

EPSB Mission Statement

The Education Professional Standards Board, in full collaboration and cooperation with its education partners, promotes high levels of student achievement by establishing and enforcing rigorous professional standards for preparation, certification, and responsible and ethical behavior of all professional educators in Kentucky.

**EPSB Meeting Agenda
Kentucky Department of Education
300 Sower Boulevard, 5th Floor, Frankfort, KY 40601**

Monday, December 11, 2023

12:00 PM ET – State Board Room

Call to Order

Roll Call

Open Speak

Report of the Interim Commissioner

Approval of Consent Items

- A. Approval of October 9, 2023, EPSB Meeting Minutes
- B. Approval of November 2, 2023, EPSB Meeting Minutes
- C. Approval for the Training Submitted by the Professional Learning Board (Ms. BreAnna Listermann)
- D. Approval for the Student Supervision Training Submitted by ACE Education Services (Ms. Listermann)
- E. Approval for the Educator Ethics Training Additions Submitted by ACE Education Services (Ms. Listermann)
- F. Option 9 Application, Henry County Schools and Eastern Kentucky University (Dr. Melissa Diebel)
- G. Option 9 Application, Powell County Schools and Midway University (Dr. Diebel)
- H. Option 9 Application, Bourbon County Schools and Morehead State University (Dr. Diebel)
- I. Option 9 Application, Raceland-Worthington Independent Schools and Morehead State University (Dr. Diebel)
- J. Option 9 Application, Campbell County Schools and Northern Kentucky University (Dr. Diebel)
- K. Option 9 Application, Bell County Schools and University of the Cumberlands (Dr. Diebel)

- L. Option 9 Application, Boone County Schools and University of the Cumberland (Dr. Diebel)
- M. Option 9 Application, Fleming County Schools and University of the Cumberland (Dr. Diebel)
- N. Option 9 Application, Hickman County Schools and University of the Cumberland (Dr. Diebel)
- O. Option 9 Application, Monroe County Schools and University of the Cumberland (Dr. Diebel)
- P. Option 9 Application, Owsley County Schools and University of the Cumberland (Dr. Diebel)
- Q. Option 9 Application, Raceland-Worthington Independent Schools and University of the Cumberland (Dr. Diebel)
- R. Option 9 Application, Shelby County Schools and University of Louisville (Dr. Diebel)
- S. Boyce College Program Approval: Secondary English and Social Studies Programs (Ms. Kim Arington)
- T. Kentucky Educational Development Corporation: Literacy Continuing Education Option Plan II Proposal (Ms. Sharon Salsman)
- U. Northern Kentucky Cooperative for Educational Services: Literacy Continuing Education Option Plan II Proposal (Ms. Salsman)
- V. West Kentucky Educational Cooperative: Literacy Continuing Education Option Plan II Proposal (Ms. Salsman)

Information/Discussion Items

- A. 16 KAR 2:120, Certification Requirements for Teachers of Exceptional Children, Amendment (Ms. Cassie Trueblood)
- B. Options for Special Education Certification (Ms. Trueblood)

Action Items

- A. 16 KAR 4:020, Certification Requirements for Teachers of Exceptional Children, Amendment (Ms. Trueblood)
- B. EPSB Goals and Legislative Priorities (Dr. Byron Darnall)
- C. Early Literacy Assessments (Dr. Diebel)
- D. Expanded Assessment Options (Ms. Salsman)
- E. 16 KAR 6:020. Assessment Prerequisites for Occupation-Based Career and Technical Education Certification (Ms. Salsman)
- F. Option 7 Institute Proposal, iteach (Ms. Salsman)

Waivers

- A. 16 KAR 2:120. Request to Waive Emergency Certificate Requirements for Bourbon County Schools (Ms. Salsman)
- B. 16 KAR 2:120. Request to Waive Emergency Certificate Requirements for Grant County Schools (Ms. Salsman)
- C. 16 KAR 2:120. Request to Waive Emergency Certificate Requirements for Letcher County Schools (Ms. Salsman)
- D. 16 KAR 2:120. Request to Waive Emergency Certificate Requirements for Newport Independent Schools (Ms. Salsman)
- E. 16 KAR 4:030. Request to Waive Equivalent Certification Requirement for Out-of-State Prepared Educator, CeCoiya Johnson (Ms. Salsman)

Alternative Route to Certification Applications

- A. Kelly Birge, English, Grades 5-9 (Mr. Davis)
- B. Jamayle West, Health and Physical Education, All Grades (Mr. Davis)

Board Comments

Closed Session Review

Following a motion in open session pursuant to KRS 61.810 (1)(c) and (1)(j), it is anticipated that the Board will move into closed session to conduct a character and fitness review and to review potential actions relating to complaints and reports. The Board will also review pending litigation.

Case Decisions

Following the closed session review, the Board shall move into open session. All decisions will be made in open session.

Adjournment

Next Meeting:

February 12, 2024
300 Sower Blvd
Frankfort, KY 40601

The actions delineated below were taken in open session of the EPSB at the October 9, 2023, meeting. This information is provided in summary form; an official record of the meeting is available in the permanent records of the Education Professional Standards Board (EPSB), 300 Sower Boulevard, 5th Floor, Frankfort, KY 40601.

**Education Professional Standards Board (EPSB)
Minutes
Kentucky Department of Education
300 Sower Boulevard, 5th Floor, Frankfort, KY 40601**

Call to Order

Chair Justin Mitchell called the meeting to order at 9:10 a.m. ET. Chair Justin Mitchell read the mission statement to the EPSB and audience.

Leah Sharpe from the Office of Legal Services administered the oath to Dr. James Cousins to swear him into the EPSB. Dr. Cousins gave a brief introduction of himself and his background.

Roll Call

The following Board members were present during the October 9, 2023, EPSB meeting: Diane Berry, James Cousins, Elijah Edwards, C.J. Fryer, Amy Lingo, Jacqueline Mayfield, Corinne Murphy, Merideth Pittman, Lisa Rudzinski, Amber Snell, Vice-Chair Weedman, and Chair Justin Mitchell.

CPE: Amanda Ellis

Cabinet: Absent

Consent Items

Approval of August 21, 2023, EPSB Meeting Minutes

Approval for the Training Submitted by the Kentucky Education Association

Option 9 Application, Fulton County Schools and University of the Cumberland

Option 9 Application, Owen County Schools and University of the Cumberland

Option 9 Application, Wolfe County Schools and University of the Cumberland

2023-2024 Emergency Non-Certified School Personnel Program

2023-193

Motion made by Ms. Amber Snell, seconded by Ms. Sarah Weedman, to approve.

Vote: Unanimous

Report from the Commissioner

Interim Commissioner Robin Kinney gave a KDE update. Lu Young gave an update from the Kentucky Board of Education on the search for the next KDE Commissioner. EPSB members shared the qualities and traits they would like to see in the next Commissioner of Education.

Report from the Council on Postsecondary Education

Amanda Ellis gave an update from the Council on Postsecondary Education.

Report from the Associate Commissioner

Byron Darnall gave an update from the Office of Educator Licensure and Effectiveness.

Report from the Chair

Chair Mitchell thanked Interim Commissioner Kinney and Vice Chair Young for joining the meeting and giving us current updates.

Chair Mitchell shared that to help set goals and priorities for the EPSB, we need to hold a work session to discuss the vision for each area of work. Staff has circulated an email with potential dates for the work session. Please check your calendar and respond with your availability so that we can get the session scheduled. The goals and priorities discussed at the work session will be brought before the EPSB at the December meeting for a vote.

Information/Discussion Items

Update on Early Literacy Assessments

Dr. Melissa Diebel gave an update on Early Literacy Assessments

Review of the Education Professional Standards Board Meeting Schedule

Cassie Trueblood gave a review of the Education Professional Standards Board Meeting Schedule.

16 KAR 4:020, Certification Requirements for Teachers of Exceptional Children, Amendment

Cassie Trueblood gave an update on 16 KAR 4:020, Certification Requirements for Teachers of Exceptional Children, Amendment

Waivers

16 KAR 2:020. Request to Waive Office of Career and Technical Education Recency Requirement for Raymond Mullins

2023-194

Motion made by Mr. Eli Edwards, seconded by Ms. Sarah Weedman, to approve.

Vote: *Unanimous*

16 KAR 2:120. Request to Waive Emergency Certificate Requirements for Bourbon County Schools

2023-195

Motion made by Ms. Lisa Rudzinski, seconded by Ms. Diane Berry, to approve.

Vote: *Unanimous*

16 KAR 2:120. Request to Waive Emergency Certificate Requirements for Covington Independent Schools

2023-196

Motion made by Ms. Jacqueline Mayfield, seconded by Mr. Eli Edwards, to approve.

Vote: *Unanimous*

16 KAR 2:120. Request to Waive Emergency Certificate Requirements for Elizabethtown Independent Schools

2023-197

Motion made by Mr. C.J. Fryer, seconded by Ms. Lisa Rudzinski, to approve.

Vote: *Unanimous*

16 KAR 2:120. Request to Waive Emergency Certificate Requirements for Eminence Independent Schools

2023-198

Motion made by Ms. Jacqueline Mayfield, seconded by Ms. Amber Snell, to approve.

Vote: *Unanimous*

16 KAR 2:120. Request to Waive Emergency Certificate Requirements for Fleming County Schools

2023-199

Motion made by Ms. Sarah Weedman, seconded by Ms. Jacqueline Mayfield, to approve.

Vote: *Unanimous*

16 KAR 2:120. Request to Waive Emergency Certificate Requirements for Nelson County Schools

2023-200

Motion made by Mr. Eli Edwards, seconded by Ms. Lisa Rudzinski, to approve.

Vote: *Unanimous*

16 KAR 2:120. Request to Waive Emergency Certificate Requirements for Owen County Schools

2023-201

Motion made by Ms. Diane Berry, seconded by Ms. Amber Snell, to approve.

Vote: *Unanimous*

16 KAR 3:060. Request to Waive Renewal Requirements for Provisional Certificate for School Counselor for Shauna Paul

2023-202

Motion made by Mr. Eli Edwards, seconded by Ms. Jacqueline Mayfield, to approve.

Vote: *Unanimous*

16 KAR 4:030. Request to Waive Equivalent Certification Requirement for Out-of-State Prepared Educator, Tami Conrad

2023-203

Motion made by Ms. Lisa Rudzinski, seconded by Ms. Amber Snell, to approve.

Vote: *Unanimous*

16 KAR 4:030. Request to Waive Equivalent Certification Requirement for Out-of-State Prepared Educator, Hanna Porter

2023-204

Motion made by Ms. Diane Berry, seconded by Mr. Eli Edwards, to approve.

Vote: *Unanimous*

16 KAR 4:030. Request to Waive Equivalent Certification Requirement for Out-of-State Prepared Educator, Garrett Whiteker

2023-205

Motion made by Ms. Sarah Weedman, seconded by Ms. Amber Snell, to approve.

Vote: *Unanimous*

16 KAR 4:080. Request to Waive Out-of-State Recency Requirement for Carla Owens

2023-206

Motion made by Ms. Lisa Rudzinski, seconded by Ms. Sarah Weedman, to approve.

Vote: *Unanimous*

16 KAR 4:080. Request to Waive Out-of-State Recency Requirement for Kelly Matlock

2023-207

Motion made by Mr. Eli Edwards, seconded by Ms. Jacqueline Mayfield, to approve.

Vote: *Unanimous*

16 KAR 5:040. Alternative Student Teaching Placement Request for Wesley Moore

2023-208

Motion made by Mr. C.J. Fryer, seconded by Ms. Jacqueline Mayfield, to approve.

Vote: *Unanimous*

Alternative Routes

Ariadne Antipa, Music, All Grades

2023-209

Motion made by Dr. Corrine Murphy, seconded by Ms. Amber Snell, to approve.

Vote: *Unanimous*

Sarah Karns, School Media Librarian, All Grades

2023-210

Motion made by Dr. Corrine Murphy, seconded by Ms. Sarah Weedman, to approve.

Vote: *Unanimous*

Robert Nemes, Social Studies, Grades 8-12

2023-211

Motion made by Mr. Eli Edwards, seconded by Ms. Sarah Weedman, to approve.

Vote: *Unanimous*

John Owen, English, Grades 8-12

2023-212

Motion made by Ms. Diane Berry, seconded by Ms. Sarah Weedman, to approve.

Vote: *Unanimous*

Ariana Veach, Agriculture, Grades 5-12

2023-213

Motion made by Dr. Corrine Murphy, seconded by Dr. Amy Lingo, to approve.

Vote: *Unanimous*

Motion made by Ms. Amber Snell seconded by Ms. Lisa Rudzinski, to go into closed session to conduct a character and fitness review and to review potential actions relating to complaints and reports in accordance with KRS 61.810(1) (c) & (j). The Board also reviewed pending litigation.

Vote: *Unanimous*

Motion made by Ms. Amber Snell seconded by Ms. Jacqueline Mayfield, to return to open session.

Vote: *Unanimous*

The following board members concurred with the actions as listed below with the noted exceptions:

Diane Berry, James Cousins, Elijah Edwards, Amanda Ellis, Christopher John Fryer, Amy Lingo, Jacqueline Mayfield, Justin Mitchell, Corinne Murphy, Merideth Pittman, Lisa Rudzinski, Amber Snell, and Sarah Weedman.

Attorneys present were Cody Hollan, BreAnna Listermann, Norah Softic, Cassie Trueblood, and Thomas Wall.

Initial Case Review

Case Number

Decision

2355377	Attorney Review
2355375	Attorney Review
2355314	Attorney Review
2355302	Attorney Review
2355297	Attorney Review
2355311	Attorney Review
2355310	Attorney Review
2355315	Attorney Review
2355317	Attorney Review
2355296	Defer for Training
2355295	Defer for Training
2355294	Attorney Review
2355290	Attorney Review
2355289	Attorney Review
2355288	Admonish
2355267	Attorney Review
2355299	Attorney Review
2355300	Attorney Review
2355233	Attorney Review
2355230	Attorney Review
2355209	Attorney Review
2355206	Attorney Review

2355203	Attorney Review
2355199	Attorney Review
2355198	Attorney Review
2355313	DWOP
2355359	Attorney Review
2355361	Defer for Training
2355364	Attorney Review
2355381	Dismiss w/Prejudice
2355354	Attorney Review
2355293	Attorney Review
2355306	Dismiss w/Prejudice
2355305	Attorney Review
2355303	Admonish
2355319	Attorney Review
2355309	Attorney Review
2355143	Attorney Review
2355166	Attorney Review
2355197	Dismiss w/Prejudice
2355321	Dismiss w/Prejudice
2355304	Attorney Review
2355362	Attorney Review
2355301	Attorney Review
2355292	Attorney Review
2355225	Admonish
2355360	Dismiss w/Prejudice
2355210	Admonish
2355200	Admonish
2355316	Admonish
2355308	Admonish
2355307	Admonish
2355222	Defer for Training
2355221	Defer for Training
2355243	Defer for Training
2355239	Dismiss w/Prejudice
2355235	Dismiss w/Prejudice
2355223	Attorney Review
2355312	Dismiss w/Prejudice
2355366	Dismiss w/Prejudice
2355369	Defer for Training
2355371	Dismiss w/Prejudice
2355372	Dismiss w/Prejudice
2355373	Dismiss w/Prejudice
2355374	Dismiss w/Prejudice
2354978	Refer to Hearing
2254325	Refer to Hearing
220115	Refer to Hearing

2203243	Refer to Hearing
2204349	Refer to Hearing
2254584	Refer to Hearing
20071265	Refer to Hearing
2204359	Refer to Hearing
2355145	Dismiss w/Prejudice
2355073	Dismiss w/Prejudice
2203253	DWOP
2254726	DWOP
2355091	Dismiss w/Prejudice
2354906	Dismiss w/Prejudice
2355080	DWOP
2103231	Dismiss w/Prejudice
2355079	DWOP
2355151	Dismiss w/Prejudice
2254733	Admonish
2355154	Dismiss w/Prejudice
2254717	Dismiss w/Prejudice
2355240	Dismiss w/Prejudice
2254858	Admonish
2254843	Admonish
2254842	Admonish
2254837	Admonish
2254836	Dismiss w/Prejudice
2254783	Admonish
2254782	Admonish
2254769	Admonish
2254763	Admonish
2254760	Admonish
2254756	Admonish
2254663	Admonish
2254649	Admonish
2254632	Admonish
2254629	Admonish
2254617	Admonish
2254521	Admonish
2254497	Admonish
2254486	Admonish
2355083	Dismiss w/Prejudice

Character/Fitness Review

<u>Case Number</u>	<u>Decision</u>
2355423	Approve
2355424	Deny
2355426	Approve
2355427	Approve (w/conditions)

2355435	Approve
2355436	Approve
2355437	Approve
2355438	Approve
2355387	Approve
2355442	Approve
2355443	Approve
2355444	Deny
2355465	Approve
2355470	Approve
2355474	Approve
2355466	Approve
2355433	Deny
2355349	Deny
2355405	Deny
2355487	Approve
2355472	Approve
2355416	Approve
2355403	Approve
2355413	Defer
2355429	Approve
2355345	Deny
2355440	Approve
2355446	Approve
2355418	Approve
2355434	Deny
2355473	Approve
2355476	Approve
2355431	Approve
2355475	Approve
2355477	Approve
2355417	Deny
2355479	Approve
2355480	Approve
2355482	Approve
2355484	Approve
2355485	Approve
2355481	Approve
2355414	Deny
2355489	Approve
2355490	Approve
2355331	Approve
2355478	Approve
2355494	Approve
2355495	Approve
2355496	Approve

(Mr. Edwards & Ms. Pittman recused)

2355497

Approve

Agreed Orders

Case Number

2355064 Timothy Burri

Decision

Accept Agreed Order stating upon acceptance of this agreement by the Board, Certificate Number 200400540 is permanently revoked. Burri shall neither apply for, nor be issued, a teaching, administrative and/or emergency certificate in the Commonwealth of Kentucky at any time in the future.

Vote: *Unanimous*

2355128 Carrie Gamblin

Accept Agreed Order stating upon acceptance of this Agreement by the Board, Certificate Number 201121459 shall be revoked for five (5) years. Gamblin shall neither apply for, nor be issued, a teaching, administrative, or emergency certificate in the Commonwealth of Kentucky during the revocation period.

In addition to any educational and assessment requirements necessary for certification at the time, Gamblin shall comply with the following conditions prior to reissuance of Certificate Number 201121459:

1. Prior to reissuance, Gamblin shall submit written proof to the Board that she has completed the following trainings or courses on the attached pre-approved Board training list (Attachment A):
 - a. "Educator Ethics & the Law";
 - b. "Understanding Educator Ethics"; and
 - c. "Recognizing Early-onset Mental Health Disorders."

Any cost for said trainings shall be paid for by Gamblin. If Gamblin fails to satisfy any portion of this condition, Certificate Number 201121459 shall not be reissued until such condition is satisfied.

2. Gamblin shall provide written proof to the Board that she has completed a comprehensive alcohol/substance abuse assessment by a Kentucky licensed and/or certified chemical dependency counselor, as approved by the Board, and is compliant with any treatment recommendations. The assessment shall occur within sixty (60) days prior to Gamblin's application for

reissuance. Gamblin shall pay any expense incurred. If Gamblin fails to satisfy any portion of this condition, Certificate Number 201121459 shall not be reissued until such condition is satisfied.

3. Gamblin shall not be convicted of nor enter a guilty or no contest plea to any criminal charge(s) other than minor traffic violations. A violation is not considered a minor traffic violation if it is a violation for which jail time may be imposed. If Gamblin is convicted of, or enters a guilty or no contest plea, to any criminal charge other than minor traffic violations during the revocation period, then Certificate Number 201121459 shall be automatically permanently revoked.

Upon reissuance, Certificate Number 201121459 shall be subject to the following permanent probationary conditions:

1. If Gamblin's comprehensive alcohol/substance abuse assessment recommends any treatment, beginning at least three (3) months after her initial assessment, Gamblin shall submit written progress reports from a consistent licensed counselor on July 1st of each year of her probation, certifying that she is compliant with all treatment recommendations, until such time as the counselor releases her from treatment. If Gamblin chooses to change licensed counselors prior to completing the counselor's recommendations, she shall undergo a new comprehensive alcohol/substance abuse assessment to ensure she is compliant with all recommendations of the new counselor to ensure fulfillment of her probation requirements. Failure to do so shall result in an administrative suspension until such condition is satisfied.
2. Gamblin shall not be convicted of nor enter a guilty or no contest plea to any criminal charge(s) other than minor traffic violations. A violation is not considered a minor traffic violation if it is a violation for which jail time may be imposed. If Gamblin is convicted of, or enters a guilty or no contest plea, to any criminal charge other than minor traffic violations, she shall submit this information to the Board, in writing, within thirty (30) days. Failure to comply with this condition will result in Gamblin's certificate being automatically suspended pending Board review and disposition.

3. Gamblin shall submit a copy of her Kentucky State Police or Administrative Office of the Courts background check by July 1st of each year. Any expense required to satisfy this condition shall be paid by Gamblin. Failure to comply with this condition will result in Gamblin's certificate being automatically suspended until such condition is satisfied.
4. During the probationary period, Gamblin shall not receive any disciplinary action from any school district in the Commonwealth of Kentucky. "Disciplinary action" is defined as any suspension, termination, or public reprimand issued by any school district in the Commonwealth of Kentucky and upheld, if requested, by either the tribunal and/or arbitration process. Failure to uphold any of the above conditions will result in Certificate 201121459 being administratively suspended pending further Board review and disposition.

Gamblin is aware that should she violate KRS 161.120 in the future, the Board shall initiate a new disciplinary action and seek additional sanctions.

Vote: *Unanimous*

2355132 Alexander Kirby

Accept Agreed Order stating Kirby voluntarily, knowingly, and intelligently surrenders Certificate Number 201211991, and agrees to not apply for, nor be issued, a teaching, administrative, or emergency certificate in the Commonwealth of Kentucky at any time in the future.

Vote: *Unanimous*

2254598 Steven McLean

Accept Agreed Order revoking Certificate Number 201159599 for seven (7) years beginning on July 1, 2022 and ending on July 1, 2029.

In addition to any educational and assessment requirements necessary for certification at the time, McLean shall comply with the following conditions prior to reissuance of Certificate Number 201159599:

Prior to reissuance, McLean shall submit written proof to the Board that he has completed the following trainings or

courses on the attached pre-approved Board training list (Attachment A):

1. Educator Ethics & the Law;
2. Setting and Maintaining Ethical Boundaries;
3. Professional Code of Ethics for Kentucky School Certified Personnel;
4. Be the Elephant: Preventing Sexual Harassment and Abuse of Students by Education Personnel; and
5. Child Abuse Prevention.

Any cost for said trainings shall be paid for by McLean. If McLean fails to satisfy any portion of this condition, Certificate Number 201159599 shall not be reissued until such condition is satisfied.

McLean shall provide written proof to the Board from a Kentucky licensed/certified psychologist or psychiatrist, that he has complied with a comprehensive evaluation and is fit to return to the classroom, presents as capable of performing his duties as a teacher, is not a danger to himself or others, and is compliant with all treatment recommendations. The psychological comprehensive evaluation shall be dated within sixty (60) days of McLean's application for certification. McLean shall pay any expense incurred. If McLean fails to provide written proof of a completed comprehensive evaluation, Certificate Number 201159599 shall not be reissued.

Upon reissuance, Certificate Number 201159599, including any and all endorsements, is hereby subject to the following permanent probationary conditions:

1. Beginning June 1st of each year McLean holds a valid certification, McLean shall provide written proof to the Board that he is compliant with any assessment recommendations from his psychologist or psychiatrist from above. McLean shall maintain consistent care until released, if McLean changes his psychologist, or psychiatrist prior to release, he shall submit a new comprehensive assessment and shall comply with any new recommendations. McLean shall pay any expense incurred. If McLean fails to satisfy any part of this condition, Certificate Number 201159599 shall be administratively suspended pending review and disposition by the Board.

2. At the Board's request, McLean shall sign a release of information with the evaluating psychologist or psychiatrist referenced above, allowing the Board to review his evaluation and treatment records. If McLean fails to satisfy this condition, Certificate Number 201159599 shall be administratively suspended pending review and disposition by the Board.
3. During the probationary period, McLean shall not receive any disciplinary action from any school district in the Commonwealth of Kentucky. "Disciplinary action" is defined as any suspension, termination, or public reprimand issued by any school district in the Commonwealth of Kentucky and upheld, if requested, by either the tribunal and/or arbitration process. If McLean fails to satisfy this condition, Certificate Number 201159599 shall be administratively suspended pending review and disposition by the Board.

McLean is aware that should he violate KRS 161.120 in the future, the Board shall initiate a new disciplinary action and seek additional sanctions.

Vote: *Unanimous* (Ms. Rudzinski dissented)

2355157 Lindsey Pelley

Accept Agreed Order suspending Certificate Number 201168666 for five (5) days beginning on December 25, 2023. During the suspension period, Pelley shall not perform any duties in a certified position in the Commonwealth of Kentucky.

Prior to April 1, 2024, Pelley shall submit written proof to the Board that she has completed the following trainings or courses on the attached pre-approved Board training list (Attachment A):

1. A course under the "Educator Ethics" heading; and
2. "Engaging Classroom Discourse."

Any cost for said trainings shall be paid for by Pelley. Failure to submit written proof of completion prior to April 1, 2024 will result in Certificate Number 201168666 being administratively suspended until such time as Pelley provides the written proof.

Upon acceptance of this agreement by the Board, Certificate Number 201168666, and any future endorsements or new areas of certification, shall be subject to the following probationary condition for two (2) years:

1. During the probationary period, Pelley shall not receive any disciplinary action from any school district in the Commonwealth of Kentucky. "Disciplinary action" is defined as any suspension, termination, or public reprimand issued by any school district in the Commonwealth of Kentucky and upheld, if requested, by either the tribunal and/or arbitration process. Failure to uphold this condition will result in Certificate 201168666 being administratively suspended pending further Board review and disposition.

Pelley is aware that should she violate KRS 161.120 in the future, the Board shall initiate a new disciplinary action and seek additional sanctions.

Vote: *Unanimous*

2355094 Christopher Sexton

Accept Agreed Order stating upon acceptance of this agreement by the Board, Certificate Number 201173462 is permanently revoked. Sexton shall neither apply for, nor be issued, a teaching, administrative and/or emergency certificate in the Commonwealth of Kentucky at any time in the future.

Vote: *Unanimous*

2355226 Melissa Thomas

Accept Agreed Order retroactively suspending Certificate Number 201214969 for thirty (30) days from June 15, 2023 through July 14, 2023.

Prior to April 1, 2024, Thomas shall submit written proof to the Board that she has completed the following trainings or courses on the attached pre-approved Board training list (Attachment A):

1. "Trauma-Informed Pedagogy";
2. "Professional Code of Ethics for Kentucky School Certified Personnel"; and
3. "Anger Management: What it is and how to address it."

Any cost for said trainings shall be paid for by Thomas. Failure to submit written proof of completion prior to April 1, 2024 will result in Certificate Number 201214969 being administratively suspended until such time as Thomas provides the written proof.

Upon acceptance of this agreement by the Board, Certificate Number 201214969, and any future endorsements or new areas of certification, shall be subject to the following probationary condition for three (3) years:

1. During the probationary period, Thomas shall not receive any disciplinary action from any school district in the Commonwealth of Kentucky. "Disciplinary action" is defined as any suspension, termination, or public reprimand issued by any school district in the Commonwealth of Kentucky and upheld, if requested, by either the tribunal and/or arbitration process. Failure to uphold this condition will result in Certificate 201214969 being administratively suspended pending further Board review and disposition.

Thomas is aware that should she violate KRS 161.120 in the future, the Board shall initiate a new disciplinary action and seek additional sanctions.

Vote: *Unanimous*

2254821 Marissa Bell

Accept Agreed Order stating upon acceptance of this agreement by the Board, Certificate Number 200001437 is retroactively suspended from November 14, 2022 through November 18, 2022, a period of five (5) days.

By March 1, 2024, Bell shall provide written proof to the Board that she has completed two (2) trainings under the heading of "Diversity/Cultural Sensitivity" on the attached pre-approved Board training list (Attachment A). Bell shall pay any expense incurred. If Bell fails to satisfy this condition, Certificate Number 200001437 shall be administratively suspended until such condition is satisfied.

Further, Certificate Number 200001437 shall be subject to the following probationary condition for a period of two (2) years:

1. Bell shall not receive any disciplinary action from any school district she is employed. If Bell fails to satisfy this condition, Certificate Number 200001437 shall be administratively suspended pending Board review and disposition.

“Disciplinary action” is defined as any termination, suspension, or public reprimand issued by any school district in the Commonwealth of Kentucky and upheld, if requested, by either a tribunal and/or arbitration process, including any appeal therefrom.

Bell is aware that should she violate KRS 161.120 in the future, the Board shall initiate a new disciplinary action and seek additional sanctions.

Vote: *Unanimous*

2355077 Mary Blair

Accept Agreed Order stating upon acceptance of this agreement by the Board, Certificate Number 200237721 is retroactively suspended from June 1, 2023, to June 10, 2023, a period of ten (10) days.

Blair has submitted proof to the Board that she has completed twelve (12) hours of Safe Crisis Management training.

Blair is aware that should she violate KRS 161.120 in the future, the Board shall initiate a new disciplinary action and seek additional sanctions.

Vote: *Unanimous*

2203271 Jennifer Cornell

Accept Agreed Order reprimanding Cornell for using inappropriate physical force to control a student’s behavior. The Board reminds Cornell that she has a duty to take reasonable measures to protect the health, safety, and emotional well-being of students. In the future, Cornell should be more cognizant of appropriate physical boundaries when disciplining a student. The Board will not tolerate any further misconduct from Cornell.

Prior to January 1, 2024, Cornell shall provide written proof to the Board that she has completed a training under the

heading of “Classroom Management” on the attached pre-approved Board training list (Attachment A). Cornell shall pay any expense incurred. If Cornell fails to satisfy this condition, Certificate Number 200407698 shall be administratively suspended until such condition is satisfied.

Cornell is aware that should she violate KRS 161.120 in the future, the Board shall initiate a new disciplinary action and seek additional sanctions.

Vote: *Unanimous*

2355232 Edward Crutchleo

Accept Agreed Order stating upon acceptance of this agreement by the Board, Certificate Number 201203094 is retroactively suspended from July 1, 2023, through July 30, 2023, a period of thirty (30) days.

By March 1, 2024, Crutchleo shall provide written proof to the Board that he has completed a training under the heading of “Educator Ethics” on the attached pre-approved Board training list (Attachment A). Crutchleo shall pay any expense incurred. If Crutchleo fails to satisfy this condition, Certificate Number 201203094 shall be administratively suspended until such condition is satisfied.

Further, Certificate Number 201203094 shall be subject to the following probationary condition for a period of two (2) years:

1. Crutchleo shall not receive any disciplinary action from any school district he is employed. If Crutchleo fails to satisfy this condition, Certificate Number 201203094 shall be administratively suspended pending Board review and disposition.

“Disciplinary action” is defined as any termination, suspension, or public reprimand issued by any school district in the Commonwealth of Kentucky and upheld, if requested, by either a tribunal and/or arbitration process, including any appeal therefrom.

Crutchleo is aware that should he violate KRS 161.120 in the future, the Board shall initiate new disciplinary action and seek additional sanctions.

Vote: *Unanimous*

2355205 Sondra Lawton

Accept Agreed Order reprimanding Lawton for using inappropriate physical force to control a student's behavior. The Board reminds Lawton that she has a duty to take reasonable measures to protect the health, safety, and emotional well-being of students. In the future, Lawton should be more cognizant of appropriate physical boundaries when disciplining a student. The Board will not tolerate any further misconduct from Lawton.

Lawton is retired and has no immediate plans to return to the education profession. If Lawton does return to a certified position in the future, she shall fulfill the following conditions:

1. Lawton shall notify the Board in writing of her intent to return to certified employment at least ten (10) days prior to returning to a certified position. If Lawton fails to satisfy this condition, Certificate Number 200218628 shall be administratively suspended for ten (10) days.
2. Lawton shall provide written proof to the Board that she has completed a training under the heading of "Classroom Management" on the attached pre-approved Board training list (Attachment A). Lawton shall pay any expense incurred. If Lawton fails to satisfy this condition, Certificate Number 200218628 shall be administratively suspended until such condition is satisfied.

Finally, upon returning to certified employment, Certificate Number 200218628 shall be subject to the following probationary condition for a period of two (2) years:

1. Lawton shall receive no disciplinary action from any school district in which she is employed. If Lawton fails to satisfy this condition, Certificate Number 200218628 shall be administratively suspended pending Board review and disposition.

"Disciplinary action" is defined as any suspension, termination, or public reprimand issued by any school district in the Commonwealth of Kentucky and upheld, if requested, by either a tribunal and/or arbitration process, including any appeal therefrom.

Lawton is aware that should she violate KRS 161.120 in the future, the Board shall initiate a new disciplinary action and seek additional sanctions.

Vote: *Unanimous*

2354983 Kimberly Muncy

Accept Agreed Order reprimanding Muncy for using inappropriate physical force with a student. The Board reminds Muncy that she has a duty to take reasonable measures to protect the health, safety, and emotional well-being of students. The Board will not tolerate any further misconduct from Muncy.

Prior to January 1, 2024, Muncy shall provide written proof to the Board that she has completed a training under the heading of "Classroom Management" on the attached pre-approved Board training list (Attachment A). Muncy shall pay any expense incurred. If Muncy fails to satisfy this condition, Certificate Number 000046650 shall be administratively suspended until such condition is satisfied.

Further, Certificate Number 000046650 shall be subject to the following condition for a period of two (2) years:

1. Muncy shall not receive any disciplinary action from any school district in which she is employed. If Muncy fails to satisfy this condition, Certificate Number 000046650 shall be administratively suspended pending Board review and disposition.

"Disciplinary action" is defined as any termination, suspension, or public reprimand issued by any school district in the Commonwealth of Kentucky and upheld, if requested, by either a tribunal and/or arbitration process, including any appeal therefrom.

Muncy is aware that should she violate KRS 161.120 in the future, the Board shall initiate a new disciplinary action and seek additional sanctions.

Vote: *Unanimous*

2355148 Dave Starks

Accept Agreed Order stating upon acceptance of this agreement by the Board, Certificate Number 200401850 is

retroactively suspended from June 1, 2023, through June 5, 2023, a period of five (5) days.

By February 1, 2024, Starks shall provide written proof to the Board that he has completed a training under the heading of “Diversity/Cultural Sensitivity” on the attached pre-approved Board training list (Attachment A). Starks shall pay any expense incurred. If Starks fails to satisfy this condition, Certificate Number 200401850 shall be administratively suspended until such condition is satisfied.

Further, Certificate Number 200401850 shall be subject to the following probationary condition for a period of two (2) years:

1. Starks shall not receive any disciplinary action from any school district he is employed. If Starks fails to satisfy this condition, Certificate Number 200401850 shall be administratively suspended pending Board review and disposition.

“Disciplinary action” is defined as any termination, suspension, or public reprimand issued by any school district in the Commonwealth of Kentucky and upheld, if requested, by either a tribunal and/or arbitration process, including any appeal therefrom.

Starks is aware that should he violate KRS 161.120 in the future, the Board shall initiate new disciplinary action and seek additional sanctions.

Vote: *Unanimous*

2355138 Stephen Thomas

Accept Agreed Order retroactively suspending Certificate Number 201185458 from March 1, 2023, through April 29, 2023, a period of sixty (60) days.

Thomas is currently not working in the education profession and has no immediate plans to return to the profession. If Thomas does return to a certified position in the future, he shall fulfill the following conditions:

1. Thomas shall notify the Board in writing of his intent to return to certified employment, at least ten (10) days

prior to returning to a certified position. If Thomas fails to satisfy this condition, Certificate Number 201185458 shall be administratively suspended for ten (10) days.

2. Thomas shall provide written proof to the Board that he has completed a training under the heading of “Educator Ethics” on the attached pre-approved Board training list (Attachment A). Thomas shall pay any expense incurred. If Thomas fails to satisfy this condition prior to returning to certified employment, Certificate Number 201185458 shall be administratively suspended until such condition is satisfied.
3. Thomas shall provide written proof to the Board from a Kentucky licensed/certified therapist, as approved by the Board, that he has undergone an anger management assessment and that he is compliant with any treatment recommendations. The assessment shall occur within the sixty (60) days prior to Thomas’ submission of the assessment to the Board. Thomas shall pay any expense incurred. If Thomas fails to satisfy this condition prior to returning to certified employment, Certificate Number 201185458 shall be administratively suspended until such condition is satisfied.
4. Thomas shall provide written proof to the Board from a Kentucky licensed/certified therapist, as approved by the Board, that he has undergone a comprehensive fit for duty evaluation and that he is fit to return to the classroom, presents as capable of performing his duties as a teacher, and is not a danger to himself or others. The fit for duty evaluation shall occur within the sixty (60) days prior to Thomas’ submission of the evaluation to the Board. Thomas shall pay any expense incurred. If Thomas fails to satisfy this condition prior to returning to certified employment, Certificate Number 201185458 shall be administratively suspended until such condition is satisfied.

Finally, upon returning to certified employment, Certificate Number 201185458 shall be subject to the following condition for a period of two (2) years:

1. Thomas shall not receive any disciplinary action involving disparaging or inappropriate remarks to students from any school district in which he is employed. If Thomas fails to satisfy this condition, Certificate Number 201185458 shall be administratively suspended pending Board review and disposition.

“Disciplinary action” is defined as any termination, suspension, or public reprimand issued by any school district in the Commonwealth of Kentucky and upheld, if requested, by either a tribunal and/or arbitration process, including any appeal therefrom.

Thomas is aware that should he violate KRS 161.120 in the future, the Board shall initiate a new disciplinary action and seek additional sanctions.

Vote: *Unanimous*

2355093 Briget Niehues

Accept Agreed Order stating:

- a. Upon acceptance of this agreement by the Board, Certificate Number 201219838 is suspended beginning on January 26th, 2023 and ending on August 26th, 2023. During the suspension period, Niehues shall not work in a certified capacity.
- b. The Board reprimands Niehues for her conduct. Not only was her conduct criminal, but a B.A.C. of 0.280 represents a significant impairment of motor skills, inhibitions, and appropriate judgement that put at risk her own personal safety and the welfare of the anyone she would have encountered at school, had she not been arrested before arriving at school. That level of impairment is a serious instance of Conduct Unbecoming a Teacher. The Board will not tolerate any further incidents of misconduct from Niehues.
- c. Prior to March 2nd, 2024, Niehues shall submit written proof to the Board that s/he has completed training under the heading of “Educator Ethics” on the attached pre-approved Board training list (Attachment A). Any cost for said training shall be paid for by Niehues. Failure to submit written proof of completion on or before reissuance will result in Certificate Number 201219838 being administratively suspended until such time as Niehues provides the written proof of completed training.
- d. Prior to March 2nd, 2024, Niehues shall provide written proof to the Board that undergone a “fit for duty” assessment by a qualified physician, therapist, or other

qualified provider and that she is fit to perform her duties as assigned. The assessment shall occur within the thirty (30) days prior to Respondent's submission of the assessment to the Board. Niehues shall pay any expense incurred. If Niehues fails to satisfy any portion of this condition, Certificate Number 201219838 shall not be reinstated until such condition is satisfied.

- e. Prior to March 2nd, 2024, Niehues shall provide written proof to the Board that she has completed a comprehensive alcohol/substance abuse assessment by a Kentucky licensed and/or certified chemical dependency counselor, as approved by the Board, and is compliant with any treatment recommendations. Niehues shall pay any expense incurred. If Niehues fails to satisfy any portion of this condition, Certificate Number 201219838 shall not be reinstated until such condition is satisfied.
- f. Certificate Number 201219838 shall be subject to the following conditions for a period of three (3) years from August 26th, 2023:
 - 1) If the comprehensive alcohol/substance abuse assessment recommends ongoing treatment, Niehues shall provide biannual written progress reports from a consistent counselor, beginning 6 months after the date of the assessment letter, from her counselor, until she is released from treatment. Niehues shall pay any expense incurred. If Niehues fails to satisfy this condition, Certificate Number 201219838 shall be administratively suspended until such condition is satisfied.
 - 2) Niehues shall have no further criminal convictions involving the use and/or possession of alcohol or any controlled substance. If Niehues is convicted of, or enters a guilty or no contest plea, to any criminal charge involving the use and/or possession of alcohol or any controlled substance, she shall submit this information to the Board, in writing, within thirty (30) days. If Niehues fails to satisfy this condition, Certificate Number 201219838 shall be administratively suspended pending Board review and disposition.
 - 3) Niehues shall not receive any disciplinary action from any school district in the Commonwealth of Kentucky.

“Disciplinary action” is defined as any termination, suspension, or public reprimand issued by any school district in the Commonwealth of Kentucky and upheld, if requested, by either a tribunal and/or arbitration process including any appeal therefrom.

Failure to abide by this probationary condition will result in an administrative suspension pending Board review and disposition.

- g. Niehues is aware that should she violate KRS 161.120 in the future, the Board shall initiate a new disciplinary action and seek additional sanctions.

Vote: *Unanimous*

2254398 Broderick Simpson

Accept Agreed Order stating:

- a. Upon acceptance of this agreement by the Board, Certificate Number 201201543 shall be suspended from June 15th, 2023 to July 15th, 2023. The Board warns Simpson to exercise better discretion in the future and will tolerate no further misconduct by Simpson.
- b. On or before January 15th, 2024, Simpson shall submit written proof to the Board that s/he has completed the following trainings:
 - 1) Any training under the heading of “Educator Ethics” on the attached pre-approved Board training list (Attachment A).
 - 2) Any two (2) trainings under the heading of “Classroom Management” on the attached pre-approved Board training list (Attachment A).

Any cost for said trainings shall be paid for by Simpson. Failure to submit written proof of completion on or before the deadline will result in Certificate Number 201201543 being administratively suspended until such time as the Board receives the written proof of completion.

- c. Certificate Number 201201543 shall be subject to the following conditions for a period of two (2) years:
 - 1) Simpson shall have no further disciplinary action from any school district in the Commonwealth of Kentucky. If Simpson fails to satisfy this condition, Certificate

Number 201201543 shall be administratively suspended pending Board review and disposition.

“Disciplinary action” is defined as any termination, suspension, or public reprimand issued by any school district in the Commonwealth of Kentucky and upheld, if requested, by either a tribunal and/or arbitration process including any appeal therefrom.

- d. Simpson is aware that should s/he violate KRS 161.120 at any time, the Board shall initiate new disciplinary action and seek additional sanctions.

Vote: *Unanimous*

2254240 Joseph Stockton

Accept Agreed Order stating;

- a. Upon acceptance of this agreement by the Board, Certificate Number 201202016 shall be suspended from May 25th, 2024 through August 3rd, 2024. During the period of suspension, Stockton shall not work in any certified capacity.
- b. Prior to January 31st, 2024, Stockton shall submit written proof to the Board that he/she has completed the following Board-approved professional development trainings or courses:
 - 1) Six (6) hours on communicating effectively;
 - 2) “Anger Management: What it is and how to address it” on the attached pre-approved Board training list (Attachment A);
and
 - 3) Any training under the heading “Appropriate Boundaries” on the attached pre-approved Board training list (Attachment A).

Any cost for said trainings shall be paid for by Stockton. Failure to submit written proof of completion by the due date will result in an administrative suspension of Certificate 201202016 until the Board receives the proof.

- c. Upon reinstatement, Certificate Number 201202016 shall be subject to the following probationary conditions for four (4) years:

- 1) Stockton shall not receive any disciplinary action from any school district in which he is employed. If Stockton fails to satisfy this condition, any and all certificates issued to him shall be administratively suspended pending Board review and disposition.

“Disciplinary action” is defined as any termination, suspension, or public reprimand issued by any school district in the Commonwealth of Kentucky and upheld, if requested, by either a tribunal and/or arbitration process including any appeal therefrom.

- d. Stockton is hereby warned that should he violate KRS 161.120 in the future, the Board shall initiate a new disciplinary action and seek additional sanctions.

Vote: *Unanimous*

2254408 Mary Towles

Accept Agreed Order stating:

- a. Towles is reprimanded for violating the Professional Code of Ethics for misuse of school resources. The Board reminds Towles that s/he has a statutory duty to competently perform her/his duties and to follow all state statutes and regulations relating to schools. The Board will not tolerate incompetence or negligence on the part of certified teachers in the Commonwealth of Kentucky.
- b. On or before January 29th, 2024, Towles shall submit written proof to the Board that s/he has completed the following Board-approved professional development trainings or courses:
 - 1) The specific training “Appropriate Use of Technology” as previously agreed by the parties.
 - 2) Any other training under the heading of “Educator Ethics” on the attached pre-approved Board training list (Attachment A).

Any cost for said trainings shall be paid for by Towles. Failure to submit written proof of completion on or before the deadline will result in Certificate Number 200103266 being administratively suspended until such time as the Board receives the written proof of completion.

c. Certificate Number 200103266 shall be subject to the following conditions for a period of two (2) years:

- 1) Towles shall have no further disciplinary action from any school district in the Commonwealth of Kentucky. If Towles fails to satisfy this condition, Certificate Number 200103266 shall be administratively suspended pending Board review and disposition.

“Disciplinary action” is defined as any termination, suspension, or public reprimand issued by any school district in the Commonwealth of Kentucky and upheld, if requested, by either a tribunal and/or arbitration process including any appeal therefrom.

Towles is aware that should s/he violate KRS 161.120 at any time, the Board shall initiate new disciplinary action and seek additional sanctions.

Vote: *Unanimous*

2355127 Benjamin Bell

Accept Agreed Order stating Bell has provided written proof to the Board from a Kentucky licensed mental health provider that he is fit to be in the classroom, is not a danger to himself or others, and is compliant with current treatment recommendations.

Certificate Number 000060338 including any and all endorsements, is hereby subject to the following probationary conditions for a period of five (5) years:

1. On January 1st and June 1st of every year, beginning on January 1, 2024, Bell shall provide the Board with written progress reports from a licensed mental health provider that he is compliant with all treatment recommendations, until he is released from treatment. Bell shall pay any expense incurred. If Bell fails to satisfy this condition, Certificate Number 000060338 shall be administratively suspended until such condition is satisfied.
2. Bell shall not receive any disciplinary action from any school district he is employed. If Bell fails to satisfy this

condition, Certificate Number 000060338 shall be administratively suspended pending review and disposition by the Board.

“Disciplinary action” is defined as any termination, suspension, or public reprimand issued by any school district in the Commonwealth of Kentucky and upheld, if requested, by either a tribunal and/or arbitration process.

- e. Bell is aware that should he violate KRS 161.120 in the future, the Board shall initiate a new disciplinary action and seek additional sanctions.

Vote: *Unanimous*

2355149 Joseph Bostwick

Accept Agreed Order stating Bostwick voluntarily, knowingly, and intelligently surrenders Certificate Number 201189662, and agrees to not apply for, nor be issued, a teaching, administrative, or emergency certificate in the Commonwealth of Kentucky at any time in the future.

Vote: *Unanimous*

2254429 James Bush

Accept Agreed Order stating upon acceptance of this agreement by the Board, Certificate Number 201177108 is retroactively suspended for thirty (30) days from July 1, 2022, to July 30, 2022.

Bush has submitted written proof to the Board that he has completed a pre-approved training entitled “Trauma Informed Classroom Management.”

Further, Certificate Number 201177108 shall be subject to the following condition for a period of two (2) years:

1. Bush shall not receive any disciplinary action from any school district in which he is employed. If Bush fails to satisfy this condition, Certificate Number 201177108 shall be administratively suspended pending Board review and disposition.

“Disciplinary action” is defined as any termination, suspension, or public reprimand issued by any school district in the Commonwealth of Kentucky and

upheld, if requested, by either a tribunal and/or arbitration process, including any appeal therefrom.

Bush is aware that should he violate KRS 161.120 in the future, the Board shall initiate a new disciplinary action and seek additional sanctions.

Vote: *Unanimous*

2355234 Dana Coots

Accept Agreed Order retroactively suspending Certificate Number 201162961 for forty-five (45) days from June 15, 2023 to July 29, 2023.

On or before April 1, 2024, Coots shall undergo a comprehensive substance abuse assessment by a Kentucky licensed or certified chemical dependency counselor, as approved by the Board and submit written proof to the Board. The assessment shall occur within the thirty (30) days prior to Respondent's submission of the assessment to the Board. Any expense required for said assessment and follow-up shall be paid for by Coots. Failure to do so will result in an administrative suspension of his certificate until such condition is satisfied.

Prior to April 1, 2024, Coots shall submit written proof to the Board that he has completed the following trainings or courses on the attached pre-approved Board training list (Attachment A):

1. "Educator Ethics and the Law"; and
2. "Understanding Educator Ethics."

Any cost for said trainings shall be paid for by Coots. Failure to submit written proof of completion prior to April 1, 2024 will result in Certificate Number 201162961 being administratively suspended until such time as Coots provides the written proof.

Upon acceptance of this agreement by the Board, Certificate Number 201162961, and any future endorsements or new areas of certification, shall be subject to the following probationary conditions for three (3) years:

1. During the probationary period, Coots shall not receive any disciplinary action from any school district in the Commonwealth of Kentucky. "Disciplinary action" is

defined as any suspension, termination, or public reprimand issued by any school district in the Commonwealth of Kentucky and upheld, if requested, by either the tribunal and/or arbitration process. Failure to uphold this condition will result in Certificate 201162961 being administratively suspended pending further Board review and disposition.

2. If Coots's comprehensive substance abuse assessment recommends any treatment, Coots shall submit written progress reports from a consistent licensed counselor on July 1st of each year of his probation, certifying that he is compliant with all treatment recommendations, until such time as the counselor releases him from treatment. If Coots chooses to change licensed counselors prior to completing the counselor's recommendations, he shall undergo a new comprehensive alcohol/substance abuse assessment to ensure he is compliant with all recommendations of the new counselor to ensure fulfillment of his probation requirements. Failure to do so shall result in an administrative suspension until such condition is satisfied.
3. In accordance with KRS 161.175, Coots shall submit to random drug testing during the probationary period, to be administered by a provider approved by the Board and shall receive no drug test positive for illegal substances or in excess of therapeutic levels generally acceptable in the medical community. Any expense required for the drug testing shall be paid by Coots. Failure to abide by this condition shall result in an administrative suspension pending Board review and disposition.
4. Coots shall not be convicted of nor enter a guilty or no contest plea to any criminal charge(s) other than minor traffic violations. A violation is not considered a minor traffic violation if it is a violation for which jail time may be imposed. If Coots is convicted of, or enters a guilty or no contest plea, to any criminal charge other than minor traffic violations, he shall submit this information to the Board, in writing, within thirty (30) days. Failure to comply with this condition will result in Coots's certificate being automatically suspended pending Board review and disposition.

5. Coots shall submit a copy of his Kentucky State Police or Administrative Office of the Courts background check by July 1st of each year of his probation. Any expense required to satisfy this condition shall be paid by Coots. Failure to comply with this condition will result in Coots's certificate being automatically suspended until such condition is satisfied.

Coots is aware that should he violate KRS 161.120 in the future, the Board shall initiate a new disciplinary action and seek additional sanctions.

Vote: *Unanimous*

2254750 Thomas Evans

Accept Agreed Order stating upon acceptance of this agreement by the Board, Certificate Number 201214829 is permanently revoked. Evans shall neither apply for, nor be issued, a teaching, administrative and/or emergency certificate in the Commonwealth of Kentucky at any time in the future.

Vote: *Unanimous*

2254482 Kyle Gray

Accept Agreed Order stating the EPSB has received proof that Gray has completed Administration Code Training as requested by the Board. As a result, Case Number 2254482 is hereby dismissed with prejudice.

Vote: *Unanimous*

2355213 Melissa Grubb

Accept Agreed Order suspending certificate number 200209347 from August 13, 2022 to October 13, 2022. Grubb shall neither apply for, nor be issued, a teaching, emergency and/or administrative certificate in the Commonwealth of Kentucky during the suspension period.

Prior to accepting a certified position in the Commonwealth of Kentucky, Grubb shall undergo a fit for duty assessment by a Board approved, medical professional and submit written proof to the Board that she has been found fit to perform her duties. Any expense required for said assessment and follow-up shall be paid for by Grubb. Failure to do so will result in an administrative suspension of her certificate until such condition is satisfied.

Prior to accepting a certified position in the Commonwealth of Kentucky, Grubb shall undergo a comprehensive substance abuse assessment by a Board approved, licensed counselor and submit written proof to the Board. Any expense required for said assessment and follow-up shall be paid for by Grubb. Failure to do so will result in an administrative suspension of her certificate until such condition is satisfied.

Upon accepting a certified position, Certificate number 200209347 will be on probation for a period of five (5) years with the following conditions:

1. If Grubb's substance abuse assessment recommends any treatment, Grubb shall submit written progress reports from a licensed counselor on January 1st and July 1st, each year of her probation, indicating she is continuing to be sober, until such time as the counselor releases her from treatment. Each progress report shall certify that Grubb is continuing to comply with any and all treatment recommendations, and that she remains fit and competent to fulfill her duties as an educator. Failure to do so shall result in an administrative suspension until such condition is satisfied.
2. Grubb shall submit to random alcohol screening tests, to be administered by a provider approved by the Board and shall receive no test that is positive for alcohol. Grubb shall pay any expense incurred. If Grubb fails to satisfy this condition, Certificate Number 200209347 shall be administratively suspended pending Board review and disposition.
3. Grubb shall notify the Board within thirty days of accepting a certified position in the Commonwealth of Kentucky. If Grubb fails to satisfy this condition, Certificate Number 200209347 shall be suspended for a period of ten days.
4. Grubb shall not receive any disciplinary action related to intoxication from any school district in the Commonwealth of Kentucky.

“Disciplinary action” is defined as any suspension, termination, or public reprimand issued by any school district in the Commonwealth of Kentucky

and upheld, if requested by either tribunal/ or arbitration process.

Failure to abide by this probationary condition will result in an administrative suspension pending Board review and disposition.

Grubb is aware that should she violate KRS 161.120 in the future, the Board shall initiate a new disciplinary action and seek additional sanctions.

Vote: *Unanimous*

220299 Michael Hall

Accept Agreed Order stating Certificate Number 199701951 is already expired. Hall shall neither apply for, nor be issued, an emergency, teaching, and/or administrative certificate in the Commonwealth of Kentucky at any time in the future. Hall shall immediately surrender the original and all copies of his certificate, by personal delivery or first-class mail, to the Education Professional Standards Board, 300 Sower Blvd., 5th Floor, Frankfort, KY 40601.

Vote: *Unanimous*

2355092 Michelle Jarvis

Accept Agreed Order stating:

- a. Upon acceptance of this agreement by the Board, Certificate Number 200001677 is suspended from June 1st, 2024 to June 30th, 2024. Jarvis shall not be actively employed in a certified employment during the suspension period. Pursuant to KRS 161.020(1)(a): No person shall be eligible to hold the position of superintendent, principal, teacher, supervisor, director of pupil personnel, or other public-school position for which certificates may be issued, or receive salary for services rendered in the position, unless he or she holds a certificate of legal qualifications for the position, issued by the Education Professional Standards Board. Jarvis acknowledges it is her/his responsibility to consult with her/his employer to determine any consequences to salary or employment benefits as a result of this Agreed Order.
- b. Jarvis is reprimanded for using inappropriate physical force to control a student's behavior. The Board reminds Jarvis that s/he has a duty to take reasonable measures to

protect the health, safety, and emotional well-being of students. In the future, Jarvis should be more cognizant of appropriate physical boundaries when disciplining a student.

- c. On or before June 30th, 2024, Jarvis shall submit written proof to the Board that s/he has completed the following Board-approved professional development trainings or courses:
 - 1) Any training under the heading of “Educator Ethics” on the attached pre-approved Board training list (Attachment A).
 - 2) Any training under the heading of “Classroom Management” on the attached pre-approved Board training list (Attachment A).

Any cost for said trainings shall be paid for by Jarvis. Failure to submit written proof of completion on or before the deadline will result in Certificate Number 200001677 being administratively suspended until such time as the Board receives the written proof of completion.

- d. Certificate Number 200001677 shall be subject to the following conditions for a period of two (2) years:
 - 1) Jarvis shall have no further disciplinary action from any school district in the Commonwealth of Kentucky.

“Disciplinary action” is defined as any termination, suspension, or public reprimand issued by any school district in the Commonwealth of Kentucky and upheld, if requested, by either a tribunal and/or arbitration process including any appeal therefrom.

If Jarvis fails to satisfy this condition, Certificate Number 200001677 shall be administratively suspended pending Board review and disposition.

- e. Jarvis is aware that should s/he violate KRS 161.120 in the future, the Board shall initiate a new disciplinary action and seek additional sanctions.

Vote: *Unanimous*

2355025 Charles Knapp

Accept Agreed Order stating upon acceptance of this agreement by the Board, Certificate Number 69885 is hereby voluntarily surrendered. Knapp shall immediately surrender the original and all copies of his certificate to the Education Professional Standards Board, 300 Sower Blvd, Fifth Floor, Frankfort, Kentucky 40601. Knapp shall neither apply for nor be issued a teaching, administrative, or emergency certificate in the Commonwealth of Kentucky for the remainder of his lifetime.

Vote: *Unanimous*

2355162 Jerryll Knight

Accept Agreed Order reprimanding Knight for neglecting his duties. An educator has a duty to take reasonable measures to protect the health, safety, and emotional well-being of students. When an educator fails to follow proper safety protocols, students are at risk for both emotional and physical harm. The Board will not tolerate any further incidents of misconduct from Knight.

Prior to April 1, 2024, Knight shall submit written proof to the Board that he has completed the following trainings or courses on the attached pre-approved Board training list (Attachment A):

1. A course under the “Educator Ethics” heading; and
2. “IEP Implementation: Communication and Collaboration.”

Any cost for said trainings shall be paid for by Knight. Failure to submit written proof of completion prior to April 1, 2024 will result in Certificate Number 201190326 being administratively suspended until such time as Knight provides the written proof.

Upon acceptance of this agreement by the Board, Certificate Number 201190326, and any future endorsements or new areas of certification, shall be subject to the following probationary condition for three (3) years:

1. During the probationary period, Knight shall not receive any disciplinary action from any school district in the Commonwealth of Kentucky. “Disciplinary action” is defined as any suspension, termination, or public reprimand issued by any school district in the

Commonwealth of Kentucky and upheld, if requested, by either the tribunal and/or arbitration process. Failure to uphold this condition will result in Certificate 201190326 being administratively suspended pending further Board review and disposition.

Knight is aware that should he violate KRS 161.120 in the future, the Board shall initiate a new disciplinary action and seek additional sanctions.

Vote: *Unanimous*

2355137 Eric Lynch

Accept Agreed Order retroactively suspending Certificate Number 201132402 for sixty (60) days from June 3, 2023 through August 1, 2023. During the suspension period, Lynch shall not perform any duties in a certified position in the Commonwealth of Kentucky.

Lynch provided proof to the Board that he underwent a comprehensive alcohol/substance abuse assessment by Kentucky licensed counselor and followed all recommendations.

Prior to April 1, 2024, Lynch shall submit written proof to the Board that he has completed two (2) courses under the “Educator Ethics” heading on the attached pre-approved Board training list (Attachment A). Any cost for said trainings shall be paid for by Lynch. Failure to submit written proof of completion prior to April 1, 2024 will result in Certificate Number 201132402 being administratively suspended until such time as Last provides the written proof.

Upon reinstatement, Certificate Number 201132402, and any future endorsements or new areas of certification, shall be subject to the following probationary conditions for five (5) years:

1. During the probationary period, Lynch shall not receive any disciplinary action from any school district in the Commonwealth of Kentucky. “Disciplinary action” is defined as any suspension, termination, or public reprimand issued by any school district in the Commonwealth of Kentucky and upheld, if requested, by either the tribunal and/or arbitration process. Failure to uphold this condition will result in Certificate

201132402 being administratively suspended pending further Board review and disposition.

2. Lynch shall not be convicted of nor enter a guilty or no contest plea to any criminal charge(s) other than minor traffic violations. A violation is not considered a minor traffic violation if it is a violation for which jail time may be imposed. If Lynch is convicted of, or enters a guilty or no contest plea, to any criminal charge other than minor traffic violations, he shall submit this information to the Board, in writing, within thirty (30) days. Failure to comply with this condition will result in Lynch's certificate being automatically suspended pending Board review and disposition.
3. Lynch shall submit a copy of his Kentucky State Police or Administrative Office of the Courts background check by July 1st of each year of his probation. Any expense required to satisfy this condition shall be paid by Lynch. Failure to comply with this condition will result in Lynch's certificate being automatically suspended until such condition is satisfied.

Lynch is aware that should he violate KRS 161.120 in the future, the Board shall initiate a new disciplinary action and seek additional sanctions.

Vote: *Unanimous*

2355076 Justin Mackowiak

Accept Agreed Order stating upon acceptance of this agreement by the Board, Certificate Number 201223224 is permanently revoked. Mackowiak shall neither apply for, nor be issued, a teaching, administrative and/or emergency certificate in the Commonwealth of Kentucky at any time in the future.

Vote: *Unanimous*

2355078 Kristin Morris

Accept Agreed Order stating upon acceptance of this agreement by the Board, Certificate Number 201151762 is retroactively suspended January 27, 2023 through January 31, 2023, a period of five (5) days.

Morris is currently not working in the education profession and has no immediate plans to return to the profession. If

Morris does return to a certified position in the future, she shall fulfill the following conditions:

1. Morris shall notify the Board in writing of her intent to return to certified employment, at least ten (10) days prior to returning to a certified position. If Morris fails to satisfy this condition, Certificate number 201151762 shall be administratively suspended for ten (10) days.
2. Morris shall provide written proof to the Board that she has completed a training under the heading of “Educator Ethics” on the attached pre-approved Board training list (Attachment A). Morris shall pay any expense incurred. If Morris fails to satisfy this condition prior to returning to certified employment, Certificate Number 201151762 shall be administratively suspended until such condition is satisfied.
3. Morris shall provide written proof to the Board that she has completed a training under the heading of “Classroom Management” on the attached pre-approved Board training list (Attachment A). Morris shall pay any expense incurred. If Morris fails to satisfy this condition prior to returning to certified employment, Certificate Number 201151762 shall be administratively suspended until such condition is satisfied.

Finally, upon returning to certified employment, Certificate Number 201151762 shall be subject to the following condition for a period of two (2) years:

1. Morris shall not receive any disciplinary action from any school district in which she is employed. If Morris fails to satisfy this condition, Certificate Number 201151762 shall be administratively suspended pending Board review and disposition.

“Disciplinary action” is defined as any termination, suspension, or public reprimand issued by any school district in the Commonwealth of Kentucky and upheld, if requested, by either a tribunal and/or arbitration process, including any appeal therefrom.

Morris is aware that should she violate KRS 161.120 in the future, the Board shall initiate a new disciplinary action and seek additional sanctions.

Vote: *Unanimous*

2355087 Elizabeth Mullen

Accept Agreed Order reprimanding Mullen for exercising poor professional judgment. The Board reminds Mullen that she has an ethical obligation as an educator in the Commonwealth to strive for excellence and to set a good example for students. The Board will not tolerate any further incidents of misconduct from Mullen.

Mullen provided proof that she has completed a Board approved course on classroom management. Prior to May 1, 2024, Mullen shall submit written proof to the Board that she has completed a course under the “Educator Ethics” heading on the attached pre-approved Board training list (Attachment A). Any cost for said trainings shall be paid for by Mullen. Failure to submit written proof of completion prior to May 1, 2024 will result in Certificate Number 201226262 being administratively suspended until such time as Mullen provides the written proof.

Upon acceptance of this agreement by the Board, Certificate Number 201226262, and any future endorsements or new areas of certification, shall be subject to the following probationary conditions for two (2) years:

1. During the probationary period, Mullen shall not receive any disciplinary action from any school district in the Commonwealth of Kentucky. “Disciplinary action” is defined as any suspension, termination, or public reprimand issued by any school district in the Commonwealth of Kentucky and upheld, if requested, by either the tribunal and/or arbitration process. Failure to uphold this condition will result in Certificate 201226262 being administratively suspended pending further Board review and disposition.

Mullen is aware that should she violate KRS 161.120 in the future, the Board shall initiate a new disciplinary action and seek additional sanctions.

Vote: *Unanimous*

2354918 John P’Simer

Accept Agreed Order stating:

- a. P’Simer is hereby reprimanded for exercising poor professional judgement. The Board reminds P’Simer that s/he has a duty to take reasonable measures to

protect the health, safety, and emotional well-being of students. The Board will not tolerate any further incidents of misconduct from P'Simer.

- b. Upon acceptance of this agreement by the Board, Certificate Number 199603463 shall be suspended from May 25th, 2024 to July 24th, 2024. P'Simer shall not work in a certified capacity in the Commonwealth of Kentucky during the suspension period.
- c. Prior to July 24th, 2024, P'Simer shall submit written proof to the Board that s/he has completed the following trainings:
 - 1) Any training on the topic of "Educator Ethics." Trainings can be selected from the attached pre-approved Board training list (Attachment A), or P'Simer may petition the Board for pre-approval of different trainings by following the process outlined on the Board's website.

Any cost for said trainings shall be paid for by P'Simer. Failure to submit written proof of completion on or before the due date will result in Certificate Number 199603463 being administratively suspended until such time as P'Simer provides the written proof.

- d. P'Simer has already submitted written proof of completed trainings on the topics of "Zones of Regulation," "Intro to Behavior Reinforcement," and "De-escalation Strategies" that are satisfactory to the Board.
- e. Upon acceptance of this agreement by the Board, Certificate Number 199603463 shall be subject to the following conditions for a period of two (2) years:
 - 1) During the probationary period, P'Simer shall not receive any disciplinary action from any school district in the Commonwealth of Kentucky.

"Disciplinary action" is defined as any termination, suspension, or public reprimand issued by any school district in the Commonwealth of Kentucky and upheld, if requested, by either a tribunal and/or arbitration process including any appeal therefrom.

Failure to uphold any of the above conditions will result in Certificate Number 199603463 being administratively suspended pending further Board review and disposition.

- e. P'Simer is aware that should s/he violate KRS 161.120 in the future, the Board shall initiate a new disciplinary action and seek additional sanctions.

Vote: *Unanimous*

2355202 Kenney Shields

Accept Agreed Order stating Certificate Number 199603340 shall be suspended for one (1) year beginning on July 1, 2023. During the suspension period, Shields shall not apply for nor accept any certified positions in the Commonwealth of Kentucky, and Shields shall not perform any duties in a certified position in the Commonwealth of Kentucky.

Prior to reinstatement, Shields shall submit written proof to the Board that he has completed the following trainings or courses on the attached pre-approved Board training list (Attachment A):

1. "Educator Ethics & the Law";
2. "Professional Code of Ethics for Kentucky School Certified Personnel";
3. "Appropriate Student Teacher Boundaries"; and
4. "Setting and Maintaining Ethical Boundaries."

Any cost for said trainings shall be paid for by Shields. If Shields fails to satisfy any portion of this condition, Certificate Number 199603340 shall not be reinstated until such condition is satisfied.

Upon reinstatement, Certificate Number 199603340, and any future endorsements or new areas of certification, shall be subject to the following probationary condition for five (5) years:

1. During the probationary period, Shields shall not receive any disciplinary action from any school district in the Commonwealth of Kentucky. "Disciplinary action" is defined as any suspension, termination, or public reprimand issued by any school district in the Commonwealth of Kentucky and upheld, if requested, by either the tribunal and/or arbitration process. Failure

to uphold this condition will result in Certificate 199603340 being administratively suspended pending further Board review and disposition.

Shields is aware that should he violate KRS 161.120 in the future, the Board shall initiate a new disciplinary action and seek additional sanctions.

Vote: *Unanimous*

220287 Anthony Springate

Accept Agreed Order stating:

- a. Upon acceptance of this agreement by the Board, Certificate Number 201231798 is voluntarily surrendered. Springate shall immediately surrender the original and all copies of his certificate to the Education Professional Standards Board, 300 Sower Blvd, Fifth Floor, Frankfort, Kentucky 40601. Springate shall neither apply for nor be issued a teaching, administrative, or emergency certificate in the Commonwealth of Kentucky for the remainder of his lifetime.

Vote: *Unanimous*

2355208 Gregory Taphouse

Accept Agreed Order retroactively suspending Certificate Number 201184018 for thirty (30) days from May 1, 2023 to May 31, 2023. During the suspension period, Taphouse shall not perform any duties in a certified position in the Commonwealth of Kentucky.

The Board reprimands Taphouse for exercising poor professional judgment, and for failing to uphold the dignity and integrity of the teaching profession. An educator in the Commonwealth of Kentucky has a duty to take reasonable measures to protect the health, safety, and emotional well-being of students, and to set a positive example for students. When an educator fails to maintain order in his classroom, students are at risk for both emotional and physical harm. Students cannot learn in a disorderly environment and will not respect an educator who fails to appropriately manage the classroom. The Board will not tolerate any further incidents of misconduct from Taphouse.

On or before March 1, 2024, Taphouse shall submit written proof to the Board that he has completed the following

trainings or courses on the attached pre-approved Board training list (Attachment A):

1. classroom management;
2. educator ethics; and
3. bullying prevention

Any cost for said trainings shall be paid for by Taphouse. Failure to submit written proof of completion on or before March 1, 2024 will result in Certificate Number 201184018 being administratively suspended until such time as Taphouse provides the written proof.

Upon acceptance of this Agreed Order by the Board, Certificate Number 201184018, including any and all endorsements, is hereby subject to the following probationary conditions for a period of five (5) years:

1. During the probationary period, Taphouse shall not receive any disciplinary action from any school district in the Commonwealth of Kentucky. "Disciplinary action" is defined as any suspension, termination, or public reprimand issued by any school district in the Commonwealth of Kentucky and upheld, if requested, by either the tribunal and/or arbitration process.

Failure to uphold this condition will result in Certificate 201184018 being administratively suspended pending further Board review and disposition.

Taphouse is aware that should he violate KRS 161.120 in the future, the Board shall initiate a new disciplinary action and seek additional sanctions.

Vote: *Unanimous*

2355211 Madelaine Wickham

Accept Agreed Order suspending Certificate Number 200205106 for five (5) days from December 25, 2023 through December 29, 2023. During the suspension period, Wickham shall not perform any duties in a certified position in the Commonwealth of Kentucky.

Prior to April 1, 2024, Wickham shall submit written proof to the Board that she has completed the following trainings or courses on the attached pre-approved Board training list (Attachment A):

1. A course under the “Educator Ethics” heading;
2. “Multicultural Education: Leading to Just Schools 6-hour Series”; and
3. “Asset-Based, Student-Centered Learning Environments.”

Any cost for said trainings shall be paid for by Wickham. Failure to submit written proof of completion prior to April 1, 2024 will result in Certificate Number 200205106 being administratively suspended until such time as Wickham provides the written proof.

Upon acceptance of this agreement by the Board, Certificate Number 200205106, and any future endorsements or new areas of certification, shall be subject to the following probationary condition for two (2) years:

1. During the probationary period, Wickham shall not receive any disciplinary action from any school district in the Commonwealth of Kentucky. “Disciplinary action” is defined as any suspension, termination, or public reprimand issued by any school district in the Commonwealth of Kentucky and upheld, if requested, by either the tribunal and/or arbitration process. Failure to uphold this condition will result in Certificate 200205106 being administratively suspended pending further Board review and disposition.

Wickham is aware that should she violate KRS 161.120 in the future, the Board shall initiate a new disciplinary action and seek additional sanctions.

Vote: *Unanimous*

2254720 Autumn Wilkins

Accept Agreed Order stating:

- a. Upon acceptance of this agreement by the Board, Certificate Number 200143175 is suspended from June 1st, 2023 to July 31st, 2023. Wilkins shall not be actively employed in a certified employment during the suspension period. Pursuant to KRS 161.020(1)(a): No person shall be eligible to hold the position of superintendent, principal, teacher, supervisor, director of pupil personnel, or other public-school position for which certificates may be issued, or receive salary for

services rendered in the position, unless he or she holds a certificate of legal qualifications for the position, issued by the Education Professional Standards Board. Wilkins acknowledges it is her/his responsibility to consult with her/his employer to determine any consequences to salary or employment benefits as a result of this Agreed Order.

- b. Wilkins is hereby reprimanded for using unprofessional and disrespectful communication when dealing with students. The Board warns Wilkins to exercise better discretion and establish better professional boundaries in the future and will tolerate no further misconduct by Wilkins.
- c. On or before June 30th, 2024, Wilkins shall submit written proof to the Board that s/he has completed the following Board-approved professional development trainings or courses:
 - 1) Any training under the heading of “Educator Ethics” on the attached pre-approved Board training list (Attachment A).
 - 2) Any training under the heading of “Classroom Management” on the attached pre-approved Board training list (Attachment A).

Any cost for said trainings shall be paid for by Wilkins. Failure to submit written proof of completion on or before the deadline will result in Certificate Number 200143175 being administratively suspended until such time as the Board receives the written proof of completion.

- d. Certificate Number 200143175 shall be subject to the following conditions for a period of two (2) years:
 - 1) Wilkins shall have no further disciplinary action from any school district in the Commonwealth of Kentucky.

“Disciplinary action” is defined as any termination, suspension, or public reprimand issued by any school district in the Commonwealth of Kentucky and upheld, if requested, by either a tribunal and/or arbitration process including any appeal therefrom.

If Wilkins fails to satisfy this condition, Certificate Number 200143175 shall be administratively suspended pending Board review and disposition.

- e. Wilkins is aware that should s/he violate KRS 161.120 in the future, the Board shall initiate a new disciplinary action and seek additional sanctions.

Vote: *Unanimous*

2254483 Jerry Foster

Accept Agreed Order stating the EPSB has received proof that Foster has completed Administration Code Training as requested by the Board. As a result, Case Number 2254483 is hereby dismissed with prejudice.

Vote: *Unanimous*

Recommended Order

Case Name

CF 2254694 Ralph Stone

Decision

Accept the hearing officer's Findings of Fact, Conclusions of Law and Recommended Order that this matter be dismissed with prejudice.

Vote: *Unanimous*

2202131 Scotty Martin

Accept the hearing officer's Findings of Fact and Conclusions of Law. Modify the Recommended Order to retain the permanent revocation but delete paragraph a. and 1., which reads as follows:

Certificate number 29397 shall be permanently revoked. Respondent shall neither apply for nor be issued a teaching, administrative, or emergency substitute certificate in the Commonwealth of Kentucky for the remainder of his lifetime. Respondent shall immediately surrender the original and all copies of his certificate, by personal delivery or first-class mail, to the Education Professional Standards Board, 300 Sower Blvd., 5th Floor, Frankfort, Kentucky 40601.

- a. If the Respondent fails to satisfy any of these conditions, Certificate Number 201104042 shall automatically be suspended pending review by the Board and subject to additional sanctions by

the Board pursuant to KRS 161.120.

1. Should the Respondent violate KRS 161.120 in the future, such violation shall constitute a new charge and the Board shall initiate a new disciplinary action and seek additional sanctions.

Vote: *Unanimous*

2254303 John Gallo

Accept the hearing officer's Findings of Fact, Conclusions of Law and Recommended Order that Certificate Number 201165082 is expired. Respondent, JOHN GALLO, shall not apply for, nor be issued, a teaching, administrative, or emergency certificate in the Commonwealth of Kentucky at any time in the future. Any future application submitted by the Respondent, or on his behalf, shall be denied.

Vote: *Unanimous*

Motion to Reconsider

Case Number

17101409 Janet Allen

Decision

Defer consideration of the motion.

Vote: *Unanimous*

2254491 Norma Lawless

Approve the motion to remove Respondent's admonishment and dismiss Respondent's case with prejudice.

Vote: *Unanimous*

2354925 Cameron Nolan

Deny the Motion to Reconsider for failure to state exceptional circumstances that would justify the modification of the original Agreed Order.

Vote: *Unanimous*

(Mr. Edwards & Ms. Pittman recused)

Motion made by Mr. Elijah Edwards seconded by Ms. Amber Snell, to adjourn the meeting.

Vote: *Unanimous*

Meeting adjourned at 3:44 p.m.

Initial Case Review
Case Number

Decision

The actions delineated below were taken in open session of the EPSB at the November 2, 2023, work session. This information is provided in summary form; an official record of the meeting is available in the permanent records of the Education Professional Standards Board (EPSB), 300 Sower Boulevard, 5th Floor, Frankfort, KY 40601.

**Education Professional Standards Board (EPSB)
Minutes
Kentucky Department of Education
300 Sower Boulevard, 5th Floor, Frankfort, KY 40601**

Call to Order

Chair Justin Mitchell called the meeting to order at 9:10 a.m. ET. Chair Justin Mitchell read the mission statement to the EPSB and audience.

Roll Call

The following Board members were present during the November 2, 2023, work session: Corinne Murphy, Jacqueline Murphy, CJ Fryer, James Cousins, Priscilla Keller, Susan Rieber, Sarah Weedman, Justin Mitchell, Amber Snell, Meredith Pittman, Diane Berry, Cathy Gunn, Amy Lingo.

Review of Stakeholder Goals and Priorities

Kentucky Association of School Superintendents

Jim Flynn shared KASS' Kids First Priorities with the EPSB.

Kentucky Board of Education

Sharon Robinson and Lu Young shared KBE's Goals and Priorities with the EPSB.

Kentucky Association of School Administrators

Keith Davis shared KASA's Coalition to Sustain the Education Profession's report and priorities with the EPSB.

Council for Postsecondary Education

Robin Hebert shared CPE's priorities and the recommendations of the Commonwealth Education Continuum with the EPSB.

Review of Previous EPSB Goals

Cassie Trueblood shared the previous board goals and strategies.

Discussion of Educator Preparation

Melissa Diebel facilitated the discussion of the EPSB's work around educator preparation and the goals and priorities the EPSB has for this work.

Discussion of Certification

Todd Davis facilitated the discussion of the EPSB's work around certification and the goals and priorities the EPSB has for this work.

Discussion of Assessments and Internships

Sharon Salsman facilitated the discussion of the EPSB's work around assessments and previous work on KTIP, and the goals and priorities the EPSB has for these areas.

Discussion of Educator Ethics

BreAnna Listermann facilitated the discussion of the EPSB's work on educator cases and ethics and the goals and priorities the EPSB has for this work.

Board Comments

The Board Members made final comments and asked about the next steps. Cassie Trueblood shared that staff would work on the wording of the goals and priorities discussed during the work session, and present a draft copy to the EPSB at the December 11th meeting for action.

Motion made by Mr. CJ Fryer seconded by Ms. Amber Snell, to adjourn the meeting.

Vote: *Unanimous*

Meeting adjourned at 3:10 p.m.

KENTUCKY DEPARTMENT OF EDUCATION

STAFF NOTE

Consent Item:

Approval for the Training Submitted by the Professional Learning Board

Staff Recommendation:

The Education Professional Standards Board (EPSB) should approve the submitted courses.

Rationale:

Staff has reviewed the trainings and found that the courses will address the needs of educator requiring training before the EPSB. Educators will participate in a self-paced study of the listed topics with a quiz at the end to ensure comprehension. Hybrid Teaching with Google Classroom and Ethical Decision making both provide good opportunities for educators to refresh their knowledge or gain knowledge of the subject areas when training courses are needed.

Action Question:

Should the EPSB approve the courses as training for individuals with cases before the EPSB?

Applicable Regulation:

KRS 161.028, KRS 161.120, 16 KAR 1:020, 16 KAR 1:030

History/Background:

Existing Policy: Pursuant to KRS 161.120(1), the EPSB may impose probationary conditions upon any certificate issued by the EPSB. The EPSB has used this authority to require educators to attend specific training to address the alleged misconduct and prevent further incidents. The EPSB's *Procedures Relating to Action on an Educator's Certification* also includes a Deferral for Training option that allows an educator the opportunity to complete a recommended training and submit written proof to the EPSB for a dismissal of the case.

Summary: The Professional Learning Board has submitted the online courses for EPSB approval:

- [Hybrid Teaching with Google Classroom](#)
 - Remote and hybrid learning models are fast becoming a mainstay of our educational experience. Packed with valuable tips and insights, this online course will transform your Google Classroom. Teachers will learn how to: utilize Google Classroom as a tool for inclusive education, plan flexible lessons and curricula using unique Google Classroom features, and learn how to create Google Classroom content including videos, quizzes, games, and more!
 - \$39 for a 5-hour training course that can be started at any time.
- [Ethical Decision Making](#)
 - Making ethical decisions can be challenging and strenuous. It is not always easy to determine what is right or wrong, especially since ethics and morality are based on

more than what is socially acceptable or personally preferred. This course includes a consistent framework for educators to use for determining the best ethical decision. By following the process for making ethical decisions, teachers have guidance and structure even when a matter seems conflicting. Ethical standards establish trust between teachers, students, colleagues and families. Ethical conduct supports a positive classroom environment where all students feel valued, motivated, engaged, and respected.

- \$39 for a 5-hour training course that can be started at any time.
- AI in Education
 - Artificial Intelligence is transforming education— becoming more interactive and personalized. AI helps teachers with grading, assessment, individualizing, lecturing, proctoring, curriculum planning, and more. Still a work in progress, AI can be utilized best by understanding its many features, benefits, and challenges. This course helps teachers learn about AI's transformational technology capabilities and explore possibilities to strengthen teaching—and learning— making it both more efficient and accessible.
 - Free 1-hour course

Budget Impact: There is no budgetary impact, as educators are responsible for the cost of any training they are required to complete for the EPSB.

Contact Person:

BreAnna Listermann, Deputy General Counsel

Office of Legal Services

(502) 564-4606

Email: breanna.listermann@education.ky.gov

KENTUCKY DEPARTMENT OF EDUCATION

STAFF NOTE

Consent Item:

Approval for the Student Supervision Training Submitted by ACE Education Services

Staff Recommendation:

The Education Professional Standards Board (EPSB) should approve the course.

Rationale:

Staff have reviewed the training and found that the course will address the needs of educators referred for specific training on supervision issues. Educators will participate in a live session for a 3- or 6-hour training. The provider conducts the sessions 1:1 via a virtual platform. The cost of the course is \$100 per 3 hours.

Action Question:

Should the EPSB approve the course as training for individuals with cases before the EPSB?

Applicable Regulation:

KRS 161.028, KRS 161.120, 16 KAR 1:020, 16 KAR 1:030

History/Background:

Existing Policy: Pursuant to KRS 161.120(1), the EPSB may impose probationary conditions upon any certificate issued by the EPSB. The EPSB has used this authority to require educators to attend specific training to address the alleged misconduct and prevent further incidents. The EPSB's *Procedures Relating to Action on an Educator's Certification* also includes a Deferral for Training option that allows an educator the opportunity to complete a recommended training and submit written proof to the EPSB for a dismissal of the case.

Summary: ACE Education Services has submitted the following online course for EPSB approval:

Student Supervision

The course focuses on best practices regarding student supervision with a focus on playground pitfalls and classroom expectations for supervision. The course gives an in-depth explanation on active supervision, student interaction, and enhancing supervision to allow for precorrection for prevention rather than post situation reaction.

Budget Impact: There is no budgetary impact, as educators are responsible for the cost of any training they are required to complete for the EPSB.

Contact Person:

BreAnna Listermann, Deputy General Counsel
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Email: breanna.listermann@education.ky.gov

KENTUCKY DEPARTMENT OF EDUCATION

STAFF NOTE

Consent Item:

Approval for the Educator Ethics Training Additions Submitted by ACE Education Services

Staff Recommendation:

The Education Professional Standards Board (EPSB) should approve courses.

Rationale:

Staff has reviewed the two additional training courses and found that the courses expand on the Professional Code of Ethics for Kentucky School Certified Personnel, which currently meets the needs of educators referred for Educator Ethics training. Educators will participate via google meets or skype with the provider live. The current cost is \$100 per course.

Action Question:

Should the EPSB approve the courses as training for individuals with cases before the EPSB?

Applicable Regulation:

KRS 161.028, KRS 161.120, 16 KAR 1:020, 16 KAR 1:030

History/Background:

Existing Policy: Pursuant to KRS 161.120(1), the EPSB may impose probationary conditions upon any certificate issued by the EPSB. The EPSB has used this authority to require educators to attend specific training to address the alleged misconduct and prevent further incidents. The EPSB's *Procedures Relating to Action on an Educator's Certification* also includes a Deferral for Training option that allows an educator the opportunity to complete a recommended training and submit written proof to the EPSB for a dismissal of the case.

Summary: ACE Education Services has submitted two additions to the already pre-approved training Professional Code of Ethics for Kentucky School Certified Personnel, Part 1:

Part II: Understanding Educator Ethics (3-hours)

The course focuses on how to model ethics and considerations in demonstrating an ethical career, as well as teaching ethics to others. This course dives into the purpose and importance of ethics inside and outside of the classroom.

Part III: Holistic View on Ethics and the Law (3-hours)

The course focuses on honesty and integrity from different viewpoints. The training details studies on academic honesty beginning in the classroom and continuing through college and the impact educators have on students. It further discusses individuals throughout history and their take on honesty.

Budget Impact: There is no budgetary impact, as educators are responsible for the cost of any training they are required to complete for the EPSB.

Contact Person:

BreAnna Listermann, Deputy General Counsel

Office of Legal Services

(502) 564-4606

Email: breanna.listermann@education.ky.gov

KENTUCKY DEPARTMENT OF EDUCATION

STAFF NOTE

Consent Item:

Option 9 Application, Henry County Schools and Eastern Kentucky University

Staff Recommendation:

The Education Professional Standards Board (EPSB) should approve the application.

Rationale:

Henry County Schools and Eastern Kentucky University have submitted an Option 9 application that meets the requirements of KRS 161.048 and 16 KAR 9:110. Eastern Kentucky University holds accreditation from the Council for the Accreditation of Educator Preparation and their educator preparation programs have been approved by the EPSB.

Applicable Statute or Regulation:

KRS 161.028, KRS 161.048, 16 KAR 9:110

History/Background:

Existing Policy: KRS 161.048(10) establishes the Option 9 alternative route to certification. This route provides for the expedited certification of a person to teach at any grade level through a cooperative program between a college or university and a school district. The expedited certification program will result in a bachelor's degree and initial certification within three school years. The candidate is not certified while completing the route but shall complete a residency/paraprofessional component and receive coaching and mentoring from experienced teachers. 16 KAR 9:110 establishes the standards and procedures for Option 9 and contains sections covering providers, residency, field experience, student teaching, application review, continuance of program approval, revocation for cause, reconsideration, data reports, and professional certificates.

Summary: Henry County Schools has partnered with Eastern Kentucky University to develop a proposed Option 9 program for P- 5 Elementary Education. In accordance with Section 5 of the regulation, staff has reviewed the application and found that it meets the requirements of KRS 161.048 and 16 KAR 9:110. A copy of the application is included in the Board Meeting Materials tab for EPSB review. As part of the proposal, each party has agreed to take on the following:

Henry County Schools will:

- Only recommend Option 9 participants who are employed by the district and able to gain work experience to supplement the reduced coursework in the Option 9 program.
- Ensure the availability of funding for each participant employed within the district and pursuing Option 9 certification under this Agreement for the duration of the participant's Option 9 program.
- Ensure the participant receives training on the Professional Code of Ethics for Kentucky Certified Personnel.

- Utilize experienced teachers employed by the district to provide coaching and mentoring to the participant.
- Ensure at least one mentor is certified in the area in which certification is being sought.
- Ensure at least one year of employment provides hands-on experience in the area in which certification is being sought.
- Ensure the participant completes a minimum of two hundred clock hours of field experience in a variety of school settings from primary through grade twelve.
- Provide opportunities for the student teacher to assume major responsibilities for the full range of teaching duties, consistent with their planned certification content and grade range, during the third year of Option 9.
- Maintain and share with Eastern Kentucky University all required electronic records.
- Continue this partnership until the district's employed participants for Option 9 certification complete the program or are no longer employed by the district.
- No longer accept new candidates to the program after the district chooses to end this partnership.

Eastern Kentucky University will:

- Ensure that Option 9, as set forth in this Agreement, does not negatively impact its accreditation.
- Ensure admission requirements are met for Option 9 participants.
- Provide participants the coursework and instruction necessary to, when coupled with the work experiences provided by the employing district, complete a bachelor's degree and initial certification within three (3) years.
- Assign a university supervisor to work with the participant during the third year of the program.

In accordance with 16 KAR 9:110, Section 5, initial program approval will be for a period of three years. After that time, the providers may apply for continuing program approval and provide evidence of program quality.

Budget Impact: There will be costs associated with the oversight of this route.

Contact Person:

Dr. Melissa Diebel, Academic Program Manager
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 Office of Educator Licensure and Effectiveness
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 Email: melissa.diebel@education.ky.gov

KENTUCKY DEPARTMENT OF EDUCATION

STAFF NOTE

Consent Item:

Option 9 Application, Powell County Schools and Midway University

Staff Recommendation:

The Education Professional Standards Board (EPSB) should approve the application.

Rationale:

Powell County Schools and Midway University have submitted an Option 9 application that meets the requirements of KRS 161.048 and 16 KAR 9:110. Midway University holds accreditation from the Education Professional Standards Board of Kentucky and their educator preparation programs have been approved by the EPSB.

Applicable Statute or Regulation:

KRS 161.028, KRS 161.048, 16 KAR 9:110

History/Background:

Existing Policy: KRS 161.048(10) establishes the Option 9 alternative route to certification. This route provides for the expedited certification of a person to teach at any grade level through a cooperative program between a college or university and a school district. The expedited certification program will result in a bachelor's degree and initial certification within three school years. The candidate is not certified while completing the route but shall complete a residency/paraprofessional component and receive coaching and mentoring from experienced teachers. 16 KAR 9:110 establishes the standards and procedures for Option 9 and contains sections covering providers, residency, field experience, student teaching, application review, continuance of program approval, revocation for cause, reconsideration, data reports, and professional certificates.

Summary: Powell County Schools has partnered with Midway University to develop a proposed Option 9 program. This program will be exclusively available to classified employees who work in the Powell County Schools. Candidates will complete the EPSB approved P-5, middle school, secondary or learning and behavior disorders (LBD) certification program from Midway University. Candidates who successfully complete the program and pass the licensure exams will earn a bachelor's degree and certification to teach students in grades P-5; middle school 5-9 in English, mathematics, science, or social studies; secondary 9-12 in English or mathematics; or P-12 LBD. In accordance with Section 5 of the regulation, staff has reviewed the application and found that it meets the requirements of KRS 161.048 and 16 KAR 9:110. A copy of the application is included in the Board Meeting Materials tab for EPSB review. As part of the proposal, each party has agreed to take on the following:

Powell County Schools will:

- Maintain electronic records of field experiences that confirm that all residents have fulfilled the field experience requirements and share these records with the Midway University Department of Teacher Education.
- Ensure candidates sign the professional code of ethics and practice in an ethical manner according to the code of ethics.
- Ensure candidates receive training on the professional code of ethics through professional development provided by Powell County Schools.
- Employ candidates admitted to the program either part-time or fulltime for three years in a classified position.
- Ensure that during the third year, the candidate is employed full-time in the area of certification sought.
- Ensure the resident will not have responsibility for the supervision or instruction of students without the direct supervision of a certified educator.
- Assign a cooperative teacher during the year-long residency for observing and evaluating student teachers including a minimum of four observations.
- Maintain electronic records that ensure and confirm that all third-year residents meet the student teaching requirements and will share them with the Midway University Department of Teacher Education.
- Will not accept new candidates if they end the program but will continue the partnership until the candidates currently in the program complete the program or are no longer employed by Powell County Schools.

Midway University will:

- Offer all 120 credit hours of coursework online or in a hybrid evening/online format. Some synchronous education courses will be offered in the evenings during the regular academic year with the remaining courses offered online. Asynchronous general education courses will be offered not only during the regular academic year, but also for three summer terms.
- Require candidates to take classes year-round to complete the 120 hours within a three-year time period.
- Require candidates to complete the same 200 field experience hours that traditional candidates complete as per 16 KAR 5:040 within the first two years of residency.
- Ensure candidates receive training on the professional code of ethics through coursework provided by Midway University.
- Ensure a university supervisor follows the EPSB approved protocols for observing and evaluating student teachers including a minimum of four observations.
- Ensure this program will not negatively impact the accreditation of the Midway University Department of Teacher Education.

In accordance with 16 KAR 9:110, Section 5, initial program approval will be for a period of three years. After that time, the providers may apply for continuing program approval and provide evidence of program quality.

Budget Impact: There will be costs associated with the oversight of this route.

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KENTUCKY DEPARTMENT OF EDUCATION

STAFF NOTE

Consent Item:

Option 9 Application, Bourbon County Schools and Morehead State University

Staff Recommendation:

The Education Professional Standards Board (EPSB) should approve the application.

Rationale:

Bourbon County Schools and Morehead State University have submitted an Option 9 application that meets the requirements of KRS 161.048 and 16 KAR 9:110. Morehead State University holds accreditation from the Council for the Accreditation of Educator Preparation and their educator preparation programs have been approved by the EPSB.

Applicable Statute or Regulation:

KRS 161.028, KRS 161.048, 16 KAR 9:110

History/Background:

Existing Policy: KRS 161.048(10) establishes the Option 9 alternative route to certification. This route provides for the expedited certification of a person to teach at any grade level through a cooperative program between a college or university and a school district. The expedited certification program will result in a bachelor's degree and initial certification within three school years. The candidate is not certified while completing the route but shall complete a residency/paraprofessional component and receive coaching and mentoring from experienced teachers. 16 KAR 9:110 establishes the standards and procedures for Option 9 and contains sections covering providers, residency, field experience, student teaching, application review, continuance of program approval, revocation for cause, reconsideration, data reports, and professional certificates.

Summary: Bourbon County Schools has partnered with Morehead State University to develop a proposed Option 9 program for P- 5 elementary education and P-12 learning and behavior disorders. In accordance with Section 5 of the regulation, staff has reviewed the application and found that it meets the requirements of KRS 161.048 and 16 KAR 9:110. A copy of the application is included in the Board Meeting Materials tab for EPSB review. As part of the proposal, each party has agreed to take on the following:

Bourbon County Schools will:

- Employ the participant in a residency or paraprofessional program within the school district for the duration of the program as long as the participant is making successful progress in the Option 9 program.
- Utilize experienced teachers employed by the district to provide coaching and mentoring to the participant.
- Ensure at least one mentor is certified in the area in which certification is being sought.

- Require mentor teachers to submit evaluations to the university for each candidate each semester.
- Ensure the availability of funding for each participant for the duration of the candidate's participation in the program as long as the participant is making successful progress in the Option 9 program.
- Ensure candidates have a variety of experiences in elementary and special education.
- Ensure at least one-year of employment as a paraprofessional provides hands-on experience in the area in which certification is being sought.
- Continue this partnership until the district's employed participants for Option 9 certification complete the program or are no longer employed by the district.
- No longer accept new candidates to the program if the district decides to end the partnership.

Morehead State University will:

- Ensure that the completion of coursework and field experience will result in a bachelor's degree and initial certification.
- Ensure that courses are sequenced and offered to allow for a three-year program completion.
- Ensure that candidates document 200 hours of field experience and the eight categories of field experiences through electronic records.
- Ensure that all educator program admissions regulations are followed and documented.
- Accept work experience in place of student teaching.
- Assign a university supervisor to work with the participant during the third year of the program.

In accordance with 16 KAR 9:110, Section 5, initial program approval will be for a period of three years. After that time, the providers may apply for continuing program approval and provide evidence of program quality.

Budget Impact: There will be costs associated with the oversight of this route.

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KENTUCKY DEPARTMENT OF EDUCATION

STAFF NOTE

Consent Item:

Option 9 Application, Raceland-Worthington Independent Schools and Morehead State University

Staff Recommendation:

The Education Professional Standards Board (EPSB) should approve the application.

Rationale:

Raceland-Worthington Independent Schools and Morehead State University have submitted an Option 9 application that meets the requirements of KRS 161.048 and 16 KAR 9:110. Morehead State University holds accreditation from the Council for the Accreditation of Educator Preparation and their educator preparation programs have been approved by the EPSB.

Applicable Statute or Regulation:

KRS 161.028, KRS 161.048, 16 KAR 9:110

History/Background:

Existing Policy: KRS 161.048(10) establishes the Option 9 alternative route to certification. This route provides for the expedited certification of a person to teach at any grade level through a cooperative program between a college or university and a school district. The expedited certification program will result in a bachelor's degree and initial certification within three school years. The candidate is not certified while completing the route but shall complete a residency/paraprofessional component and receive coaching and mentoring from experienced teachers. 16 KAR 9:110 establishes the standards and procedures for Option 9 and contains sections covering providers, residency, field experience, student teaching, application review, continuance of program approval, revocation for cause, reconsideration, data reports, and professional certificates.

Summary: Raceland-Worthington Independent Schools has partnered with the Morehead State University to develop a proposed Option 9 program interdisciplinary early childhood education. In accordance with Section 5 of the regulation, staff has reviewed the application and found that it meets the requirements of KRS 161.048 and 16 KAR 9:110. A copy of the application is included in the Board Meeting Materials tab for EPSB review. As part of the proposal, each party has agreed to take on the following:

Raceland-Worthington Independent Schools will:

- Employ the participant in a residency or paraprofessional program within the school district for the duration of the program as long as the participant is making successful progress in the Option 9 program.
- Utilize experienced teachers employed by the district to provide coaching and mentoring to the participant.
- Ensure at least one mentor is certified in the area in which certification is being sought.

- Require mentor teachers to submit evaluations to the university for each candidate each semester.
- Ensure the availability of funding for each participant for the duration of the candidate's participation in the program as long as the participant is making successful progress in the Option 9 program.
- Ensure candidates have a variety of experiences in pre-K and kindergarten.
- Ensure at least one-year of employment as a paraprofessional provides hands-on experience in the area in which certification is being sought.
- Continue this partnership until the district's employed participants for Option 9 certification complete the program or are no longer employed by the district.
- No longer accept new candidates to the program if the district decides to end the partnership.

Morehead State University will:

- Ensure that the completion of coursework and field experience will result in a bachelor's degree and initial certification.
- Ensure that courses are sequenced and offered to allow for a three-year program completion.
- Ensure that candidates document 200 hours of field experience and the eight categories of field experiences through electronic records.
- Ensure that all educator program admissions regulations are followed and documented.
- Accept work experience in place of student teaching.
- Assign a university supervisor to work with the participant during the third year of the program.

In accordance with 16 KAR 9:110, Section 5, initial program approval will be for a period of three years. After that time, the providers may apply for continuing program approval and provide evidence of program quality.

Budget Impact: There will be costs associated with the oversight of this route.

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KENTUCKY DEPARTMENT OF EDUCATION

STAFF NOTE

Consent Item:

Option 9 Application, Campbell County Schools and Northern Kentucky University

Staff Recommendation:

The Education Professional Standards Board (EPSB) should approve the application.

Rationale:

Campbell County Schools and Northern Kentucky University have submitted an Option 9 application that meets the requirements of KRS 161.048 and 16 KAR 9:110. Northern Kentucky University holds accreditation from the Council for the Accreditation of Educator Preparation and their educator preparation programs have been approved by the EPSB.

Applicable Statute or Regulation:

KRS 161.028, KRS 161.048, 16 KAR 9:110

History/Background:

Existing Policy: KRS 161.048(10) establishes the Option 9 alternative route to certification. This route provides for the expedited certification of a person to teach at any grade level through a cooperative program between a college or university and a school district. The expedited certification program will result in a bachelor's degree and initial certification within three school years. The candidate is not certified while completing the route but shall complete a residency/paraprofessional component and receive coaching and mentoring from experienced teachers. 16 KAR 9:110 establishes the standards and procedures for Option 9 and contains sections covering providers, residency, field experience, student teaching, application review, continuance of program approval, revocation for cause, reconsideration, data reports, and professional certificates.

Summary: Campbell County Schools has partnered with Northern Kentucky University to develop a proposed Option 9 program for elementary education. In accordance with Section 5 of the regulation, staff has reviewed the application and found that it meets the requirements of KRS 161.048 and 16 KAR 9:110. A copy of the application is included in the Board Meeting Materials tab for EPSB review. As part of the proposal, each party has agreed to take on the following:

Campbell County Schools will:

- Employ the participant in a residency or paraprofessional program within the school district for the duration of the program as long as the participant is making successful progress in the Option Nine program.
- Utilize experienced teachers employed by the district to provide coaching and mentoring to the participant.
- Ensure at least one mentor is certified in the area in which certification is being sought.

- Ensure the availability of funding for each participant for the duration of the candidate's participation in the program as long as the participant is making successful progress in the Option Nine program.
- Ensure at least one year of employment provides hands-on experience in the area in which certification is being sought.
- Continue this partnership until the district's employed participants for Option 9 certification complete the program or are no longer employed by the district.
- Ensure that participants apply to NKU as an undergraduate student.

Northern Kentucky University will:

- Advise participants on which classes to take in which semester.
- Ensure participants meet admission requirements as established by EPSB in 16 KAR 5:020, Section 1(2).
- Offer classes in formats that are appropriate for the unique population of Option 9 students (online, in summer/winter institutes, on evenings or weekends).
- Utilize work experience settings for fulfillment of student teaching expectations. Northern Kentucky University may recommend, that participants teach or work in slightly varied settings, depending upon certification areas.
- Ensure participants will be responsible for completing any state requirements necessary for certification in their program area(s).

In accordance with 16 KAR 9:110, Section 5, initial program approval will be for a period of three years. After that time, the providers may apply for continuing program approval and provide evidence of program quality.

Budget Impact: There will be costs associated with the oversight of this route.

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KENTUCKY DEPARTMENT OF EDUCATION

STAFF NOTE

Consent Item:

Option 9 Application, Bell County Schools and University of the Cumberlands

Staff Recommendation:

The Education Professional Standards Board (EPSB) should approve the application.

Rationale:

Bell County Schools and University of the Cumberlands have submitted an Option 9 application that meets the requirements of KRS 161.048 and 16 KAR 9:110. University of the Cumberlands holds accreditation from the Council for the Accreditation of Educator Preparation and their educator preparation programs have been approved by the EPSB.

Applicable Statute or Regulation:

KRS 161.028, KRS 161.048, 16 KAR 9:110

History/Background:

Existing Policy: KRS 161.048(10) establishes the Option 9 alternative route to certification. This route provides for the expedited certification of a person to teach at any grade level through a cooperative program between a college or university and a school district. The expedited certification program will result in a bachelor's degree and initial certification within three school years. The candidate is not certified while completing the route but shall complete a residency/paraprofessional component and receive coaching and mentoring from experienced teachers. 16 KAR 9:110 establishes the standards and procedures for Option 9 and contains sections covering providers, residency, field experience, student teaching, application review, continuance of program approval, revocation for cause, reconsideration, data reports, and professional certificates.

Summary: Bell County Schools has partnered with the University of the Cumberlands to develop a proposed Option 9 program. In accordance with Section 5 of the regulation, staff has reviewed the application and found that it meets the requirements of KRS 161.048 and 16 KAR 9:110. A copy of the application is included in the Board Meeting Materials tab for EPSB review. As part of the proposal, each party has agreed to take on the following:

Bell County Schools will:

- Employ the participant in a residency or paraprofessional program within the school district for the duration of the program as long as the participant is making successful progress in the Option 9 program.
- Utilize experienced teachers employed by the district to provide coaching and mentoring to the participant.
- Ensure at least one mentor is certified in the area in which certification is being sought.

- Require mentor teachers to submit evaluations to the university for each candidate each semester.
- Ensure the availability of funding for each participant for the duration of the candidate's participation in the program as long as the participant is making successful progress in the Option 9 program.
- Ensure candidates have a variety of experiences.
- Ensure at least one-year of employment provides hands-on experience in the area in which certification is being sought.
- Continue this partnership until the district's employed participants for Option 9 certification complete the program or are no longer employed by the district.
- No longer accept new candidates to the program if the district decides to end the partnership.

University of the Cumberlands will:

- Ensure that the completion of coursework and field experience will result in a bachelor's degree and initial certification.
- Ensure that courses are sequenced and offered to allow for a three-year program completion.
- Ensure that candidates document 200 hours of field experience and the eight categories of field experiences through electronic records.
- Ensure that all educator program admissions regulations are followed and documented.
- Accept work experience in place of student teaching; and
- Assign a university supervisor to work with the participant during the third year of the program.

In accordance with 16 KAR 9:110, Section 5, initial program approval will be for a period of three years. After that time, the providers may apply for continuing program approval and provide evidence of program quality.

Budget Impact: There will be costs associated with the oversight of this route.

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KENTUCKY DEPARTMENT OF EDUCATION

STAFF NOTE

Consent Item:

Option 9 Application, Boone County Schools and University of the Cumberlands

Staff Recommendation:

The Education Professional Standards Board (EPSB) should approve the application.

Rationale:

Boone County Schools and University of the Cumberlands have submitted an Option 9 application that meets the requirements of KRS 161.048 and 16 KAR 9:110. University of the Cumberlands holds accreditation from the Council for the Accreditation of Educator Preparation and their educator preparation programs have been approved by the EPSB.

Applicable Statute or Regulation:

KRS 161.028, KRS 161.048, 16 KAR 9:110

History/Background:

Existing Policy: KRS 161.048(10) establishes the Option 9 alternative route to certification. This route provides for the expedited certification of a person to teach at any grade level through a cooperative program between a college or university and a school district. The expedited certification program will result in a bachelor's degree and initial certification within three school years. The candidate is not certified while completing the route but shall complete a residency/paraprofessional component and receive coaching and mentoring from experienced teachers. 16 KAR 9:110 establishes the standards and procedures for Option 9 and contains sections covering providers, residency, field experience, student teaching, application review, continuance of program approval, revocation for cause, reconsideration, data reports, and professional certificates.

Summary: Boone County Schools has partnered with the University of the Cumberlands to develop a proposed Option 9 program. In accordance with Section 5 of the regulation, staff has reviewed the application and found that it meets the requirements of KRS 161.048 and 16 KAR 9:110. A copy of the application is included in the Board Meeting Materials tab for EPSB review. As part of the proposal, each party has agreed to take on the following:

Boone County Schools will:

- Employ the participant in a residency or paraprofessional program within the school district for the duration of the program as long as the participant is making successful progress in the Option Nine program;
- Utilize experienced teachers employed by the district to provide coaching and mentoring to the participant;
- Ensure at least one mentor is certified in the area in which certification is being sought;

- Employ the participant in a residency or paraprofessional program within the school district for the duration of the program as long as the participant is making successful progress in the Option 9 program.
- Utilize experienced teachers employed by the district to provide coaching and mentoring to the participant.
- Ensure at least one mentor is certified in the area in which certification is being sought.
- Require mentor teachers to submit evaluations to the university for each candidate each semester.
- Ensure the availability of funding for each participant for the duration of the candidate's participation in the program as long as the participant is making successful progress in the Option 9 program.
- Ensure candidates have a variety of experiences.
- Ensure at least one-year of employment provides hands-on experience in the area in which certification is being sought.
- Continue this partnership until the district's employed participants for Option 9 certification complete the program or are no longer employed by the district.
- No longer accept new candidates to the program if the district decides to end the partnership.

University of the Cumberlands will:

- Ensure that the completion of coursework and field experience will result in a bachelor's degree and initial certification.
- Ensure that courses are sequenced and offered to allow for a three-year program completion.
- Ensure that candidates document 200 hours of field experience and the eight categories of field experiences through electronic records.
- Ensure that all educator program admissions regulations are followed and documented.
- Accept work experience in place of student teaching; and
- Assign a university supervisor to work with the participant during the third year of the program.

In accordance with 16 KAR 9:110, Section 5, initial program approval will be for a period of three years. After that time, the providers may apply for continuing program approval and provide evidence of program quality.

Budget Impact: There will be costs associated with the oversight of this route.

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KENTUCKY DEPARTMENT OF EDUCATION

STAFF NOTE

Consent Item:

Option 9 Application, Fleming County Schools and University of the Cumberland

Staff Recommendation:

The Education Professional Standards Board (EPSB) should approve the application.

Rationale:

Fleming County Schools and University of the Cumberland have submitted an Option 9 application that meets the requirements of KRS 161.048 and 16 KAR 9:110. University of the Cumberland holds accreditation from the Council for the Accreditation of Educator Preparation and their educator preparation programs have been approved by the EPSB.

Applicable Statute or Regulation:

KRS 161.028, KRS 161.048, 16 KAR 9:110

History/Background:

Existing Policy: KRS 161.048(10) establishes the Option 9 alternative route to certification. This route provides for the expedited certification of a person to teach at any grade level through a cooperative program between a college or university and a school district. The expedited certification program will result in a bachelor's degree and initial certification within three school years. The candidate is not certified while completing the route but shall complete a residency/paraprofessional component and receive coaching and mentoring from experienced teachers. 16 KAR 9:110 establishes the standards and procedures for Option 9 and contains sections covering providers, residency, field experience, student teaching, application review, continuance of program approval, revocation for cause, reconsideration, data reports, and professional certificates.

Summary: Fleming County Schools has partnered with the University of the Cumberland to develop a proposed Option 9 program. In accordance with Section 5 of the regulation, staff has reviewed the application and found that it meets the requirements of KRS 161.048 and 16 KAR 9:110. A copy of the application is included in the Board Meeting Materials tab for EPSB review. As part of the proposal, each party has agreed to take on the following:

Fleming County Schools will:

- Employ the participant in a residency or paraprofessional program within the school district for the duration of the program as long as the participant is making successful progress in the Option 9 program.
- Utilize experienced teachers employed by the district to provide coaching and mentoring to the participant.
- Ensure at least one mentor is certified in the area in which certification is being sought.

- Require mentor teachers to submit evaluations to the university for each candidate each semester.
- Ensure the availability of funding for each participant for the duration of the candidate's participation in the program as long as the participant is making successful progress in the Option 9 program.
- Ensure candidates have a variety of experiences.
- Ensure at least one-year of employment provides hands-on experience in the area in which certification is being sought.
- Continue this partnership until the district's employed participants for Option 9 certification complete the program or are no longer employed by the district.
- No longer accept new candidates to the program if the district decides to end the partnership.

University of the Cumberlands will:

- Ensure that the completion of coursework and field experience will result in a bachelor's degree and initial certification.
- Ensure that courses are sequenced and offered to allow for a three-year program completion.
- Ensure that candidates document 200 hours of field experience and the eight categories of field experiences through electronic records.
- Ensure that all educator program admissions regulations are followed and documented.
- Accept work experience in place of student teaching; and
- Assign a university supervisor to work with the participant during the third year of the program.

In accordance with 16 KAR 9:110, Section 5, initial program approval will be for a period of three years. After that time, the providers may apply for continuing program approval and provide evidence of program quality.

Budget Impact: There will be costs associated with the oversight of this route.

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KENTUCKY DEPARTMENT OF EDUCATION

STAFF NOTE

Consent Item:

Option 9 Application, Hickman County Schools and University of the Cumberlands

Staff Recommendation:

The Education Professional Standards Board (EPSB) should approve the application.

Rationale:

Hickman County Schools and University of the Cumberlands have submitted an Option 9 application that meets the requirements of KRS 161.048 and 16 KAR 9:110. University of the Cumberlands holds accreditation from the Council for the Accreditation of Educator Preparation and their educator preparation programs have been approved by the EPSB.

Applicable Statute or Regulation:

KRS 161.028, KRS 161.048, 16 KAR 9:110

History/Background:

Existing Policy: KRS 161.048(10) establishes the Option 9 alternative route to certification. This route provides for the expedited certification of a person to teach at any grade level through a cooperative program between a college or university and a school district. The expedited certification program will result in a bachelor's degree and initial certification within three school years. The candidate is not certified while completing the route but shall complete a residency/paraprofessional component and receive coaching and mentoring from experienced teachers. 16 KAR 9:110 establishes the standards and procedures for Option 9 and contains sections covering providers, residency, field experience, student teaching, application review, continuance of program approval, revocation for cause, reconsideration, data reports, and professional certificates.

Summary: Hickman County Schools has partnered with the University of the Cumberlands to develop a proposed Option 9 program. In accordance with Section 5 of the regulation, staff has reviewed the application and found that it meets the requirements of KRS 161.048 and 16 KAR 9:110. A copy of the application is included in the Board Meeting Materials tab for EPSB review. As part of the proposal, each party has agreed to take on the following:

Hickman County Schools will:

- Employ the participant in a residency or paraprofessional program within the school district for the duration of the program as long as the participant is making successful progress in the Option 9 program.
- Utilize experienced teachers employed by the district to provide coaching and mentoring to the participant.
- Ensure at least one mentor is certified in the area in which certification is being sought.

- Require mentor teachers to submit evaluations to the university for each candidate each semester.
- Ensure the availability of funding for each participant for the duration of the candidate's participation in the program as long as the participant is making successful progress in the Option 9 program.
- Ensure candidates have a variety of experiences.
- Ensure at least one-year of employment provides hands-on experience in the area in which certification is being sought.
- Continue this partnership until the district's employed participants for Option 9 certification complete the program or are no longer employed by the district.
- No longer accept new candidates to the program if the district decides to end the partnership.

University of the Cumberlands will:

- Ensure that the completion of coursework and field experience will result in a bachelor's degree and initial certification.
- Ensure that courses are sequenced and offered to allow for a three-year program completion.
- Ensure that candidates document 200 hours of field experience and the eight categories of field experiences through electronic records.
- Ensure that all educator program admissions regulations are followed and documented.
- Accept work experience in place of student teaching; and
- Assign a university supervisor to work with the participant during the third year of the program.

In accordance with 16 KAR 9:110, Section 5, initial program approval will be for a period of three years. After that time, the providers may apply for continuing program approval and provide evidence of program quality.

Budget Impact: There will be costs associated with the oversight of this route.

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KENTUCKY DEPARTMENT OF EDUCATION

STAFF NOTE

Consent Item:

Option 9 Application, Monroe County Schools and University of the Cumberlands

Staff Recommendation:

The Education Professional Standards Board (EPSB) should approve the application.

Rationale:

Monroe County Schools and University of the Cumberlands have submitted an Option 9 application that meets the requirements of KRS 161.048 and 16 KAR 9:110. University of the Cumberlands holds accreditation from the Council for the Accreditation of Educator Preparation and their educator preparation programs have been approved by the EPSB.

Applicable Statute or Regulation:

KRS 161.028, KRS 161.048, 16 KAR 9:110

History/Background:

Existing Policy: KRS 161.048(10) establishes the Option 9 alternative route to certification. This route provides for the expedited certification of a person to teach at any grade level through a cooperative program between a college or university and a school district. The expedited certification program will result in a bachelor's degree and initial certification within three school years. The candidate is not certified while completing the route but shall complete a residency/paraprofessional component and receive coaching and mentoring from experienced teachers. 16 KAR 9:110 establishes the standards and procedures for Option 9 and contains sections covering providers, residency, field experience, student teaching, application review, continuance of program approval, revocation for cause, reconsideration, data reports, and professional certificates.

Summary: Monroe County Schools has partnered with the University of the Cumberlands to develop a proposed Option 9 program. In accordance with Section 5 of the regulation, staff has reviewed the application and found that it meets the requirements of KRS 161.048 and 16 KAR 9:110. A copy of the application is included in the Board Meeting Materials tab for EPSB review. As part of the proposal, each party has agreed to take on the following:

Monroe County Schools will:

- Employ the participant in a residency or paraprofessional program within the school district for the duration of the program as long as the participant is making successful progress in the Option 9 program.
- Utilize experienced teachers employed by the district to provide coaching and mentoring to the participant.
- Ensure at least one mentor is certified in the area in which certification is being sought.

- Require mentor teachers to submit evaluations to the university for each candidate each semester.
- Ensure the availability of funding for each participant for the duration of the candidate's participation in the program as long as the participant is making successful progress in the Option 9 program.
- Ensure candidates have a variety of experiences.
- Ensure at least one-year of employment provides hands-on experience in the area in which certification is being sought.
- Continue this partnership until the district's employed participants for Option 9 certification complete the program or are no longer employed by the district.
- No longer accept new candidates to the program if the district decides to end the partnership.

University of the Cumberlands will:

- Ensure that the completion of coursework and field experience will result in a bachelor's degree and initial certification.
- Ensure that courses are sequenced and offered to allow for a three-year program completion.
- Ensure that candidates document 200 hours of field experience and the eight categories of field experiences through electronic records.
- Ensure that all educator program admissions regulations are followed and documented.
- Accept work experience in place of student teaching; and
- Assign a university supervisor to work with the participant during the third year of the program.

In accordance with 16 KAR 9:110, Section 5, initial program approval will be for a period of three years. After that time, the providers may apply for continuing program approval and provide evidence of program quality.

Budget Impact: There will be costs associated with the oversight of this route.

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KENTUCKY DEPARTMENT OF EDUCATION

STAFF NOTE

Consent Item:

Option 9 Application, Owsley County Schools and University of the Cumberlands

Staff Recommendation:

The Education Professional Standards Board (EPSB) should approve the application.

Rationale:

Owsley County Schools and University of the Cumberlands have submitted an Option 9 application that meets the requirements of KRS 161.048 and 16 KAR 9:110. University of the Cumberlands holds accreditation from the Council for the Accreditation of Educator Preparation and their educator preparation programs have been approved by the EPSB.

Applicable Statute or Regulation:

KRS 161.028, KRS 161.048, 16 KAR 9:110

History/Background:

Existing Policy: KRS 161.048(10) establishes the Option 9 alternative route to certification. This route provides for the expedited certification of a person to teach at any grade level through a cooperative program between a college or university and a school district. The expedited certification program will result in a bachelor's degree and initial certification within three school years. The candidate is not certified while completing the route but shall complete a residency/paraprofessional component and receive coaching and mentoring from experienced teachers. 16 KAR 9:110 establishes the standards and procedures for Option 9 and contains sections covering providers, residency, field experience, student teaching, application review, continuance of program approval, revocation for cause, reconsideration, data reports, and professional certificates.

Summary: Owsley County Schools has partnered with the University of the Cumberlands to develop a proposed Option 9 program. In accordance with Section 5 of the regulation, staff has reviewed the application and found that it meets the requirements of KRS 161.048 and 16 KAR 9:110. A copy of the application is included in the Board Meeting Materials tab for EPSB review. As part of the proposal, each party has agreed to take on the following:

Owsley County Schools will:

- Employ the participant in a residency or paraprofessional program within the school district for the duration of the program as long as the participant is making successful progress in the Option 9 program.
- Utilize experienced teachers employed by the district to provide coaching and mentoring to the participant.
- Ensure at least one mentor is certified in the area in which certification is being sought.

- Require mentor teachers to submit evaluations to the university for each candidate each semester.
- Ensure the availability of funding for each participant for the duration of the candidate's participation in the program as long as the participant is making successful progress in the Option 9 program.
- Ensure candidates have a variety of experiences.
- Ensure at least one-year of employment provides hands-on experience in the area in which certification is being sought.
- Continue this partnership until the district's employed participants for Option 9 certification complete the program or are no longer employed by the district.
- No longer accept new candidates to the program if the district decides to end the partnership.

University of the Cumberlands will:

- Ensure that the completion of coursework and field experience will result in a bachelor's degree and initial certification.
- Ensure that courses are sequenced and offered to allow for a three-year program completion.
- Ensure that candidates document 200 hours of field experience and the eight categories of field experiences through electronic records.
- Ensure that all educator program admissions regulations are followed and documented.
- Accept work experience in place of student teaching; and
- Assign a university supervisor to work with the participant during the third year of the program.

In accordance with 16 KAR 9:110, Section 5, initial program approval will be for a period of three years. After that time, the providers may apply for continuing program approval and provide evidence of program quality.

Budget Impact: There will be costs associated with the oversight of this route.

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KENTUCKY DEPARTMENT OF EDUCATION

STAFF NOTE

Consent Item:

Option 9 Application, Raceland-Worthington Independent Schools and University of the Cumberlands

Staff Recommendation:

The Education Professional Standards Board (EPSB) should approve the application.

Rationale:

Raceland-Worthington Independent Schools and University of the Cumberlands have submitted an Option 9 application that meets the requirements of KRS 161.048 and 16 KAR 9:110. University of the Cumberlands holds accreditation from the Council for the Accreditation of Educator Preparation and their educator preparation programs have been approved by the EPSB.

Applicable Statute or Regulation:

KRS 161.028, KRS 161.048, 16 KAR 9:110

History/Background:

Existing Policy: KRS 161.048(10) establishes the Option 9 alternative route to certification. This route provides for the expedited certification of a person to teach at any grade level through a cooperative program between a college or university and a school district. The expedited certification program will result in a bachelor's degree and initial certification within three school years. The candidate is not certified while completing the route but shall complete a residency/paraprofessional component and receive coaching and mentoring from experienced teachers. 16 KAR 9:110 establishes the standards and procedures for Option 9 and contains sections covering providers, residency, field experience, student teaching, application review, continuance of program approval, revocation for cause, reconsideration, data reports, and professional certificates.

Summary: Raceland-Worthington Independent Schools has partnered with the University of the Cumberlands to develop a proposed Option 9 program. In accordance with Section 5 of the regulation, staff has reviewed the application and found that it meets the requirements of KRS 161.048 and 16 KAR 9:110. A copy of the application is included in the Board Meeting Materials tab for EPSB review. As part of the proposal, each party has agreed to take on the following:

Raceland-Worthington Independent Schools will:

- Employ the participant in a residency or paraprofessional program within the school district for the duration of the program as long as the participant is making successful progress in the Option 9 program.
- Utilize experienced teachers employed by the district to provide coaching and mentoring to the participant.
- Ensure at least one mentor is certified in the area in which certification is being sought.

- Require mentor teachers to submit evaluations to the university for each candidate each semester.
- Ensure the availability of funding for each participant for the duration of the candidate's participation in the program as long as the participant is making successful progress in the Option 9 program.
- Ensure candidates have a variety of experiences.
- Ensure at least one-year of employment provides hands-on experience in the area in which certification is being sought.
- Continue this partnership until the district's employed participants for Option 9 certification complete the program or are no longer employed by the district.
- No longer accept new candidates to the program if the district decides to end the partnership.

University of the Cumberlands will:

- Ensure that the completion of coursework and field experience will result in a bachelor's degree and initial certification.
- Ensure that courses are sequenced and offered to allow for a three-year program completion.
- Ensure that candidates document 200 hours of field experience and the eight categories of field experiences through electronic records.
- Ensure that all educator program admissions regulations are followed and documented.
- Accept work experience in place of student teaching; and
- Assign a university supervisor to work with the participant during the third year of the program.

In accordance with 16 KAR 9:110, Section 5, initial program approval will be for a period of three years. After that time, the providers may apply for continuing program approval and provide evidence of program quality.

Budget Impact: There will be costs associated with the oversight of this route.

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KENTUCKY DEPARTMENT OF EDUCATION

STAFF NOTE

Consent Item:

Option 9 Application, Shelby County Schools and University of Louisville

Staff Recommendation:

The Education Professional Standards Board (EPSB) should approve the application.

Rationale:

Shelby County Schools and the University of Louisville have submitted an Option 9 application that meets the requirements of KRS 161.048 and 16 KAR 9:110. University of Louisville holds accreditation from the Council for the Accreditation of Educator Preparation (CAEP) and their educator preparation programs have been approved by the EPSB.

Applicable Statute or Regulation:

KRS 161.028, KRS 161.048, 16 KAR 9:110

History/Background:

Existing Policy: KRS 161.048(10) establishes the Option 9 alternative route to certification. This route provides for the expedited certification of a person to teach at any grade level through a cooperative program between a college or university and a school district. The expedited certification program will result in a bachelor's degree and initial certification within three school years. The candidate is not certified while completing the route but shall complete a residency/paraprofessional component and receive coaching and mentoring from experienced teachers. 16 KAR 9:110 establishes the standards and procedures for Option 9 and contains sections covering providers, residency, field experience, student teaching, application review, continuance of program approval, revocation for cause, reconsideration, data reports, and professional certificates.

Summary: Shelby County Schools has partnered with the University of Louisville C to develop a proposed Option 9 program. In accordance with Section 5 of the regulation, staff has reviewed the application and found that it meets the requirements of KRS 161.048 and 16 KAR 9:110. A copy of the application is included in the Board Meeting Materials tab for EPSB review. As part of the proposal, each party has agreed to take on the following:

Shelby County Schools shall:

- Employ the program students in a residency or paraprofessional program within the school district for the duration of each student's respective participation in the program subject to the provisions below.
- Ensure the availability of funding to continue the employment of each program student for the duration of the student's participation in the program.
- Provide valuable practical teaching and learning experiences to all students participating in the program.

- Utilize experienced teachers employed by the district to provide coaching and mentoring to the program students.
- Ensure that the program students receive training on the Professional Code of Ethics for Kentucky School Certified Personnel established in 16 KAR 1:020.
- Provide opportunities for the program student to assume major responsibility for the full range of teaching duties, including extended co-teaching experiences, in a real school situation under the guidance of qualified personnel from the district and university during the final year of the program.
- Place the student in a setting that is consistent with his or her planned certification content and grade range in the final year of the program.
- Place the resident with a cooperating teacher or teachers.
- Share and coordinate with the university to file an electronic report with the EPSB which identifies the required data points.
- Maintain and share with the university electronic records that confirm that all third-year program students meet the requirements.
- Ensure that the program students complete a minimum of two hundred clock hours of field experiences in a variety of primary through grade 12 school settings and shall maintain and share with the university electronic records that confirm all program students have fulfilled the field experiences required.

University of Louisville shall:

- Ensure that the completion of coursework and field experience by each program student will result in a bachelor's degree and a recommendation for initial certification.
- Ensure that courses are sequenced and offered to allow for completion of the program within three years.
- Ensure that all educator program admissions regulations are followed and documented.
- Accept documented work experience in place of student teaching experience.
- Submit the annual electronic report to EPSB as required by 16 KAR 5:020.
- Assign a university supervisor to work with the student during the last year of the student's participation in the program.
- Ensure university supervisors conduct a minimum of four (4) observations of the program student in the actual teaching situation. The observation reports shall be filed as a part of the student teacher record and used as a validation of the supervisory function.
- Ensure university supervisors are available to work with the program student and personnel in the district regarding any problems that may arise relating to the student teaching situation.

In accordance with 16 KAR 9:110, Section 5, initial program approval will be for a period of three years. After that time, the providers may apply for continuing program approval and provide evidence of program quality.

Budget Impact: There will be costs associated with the oversight of this route.

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KENTUCKY DEPARTMENT OF EDUCATION

STAFF NOTE

Consent Item:

Boyce College Program Approval: Secondary English and Social Studies Programs

Staff Recommendation:

The Education Professional Standards Board (EPSB) should approve the initial undergraduate Secondary English and Secondary Social Studies programs as recommend by the Program Review Committee.

Rationale:

The submitted programs have demonstrated compliance with the EPSB regulations for admission and standards alignment requirements. The proposed educator preparation programs follow the appropriate regulations (16 KAR 5:010; 16 KAR 2:010) outlining program requirements for program approval as established by the EPSB. The programs have completed the review process and received a recommendation for approval from the Program Review Committee

Applicable Statutes and Regulation:

KRS 161.028, KRS 161.030, 16 KAR 2:010, 16 KAR 5:010

Action Question:

Should the EPSB approve the Initial Undergraduate Secondary English and Secondary Social Studies Programs submitted by the Boyce College?

History/Background:

Existing Policy: KRS 161.028 and KRS 161.030 require the EPSB to establish curricula for educator preparation programs in Kentucky and approve such programs for Educator Preparation Providers. The Educator Preparation Branch and the Program Review Committee evaluated the program review documents submitted for approval against performance-based program certification guidelines established by the EPSB. The program proposal meets all the requirements set forth by the EPSB.

Summary: The Boyce College Educator Preparation Program is the undergraduate school of the Southern Baptist Theological Seminary. Boyce College desires to play an important role in training teachers for both the elementary and secondary levels. The Bureau of Labor Statistics projects “an 8% job growth for high school teachers from 2020-2030 with around 77,400 openings, on average each year”. With this ever-increasing need, the Boyce College will train teacher candidates in English and Social Studies for the secondary program. The college is committed to the education of quality teacher candidates who have the highest level of knowledge acquisition and skilled pedagogical performance to apply best practices for effective learning to meet the diverse educational needs of an ever-changing society.

Budget Impact: There is no budgetary impact.

Groups Consulted and Brief Summary of Responses: OELE staff and the Program Review Committee have reviewed this program proposal and determined that the program meets the requirements for approval. The program has completed the review process and received a recommendation for approval from the Program Review Committee per 16 KAR 5:010.

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KENTUCKY DEPARTMENT OF EDUCATION

STAFF NOTE

Consent Item:

Kentucky Educational Development Corporation: Literacy Continuing Education Option (CEO) Plan II Proposal

Staff Recommendation:

The Education Professional Standards Board (EPSB) should approve the Kentucky Educational Development Corporation's (KEDC) Literacy CEO Plan II for Rank I or II.

Rationale:

The CEO Plan II reviewers consisting of representatives from districts, educational cooperatives and education preparation providers (EPPs), and staff from the Office of Educator Licensure and Effectiveness (OELE) reviewed the CEO Plan II proposal in accordance with 16 KAR 8:030 and the CEO Plan II Guidelines approved by the EPSB. The reviewers found that the proposal meets the applicable requirements and recommends that the EPSB approve the CEO Plan II program.

Action Question:

Should the EPSB approve KEDC's Literacy CEO Plan II program proposal?

Applicable Statute or Regulation:

KRS 161.020, 161.028, 161.030, 161.095, 161.1211, and 16 KAR 8:030

History/Background:

Existing Policy: KRS 161.1211 establishes the classifications of teachers. According to the statute, an educator may obtain Rank II by obtaining a master's degree, acquiring National Board Certification or successfully completing equivalent continuing education. Rank I is obtained by meeting the requirements of Rank II and having an additional thirty hours of approved graduate credit, a master's degree, National Board Certification or equivalent continuing education. KRS 161.095 provides that the EPSB shall develop standards for continuing education including college/university courses, an advanced degree or a combination of field-based experiences, individual research and approved professional development. 16 KAR 8:030 sets forth the continuing education requirements for CEO Plan I and Plan II for rank change. CEO Plan II allows districts, groups of districts (such as educational cooperatives) and Kentucky institutions of higher education with EPSB-approved educator preparation programs to submit a continuing education option plan with a combination of field-based experiences, individual research and approved professional development to the EPSB for approval. The EPSB also approved the CEO Plan II Guidelines that provide information for districts, groups of districts and institutions of higher education to design and submit a continuing education option plan that aligns with the requirements of 16 KAR 8:030 and KRS 161.095.

Summary: KEDC's Literacy CEO Plan II program would allow educators to pursue and achieve Rank I or II, depending on their current rank and grow in their profession through field-based experience, research and approved professional development. KEDC's Literacy CEO Plan II meets the guidelines that includes an introduction, capstone project, job-embedded professional development experiences, assessment of candidates and program evaluation. KEDC's Literacy CEO Plan II requires approval by the EPSB before it may be offered for rank change.

The CEO Plan II proposal is included in the Board Meeting Materials tab and requires approval by the EPSB before it may be offered for rank change.

Budget Impact: There is no budgetary impact.

Groups Consulted and Brief Summary of Responses:

OELE Staff, District representatives, Educational Cooperative Staff, EPP Leaders

The CEO Plan II reviewers reviewed the proposal individually and then came together virtually to reach consensus. The results were sent to KEDC. KEDC responded to the program review feedback. OELE staff reviewed the revised proposal to confirm compliance with the scoring guide and reviewers' comments.

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KENTUCKY DEPARTMENT OF EDUCATION

STAFF NOTE

Consent Item:

Northern Kentucky Cooperative for Educational Services: Literacy Continuing Education Option (CEO) Plan II Proposal

Staff Recommendation:

The Education Professional Standards Board (EPSB) should approve the Northern Kentucky Cooperative for Educational Services (NKCES) Literacy CEO Plan II for Rank I or II.

Rationale:

The CEO Plan II reviewers consisting of representatives from districts, educational cooperatives and education preparation providers (EPPs), and staff from the Office of Educator Licensure and Effectiveness (OELE) reviewed the CEO Plan II proposal in accordance with 16 KAR 8:030 and the CEO Plan II Guidelines approved by the EPSB. The reviewers found that the proposal meets the applicable requirements and recommends that the EPSB approve the CEO Plan II program.

Action Question:

Should the EPSB approve the NKCES's Literacy CEO Plan II program proposal?

Applicable Statute or Regulation:

KRS 161.020, 161.028, 161.030, 161.095, 161.1211, and 16 KAR 8:030

History/Background:

Existing Policy: KRS 161.1211 establishes the classifications of teachers. According to the statute, an educator may obtain Rank II by obtaining a master's degree, acquiring National Board Certification or successfully completing equivalent continuing education. Rank I is obtained by meeting the requirements of Rank II and having an additional thirty hours of approved graduate credit, a master's degree, National Board Certification or equivalent continuing education. KRS 161.095 provides that the EPSB shall develop standards for continuing education including college/university courses, an advanced degree or a combination of field-based experiences, individual research and approved professional development. 16 KAR 8:030 sets forth the continuing education requirements for CEO Plan I and Plan II for rank change. CEO Plan II allows districts, groups of districts (such as educational cooperatives) and Kentucky institutions of higher education with EPSB-approved educator preparation programs to submit a continuing education option plan with a combination of field-based experiences, individual research and approved professional development to the EPSB for approval. The EPSB also approved the CEO Plan II Guidelines that provide information for districts, groups of districts and institutions of higher education to design and submit a continuing education option plan that aligns with the requirements of 16 KAR 8:030 and KRS 161.095.

Summary: The NKCES's Literacy CEO Plan II program would allow educators to pursue and achieve Rank I or II, depending on their current rank and grow in their profession through field-

based experience, research and approved professional development. NKCES's Literacy CEO Plan II meets the guidelines that includes an introduction, capstone project, job-embedded professional development experiences, assessment of candidates and program evaluation. The NKCES's Literacy CEO Plan II requires approval by the EPSB before it may be offered for rank change.

The CEO Plan II proposal is included in the Board Meeting Materials tab and requires approval by the EPSB before it may be offered for rank change.

Budget Impact: There is no budgetary impact.

Groups Consulted and Brief Summary of Responses:

OELE Staff, District Representatives, Educational Cooperative Staff, EPP Leaders

The CEO Plan II reviewers reviewed the proposal individually and then came together virtually to reach consensus. The results were sent to NKCES. NKCES responded to the program review feedback. OELE staff reviewed the revised proposal to confirm compliance with the scoring guide and reviewers' comments.

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KENTUCKY DEPARTMENT OF EDUCATION

STAFF NOTE

Consent Item:

West Kentucky Educational Cooperative: Literacy Continuing Education Option (CEO) Plan II Proposal

Staff Recommendation:

The Education Professional Standards Board (EPSB) should approve the West Kentucky Educational Cooperative's (WKEC) Literacy CEO Plan II for Rank I or II.

Rationale:

The CEO Plan II reviewers consisting of representatives from districts, educational cooperatives and education preparation providers (EPPs), and staff from the Office of Educator Licensure and Effectiveness (OELE) reviewed the CEO Plan II proposal in accordance with 16 KAR 8:030 and the CEO Plan II Guidelines approved by the EPSB. The reviewers found that the proposal meets the applicable requirements and recommends that the EPSB approve the CEO Plan II program.

Action Question:

Should the EPSB approve the WKEC's Literacy CEO Plan II program proposal?

Applicable Statute or Regulation:

KRS 161.020, 161.028, 161.030, 161.095, 161.1211, and 16 KAR 8:030

History/Background:

Existing Policy: KRS 161.1211 establishes the classifications of teachers. According to the statute, an educator may obtain Rank II by obtaining a master's degree, acquiring National Board Certification or successfully completing equivalent continuing education. Rank I is obtained by meeting the requirements of Rank II and having an additional thirty hours of approved graduate credit, a master's degree, National Board Certification or equivalent continuing education. KRS 161.095 provides that the EPSB shall develop standards for continuing education including college/university courses, an advanced degree or a combination of field-based experiences, individual research and approved professional development. 16 KAR 8:030 sets forth the continuing education requirements for CEO Plan I and Plan II for rank change. CEO Plan II allows districts, groups of districts (such as educational cooperatives) and Kentucky institutions of higher education with EPSB-approved educator preparation programs to submit a continuing education option plan with a combination of field-based experiences, individual research and approved professional development to the EPSB for approval. The EPSB also approved the CEO Plan II Guidelines that provide information for districts, groups of districts and institutions of higher education to design and submit a continuing education option plan that aligns with the requirements of 16 KAR 8:030 and KRS 161.095.

Summary: The WKEC's Literacy CEO Plan II program would allow educators to pursue and achieve Rank I or II, depending on their current rank and grow in their profession through field-

based experience, research and approved professional development. WKEC's Literacy CEO Plan II meets the guidelines that includes an introduction, capstone project, job-embedded professional development experiences, assessment of candidates and program evaluation. The WKEC's Literacy CEO Plan II requires approval by the EPSB before it may be offered for rank change.

The CEO Plan II proposal is included in the Board Meeting Materials tab and requires approval by the EPSB before it may be offered for rank change.

Budget Impact: There is no budgetary impact.

Groups Consulted and Brief Summary of Responses:

OELE Staff, District Representatives, Educational Cooperative Staff, EPP Leaders

The CEO Plan II reviewers reviewed the proposal individually and then came together virtually to reach consensus. The results were sent to WKEC. WKEC responded to the program review feedback. OELE staff reviewed the revised proposal to confirm compliance with the scoring guide and reviewers' comments.

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KENTUCKY DEPARTMENT OF EDUCATION

STAFF NOTE

Information Item:

16 KAR 2:120, Emergency Certification and Out-of-Field Teaching, Amendment

Rationale:

The proposed amendment is necessary to ensure that 16 KAR 2:120 does not conflict with the Individuals with Disabilities Education Act (IDEA). The amendment prohibits the issuance of emergency certificates for special education teachers. The proposed amendment also removes outdated application forms and updates the grade point average (GPA) requirement for emergency teaching and emergency substitute certificates. Additionally, the amendment allows for two issuances of an emergency teaching certificate.

Applicable Statute or Regulation:

KRS 161.020, KRS 161.028, KRS 161.100, 16 KAR 2:120

History/Background:

Existing Policy: KRS 161.100 authorizes the Education Professional Standards Board to establish qualifications for granting emergency certificates if qualified teachers are not available for specific positions. 16 KAR 2:120 establishes the qualifications and procedures for emergency certifications and establishes the definition for out-of-field teaching.

IDEA regulation sets personnel qualifications for special education teachers. Specifically, 34 CFR 300.156 (c) provides “(1) The qualifications described in paragraph (a) of this section must ensure that each person employed as a public-school special education teacher in the State who teaches in an elementary school, middle school, or secondary school—

- (i) Has obtained full State certification as a special education teacher (including certification obtained through an alternate route to certification as a special educator, if such alternate route meets minimum requirements described in 34 CFR 200.56(a)(2)(ii) as such section was in effect on November 28, 2008), or passed the State special education teacher licensing examination, and holds a license to teach in the State as a special education teacher, except that when used with respect to any teacher teaching in a public charter school, the teacher must meet the certification or licensing requirements, if any, set forth in the State’s public charter school law;
- (ii) Has not had special education certification or licensure requirements waived on an emergency, temporary, or provisional basis; and
- (iii) Holds at least a bachelor’s degree.

(2) A teacher will be considered to meet the standard in paragraph (c)(1)(i) of this section if that teacher is participating in an alternate route to special education certification program under which—

- (i) The teacher—

- (A) Receives high-quality professional development that is sustained, intensive, and classroom-focused in order to have a positive and lasting impact on classroom instruction, before and while teaching;
 - (B) Participates in a program of intensive supervision that consists of structured guidance and regular ongoing support for teachers or a teacher mentoring program;
 - (C) Assumes functions as a teacher only for a specified period of time not to exceed three years; and
 - (D) Demonstrates satisfactory progress toward full certification as prescribed by the State; and
- (ii) The State ensures, through its certification and licensure process, that the provisions in paragraph (c)(2)(i) of this section are met.

Summary: To comply with the IDEA prohibition on emergency certificates for special education teachers, the proposed amendment prohibits the issuance of a Kentucky emergency certificate for teaching exceptional children or interdisciplinary early childhood education. The amendment also removes the reference to outdated application forms, updates the GPA requirement for emergency teaching and substitute certificates, and allows for two issuances of an emergency teaching certificate. A copy of the proposed amendment is included for EPSB review.

Budget Impact: There is no budgetary impact.

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1 EDUCATION AND LABOR CABINET

2 Education Professional Standards Board

3 (Amendment)

4 16 KAR 2:120. Emergency certification and out-of-field teaching.

5 RELATES TO: KRS 157.390, 161.020, 161.028, 161.030, 161.100, **161.102**, 161.1211,
6 161.1221, 334A.030, 334A.033, 334A.035, 334A.050, 334A.060, **34 C.F.R. 300.156**

7 STATUTORY AUTHORITY: KRS 161.028(1)(a), 161.030(1), 161.100, 161.1221(1)

8 NECESSITY, FUNCTION, AND CONFORMITY: KRS 161.100 authorizes the Education
9 Professional Standards Board (**EPSB**) to establish qualifications for granting emergency
10 certificates if qualified teachers are not available for specific positions. KRS 161.1221(1) requires
11 the **EPSB**[~~Education Professional Standards Board~~] to establish a definition for out-of-field
12 teaching. This administrative regulation establishes the qualifications and procedures for
13 emergency certifications and establishes the definition for out-of-field teaching.

14 Section 1. Definition. "Qualified teacher" means a teacher who holds the appropriate
15 certification for the position unless the superintendent of the employing school district has
16 documented evidence that the teacher is unsuitable for appointment.

17 Section 2. (1)

18 [~~(a) Until December 31, 2014, a superintendent of a local school district shall apply to the~~
19 ~~Education Professional Standards Board for an emergency teaching certificate on behalf of an~~
20 ~~applicant by completing the Form TC 4F.~~

1 ~~(b) Beginning January 1, 2015, a superintendent of a local school district shall apply to the~~
2 ~~Education Professional Standards Board for an emergency teaching certificate on behalf of an~~
3 ~~applicant by completing the Form CA-4F.~~

4 (2) In accordance with KRS 161.100, prior to applying on behalf of an applicant for an
5 emergency teaching certificate, the superintendent and board of education of a local school
6 district shall document the following:

7 (a) Qualified teachers have not applied for the vacant position and qualified teachers are not
8 available for the position;

9 (b) Diligent efforts have been made to recruit a qualified teacher for the vacant position, and
10 furthermore, this vacancy has been made known locally by appropriate means;

11 (c) The local school district has been unsuccessful in recruiting qualified teachers for the vacant
12 position from the listings of teachers supplied by the placement services of the teacher education
13 institutions;

14 (d) The position shall be filled by the most suitable applicant available, giving preference to the
15 factors of academic preparation, prior teaching experience or related educational work, and
16 personal attributes compatible with the demands of the teaching profession; and

17 (e) The local school district has conducted a criminal records check as required by KRS 160.380
18 for each applicant prior to applying for the emergency certificate.

19 **(2) The emergency certificate shall be valid for one school year.**

20 **(3) The emergency teaching certificate shall be limited to two issuances. A candidate may**
21 **qualify for an additional issuance if an emergency certificate was issued under the following**
22 **conditions:**

23 **a. The emergency certificate was issued after February 15 of a school year; or**

1 **b. The emergency certificate was issued for less than fifty (50) percent of the person's**
2 **class schedule.**

3 **(4) The EPSB shall not issue an emergency certificate for teaching exceptional children or**
4 **interdisciplinary early childhood education.**

5 ~~[(3)(a) The Education Professional Standards Board, depending upon the assessment of need~~
6 ~~for the position and the availability or anticipated availability of qualified teachers, shall~~
7 ~~approve or disapprove a request for the employment of emergency teachers.~~

8 ~~1. The term of validity of an emergency certificate may be limited to a period less than the full~~
9 ~~school year.~~

10 ~~2. The beginning date shall be no earlier than the date the request form is received by the~~
11 ~~Education Professional Standards Board.~~

12 ~~3. In accordance with the licensure requirements of KRS 334A.030, 334A.033, 334A.035,~~
13 ~~334A.050, and 334A.060, the Education Professional Standards Board shall not issue an~~
14 ~~emergency certificate for teaching exceptional children with communication disorders.~~

15 ~~(b) An emergency certificate shall not be issued to the same person in any subsequent year~~
16 ~~unless the original emergency certificate was issued under the following conditions:~~

17 ~~1. The emergency certificate was issued after February 15 of a school year; or~~

18 ~~2. The emergency certificate was issued for less than fifty (50) percent of the person's class~~
19 ~~schedule.~~

20 ~~(c) If an emergency certificate is issued to a person pursuant to paragraph (b) of this subsection,~~
21 ~~there shall be no more than one (1) subsequent issuance of an emergency certificate to the same~~
22 ~~person.~~

23 ~~(4)~~

1 (a) ~~Emergency certification for an assignment as teacher of exceptional children shall be issued~~
2 ~~with the condition that the applicant shall receive intensive training on special education topics,~~
3 ~~including IEP, assessment, evaluation, individualized instruction, methods, and management.~~

4 ~~This training shall be accomplished as follows:~~

5 1. ~~The applicant shall complete twelve (12) clock hours of training as required by the Office~~
6 ~~of Special Instructional Services of the Kentucky Department of Education;~~

7 ~~2.—~~

8 a. ~~The applicant shall complete an additional six (6) clock hours of training during the fall~~
9 ~~conference conducted by the Division of Exceptional Children Services of the Kentucky~~
10 ~~Department of Education. Teachers employed after the fall conference shall complete these~~
11 ~~six (6) clock hours of training during the spring conference of the Council for Exceptional~~
12 ~~Children; or~~

13 b. ~~If the applicant is unable to attend either the fall conference or the spring conference, the~~
14 ~~applicant shall complete an additional six (6) clock hours of training offered through one (1)~~
15 ~~of the state's eleven (11) special education cooperatives. The training shall be similar to the~~
16 ~~topics covered at the conferences; and~~

17 3. ~~The applicant shall participate in at least one (1) day of flexible in-service training, relevant~~
18 ~~specifically to special education. The training shall be limited to visitation in a classroom of~~
19 ~~an exemplary special education teacher, special education training relevant to the identified~~
20 ~~needs of the teacher, or other training provided by the Office of Special Instructional Services.~~

21 (b) ~~The Kentucky Department of Education shall report to the Education Professional Standards~~
22 ~~Board those emergency certified teachers of exceptional children who have not completed the~~

1 training requirements established in this subsection by June 30 of each year for the preceding
2 school year.]

3 (5) The superintendent of the local school district and the board of education may establish the
4 need for emergency substitute teachers on the basis of anticipated shortages of regularly certified
5 teachers and in accordance with district policies and procedures established for the selection and
6 employment of substitute teachers.

7 (6) The **EPSB**[~~Education Professional Standards Board~~] shall periodically review the numbers
8 of emergency certificates issued for full-time, part-time, and substitute teaching by school
9 district, by position, and by academic preparation.

10 **Section 3. Emergency Teaching Certificate. (1) Issuance of an emergency teaching**
11 **certificate shall require a minimum of a bachelor's degree from a regionally or nationally**
12 **accredited college or university with one of the following:**

13 **(a) a cumulative minimum grade point average of 2.5 on a 4.0 scale; or**

14 **(b) a grade point average of 2.75 on a 4.0 scale on the last thirty hours of credit**
15 **completed, including undergraduate and graduate coursework.**

16 **(2) A candidate meeting the requirements of Subsection (1) of this section shall be eligible**
17 **for issuance of the emergency teaching certificate upon application to the EPSB, compliance**
18 **with 16 KAR 2:010, Section 3(1), and submission of the following documentation:**

19 **(a) Official transcripts showing all college or university credits necessary for the requested**
20 **certificate;**

21 **(b) An offer of employment in a Kentucky school district in the area in which emergency**
22 **certification is being sought; and**

23 **(c) Compliance with Section 2(1) of this administrative regulation.**

1 (3) An emergency teaching certificate shall not be issued to individuals who have been
2 judged to be unsatisfactory in the beginning teacher internship established in 16 KAR 7:010

3 Section 4. Emergency Substitute Certificate. (1) Issuance of an emergency substitute
4 certificate shall require a minimum of sixty-four (64) semester hours of credit from a
5 regionally or nationally accredited college or university with one of the following:

6 (a) a cumulative minimum grade point average of 2.5 on a 4.0 scale; or

7 (b) a grade point average of 2.75 on a 4.0 scale on the last thirty hours of credit completed,
8 including undergraduate and graduate coursework.

9 (2) A candidate with a bachelor's degree from a regionally or nationally accredited college
10 or university is exempt from the grade point average requirements in Subsection (1) of this
11 section.

12 (3) A local school district shall review the qualifications and transcripts for each applicant
13 for an emergency substitute certificate pursuant to the requirements of this administrative
14 regulation.

15 (4) A candidate meeting the requirements of Subsection (1) of this section shall be eligible
16 for issuance of the emergency substitute certificate upon application to the EPSB, compliance
17 with 16 KAR 2:010, Section 3(1), and submission of the following documentation:

18 (a) An offer of employment in a Kentucky school district; and

19 (b) Compliance with Section 2(5) of this administrative regulation.

20 Section 5. Emergency Occupation-Based Career and Technical Education Substitute
21 Certificate. (1) Issuance of an emergency occupation-based career and technical education
22 substitute certificate shall require a minimum of four (4) years of occupational experience in

the area to be taught and a high school diploma or its equivalent as determined by evidence of a passing score on the General Education Development Test.

(2) A local school district shall review the qualifications and transcripts for each applicant for an emergency substitute certificate pursuant to the requirements of this administrative regulation.

(3) A candidate meeting the requirements of Subsection (1) of this section shall be eligible for issuance of the certificate upon application to the EPSB, compliance with 16 KAR 2:010, Section 3(1), and submission of the following documentation:

(a) An offer of employment in a Kentucky school district; and

(b) Certification of all educational attainment and work experience earned by the prospective emergency teacher.

~~[(7)–~~

~~(a)–~~

~~1. An emergency certificate for full-time or part-time employment shall be issued only to individuals who:~~

~~a. Have completed a minimum of a bachelor's degree from a regionally accredited college; and~~

~~b.–~~

~~(i) Have a cumulative minimum grade point average of 2.5 on a 4.0 scale; or~~

~~(ii) Have a minimum grade point average of 3.0 on a 4.0 scale on the last sixty (60) hours of credit completed, including undergraduate and graduate coursework.~~

1 ~~2. An emergency certificate for full-time or part-time employment shall not be issued to~~
2 ~~individuals who have been judged to be unsatisfactory in the beginning teacher internship~~
3 ~~established in 16 KAR 7:010.~~

4 ~~(b) An emergency certificate for substitute teaching shall be issued to individuals who:~~

5 ~~1. Have completed a minimum of sixty four (64) semester hours of credit from a regionally~~
6 ~~accredited institution; and~~

7 ~~2.—~~

8 ~~a. Have a cumulative minimum grade point average of 2.5 on a 4.0 scale; or~~

9 ~~b. Have a minimum grade point average of 3.0 on a 4.0 scale on the last thirty[sixty (60)]~~
10 ~~hours of credit completed, including undergraduate and graduate coursework.~~

11 ~~(c) An emergency certificate for substitute teaching in any career and technical education or~~
12 ~~occupation-based position may be issued to persons who have a minimum of four (4) years of~~
13 ~~occupational experience in the area to be taught and a high school diploma or its equivalent as~~
14 ~~determined by evidence of a passing score on the General Education Development Test.~~

15 ~~(8)—~~

16 ~~(a)—~~

17 ~~1. Until December 31, 2014, a Form TC-4F signed by the local school superintendent and~~
18 ~~approved by the local board of education shall be submitted for each anticipated emergency~~
19 ~~position for full-time or part-time employment. The application shall be accompanied by~~
20 ~~official transcripts of all college credits earned by the prospective emergency teacher.~~

21 ~~2. Beginning January 1, 2015, a Form CA-4F signed by the local school superintendent and~~
22 ~~approved by the local board of education shall be submitted for each anticipated emergency~~

1 ~~position for full time or part time employment. The application shall be accompanied by~~
2 ~~official transcripts of all college credits earned by the prospective emergency teacher.~~

3 ~~(b)–~~

4 ~~1. Until December 31, 2014, a TC 4VE signed by the local school superintendent and~~
5 ~~approved by the local board of education shall be submitted for each anticipated career and~~
6 ~~technical or occupation-based emergency position for full time or part time employment. The~~
7 ~~application shall be accompanied by official transcripts and certification of all educational~~
8 ~~attainment and work experience earned by the prospective emergency teacher.~~

9 ~~2. Beginning January 1, 2015, a CA 4VE signed by the local school superintendent and~~
10 ~~approved by the local board of education shall be submitted for each anticipated career and~~
11 ~~technical or occupation-based emergency position for full time or part time employment. The~~
12 ~~application shall be accompanied by official transcripts and certification of all educational~~
13 ~~attainment and work experience earned by the prospective emergency teacher.~~

14 ~~(c) A local school district shall review the qualifications and transcripts for each applicant for~~
15 ~~an emergency certificate for substitute teaching pursuant to the requirements of this~~
16 ~~administrative regulation and other pertinent Kentucky statutes and administrative regulations~~
17 ~~regarding school personnel.~~

18 ~~1.–~~

19 ~~a.–~~

20 ~~(i) Until December 31, 2014, a local school district shall initiate the online application~~
21 ~~process for candidates for an emergency certificate for substitute teaching using the EPSB~~
22 ~~On-line TC 4 Application System in accordance with the On-line TC 4 Implementation~~
23 ~~Guide for Kentucky School Districts.~~

~~(ii) Until December 31, 2014, a candidate for an emergency certificate for substitute teaching shall complete the Form TC-4 by using the EPSB On-line TC-4 Application System in accordance with the On-line TC-4 Implementation Guide for Kentucky School Districts.~~

~~b.—~~

~~(i) Beginning January 1, 2015, a local school district shall initiate the online application process for candidates for an emergency certificate for substitute teaching using the EPSB On-line Emergency Substitute Application System in accordance with the On-line Emergency Substitute Application System Implementation Guide for Kentucky School Districts.~~

~~(ii) Beginning January 1, 2015, a candidate for an emergency certificate for substitute teaching shall complete the Form CA-4 by using the EPSB On-line Emergency Substitute Application System in accordance with the On-line Emergency Substitute Implementation Guide for Kentucky School Districts.~~

~~2. A local school district shall require candidates for an emergency certificate for substitute teaching for career and technical education or occupation-based emergency positions to complete a Form TC-4VE or Form CA-4VE.~~

~~3. A local school district shall submit any TC-4VE or Form CA-4VE application on which the candidate has provided an affirmative answer to any question in the application's Section IV, Character and Fitness, to the Education Professional Standards Board for approval prior to employing the candidate in a substitute teaching position.]~~

Section ~~6~~[3.] Rank and Salary Provisions. (1) The **EPSB**[Education Professional Standards Board] shall issue the emergency **teaching** certificate [for full-time or part-time employment]

1 established in Section 2 of this administrative regulation with a rank designation based upon
2 the criteria established in this subsection.

3 (a) A teacher holding a valid Kentucky teaching certificate shall be issued an emergency
4 certificate for full-time or part-time employment at the rank designated on the teacher's regular
5 certificate.

6 (b)

7 1. A new teacher holding a valid one (1) year provisional certificate issued upon enrollment
8 in the Kentucky Teacher Internship Program established in 16 KAR 7:010 shall be issued an
9 emergency certificate for part-time employment at the rank designated on the teacher's one
10 (1) year provisional certificate.

11 2. The teacher shall maintain a half-time enrollment in the internship as defined in 16 KAR
12 7:010 to remain eligible for the higher rank established in this paragraph.

13 3. If the teacher terminates or otherwise fails to continue enrollment in the internship prior to
14 its successful completion, the teacher shall be reclassified at Rank IV until the teacher is
15 properly reenrolled in the internship program.

16 (c) A new teacher holding a valid Kentucky Statement of Eligibility shall be issued an
17 emergency certificate for full-time or part-time employment at Rank IV until the teacher:

18 1. Is properly enrolled in the Kentucky Teacher Internship Program on at least a half-time
19 basis as established in 16 KAR 7:010; and

20 2. Possesses the one (1) year provisional certificate referenced in paragraph (b)1 of this
21 subsection.

(d) An applicant for the emergency certificate for full-time or part-time employment who does not hold a valid Kentucky teaching certificate shall be issued the emergency certificate at Rank IV.

(2) Local school districts **requesting**~~[issuing]~~ the emergency certificate for substitute teaching established in Section 2 of this administrative regulation shall adhere to the rank classifications established in KRS 161.1211.

Section **7**~~[4.]~~ Out-of-field Teaching.

(1) Pursuant to KRS 161.1221(1), out-of-field teaching shall be classified in the following four (4) categories:

(a) The number of emergency certificates issued by grade range, subject field, and district;

(b) The number of probationary certificates issued by grade range, subject field, and district;

(c) The number of temporary provisional certificates issued by grade range, subject field, and district; and

(d) The number of teachers who do not possess a certificate of legal qualifications for the professional position they hold in the public schools, including a breakout of:

1. The number of teachers who hold no certificate;

2. The number of teachers who hold an expired certificate;

3. The number of certified teachers who are teaching outside of the subject field or fields indicated on their certificate who do not hold a credential listed in paragraph (a), (b), or (c) of this subsection; and

4. The number of certified teachers who are teaching outside the grade range indicated on their certificate who do not hold a credential listed in paragraph (a), (b), or (c) of this subsection.

(2) If data is available, reports on out-of-field teaching in the four categories established in subsection (1) of this section shall differentiate between teachers who possess the equivalent of a college major, minor, or area of concentration in the subject area they are teaching.

~~[Section 5. Beginning January 1, 2015, an applicant for any certificate described in this administrative regulation who is not currently certified as an educator in Kentucky shall submit a national and state criminal background check performed in accordance with KRS 160.380(5)(e) within twelve (12) months prior to the date of application.~~

~~[Section 6. Incorporation by Reference.~~

~~(1) The following material is incorporated by reference:~~

~~(a) "Form CA-4", 08/2014;~~

~~(b) "Form CA-4F", 08/2014;~~

~~(c) "Form CA-4VE", 08/2014;~~

~~(d) "Form TC-4", 10/2009;~~

~~(e) "Form TC-4F", revised 10/2009;~~

~~(f) "Form TC-4VE", 10/2009;~~

~~(g) "On-line Emergency Substitute Application Implementation Guide for Kentucky School Districts", August 2014; and~~

~~(h) "On-line TC-4 Implementation Guide for Kentucky School Districts", May 2012.~~

~~(2) This material may be inspected, copied, or obtained, subject to applicable copyright law, at the Education Professional Standards Board, 100 Airport Road, 3rd Floor, Frankfort, Kentucky 40601, Monday through Friday, 8 a.m. to 4:30 p.m.]~~

KENTUCKY DEPARTMENT OF EDUCATION

STAFF NOTE

Information Item:

Options for Special Education Certification

Rationale:

To promote existing certification options for special education teachers that comply with the Individuals with Disabilities Education Act (IDEA) requirement that state education agencies establish and maintain qualifications to ensure that special education personnel are appropriately and adequately prepared and trained.

Applicable Statute or Regulation:

KRS 161.020, KRS 161.028, KRS 161.100, 16 KAR 2:120

History/Background:

Existing Policy: The Individuals with Disabilities Education Act (IDEA) requires state education agencies to establish and maintain qualifications to ensure that special education personnel are appropriately and adequately prepared and trained. 34 CFR 300.156(c) also provides “(1) The qualifications described in paragraph (a) of this section must ensure that each person employed as a public-school special education teacher in the State who teaches in an elementary school, middle school, or secondary school—

- (i) Has obtained full State certification as a special education teacher (including certification obtained through an alternate route to certification as a special educator, if such alternate route meets minimum requirements described in 34 CFR 200.56(a)(2)(ii) as such section was in effect on November 28, 2008), or passed the State special education teacher licensing examination, and holds a license to teach in the State as a special education teacher, except that when used with respect to any teacher teaching in a public charter school, the teacher must meet the certification or licensing requirements, if any, set forth in the State’s public charter school law;
- (ii) Has not had special education certification or licensure requirements waived on an emergency, temporary, or provisional basis; and
- (iii) Holds at least a bachelor’s degree.

(2) A teacher will be considered to meet the standard in paragraph (c)(1)(i) of this section if that teacher is participating in an alternate route to special education certification program under which—

- (i) The teacher—
 - (A) Receives high-quality professional development that is sustained, intensive, and classroom-focused in order to have a positive and lasting impact on classroom instruction, before and while teaching;

- (B) Participates in a program of intensive supervision that consists of structured guidance and regular ongoing support for teachers or a teacher mentoring program;
 - (C) Assumes functions as a teacher only for a specified period of time not to exceed three years; and
 - (D) Demonstrates satisfactory progress toward full certification as prescribed by the State; and
- (ii) The State ensures, through its certification and licensure process, that the provisions in paragraph (c)(2)(i) of this section are met.

Summary: To comply with the IDEA prohibition on emergency certificates for special education teachers, a proposed amendment to 16 KAR 2:120 will prohibit the issuance of a Kentucky emergency certificate for teaching exceptional children or interdisciplinary early childhood education. To assist districts with filling these positions in the absence of emergency certificates, staff will work to promote the available routes to certification that comply with the IDEA provisions. These include:

Option 6

KRS 161.048 (7) and 16 KAR 9:080 create the Option 6 alternative route to certification which requires a candidate to be enrolled in a graduate level preparation program concurrently with employment as a teacher in the area of certification sought. Candidates serve as the teacher of record on a temporary provisional certificate while completing the program and progressing towards full certification.

Option 7

KRS 161.048 (8) and 16 KAR 9:100 create the Option 7 alternative route to certification. This route, also known as the Institute Route, requires candidates to complete a certification institute, and a program of mentoring and supervision. Candidates serve as a teacher of record on a temporary provisional certificate while completing the program and progressing towards full certification.

Probationary Certification

16 KAR 2:160, Probationary Certificate for Teachers of Exceptional Children, sets forth the requirements for the probationary certificate which is issued when a qualified teacher is not available for the position. Candidates for a probationary certificate must hold a Kentucky teaching certificate or statement of eligibility in another area of certification to qualify. Candidates serve as the special education teacher of record on a probationary certificate while completing the program to add certification for teaching exceptional children.

Proficiency Evaluation

16 KAR 5:030, Proficiency Evaluation, provides an alternative means for recognizing competency and proficiency other than academic credit. This option is available for both

initial and additional certification. A college or university with an approved proficiency program evaluates a candidate seeking certification on factors such as previous education and comparable experience. An educator learning plan is then created which outlines the necessary requirements for completing the program for certification. The candidate may serve as a teacher of record on a proficiency provisional certificate while completing the plan and progressing towards full certification.

Staff will also continue to work with the Office of Special Education and Early Learning to include information regarding the IDEA requirements and potential funding sources to help with the cost of certification such as the [Traineeship Program](#).

Budget Impact: Staff time will be required to develop materials and

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KENTUCKY DEPARTMENT OF EDUCATION

STAFF NOTE

Action Item:

16 KAR 4:020. Certification Requirements for Teachers of Exceptional Children, Amendment

Staff Recommendation:

The Education Professional Standards Board (EPSB) should approve the amendment to 16 KAR 4:020.

Rationale:

The proposed amendment is necessary to ensure that 16 KAR 4:020 does not conflict with the Individuals with Disabilities Education Act (IDEA). The amendment to 16 KAR 4:020 updates the language in Section 2 for program teacher assignments.

Action Question:

Should the EPSB approve the amendment to 16 KAR 4:020?

Applicable Statute or Regulation:

KRS 161.020, KRS 161.028, 16 KAR 4:020

History/Background:

Existing Policy: 16 KAR 4:020 establishes the certification requirements for teachers of exceptional children. Section 2 sets forth the process for assigning a teacher to teach exceptional classes or students not consistent with the teacher's certification for teaching exceptional children. Personnel Qualifications under IDEA prohibit special education teachers from having certification or licensure requirements waived on an emergency, temporary, or provisional basis.

Summary: The proposed amendment removes the use of the term waiver from Section 2 of the regulation and renames this process as requests for program teacher assignment. The use of the term waiver was not an accurate description for the process established under Section 2, as eligible teachers must already hold a certificate for teaching exceptional children. The teacher is not being issued an additional certificate but is being assigned additional exceptional students. The amended regulation is included for EPSB review.

Budget Impact: There is no budgetary impact.

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1 EDUCATION AND LABOR CABINET

2 Education Professional Standards Board

3 (Amendment)

4 16 KAR 4:020. Certification requirements for teachers of exceptional children.

5 RELATES TO: KRS 157.200, 157.250, 161.020, 161.028(1), 161.030, 20 U.S.C. 1412; 34 C.F.R.
6 300.156

7 STATUTORY AUTHORITY: KRS 161.020, 161.028(1)(a)

8 NECESSITY, FUNCTION, AND CONFORMITY: KRS 161.020 and 161.028 require the
9 Education Professional Standards Board (EPSB) to establish standards and requirements for
10 obtaining and maintaining a teaching certificate for all public-school positions, including those for
11 teaching exceptional children. This administrative regulation establishes the certification
12 requirements for teachers of exceptional children.

13 Section 1. Certification Requirements for Assignment of Special Education Personnel.

14 (1) In accordance with Chapter 2 of Title 16 of the Kentucky Administrative Regulations, the
15 EPSB shall issue certificates for teaching exceptional children with one (1) or more of the
16 disabilities defined in 34 C.F.R. 300.8 and 707 KAR 1:002.

17 (2) A teacher holding the following certification shall be assigned to serve students with moderate
18 and severe disabilities at any grade level: Certification for Teaching Exceptional Children –
19 Moderate and Severe Disabilities, Grades Primary through 12.

20 (3) A teacher holding the following certification shall be assigned to serve students with learning
21 and behavior disorders:

(a) Certification for Teaching Exceptional Children – Learning and Behavior Disorders, Grades 8 through 12; or

(b) Certification for Teaching Exceptional Children – Learning and Behavior Disorders, Grades Primary through 12.

(4) A teacher holding the following certification shall be assigned to serve students with visual impairments at any grade level: Certification for Teaching Exceptional Children – Visually Impaired, Grades Primary through 12.

(5) A teacher holding the following certification shall be assigned to serve students with hearing impairments at any grade level:

(a) Certification for Teaching Exceptional Children – Hearing Impaired, Grades Primary through 12; or

(b) Certification for Teaching Exceptional Children – Hearing Impaired with Sign Proficiency, Grades Primary through 12.

(6) A teacher holding the following certification shall be assigned to serve students with speech and language and communications disorders: Certification for Teaching Exceptional Children – Communication Disorders, Grades Primary through 12.

(7) A teacher holding the following certification shall be assigned to serve students with orientation and mobility disabilities: Certification for Teaching Exceptional Children – Orientation and Mobility Specialist.

Section 2. ~~[Waiver]~~ Requests for **Program** Teacher Assignment.

(1) Local school districts which need to assign teachers to teach exceptional classes or students, with the exception of students receiving services for communication disorders, not consistent with the teacher's **certification for teaching exceptional children** shall request **approval** [a

1 ~~waiver~~] for the **program** teacher assignment through the Kentucky Department of Education's
2 (KDE) Office of Special Education and Early Learning and ~~[be approved by]~~ the EPSB.

3 (2) The EPSB and KDE shall give consideration for this approval based on information provided
4 by the local school district in its request. The request shall include:

5 (a) The teacher's name, school assignment, certificate number, class plan assignment, and
6 current certification;

7 (b) A listing of pupils currently served by category of exceptionality;

8 (c) A listing of pupils the district is requesting to be served by exceptionality; and

9 (d) Any other relevant information which the district wishes to have considered in the decision-
10 making process.

11 (3) Following consideration by the KDE and ~~[approval by]~~ the EPSB, the local district shall be
12 promptly notified of the decision on the waiver request.

13 (4) The assignment shall not exceed the length of the school year for which it was initiated.

KENTUCKY DEPARTMENT OF EDUCATION

STAFF NOTE

Action Item:

EPSB Goals and Legislative Priorities

Staff Recommendation:

The Education Professional Standards Board (EPSB) should approve the draft goals and priorities.

Rationale:

The proposed goals and priorities are based upon the EPSB's discussions at the November work session.

Action Question:

Should the EPSB approve the goals and priorities?

Applicable Statute or Regulation:

KRS 161.028

History/Background:

Existing Policy: The EPSB held a work session on November 2nd. Stakeholder groups including the Council for Postsecondary Education, the Kentucky Association of School Administrators, the Kentucky Association of School Superintendents, and the Kentucky Board of Education shared their respective goals and priorities. The EPSB then reviewed their previous goals before discussing each area of their work.

Summary: Based on the discussions at the November work session, staff has drafted the EPSB Goals and Legislative Priorities. The first document contains four goals covering educator preparation, educator certification, educator ethics, and communication. If approved, the goals will drive the agenda items for future EPSB meetings as well as the work of staff between meetings. The second document contains the legislative priorities for the upcoming session which include funding for internships, financial incentives to support entry to and growth in the profession, and legislation that elevates the profession. Both documents are included for EPSB review.

Budget Impact: There is no budgetary impact.

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Education Professional Standards Board



MISSION STATEMENT

The Education Professional Standards Board (EPSB), in full collaboration and cooperation with its education partners, promotes high levels of student achievement by establishing and enforcing rigorous professional standards for preparation, certification, and responsible and ethical behavior of all professional educators in Kentucky.

GOALS

Every approved educator preparation program meets or exceeds all accreditation standards and prepares knowledgeable, capable teachers and administrators who demonstrate effectiveness in helping all students reach educational achievement.

The EPSB promotes professionalizing the preparation of future educators through emphasizing vibrant, hands-on clinical experiences, paid student teaching, innovation and collaboration with P-12 partners. The EPSB maintains a focus on continuous improvement of all preparation programs through regular and rigorous review of program quality.

Every certified position in a Kentucky public school is staffed by a properly credentialed educator.

The EPSB will undertake a continuous review of the certification structure to ensure that it aligns with the Kentucky academic standards and the workforce needs to best serve the students of the Commonwealth. The EPSB shall also monitor the validity and reliability of certification assessments and maintain a focus on continuous improvement for all certification procedures and processes.

Every certified educator exemplifies behaviors that maintain the dignity and integrity of the profession by adhering to established law including the Code of Ethics.

The EPSB promotes awareness of the standards for ethical behavior for educators. All cases are presented to the EPSB for review in a timely manner and accurate and reliable data is provided to support decision making.

Communication with stakeholders, education partners and the public is clear and promotes entry to and growth within the profession.

The EPSB strives to provide clear and consistent communication on the options for obtaining initial certification, adding an area of certification, and pursuing rank change.

Education Professional Standards Board



MISSION STATEMENT

The Education Professional Standards Board (EPSB), in full collaboration and cooperation with its education partners, promotes high levels of student achievement by establishing and enforcing rigorous professional standards for preparation, certification, and responsible and ethical behavior of all professional educators in Kentucky.

LEGISLATIVE PRIORITIES

Internships

The EPSB supports restoring funding for the Kentucky Teacher Internship Program to ensure that all new teachers participate in high-quality induction into the profession. Early support and mentoring of new teachers have been shown as key elements in teacher retention, which is imperative to combat the current teacher shortage.

Financial Incentives

The EPSB supports financial incentives that promote entry to and growth within the profession including expanded scholarship opportunities for new teachers and educators adding an area of certification, paid student teaching experiences, and funding for assessment reimbursement and mentoring.

Elevating the Profession

The EPSB supports efforts to elevate the profession and provide the supports, incentives, and respect of other workforce areas.

KENTUCKY DEPARTMENT OF EDUCATION

STAFF NOTE

Information Item:

Early Literacy Assessments

Staff Recommendation

The Education Professional Standards Board (EPSB) should add Praxis test 5205 (Teaching Reading: Elementary) to the already established state requirements beginning August 1, 2024, with no cut score for the 2024-2025 school year to “do no harm” to those candidates with different curricula within their literacy coursework.

Rationale:

The EPSB through legislative action, has been tasked with maintaining a list of approved teacher preparation tests that are determined by the EPSB to be an effective evaluation of reading instruction knowledge and skills by January 1, 2024. The educator preparation program early literacy expert faculty have researched and provided a list of recommended assessments for the EPSB to consider.

Action Question:

Should the EPSB adopt the assessment and recommendations for the Early Literacy Cohort?

Applicable Statute or Regulation:

KRS 164.306

History/Background:

Existing Policy: The requirements charged to the EPSB in KRS 164.306 concerning the area of assessment are:

- (2) By January 1, 2024, the Education Professional Standards Board shall develop and maintain a list of approved teacher preparation tests that are determined by the board to be an effective evaluation of reading instruction knowledge and skills.
- (3) Beginning in the 2024-2025 school year, all new teachers seeking certification in interdisciplinary early childhood education or elementary education shall successfully pass an approved teacher preparation test that includes an evaluation of reading instruction knowledge and skills.

Summary: The ELC met in July, August, and September to discuss the legislative requirement of the addition of an early literacy assessment measure for both early childhood and elementary education majors in all educator preparation programs within the state of Kentucky. The overall recommendation of the ELC is to add Praxis test 5205 (Teaching Reading: Elementary) to the already established state requirements and allow students to be given the 2024-2025 school year with no cut score to “do no harm” to those with different curricula within their literacy coursework. For the 2025-2026 school year, the ELC recommends moving to the cut-score established by the multistate standard setting study and adopting the -1 Standard Error of

Measure (SEM), as was done with previously established Praxis exams. The ELC also recommends viewing this as a pilot for two years, with a review of assessment data and program/employment impact after each year of data.

The ELC could not find a suitable assessment measure for early childhood that addresses the literacy legislation and is appropriate for the grade span of Kentucky's certificate, birth-K. Therefore, the ELC recommends that the EPSB allow Educational Testing Service (ETS) to pilot the test they have created in Fall 2025 and make a decision about testing requirements for this population after that pilot has been completed.

Current assessment requirements should remain in place for the remainder of the 2023-2024 school year with August 1, 2024, as the start date for the required testing of the new literacy assessment.

Budget Impact: There is no budgetary impact at this time.

Groups Consulted and Brief Summary of Responses:

The ELC evaluated all Praxis Reading Assessment measures for early childhood and elementary education, including: 5002; 5006; 5017; 5018; 5025; 5026; 5205; 5206; 7001; 7002; 7811. The state approach of creating an exam was also considered. The use of PPAT as a potential assessment measure was considered, but as it is still being piloted across the state, it was not recommended as a measure to fit the legislative requirement at this time. The consensus of the ELC was that a literacy specialist knowledge base was inappropriate for a first-year teacher, so all exams aligned to that level of understanding and knowledge were eliminated from consideration. The discussion about scoring and implementation of the assessment was noted above, with additional consideration for no cut scores, standard cut scores, -1 SEM scores, and the development of a reading assessment for the context of Kentucky. It was the consensus of the cohort that until data is gathered regarding the impacts of Praxis 5205, a Kentucky-specific assessment was unneeded; however, if data demonstrates the creation of barriers or that the measure is not offering data that supports evidence found in the classroom teaching experience, then additional consideration in the creation of a Kentucky specific exam would be revisited. When evaluating assessment measures for early childhood education, most assessment measures included an age span of birth to 3rd grade, which does not align with the current Kentucky certificate age span (birth-K). A new assessment has been created by ETS for this grade span focusing on early literacy and numeracy. This assessment will be piloted in Fall 2025.

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KENTUCKY DEPARTMENT OF EDUCATION

STAFF NOTE

Action Item:

Expanded Assessment Options

Staff Recommendation:

The Education Professional Standards Board (EPSB) should continue the use of -1 Standard Error of Measure (SEM) and the Praxis Performance Assessment for Teachers (PPAT) to meet the requirements of certification assessments.

Rationale:

The proposed actions provide future teachers expanded options for meeting the certification requirements while still maintaining standards. The PPAT offers test takers a performance-based alternative to standardized testing. Adopting -1 SEM creates confidence intervals around the assessment cut scores and decrease the chance that people who have the abilities needed to serve as certified educators will fail the assessment due to an unrepresentative score.

Action Question:

Should the EPSB continue the use of -1 SEM and the PPAT to meet the requirements of certification assessments?

Applicable Statute or Regulation:

KRS 161.028, KRS 161.030, 16 KAR 6:010

History/Background:

Existing Policy: KRS 161.028(1)(a) authorizes the EPSB to establish standards and requirements for obtaining and maintaining a teaching certificate. In KRS 161.030(3) the Kentucky General Assembly requires an assessment for all new teachers and teachers seeking additional certification. Specifically, the statute provides:

- (a) Certification of all new teachers and teachers seeking additional certification shall require the successful completion of appropriate assessments prior to certification. The assessments shall be selected by the Education Professional Standards Board and shall measure knowledge in the specific teaching field of the applicant, including content of the field and teaching of that content. The Education Professional Standards Board shall determine the minimum acceptable level of achievement on each assessment. The assessments shall measure those concepts, ideas, and facts which are being taught in teacher education programs in Kentucky.

The statute gives the authority to select the assessments and passing score to the EPSB but requires that the assessments measure knowledge in the specific teaching field of the applicant, including content and teaching of that content, and measure those concepts, ideas, and facts which are being

taught in teacher education programs in Kentucky. 16 KAR 6:010 establishes the current examination prerequisites for teacher certification as set by the EPSB.

Summary: At the December 12, 2022 meeting, the EPSB approved -1 SEM to meet the requirements for Praxis assessments through December 31, 2023. SEM is an established testing principle that estimates the variation around a true score for an individual when repeated measures are taken. The standard error represents how well the test score reflects ‘true ability’. It is used to create confidence intervals around a cut score. Since there will always be a chance for false positives and false negatives, adopting a score at -1 SEM is a way to decrease the chance of false negatives (people who have the abilities needed but didn’t demonstrate it by meeting the recommended passing score). The EPSB also approved the PPAT to meet the requirements of 16 KAR 6:010 through December 31, 2023. Under this approval, a candidate could use successful completion of the PPAT to meet the content and pedagogical assessment requirements of 16 KAR 6:010.

Staff from the Educational Testing Service will be at the meeting to provide an update on both initiatives in Kentucky during the past year. A list of the -1 SEM for Kentucky assessments is included for EPSB review.

Budget Impact: There is no budgetary impact at this time.

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KRS 161.030(3) requires that all new teachers and teachers seeking additional certification successfully complete the requisite assessments prior to certification. The Education Professional Standards Board (EPSB) has established the current examination prerequisites for teacher certification in 16 KAR 6:010. The regulation also sets the required cut scores for all certification assessments.

Standard Error of Measure (SEM) is an established testing principle that estimates the variation around a true score for an individual when repeated measures are taken. The standard error represents how well the test score reflects ‘true ability’. It is used to create confidence intervals around a cut score. Since there will always be a chance for false positives and false negatives, adopting a score at -1 SEM is a way to decrease the chance of false negatives (people who have the abilities needed but didn’t demonstrate it by meeting the recommended passing score).

-1 SEM, sets the following cut-scores for Kentucky assessments:

Test Code	Test Name	Passing Score	-1 SEM
5701	Agriculture	147	142
0634	American Sign Language Proficiency Interview (ASLPI)	170	i
5135	Art: Content and Analysis	161	156
5235	Biology: Content Knowledge	146	142
5236	Biology	154	148
5101	Business Education: Content Knowledge	154	149
5245	Chemistry: Content Knowledge	147	142
5246	Chemistry	146	140
5665	Chinese (Mandarin): World Language	164	160
5733	Core Academic Skills for Educators: Mathematics	150	144
5713	Core Academic Skills for Educators: Reading	156	150
5723	Core Academic Skills for Educators: Writing	162	158
5571	Earth and Space Sciences: Content Knowledge	147	142
5572	Earth and space Sciences	154	148
5003	Elementary Education: Multiple Subjects Mathematics Subtest	157	148
5002	Elementary Education: Multiple Subjects Reading and Language Arts Subtest	157	151
5005	Elementary Education: Multiple Subjects Science Subtest	159	152
5004	Elementary Education: Multiple Subjects Social Studies Subtest	155	148
5039	English Language Arts: Content and Analysis	168	164
5362	English to Speakers of Other Languages	155	150
5122	Family and Consumer Sciences	153	149
5174	French: World Language	162	157
5183	German: World Language	163	158
5358	Gifted Education	157	152
5857	Health and Physical Education: Content Knowledge	160	155
5551	Health Education	155	150

Standard Error of Measure
December 2023

5023	Interdisciplinary Early Childhood Education	166	162
5661	Japanese: World Language	156	i
5224	Journalism	153	147
5601	Latin	166	161
5311	Library Media Specialist	156	152
5165	Mathematics	159	152
5161	Mathematics: Content Knowledge	160	153
5047	Middle School English Language Arts	164	159
5164	Middle School Mathematics	157	150
5169	Middle School Mathematics	165	159
5442	Middle School Science	152	146
5089	Middle School Social Studies	149	143
5114	Music: Content and Instruction	162	156
5115	Music: Instrumental and General Knowledge	150	144
5116	Music: Vocal and General Knowledge	153	148
5095	Physical Education: Content and Design	169	164
5265	Physics: Content Knowledge	133	128
5266	Physics	145	140
5623	Principles of Learning and Teaching: Grades 5-9	160	155
5624	Principles of Learning and Teaching: Grades 7-12	160	155
5622	Principles of Learning and Teaching: Grades K-6	160	155
5302	Reading Specialist	165	160
5671	Russian	130	125
6990	School Leaders Licensure Assessment	151	146
5312	School Librarian	154	149
5402	School Psychologist	147	143
5403	School Psychologist	155	148
5086	Social Studies: Content and Interpretation	153	148
5195	Spanish: World Language	168	163
5354	Special Education: Core Knowledge and Applications	151	147
5543	Special Education: Core Knowledge and Mild to Moderate Applications	158	154
5545	Special Education: Core Knowledge and Severe to Profound Applications	158	154
5272	Special Education: Education of Deaf and Hard of Hearing Students	160	155
5355	Special Education: Foundational Knowledge	145	139
5547	Special Education: Severe to Profound	156	149
5282	Special Education: Teaching Students with Visual Impairments	163	158
5221	Speech Communication: Content Knowledge	146	142
5331	Speech Language Pathology	162	157
5206	Teaching Reading: K-12	156	151
5051	Technology Education	159	154
5641	Theatre	162	157
	Note: i = insufficient data		

KENTUCKY DEPARTMENT OF EDUCATION

STAFF NOTE

Action Item:

16 KAR 6:020. Assessment Prerequisites for Occupation-Based Career and Technical Education Certification

Staff Recommendation:

The Education Professional Standards Board (EPSB) should approve the revised Career and Technical Education (CTE) Assessment Order.

Rationale:

The proposed revisions were necessary to match updated industry standards to current certifications offered in the valid industry certifications lists.

Action Question:

Should the EPSB approve the CTE Assessment Order?

Applicable Statute or Regulation:

KRS 161.030, 16 KAR 6:020

History/Background:

Existing Policy: KRS 161.030(3) authorizes the EPSB to select assessments for all new teachers and teachers seeking initial and additional certification as well as the minimum acceptable level of achievement on those assessments. 16 KAR 6:020, Section 2(1) provides that specialty assessment scores for applicants seeking initial OCTE certification and educators seeking additional OCTE certification shall be determined by the EPSB in consultation with the Kentucky Department of Education. 16 KAR 6:020, Section 2(2) provides that the EPSB shall specify the specialty assessments and passing scores via and order of the EPSB that shall be posted to the website.

Summary: The Office of Career and Technical Education (OCTE) has proposed revisions to the current CTE Assessment Order. The proposed revisions are necessary to match updated industry standards to certifications offered. The revised CTE Assessment Order is included for EPSB review. Reasoning for the proposed changes include:

Industrial Education and Information Technology

Veterinary Assistant

There was previously no assessment listed for the Veterinary Assistant pathway. Recommendations were provided by the Kentucky Business and Education Alignment Taskforce (BEAT) for Veterinary Assistants per the National Association of Veterinary Technicians in America Approved Veterinary Assistants (NAVTA AVA) policy. This is not a change in process but was simply left off the previous order.

Wood Manufacturing Technology

The Wood Manufacturing BEAT provided a recommended cut score for inclusion on the assessment order.

Staff from the OCTE will be available at the meeting to discuss the proposed changes and answer any questions that members may have.

Budget Impact: There is no budgetary impact.

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Jason E. Glass, Ed.D.
Commissioner of Education and Chief Learner

KENTUCKY DEPARTMENT OF EDUCATION

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Board Order No. 23-001

ASSESSMENT REQUIREMENTS
Occupation-based Career and Technical Education Certification

WHEREAS, KRS 161.030(3) authorizes the Education Professional Standards Board (EPSB) to select assessments for all new teachers and teachers seeking initial and additional certification as well as the minimum acceptable level of achievement those assessments; and

WHEREAS, 16 KAR 6:020, Section 2(1) provides that specialty assessment scores for applicants seeking initial certification and educators seeking additional certification under 16 KAR 2:020 shall be determined by the Board in consultation with the Office of Career and Technical Education (OCTE).

WHEREAS, 16 KAR 6:020, Section 2(2) provides that the EPSB shall specify the specialty assessments and passing scores for new applicants and educators seeking an additional certificate via order of the EPSB and that the order shall be posted on the EPSB website.

IT IS HEREBY ORDERED that, pursuant to the authority vested in it by KRS 161.020 and 16 KAR 6:020, Section 2(2), and after consultation with the OCTE, the EPSB hereby orders and directs that applicants seeking initial certification and educators seeking additional certification pursuant to 16 KAR 6:020 shall be required as follows:

Identified program area, corresponding assessment with corresponding minimum passing score, and allowable substitution, if applicable.

Assessment requirements for occupation-based career and technical education teachers, 2023

Program Area	NOCTI Test Name	NOCTI Passing Score	Substitution for NOCTI Test Requirement
Industrial Education and Information Technology category			
Auto Body Technology	NOCTI Collision Repair/Refinishing Technology Test	61	Automotive Service Excellence (ASE) certification B2 OR B3 OR I-Car
Automotive Technology	NOCTI Automotive Technology	63	Automotive Service Excellence (ASE) certification (2 or more A level) OR Master OEM

Aviation Flight Technician	N/A	N/A	Federal Aviation Administration certified commercial license with instructor endorsement, Federal Aviation Administration basic ground instructor rating, or Federal Aviation Administration private pilot license
Aviation Ground Instructor	N/A	N/A	Federal Aviation Administration basic ground instructor rating
Aviation Maintenance Technician	N/A	N/A	Federal Aviation Administration certified airframe and power plant
Biomedical Sciences	N/A	N/A	Baccalaureate or higher degree in biomedical or health science area
Building and Apartment Maintenance	NOCTI Building Trades Maintenance	52	
Business and Marketing Education	ASK Business Concepts	70	For ranking - Business-related degree listed within a university's College of Business OR a degree that includes 24 credit hours of core business courses. Core business courses include Accounting, Finance, Management, Marketing, Statistics, and Economics.
Collision Repair and Refinish	NOCTI Collision Repair/Refinishing Technology Test	61	Automotive Service Excellence (ASE) certification B2 OR B3 OR I-Car
Commercial Art	NOCTI Graphic Production Technology	48.5	Adobe Certified Associate (Illustrator or Photoshop) OR Adobe Certified Expert (Illustrator or Photoshop)
Computer Aided Drafting and Drafting Technology	NOCTI Technical Drafting	62	
Computer Graphics (Graphics Design)	NOCTI Advertising and Design	50.1	Adobe Certified Professional: InDesign + Adobe Certified Professional: Photoshop AND Adobe Certified Professional: Illustrator OR Adobe Certified Expert: InDesign + Adobe Certified

			Expert: Photoshop OR Adobe Certified Expert: Illustrator OR Adobe Certified Master: InDesign + Adobe Certified Master: Photoshop OR Adobe Certified Master: Illustrator
Computer Science	NOCTI Computer Programming	70.6	Oracle JAVA SE Programmer I, App Development with Swift, Unity Certified Associate: Programmer, or Unity Certified Associate: Game Developer
Computer Systems Technology	NOCTI Computer Technology	62.1	CompTIA Network+, CompTIA A+, CompTIA Security+, or Cisco Certified Network Associate (CCNA)
Construction Carpentry	NOCTI Carpentry	58	
Diesel Technology	NOCTI Diesel Mechanics	62	Automotive Service Excellence (ASE) certification (2 or more T level) OR Master OEM
Electrical Technology	NOCTI Electrical Technology Construction	45	Copy of Kentucky Journeyman licensure results
Engineering Technology	N/A	N/A	Bachelor's degree in engineering or engineering technology
Heavy Equipment Operations	NOCTI 5913 Heavy Equipment Operations	58.4	N/A
HVAC and Air Conditioning Technology	NOCTI HVAC	54.5	Copy of Kentucky Journeyman licensure exam results
Industrial Chemical Technology	N/A	N/A	Bachelor's degree in Chemistry or related sciences
Industrial Electronics Technology	NOCTI Electronics Technology	54	
Industrial Maintenance Technology	NOCTI Industrial Maintenance Mechanic	44	
Interactive Media			Any two of the following exams: Adobe Certified Professional: Animate Adobe Certified Expert: Animate Autodesk 3ds Max Certified User Autodesk Maya Certified User

			Unity Certified User: Artist Unity Certified User: VR Developer Unity Certified User: Programmer Unity Certified Associate: Game Developer Unity Certified Associate: Artist Unity Certified Associate: Programmer
Machine Tool Technology	NOCTI Precision Machining	50	
Manufacturing	NOCTI Industrial Maintenance Mechanic	44	
Marine Technology	N/A	N/A	Automotive Service Excellence (ASE) certification Diesel and Electrical/Electronic Systems Technology
Masonry	NOCTI Masonry	46.8	
Metal Fabrication	N/A	N/A	
Plumbing Technology	NOCTI Plumbing	55	Copy of Kentucky Journeyman license results
Printing Technology	NOCTI Graphic Production Technology	48.5	
Small Engine and Motorcycle Repair Technology	NOCTI Small Engine Technology	71	Equipment and Engine Training Council (EETC) Outdoor Power Equipment Certification
<u>Veterinary Assistant</u>	<u>N/A</u>	<u>N/A</u>	<u>Per NAVTA AVA policy, Veterinary Technician or Nurse of Veterinary Medicine or Doctor of Veterinary Medicine.</u>
Video Production Radio & TV Production	NOCTI Audio Visual Communications	52.1	Apple Final Cut Pro, Adobe Certified Professional AfterEffects + Adobe Certified Professional PremierePro AND Adobe Certified Professional: Photoshop OR Adobe Certified Expert: AfterEffects + Adobe Certified Expert: PremierePro OR Adobe Certified Expert: Photoshop OR Adobe Certified Master: AfterEffects + Adobe Certified

			Master: PremierePro OR Adobe Certified Master: Photoshop
Welding	NOCTI Welding	53	American Welding Society (AWS) Certified Welder
Wood Manufacturing Technology	NOCTI Cabinet Making 5905	<u>70</u>	
Health Science and Human Services category			
Allied Health Sciences	N/A	N/A	Active licensure, certification, or registration by a state or nationally-recognized accrediting agency as a professional health care practitioner following completion of a minimum of an associate degree or technical diploma preparation program
EMS Training	N/A	N/A	First Responder Instructor Certification AND EMT Instructor Certification by the Kentucky Board of Emergency Medical Services
Fire Science/Firefighting	N/A	N/A	IFSAC Accredited Fire Fighter I AND IFSAC Fire Fighter II Certification AND IFSAC Accredited & KY Fire Commission Fire Instructor I OR KY Fire Commission Fire Instructor II Certification OR Associate or Bachelor's in Fire Science or related discipline AND KY Fire Commission Fire Instructor I or II Certification (Must earn IFSAC Accredited Fire Fighter I AND II Certification within 12 months).
Food Science and Dietetics	N/A	N/A	Bachelor of Science in Dietetics AND Demonstrated ACEND accredited supervised practice AND passed an ACEND national examination AND registered through the Commission on Dietetic Registration of the Academy of Nutrition and Dietetics

Health Science	N/A	N/A	Active Registered Nurse License in Kentucky and meet applicable accrediting body state and federal requirements; OR Practical Nursing (an active Registered Nurse License in Kentucky and baccalaureate or higher degree in nursing. Medicaid Nurse Aid (MNA) instruction requires additional certification per 907 KAR 1:450.
Public Services category			
Barbering	N/A	N/A	A license for teacher of barbering issued by the Kentucky Board of Barbering
Cosmetology	N/A	N/A	Kentucky Board of Hairdressers and Cosmetologists License
Culinary Arts	NOCTI Commercial Foods	55	American Culinary Federation Professional Certification
Early Childhood	N/A	N/A	Interdisciplinary Early Childhood Education Bachelor of Education Degree AND the applicants must also have earned two of the five credentials: Early Childhood Director's Credential; Child Development Associate; Pediatric Abuse and Head Trauma Credential; Commonwealth Child Care Credential; Early Care and Education Orientation Credential
Law Enforcement	NOCTI Criminal Justice	70	Certification as a police officer or police instructor from the Kentucky Law Enforcement Council
Pre-Law	N/A	N/A	Bachelor's degree and active license to practice law OR Paralegal/Legal Studies degree.

The Education Professional Standards Board shall post and maintain a copy of this Order on the website for the Education Professional Standards Board.

This Order shall be effective as of August 21, 2023. The provisions of any prior Order conflicting with this Order is null and void.

Justin Mitchell, Board Chair
Education Professional Standards

DRAFT

KENTUCKY DEPARTMENT OF EDUCATION

STAFF NOTE

Action Item:

Option 7 Institute Proposal, iteach

Staff Recommendation:

The Education Professional Standards Board (EPSB) should approve iteach's Option 7 Institute Proposal.

Rationale:

The Option 7 Institute Proposal submitted by iteach completed a multi-tiered review process by staff from the Office of Educator Licensure and Effectiveness (OELE) and an external review panel. It was determined that the proposal met the requirements of KRS 161.048(8) and the guidelines approved by the EPSB. The reviewers recommended the proposal for approval by the EPSB.

Action Question:

Should the EPSB approve iteach's Option 7 Institute Proposal?

Applicable Statute or Regulation:

KRS 161.028, KRS 161.048, 16 KAR 9:100

History/Background:

Existing Policy: KRS 161.048(8) establishes the Option 7 Alternative Route to Certification. This route allows a person in a field other than education to receive a one-year temporary provisional teaching certificate in elementary, middle school, secondary, grades 5-12, or grades P-12. The temporary provisional certificate may be renewed up to two times. A candidate shall possess: a bachelor's degree with a declared academic major in the area in which certification is sought or a graduate degree in a related field; a minimum grade point average of 2.75 on a 4.0 scale or 3.0 on the last thirty hours of credit completed; a passing score on the Graduate Record Exam or the Praxis Core Academic Skills for Educators; and, a passing score on the academic content assessment in the area in which certification is sought. Prior to receiving the temporary provisional certificate or during the first year of the certificate, the candidate shall complete a 240-hour institute, if pursuing elementary certification, or a 180-hour institute if pursuing middle or secondary certification. The providers and the content of the institute shall be approved by the EPSB. In October 2019, the EPSB revised the Guidelines for Submitting an Application to Provide an Alternative Route to Certification Institute. These guidelines require that a minimum of half the requisite institute hours shall be completed prior to issuance of the first temporary provisional certificate, and the remainder of the hours shall be completed prior to issuance or during the first temporary provisional certificate. The guidelines also outline the application for providing an Option 7 institute and encourages applicants who are not currently accredited by the EPSB to

demonstrate partnerships with institutions of higher education accredited by the EPSB and school districts/cooperatives recognized by the Kentucky Department of Education.

Summary: The submitted program, iteachKENTUCKY, is part of the larger iteachU.S. organization and has held accreditation by the National Council for the Accreditation of Teacher Preparation (NCATE) and the Council for the Accreditation of Educator Preparation (CAEP) since 2013. They offer a blended, competency-based educator preparation program that provides online instructional coursework that has been reviewed and revised regularly since the program's inception. It is currently on its fourth iteration to ensure that instruction is aligned to current standards, reflective of the most recent research, and addresses new trends and issues in education. In addition to a specific course instructor, a full-time technology individual is dedicated to ensuring a user-friendly interaction with the learning management system, Canvas. Each candidate completes a 270-hour institute, iteach offers continuous enrollment and asynchronous learning, resulting in each candidate's program timeline being unique to the candidate. iteach has developed a rigorous, standards-based curriculum that is aligned with the Interstate Teacher Assessment and Support Consortium (InTASC) standards and reviewed by CAEP. Additionally, the iteachKENTUCKY plan demonstrates alignment with the Kentucky Academic Standards. The curriculum includes multiple assessments, each of which is designed to measure one or more proficiencies or dispositions for the effective novice teacher. iteach believes that all candidates, whether seeking elementary or seeking secondary certification, benefit from participating in the 270-hour institute. iteachKENTUCKY proposes to provide pedagogical and content courses using an approach which blends practical distance instruction via the internet and focused field-based experiences under the support and supervision of program staff. The program is based on a model that iteach, the program's parent organization, successfully piloted in Texas more than fourteen years ago, and has since replicated in Louisiana, Nevada, Hawaii, D.C. and Florida. From the time a candidate is admitted into iteachKENTUCKY, candidates are encouraged to begin making classroom observations (in local schools or via video), using critical thinking to reflect on what they observed and what activity or lesson impacted them. The program's partnership with the Teaching Channel offers candidates unlimited access to a video library collection featuring several reflection prompts and questions to accompany each video which are well-suited to the purpose of spurring such reflection. Once the candidate has completed 135 hours of training, he or she receives an Intent to Hire form, which documents to a possible hiring school that the candidate has completed the requisite training and is eligible to teach on a temporary provisional certificate. During the one semester teacher-of-record placement, a candidate is assigned a Field Supervisor who is a Kentucky certified educator. The Field Supervisor will observe the candidate's teaching practices at least three times during the field experience using the Classroom Appraisal and Report Evaluation (CARE) form. Quality Assurance of Institute's Effectiveness: iteachKENTUCKY began collecting assessment data on candidate performance as well as program performance from the moment of the program's inception. During the last fifteen years, the assessment system has continued to evolve. The overarching purpose of the assessment system is to collect, organize, maintain, and analyze data to achieve an objective of improving program effectiveness, candidate performance and impact on EC – 12 student learning. The system has been refined as the program has gone through the NCATE accreditation process, with areas of strength identified as well as

areas that are works in progress. The program assessment system is comprised of multiple external and internal assessments, each of which is designed to measure one or more proficiencies or dispositions for the effective novice teacher. For internally administered assessments embedded in the program, all assessments are aligned to demonstrate one or more of the identified professional dispositions; InTASC standards and/or Specialized Professional Association standards. Through the refinements, an extensive system of internal assessments has been developed to assess the candidates' knowledge, skills and dispositions. The key internal assessment instruments range from grade point average to field experience evaluations. All program and candidate data for aggregation and dissemination is readily obtainable through either a report or a query found in instructNET. On a monthly basis report such as supervisor observations or grading of assignments can be generated and shared with designated individuals, allowing management to discern if the program's objectives regarding timeliness of observations and grading are being met. With data from the end-of-course surveys readily obtainable, management can quickly determine if there are any problems, perceived or real, from the candidate regarding their satisfaction with the instruction format, instructor, residency, or field experience. iteach's institute proposal is included in the Board Meeting Materials tab and requires approval by the EPSB before it may be offered for certification.

Budget Impact: There is no budgetary impact.

Groups Consulted and Brief Summary of Responses:

The program has completed a multi-tiered review process and received a recommendation for approval based on the guidelines approved by the EPSB. OELE staff and an external review team comprised of one individual from an educator preparation provider, one from an educational cooperative and one from a school district have reviewed this program proposal and determined that the program meets the requirements for approval.

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KENTUCKY DEPARTMENT OF EDUCATION

STAFF NOTE

Waiver:

16 KAR 2:120. Request to Waive Emergency Certificate Requirements for Bourbon County Schools

Action Question:

Should the Education Professional Standards Board (EPSB) approve Bourbon County's request to waive the grade point average (GPA) requirement for issuance of an emergency certificate?

Applicable Statute or Regulation:

KRS 161.028, KRS 161.100, 16 KAR 2:120

History/Background:

Existing Policy: 16 KAR 2:120 establishes the requirements for issuance of an emergency certificate. These requirements include a minimum of a bachelor's degree from a regionally accredited college or university with a cumulative GPA of 2.5 on a 4.0 scale or a 3.0 on a 4.0 scale on the last sixty hours of credit completed.

Summary: Bourbon County Schools has been unsuccessful in finding qualified teachers for a health and physical education position. The candidate has been filling this position as a long-term substitute and has done an excellent job and has built many positive relationships with his students and co-workers. The district has posted the position but had no other applicants. The district is requesting that the EPSB waive the required GPA and issue an emergency certificate for this candidate.

Budget Impact: There is no budgetary impact.

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KENTUCKY DEPARTMENT OF EDUCATION

STAFF NOTE

Waiver:

16 KAR 2:120. Request to Waive Emergency Certificate Requirements for Grant County Schools

Action Question:

Should the Education Professional Standards Board (EPSB) approve Grant County's request to waive the grade point average (GPA) requirement for issuance of an emergency certificate?

Applicable Statute or Regulation:

KRS 161.028, KRS 161.100, 16 KAR 2:120

History/Background:

Existing Policy: 16 KAR 2:120 establishes the requirements for issuance of an emergency certificate. These requirements include a minimum of a bachelor's degree from a regionally accredited college or university with a cumulative GPA of 2.5 on a 4.0 scale or a 3.0 on a 4.0 scale on the last sixty hours of credit completed.

Summary: Grant County Schools has been unsuccessful in finding qualified teachers for a media specialist position. The applicant has filled this position as a long-term substitute and is interested in becoming a certified teacher. The applicant plans on enrolling in a Master of Arts in teaching program this winter semester. The applicant's GPA is a result of medical issues. The district is requesting that the EPSB waive the required GPA and issue an emergency substitute certificate for this candidate.

Budget Impact: There is no budgetary impact.

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KENTUCKY DEPARTMENT OF EDUCATION

STAFF NOTE

Waiver:

16 KAR 2:120. Request to Waive Emergency Certificate Requirements for Letcher County Schools

Action Question:

Should the Education Professional Standards Board (EPSB) approve Letcher County's request to waive the grade point average (GPA) requirement for issuance of an emergency certificate?

Applicable Statute or Regulation:

KRS 161.028, KRS 161.100, 16 KAR 2:120

History/Background:

Existing Policy: 16 KAR 2:120 establishes the requirements for issuance of an emergency certificate. These requirements include a minimum of a bachelor's degree from a regionally accredited college or university with a cumulative GPA of 2.5 on a 4.0 scale or a 3.0 on a 4.0 scale on the last sixty hours of credit completed.

Summary: Letcher County Schools has been unsuccessful in finding qualified teachers for a middle school English position. The candidate has an English bachelor's degree and is currently substitute teaching. The candidate is in the student teaching portion of his degree so taking additional courses to raise the GPA is not an option at this time. There were no applicants for this position. The district is requesting that the EPSB waive the required GPA and issue an emergency certificate for this candidate.

Budget Impact: There is no budgetary impact.

Contact Person:

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KENTUCKY DEPARTMENT OF EDUCATION

STAFF NOTE

Waiver:

16 KAR 2:120. Request to Waive Emergency Certificate Requirements for Newport Independent Schools

Action Question:

Should the Education Professional Standards Board (EPSB) approve Newport Independent's request to waive the grade point average (GPA) requirement for issuance of an emergency certificate?

Applicable Statute or Regulation:

KRS 161.028, KRS 161.100, 16 KAR 2:120

History/Background:

Existing Policy: 16 KAR 2:120 establishes the requirements for issuance of an emergency certificate. These requirements include a minimum of a bachelor's degree from a regionally accredited college or university with a cumulative GPA of 2.5 on a 4.0 scale or a 3.0 on a 4.0 scale on the last sixty hours of credit completed.

Summary: Newport Independent Schools has submitted this waiver. The candidate is currently in the classroom teaching 6th grade English Language Arts but needs the emergency certification to continue in that position. The district states that the candidate was supposed to be in the Master of Arts in teaching program, but he had not completed the process in time to start classes. The district is requesting that the EPSB waive the required GPA and issue an emergency certificate for this candidate.

Budget Impact: There is no budgetary impact.

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KENTUCKY DEPARTMENT OF EDUCATION

STAFF NOTE

Waiver:

16 KAR 4:030. Request to Waive Equivalent Certification Requirement for Out-of-State Prepared Educator, CeCoiya Johnson

Action Question:

Should the Education Professional Standards Board (EPSB) approve the request to waive the requirement for the applicant to possess an equivalent certification in Indiana?

Applicable Statute or Regulation:

KRS 161.028, 16 KAR 4:030

History/Background:

Existing Policy: 16 KAR 4:030 requires out-of-state prepared educators to possess an equivalent certification from the state where the applicant completed his or her preparation program.

Summary: CeCoiya Johnson attended an out-of-state university. She has been serving as a long-term substitute teacher in Jefferson County for the past seven years. She has taken and passed all the Kentucky assessments required for elementary certification. As she was not interested in teaching in Indiana, Ms. Johnson did not take the Indiana assessments, nor did she obtain certification in Indiana. She is requesting that the EPSB waive the requirement of possessing the equivalent certification in Indiana and issue her the certification to teach elementary in Kentucky.

Budget Impact: There is no budgetary impact.

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KENTUCKY DEPARTMENT OF EDUCATION

STAFF NOTE

Action Item:

Option 1 Alternative Route to Certification Application for Kelly Birge

Action Question:

Should the Education Professional Standards Board (EPSB) approve the alternative route to certification application?

Applicable Statute or Regulation:

KRS 161.028, KRS 161.030, KRS 161.048, 16 KAR 9:010

History/Background:

Existing Policy: The applicant must meet a minimum grade point average (GPA) requirement and must have either a major in the academic area or a passing score on the academic content assessment. The applicant must also have a job offer in the academic area for which certification is requested in a Kentucky school district.

Summary: Barren County Schools has submitted the CA-265 application and portfolio for Kelly Birge. The district is requesting that the EPSB approve her application for certification in the area of **Middle Grade English, Grades 5-9**. The application and portfolio are included under separate cover.

Budget Impact: There is no budgetary impact.

Groups Consulted and Brief Summary of Responses:

Todd Davis, Division Director

Melinda Penny, Consultant

The applicant meets the minimum GPA requirement in the academic area. Barren County Schools offered the applicant a job teaching English, Grades 5-9. The EPSB will need to determine if the applicant's work experience constitutes exceptional work experience.

Contact Person:

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KENTUCKY DEPARTMENT OF EDUCATION

STAFF NOTE

Action Item:

Option 1 Alternative Route to Certification Application for Jamayle West

Action Question:

Should the Education Professional Standards Board (EPSB) approve the alternative route to certification application?

Applicable Statute or Regulation:

KRS 161.028, KRS 161.030, KRS 161.048, 16 KAR 9:010

History/Background:

Existing Policy: The applicant must meet a minimum grade point average (GPA) requirement and must have either a major in the academic area or a passing score on the academic content assessment. The applicant must also have a job offer in the academic area for which certification is requested in a Kentucky school district.

Summary: Jefferson County Schools has submitted the CA-265 application and portfolio for Jamayle West. The district is requesting that the EPSB approve the application for certification in the area of **Health and Physical Education, All Grades**. The application and portfolio will be included under separate cover.

Budget Impact: There is no budgetary impact.

Groups Consulted and Brief Summary of Responses:

Todd Davis, Division Director

Melinda Penny, Consultant

The applicant meets the minimum GPA requirement in the academic area. Jefferson County Public Schools offered the applicant a job teaching Health and Physical Education, All Grades. The EPSB will need to determine if the applicant's work experience constitutes exceptional work experience.

Contact Person:

Todd Davis, Division Director

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