing the route but shall complete a residency/paraprofessional component and receive coaching and mentoring from experienced teachers. 16 KAR 9:110 establishes the standards and procedures for Option 9 and contains sections covering providers, residency, field experience, student teaching, application review, continuance of program approval, revocation for cause, reconsideration, data reports, and professional certificates.

**Summary:** Newport Independent Schools has partnered with Northern Kentucky University to develop a proposed Option 9 program for Elementary Education. In accordance with Section 5 of the regulation, staff has reviewed the application and found that it meets the requirements of KRS 161.048 and 16 KAR 9:110. A copy of the application is included in the Document Library for EPSB review. As part of the proposal, each party has agreed to take on the following:

Newport Independent Schools will:

- Employ the participant in a residency or paraprofessional program within the school district for the duration of the program as long as the participant is making successful progress in the Option 9 program.
- Utilize experienced teachers employed by the district to provide coaching and mentoring to the participant.
- Ensure at least one mentor is certified in the area in which certification is being sought.

- Ensure the availability of funding for each participant for the duration of the candidate's participation in the program as long as the participant is making successful progress in the Option 9 program.
- Ensure at least one year of employment provides hands-on experience in the area in which certification is being sought.
- Continue this partnership until the district's employed participants for Option 9 certification complete the program or are no longer employed by the district.
- Ensure that participants apply to Northern Kentucky University as an undergraduate student.

Northern Kentucky University will:

- Advise participants on which classes to take in which semester.
- Ensure participants meet admission requirements as established by EPSB in 16 KAR 5:020, Section 1(2).
- Offer classes in formats that are appropriate for the unique population of Option 9 students (online, in summer/winter institutes, on evenings or weekends).
- Utilize work experience settings for fulfillment of student teaching expectations. Northern Kentucky University may recommend, that participants teach or work in slightly varied settings, depending upon certification areas.
- Ensure participants will be responsible for completing any state requirements necessary for certification in their program area(s).

In accordance with 16 KAR 9:110, Section 5, initial program approval will be for a period of three years. After that time, the providers may apply for continuing program approval and provide evidence of program quality.

***Budget Impact:*** There will be costs associated with the oversight of this route.

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## **KENTUCKY DEPARTMENT OF EDUCATION**

### **STAFF NOTE**

#### **Consent Item:**

Option 9 Application, Kenton County Schools and Northern Kentucky University

#### **Staff Recommendation:**

The Education Professional Standards Board (EPSB) should approve the application.

#### **Rationale:**

Kenton County Schools and Northern Kentucky University have submitted an Option 9 application that meets the requirements of KRS 161.048 and 16 KAR 9:110. Northern Kentucky University holds accreditation from the Council for the Accreditation of Educator Preparation and their educator preparation programs have been approved by the EPSB.

#### **Applicable Statute or Regulation:**

KRS 161.028, KRS 161.048, 19 KAR 9:110

#### **History/Background:**

**Existing Policy:** KRS 161.048(10) establishes the Option 9 alternative route to certification. This route provides for the expedited certification of a person to teach at any grade level through a cooperative program between a college or university and a school district. The expedited certification program will result in a bachelor's degree and initial certification within three school years. The candidate is not certified while completing the route but shall complete a residency/paraprofessional component and receive coaching and mentoring from experienced teachers. 16 KAR 9:110 establishes the standards and procedures for Option 9 and contains sections covering providers, residency, field experience, student teaching, application review, continuance of program approval, revocation for cause, reconsideration, data reports, and professional certificates.

**Summary:** Kenton County Schools has partnered with Northern Kentucky University to develop a proposed Option 9 program for Elementary Education. In accordance with Section 5 of the regulation, staff has reviewed the application and found that it meets the requirements of KRS 161.048 and 16 KAR 9:110. A copy of the application is included in the Document Library for EPSB review. As part of the proposal, each party has agreed to take on the following:

Kenton County Schools will:

- Employ the participant in a residency or paraprofessional program within the school district for the duration of the program as long as the participant is making successful progress in the Option 9 program.
- Utilize experienced teachers employed by the district to provide coaching and mentoring to the participant.
- Ensure at least one mentor is certified in the area in which certification is being sought.

- Ensure the availability of funding for each participant for the duration of the candidate's participation in the program as long as the participant is making successful progress in the Option 9 program.
- Ensure at least one year of employment provides hands-on experience in the area in which certification is being sought.
- Continue this partnership until the district's employed participants for Option 9 certification complete the program or are no longer employed by the district.
- Ensure that participants apply to Northern Kentucky University as an undergraduate student.

Northern Kentucky University will:

- Advise participants on which classes to take in which semester.
- Ensure participants meet admission requirements as established by EPSB in 16 KAR 5:020, Section 1(2).
- Offer classes in formats that are appropriate for the unique population of Option 9 students (online, in summer/winter institutes, on evenings or weekends).
- Utilize work experience settings for fulfillment of student teaching expectations. Northern Kentucky University may recommend, that participants teach or work in slightly varied settings, depending upon certification areas.
- Ensure participants will be responsible for completing any state requirements necessary for certification in their program area(s).

In accordance with 16 KAR 9:110, Section 5, initial program approval will be for a period of three years. After that time, the providers may apply for continuing program approval and provide evidence of program quality.

***Budget Impact:*** There will be costs associated with the oversight of this route.

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## **KENTUCKY DEPARTMENT OF EDUCATION**

### **STAFF NOTE**

#### **Consent Item:**

Option 9 Application, Jefferson County Schools and University of Louisville

#### **Staff Recommendation:**

The Education Professional Standards Board (EPSB) should approve the application.

#### **Rationale:**

Jefferson County Schools and University of Louisville have submitted an Option 9 application that meets the requirements of KRS 161.048 and 16 KAR 9:110. University of Louisville holds accreditation from the Council for the Accreditation of Educator Preparation and their educator preparation programs have been approved by the EPSB.

#### **Applicable Statute or Regulation:**

KRS 161.028, KRS 161.048, 16 KAR 9:110

#### **History/Background:**

**Existing Policy:** KRS 161.048(10) establishes the Option 9 alternative route to certification. This route provides for the expedited certification of a person to teach at any grade level through a cooperative program between a college or university and a school district. The expedited certification program will result in a bachelor's degree and initial certification within three school years. The candidate is not certified while completing the route but shall complete a residency/paraprofessional component and receive coaching and mentoring from experienced teachers. 16 KAR 9:110 establishes the standards and procedures for Option 9 and contains sections covering providers, residency, field experience, student teaching, application review, continuance of program approval, revocation for cause, reconsideration, data reports, and professional certificates.

**Summary:** Jefferson County Schools has partnered with University of Louisville College to develop a proposed Option 9 program. In accordance with Section 5 of the regulation, staff has reviewed the application and found that it meets the requirements of KRS 161.048 and 16 KAR 9:110. A copy of the application is included in the Document Library for EPSB review. As part of the proposal, each party has agreed to take on the following:

Jefferson County Schools shall:

- Employ the program students in a residency or paraprofessional program within the school district for the duration of each student's respective participation in the program subject to the provisions below.
- Ensure the availability of funding to continue the employment of each program student for the duration of the student's participation in the program.
- Provide valuable practical teaching and learning experiences to all students participating in the program.

- Utilize experienced teachers employed by the district to provide coaching and mentoring to the program students.
- Ensure that the program students receive training on the Professional Code of Ethics for Kentucky School Certified Personnel established in 16 KAR 1:020.
- Provide opportunities for the program student to assume major responsibility for the full range of teaching duties, including extended co-teaching experiences, in a real school situation under the guidance of qualified personnel from the district and university during the final year of the program.
- Place the student in a setting that is consistent with his or her planned certification content and grade range in the final year of the program.
- Place the resident with a cooperating teacher or teachers.
- Share and coordinate with the university to file an electronic report with the EPSB which identifies the required data points.
- Maintain and share with the university electronic records that confirm that all third-year program students meet the requirements.
- Ensure that the program students complete a minimum of two hundred clock hours of field experiences in a variety of primary through grade 12 school settings and shall maintain and share with the university electronic records that confirm all program students have fulfilled the field experiences required.

University of Louisville shall:

- Ensure that the completion of coursework and field experience by each program student will result in a bachelor's degree and a recommendation for initial certification.
- Ensure that courses are sequenced and offered to allow for completion of the program within three years.
- Ensure that all educator program admissions regulations are followed and documented.
- Accept documented work experience in place of student teaching experience.
- Submit the annual electronic report to EPSB as required by 16 KAR 5:020.
- Assign a university supervisor to work with the student during the last year of the student's participation in the program.
- Ensure university supervisors conduct a minimum of four (4) observations of the program student in the actual teaching situation. The observation reports shall be filed as a part of the student teacher record and used as a validation of the supervisory function.
- Ensure university supervisors are available to work with the program student and personnel in the district regarding any problems that may arise relating to the student teaching situation.

In accordance with 16 KAR 9:110, Section 5, initial program approval will be for a period of three years. After that time, the providers may apply for continuing program approval and provide evidence of program quality.

***Budget Impact:*** There will be costs associated with the oversight of this route.

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## **KENTUCKY DEPARTMENT OF EDUCATION**

### **STAFF NOTE**

#### **Consent Item:**

Option 9 Application, Nelson County Schools and University of Louisville

#### **Staff Recommendation:**

The Education Professional Standards Board (EPSB) should approve the application.

#### **Rationale:**

Nelson County Schools and University of Louisville College of Education and Human Development have submitted an Option 9 application that meets the requirements of KRS 161.048 and 16 KAR 9:110. University of Louisville holds accreditation from the Council for the Accreditation of Educator Preparation and their educator preparation programs have been approved by the EPSB.

#### **Applicable Statute or Regulation:**

KRS 161.028, KRS 161.048, 16 KAR 9:110

#### **History/Background:**

**Existing Policy:** KRS 161.048(10) establishes the Option 9 alternative route to certification. This route provides for the expedited certification of a person to teach at any grade level through a cooperative program between a college or university and a school district. The expedited certification program will result in a bachelor's degree and initial certification within three school years. The candidate is not certified while completing the route but shall complete a residency/paraprofessional component and receive coaching and mentoring from experienced teachers. 16 KAR 9:110 establishes the standards and procedures for Option 9 and contains sections covering providers, residency, field experience, student teaching, application review, continuance of program approval, revocation for cause, reconsideration, data reports, and professional certificates.

**Summary:** Nelson County Schools has partnered with University of Louisville College to develop a proposed Option 9 program. In accordance with Section 5 of the regulation, staff has reviewed the application and found that it meets the requirements of KRS 161.048 and 16 KAR 9:110. A copy of the application is included in the Document Library for EPSB review. As part of the proposal, each party has agreed to take on the following:

Nelson County Schools shall:

- Employ the program students in a residency or paraprofessional program within the school district for the duration of each student's respective participation in the program subject to the provisions below.
- Ensure the availability of funding to continue the employment of each program student for the duration of the student's participation in the program.
- Provide valuable practical teaching and learning experiences to all students participating in the program.
- Utilize experienced teachers employed by the district to provide coaching and mentoring to the program students.

- Ensure that the program students receive training on the Professional Code of Ethics for Kentucky School Certified Personnel established in 16 KAR 1:020.
- Provide opportunities for the program student to assume major responsibility for the full range of teaching duties, including extended co-teaching experiences, in a real school situation under the guidance of qualified personnel from the district and university during the final year of the program.
- Place the student in a setting that is consistent with his or her planned certification content and grade range in the final year of the program.
- Place the resident with a cooperating teacher or teachers.
- Share and coordinate with the university to file an electronic report with the EPSB which identifies the required data points.
- Maintain and share with the university electronic records that confirm that all third-year program students meet the requirements.
- Ensure that the program students complete a minimum of two hundred clock hours of field experiences in a variety of primary through grade 12 school settings and shall maintain and share with the university electronic records that confirm all program students have fulfilled the field experiences required.

University of Louisville shall:

- Ensure that the completion of coursework and field experience by each program student will result in a bachelor's degree and a recommendation for initial certification.
- Ensure that courses are sequenced and offered to allow for completion of the program within three years.
- Ensure that all educator program admissions regulations are followed and documented.
- Accept documented work experience in place of student teaching experience.
- Submit the annual electronic report to EPSB as required by 16 KAR 5:020.
- Assign a university supervisor to work with the student during the last year of the student's participation in the program.
- Ensure university supervisors conduct a minimum of four observations of the program student in the actual teaching situation. The observation reports shall be filed as a part of the student teacher record and used as a validation of the supervisory function.
- Ensure university supervisors are available to work with the program student and personnel in the district regarding any problems that may arise relating to the student teaching situation.

In accordance with 16 KAR 9:110, Section 5, initial program approval will be for a period of three years. After that time, the providers may apply for continuing program approval and provide evidence of program quality.

***Budget Impact:*** There will be costs associated with the oversight of this route.

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## **KENTUCKY DEPARTMENT OF EDUCATION**

### **STAFF NOTE**

#### **Consent Item:**

Campbellsville University Program Approval: Applied Behavior Analysis

#### **Staff Recommendation:**

The Education Professional Standards Board (EPSB) should approve the Planned Programs for Rank I and Rank II in Applied Behavior Analysis as recommend by the Program Review Committee.

#### **Rationale:**

The submitted programs have demonstrated compliance with the EPSB regulations for admission and standards alignment requirements. The proposed educator preparation programs follow the appropriate regulations (16 KAR 5:010; 16 KAR 8:010; 16 KAR 8:020) outlining program requirements for program approval as established by the EPSB. The programs have completed the review process and received a recommendation for approval from the Program Review Committee

#### **Applicable Statutes and Regulation:**

KRS 161.028, KRS 161.1211, 16 KAR 5:010, 16 KAR 8:010, 16 KAR 8:020

#### **Action Question:**

Should the EPSB approve the planned programs for Rank I and Rank II in Applied Behavior Analysis submitted by Campbellsville University?

#### **History/Background:**

**Existing Policy:** KRS 161.028 and KRS 161.030 require the EPSB to establish curricula for educator preparation programs in Kentucky and approve such programs for Educator Preparation Providers. The Educator Preparation Branch and the Program Review Committee evaluated the program review documents submitted for approval against performance-based program certification guidelines established by the EPSB. The program proposal meets all the requirements set forth by the EPSB.

**Summary:** Campbellsville University's proposed Applied Behavior Analysis program will utilize both learning and behavior theory in preparing candidates to work with students who exhibit problem behaviors. Candidates learn to implement behavior assessment tools and techniques, to analyze the data generated by the assessments, and to develop intervention plans for helping students eliminate problem behaviors. Applied Behavior Analysis is useful for working with students who have autism spectrum disorder, anger management issues, anxiety disorders, impulse control issues, behavioral addictions, PTSD, and many other life impacting conditions.

**Budget Impact:** There is no budgetary impact.

**Groups Consulted and Brief Summary of Responses:**

OELE staff and the Program Review Committee have reviewed this program proposal and determined that the program meets the requirements for approval. The program has completed the review process and received a recommendation for approval from the Program Review Committee per 16 KAR 5:010.

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## **KENTUCKY DEPARTMENT OF EDUCATION**

### **STAFF NOTE**

#### **Consent Item:**

Midway University Program Approval: Teacher Leader

#### **Staff Recommendation:**

The Education Professional Standards Board (EPSB) should approve the Teacher Leader Master's Rank I program as recommended by the Program Review Committee.

#### **Rationale:**

The submitted programs have demonstrated compliance with the EPSB regulations for admission and standards alignment requirements. The proposed educator preparation programs follow the appropriate regulations (16 KAR 5:010; 16 KAR 8:010) outlining program requirements for program approval as established by the EPSB. The programs have completed the review process and received a recommendation for approval from the Program Review Committee.

#### **Applicable Statutes and Regulation:**

KRS 161.028, KRS 161.1211, 16 KAR 5:010, 16 KAR 8:010

#### **Action Question:**

Should the EPSB approve the Teacher Leader Master's Rank I program submitted by Midway University?

#### **History/Background:**

**Existing Policy:** KRS 161.028 and KRS 161.030 require the EPSB to establish curricula for educator preparation programs in Kentucky and approve such programs for Educator Preparation Providers. The Educator Preparation Branch and the Program Review Committee evaluated the program review documents submitted for approval against performance-based program certification guidelines established by the EPSB. The program proposal meets all the requirements set forth by the EPSB.

**Summary:** Midway University has an already approved Teacher Leader Master's Rank II program and seeks to add a Teacher Leader Rank I program for candidates who already hold a master's degree upon program entry. The proposed Teacher Leader Master's Rank I focuses on preparing teachers to use student performance data to make curricular, instructional, and assessment decisions to improve curriculum, instruction, and assessment practices in their schools. The program is designed to develop skills and knowledge for early or midcareer teachers who want to take leadership roles in their schools.

**Budget Impact:** There is no budgetary impact.

#### **Groups Consulted and Brief Summary of Responses:**

OELE staff and the Program Review Committee have reviewed this program proposal and

determined that the program meets the requirements for approval. The program has completed the review process and received a recommendation for approval from the Program Review Committee per 16 KAR 5:010.

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## **KENTUCKY DEPARTMENT OF EDUCATION**

### **STAFF NOTE**

#### **Consent Item:**

University of Kentucky Program Approval: Instructional Computer Technology

#### **Staff Recommendation:**

The Education Professional Standards Board (EPSB) should approve the Instructional Computer Technology Programs, Endorsement, Rank II and Rank I, as recommend by the Program Review Committee.

#### **Rationale:**

The submitted programs have demonstrated compliance with the EPSB regulations for admission and standards alignment requirements. The proposed educator preparation programs follow the appropriate regulations (16 KAR 5:010; 16 KAR 2:010; 16 KAR 8:010, 16 KAR 8:020) outlining program requirements for program approval as established by the EPSB. The programs have completed the review process and received a recommendation for approval from the Program Review Committee

#### **Applicable Statutes and Regulation:**

KRS 161.028, KRS 161.030, KRS 161.1211, 16 KAR 2:010, 16 KAR 5:010, 16 KAR 8:010, 16 KAR 8:020

#### **Action Question:**

Should the EPSB approve the programs for Instructional Computer Technology submitted by the University of Kentucky?

#### **History/Background:**

**Existing Policy:** KRS 161.028 and KRS 161.030 require the EPSB to establish curricula for educator preparation programs in Kentucky and approve such programs for Educator Preparation Providers. The Educator Preparation Branch and the Program Review Committee evaluated the program review documents submitted for approval against performance-based program certification guidelines established by the EPSB. The program proposal meets all the requirements set forth by the EPSB.

**Summary:** The University of Kentucky's proposed Instructional Computer Technology Endorsement and rank change programs will help districts that face significant challenges in attracting and retaining teachers in critical shortage areas. This program provides teachers with the opportunity to continue their growth and development as professional educators in educational technology. This program will assist teachers to advance their knowledge, application, organization, and evaluation of instructional technology and enhance instructional design leadership within their schools and districts.

**Budget Impact:** There is no budgetary impact.

**Groups Consulted and Brief Summary of Responses:**

OELE staff and the Program Review Committee have reviewed this program proposal and determined that the program meets the requirements for approval. The program has completed the review process and received a recommendation for approval from the Program Review Committee per 16 KAR 5:010.

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## **KENTUCKY DEPARTMENT OF EDUCATION**

### **STAFF NOTE**

#### **Consent Item:**

Request for SARA approval of Lipscomb University's Submitted Programs

#### **Staff Recommendation:**

The Education Professional Standards Board (EPSB) should approve Lipscomb University's School Principal P-12 program as submitted through the SARA process.

#### **Rationale:**

Lipscomb University has met EPSB's requirements under the State Authorization Reciprocity Agreement (SARA) for program approval. Those requirements include state, regional and CAEP accreditation; demonstration that the programs of preparation are not based solely upon the completion of a written or verbal assessment; compliance with the program admission and standards alignment requirements established in 16 KAR 3:090.

#### **Action Question:**

Should the EPSB approve the School Principal P-12 program submitted by Lipscomb University?

#### **Applicable Statute or Regulation:**

KRS 161.027, KRS 161.028, 16 KAR 3:090

#### **History/Background:**

**Existing Policy:** Beginning December 1, 2016, Kentucky became a member of SARA. This agreement among member states, districts and territories establishes comparable national standards for interstate offering of postsecondary distance education courses and programs. It is intended to make it easier for students to take online courses offered by postsecondary institutions based in another state. SARA is overseen by a National Council and is administered by four regional education compacts (i.e, SREB). In order for the Board to approve educator preparation programs that are NC-SARA members, located out-of-state and offered exclusively online, the educator preparation program has to demonstrate compliance with the applicable Kentucky requirements.

**Summary:** Lipscomb University is accredited regionally by the Southern Association of Colleges and Schools and Commission on Colleges. Lipscomb University received CAEP accreditation in 2020. As evidenced by the application, Lipscomb University is recognized to grant degrees by the Tennessee Department of Education.

The program admission requirements include but are not limited to three years of teaching experience and evaluation of professional dispositions. The program is aligned to the Professional Standards for Educational Leaders (PSEL). In addition to the graduate education core that addresses cultural competency, social-emotional learning, data literacy and evidence-

based practices, and educational inquiry, the Principal P-12 certification program addresses relevant topics in educational leadership such as leadership foundations and ethics, school law, leadership of curriculum design and instruction, people and talent in educational leadership, school financial leadership, systems management and school operations, and leading inclusive schools. The M.Ed. degree program requires the completion of 33 graduate hours and results in a master's degree. The Ed.S. degree program requires the completion of 36 graduate hours and results in an educational specialist degree. The Administrative Licensure Program requires candidates to already hold an advanced degree, requires completion of 21 graduate hours, and results in a Certificate in Graduate Students in Educational Leadership. Candidates who enter the Master's program at Rank III are eligible for Rank II upon completion of the program (certification requirements and master's degree). Candidates who enter the Ed.S. program at Rank II may be recommended for Rank I upon completion of 30 of the 36 hours. Candidates would not be eligible for the Principal P-12 certification until completion of the program (certification and master's, Ed.S, and ALP program requirements).

***Budget Impact:*** There is no budgetary impact.

**Groups Consulted and Brief Summary of Responses:**

Staff has reviewed Lipscomb University's application and determined that the program has met the requirements for approval.

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# **KENTUCKY DEPARTMENT OF EDUCATION**

## **STAFF NOTE**

### **Information Item:**

Testing Update

### **Rationale:**

To provide the Education Professional Standards Board (EPSB) with a comprehensive update of recent actions impacting certification assessments.

### **Applicable Statute or Regulation:**

KRS 161.028, KRS 161.030, 16 KAR 6:010

### **History/Background:**

***Existing Policy:*** KRS 161.028(1)(a) authorizes the EPSB to establish standards and requirements for obtaining and maintaining a teaching certificate. In KRS 161.030(3) the Kentucky General Assembly requires an assessment for all new teachers and teachers seeking additional certification. Specifically, the statute provides:

(a) Certification of all new teachers and teachers seeking additional certification shall require the successful completion of appropriate assessments prior to certification. The assessments shall be selected by the Education Professional Standards Board and shall measure knowledge in the specific teaching field of the applicant, including content of the field and teaching of that content. The Education Professional Standards Board shall determine the minimum acceptable level of achievement on each assessment. The assessments shall measure those concepts, ideas, and facts which are being taught in teacher education programs in Kentucky.

The statute gives the authority to select the assessments and passing score to the EPSB but requires that the assessments measure knowledge in the specific teaching field of the applicant, including content and teaching of that content, and measure those concepts, ideas, and facts which are being taught in teacher education programs in Kentucky. 16 KAR 6:010 establishes the current examination prerequisites for teacher certification as set by the EPSB.

***Summary:*** The EPSB has recently taken action to provide additional options for candidates to meet the assessments required for certification. In December 2022, the EPSB approved the use of -1 Standard Error of Measure to qualify as a passing score on listed Praxis exams. At the April 10<sup>th</sup> meeting, the EPSB conditionally waived the requirement in 16 KAR 6:010, Section 4(1) that “A passing score on an assessment established at the time of administration shall be valid for the purpose of applying for certification for five (5) years from the assessment administration date.” The EPSB extended the validity period for the assessments listed in 16 KAR 6:010 from five years to ten years. This action allowed a passing score on the assessment to be valid for the purpose of applying for certification for ten years from the assessment administration date. A guidance document providing updates on the certification assessments is included for the EPSB to review.

***Budget Impact:*** There is no budgetary impact at this time.

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KRS 161.030(3) requires that all new teachers and teachers seeking additional certification successfully complete the requisite assessments prior to certification. The Education Professional Standards Board (EPSB) has established the current examination prerequisites for teacher certification in 16 KAR 6:010. The EPSB has expanded the options for educators to meet the certification assessment requirements.

### **Ten-Year Recency for Certification Assessments**

16 KAR 6:010, Section 4(1) states that, “A passing score on an assessment established at the time of administration shall be valid for the purpose of applying for certification for five (5) years from the assessment administration date.” On April 10, 2023, the EPSB extended the validity period for the assessments listed in 16 KAR 6:010 from five years to 10 years. This action will allow a passing score on assessments listed in 16 KAR 6:010 to be valid for the purpose of applying for certification for 10 years from the assessment administration date. This action is approved through June 30, 2024.

### **Standard Error of Measure (SEM)**

SEM is an established testing principle that estimates the variation around a true score for an individual when repeated measures are taken. The standard error represents how well the test score reflects “true ability” and is used to create confidence intervals around a cut score. Since there will always be a chance for false positives and false negatives, adopting a score at -1 SEM is a way to decrease the chance of false negatives (people who have the abilities needed, but did not demonstrate it by meeting the recommended passing score).

-1 SEM, sets the following cut-scores for Kentucky assessments:

<b>Test Code</b>	<b>Test Name</b>	<b>Passing Score</b>	<b>-1 SEM</b>
5701	Agriculture	147	142
0634	American Sign Language Proficiency Interview (ASLPI)	170	i
5135	Art: Content and Analysis	161	156
5235	Biology: Content Knowledge	146	142
5101	Business Education: Content Knowledge	154	149
5245	Chemistry: Content Knowledge	147	142
5665	Chinese (Mandarin): World Language	164	160
5571	Earth and Space Sciences: Content Knowledge	147	142
5003	Elementary Education: Multiple Subjects Mathematics Subtest	157	148
5002	Elementary Education: Multiple Subjects Reading and Language Arts Subtest	157	151
5005	Elementary Education: Multiple Subjects Science Subtest	159	152
5004	Elementary Education: Multiple Subjects Social Studies Subtest	155	148

Test Code	Test Name	Passing Score	-1 SEM
5039	English Language Arts: Content and Analysis	168	164
5362	English to Speakers of Other Languages	155	150
5122	Family and Consumer Sciences	153	149
5174	French: World Language	162	157
5183	German: World Language	163	158
5358	Gifted Education	157	152
5857	Health and Physical Education: Content Knowledge	160	155
5551	Health Education	155	150
5023	Interdisciplinary Early Childhood Education	166	162
5661	Japanese: World Language	156	i
5601	Latin	166	161
5311	Library Media Specialist	156	152
5165	Mathematics	159	152
5161	Mathematics: Content Knowledge	160	153
5047	Middle School English Language Arts	164	159
5164	Middle School Mathematics	157	150
5169	Middle School Mathematics	165	159
5442	Middle School Science	152	146
5089	Middle School Social Studies	149	143
5114	Music: Content and Instruction	162	156
5115	Music: Instrumental and General Knowledge	150	144
5116	Music: Vocal and General Knowledge	153	148
5095	Physical Education: Content and Design	169	164
5265	Physics: Content Knowledge	133	128
5623	Principles of Learning and Teaching: Grades 5-9	160	155
5624	Principles of Learning and Teaching: Grades 7-12	160	155
5622	Principles of Learning and Teaching: Grades K-6	160	155
5302	Reading Specialist	165	160
6990	School Leaders Licensure Assessment	151	146
5402	School Psychologist	147	143
5086	Social Studies: Content and Interpretation	153	148
5195	Spanish: World Language	168	163
5354	Special Education: Core Knowledge and Applications	151	147
5543	Special Education: Core Knowledge and Mild to Moderate Applications	158	154
5545	Special Education: Core Knowledge and Severe to Profound Applications	158	154
5272	Special Education: Education of Deaf and Hard of Hearing Students	160	155
5282	Special Education: Teaching Students with Visual Impairments	163	158
5221	Speech Communication: Content Knowledge	146	142

Test Code	Test Name	Passing Score	-1 SEM
5331	Speech Language Pathology	162	157
5206	Teaching Reading: K-12	156	151
5051	Technology Education	159	154
5641	Theatre	162	157
	Note: I = insufficient data.		

At its Dec. 12, 2022, meeting, the EPSB approved -1 SEM to meet the requirements for the above listed assessments through Dec. 31, 2023. During 2023, staff for the EPSB will solicit feedback from candidates, districts and educator preparation providers regarding -1 SEM. This information will be reported to the EPSB.

Based on the above action, **if an applicant for certification obtained a –1 SEM score on one of the above assessments within the past 10 years, that score can be used to meet the assessment requirements for certification.** If you have any questions, please contact Sharon Salsman ([sharon.salsman@education.ky.gov](mailto:sharon.salsman@education.ky.gov)).

The EPSB also took action regarding assessments for admission to an educator preparation program, including **no longer requiring completion of an assessment for admission to an Option 6 program.** For additional information on program admission requirements, please contact Melissa Diebel ([melissa.diebel@education.ky.gov](mailto:melissa.diebel@education.ky.gov)).

## **KENTUCKY DEPARTMENT OF EDUCATION**

### **STAFF NOTE**

#### **Action Item:**

16 KAR 6:020. Assessment Prerequisites for Occupation-Based Career and Technical Education Certification

#### **Staff Recommendation:**

The Education Professional Standards Board (EPSB) should approve the revised Career and Technical Education (CTE) Assessment Order.

#### **Rationale:**

The proposed revisions were necessary to match updated industry standards to current certifications offered in the valid industry certifications lists.

#### **Action Question:**

Should the EPSB approve the CTE Assessment Order?

#### **Applicable Statute or Regulation:**

KRS 161.030, 16 KAR 6:020

#### **History/Background:**

**Existing Policy:** KRS 161.030(3) authorizes the EPSB to select assessments for all new teachers and teachers seeking initial and additional certification as well as the minimum acceptable level of achievement on those assessments. 16 KAR 6:020, Section 2(1) provides that specialty assessment scores for applicants seeking initial OCTE certification and educators seeking additional OCTE certification shall be determined by the EPSB in consultation with the Kentucky Department of Education. 16 KAR 6:020, Section 2(2) provides that the EPSB shall specify the specialty assessments and passing scores via and order of the EPSB that shall be posted to the website.

**Summary:** The Office of Career and Technical Education (OCTE) has proposed revisions to the Current CTE Assessment Order. The proposed revisions are necessary to match updated industry standards to current certifications offered. The revised CTE Assessment Order is included for EPSB review. Reasoning for the proposed changes include:

#### **Business and Marketing Education**

The language is being proposed to clarify ranking requirements for candidates who do not hold a business degree but who may have enough transcribed business credits in their college degree.

#### **Law and Public Safety**

##### **Fire Science**



Business and Education Alignment Taskforce (BEAT) member Casey Hall, Kentucky Fire Commission, recommended the Assessment Order changes to improve certification specifications.

#### Homeland Security

The Law Enforcement BEAT members from the Eastern Kentucky University College of Safety, Justice and Military Studies recommended creating and expanding eligibility requirements to qualified applicants.

#### Law Enforcement

The proposed revisions are based on the recommendation from John Moberly, Kentucky Law Enforcement Council (KLEC) Director. KLEC is the governing body for Law Enforcement certification. Dr. Tom Washburn, Law and Public Safety Education Network Executive Director also confirmed the recommendations.

#### Pre-Law Studies

The Law Enforcement BEAT members Attorney Allyson Taylor and Professor of Paralegal Studies Laken Albrink made the recommendations to expand eligibility requirements to qualified applicants.

#### **Media Arts**

The Media Arts BEAT committee recommended the revisions to the Assessment Order based on updated industry credential standards.

#### **Transportation**

Proposed revisions are from recommendations received from the National Institute for Automotive Service Excellence (ASE). ASE recommends a candidate for occupation-based certification to hold either Master ASE certified technician or Master OEM level technician. The ASE required A4, A5, A6, and G1 certifications can be obtained within the first year after hire.

Staff from the OCTE will be available at the meeting to discuss the proposed changes and answer any questions that members may have.

***Budget Impact:*** There is no budgetary impact.

#### **Contact Person:**

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Jason E. Glass, Ed.D.  
Commissioner of Education and Chief Learner

**KENTUCKY DEPARTMENT OF EDUCATION**

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Board Order No. 23-001

**ASSESSMENT REQUIREMENTS**  
**Occupation-based Career and Technical Education Certification**

**WHEREAS**, KRS 161.030(3) authorizes the Education Professional Standards Board (EPSB) to select assessments for all new teachers and teachers seeking initial and additional certification as well as the minimum acceptable level of achievement those assessments; and

**WHEREAS**, 16 KAR 6:020, Section 2(1) provides that specialty assessment scores for applicants seeking initial certification and educators seeking additional certification under 16 KAR 2:020 shall be determined by the Board in consultation with the Office of Career and Technical Education (OCTE).

**WHEREAS**, 16 KAR 6:020, Section 2(2) provides that the EPSB shall specify the specialty assessments and passing scores for new applicants and educators seeking an additional certificate via order of the EPSB and that the order shall be posted on the EPSB website.

IT IS HEREBY ORDERED that, pursuant to the authority vested in it by KRS 161.020 and 16 KAR 6:020, Section 2(2), and after consultation with the OCTE, the EPSB hereby orders and directs that applicants seeking initial certification and educators seeking additional certification pursuant to 16 KAR 6:020 shall be required as follows:

Identified program area, corresponding assessment with corresponding minimum passing score, and allowable substitution, if applicable.

*Assessment requirements for occupation-based career and technical education teachers, 2023*

Program Area	NOCTI Test Name	NOCTI Passing Score	Substitution for NOCTI Test Requirement
<b>Industrial Education and Information Technology category</b>			
Auto Body Technology	NOCTI Collision Repair/Refinishing Technology Test	61	Automotive Service Excellence (ASE) certification <b>B2 OR B3 OR I-Car</b>
Automotive Technology	NOCTI Automotive Technology	63	Automotive Service Excellence (ASE) certification <b>(2 or more A level) OR Master OEM</b>

Aviation Flight Technician	N/A	N/A	Federal Aviation Administration certified commercial license with instructor endorsement, <b><u>Federal Aviation Administration basic ground instructor rating, or Federal Aviation Administration private pilot license</u></b>
Aviation Ground Instructor	N/A	N/A	Federal Aviation Administration basic ground instructor rating
Aviation Maintenance Technician	N/A	N/A	Federal Aviation Administration certified airframe and power plant
Biomedical Sciences	N/A	N/A	Baccalaureate or higher degree in biomedical or health science area
Building and Apartment Maintenance	NOCTI Building Trades Maintenance	52	
<b><u>Business and Marketing Education</u></b>	<b><u>ASK Business Concepts</u></b>	<b><u>70</u></b>	<b><u>For ranking - Business-related degree listed within a university's College of Business OR a degree that includes 24 credit hours of core business courses. Core business courses include Accounting, Finance, Management, Marketing, Statistics, and Economics.</u></b>
Collision Repair and Refinish	NOCTI Collision Repair/Refinishing Technology Test	61	Automotive Service Excellence (ASE) certification <b><u>B2 OR B3 OR I-Car</u></b>
Commercial Art	NOCTI Graphic Production Technology	48.5	Adobe Certified Associate (Illustrator or Photoshop) OR Adobe Certified Expert (Illustrator or Photoshop)
Computer Aided Drafting and Drafting Technology	NOCTI Technical Drafting	62	
Computer Graphics <b><u>(Graphics Design)</u></b>	<b><u>NOCTI Advertising and Design</u></b>	<b><u>50.1</u></b>	<b><u>Adobe Certified Professional: InDesign + Adobe Certified Professional: Photoshop AND Adobe Certified Professional: Illustrator</u></b>  <b><u>OR</u></b> <b><u>Adobe Certified Expert: InDesign + Adobe Certified</u></b>

			<u>Expert: Photoshop OR Adobe Certified Expert: Illustrator</u>  <u>OR</u>  <u>Adobe Certified Master: InDesign + Adobe Certified Master: Photoshop OR Adobe Certified Master: Illustrator</u>  <u>[Adobe Certified Associate (FLASH) OR Adobe Certified Expert (FLASH) OR Autodesk Certified user (eds Max) OR Autodesk Certified Professional (Maya) OR Unity Certified Developer]</u>
<u>Computer Science</u>	<u>NOCTI Computer Programming</u>	<u>70.6</u>	<u>Oracle JAVA SE Programmer I, App Development with Swift, Unity Certified Associate: Programmer, or Unity Certified Associate: Game Developer</u>
<u>Computer Systems Technology</u>	<u>NOCTI Computer Technology</u>	<u>62.1</u>	<u>CompTIA Network+, CompTIA A+, CompTIA Security+, or Cisco Certified Network Associate (CCNA)</u>
Construction Carpentry	NOCTI Carpentry	58	
Diesel Technology	NOCTI Diesel Mechanics	62	Automotive Service Excellence (ASE) certification <u>(2 or more T level) OR Master OEM</u>
<u>[Digital Media</u>	<u>N/A</u>	<u>N/A</u>	<u>Adobe Certified Associate (Illustrator or InDesign) OR Adobe Certified Expert (Illustrator or InDesign)]</u>
Electrical Technology	NOCTI Electrical Technology Construction	45	<u>Copy of Kentucky Journeyman licensure results</u>
Engineering Technology	N/A	N/A	Bachelor's degree in engineering or engineering technology
Heavy Equipment <u>Operations</u>	<u>NOCTI 5913 Heavy Equipment Operations</u>	<u>58.4</u>	<u>N/A [Commonwealth of Kentucky license for equipment taught]</u>
HVAC and Air Conditioning Technology	NOCTI HVAC	54.5	<u>Copy of Kentucky Journeyman licensure exam results</u>

Industrial Chemical Technology	N/A	N/A	Bachelor's degree in Chemistry or related sciences
Industrial Electronics Technology	NOCTI Electronics Technology	54	
Industrial Maintenance Technology	NOCTI Industrial Maintenance Mechanic	44	
<del>[Information Technology]</del>	<del>NOCTI Computer Technology Test</del>	<del>63</del>	<del>{a) Computing Technology Industry Association (CompTIA): (1) A+ Certification OR (2) Security+ Certification OR (3) Network+ Certification; (b) Cisco Certified Network Associate (CCNA) OR (c) Microsoft Certified Professional (MCP) OR (d) Novell Certified Administrator (CAN)}</del>
<u>Interactive Media</u>			<u>Any two of the following exams:</u> <u>Adobe Certified Professional: Animate</u> <u>Adobe Certified Expert: Animate</u> <u>Autodesk 3ds Max Certified User</u> <u>Autodesk Maya Certified User</u> <u>Unity Certified User: Artist</u> <u>Unity Certified User: VR Developer</u> <u>Unity Certified User: Programmer</u> <u>Unity Certified Associate: Game Developer</u> <u>Unity Certified Associate: Artist</u> <u>Unity Certified Associate: Programmer</u>
Machine Tool Technology	NOCTI Precision Machining	50	
Manufacturing	NOCTI Industrial Maintenance Mechanic	44	
Marine Technology	N/A	N/A	Automotive Service Excellence (ASE) certification Diesel and Electrical/Electronic Systems Technology
Masonry	NOCTI Masonry	46.8	
Metal Fabrication	N/A	N/A	
Plumbing Technology	NOCTI Plumbing	55	<b>Copy of Kentucky Journeyman license results</b>
Printing Technology	NOCTI Graphic Production Technology	48.5	

<del>[Radio and TV Productions</del>	<del>MOCTI Audio Visual Communications</del>	<del>52.1</del>	<del>Apple Final Cut Pro OR Adobe Premier]</del>
Small Engine and Motorcycle Repair Technology	NOCTI Small Engine Technology	71	Equipment and Engine Training Council (EETC) Outdoor Power Equipment Certification
<del>[Visual Communication Art]</del> <u>Video Production Radio &amp; TV Production</u>	<del>[NOCTI Advertising and Design]</del> <u>NOCTI Audio Visual Communications</u>	<del>{69}</del> <u>52.1</u>	<u>Apple Final Cut Pro, Adobe Certified Professional AfterEffects + Adobe Certified Professional PremierePro AND Adobe Certified Professional: Photoshop</u> <u>OR</u> <u>Adobe Certified Expert: AfterEffects + Adobe Certified Expert: PremierePro</u> <u>OR</u> <u>Adobe Certified Expert: Photoshop</u> <u>OR</u> <u>Adobe Certified Master: AfterEffects + Adobe Certified Master: PremierePro OR Adobe Certified Master: Photoshop</u>
Welding	NOCTI Welding	53	American Welding Society (AWS) Certified Welder
Wood Manufacturing Technology	<u>NOCTI Cabinet Making 5905</u>		
<b>Health Science and Human Services category</b>			
Allied Health Sciences	N/A	N/A	Active licensure, certification, or registration by a state or nationally-recognized accrediting agency as a professional health care practitioner following completion of a minimum of an associate degree or technical diploma preparation program
EMS Training	N/A	N/A	First Responder Instructor Certification <b>AND</b> EMT Instructor Certification by the Kentucky Board of Emergency Medical Services

Fire Science/Firefighting	N/A	N/A	<u>[State Fire Commission Instructor Certification] IFSAC Accredited Fire Fighter I AND IFSAC Fire Fighter II Certification AND IFSAC Accredited &amp; KY Fire Commission Fire Instructor I OR KY Fire Commission Fire Instructor II Certification</u>  <u>OR</u> <u>Associate or Bachelor's in Fire Science or related discipline AND KY Fire Commission Fire Instructor I or II Certification (Must earn IFSAC Accredited Fire Fighter I AND II Certification within 12 months).</u>
Food Science and Dietetics	N/A	N/A	Bachelor of Science in Dietetics AND Demonstrated ACEND accredited supervised practice AND passed an ACEND national examination AND registered through the Commission on Dietetic Registration of the Academy of Nutrition and Dietetics
Health Science	N/A	N/A	Active Registered Nurse License in Kentucky and meet applicable accrediting body state and federal requirements; OR Practical Nursing (an active Registered Nurse License in Kentucky and baccalaureate or higher degree in nursing. Medicaid Nurse Aid (MNA) instruction requires additional certification per 907 KAR 1:450.
<b>Public Services category</b>			
Barbering	N/A	N/A	A license for teacher of barbering issued by the Kentucky Board of Barbering
Cosmetology	N/A	N/A	Kentucky Board of Hairdressers and Cosmetologists License
Culinary Arts	NOCTI Commercial Foods	55	American Culinary Federation Professional Certification

Early Childhood	N/A	N/A	Interdisciplinary Early Childhood Education Bachelors of Education Degree AND the applicants must also have earned two of the five credentials: Early Childhood Director's Credential; Child Development Associate; Pediatric Abuse and Head Trauma Credential; Commonwealth Child Care Credential; Early Care and Education Orientation Credential
Law Enforcement	NOCTI Criminal Justice	70	Certification as a police officer or police instructor from the Kentucky Law Enforcement Council
Pre-Law	N/A	N/A	Bachelor's degree and active license to practice law <u>OR</u> <u>Paralegal/Legal Studies degree.</u>

The Education Professional Standards Board shall post and maintain a copy of this Order on the website for the Education Professional Standards Board.

This Order shall be effective as of June 19, 2023. The provisions of any prior Order conflicting with this Order is null and void.

\_\_\_\_\_  
Justin Mitchell, Board Chair  
Education Professional Standards  
Board

\_\_\_\_\_  
Date



## **KENTUCKY DEPARTMENT OF EDUCATION**

### **STAFF NOTE**

#### **Action Item:**

16 KAR 6:010. Assessment Prerequisites for Teacher Certification, Adoption of New Tests

#### **Staff Recommendation:**

The Education Professional Standards Board (EPSB) should adopt the new assessments and scores to meet the requirements of 16 KAR 6:010.

#### **Rationale:**

The proposed action reflects the new Praxis II assessments developed by the Educational Testing Service (ETS). Some of the assessments currently listed in 16 KAR 6:010 will be discontinued in August 2023. ETS has also released new assessments for certification areas that previously did not have an assessment.

#### **Action Question:**

Should the EPSB adopt the new assessments and scores to meet the requirements of 16 KAR 6:010?

#### **Applicable Statute or Regulation:**

KRS 161.020, KRS 161.028, KRS 161.030, 16 KAR 6:010

#### **History/Background:**

***Existing Policy:*** KRS 161.028(1)(a) authorizes the EPSB to establish standards and requirements for obtaining and maintaining a teaching certificate. KRS 161.030(3) and (4) require the EPSB to select the appropriate assessments required prior to teacher certification. 16 KAR 6:010 establishes the examination prerequisites for teacher certification.

***Summary:*** The proposed action updates certain Praxis II assessments to the new version and includes new tests for certification areas that previously did not have an assessment. Below is a summary of the recommended changes. Cut scores are listed next to the new assessments with the -1 Standard Error of Measure (SEM) score listed next to the cut score in italics.

#### **Revised Tests Currently Available:**

- Biology (5236) – 154, *148*
  - replaces Biology: Content Knowledge (5235) – 146, *142*
- Chemistry (5246) – 146, *140*
  - Replaces Chemistry: Content Knowledge (5245) – 147, *142*
- Earth and Space Sciences (5572) – 154, *148*
  - Replaces Earth and Space Sciences: Content Knowledge (5571) – 147, *142*
- School Librarian (5312) – 154, *149*
  - Replaces Library Media Specialist (5311) – 156, *152*

- Physics (5266) – 145, *145*
  - Replaces Physics: Content Knowledge (5265) – 133, *128*
- School Psychologist (5403) – 155, *148*
  - Replaces School Psychologist (5402) – 147, *143*

Revised Tests Available September 2023:

- Special Education: Foundational Knowledge (5355) – 145, *139*
  - Replaces Special Education: Core Knowledge and Applications (5354) – 151 AND Special Education: Core Knowledge and Mild to Moderate Applications (5543) – 158
- Special Education: Severe to Profound (5547) – 156, *149*
  - Replaces Special Education: Core Knowledge and Severe to Profound Applications (5545) - 158

New Tests Currently Available:

- Russian (5671) – 130, *125*
- Journalism (5224) – 153, *147*

Revision to Current Test:

- Health and Physical Education – currently requires:
  - Health and Physical Education: Content Knowledge (5857) – 160, *155*
  - Physical Education: Content and Design (5095) – 169, *164*;
- Remove Physical Education: Content and Design (5095) and only require Health and Physical Education: Content Knowledge (5857) – 160, *155* for issuance of the certificate to teach Health and Physical Education.

Staff requests that the EPSB approve the above listed assessments and scores to meet the requirements of 16 KAR 6:010 for issuance of the corresponding certificate. If approved, staff will work to revise the regulation.

***Budget Impact:*** There is no budgetary impact.

**Contact Person:**

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## **KENTUCKY DEPARTMENT OF EDUCATION**

### **STAFF NOTE**

#### **Action Item:**

16 KAR 2:240E. Interim Certificate, New Emergency Regulation

#### **Staff Recommendation:**

The Education Professional Standards Board (EPSB) should approve the new emergency regulation and accompanying ordinary regulation to set the procedures for the issuance of the interim certificate.

#### **Rationale:**

This emergency administrative regulation is being promulgated in order to meet an imminent deadline for the promulgation of an administrative regulation. During the 2023 legislative session, the General Assembly passed House Bill 319 and the Governor signed it into law on March 31, 2023. This legislation creates an interim teaching certificate that is to be issued by the EPSB beginning July 1, 2023. The legislation also gives the EPSB the authority to promulgate an administrative regulation as needed for issuance of the certificate. The ordinary administrative regulation is identical to this emergency administrative regulation.

#### **Action Question:**

Should the EPSB approve the new emergency regulation and ordinary regulation 16 KAR \_\_\_\_?

#### **Applicable Statute or Regulation:**

KRS 13A.190, HB 319 RS 2023

#### **History/Background:**

***Existing Policy:*** On March 31, 2023, Governor Beshear signed House Bill 319 into law. Section 8 of this bill creates a one-year interim certificate to be issued by the EPSB beginning July 1, 2023. Specifically, Section 8 provides:

(1) Notwithstanding any statute or administrative regulation to the contrary, beginning July 1, 2023, a one-year interim certificate, renewable for a maximum of two years, shall be issued by the Education Professional Standards Board to a candidate who:

- (a) Has a bachelor's degree or higher;
- (b) Has at least four years of work experience in the area in which certification is being sought; and
- (c) Meets all other requirements of this section.

(2) If certification is being sought in the area of career and technical education, the bachelor's degree requirement shall be satisfied by an additional four years of work experience in the area.

(3) An individual certified under this section shall:

- (a) Be assigned a teacher mentor by the hiring school district for support in teaching pedagogy;
- (b) Complete, within the first 90 days of employment, the suicide prevention, active shooter, and child abuse and neglect trainings required under KRS 156.095;
- (c) Be subject to the criminal history background and CA/N checks under KRS 160.380; and
- (d) Not provide special education instruction.

(4) An employment agreement entered into by an individual certified under this section shall not be subject to a collective bargaining agreement.

(5) No more than ten percent of a school district's certified staff may be certified under this section in a school year.

(6) The provisions of this section and all certificates issued under this section shall expire on June 30, 2026.

(7) The Education Professional Standards Board shall promulgate administrative regulations in accordance with KRS Chapter 13A as may be needed to issue interim certificates under this section, including emergency regulations as appropriate, to expedite the implementation of this section.

The administrative regulation process would not allow the EPSB time to promulgate an ordinary administrative regulation to be effective by July 1<sup>st</sup>. Section 8(7) of House Bill 319 provides the EPSB the ability to promulgate emergency administrative regulations to expedite the implementation of this section. This emergency administrative regulation will be replaced by an ordinary administrative regulation because the interim certificate is available until June 30, 2026. The ordinary administrative regulation is identical to this emergency administrative regulation.

**Summary:** The proposed emergency and ordinary regulation establish the procedures for issuance of the interim certificate. The regulation is included for EPSB review.

**Budget Impact:** There will be costs associated with the processing of applications for this certificate.

**Contact Person:**

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## Statement of Emergency

16 KAR 2:240E

This emergency administrative regulation is being promulgated in order to meet an imminent deadline for the promulgation of an administrative regulation that is established by state statute. During the 2023 legislative session, the General Assembly passed House Bill 319 and the Governor signed it into law on March 31, 2023. This legislation, which is slated to become effective on June 29, 2023, creates an interim certificate and gives the Education Professional Standards Board (EPSB) the authority to promulgate administrative regulations for the issuance of the certificate. As there are only ninety (90) days between the Governor signing this bill into law and its effective date, the ordinary administrative regulation process would not allow the EPSB time to promulgate an ordinary administrative regulation to be effective when the bill goes into effect. Therefore, the emergency regulation is necessary to establish the requirements for issuance of the interim certificate when the bill goes into effect. This emergency administrative regulation will be replaced by an ordinary administrative regulation because the interim certificate is available thru June 30, 2026. The ordinary administrative regulation is identical to this emergency administrative regulation.

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Andy Beshear, Governor

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Justin Mitchell, Chair  
Education Professional Standards Board

1 EDUCATION AND LABOR CABINET

2 Education Professional Standards Board

3 (New Emergency Administrative Regulation)

4 16 KAR 2:240E. Interim Certificate

5 RELATES TO: KRS 161.020

6 STATUTORY AUTHORITY: HB 319 RS 2023

7 NECESSITY, FUNCTION, AND CONFORMITY: KRS 161.020(1) requires educators to hold a  
8 certificate of legal qualifications for the position, issued by the Education Professional Standards  
9 Board (EPSB). Section 8 of HB 319 RS 2023 creates an interim certificate and authorizes the EPSB  
10 to promulgate administrative regulations to issue the interim certificate.

11 Section 1. Interim Certificate. (1) A candidate shall be eligible for issuance of the one-year inter-  
12 im certificate upon application to the EPSB, compliance with 16 KAR 2:010, Section 3(1), and sub-  
13 mission of the following documentation:

14 (a) A bachelor's degree or higher as evidenced by an official transcript from a nationally or re-  
15 gionally accredited institution of higher education;

16 (b) Confirmation from an employer of a minimum of four (4) years of work experience in the area  
17 in which certification is being sought; and

18 (c) An offer of employment in a Kentucky school district in the area in which certification is be-  
19 ing sought.

20 (3) An applicant for certification in the area of career and technical education may substitute an  
21 additional four (4) years of work experience in the area in which certification is being sought to meet

the requirements of (1)(a) of this section.

(4) Work experience shall be considered in the area of certification if it includes the content taught by the certificate.

(5) The interim certificate shall be issued for the certification area that aligns with the applicant's work experience and job offer.

(6) The interim certificate shall be issued at the rank corresponding to the degree held by the teacher applicant in accordance with the requirements established in KRS 161.1211 and 16 KAR Chapter 8.

(7) An interim certificate shall not be valid after June 30, 2026.

Section 2. Renewal of the Interim Certificate. (1) A candidate shall be eligible for renewal of the one-year interim certificate upon application to the EPSB, compliance with 16 KAR 2:010, Section 3(1), and evidence of employment in a Kentucky school district in the content area or areas indicated on the initial certificate.

(2) The interim certificate may be renewed a maximum of two (2) times.

(3) The interim certificate shall not be renewed after June 30, 2026.

## **KENTUCKY DEPARTMENT OF EDUCATION**

### **STAFF NOTE**

#### **Action Item:**

16 KAR 5:060. Literacy Program Requirements for Middle School, High School, Grades 5-12, and Grades P-12 Certification Programs, Amendment

#### **Staff Recommendation:**

The Education Professional Standards Board (EPSB) should approve the amendment to 16 KAR 5:060 to update the standards and ensure the regulation remains in effect.

#### **Rationale:**

The proposed amendment is necessary to ensure that 16 KAR 5:060 remains in effect. The amendment also updates the regulation to reference the current standards, the *International Literacy Association's Standards for the Preparation of Literacy Professionals 2017: Middle/High School Classroom Teacher*, which were previously approved by the EPSB.

#### **Action Question:**

Should the EPSB approve the amendment to 16 KAR 5:060?

#### **Applicable Statute or Regulation:**

KRS 13A.3102, KRS 13A.3104, KRS 161.028, KRS 161.030, 16 KAR 5:060

#### **History/Background:**

**Existing Policy:** KRS 13A.3102(2) provides that “An ordinary administrative regulation with a last effective date before March 1, 2013, shall expire on March 1, 2020, except as provided by the certification process in KRS 13A.3104.” KRS 13A.3104 sets forth the certification process that an agency must follow to avoid the expiration of an administrative regulation. This process requires the agency to review the administrative regulation in its entirety for compliance with current law governing the subject matter of the administrative regulation and file a letter with the regulations compiler prior to the expiration date, stating whether the administrative regulation shall be amended or remain in effect without amendment. If the certification letter states that the administrative regulation will be amended, the EPSB must file an amendment to the administrative regulation within eighteen (18) months of the date the certification letter was filed.

The EPSB certified 16 KAR 5:060 with the intent to amend on February 3, 2022, and must file an amendment to the regulation on or before August 2, 2023. This administrative regulation establishes the literacy preparation requirements for middle school, high school, Grades 5-12, and Grades P-12 certification educator preparation programs.

**Summary:** The proposed amendment to 16 KAR 5:060 updates the literacy preparation standards for middle school, high school, grades 5-12 and P-12 preparation programs to the most recent version. These standards, the *International Literacy Association's Standards for the Preparation*



*of Literacy Professionals 2017: Middle/High School Classroom Teacher*, were previously adopted by the EPSB in 2018. The amended regulation is included for EPSB review.

***Budget Impact:*** There is no budgetary impact.

**Contact Person:**

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1 EDUCATION AND LABOR CABINET

2 Education Professional Standards Board

3 (Amendment)

4 16 KAR 5:060. Literacy program requirements for middle school, high school, grades 5-12, and  
5 grades P-12 certification programs.

6 RELATES TO: KRS 161.028, 161.030, 164.945, 164.946, 164.947, 20 U.S.C. 1021-1022h

7 STATUTORY AUTHORITY: KRS 161.028, 161.030

8 NECESSITY, FUNCTION, AND CONFORMITY: KRS 161.028(1) authorizes the Education  
9 Professional Standards Board (**EPSB**) to establish standards and requirements for obtaining and  
10 maintaining a teaching certificate and for programs of preparation for teachers and other  
11 professional school personnel. KRS 161.030(1) requires all certificates issued under KRS 161.010  
12 to 161.126 to be issued in accordance with the administrative regulations of the board. This  
13 administrative regulation establishes the literacy preparation requirements for middle school, high  
14 school, Grades 5-12, and Grades P-12 certification educator preparation programs.

15 Section 1. (1) Each middle school, high school, Grades 5-12, and Grades P-12 certification  
16 educator preparation program shall require candidates admitted to the program [~~on or after August~~  
17 ~~1, 2016,~~] to demonstrate the six (6) **International Literacy Association's Standards for the**  
18 **Preparation of Literacy Professionals 2017: Middle/High School Classroom Teacher.**  
19 [~~International Reading Association Standards 2010: Middle and High School Content Classroom~~  
20 ~~Teacher as published in the Standards for Reading Professionals—Revised 2010.~~]

(2) A middle school, high school, Grades 5-12, or Grades P-12 certification educator preparation program shall require a candidate admitted to the program ~~[on or after August 1, 2016,]~~ to complete one (1) of the following:

(a) A three (3) hour content literacy course aligned to the six (6) **International Literacy Association's Standards for the Preparation of Literacy Professionals 2017: Middle/High School Classroom Teacher**~~[International Reading Association Standards 2010: Middle and High School Content Classroom Teacher]~~ and taught by faculty qualified to deliver literacy instruction; or

(b) Two (2) or more courses aligned to the six (6) **International Literacy Association's Standards for the Preparation of Literacy Professionals 2017: Middle/High School Classroom Teacher**~~[International Reading Association Standards 2010: Middle and High School Content Classroom Teacher]~~ and taught by faculty qualified to deliver literacy instruction.

(3) In addition to the program approval requirements established in 16 KAR 5:010, an educator preparation unit seeking program approval for a middle school, high school, Grades 5-12, or Grades P-12 certification program shall submit the following information:

(a) The course or courses the program has developed to ensure that each candidate demonstrates the six (6) **International Literacy Association's Standards for the Preparation of Literacy Professionals 2017: Middle/High School Classroom Teacher**~~[International Reading Association Standards 2010: Middle and High School Content Classroom Teacher]~~;

(b) The syllabus for each course aligned to the six (6) **International Literacy Association's Standards for the Preparation of Literacy Professionals 2017: Middle/High School**

**Classroom Teacher**~~[International Reading Association Standards 2010: Middle and High School Content Classroom Teacher];~~

(c) The assessments, including any scoring instruments, developed for each course aligned to the six (6) **International Literacy Association's Standards for the Preparation of Literacy Professionals 2017: Middle/High School Classroom Teacher**~~[International Reading Association Standards 2010: Middle and High School Content Classroom Teacher]~~ to demonstrate the candidate's competency to provide classroom instruction aligned to each standard;

(d) The faculty assigned to teach each course aligned to demonstrate the six (6) **International Literacy Association's Standards for the Preparation of Literacy Professionals 2017: Middle/High School Classroom Teacher**~~[International Reading Association Standards 2010: Middle and High School Content Classroom Teacher];~~ and

(e) Evidence of qualifications of each faculty member assigned to teach a course aligned to the six (6) **International Literacy Association's Standards for the Preparation of Literacy Professionals 2017: Middle/High School Classroom Teacher**~~[International Reading Association Standards 2010: Middle and High School Content Classroom Teacher]~~.

Section 2. ~~[(1) Each approved middle school, high school, Grades 5-12, and Grades P-12 certification educator preparation program shall submit the following information to the Education Professional Standards Board by June 1, 2016:~~

(a) ~~The course or courses the program has developed to ensure that each candidate demonstrates the six (6) International Reading Association Standards 2010: Middle and High School Content Classroom Teacher;~~

~~(b) The syllabus for each course aligned to the six (6) International Reading Association Standards 2010: Middle and High School Content Classroom Teacher;~~

~~(c) The assessments, including any scoring instruments, developed for each course aligned to the six (6) International Reading Association Standards 2010: Middle and High School Content Classroom Teacher to demonstrate the candidate's competency to provide classroom instruction aligned to each standard;~~

~~(d) The faculty assigned to teach each course aligned to demonstrate the six (6) International Reading Association Standards 2010: Middle and High School Content Classroom Teacher; and~~

~~(e) Evidence of qualifications of each faculty member assigned to teach a course aligned to the six (6) International Reading Association Standards 2010: Middle and High School Content Classroom Teacher.~~

~~(2) An approved middle school, high school, Grades 5-12, or Grades P-12 certification educator preparation program that does not submit the information to the Education Professional Standards Board by June 1, 2016, as required by subsection (1) of this section, shall no longer admit candidates.~~

~~Section 3.]Incorporation by Reference.~~

(1) **“International Literacy Association’s Standards for the Preparation of Literacy Professionals 2017: Middle/High School Classroom Teacher”, 2017, is incorporated by reference.** [“The Standards for Reading Professionals - Revised 2010”, 2010, is incorporated by reference.

1 (2) This material may be inspected, copied, or obtained, subject to applicable copyright law, at  
2 the Education Professional Standards Board, **300 Sower Boulevard**, [~~100 Airport Road, 3rd~~  
3 ~~Floor,~~] Frankfort, Kentucky 40601, Monday through Friday, 8:00 a.m. to 4:30 p.m.

## **KENTUCKY DEPARTMENT OF EDUCATION**

### **STAFF NOTE**

#### **Action Item:**

Procedures for Obtaining an Eligible for Hire Letter for the Alternative Routes to Teacher Certification

#### **Staff Recommendation:**

The Education Professional Standards Board (EPSB) should approve the Procedures for Obtaining an Eligible for Hire Letter for the Alternative Routes to Teacher Certification.

#### **Rationale:**

During the 2023 legislative session, the General Assembly passed House Bill 319 and the Governor signed it into law on March 31, 2023. This legislation amends KRS 161.048(1)(e) to provide that if a certification option requires employment prior to certification, the EPSB shall adopt procedures that establish a process for candidates interested in pursuing an alternative route to certification to obtain an eligible for hire letter from the EPSB.

#### **Action Question:**

Should the EPSB approve the procedures to meet the requirements of KRS 161.048(1)(e)?

#### **Applicable Statute or Regulation:**

KRS 13A.190, KRS 161.048

#### **History/Background:**

**Existing Policy:** KRS 161.048 creates the alternative routes to teacher certification. On March 31, 2023, Governor Beshear signed House Bill 319 into law. Section 5 of this bill amends KRS 161.048(1)(e) to require the EPSB to issue procedures that establish a process for candidates interested in pursuing certification through an alternative route to certification to obtain an eligible for hire letter from the EPSB. Specifically, Section 5 adds the following language to KRS 161.048(1)(e):

If the certification option requires employment prior to certification, the procedures shall establish a process for candidates to obtain an eligible for hire letter from the Education Professional Standards Board.

**Summary:** KRS 161.048 creates nine alternative routes to certification. Options 6, 7, and 8 require enrollment with a provider concurrent with employment in the position. For these options, the providers have a process for and issue letters for those candidates. The Option 9 route does not provide certification until completion of the route, and therefore does not require a letter. For all other routes, staff has developed procedures for the issuance of an eligible for hire letter. Candidates interested in pursuing certification through Options 1-4, can use these procedures to receive a letter from the Office of Educator Licensure and Effectiveness staff. Candidates will be

able to present the letter to districts to indicate that they meet the requirements for certification under the alternative route pending an offer of employment and completion of the certification application. A copy of the draft procedures and the eligible for hire letter are included for EPSB review.

***Budget Impact:*** There will be costs associated the review of eligibility requests and issuance of letters indicating eligibility to be hired.

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## **Education Professional Standards Board**

### **PROCEDURES FOR OBTAINING AN ELIGIBLE FOR HIRE LETTER FOR THE ALTERNATIVE ROUTES TO TEACHER CERTIFICATION**

**Approved:** \_\_\_\_\_

#### **Background**

KRS 161.048 creates the alternative routes to teacher certification. KRS 161.048(1)(e) requires the Education Professional Standard Board (EPSB) to issue procedures that establish a process for candidates interested in pursuing certification through an alternative route to certification to obtain an eligible for hire letter. Specifically, KRS 161.048(1)(e) states:

If the certification option requires employment prior to certification, the procedures shall establish a process for candidates to obtain an eligible for hire letter from the Education Professional Standards Board.

Options 6, 7, and 8 require enrollment with a provider concurrent with employment in the position. For these options, the providers have a process for and issue letters for those candidates. The Option 9 route does not provide certification until completion of the route, and therefore does not require a letter. For all other routes, staff has developed procedures for the issuance of an eligible for hire letter. Candidates interested in pursuing certification through Options 1-4, can use these procedures to receive a letter from the Office of Educator Licensure and Effectiveness (OELE) staff. Candidates will be able to present the letter to districts to indicate that they meet the requirements for certification under the alternative route pending an offer of employment and completion of the certification application.

#### **Option 1: Exceptional Work Experience**

The following procedures shall be followed for pre-approval of the Option 1 alternative route to certification established in KRS 161.048(2) and 16 KAR 9:110.

When a candidate contacts the Certification Branch about submitting for pre-approval:

- Candidates will create a user account in the Kentucky Educator Certification System (KECS).
- Candidates will follow instructions for submitting official transcripts and electronic portfolio file documents for review by the OELE.
- OELE staff will review for compliance of Option 1 requirements.
  - The following shall be created in electronic file format and uploaded to the candidate's documents tab in their KECS account:
    - A bachelor's degree, as evidenced by official transcripts.
      - GPA - minimum of a 2.75 cumulative GPA, or a 3.0 on the last 30 hours of coursework completed.
      - Official transcripts must be submitted electronically through National Student Clearinghouse, Parchment, or other third-party transcript provider.

- A major in the academic content area for the certification the candidate is seeking.
  - If this requirement is not met, the candidate must successfully pass the Praxis II in the content area before the portfolio can be submitted to the EPSB for pre-approval.
- Portfolio - demonstration of exceptional work experience after completion of the bachelor's degree in the area for which the applicant is seeking certification. (Not exclusively based on classroom teaching experience).
  - Detailed resume, 3-5 letters of recommendation, achievements, awards, etc.
  - Narrative/demonstration of how the candidate's exceptional work experience will contribute to meeting the ten Kentucky Teacher Standards established in 16 KAR 1:010.
- If all requirements are met, the portfolio will be presented to the EPSB for pre-approval.
- If approved by the EPSB, OELE staff issues a pre-approval letter stating the candidate meets the Option 1 certification requirements to receive a certificate valid for the academic content area, upon verification of an offer of employment in a Kentucky school district and completion of the certification application. Candidate may use the pre-approval letter to apply for teaching positions.

After an offer of employment is made, a school district will initiate the Exceptional Work Experience application (CA-265) for the issuance of certification. The certificate must be issued before the applicant can serve in the certified position.

### **Option 2: School District Training Program**

There are currently no Option 2 programs in operation in Kentucky.

### **Option 3: College Faculty**

The following procedures shall be followed for pre-approval of the Option 3 alternative route to certification established in KRS 161.048(4) and 16 KAR 9:030.

When a candidate contacts the Certification Branch about submitting for pre-approval:

- Candidates will create a user account in KECS.
- Candidates will follow instructions for submitting official transcripts and experience documents for OELE review.
- OELE staff will review for compliance of Option 3 requirements.
  - The following shall be created in electronic file format and uploaded to the candidate's documents tab in their KECS account:
    - A master's or doctoral degree in the academic subject area for which certification is sought.
      - Official transcripts must be submitted electronically through National Student Clearinghouse, Parchment, or other third-party transcript provider.

- A minimum of five years of full-time teaching experience or its equivalent (90 semester credit hours) at an accredited institution of higher education in the academic subject area for which certification is sought.
    - Template provided for work experience completed by IHE.
    - This experience must be after the corresponding master's degree.
- If requirements are met, OELE staff issues pre-approval letter stating the candidate is qualified to receive a certificate valid for the academic content area, upon verification of an offer of employment in a Kentucky school district. Candidate may use the pre-approval letter to apply for appropriate teaching positions.

After an offer of employment is made, a school district will initiate the College Faculty application (CA-194) for the issuance of certification. The certificate must be issued before the applicant can serve in the certified position.

#### **Option 4: Adjunct**

The following procedures shall be followed for pre-approval of the Option 4 alternative route to certification established in KRS 161.048(5), KRS 161.046 and 16 KAR 9:040.

When a candidate contacts the Certification Branch to submit an application for pre-approval:

- Candidates will create a user account in KECS.
- Candidates will follow instructions for submitting official transcripts and electronic portfolio file documents for OELE review.
- OELE staff will review for compliance of Option 4 requirements.
  - The following shall be created in electronic file format and uploaded to the candidate's documents tab in the appropriate EPSB account:
    - A bachelor's degree, as evidenced by official transcripts.
      - GPA - minimum of a 2.75 cumulative GPA, or a 3.0 on the last 30 hours of coursework completed.
      - Official transcripts must be submitted electronically through National Student Clearinghouse, Parchment, or other third-party transcript provider.
    - A major, minor, or area of specialization in the content area for the certification the candidate is seeking.
      - If seeking occupation-based certification, the candidate must be a high school graduate, have 4 years of occupation-based experience in the area being sought, complete the specialty exam administered by the Office of Career and Technical Education or have an associate degree.
      - If using exceptional life or work experience, OELE staff will review to determine if EPSB approval is required in accordance with 16 KAR 9:040.
- If needed, OELE staff will present to the EPSB for pre-approval.
- If requirements are met, OELE staff will issue a pre-approval letter stating the candidate is qualified to receive an Adjunct certificate valid for part-time employment upon an offer of

employment in a Kentucky school district. Candidate may use the pre-approval letter to apply for appropriate teaching positions.

After an offer of employment is made, a school district will initiate the Adjunct Instructor application (CA-25) for the issuance of certification. The certificate must be issued before the applicant can serve in the certified position.

**Questions**

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Jason E. Glass, Ed.D.  
Commissioner of Education and Chief Learner

**KENTUCKY DEPARTMENT OF EDUCATION**

300 Sower Boulevard • Frankfort, Kentucky 40601  
Phone: (502) 564-3141 • [www.education.ky.gov](http://www.education.ky.gov)

Dear Applicant,

Thank you for your submission and documentation for the Option \_\_\_\_\_ alternative route to teacher certification. Based on the review of your supporting documentation, this letter serves as a pre-approval for teacher certification for [content area and grade level] and qualifies you to apply for teaching positions in Kentucky school districts. Please include this letter when applying for any teaching positions.

In order to qualify for a teaching certificate, a school district must extend, and verify, an offer of employment and initiate the CA-\_\_\_\_\_ application on your behalf. Prior to issuance of the certificate, you will be required to successfully complete the full application process including the Character and Fitness Review.

Please note that this letter does not allow you to serve in a certified position. You must be issued the certificate before serving in the certified role. If you have any questions, please contact the Office of Educator Licensure and Effectiveness, Certification Branch at [KDELicensure@education.ky.gov](mailto:KDELicensure@education.ky.gov) or call 502-564-5846.

Sincerely,

Todd Davis  
Director of Educator Preparation and Certification  
Office of Educator Licensure and Effectiveness

## **KENTUCKY DEPARTMENT OF EDUCATION**

### **STAFF NOTE**

#### **Action Item:**

16 KAR 5:040. Request to Allow Substitute Teaching Experience to Qualify as Student Teaching Experience for the 2023-2024 School Year

#### **Staff Recommendation:**

The Education Professional Standards Board (EPSB) should conditionally waive 16 KAR 5:040, Section 5(6) & (7) to allow experience that a student teacher acquires as an emergency certified substitute teacher to meet the requirements of student teaching during the 2023-2024 school year.

#### **Rationale:**

This waiver began during the pandemic when many student teachers were unable to obtain experience in the classroom and districts were unable to secure substitute teachers. Stakeholders have reported the waiver is beneficial and have requested that it continue during the 2023-2024 school year.

#### **Action Question:**

Should the EPSB conditionally waive 16 KAR 5:040, Section 5(6) & (7) to allow experience that a student teacher acquires as an emergency certified substitute teacher to meet the requirements of student teaching during the 2023-2024 school year?

#### **Applicable Statute or Regulation:**

KRS 161.010, KRS 161.028, KRS 161.042, KRS 161.102, 16 KAR 5:040

#### **History/Background:**

*Existing Policy:* KRS 161.010(6) defines student teacher and KRS 161.042 further sets out the role of the student teacher but tasks the EPSB with promulgating administrative regulations on the specifics of the utilization of student teachers and the requirements for the supervising teacher, school and school district. Through 16 KAR 5:040, the EPSB has set forth the requirements for admission, placement and supervision in student teaching. Specifically, Section 5 of the regulation establishes the requirements of the seventy (70) day student teaching placement consistent with the certification program that the student teacher is pursuing. This section also contains the following limitations on the student teaching experience:

(6) A student teacher shall not have responsibility for the supervision or instruction of P-12 students without the direct supervision of a certified educator.

(7) A student teacher shall not receive direct compensation for student teaching.

KRS 161.102 establishes an emergency substitute certificate that “shall enable the applicant to apply for substitute teaching in any subject area for any grade level in any local school district.” Through 16 KAR 2:120 Section (2)(7)(b), the EPSB has established the following requirements for issuance of an emergency substitute certification:

1. Have completed a minimum of sixty-four (64) semester hours of credit from a regionally accredited institution; and

2.a. Have a cumulative minimum grade point average of 2.5 on a 4.0 scale; or b.  
Have a minimum grade point average of 3.0 on a 4.0 scale on the last sixty (60)  
hours of credit completed, including undergraduate and graduate coursework.

**Summary:** For the Spring 2021 semester and the 2021-2022 and 2022-2023 school years, the EPSB approved a conditional waiver allowing experience that a student teacher acquired as an emergency certified substitute teacher to meet the requirements of student teaching. Many stakeholders reported that this waiver was very beneficial in meeting the needs of districts and student teachers and have requested its continuation.

Status as a student teacher does not confer a certification on the student teacher. Therefore, the student teacher does not have the ability to perform services or supervise students outside of the direct supervision of the certified teacher. If a student teacher has completed sixty-four semester hours of credit and has a minimum GPA of 2.5, the student teacher may qualify for issuance of an emergency substitute certification, which would allow them to serve as a substitute teacher within a district. However, 16 KAR 5:040 does not allow substitute teaching experience performed by the student teacher to be counted as student teaching experience. Experience as a substitute teacher would result in the student teacher receiving payment and supervising students outside of the direct supervision of the certified teacher which is prohibited by 16 KAR 5:040, Section 5(6) & (7). Per KRS 161.028(1)(n) the EPSB has the ability to waive regulatory requirements.

Staff is asking the EPSB to approve the conditional waiver of 16 KAR 5:040, Section 5(6) & (7) to allow experience that a student teacher acquires as an emergency certified substitute teacher to meet the requirements of student teaching during the 2023-2024 school year while staff works to amend the student teaching regulation.

**Budget Impact:** There is no budgetary impact.

**Contact Person:**

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## **KENTUCKY DEPARTMENT OF EDUCATION**

### **STAFF NOTE**

#### **Action Item:**

16 KAR 5:040. Request to Approve Remote Student Teaching Observations for all Educator Preparation Programs for the 2023-2024 School Year

#### **Staff Recommendation:**

The Education Professional Standards Board (EPSB) should approve remote student teaching observations for all educator preparation programs for the 2023-2024 school year.

#### **Rationale:**

16 KAR 5:040, Section 4(1) allows a portion of the observations to be remote but requires EPSB approval for remote observations. Approving remote observations for the upcoming school year will again provide flexibility for meeting the required number of observations without requiring each institution to submit a request.

#### **Action Question:**

Should the EPSB approve remote observations for all educator preparation programs for the 2023-2024 School Year?

#### **Applicable Statute or Regulation:**

KRS 161.028, 16 KAR 5:040

#### **History/Background:**

**Existing Policy:** 16 KAR 5:040, Section 4(1) provides “The university supervisor shall conduct a minimum of four (4) observations of the student teacher in the actual teaching situation, a portion of which may be remote. Requests for remote observation(s) shall be submitted to and approved by EPSB prior to the observation(s).”

**Summary:** During the pandemic, the EPSB approved remote observations for all institutions. This was a necessity due to district closures and limitations placed on visitors in school buildings. The ability to perform remote observations existed prior to the pandemic and allows much needed flexibility for university supervisors to be able to observe all candidates regardless of location and proximity to the institution. Since requiring each institution to submit a request would be burdensome for both the institutions and the EPSB, staff is recommending that the EPSB approve remote student teaching observations for all educator preparation programs for the 2023-2024 school year. Staff will work to update the regulation to allow institutions to perform remote observations in the future without the need for a waiver.

**Budget Impact:** There is no budgetary impact.

#### **Contact Person:**

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## **KENTUCKY DEPARTMENT OF EDUCATION**

### **STAFF NOTE**

#### **Action Item:**

16 KAR 4:090. Request to Waive Reissuance Requirement for Candidates with a Job Offer from a Kentucky School District

#### **Staff Recommendation:**

The Education Professional Standards Board (EPSB) should approve the conditional waiver of the reissuance requirement to assist districts with hiring shortages during the 2023-2024 school year.

#### **Rationale:**

As districts continue to navigate teacher shortages, this proposed waiver would remove barriers to recertification for teachers with an expired Kentucky teaching certificate and allow districts to hire individuals who previously held full Kentucky certification. This waiver builds upon the relief provided by the exception certificate and is only available to those candidates who completed all preparation requirements and whose certificate was in good standing.

#### **Action Question:**

Should the EPSB approve the conditional waiver of reissuance requirements in 16 KAR 4:090 for qualifying candidates?

#### **Applicable Statute or Regulation:**

KRS 161.028, 16 KAR 4:090

#### **History/Background:**

**Existing Policy:** 16 KAR 4:090 establishes the reissuance requirement for a Kentucky teaching certificate that has lapsed. Specifically, the regulation requires six semester hours of graduate credit. In 2021, the Kentucky General Assembly created a one-time exception certificate in KRS 161.030 that requires the EPSB to issue a one-time five -year exception certificate to an individual:

- Whose certificate has expired;
- Whose rank upon expiration was Rank I or Rank II;
- Who has met the requirements to receive an exception certificate as set forth in 16 KAR 2:230;
- Who completed three years of classroom instruction prior to the certificate's expiration; and,
- Who has completed the required application unless the provisions of KRS 161.120 apply.

**Summary:** The proposal before the EPSB is to waive the reissuance requirement for a qualifying teacher who allowed their certificate to expire. To be eligible, the teacher must meet the following requirements:

- Previously held a Kentucky teaching certificate that was in good standing at the time of expiration;
- Certificate expiration was not the result of failure to complete preparation requirements;
- Job offer in the area of certification for the 2023-2024 school year in a Kentucky school district;
- Completion of the application requirements; and,
- Not subject to denial under KRS 161.120.

This waiver is similar to the one-time exception certificate; however, it would apply to candidates who held Rank III certification at the time the certificate expired and/or had less than three years of experience. Candidates would still be required to submit an application, complete the Character and Fitness review, and pay the certification fee.

The proposed waiver is for the 2023-2024 school year. During the year, staff would gather information to present to the EPSB regarding the success of the waiver and the impact on districts. That information would then be presented to the EPSB to determine if the waiver should continue beyond the 2023-2024 school year.

***Budget Impact:*** There is no budgetary impact.

**Contact Person:**

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## **KENTUCKY DEPARTMENT OF EDUCATION**

### **STAFF NOTE**

#### **Waiver:**

16 KAR 3:090. Request to Waive Admission Requirements for Director of Pupil Personnel Program for Chris Barrier

#### **Action Question:**

Should the Education Professional Standards Board (EPSB) approve Eastern Kentucky University's (EKU) request to waive the admission requirements for the director pupil personnel program?

#### **Applicable Statute or Regulation:**

KRS 161.028, 16 KAR 3:090

#### **History/Background:**

**Existing Policy:** 16 KAR 3:090 establishes the preparation and certification requirements for all advanced educational leaders. Section 2 of the regulation outlines the prerequisites for admission to all advanced educational leadership certification programs. These prerequisites include qualifications for a Kentucky teaching certificate; admission to the program identified by the approved program; Rank II; and completion of at least three years of full-time, documented teaching experience in a public school or a nonpublic school which meets the state performance standards or which has been accredited by a regional or national accrediting association.

**Summary:** Dr. Gill Hunter, Dean of the College of Education & Applied Human Sciences has submitted a waiver request on behalf of Chris Barrier, a candidate for admission to the preparation program for director of pupil personnel. EKU requests a waiver of Section 2 of 16 KAR 3:090 for Mr. Barrier. Mr. Barrier is currently a school resource officer. He obtained a bachelor's degree in criminal justice. Mr. Barrier does not possess a Kentucky teaching certificate and therefore does not have Rank II and does not have three years of teaching experience. EKU is requesting the EPSB waive the admission requirements to allow EKU to admit Mr. Barrier to the director of pupil personnel program. If this waiver is granted, Mr. Barrier would be eligible for issuance of the director of pupil personnel certificate following successful completion of the program and the School Leaders Licensure Assessment.

**Budget Impact:** There is no budgetary impact.

#### **Contact Person:**

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## **KENTUCKY DEPARTMENT OF EDUCATION**

### **STAFF NOTE**

#### **Waiver:**

16 KAR 2:010. Request to Waive Grade Level Restrictions for Mercer County Teacher, Carmen Sallee

#### **Action Question:**

Should the Education Professional Standards Board (EPSB) approve the district's request to waive the grade restriction requirements of 16 KAR 2:010 for the 2023-2024 school year to allow this elementary teacher to teach up to sixth grade in a middle school setting?

#### **Applicable Statute or Regulation:**

KRS 161.028, 16 KAR 2:010

#### **History/Background:**

**Existing Policy:** 16 KAR 2:010 Section 4(2)(b)1. allows for elementary certified teachers to teach up to sixth grade if it is housed in the same building as the other elementary grade levels listed on the certificate.

**Summary:** King Middle School in Mercer County employed Carmen Sallee for 2022-2023 as a sixth-grade math teacher. The principal recently discovered that the elementary teaching certificate can only teach up to sixth grade if it is in an elementary school configuration. The assignment did not create a Local Educator Assignment Data (LEAD) error for the district, likely due to the new implementation of LEAD in the Kentucky Educator Certification System. Ms. Sallee has an emphasis in mathematics and will be pursuing the middle school math certification through the Highly Qualified Route in the near future. The district is requesting that the EPSB approve this waiver to allow Ms. Sallee to teach up to sixth grade and remain in the sixth-grade math position at King Middle School for the 2023-2024 school year while she pursues the middle school certification.

**Budget Impact:** There is no budgetary impact.

#### **Contact Person:**

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## **KENTUCKY DEPARTMENT OF EDUCATION**

### **STAFF NOTE**

#### **Waiver:**

16 KAR 2:010. Request to Waive Grade Level Restrictions for Three Knott County Teachers

#### **Action Question:**

Should the Education Professional Standards Board (EPSB) approve the district's request that the grade restriction requirements of 16 KAR 2:010 be waived for the 2023-2024 school year to allow these teachers to teach down to fourth grade in their content area?

#### **Applicable Statute or Regulation:**

KRS 161.028, 16 KAR 2:010

#### **History/Background:**

**Existing Policy:** 16 KAR 2:010 Section 4(1)(c) allows for middle school certified teachers to teach their content in grades 5-9.

**Summary:** Knott County Schools has three middle school certified teachers who are employed at the Cordia School, which is a PreK-12 school. Joel Melton and Mitchell Smith hold certification for Social Studies and Science, Grades 5-9, and Jocelyn Smith holds certification for Math, Grades 5-9. The school is extremely small and the district does not have the financial resources to hire another teacher. The district is already utilizing a K/1 split and a 2/3 split in the elementary grades to utilize their elementary teachers most efficiently. The district is requesting that the EPSB approve this waiver to allow Joel Melton, Mitchell Smith, and Jocelyn Smith to teach down to fourth grade in their content areas for the 2023-2024 school year.

**Budget Impact:** There is no budgetary impact.

#### **Contact Person:**

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## **KENTUCKY DEPARTMENT OF EDUCATION**

### **STAFF NOTE**

#### **Waiver:**

16 KAR 2:020. Request to Waive Recency of Experience for Occupation-Based Teacher, Christina Combs

#### **Action Question:**

Should the Education Professional Standards Board (EPSB) approve the request to waive the experience recency requirement in 16 KAR 2:020 and issue an initial provisional occupation-based certificate to Christina Combs?

#### **Applicable Statute or Regulation:**

KRS 161.028, 16 KAR 2:020

#### **History/Background:**

**Existing Policy:** 16 KAR 2:020 Section 2 (a) requires occupation-based candidates for certification to have four (4) years of occupational experience, with at least two of those years within the last five (5) years.

**Summary:** The Harrison County Area Technology Center (ATC) has had only one applicant for the Industrial Maintenance vacancy. Christina Combs has the required four years of work experience in the occupation area, holds a degree in the occupational area, and has letters of recommendation from Toyota Motor Manufacturing, where she obtained her experience; however, Ms. Combs does not have at least 2 years of experience within the past 5 years. The Office of Career and Technical Education is requesting this waiver on behalf of the Harrison County ATC so that they can employ Ms. Combs in this role for the 2023-2024 school year.

**Budget Impact:** There is no budgetary impact.

#### **Contact Person:**

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## **KENTUCKY DEPARTMENT OF EDUCATION**

### **STAFF NOTE**

#### **Waiver:**

16 KAR 3:060. Request to Allow Coursework Completed Towards the Standard Counseling Program to Qualify for Renewal of the Provisional School Counselor Certificate for Jason Lawson

#### **Action Question:**

Should the Education Professional Standards Board (EPSB) approve the request to allow coursework already completed at Spalding University to meet the requirements for renewal of the provisional school counselor certificate?

#### **Applicable Statute or Regulation:**

KRS 161.028, 16 KAR 3:060

#### **History/Background:**

**Existing Policy:** 16 KAR 3:060, Section 3 requires school counselors to complete three to six additional hours towards the standard school counseling program and meet the employment experience requirement as a provisionally certified school counselor for issuance of the standard certificate. Section 2 of the regulation provides that if there is a lapse of the provisional certificate for school counselor for lack of meeting the renewal requirements, provisional certification may be reissued upon the completion of a minimum of six semester hours of graduate credit in the areas of counseling or school counseling.

**Summary:** Jason Lawson completed the thirty-three-hour master's program required for the provisional school counselor certificate as well as the additional six hours required for the standard school counselor certificate before applying for the initial provisional certificate in 2017. He has been employed in Jefferson County Public Schools as teacher, has not been employed in a counseling role and is not eligible to receive the standard certificate due to lack of experience as a provisionally certified counselor. 16 KAR 3:060 requires the completion of an additional six graduate hours for renewal of the provisional certificate. Spalding University is requesting this waiver on Mr. Lawson's behalf because he has already completed the six additional hours in the standard program. In 2019, Spalding changed their policy regarding recommendation for the provisional counseling certificate. The university now recommends candidates upon completion of the thirty-three-hour master's program, which gives candidates the opportunity to use the additional six hours towards the future five-year renewal. Spalding University is requesting that the EPSB allow Mr. Lawson to use the six hours he previously completed to renew his provisional school counselor certificate.

**Budget Impact:** There is no budgetary impact.

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# **KENTUCKY DEPARTMENT OF EDUCATION**

## **STAFF NOTE**

### **Waiver:**

16 KAR 3:060. Request to Allow Coursework Completed Towards the Standard Counseling Program to Qualify for Renewal of the Provisional School Counselor Certificate for Tiffanie Schweinhart

### **Action Question:**

Should the Education Professional Standards Board (EPSB) approve the request to allow coursework already completed at Spalding University to meet the requirements for renewal of the provisional school counselor certificate?

### **Applicable Statute or Regulation:**

KRS 161.028, 16 KAR 3:060

### **History/Background:**

**Existing Policy:** 16 KAR 3:060, Section 3 requires school counselors to complete three to six additional hours towards the standard school counseling program and meet the employment experience requirement as a provisionally certified school counselor for issuance of the standard certificate. Section 2 of the regulation provides that if there is a lapse of the provisional certificate for school counselor for lack of meeting the renewal requirements, provisional certification may be reissued upon the completion of a minimum of six semester hours of graduate credit in the areas of counseling or school counseling.

**Summary:** Tiffanie Schweinhart completed the thirty-three-hour master's program required for the provisional school counselor certificate as well as the additional six hours required for the standard school counselor certificate before applying for the initial provisional certificate in 2017. She has been employed in Jefferson County Public Schools as a youth services coordinator, has not been employed in a counseling role and is not eligible to receive the standard certificate due to lack of experience as a provisionally certified counselor. 16 KAR 3:060 requires the completion of an additional six graduate hours for renewal of the provisional certificate. Spalding University is requesting this waiver on Ms. Schweinhart's behalf because she has already completed the six additional hours in the standard program. In 2019, Spalding changed their policy regarding recommendation for the provisional counseling certificate. The university now recommends candidates upon completion of the thirty-three-hour master's program, which gives candidates the opportunity to use the additional six hours towards the future five-year renewal. Spalding University is requesting that the EPSB allow Ms. Schweinhart to use the six hours she previously completed to renew her provisional school counselor certificate.

**Budget Impact:** There is no budgetary impact.

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## **KENTUCKY DEPARTMENT OF EDUCATION**

### **STAFF NOTE**

#### **Waiver:**

16 KAR 4:030. Request to Waive Equivalent Certification Requirement for Out-of-State Prepared Educator, Maggie Hendricks

#### **Action Question:**

Should the Education Professional Standards Board (EPSB) approve the request to waive the requirement for the applicant to possess an equivalent certification in Indiana for Elementary Education?

#### **Applicable Statute or Regulation:**

KRS 161.028, 16 KAR 4:030

#### **History/Background:**

**Existing Policy:** 16 KAR 4:030 requires out-of-state prepared educators to possess an equivalent certification from the state where the applicant completed his or her preparation program.

**Summary:** Maggie Hendricks is currently emergency certified as an Interdisciplinary Early Childhood Education (IECE) teacher with Muhlenberg County schools and has an opportunity to move into an elementary position in the future. Ms. Hendricks completed a PreK - 6 early childhood certification program at Oakland City University in Indiana. As a lifelong Kentucky resident, she did not apply for certification in Indiana because she intended to return home to Kentucky to teach. At the encouragement of her principal, she has taken and passed all of Kentucky's Praxis tests for the elementary certification and is requesting that the EPSB waive the requirement of possessing the equivalent certification in Indiana and allow her to be issued the certification to teach elementary in Kentucky.

**Budget Impact:** There is no budgetary impact.

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## **KENTUCKY DEPARTMENT OF EDUCATION**

### **STAFF NOTE**

#### **Waiver:**

16 KAR 4:030. Request to Waive Equivalent Certification Requirement for Out-of-State Prepared Educator, Rachel Logan

#### **Action Question:**

Should the Education Professional Standards Board (EPSB) approve the request to waive the requirement for the applicant to possess an equivalent certification in Missouri for psychological testing?

#### **Applicable Statute or Regulation:**

KRS 161.028, 16 KAR 4:030

#### **History/Background:**

**Existing Policy:** 16 KAR 4:030 requires out-of-state prepared educators to possess an equivalent certification from the state where the applicant completed his or her preparation program.

**Summary:** Rachel Logan is a current educator with the Whitley County Schools who is certified for middle school math and science, as well as a school counselor. Whitley County had two school psychologists resign within a short period of time and has been trying to fill those positions, particularly for the backlog of psychological testing. School counselors can pursue the Individual Intellectual Assessment (IIA) endorsement and with that credential, can perform many of the IQ and psychological tests that school psychologists perform. Ms. Logan reached out to the Office of Educator Licensure and Effectiveness about adding this endorsement, but Murray State is the only current approved program in Kentucky. Since the program was not completely online, Ms. Logan was not able to complete the program at Murray State. Ms. Logan contacted Lindenwood University in Missouri since EPSB has previously issued Kentucky certification for a Missouri teacher who moved to Kentucky and had completed this same program. Lindenwood is accredited by the Higher Learning Commission and the National Council for State Authorization Reciprocity Agreements. Whitley County Schools requests that the EPSB waive the requirement of possessing the equivalent certification in Missouri and issue Ms. Logan the IIA endorsement in Kentucky.

**Budget Impact:** There is no budgetary impact.

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## **KENTUCKY DEPARTMENT OF EDUCATION**

### **STAFF NOTE**

#### **Waiver:**

16 KAR 4:080. Request to Waive Out-of-State Recency Requirement for Ashley Brinker

#### **Action Question:**

Should the Education Professional Standards Board (EPSB) approve the request to waive the recency requirement in order to renew the candidate's certificate based on her prior teaching experience?

#### **Applicable Statute or Regulation:**

KRS 161.028, 16 KAR 4:080

#### **History/Background:**

**Existing Policy:** 16 KAR 4:080 requires that an out-of-state prepared educator have completed six semester hours of graduate credit within the five years preceding application for certification in Kentucky if their educator preparation program was completed more than five years prior to the application date.

**Summary:** Clark County Schools employed Ashley Brinker for the 2022-2023 school year to teach art. Ms. Brinker completed an educator certification program in Pennsylvania in 2007. She is a military spouse and has experienced several relocations over the past sixteen years due to her husband's duty stations which has required her to obtain teaching certifications in three different states. She has not completed any graduate credit in the past five years, but despite the multiple moves has managed to complete three years of teaching experience within the past five years, including the 2022-2023 school year. Ms. Brinker requests that the EPSB waive the out-of-state recency requirement of six graduate hours and allow her to apply for the full five-year renewal at the end of the current school year.

**Budget Impact:** There is no budgetary impact.

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## **KENTUCKY DEPARTMENT OF EDUCATION**

### **STAFF NOTE**

#### **Waiver:**

16 KAR 4:080. Request to Waive Out-of-State Recency Requirement for Charla Palmer

#### **Action Question:**

Should the Education Professional Standards Board (EPSB) approve the request to waive the recency requirement in order to renew the candidate's certificate based on her prior teaching experience?

#### **Applicable Statute or Regulation:**

KRS 161.028, 16 KAR 4:080

#### **History/Background:**

**Existing Policy:** 16 KAR 4:080 requires that an out-of-state prepared educator have completed six semester hours of graduate credit within the five years preceding application for certification in Kentucky if their educator preparation program was completed more than five years prior to the application date.

**Summary:** Simpson County Schools employed Charla Palmer for the 2022-2023 school year as a substitute teacher. Ms. Palmer completed an educator certification program in Florida in 2001. She holds current professional certification in the state of Florida. She has not completed any graduate credit in the past five years but has worked as a fully certified teacher in Florida continuously from 2006 through May 2022. Ms. Palmer then moved to Kentucky and became employed for the 2022-2023 school year with the Simpson County Schools. Ms. Palmer requests that the EPSB waive the out-of-state recency requirement of six graduate hours and allow her to apply for the full five-year renewal at the end of the current school year.

**Budget Impact:** There is no budgetary impact.

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## **KENTUCKY DEPARTMENT OF EDUCATION**

### **STAFF NOTE**

#### **Waiver:**

16 KAR 4:080. Request to Waive Out-of-State Recency Requirement for Charles Pierce

#### **Action Question:**

Should the Education Professional Standards Board (EPSB) approve the request to waive the recency requirement in order to renew the candidate's certificate based on his prior teaching experience?

#### **Applicable Statute or Regulation:**

KRS 161.028, 16 KAR 4:080

#### **History/Background:**

**Existing Policy:** 16 KAR 4:080 requires that an out-of-state prepared educator have completed six semester hours of graduate credit within the five years preceding application for certification in Kentucky if their educator preparation program was completed more than five years prior to the application date.

**Summary:** Montgomery County Schools employed Charles Pierce for the 2022-2023 school year as a high school math teacher. The district has struggled to recruit and hire teachers for this area for the past three years. Mr. Pierce completed an alternative educator certification program through TNTP Teaching Academy in Texas in 2014 and has received certification in the states of Texas and Massachusetts. Mr. Pierce taught high school math in Texas from 2014-2018 and taught high school math in Massachusetts from 2018-2021. He has not completed any graduate credit in the past five years, but despite not teaching for the 2021-2022 school year, he has completed four years of teaching experience within the past five years, including the 2022-2023 school year with Montgomery County. The district requests that the EPSB waive the out-of-state recency requirement of six graduate hours and allow Mr. Pierce to apply for the full five-year renewal at the end of the current school year.

**Budget Impact:** There is no budgetary impact.

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## **KENTUCKY DEPARTMENT OF EDUCATION**

### **STAFF NOTE**

#### **Action Item:**

Option 1 Alternative Route to Certification Application for Laurie Fields

#### **Action Question:**

Should the Education Professional Standards Board (EPSB) approve the alternative route to certification application?

#### **Applicable Statute or Regulation:**

KRS 161.028, KRS 161.030, KRS 161.048, 16 KAR 9:010

#### **History/Background:**

**Existing Policy:** The applicant must meet a minimum GPA requirement and must have either a major in the academic area or passing score on the academic content assessment. The applicant must also have a job offer in the academic area for which certification is requested in a Kentucky school district.

**Summary:** Fayette County Public Schools has submitted the CA-265 application and portfolio for Laurie Fields. The district is requesting that the EPSB approve her application for certification in the area of **Dance, All Grades**. The application and portfolio are included under separate cover.

**Budget Impact:** There is no budgetary impact.

#### **Groups Consulted and Brief Summary of Responses:**

Todd Davis, Division Director  
Crystal Hord, Branch Manager  
Melinda Penny, Consultant

The applicant meets the minimum GPA requirement in the academic area. Fayette County Public Schools offered the applicant a job teaching **Dance, All Grades**. The EPSB will need to determine if the applicant's work experience constitutes exceptional work experience.

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## **KENTUCKY DEPARTMENT OF EDUCATION**

### **STAFF NOTE**

#### **Action Item:**

Option 1 Alternative Route to Certification Application for Emily Hawboldt

#### **Action Question:**

Should the Education Professional Standards Board (EPSB) approve the alternative route to certification application?

#### **Applicable Statute or Regulation:**

KRS 161.028, KRS 161.030, KRS 161.048, 16 KAR 9:010

#### **History/Background:**

**Existing Policy:** The applicant must meet a minimum GPA requirement and must have either a major in the academic area or passing score on the academic content assessment. The applicant must also have a job offer in the academic area for which certification is requested in a Kentucky school district.

**Summary:** Jefferson County Public Schools has submitted the CA-265 application and portfolio for Emily Hawboldt. The district is requesting that the EPSB approve her application for certification in the area of **Middle Grades Math, Grades 5-9**. The application and portfolio are included under separate cover.

**Budget Impact:** There is no budgetary impact.

#### **Groups Consulted and Brief Summary of Responses:**

Todd Davis, Division Director  
Crystal Hord, Branch Manager  
Melinda Penny, Consultant

The applicant meets the minimum GPA requirement in the academic area. Jefferson County Public Schools offered the applicant a job teaching Middle Grades Math, Grades 5-9. The EPSB will need to determine if the applicant's work experience constitutes exceptional work experience.

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# **KENTUCKY DEPARTMENT OF EDUCATION**

## **STAFF NOTE**

### **Action Item:**

Option 1 Alternative Route to Certification Application for Allison Legaspi

### **Action Question:**

Should the Education Professional Standards Board (EPSB) approve the alternative route to certification application?

### **Applicable Statute or Regulation:**

KRS 161.028, KRS 161.030, KRS 161.048, 16 KAR 9:010

### **History/Background:**

**Existing Policy:** The applicant must meet a minimum GPA requirement and must have either a major in the academic area or passing score on the academic content assessment. The applicant must also have a job offer in the academic area for which certification is requested in a Kentucky school district.

**Summary:** Eminence Independent Schools has submitted the CA-265 application and portfolio for Allison Legaspi. The district is requesting that the EPSB approve her application for certification in the area of **Secondary Social Studies, Grades 8-12**. The application and portfolio are included under separate cover.

**Budget Impact:** There is no budgetary impact.

### **Groups Consulted and Brief Summary of Responses:**

Todd Davis, Division Director  
Crystal Hord, Branch Manager  
Melinda Penny, Consultant

The applicant meets the minimum GPA requirement in the academic area. Eminence Independent Schools offered the applicant a job teaching Secondary Social Studies, Grades 8-12. The EPSB will need to determine if the applicant's work experience constitutes exceptional work experience.

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## **KENTUCKY DEPARTMENT OF EDUCATION**

### **STAFF NOTE**

#### **Action Item:**

Option 1 Alternative Route to Certification Application for Kelli Woodend

#### **Action Question:**

Should the Education Professional Standards Board (EPSB) approve the alternative route to certification application?

#### **Applicable Statute or Regulation:**

KRS 161.028, KRS 161.030, KRS 161.048, 16 KAR 9:010

#### **History/Background:**

**Existing Policy:** The applicant must meet a minimum GPA requirement and must have either a major in the academic area or passing score on the academic content assessment. The applicant must also have a job offer in the academic area for which certification is requested in a Kentucky school district.

**Summary:** Henderson County Public Schools has submitted the CA-265 application and portfolio for Kelli Woodend. The district is requesting that the EPSB approve her application for certification in the area of **English, Grades 8-12**. The application and portfolio are included under separate cover.

**Budget Impact:** There is no budgetary impact.

#### **Groups Consulted and Brief Summary of Responses:**

Todd Davis, Division Director  
Crystal Hord, Branch Manager  
Melinda Penny, Consultant

The applicant meets the minimum GPA requirement in the academic area. Henderson County Public Schools offered the applicant a job teaching Secondary English, Grades 8-12. The EPSB will need to determine if the applicant's work experience constitutes exceptional work experience.

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