

EPSB Mission Statement

The Education Professional Standards Board, in full collaboration and cooperation with its education partners, promotes high levels of student achievement by establishing and enforcing rigorous professional standards for preparation, certification, and responsible and ethical behavior of all professional educators in Kentucky.

EPSB Special Meeting Agenda VIDEO TELECONFERENCE MEETING

This meeting will be held via video teleconference. Members of the public may view the meeting on the [Kentucky Department of Education's Media Portal](#).

Monday, July 11, 2022

9:00 AM ET

Call to Order

Swearing-In of New Member

Roll Call

Public Comment

A dedicated public comment segment is included on the board's agenda. Public expression will be accepted via email only. The EPSB will accept written public comments that will be distributed to all EPSB members for review. The EPSB will only review and respond to information and feedback about matters listed on the board's agenda.

Anyone wanting to submit public expression must email KDEEPSB@education.ky.gov prior to the close of business on July 8, 2022. Individuals must provide their name and an email address where they can receive a response. Public criticism of individual staff members or individual board members is prohibited. Since no individual board member may act on behalf of the board, concerns about action of the board should be directed to the board as a whole.

Approval of Consent Items

- A. Approval of April 11, 2022, EPSB Meeting Minutes
- B. Georgetown College Program Approval: School Principal Certification (Ms. Kim Arington)
- C. Western Kentucky University: Approval of Proficiency Plan (Ms. Arington)

Report of the Commissioner

- A. Report from the Education and Labor Cabinet
- B. Report from the Council on Postsecondary Education
- C. Report of the Associate Commissioner
- D. Other Updates

Report of the Chair

- A. Recognition of Retiring EPSB Members
- B. Waiver Committee Appointments
- C. Other Updates

Information Item

- A. Option 9. Expedited Route to Certification (Ms. Cassie Trueblood)

Action Items

- A. 16 KAR 9:110E. Expedited Route to Certification, New Emergency Regulation (Ms. Trueblood)
- B. 16 KAR 9:100. Alternative Route to Certification Institute, New Administrative Regulation (Ms. Trueblood)
- C. Southeast South-Central Educational Cooperative: Continuing Education Option, Plan II Proposal (Ms. Sharon Salsman)
- D. 16 KAR 5:020. Request to Allow Ten Year Recency for Admission Assessments (Ms. Salsman)
- E. 16 KAR 5:040. Request to Allow Substitute Teaching Experience to Qualify as Student Teaching Experience for the 2022-2023 School Year (Dr. Byron Darnall)
- F. 16 KAR 5:040. Request to Approve Remote Student Teaching Observations for all Educator Preparation Programs for the 2022-2023 School Year (Mr. Todd Davis)

Waivers

- A. 16 KAR 5:040. Request to Waive Student Teacher Days Due to District School Closures for Transylvania University (Mr. Brandon Harrod)
- B. 16 KAR 5:040. Alternative Student Teaching Placement Request for Christina Redmond (Mr. Harrod)
- C. 16 KAR 5:040. Alternative Student Teaching Placement Request for Lauren Wildoner (Mr. Harrod)
- D. 16 KAR 5:040. Alternative Student Teaching Placement Request for Nicholas Wolford (Mr. Harrod)
- E. 16 KAR 5:020. Request to Waive Required GPA for Admission to Master of Arts in Education Program for Moderate to Severe Disabilities (Ms. Salsman)
- F. 16 KAR 6:010. Request to Accept the Instrumental Music Test for Three University of Kentucky Music Education Students (Ms. Salsman)
- G. 16 KAR 4:060. Request to Accept Two and a Half Years of Qualified Teaching Experience to Meet the Requirements for Certification Renewal for Julia Jaddock (Ms. Hord)

Alternative Route to Certification Applications

- A. Lora Palmer, Dance, All Grades (Ms. Hord)
- B. Marily Roetting, Spanish, All Grades (Ms. Hord)
- C. Kara Wilder, Spanish, All Grades (Ms. Hord)

Board Comments

Closed Session Review

Following a motion in open session pursuant to KRS 61.810 (1)(c) and (1)(j), it is anticipated that the Board will move into closed session to conduct a character and fitness review and to review potential actions relating to complaints and reports. The Board will also review pending litigation.

Case Decisions

Following the closed session review, the Board shall move into open session. All decisions will be made in open session.

Adjournment

Next Regular Meeting:

August 15, 2022
300 Sower Blvd
Frankfort, KY 40601

The actions delineated below were taken in open session of the EPSB at the April 11, 2022, webcast meeting. This information is provided in summary form; an official record of the meeting is available in the permanent records of the Education Professional Standards Board (EPSB), 300 Sower Boulevard, 5th Floor, Frankfort, KY 40601.

**Education Professional Standards Board (EPSB)
Minutes
Kentucky Department of Education
300 Sower Boulevard, 5th Floor, Frankfort, KY 40601**

Call to Order

Chair Justin Mitchell called the meeting to order at 9:05 a.m. ET. In an effort to prevent the spread of the novel Corona Virus (COVID-19) this meeting was conducted by video teleconference. Chair Justin Mitchell read the mission statement to the EPSB and audience.

Roll Call

The following Board members were present during the April 11, 2022, EPSB meeting: Diane Berry, Jacqueline Mayfield, Justin Mitchell, Merideth Pittman, Sherry Powers, Amber Snell, Carmen Souder, Julian Vasquez-Heilig, Sarah Weedman, and Timothy Wooster.

CPE: Amanda Ellis

Cabinet: Susan Rieber

Approval of Consent Items

2022-019

Approval of February 14, 2022, EPSB Meeting Minutes

Motion made by Ms. Amber Snell, seconded by Ms. Jacqueline Mayfield, to approve the consent agenda item.

Vote: *Unanimous*

Report of the Executive Secretary

Commissioner Jason Glass shared a few updates from the Kentucky Department of Education including updates from the Legislative Session, United We Learn, Local L3 Space, and contracts with our co-ops to develop a network on deeper learning.

Report from the Council on Postsecondary Education

Amanda Ellis gave an update from the Council on Postsecondary Education including the Legislative Session, Student Success Collaborative, focusing on Graduate Program, Summer Bridge Learning, Hiring Matters Campaign, and the KY Advising Academy Kick-off.

Report from the Cabinet

Susan Reiber gave an update from the Education Cabinet including the Charter Schools Legislation.

Report of the Associate Commissioner

Byron Darnall recognized the staff of the Office of Educator Licensure and Effectiveness and the Office of Legal Service on their hard work. Also, for Cassie Trueblood's work on piloting the EPSB meetings. He congratulated Chair Mitchell in his new role as the Chair of EPSB.

Dr. Darnall also discussed a possible summer retreat with the EPSB, the Early Entry Pilot Program, a prior meeting with leadership of the Kentucky Board of Education and EPSB, and Legislative Updates.

Report of the Chair

The recent revisions to 16 KAR 5:010 amended the makeup of the Accreditation Audit Committee. This committee reviews the accreditation materials for Educator Preparation Providers and prepares a recommendation for the EPSB with respect to the accreditation of the institution as well as the approval of individual programs. Under the revisions to the regulation, the committee is comprised of 1 lay member, 2 classroom teachers, 4 EPP representatives and 1 school administrator.

Chair Mitchell appointed the following members to the committee:

Brandy Feagan of the Williamstown School District as the school administrator representative; Veronica Russell of Christian County Schools as a teacher representative; Dani Bradley as the layperson representative; Jenny Bay-Williams of the University of Louisville, Susan Keeseey of Western Kentucky University, Tiffany Wheeler of Transylvania University and Faye Deters of Eastern Kentucky University as the EPP representatives.

Dr. Deters shall also continue her appointment as chair of the committee. Chair Mitchell recognized and thanked these committee members for their willingness to serve.

Nomination and Election of Vice-Chair

2022-020

Ms. Amber Snell nominated Sarah Weedman as Vice-Chair. Ms. Jacqueline Mayfield made the motion to approve the slate and elect Ms. Weedman as Vice-Chair of the EPSB. The motion was seconded by Ms. Amber Snell

Vote: *Unanimous*

Information Item

Institute Route to Certification

Cassie Trueblood presented an overview of the proposed administrative regulation for the Institute Route to Certification.

Action Items

Guidelines for Submitting an Application to Provide an Alternative Route to Certification Institute, Revised

2022-021

Motion made by Dr. Amanda Ellis, seconded by Ms. Amber Snell, to approve.

Vote: Unanimous

Option 7 Institute Proposal, Central Kentucky Educational Cooperative

2022-022

Motion made by Dr. Sherry Powers, seconded by Ms. Susan Reiber to approve

Vote: Unanimous

Option 7 Institute Proposal, iteach

2022-023

Motion made to deny by Dr. Julian Vasquez-Heilig, seconded by Ms. Sarah Weedman, to deny.

Vote: Unanimous

Request to Approve Reissuance of Emergency Certification for the 2022-2023 School Year

2022-024

Motion made by Ms. Susan Reiber, seconded by Ms. Amber Snell, to approve.

Vote: Unanimous

Waivers

16 KAR 5:040. Request to Waive Student Teacher Days Due to District School Closures for Georgetown College

2022-025

Motion made by Ms. Carmen Souder, seconded by Ms. Sarah Weedman, to approve.

Vote: Unanimous

16 KAR 3:060. Request to Allow Coursework Completed Towards the Standard Counseling Program to Qualify for Renewal of the Provisional School Counselor Certificate for Nicole Clark

2022-026

Motion made by Ms. Diane Berry, seconded by Ms. Amber Snell, to approve.

Vote: Unanimous

16 KAR 3:060. Request to Allow Other Experience to Meet Employment Experience as a Provisionally Certified School Counselor for Corey Hatfield

2022-027

Motion made by Ms. Carmen Souder, seconded by Ms. Diane Berry, to approve.

Vote: Unanimous

16 KAR 4:030. Request to Waive Equivalent Certification Requirement for Out-of-State Prepared Educator Elizabeth Caseus-Serrano

2022-028

Motion made by Ms. Carmen Souder, seconded by Ms. Amber Snell, to approve.

Vote: Unanimous

16 KAR 6:010. Request to Waive Five Year Test Recency Requirement for Yolanda Walker

2022-029

Motion made by Ms. Carmen Souder, seconded by Ms. Jacqueline Mayfield to approve.

Vote: *Unanimous*

Motion made by Ms. Jacqueline Mayfield seconded by Ms. Merideth Pittman, to go into closed session to conduct a character and fitness review and to review potential actions relating to complaints and reports in accordance with KRS 61.810(1) (c) & (j). The Board also reviewed pending litigation.

Vote: *Unanimous*

Motion made by Ms. Diane Berry seconded by Ms. Amber Snell, to return to open session.

Vote: *Unanimous*

The following board members concurred with the actions as listed below with the noted exceptions:

Diane Berry, Elijah Edwards, Amanda Ellis, Jacqueline Mayfield, Justin Mitchell, Merideth Pittman, Sherry Powers, Susan Rieber, Amber Snell, Carmen Souder, and Sarah Weedman.

Attorneys present were BreAnna Listermann, Norah Softic, Cassie Trueblood, and Thomas Wall.

Initial Case Review

<u>Case Number</u>	<u>Decision</u>
2202149	Admonish
2202159	Admonish
2202147	Admonish
220121	Admonish
2202155	Attorney Review
2111941	Admonish
220291	Attorney Review
220275	Attorney Review
220299	Attorney Review
2202113	Attorney Review
2202109	Attorney Review
220117	Defer for Training
220131	Admonish
220293	Admonish
220281	Admonish
2202129	Attorney Review
2202127	Attorney Review
22013	Attorney Review
2202115	Defer for Training
220113	Attorney Review
220129	Attorney Review

2202121	Defer for Training
220127	Attorney Review
220111	Defer for Training
2111919	Defer for Training
220115	Attorney Review
2202165	Defer for Training
2202163	Dismiss w/Prejudice
2202173	Defer for Training
2202171	Defer for Training
2202175	Defer for Training
2202169	Dismiss w/Prejudice
22017	Dismiss w/Prejudice
22015	Dismiss w/Prejudice
22019	Dismiss w/Prejudice
2111977	Defer for Training
2111955	Dismiss w/Prejudice
2111991	Dismiss w/Prejudice
2111971	Dismiss w/Prejudice
2108563	Dismiss w/Prejudice
220119	Attorney Review
2202135	Attorney Review
2110765	Attorney Review
2202137	Defer for Training
220137	Defer for Training
18111367	Refer to Hearing
CF 211885	No Further Action
1902159	Refer to Hearing
210127	Refer to Hearing
2102131	Dismiss w/Prejudice
20101393	Dismiss w/Prejudice
2104307	Dismiss w/Prejudice
2103219	Attorney Review
2104271	Attorney Review
2104303	Dismiss w/Prejudice
2108487	Dismiss w/Prejudice
2103245	Dismiss w/Prejudice
1609695	Dismiss w/Prejudice
2111993	Dismiss w/Prejudice
2110845	Dismiss w/Prejudice
2109697	Dismiss w/Prejudice
2109699	Dismiss w/Prejudice
2109679	Dismiss w/Prejudice
2108543	Dismiss w/Prejudice
2108549	Dismiss w/Prejudice
2109687	Dismiss w/Prejudice

Character/Fitness Review

<u>Case Number</u>	<u>Decision</u>
1. 22151	Approve
2. 22242	Approve
3. 22247	Approve
4. 22120	Approve
5. 22431	Approve
1. 22155	Approve
2. 211813	Defer
3. 22146	Approve
4. 22148	Approve
5. 22179	Approve
6. 22181	Approve
7. 22183	Approve
8. 22174	Approve
9. 22207	Approve
10. 22226	Approve
11. 22232	Approve
12. 22237	Approve
13. 22258	Approve
14. 22310	Approve
15. 22328	Approve
16. 22345	Approve
17. 22348	Approve
18. 22169	Defer
19. 22364	Approve

Agreed Orders

<u>Case Number</u>	<u>Decision</u>
2108493 Danielle Curtsinger	<p>Accept Agreed Order suspending Certificate Number 201167034 for sixty (60) days. During the suspension period, Curtsinger shall not apply for nor accept any certified positions.</p> <p>Curtsinger must provide written proof to the Board by September 1, 2022, that she has completed Educator Ethics training, as approved by the Board. Any expense required to complete said training shall be paid by Curtsinger. If Curtsinger fails to complete the above training prior to the deadline, Certificate Number 201167034 shall be administratively suspended until she provides proof to the Board that she has completed the above required training.</p> <p>Curtsinger must provide written proof to the Board by September 1, 2022, that she has completed a training on Duty to Report Suspected Child Abuse, as approved by the</p>

Board. Any expense required to complete said training shall be paid by Curtsinger. If Curtsinger fails to complete the above training prior to the deadline, Certificate Number 201167034 shall be administratively suspended until she provides proof to the Board that she has completed the above required training.

Curtsinger is not currently in a certified position, upon acceptance of a certified position, Certificate Number 201167034, including any and all endorsements, is hereby subject to the following probationary conditions for a period of five (5) years:

1. Curtsinger shall notify the EPSB within ten (10) days of accepting a certified position. Failure to do so shall result in a two (2) day suspension of Certificate Number 201167034.
2. During the probationary period, Curtsinger shall not receive any disciplinary action from any school district in the Commonwealth of Kentucky.

“Disciplinary action” is defined as any suspension, termination, or public reprimand issued by any school district in the Commonwealth of Kentucky and upheld, if requested, by either the tribunal and/or arbitration process.

Failure to uphold this condition will result in Certificate 201167034 being administratively suspended pending further Board review and disposition.

Curtsinger is aware that should she violate KRS 161.120 in the future, the Board shall initiate a new disciplinary action and seek additional sanctions.

Vote: *Unanimous*

2107331 Kendra Hayes

Accept Agreed Order stating Hayes shall be issued a teaching certificate in Kentucky only after completing a traditional educator preparation program or meeting the requirements for issuance of an alternative certificate under KRS 161.048. Hayes shall not be eligible for an emergency teaching certificate or emergency substitute certificate until she has been issued either a statement of eligibility or a temporary provisional certificate.

Additionally, at the time of application for certification, Hayes shall provide written proof to the Board that she has completed a course on the Professional Code of Ethics for Kentucky Certified School Personnel, as approved by the Board. Any expense required to satisfy this condition shall be paid by Hayes.

Failure to meet any of these conditions will result in the denial of Hayes' application for certification. Hayes is aware that should she violate KRS 161.120 in the future, the Board shall initiate a new disciplinary action and seek additional sanctions.

Vote: *Unanimous*

2004907 Jerod Weber

Accept Agreed Order stating certificate number 201202672 is hereby voluntarily surrendered. Weber agrees to neither apply for nor be issued a teaching, administrative, or emergency substitute certificate in the Commonwealth of Kentucky for the remainder of his lifetime.

Vote: *Unanimous*

2107363 Christopher Bullock

Reject Agreed Order stating Bullock is not currently employed in a certified educator position. Prior to returning to any certified educator position in Kentucky, Bullock shall comply with the following conditions:

1. Bullock shall notify the Board in writing of his intent to return to certified employment, at least ten (10) days prior to returning to a certified position. If Bullock fails to satisfy this condition, Certificate Number 200121131 shall be administratively suspended for ten (10) days.
2. Bullock shall provide written proof to the Board that he has taken three (3) hours of training or professional development on educator ethics, as approved by the Board. Any expense for said training shall be paid for by Bullock. If Bullock fails to satisfy this condition Certificate Number 200121131 shall be administratively suspended until such condition is satisfied.

3. Bullock shall provide written proof to the Board from a Kentucky licensed/certified psychologist or psychiatrist, that he has complied with a comprehensive evaluation and is fit to return to the classroom, is capable of performing the essential functions of an educator, is not a danger to himself or others, and is compliant with all treatment recommendations. The comprehensive evaluation shall have occurred within the thirty (30) days prior to submitting to the Board. If Bullock fails to satisfy this condition Certificate Number 200121131 shall be administratively suspended until such condition is satisfied.

Finally, upon returning to certified employment, Certificate Number 200121131 shall be subject to the following probationary conditions:

1. By June 1st of each year Bullock is employed in a certified position, Bullock shall provide written proof to the Board from a Kentucky licensed/certified psychologist or psychiatrist that he has undergone a comprehensive evaluation and is fit to perform the essential functions of an educator, is not a danger to himself or others, and is compliant with all treatment recommendations. Bullock shall pay any expense incurred. If Bullock fails to satisfy any part of this condition, Certificate Number 200121131 shall be administratively suspended pending review and disposition by the Board.
2. At the Board's request, Bullock shall sign a release of information with the evaluating psychologist or psychiatrist referred to herein, allowing the Board to review his evaluation and treatment records. If Bullock fails to satisfy this condition, Certificate Number 200121131 shall be administratively suspended pending review and disposition by the Board.

Bullock is aware that should he violate KRS 161.120 in the future, the Board shall initiate a new disciplinary action and seek additional sanctions.

Vote: *Unanimous*

2110775 Tanya Mullen

Accept Agreed Order stating upon acceptance of this agreement by the Board, Certificate Number 200169152 is hereby suspended from September 4, 2021 to September 13, 2021, and from June 6, 2022 to July 25, 2022, a period of sixty (60) days.

Prior to September 1, 2022, Mullen shall provide written proof to the Board that she has completed three (3) hours of professional development or training in the area of educator ethics, as approved by the Board. Mullen shall pay any expense incurred. If Mullen fails to satisfy this condition, Certificate Number 200169152 shall not be reinstated until such condition is satisfied.

Further, upon reinstatement Certificate Number 200169152, shall be subject to the following conditions for a period of two (2) years:

1. Mullen shall not receive any disciplinary action for neglect of duty from any school district in which she is employed. If Mullen fails to satisfy this condition, Certificate Number 200169152 shall be administratively suspended pending Board review and disposition.

“Disciplinary action” is defined as any termination, suspension, or public reprimand issued by any school district in the Commonwealth of Kentucky and upheld, if requested, by either a tribunal and/or arbitration process, including any appeal therefrom.

Mullen is aware that should she violate KRS 161.120 in the future, the Board shall initiate a new disciplinary action and seek additional sanctions.

Vote: *Unanimous*

2103243 L’Tanya White

Accept Agreed Order stating by October 1, 2022, White shall provide written proof to the Board that she has completed a professional development training or course on the topic of educator ethics, as approved by the Board. White shall pay any expense incurred. If White fails to satisfy this condition, Certificate Number 200101615 shall be administratively suspended until such condition is fulfilled.

By October 1, 2022, White shall provide written proof to the Board that she has completed a professional development training or course on the topic of time management and appropriately responding to requests for student documentation from government agencies. White shall pay any expense incurred. If White fails to satisfy this condition, Certificate Number 200101615 shall be administratively suspended until such condition is fulfilled.

Certificate Number 200101615 shall be subject to the following probationary condition for a period of five (5) years from the date of this Order:

1. White shall not receive any disciplinary action from any school district in which she is employed. If White fails to satisfy this condition, any and all certificates issued to her shall be administratively suspended pending Board review and disposition

“Disciplinary action” is defined as any termination, suspension or public reprimand issued by any school district in the Commonwealth of Kentucky and upheld, if requested, by either a tribunal and/or arbitration process, including any appeal therefrom.

White is aware that should she violate KRS 161.120 in the future, the Board shall initiate a new disciplinary action and seek additional sanctions.

Vote: *Unanimous*

210129 Eleanor Kotran

Accept Agreed Order stating Kotran is not currently employed in the education field. However, prior to accepting a certified position in Kentucky, Kotran shall first provide written proof to the Board that she has completed a fit for duty assessment with a Board approved provider and that Kotran is physically and mentally capable of performing her duties as an educator without issue. Kotran shall pay any expense incurred. If Kotran fails to satisfy this condition prior to accepting certified employment, Certificate Number 7384 shall be administratively suspended until such condition is satisfied. Kotran is aware that should she violate KRS 161.120 in the future, the Board shall initiate a new disciplinary action and seek additional sanctions.

Within six (6) months of accepting a certified position, Kotran shall submit written proof to the Board that she has completed a course on Educator Ethics, as approved by the Board. Any expense required for said training shall be paid by Kotran. If Kotran fails to satisfy this condition, certificate number 7384 shall be administratively suspended until she completes the required training and provides the appropriate written proof to the Board.

Further, upon accepting a certified position, Certificate Number 7384 shall be subject to the following conditions for a period of two (2) years:

1. Kotran shall notify the Board in writing within thirty (30) days of accepting a certified position. Failure to do so shall result in a one (1) day suspension.
2. Kotran shall not receive any disciplinary action from any school district in the Commonwealth of Kentucky.

“Disciplinary action” is defined as any suspension, termination, or public reprimand issued by any school district in the Commonwealth of Kentucky and upheld, if requested by either tribunal/ or arbitration process.

Failure to abide by this condition shall result in an administrative suspension pending Board review and disposition.

Kotran is aware that should she violate KRS 161.120 in the future, the Board shall initiate a new disciplinary action and seek additional sanctions.

Vote: *Unanimous*

2103247 Amber Pendleton

Accept Agreed Order stating Pendleton has provided written proof to the Board that she has completed a course on Educator Ethics training.

On or before September 1, 2022, Pendleton shall provide written proof to the Board that she has taken a course of training/professional development on Positive Professional Relationships as approved by the Board. Any cost associated with said training shall be paid for by Pendleton. If Pendleton fails to provide the written proof, Certificate

Number 201160634 shall be administratively suspended until such time as Pendleton provides the written proof.

On or before September 1, 2022, Pendleton shall provide written proof to the Board that she has taken a course of training/professional development on Affective Language as approved by the Board. Any cost associated with said training shall be paid for by Pendleton. If Pendleton fails to provide the written proof, Certificate Number 201160634 shall be administratively suspended until such time as Pendleton provides the written proof.

Pendleton is aware that should she violate KRS 161.120 in the future, the Board shall initiate a new disciplinary action and seek additional sanctions.

Vote: *Unanimous*

2107349 Matthew Edwards

Accept Agreed Order stating certificate number 201185230 is hereby permanently revoked. Edwards agrees to neither apply for nor be issued a teaching, administrative, or emergency substitute certificate in the Commonwealth of Kentucky for the remainder of his lifetime.

Vote: *Unanimous*

2111911 William Brausch

Accept Agreed Order stating upon acceptance of this agreement by the Board, Certificate Number 200113638 is retroactively suspended on October 5, 2021 and October 6, 2021.

By October 1, 2022, Brausch shall provide written proof to the Board that he has completed a course in educator ethics, as approved by the Board. Brausch shall pay any expense incurred. If Brausch fails to satisfy this condition, Certificate Number 200113638 shall be administratively suspended until such condition is satisfied.

By October 1, 2022, Brausch shall provide written proof to the Board that he has completed a course in diversity, equity, and inclusion, as approved by the Board. Brausch shall pay any expense incurred. If Brausch fails to satisfy this condition, Certificate Number 200113638 shall be administratively suspended until such condition is satisfied.

Further, Certificate Number 200113638 shall be subject to

the following probationary condition for a period of two (2) years:

1. Brausch shall not receive any disciplinary action from any school district he is employed. If Brausch fails to satisfy this condition, Certificate Number 200113638 shall be administratively suspended pending Board review and disposition.

“Disciplinary action” is defined as any termination, suspension, or public reprimand issued by any school district in the Commonwealth of Kentucky and upheld, if requested, by either a tribunal and/or arbitration process, including any appeal therefrom.

Brausch is aware that should he violate KRS 161.120 in the future, the Board shall initiate new disciplinary action and seek additional sanctions.

Vote: *Unanimous*

2108495 Elizabeth Alter

Accept Agreed Order stating by June 1, 2022, Alter shall provide written proof to the Board from a Kentucky or Ohio licensed physician that she has complied with a comprehensive evaluation and is fit to perform the essential functions of an educator, is not a danger to herself or others, and is compliant with all treatment recommendations. The comprehensive evaluation shall have occurred within the thirty (30) days prior to submitting to the Board. The financial cost of any treatment and/or reports shall be paid by Alter. If Alter fails to satisfy this condition, Certificate Number 200128864 shall be administratively suspended until such condition is satisfied.

By September 1, 2022, Alter shall provide written proof to the Board that she has successfully completed a professional development training or course in the area of educator ethics, as approved by the Board. Any expense incurred for said training shall be paid by Alter. If Alter fails to satisfy this condition, Certificate Number 200128864 shall be administratively suspended until such condition is satisfied.

Certificate Number 200128864, including any and all endorsements, is hereby subject to the following probationary conditions for a period of three (3) years:

1. Beginning December 1, 2022, if the evaluating physician makes any treatment recommendations, Alter shall submit a letter from the evaluating physician confirming compliance with all treatment recommendations to the Board by June 1st and December 1st of every year during the probationary period, until she is released from treatment. Alter shall pay any expense incurred. If Alter fails to satisfy this condition, Certificate Number 200128864 shall be administratively suspended until such condition is satisfied.
2. During the probationary period, Alter shall not receive any disciplinary action from any school district she is employed. "Disciplinary action" is defined as any termination, suspension, or public reprimand issued by any school district in the Commonwealth of Kentucky and upheld, if requested, by either a tribunal and/or arbitration process. If Alter fails to satisfy this condition, Certificate Number 200128864 shall be administratively suspended pending review and disposition by the Board.

Alter is aware that should she violate KRS 161.120 in the future, the Board shall initiate a new disciplinary action and seek additional sanctions.

Vote: *Unanimous*

1703585 Vonda Myers

Accept Agreed Order stating upon acceptance of this agreement by the Board, Certificate Number 199700693 is suspended from June 1, 2022 to June 30, 2022, a period of thirty (30) days.

Prior to September 30, 2022, Myers shall provide written proof to the Board that she has taken three (3) hours of educator ethics training, as approved by the Board. Myers shall pay any expense incurred. Certificate Number 199700693 shall not be reinstated until such condition is fulfilled.

Finally, Certificate Number 199700693 shall be subject to the following probationary condition for two (2) years:

Myers shall not receive any disciplinary action involving dishonesty, fraud, or deceit from any school district she is employed. If Myers fails to satisfy this condition, Certificate Number

199700693 shall be administratively suspended pending Board review and disposition.

“Disciplinary action” is defined as any termination, suspension, or public reprimand issued by any school district in the Commonwealth of Kentucky and upheld, if requested, by either a tribunal and/or arbitration process, including any appeal therefrom.

Myers is aware that should she violate KRS 161.120 in the future, the Board shall initiate a new disciplinary action and seek additional sanctions.

Vote: *Unanimous*

2110755 Charity Jelley

Accept Agreed Order reprimanding Jelley for conduct unbecoming a teacher. The Board reminds Jelley that, as a teacher, she has a duty to uphold the dignity and integrity of the teaching profession. Drinking any amount of alcohol during work hours is not tolerated even though students are not present. The Board will not tolerate further incidents of misconduct by Jelley.

Jelley has provided proof to the Board that she has successfully complied with her district’s mandate that she attend four employee assistance program counseling sessions.

By August 1, 2022, Jelley shall submit written proof to the Board that she has completed a professional development course or training on the topic of educator ethics, as approved by the Board. Any expense required for said training shall be paid by Jelley. If Jelley fails to satisfy this condition, Certificate Number 201170066 shall be administratively suspended until such condition is satisfied.

Jelley is aware that should she violate KRS 161.120 the Board shall initiate new disciplinary action and seek additional sanctions.

Vote: *Unanimous*

20061067 Brett Jewell

Accept Agreed Order stating Jewell is not currently employed in a certified educator position. Prior to returning

to any certified educator position in Kentucky, Jewell shall comply with the following conditions:

1. Jewell shall notify the Board in writing of his intent to return to certified employment, at least ten (10) days prior to returning to a certified position. If Jewell fails to satisfy this condition, Certificate Number 200701318 shall be administratively suspended for ten (10) days.
2. Jewell shall provide written proof to the Board that he has taken a training or professional development course on the topic of cultural sensitivity, as approved by the Board. Any expense for said training shall be paid for by Jewell. If Jewell fails to satisfy this condition Certificate Number 200701318 shall be administratively suspended until such condition is satisfied.

Finally, upon returning to certified employment, Certificate Number 200701318 shall be subject to the following probationary condition for a period of two (2) years:

Jewell shall not receive any disciplinary action from any school district in which he is employed. If Jewell fails to satisfy this condition, Certificate Number 200701318 shall be administratively suspended pending Board review and disposition.

“Disciplinary action” is defined as any termination, suspension, or public reprimand issued by any school district in the Commonwealth of Kentucky and upheld, if requested, by either a tribunal and/or arbitration process, including any appeal therefrom.

Jewell is aware that should he violate KRS 161.120 in the future, the Board shall initiate a new disciplinary action and seek additional sanctions.

Vote: *Unanimous*

CF 211885 Dan Peffer

Accept Agreed Order stating upon acceptance of this agreement by the Board, Peffer shall be issued a Kentucky teaching certificate upon complying with the following conditions:

1. Peffer shall provide written proof to the Board from a Kentucky licensed physician that he has complied with a

comprehensive fit for duty evaluation, is capable of performing the essential functions of an educator, is not a danger to himself or others, and is compliant with all treatment recommendations, if any. The comprehensive evaluation shall have occurred within the thirty (30) days prior to submitting to the Board. Peffer shall pay any expense incurred. Peffer shall not be issued a certificate until such condition is satisfied.

2. Peffer shall provide written proof to the Board that he has taken a training or professional development course on anger management, as approved by the Board. Peffer shall pay any expense incurred. Peffer shall not be issued a certificate until such condition is satisfied.

Further, once Peffer is employed in a certified educator position, any and all certificates issued to Peffer shall be subject to the following permanent probationary conditions:

1. By January 1st of each year Peffer is employed in a certified educator position, he shall submit a letter from a Kentucky licensed physician stating that he remains fit to fulfill the duties of an educator and that he is compliant with all treatment recommendations, if any. Peffer shall pay for any expense incurred. If Peffer fails to satisfy any of these conditions, any and all certificates issued to him shall be administratively suspended pending Board review and disposition.
2. Peffer shall receive no disciplinary action from any school district in which he is employed. If Peffer fails to satisfy any of these conditions, any and all certificates issued to him shall be administratively suspended pending Board review and disposition.

“Disciplinary action” is defined as any suspension, termination, or public reprimand issued by any school district in the Commonwealth of Kentucky and upheld, if requested, by either a tribunal and/or arbitration process, including any appeal therefrom.

Vote: *Unanimous*

2002413 Jordan Peveler

Accept Agreed Order stating Certificate Number 201152724 is hereby permanently revoked. Peveler shall neither apply for nor be issued any teaching, administrative

or emergency certificate in the Commonwealth of Kentucky at any time in the future. Any future application submitted by Peveler, or on his behalf, shall be denied.

Vote: *Unanimous*

2109637 Robert Thompson

Accept Agreed Order stating upon acceptance of this agreement by the Board, Certificate Number 201121873 is hereby voluntarily surrendered. Thompson shall immediately surrender the original and all copies of his certificate to the Education Professional Standards Board, 300 Sower Blvd, Fifth Floor, Frankfort, Kentucky 40601. Thompson shall neither apply for nor be issued a teaching, administrative or emergency certificate in the Commonwealth of Kentucky for the remainder of his lifetime.

Vote: *Unanimous*

2111935 Robert Parker

Accept Agreed Order stating upon acceptance of this agreement by the Board, Certificate Number 199802505 is hereby voluntarily surrendered. Parker shall immediately surrender the original and all copies of his certificate to the Education Professional Standards Board, 300 Sower Blvd, Fifth Floor, Frankfort, Kentucky 40601. Parker shall neither apply for nor be issued a teaching, administrative or emergency certificate in the Commonwealth of Kentucky for the remainder of his lifetime.

Vote: *Unanimous*

Recommended Order

Case Name

20101455 John Brewer

Decision

Accept the hearing officer's Findings of Fact, Conclusions of Law and Recommended Order that Certificate Number 201120366 shall be revoked for a period of three (3) years. Respondent shall immediately surrender the original and all copies of his certificate, by personal delivery or first class mail, to the Education Professional Standards Board, 300 Sower BLVD, Fifth Floor, Frankfort, KY 40601. Respondent shall neither apply for, nor be issued, a teaching, administrative, or emergency certificate in the Commonwealth of Kentucky during the revocation period.

Prior to reissuance, Respondent shall undergo a fit for duty

assessment by a Board approved, medical professional and submit written proof to the Board that he has been found fit to perform his duties. Any expense required for said assessment and follow-up shall be paid for by Respondent. Failure to do so will result in Certificate Number 201120366 not being reissued.

Prior to reissuance, Respondent shall undergo a comprehensive substance abuse assessment by a Board approved, licensed counselor and submit written proof to the Board. Any expense required for said assessment and follow-up shall be paid by Respondent. Failure to do so will result in Certificate Number 201120366 not being reissued.

Upon accepting a certified position, Certificate Number 201120366 will be on probation for a period of five (5) years with the following conditions:

1. If Respondent's substance abuse assessment recommends any treatment, Respondent shall submit written progress reports from a licensed counselor on January 1st and July 1st, each year of his probation, indicating he is continuing to be sober, until such time as the counselor releases him from treatment. Each progress report shall detail treatment recommendations if any, and certify that Respondent is continuing to comply with any and all treatment recommendations. Failure to do so shall result in an administrative suspension of Certificate Number 201120366 until such condition is satisfied.
2. Respondent shall submit to random alcohol screening tests, to be administered by a provider approved by the Board and shall receive no test that is positive for alcohol. Respondent shall pay any expense incurred. If Respondent fails to satisfy this condition, Certificate Number 201120366 shall be administratively suspended pending Board review and disposition.
3. Respondent shall notify the Board, in writing, within thirty (30) days of accepting a certified position in the Commonwealth of Kentucky. If Respondent fails to satisfy this condition, Certificate Number 201120366 shall be suspended for a period of ten (10) days.
4. Respondent shall not receive any disciplinary action related to intoxication from any school district in the

Commonwealth of Kentucky.

“Disciplinary action” is defined as any termination, suspension, or public reprimand issued by any school district in the Commonwealth of Kentucky and upheld, if requested, by either a tribunal and/or the arbitration process, including any appeal therefrom.

Failure to abide by this probationary condition will result in an administrative suspension of Certificate Number 201120366 pending Board review and disposition. Respondent is hereby notified, and should be aware, that should he violate KRS 161.120 in the future, the Board shall initiate a new disciplinary action and seek additional sanctions.

Vote: *Unanimous*

Motion made by Mr. Elijah Edwards seconded by Ms. Jacqueline Mayfield to adjourn the meeting.

Vote: Unanimous

Meeting adjourned at 1:23 p.m.

KENTUCKY DEPARTMENT OF EDUCATION

STAFF NOTE

Consent Item:

Georgetown College Program Approval: School Principal Certification

Staff Recommendation:

The Education Professional Standards Board (EPSB) should approve the Georgetown College school principal program as recommend by staff.

Rationale:

The submitted programs have demonstrated compliance with the EPSB regulations for admission and standards alignment requirements established in 16 KAR 3:090. The proposed educator preparation program follows the appropriate regulations (16 KAR 5:010; 16 KAR 3:090) outlining program requirements for program approval as established by the EPSB. Georgetown College has master's Rank I and Rank II school principal preparation programs that have previously been approved by the EPSB. The submitted program mirrors the previously approved programs.

Applicable Statutes and Regulation:

KRS 161.028, KRS 161.030, 16 KAR 5:010, 16 KAR 3:090

Action Question:

Should the EPSB approve the school principal certification program submitted by Georgetown College?

History/Background:

Existing Policy: KRS 161.028 and KRS 161.030 require the EPSB to establish curricula for educator preparation programs in Kentucky and approve such programs for Educator Preparation Providers. The Educator Preparation Branch evaluated the program review documents submitted for approval against performance-based program certification guidelines established by the EPSB and the requirements of 16 KAR 3:090. The program proposal meets all the requirements set forth by the EPSB.

Summary: The submitted program is for certification only. Georgetown College has master's Rank I and Rank II school principal preparation programs approved by the EPSB. Georgetown College in consultation with area stakeholders confirmed that there is an ongoing shortage of certified school principals and a high level of interest among educators for an "add-on" principal certification program that would allow those educators with a Rank I and an administrative certification from EPSB a separate pathway to pursue a school principal certification without completing an additional master's degree. This "Add-On" option is supported by both internal and external partners as part of an effort to help with the ongoing shortage of certificated school principals in Kentucky. A Memorandum of Agreement currently used in the Georgetown College Instructional Leadership Program, will also be used for this new program to establish the terms by which Georgetown College and partnering school districts will work together to implement a

principal training program that satisfies all the requirements established by the EPSB in 16 KAR 3:090. This agreement establishes expectations in terms of the recruitment, screening, and selection of students, the design and creation of the curriculum, projects and learning experiences; the facilitation of the classes, and the evaluation of student work. In accordance with the regulation, the partnership between Georgetown College and the school district will be a collaborative effort in which both parties work cooperatively to offer high quality learning experiences with co-designed and co-delivered curriculum and field experiences. The program meets state and national accreditation standards including Educational Leadership Policy Standards (PSEL, 2015; ISLLC, 2008), Technology Standards for School Administrators (TSSA, 2001), Dispositions, Dimensions and Functions for School Leaders from Kentucky Cohesive Leadership System Continuum for Principal Preparation and Development (KY CLS), and Georgetown College Conceptual Framework (CF).

Budget Impact: There is no budgetary impact.

Groups Consulted and Brief Summary of Responses:

OELE staff has reviewed this program proposal and determined that the program meets the requirements for approval.

Contact Person:

Kim Arington, Program Consultant
Division of Educator Preparation and Certification
Office of Educator Licensure and Effectiveness
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KENTUCKY DEPARTMENT OF EDUCATION

STAFF NOTE

Consent Item:

Western Kentucky University Proficiency Plan Approval: Biological Science, Chemistry, English, Moderate and Severe Disabilities, Physical Education, Social Studies, Instrumental Music, Integrated Music and Vocal Music (Certification Only)

Staff Recommendation:

The Education Professional Standards Board (EPSB) should approve Western Kentucky University's submitted proficiency plan.

Rationale:

The proposed educator preparation programs follow the regulatory requirements for program approval as established by the EPSB.

Action Question:

Should the EPSB approve the educator preparation proficiency plan submitted by Western Kentucky University?

Applicable Statutes and Regulation:

KRS 161.028, KRS 161.030, 16 KAR 2:010, 16 KAR 5:030

History/Background:

Existing Policy: KRS 161.028 and KRS 161.030 require that educators and other professional school personnel hold certificates of legal qualifications for their respective positions to be issued upon completion of programs of preparation. The traditional means of recognizing competency and proficiency for educator preparation is by earning academic credits. 16 KAR 5:030 provides an alternate means for recognizing competency and proficiency other than academic credit. This regulation outlines the criteria for an educator preparation provider (EPP) to submit a plan for EPSB approval that sets forth the process by which the EPP will conduct proficiency evaluations. The regulation became effective in August 2018. The Guidelines for Approval of Proficiency Evaluation Plans were presented to the EPSB during its December 2018 meeting. In June of 2019, Western Kentucky University received proficiency approval for initial programs: Biological Science, Chemistry, Chinese, English, IECE, LBD, Math, Middle School (English, Math, Science, Social Studies), PE, Physics, Social Studies, Spanish, German, French, ESL Endorsement, Gifted Endorsement, ICT Endorsement, MSD, Reading Endorsement, CTE Principal, Director of Pupil Personnel, Director of Special Education, School Principal, School Superintendent, Supervisor of Instruction (Certification Only).

Summary: Western Kentucky University is requesting approval for its proficiency evaluation plan for the following advanced programs: Biological Science, Chemistry, English, Moderate and Severe Disabilities, Physical Education, Social Studies, Instrumental Music, Integrated Music and Vocal Music (Certification Only).

The submitted proficiency plans adequately address the components of the application which includes:

1. Identification of the programs for which it intends to have proficiency as a pathway to certification.
2. Description of the process to evaluate a candidate's proficiency, who is involved in the process, and the process used to measure the applicable performance-based standards.
3. Description how candidates will demonstrate meeting the admission criteria of 16 KAR 5:020 as applicable.
4. Identification of the requirements candidates must demonstrate before being exited from the program. A description of how the exit requirements will be demonstrated is included as well as the process by which the EPP will report candidates in the EPSB Admission/Exit System.
5. Inclusion of a Sample Employment Eligibility letter.

Budget Impact: There is no budgetary impact.

Groups Consulted and Brief Summary of Responses:

Office of Educator Licensure and Effectiveness staff have reviewed the submitted documentation and finds it meets the requirements for approval.

Contact Person:

Kim Arington, Program Consultant
Division of Educator Preparation and Certification
Office of Educator Licensure and Effectiveness
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Email: kimberly.arington@education.ky.gov

KENTUCKY DEPARTMENT OF EDUCATION

STAFF NOTE

Information Item:

Overview of the Option 9 Expedited Route to Certification

Rationale:

During the 2022 legislative session, the Kentucky General Assembly passed House Bill 277 which creates the Option 9 alternative route to certification. This bill amends KRS 161.048 and will go into effect on July 14, 2022. The Education Professional Standards Board (EPSB) will need to promulgate a regulation to set the standards and procedures for Option 9. This overview will explore the statutory requirements of the route.

Applicable Statute or Regulation:

KRS 161.048, KRS 161.028

History/Background:

Existing Policy: House Bill 277 amends KRS 161.048 to create the Option 9 alternative route to certification. This route provides for the expedited certification of a person to teach at any grade level through a cooperative program between a college or university and a school district. The expedited certification program will result in a bachelor's degree and initial certification within three school years. The candidate is not certified while completing the route but shall complete a residency/paraprofessional component. The full statutory language is included below:

Option 9: Expedited certification of a person to teach at any grade level through a cooperative program. With approval of the Education Professional Standards Board, a college or university may partner with a school district to develop an expedited certification program that results in a bachelor's degree and initial certification within three (3) school years.

(a) The program shall:

1. Include a residency or paraprofessional component which employs the person within the participating district for the duration of the program to gain work experience to supplement the expedited program and reduced coursework;
2. Utilize experienced teachers employed by the district to provide coaching and to mentor the candidates; and
3. Be designed to meet the needs of the participating district and may include an emphasis in developing a teacher pipeline for the district's students, improving the numbers of underrepresented populations among the district's workforce, or focusing on increasing the number of teachers with certification areas that are in high demand.

(b) A school district entering into a cooperative partnership shall ensure the availability of funding for each candidate employed within the district in the residency or

paraprofessional program for the duration of the candidate's participation in the program. However, nothing in this subsection shall be interpreted as requiring the district to continue employing the candidate during the program or after the candidate has received initial certification.

(c) A person who has begun a traditional path or another option for certification shall be eligible to transfer into this option if the person meets the program's requirements.

(d) If a school district participating in a cooperative partnership determines to end the partnership, the district shall no longer accept new candidates to the program but shall continue the partnership until the district's employed candidates for Option 9 certification complete the program or are no longer employed by the district.

Summary: The Option 9 alternative route to certification will go into effect on July 14, 2022. The EPSB will need to promulgate an administrative regulation to set the standards and procedures for this route. Staff from the Christian County Schools will be at the EPSB meeting to share with the members their vision for this new alternative route to certification.

Budget Impact: There will be costs associated with the development and oversight of this route.

Contact Person:

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KENTUCKY DEPARTMENT OF EDUCATION

STAFF NOTE

Action Item:

16 KAR 9:110E. Expedited Route to Certification, New Emergency Regulation

Staff Recommendation:

The Education Professional Standards Board (EPSB) should approve the new emergency regulation and accompanying ordinary regulation 16 KAR 9:110 to set the standards and procedures for the expedited route to certification.

Rationale:

This emergency administrative regulation is being promulgated in order to meet an imminent deadline for the promulgation of an administrative regulation that is established by state statute. During the 2022 legislative session, the General Assembly passed House Bill 277 and the Governor signed it into law on April 8, 2022. This legislation, which is slated to become effective on July 14, 2022, amends KRS 161.048 to create the Option 9 alternative route to certification and gives the EPSB the authority to promulgate an administrative regulation establishing standards and procedures for the alternative certification option. The ordinary administrative regulation is identical to this emergency administrative regulation.

Action Question:

Should the EPSB approve the new emergency regulation and ordinary regulation 16 KAR 9:110?

Applicable Statute or Regulation:

KRS 13A.190, KRS 161.028, KRS 161.048

History/Background:

Existing Policy: On April 8, 2022, Governor Beshear signed House Bill 277 into law. This bill, which becomes effective on July 14, 2022, amends KRS 161.048 to create the Option 9 alternative route to certification. Specifically, the bill provides:

Option 9: Expedited certification of a person to teach at any grade level through a cooperative program. With approval of the Education Professional Standards Board, a college or university may partner with a school district to develop an expedited certification program that results in a bachelor's degree and initial certification within three (3) school years.

(a) The program shall:

1. Include a residency or paraprofessional component which employs the person within the participating district for the duration of the program to gain work experience to supplement the expedited program and reduced coursework;
2. Utilize experienced teachers employed by the district to provide coaching and to mentor the candidates; and

3. Be designed to meet the needs of the participating district and may include an emphasis in developing a teacher pipeline for the district's students, improving the numbers of underrepresented populations among the district's workforce, or focusing on increasing the number of teachers with certification areas that are in high demand.

(b) A school district entering into a cooperative partnership shall ensure the availability of funding for each candidate employed within the district in the residency or paraprofessional program for the duration of the candidate's participation in the program. However, nothing in this subsection shall be interpreted as requiring the district to continue employing the candidate during the program or after the candidate has received initial certification.

(c) A person who has begun a traditional path or another option for certification shall be eligible to transfer into this option if the person meets the program's requirements.

(d) If a school district participating in a cooperative partnership determines to end the partnership, the district shall no longer accept new candidates to the program but shall continue the partnership until the district's employed candidates for Option 9 certification complete the program or are no longer employed by the district.

As there are only ninety-seven days between the Governor signing this bill into law and its effective date, the administrative regulation process would not allow the EPSB time to promulgate an ordinary administrative regulation to be effective when the statutory change goes into effect. KRS CH 13A.190 allows for the promulgation of an emergency administrative regulation in order to meet an imminent deadline for the promulgation of an administrative regulation that is established by state statute. This emergency administrative regulation will be replaced by an ordinary administrative regulation because the Option 9 alternative route to certification is expected to remain in statute. The ordinary administrative regulation is identical to this emergency administrative regulation.

Summary: The EPSB has the statutory authority to promulgate administrative regulations establishing standards and procedures for the alternative certification options. This proposed emergency and ordinary administrative regulation would establish the standards and procedures for Option 9 and contains sections covering providers, residency, field experience, student teaching, application review, continuance of program approval, revocation for cause, appeals process, data reports, and professional certificates. The regulation is included for EPSB review.

Budget Impact: There will be costs associated with the implementation and oversight of this route.

Contact Person:

Cassie Trueblood, Counsel and Policy Advisor
Office of Educator Licensure and Effectiveness
(502) 564-4606
Email: cassie.trueblood@education.ky.gov

Statement of Emergency

16 KAR 9:110 E

This emergency administrative regulation is being promulgated in order to meet an imminent deadline for the promulgation of an administrative regulation that is established by state statute. During the 2022 legislative session, the General Assembly passed House Bill 277 and the Governor signed it into law on April 8, 2022. This legislation, which is slated to become effective on July 14, 2022, amends KRS 161.048 to create the Option 9 alternative route to certification and gives the Education Professional Standards Board (EPSB) the authority to promulgate administrative regulations establishing the standards and procedures for the route. As there are only ninety-seven (97) days between the Governor signing this bill into law and its effective date, the ordinary administrative regulation process would not allow the EPSB time to promulgate an ordinary administrative regulation to be effective when the statutory change goes into effect. Therefore, the emergency regulation is necessary to establish the requirements for the Option 9 alternative route to certification when the statutory amendment goes into effect. This emergency administrative regulation will be replaced by an ordinary administrative regulation because the Option 9 alternative route is expected to remain in statute. The ordinary administrative regulation is identical to this emergency administrative regulation.

Andy Beshear, Governor

Justin Mitchell, Chair
Education Professional Standards Board

1 EDUCATION AND LABOR CABINET

2 Education Professional Standards Board

3 (New Emergency Administrative Regulation)

4 16 KAR 9:110 E. Expedited Route to Certification.

5 RELATES TO: KRS 161.028, 161.030, 161.048

6 STATUTORY AUTHORITY: KRS 161.028, 161.030, 161.048

7 NECESSITY, FUNCTION, AND CONFORMITY: KRS 161.048 directs the Education Profes-
8 sional Standards Board (EPSB) to adopt administrative regulations establishing standards and proce-
9 dures for the alternative routes to certification. This administrative regulation establishes the standards
10 and procedures of the Option 9 expedited route to certification.

11 **Section 1. Route Providers.** (1) Expedited routes to certification shall be provided by a Kentucky
12 public school district or group of districts in partnership with a college or university with an accredited
13 educator preparation provider (EPP) recognized by the EPSB.

14 (2) The expedited route program shall only include the EPP's existing undergraduate initial certifi-
15 cation educator preparation programs approved by the EPSB.

16 (3) Providers shall submit an application to the EPSB that includes:

17 (a) An agreement between the district or group of districts and the EPP to collaborate on the expe-
18 dited route program.

19 (b) An understanding between the district and EPP that the expedited route program shall not nega-
20 tively impact the accreditation of the EPP.

21 (c) Contact information for the EPP leader and the district or group of districts leader.

1 (d) Description of when the expedited route program is offered, the method of delivery and the cer-
2 tification areas included.

3 (e) A process to maintain regular communication between the employing school and EPP so that
4 the EPP and employing school may assist the resident as needed and address identified areas of im-
5 provement.

6 (f) Explanation of how the district or group of districts in cooperation with the EPP shall address the
7 program requirements contained in Sections 2, 3 and 4 of this administrative regulation.

8 **Section 2. Residency.** (1) All candidates for the expedited route to certification shall meet the ad-
9 mission requirements established in 16 KAR 5:020.

10 (2) Candidates shall be employed in a classified position with the district while completing course-
11 work from the EPP expedited route program.

12 (3) A resident shall not have responsibility for the supervision or instruction of P-12 students with-
13 out the direct supervision of a certified educator.

14 (4) The district in consultation with the EPP shall ensure that the resident receives training on the
15 Professional Code of Ethics for Kentucky School Certified Personnel established in 16 KAR 1:020.

16 (5) The resident shall adhere to the Professional Code of Ethics for Kentucky School Certified Per-
17 sonnel established in 16 KAR 1:020.

18 (6) The district shall provide coaching and mentoring of the resident throughout the program.

19 (7) If the district terminates the resident from classified employment, the EPP may transfer the resi-
20 dent to a traditional preparation program but the resident shall no longer be enrolled in the expedited
21 route.

22 (8) Students wishing to transfer from another route to the expedited route shall be in good standing
23 with their EPP.

1 (9) Students transferring to the expedited route shall be required to complete the field experience
2 and student teaching outlined in Sections 3 and 4 of this administrative regulation.

3 **Section 3. Field Experience.** (1) During the first two (2) years of the residency, the district shall
4 ensure that the candidate shall complete a minimum of two hundred (200) clock hours of field experi-
5 ences in a variety of primary through grade 12 school settings which allow the candidate to participate
6 in the following:

7 (a) Engagement with diverse populations of students which include:

- 8 1. Students from a minimum of two (2) different ethnic or cultural groups of which the candi-
9 date would not be considered a member;
- 10 2. Students from different socioeconomic groups;
- 11 3. English language learners;
- 12 4. Students with disabilities; and
- 13 5. Students from across elementary, middle school, and secondary grade levels;

14 (b) Observation in schools and related agencies, including:

- 15 1. Family Resource Centers; or
- 16 2. Youth Service Centers;

17 (c) Student tutoring;

18 (d) Interaction with families of students;

19 (e) Attendance at school board and school-based council meetings;

20 (f) Participation in a school-based professional learning community; and

21 (g) Opportunities to assist teachers or other school professionals.

22 (2) The district shall maintain and share with the EPP electronic records that confirm all residents
23 have fulfilled the field experiences required in subsection (1) of this section.

1 **Section 4. Student Teaching.** (1) During the third year of the residency, the district shall provide
2 opportunities for the student teacher to assume major responsibility for the full range of teaching du-
3 ties, including extended co-teaching experiences, in a real school situation under the guidance of quali-
4 fied personnel from the district and EPP. The EPP and the school district shall make reasonable efforts
5 to place residents in settings that provide opportunities for the resident to develop and demonstrate the
6 practical skills, knowledge, and professional dispositions essential to help all P-12 students learn and
7 develop.

8 (2) The resident shall be placed in a setting that is consistent with his or her planned certification
9 content and grade range.

10 (3) The placement shall provide the resident with the opportunity to engage with diverse popula-
11 tions of students.

12 (4) The third year of residency shall be in instructional settings that correspond to the grade levels
13 and content areas of the resident’s certification program. Specifically:

14 (a) Residents pursuing a primary through grade 12 certificate shall have their student teaching
15 balanced between an elementary school placement and middle school or high school place-
16 ment.

17 (b) Residents pursuing an elementary certificate shall have their student teaching balanced be-
18 tween a placement in primary through grade 3 and a placement in grade 4 or grade 5.

19 (c) Residents seeking dual certification in either middle school or secondary content areas shall
20 have equal placements in both content areas.

21 (5) The district shall place the resident with a cooperating teacher or teachers who have:

22 (a) A valid teaching certificate or license for each grade and subject taught;

23 (b) At least three (3) years of teaching experience as a certified educator; and

1 (c) Completed the cooperating teacher training in Section 1 of 16 KAR 5:040.

2 (6) A teacher assigned to a teaching position on the basis of a provisional or emergency certificate
3 issued by the EPSB shall not be eligible for serving as a cooperating teacher.

4 (7) The district or group of districts shall share with the EPP and file an electronic report with the
5 EPSB which identifies the following:

6 (a) Each resident completing the third year;

7 (b) The resident's assigned school;

8 (c) The cooperating teacher assigned to each resident;

9 (d) The cooperating teacher's area of certification;

10 (e) The cooperating teacher's years of experience as a certified or licensed educator.

11 (8) The EPP shall assign a supervisor to the third-year resident. The supervisor shall conduct a min-
12 imum of four (4) observations of the resident in the actual teaching situation.

13 (9) The observations may be remote.

14 (10) The observation reports shall be filed as a part of the student teacher record and used as a vali-
15 dation of the supervisory function.

16 (11) The EPP supervisors shall be available to work with the resident and personnel in the district
17 regarding any problems that may arise relating to the student teaching situation.

18 (12) The EPP supervisors shall complete the university supervisor training in Section 4 of 16 KAR
19 5:040.

20 (13) The district shall maintain and share with the EPP electronic records that confirm that all third-
21 year residents meet the requirements of this section.

22 **Section 5. Application Review.** (1) Applications to provide an expedited route to certification shall
23 be submitted to EPSB staff.

1 (2) EPSB staff shall complete an initial review to ensure that the application addresses the require-
2 ments of KRS 161.048(10) and this administrative regulation.

3 (a) If EPSB staff determines that the application addresses the requirements, it shall be forwarded to
4 the EPSB for review at an EPSB meeting.

5 (b) If EPSB staff determines that the application does not address all the requirements, staff shall
6 notify the provider of the deficiencies.

7 (2) The EPSB shall review the application, shall approve or deny each application, and shall trans-
8 mit the decision and rationale for the decision to the provider.

9 (3) The provider may revise and resubmit a plan that has been denied.

10 (4) Any approval granted by the EPSB shall specify the period of approval, which shall not exceed
11 three (3) years for initial approval. Providers may apply for an extension of approval as outlined in
12 Section 6 of this administrative regulation.

13 **Section 6. Continuance of Program Approval.** (1) An expedited route provider may apply for
14 continuance of an approved expedited route program for an additional period of time not to exceed
15 seven (7) years. The request for continuance shall specify any changes in program components that
16 have occurred since the program received prior EPSB approval and that are planned for implementa-
17 tion in subsequent training periods.

18 (2) The request for continuance shall provide specific examples of demonstrating program quality.
19 The request for continuance shall set forth statistical information related to teacher retention for all pri-
20 or candidates who have completed the program. Standards for program approval and program quality
21 specified under this administrative regulation shall be maintained under any program extension.

22 **Section 7. Revocation for Cause.** (1) If an area of concern or an allegation of misconduct arises
23 after approval, staff shall bring a complaint to the EPSB for initial review.

1 (2) After review of the allegations in the complaint, the EPSB may refer the matter for further in-
2 vestigation.

3 (3)(a) Notice of the EPSB's decision to refer the matter and the complaint shall be sent to the pro-
4 vider.

5 (b) Within thirty (30) days of receipt of the complaint, the provider shall respond to the allegations
6 in writing and provide evidence pertaining to the allegations in the complaint to the EPSB.

7 (4)(a) Staff shall review any evidence supporting the allegations and any information submitted by
8 the provider.

9 (b) Staff may conduct on-site evaluations to evaluate the quality of the programs.

10 (c) Upon completion of the review, staff shall issue a report recommending to the EPSB continued
11 approval of the expedited route program or revocation of the expedited route program if it no longer
12 meets the standards and requirements for approval.

13 (5) The provider shall receive a copy of staff's report and may file a response to the recommenda-
14 tion.

15 (6)(a) The recommendation from staff and the provider's response shall be presented to the EPSB.

16 (b) The EPSB shall consider the report and the provider's response and make a final determination
17 regarding the approval of the institute.

18 **Section 8. Appeals Process.** (1) If a provider seeks appeal of an EPSB decision, the provider
19 shall appeal within thirty (30) days of receipt of the EPSB official notification. A provider shall ap-
20 peal on the grounds that:

21 (a) A prescribed standard was disregarded;

22 (b) A procedure was not followed; or

23 (c) Evidence of compliance in place at the time of the review and favorable to the provider was

1 not considered.

2 (2) An appeals panel of no fewer than three (3) members shall be appointed by the EPSB chair
3 from members of the EPSB who do not have a conflict of interest regarding the provider or program.

4 The ad hoc committee shall recommend action on the appeal to the full EPSB.

5 (3) The consideration of the appeal shall be in accordance with KRS Chapter 13B.

6 **Section 9. Data Reports.** (1) The EPSB shall maintain data reports related to the following:

7 (a) Approval status of all EPSB approved expedited route programs;

8 (b) Contact information for the person responsible for the expedited route program;

9 (c) Year of last program review;

10 (d) Tables relating the program total enrollment disaggregated by ethnicity and gender for the last
11 three (3) years;

12 (e) Tables relating the program faculty disaggregated by the number of full-time equivalents (FTE),
13 ethnicity, and gender for the last three (3) years;

14 (f) Table of the number of program completers for the last three (3) years;

15 (g) Table relating pass rates on the required assessments;

16 (h) Table relating program completer satisfaction with the preparation program; and

17 (i) Table relating new teacher (under three (3) years) and supervisor satisfaction with the prepara-
18 tion program.

19 (2) Providers shall report to the EPSB staff at the end of each school year continuous improvement
20 efforts relating to the expedited route program.

21 **Section 10. Professional Certificate.** (1) Upon completion of all program requirements of the ex-
22 pedited route, and compliance with the assessment requirements established in 16 KAR 6:010, the res-
23 ident may apply for the professional certificate.

1 (2) Upon application to the EPSB, compliance with 16 KAR 2:010, Section 3(1), and verification
2 that a candidate has met all eligibility requirements for certificate issuance, the EPSB shall issue the
3 candidate a professional certificate.

DRAFT

Date

Justin Mitchell, Board Chair
Education Professional Standards Board

DRAFT

PUBLIC HEARING AND PUBLIC COMMENT PERIOD: A public hearing on this proposed administrative regulation shall be held on August 22, 2022, at 10:00 a.m. in the State Board Room, Fifth Floor, 300 Sower Boulevard, Frankfort, Kentucky. Individuals interested in being heard at this meeting shall notify this agency in writing five working days prior to the hearing, of their intent to attend. If no notification of intent to attend the hearing is received by that date, the hearing may be canceled. This hearing is open to the public. Any person who wishes to be heard will be given an opportunity to comment on the proposed administrative regulation. A transcript of the public hearing will not be made unless a written request for a transcript is made. If you do not wish to be heard at the public hearing, you may submit written comments on the proposed administrative regulation. Written comments shall be accepted through August 31, 2022. Send written notification of intent to be heard at the public hearing or written comments on the proposed administrative regulation to:

CONTACT PERSON: Todd Allen, General Counsel, Kentucky Department of Education, 300 Sower Boulevard, 5th Floor, Frankfort, Kentucky, 40601, phone 502-564-4474, fax 502-564-9321; email regcomments@education.ky.gov

REGULATORY IMPACT ANALYSIS AND TIERING STATEMENT

16 KAR 9:110 E

Contact Person: Todd Allen, phone 502-564-4474, fax 502-564-9321; email regcomments@education.ky.gov

(1) Provide a brief summary of:

(a) What this administrative regulation does: This administrative regulation establishes the standards and procedures of the Option 9 expedited route to certification.

(b) The necessity of this administrative regulation: This administrative regulation is necessary to set the standards and procedures for the Option 9 expedited route to certification.

(c) How this administrative regulation conforms to the content of the authorizing statutes: KRS 161.028 requires the Education Professional Standards Board to establish standards and requirements for obtaining and maintaining a teaching certificate. KRS 161.048(10) creates the Option 9 alternative route to certification and KRS 161.048(1)(e) requires the Education Professional Standards Board to promulgate administrative regulations establishing standards and procedures for the alternative certification options.

(d) How this administrative regulation currently assists or will assist in the effective administration of the statutes: This administrative regulation delineates the requirements for providing an Option 9 alternative route to certification program as well as the requirements for candidates of the route to obtain certification.

(2) If this is an amendment to an existing administrative regulation, provide a brief summary of:

(a) How the amendment will change this existing administrative regulation:

(b) The necessity of the amendment to this administrative regulation:

(c) How the amendment conforms to the content of the authorizing statutes:

(d) How the amendment will assist in the effective administration of the statutes:

(3) List the type and number of individuals, businesses, organizations, or state and local governments affected by this administrative regulation: 171 Kentucky school districts, 31 Institutions of Higher Education with and approved educator preparation program, and applicants for certification.

(4) Provide an analysis of how the entities identified in question (3) will be impacted by either the implementation of this administrative regulation, if new, or by the change, if it is an amendment, including:

(a) List the actions that each of the regulated entities identified in question (3) will have to take to comply with this administrative regulation or amendment: School districts and educator preparation providers will have to meet the requirements of this regulation and apply to the Education Professional Standards Board to be approved to offer Option 9 programs. Candidates of this route will have to complete the program requirements and apply to the Education Professional Standards Board for Certification upon completion.

(b) In complying with this administrative regulation or amendment, how much will it cost each of the entities identified in question (3): There is no fee established by the Education Professional Stand-

ards Board in this regulation.

(c) As a result of compliance, what benefits will accrue to the entities identified in question (3): Applicants to provide a Option 9 program will meet the requirements for approval by the Education Professional Standards Board. Candidates for this route will have access to high quality programs.

(5) Provide an estimate of how much it will cost the administrative body to implement this administrative regulation:

(a) Initially: The initial cost to implement this regulation will be the implementation of the route, training for staff on the standards and requirements for this new route, and the time and resources for processing and reviewing the applications to provide an Option 9 program. As this is a new route, we are unable to determine the number of applications that will be received.

(b) On a continuing basis: The continuing cost to implement this regulation will be the staff time and resources for processing applications to provide an Option 9 program and applications for certification from program completers. This is a new route, and it is unknown how many applications will be received.

(6) What is the source of the funding to be used for the implementation and enforcement of this administrative regulation: General Fund and certification fees collected pursuant to 16 KAR 4:040.

(7) Provide an assessment of whether an increase in fees or funding will be necessary to implement this administrative regulation, if new, or by the change if it is an amendment: At this time, it is not expected that an increase in fees or funding will be necessary for the Education Professional Standards Board to implement this administrative regulation.

(8) State whether or not this administrative regulation established any fees or directly or indirectly increased any fees: Certification fees are established by 16 KAR 4:040. No additional fees are established by this regulation.

(9) TIERING: Is tiering applied? Tiering is not applicable to the requirements of this regulation.

FISCAL NOTE ON STATE OR LOCAL GOVERNMENT

16 KAR 9:110 E

Contact Person: Todd Allen, phone 502-564-4474, fax 502-564-9321; email regcomments@education.ky.gov

(1) What units, parts, or divisions of state or local government (including cities, counties, fire departments, or school districts) will be impacted by this administrative regulation? The Education Professional Standards Board, public-school districts, and public institutions of higher education with approved educator preparation programs.

(2) Identify each state or federal statute or federal regulation that requires or authorizes the action taken by the administrative regulation. KRS 161.028, KRS 161.030, KRS 161.048.

(3) Estimate the effect of this administrative regulation on the expenditures and revenues of a state or local government agency (including cities, counties, fire departments, or school districts) for the first full year the administrative regulation is to be in effect.

(a) How much revenue will this administrative regulation generate for the state or local government (including cities, counties, fire departments, or school districts) for the first year? This will not generate any revenue for the Education Professional Standards Board in the first year. This will not generate revenue for participating school districts but may generate revenue in the form of tuition for participating institutions of higher education.

(b) How much revenue will this administrative regulation generate for the state or local government (including cities, counties, fire departments, or school districts) for subsequent years? Each applicant for certification through this route will have to pay the certification fee established in 16 KAR 4:040. This is a new route, so it is unknown how many applications will be received through it. Certification fees are a part of the Education Professional Standards Board's restricted funds, that in accordance with KRS 161.028 (1)(m) can be used towards the costs of issuance, reissuance, and renewal of certificates, and the costs associated with disciplinary action against a certificate holder. In subsequent years, this will not generate revenue for participating school districts but may generate revenue in the form of tuition for participating institutions of higher education.

(c) How much will it cost to administer this program for the first year? For the first year, cost will be the implementation of the route, training for staff on the standards and requirements for this new route, and the time and resources for processing and reviewing the applications to provide an Option 9 program. As this is a new route, we are unable to determine the number of applications that will be received. There will also be development costs for the school districts and institutions of higher education. Those costs are not established by this regulation but are inherent in the statutory requirements of the route.

(d) How much will it cost to administer this program for subsequent years? For the subsequent years, the cost will be the staff time and resources for reviewing applications to offer an Option 9 program, overseeing the continuous review of providers, processing the applications for certification from route completers and issuing certificates. This will vary depending on the number of applications and certificates, and as this is a new route, we are unable to determine that number. There will also be ongoing costs to the districts to provide mentoring and support to candidates and to the institutions of higher education to offer the needed courses. These costs are not established by this ad-

ministrative regulation but are inherent in the statutory requirements of the route.

Note: If specific dollar estimates cannot be determined, provide a brief narrative to explain the fiscal impact of the administrative regulation.

Revenues (+/-):

Expenditures (+/-):

Other Explanation: At this time, it is unknown how many future educators will pursue this route. Applicants will be required to pay the certification fee established in 16 KAR 4:040. The certification fees collected for these applications will offset the costs of issuance. However, there will be costs to the Education Professional Standards Board for the development and oversight of this route prior to receipt of certification fees. There will also be costs to school districts and institutions of higher education wishing to participate in this route; however, those costs are not created by this regulation but are inherent to the route and its statutory requirements.

DRAFT

KENTUCKY DEPARTMENT OF EDUCATION

STAFF NOTE

Action Item:

16 KAR 9:100. Alternative Route to Certification Institute, New Administrative Regulation

Staff Recommendation:

The Education Professional Standards Board (EPSB) should approve the new regulation 16 KAR 9:100 to set the standards for the Option 7 alternative route to certification.

Rationale:

This regulation is being promulgated to set the standards and procedures for the alternative route to certification institute, also known as Option 7. The proposed regulation incorporates the recommendations of the Option 7 Taskforce.

Action Question:

Should the EPSB approve the new administrative regulation 16 KAR 9:100?

Applicable Statute or Regulation:

KRS 161.028, KRS 161.030, KRS 161.048

History/Background:

Existing Policy: KRS 161.048(8) establishes the Option 7 Alternative Route to Certification. This route allows a person in a field other than education to receive a one-year temporary provisional teaching certificate in elementary, middle school, secondary, grades 5-12, or grades P-12. The temporary provisional certificate may be renewed up to two times. A candidate shall possess: a bachelor's degree with a declared academic major in the area in which certification is sought or a graduate degree in a related field; a minimum grade point average of 2.75 on a 4.0 scale or 3.0 on the last thirty hours of credit completed; a passing score on the Graduate Record Exam or the Praxis Core Academic Skills for Educators; and, a passing score on the academic content assessment in the area in which certification is sought. Prior to receiving the temporary provisional certificate or during the first year of the certificate, the candidate shall complete a 240-hour institute, if pursuing elementary certification, or a 180-hour institute if pursuing middle or secondary certification. The providers and the content of the institute shall be approved by the EPSB.

The EPSB has also issued the *Guidelines for Submitting an Application to Provide an Alternative Route to Certification Institute*. These guidelines require that a minimum of half the requisite institute hours shall be completed prior to issuance of the first temporary provisional certificate, and the remainder of the hours shall be completed prior to issuance or during the first temporary provisional certificate. The guidelines also outline the application for providing an Option 7 institute and recommend that applicants who are not currently accredited by the EPSB demonstrate

partnerships with institutions of higher education accredited by the EPSB and school districts/cooperatives recognized by the Kentucky Department of Education.

Summary: The EPSB has the statutory authority to promulgate administrative regulations establishing standards and procedures for the alternative certification options. This proposed administrative regulation would establish the standards and procedures for Option 7. The draft regulation incorporates the recommendations of the Option 7 taskforce and incorporates the *Guidelines for Submitting an Application to Provide an Alternative Route to Certification Institute*. The regulation contains sections covering institute providers, application review, continuance of program approval, revocation for cause, appeals process, data reports, temporary provisional certification and professional certification. Based on the discussion at the April EPSB meeting, Section 2 of the proposed regulation was updated to provide that initial institute approval is for a period not to exceed two years. A copy of the draft regulation is included for EPSB review.

Budget Impact: There will be some costs associated with staff time for facilitating the review of Option 7 applications and programs.

Contact Person:

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Office of Educator Licensure and Effectiveness
(502) 564-4606
Email: cassie.trueblood@education.ky.gov

1 EDUCATION AND WORKFORCE DEVELOPMENT CABINET

2 Education Professional Standards Board

3 (New Administrative Regulation)

4 16 KAR 9:100. Alternative Route to Certification Institute.

5 RELATES TO: KRS 161.028, 161.030, 161.048

6 STATUTORY AUTHORITY: KRS 161.028, 161.030, 161.048

7 NECESSITY, FUNCTION, AND CONFORMITY: KRS 161.048 directs the Education Profes-
8 sional Standards Board (EPSB) to adopt administrative regulations establishing standards and proce-
9 dures for the alternative route to certification institute and the approval for these programs. This ad-
10 ministrative regulation establishes the required elements of the route and the application review pro-
11 cess.

12 **Section 1. Institute Providers.** (1) Providers who are not currently accredited by the EPSB in ac-
13 cordance with 16 KAR 5:010, are recommended to demonstrate partnerships with institutions of higher
14 education accredited by the EPSB and school districts or cooperatives recognized by the Kentucky
15 Department of Education.

16 (2) Providers shall submit an application to the EPSB in accordance with the *Guidelines for Submit-*
17 *ting an Application to Provide an Alternative Route to Certification Institute.*

18 **Section 2. Application Review.** (1) Applications to provide an alternative route to certification in-
19 stitute shall be submitted to EPSB staff.

20 (2) EPSB staff shall complete an initial review to ensure that the application addresses the require-
21 ments of KRS 161.048(8) and the *Guidelines for Submitting an Application to Provide an Alternative*

1 *Route to Certification Institute.*

2 (a) If EPSB staff determines that the application addresses the requirements, it shall be forwarded to
3 an external review team.

4 (b) If EPSB staff determines that the application does not address all the requirements, staff shall
5 notify the provider of the deficiencies.

6 (3) An external review team of trained reviewers identified by EPSB staff shall review the applica-
7 tion in accordance with KRS 161.048(8) and the *Guidelines for Submitting an Application to Provide*
8 *an Alternative Route to Certification Institute.*

9 (4) The external review team shall be comprised of:

10 (a) One (1) representative from an EPSB accredited postsecondary institution;

11 (b) One (1) representative from a Kentucky education cooperative; and

12 (c) One (1) representative from a Kentucky public school district.

13 (5) The external review team shall review the application to provide an alternative route to certifica-
14 tion institute and determine the quality of the application. The review team shall recommend ac-
15 ceptance or denial of the application to the EPSB and shall include a supporting rationale for the rec-
16 ommendation.

17 (6) The EPSB shall review the external review team's recommendation, shall approve or deny each
18 application, and shall transmit the decision and rationale for the decision to the provider.

19 (7) The provider may revise and resubmit a plan that has been denied.

20 (8) Any approval granted by the EPSB shall specify the period of approval of the institute, which
21 shall not exceed two (2) years for initial approval. Providers may apply for an extension of approval as
22 outlined in Section 3 of this administrative regulation.

23 **Section 3. Continuance of Program Approval.** (1) An institute provider may apply for continu-

1 ance of an approved alternative route to certification institute for an additional period of time not to
2 exceed seven (7) years. The request for continuance shall specify any changes in program components
3 that have occurred since the institute received prior EPSB approval and that are planned for implemen-
4 tation in subsequent training periods.

5 (2) The request for continuance shall provide specific examples of demonstrating program quality.
6 The request for continuance shall set forth statistical information related to teacher retention for all pri-
7 or candidates who have completed the institute. Standards for program approval and program quality
8 specified under this administrative regulation shall be maintained under any program extension.

9 **Section 4. Revocation for Cause.** (1) If an area of concern or an allegation of misconduct arises
10 after an institute has been approved, staff shall bring a complaint to the EPSB for initial review.

11 (2) After review of the allegations in the complaint, the EPSB may refer the matter to the external
12 review team for further investigation.

13 (3)(a) Notice of the EPSB's decision to refer the matter and the complaint shall be sent to the pro-
14 vider.

15 (b) Within thirty (30) days of receipt of the complaint, the provider shall respond to the allegations
16 in writing and provide evidence pertaining to the allegations in the complaint to the EPSB.

17 (4)(a) The external review team shall review any evidence supporting the allegations and any in-
18 formation submitted by the provider.

19 (b) The external review team may conduct on-site evaluations to evaluate the quality of the pro-
20 grams.

21 (c) Upon completion of the review, the external review team shall issue a report recommending to
22 the EPSB continued approval of the institute or revocation of institute approval if the institute no long-
23 er meets the standards and requirements for approval.

1 (5) The provider shall receive a copy of the external review team’s report and may file a response to
2 the recommendation.

3 (6)(a) The recommendation from the external review team and the providers response shall be pre-
4 sented to the EPSB.

5 (b) The EPSB shall consider the findings and recommendations of the external review team and
6 make a final determination regarding the approval of the institute.

7 **Section 5. Appeals Process.** (1) If a provider seeks appeal of an EPSB decision, the provider
8 shall appeal within thirty (30) days of receipt of the EPSB official notification. A provider shall ap-
9 peal on the grounds that:

10 (a) A prescribed standard was disregarded;

11 (b) A procedure was not followed; or

12 (c) Evidence of compliance in place at the time of the review and favorable to the provider was
13 not considered.

14 (2) An appeals panel of no fewer than three (3) members shall be appointed by the EPSB chair
15 from members of the EPSB who do not have a conflict of interest regarding the provider or institute.
16 The ad hoc committee shall recommend action on the appeal to the full EPSB.

17 (3) The consideration of the appeal shall be in accordance with KRS Chapter 13B.

18 **Section 6. Data Reports.** (1) The EPSB shall maintain data reports related to the following:

19 (a) Approval status of all EPSB approved Option 7 programs;

20 (b) Contact information for the person responsible for the institute;

21 (c) Year of last program review;

22 (d) Tables relating the institute total enrollment disaggregated by ethnicity and gender for the last
23 three (3) years;

1 (e) Tables relating the institute faculty disaggregated by the number of full-time equivalents (FTE),
2 ethnicity, and gender for the last three (3) years;

3 (f) Table of the number of program completers for the last three (3) years;

4 (g) Table relating pass rates on the required assessments;

5 (h) Table relating program completer satisfaction with the preparation program; and

6 (i) Table relating new teacher (under three (3) years) and supervisor satisfaction with the prepara-
7 tion program.

8 (2) Providers shall report to the EPSB staff at the end of each school year continuous improvement
9 efforts relating to the institute.

10 **Section 7. Temporary Provisional Certificate.** (1) An eligible candidate who meets the require-
11 ments of KRS 161.048 (8)(a)1.-4. and 16 KAR 2:010, Section 3 (1), shall be issued a one-year provi-
12 sional teaching certificate.

13 (2) The candidate shall apply to the EPSB and provide:

14 (a) Official transcripts of all college work undertaken by the candidate establishing proof of a bach-
15 elor's degree or graduate degree and grade point average;

16 (b) Proof of a passing score on the admission assessments as established in 16 KAR 5:020;

17 (c) Proof of a passing score on the academic content assessment, as established in 16 KAR 6:010, in
18 the area in which certification is being sought;

19 (d) Verification by the institute provider of completion of half of the requisite institute hours; and

20 (e) Evidence of employment in a Kentucky school district or nonpublic school in the content area of
21 the certification.

22 (3) The temporary provisional certificate may be renewed for a maximum of two (2) additional
23 years.

1 (4) A candidate shall be eligible for first renewal of the temporary provisional certificate upon ap-
2 plication to the EPSB, compliance with 16 KAR 2:010, Section 3(1), and successful completion of the
3 following requirements:

4 (a) Verification of completion of:

- 5 1. two hundred-forty (240) hour institute for elementary or K-12 certification; or
- 6 2. one hundred-eighty (180) hour institute for middle or high school certification.

7 (b) Evidence of employment in a Kentucky school district or nonpublic school in the content area of
8 the certification.

9 **Section 8. Professional Certificate.** (1) Upon completion of all program requirements of the alter-
10 native route to certification institute, the applicant may apply for the professional certificate.

11 (2) Prior to issuance of the professional certificate, the candidate shall obtain a passing score on the
12 pedagogy assessment, as established in 16 KAR 6:010, for the certificate being sought.

13 (3) Upon application to the EPSB, compliance with 16 KAR 2:010, Section 3(1), and verification
14 that a candidate has met all eligibility requirements for certificate issuance, the EPSB shall issue the
15 candidate a professional certificate.

16 **Section 9. Incorporation by Reference.** (1) The following material is incorporated by reference:"
17 *Guidelines for Submitting an Application to Provide an Alternative Route to Certification Institute*",
18 2022.

19 (2) This material may be inspected, copied, or obtained, subject to applicable copyright law, at the
20 Education Professional Standards Board, 300 Sower Boulevard, 5th Floor, Frankfort, Kentucky 40601,
21 Monday through Friday, 8 a.m. to 4:30 p.m.

Date

Justin Mitchell, Board Chair
Education Professional Standards Board

DRAFT

KENTUCKY DEPARTMENT OF EDUCATION

STAFF NOTE

Action Item:

Southeast/South-Central Educational Cooperative (SESC): Continuing Education Option, Plan II Proposal

Staff Recommendation:

The Education Professional Standards Board (EPSB) should approve the SESC Continuing Education Option (CEO) Plan II for Rank I or II.

Rationale:

The CEO Plan II reviewers consisting of staff from the Office of Educator Licensure and Effectiveness (OELE), and representatives from districts, educational cooperatives and education preparation providers (EPPs) reviewed SESC's CEO Plan II proposal in accordance with 16 KAR 8:030 and the CEO Plan II Guidelines approved by the EPSB. The reviewers found that the proposal meets the applicable requirements and recommends that the EPSB approve the CEO Plan II program.

Action Question:

Should the EPSB approve the SESC CEO Plan II program proposal?

Applicable Statute or Regulation:

KRS 161.020, KRS 161.028, KRS 161.030, KRS 161.095, KRS 161.1211, 16 KAR 8:030

History/Background:

Existing Policy: KRS 161.1211 establishes the classifications of teachers. According to the statute, an educator may obtain Rank II by obtaining a master's degree, acquiring National Board Certification or successfully completing equivalent continuing education. Rank I is obtained by meeting the requirements of Rank II and having an additional thirty hours of approved graduate credit, a master's degree, National Board Certification or equivalent continuing education. KRS 161.095 provides that the EPSB shall develop standards for continuing education including college/university courses, an advanced degree or a combination of field-based experiences, individual research and approved professional development. 16 KAR 8:030 sets forth the continuing education requirements for CEO Plan I and Plan II for rank change. CEO Plan II allows districts, groups of districts (such as educational cooperatives) and Kentucky institutions of higher education with EPSB-approved educator preparation programs to submit a continuing education option plan with a combination of field-based experiences, individual research and approved professional development to the EPSB for approval. The EPSB also approved the CEO Plan II Guidelines that provide information for districts, groups of districts and institutions of higher education to design and submit a continuing education option plan that aligns with the requirements of 16 KAR 8:030 and KRS 161.095.

Summary: The SESC CEO Plan II program would allow educators to pursue and achieve Rank I or II, depending on their current rank, and grow in their profession through field-based experience, research and approved professional development. SESC's CEO Plan II meets the EPSB approved guidelines and includes an introduction, capstone project, job-embedded professional development experiences, assessment of candidates and program evaluation. The SESC's CEO Plan II proposal is included in the Document Library and requires approval by the EPSB before it may be offered for rank change. If approved by the EPSB, SESC may offer the program to candidates to obtain Rank I or Rank II.

Budget Impact: There is no budgetary impact.

Groups Consulted and Brief Summary of Responses:

OELE Staff, District representatives, Educational Cooperative staff, EPP Leaders

The CEO Plan II reviewers reviewed the proposal in accordance with 16 KAR 8:030 and the CEO Plan II Guidelines approved by the EPSB. Reviewers reviewed the proposal individually and then came together virtually to reach consensus. The results were sent to SESC. SESC responded to the program review feedback. OELE staff reviewed the revised proposal to confirm compliance with the scoring guide and reviewers' comments. The CEO Plan II reviewers found that the revised proposal meets the applicable requirements and recommends that the EPSB approve the CEO Plan II program.

Contact Person:

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Office of Educator Licensure and Effectiveness
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KENTUCKY DEPARTMENT OF EDUCATION

STAFF NOTE

Action Item:

16 KAR 5:020. Request to Allow Ten Year Recency for Admission Assessments

Staff Recommendation:

The Education Professional Standards Board (EPSB) should allow passing scores on admission assessments to be valid for the purpose of applying for admission to an educator preparation program for ten years from the assessment administration date.

Rationale:

Educational Testing Service, who administers the Praxis Core Academic Skills for Educators, maintains that those scores are valid for ten years. Staff with Pearson, who administers the ACT, has indicated ACT scores do not expire. Extending admission test recency to ten years will provide additional flexibility to educator preparation providers wishing to admit candidates who have previously passed the admission assessment.

Action Question:

Should the EPSB approve the request to allow passing scores on admission assessments to be valid for ten years from the assessment administration date?

Applicable Statute or Regulation:

KRS 161.020, KRS 161.028, 16 KAR 5:020

History/Background:

Existing Policy: 16 KAR 5:020 establishes the standards for admission to an educator preparation program that is required for certification. Section 3 of the regulation states that “A passing score on an assessment established at the time of admission shall be valid for the purpose of applying for admission for five (5) years from the assessment administration date.”

Summary: Since the recent revisions to 16 KAR 5:020 became effective in November 2021, the EPSB has reviewed and approved multiple requests to waive the five-year recency requirement to allow scores obtained outside the five-year window to qualify a candidate for admission to an educator preparation program. The Educational Testing Service, who administers the Praxis Core Academic Skills for Educators, maintains that those scores are valid for ten years. Staff with Pearson, who administers the ACT, has indicated ACT scores do not expire. Considering this information and given the continued requests from educator preparation providers to waive the admissions test recency, staff recommends that the EPSB allow passing scores on the admission assessments to be valid for ten years. This will allow educator preparation providers the ability to admit candidates who obtained a passing score on the admission assessment within the ten years prior to admission.

Budget Impact: There is no budgetary impact.

Contact Person:

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KENTUCKY DEPARTMENT OF EDUCATION

STAFF NOTE

Action Item:

16 KAR 5:040. Request to Allow Substitute Teaching Experience to Qualify as Student Teaching Experience for the 2022-2023 School Year

Staff Recommendation:

The Education Professional Standards Board (EPSB) should conditionally waive 16 KAR 5:040, Section 5 (6) & (7) to allow experience that a student teacher acquires as an emergency certified substitute teacher to meet the requirements of student teaching during the 2022-2023 school year.

Rationale:

As a result of the pandemic, many student teachers were unable to obtain experience in the classroom and many districts were unable to secure substitute teachers. For the Spring 2020 semester and the 2021-2022 school year, the EPSB approved the conditional waiver to allow experience that a student teacher acquired as an emergency certified substitute teacher to meet the requirements of student teaching. Many stakeholders reported that the waiver was beneficial and have requested that it continue during the 2022-2023 school year.

Action Question:

Should the EPSB conditionally waive 16 KAR 5:040, Section 5 (6) & (7) to allow experience that a student teacher acquires as an emergency certified substitute teacher to meet the requirements of student teaching during the 2022-2023 school year?

Applicable Statute or Regulation:

KRS 161.010, KRS 161.028, KRS 161.042, KRS 161.102, 16 KAR 1:020, 16 KAR 5:040

History/Background:

Existing Policy: KRS 161.010(6) defines student teacher and KRS 161.042 further sets out the role of the student teacher but tasks the EPSB with promulgating administrative regulations on the specifics of the utilization of student teachers and the requirements for the supervising teacher, school and school district. Through 16 KAR 5:040, the EPSB has set forth the requirements for admission, placement and supervision in student teaching. Specifically, Section 5 of the regulation establishes the requirements of the seventy (70) day student teaching placement consistent with the certification program that the student teacher is pursuing. This section also contains the following limitations on the student teaching experience:

(6) A student teacher shall not have responsibility for the supervision or instruction of P-12 students without the direct supervision of a certified educator.

(7) A student teacher shall not receive direct compensation for student teaching.

KRS 161.102 establishes an emergency substitute certificate that “shall enable the applicant to apply for substitute teaching in any subject area for any grade level in any local school district.” Through 16 KAR 2:120 Section (2)(7)(b), the EPSB has established the following requirements for issuance of an emergency substitute certification:

1. Have completed a minimum of sixty-four (64) semester hours of credit from a regionally accredited institution; and
- 2.a. Have a cumulative minimum grade point average of 2.5 on a 4.0 scale; or b. Have a minimum grade point average of 3.0 on a 4.0 scale on the last sixty (60) hours of credit completed, including undergraduate and graduate coursework.

Summary: For the Spring 2021 semester and the 2021-2022 school year, the EPSB approved a conditional waiver allowing experience that a student teacher acquired as an emergency certified substitute teacher to meet the requirements of student teaching. In the midst of the pandemic, many districts had difficulty securing substitute teachers. In the past, districts have utilized retired educators and individuals retired from other professions to serve as substitute teachers. Due to health concerns, many of those individuals were not comfortable serving as substitutes during the pandemic. Additionally, the requirements of the COVID-19 instructional setting prohibited many student teachers from obtaining experience in the classroom.

Many stakeholders reported that this waiver was very beneficial in meeting the needs of districts and student teachers during the spring semester and have requested its continuation for the 2022-2023 school year.

Status as a student teacher does not confer a certification on the student teacher. Therefore, the student teacher does not have the ability to perform services or supervise students outside of the direct supervision of the certified teacher. If a student teacher has completed sixty-four (64) semester hours of credit and has a minimum GPA of 2.5, the student teacher may qualify for issuance of an emergency substitute certification, which would allow them to serve as a substitute teacher within a district. However, 16 KAR 5:040 does not allow substitute teaching experience performed by the student teacher to be counted as student teaching experience. Experience as a substitute teacher would result in the student teacher receiving payment and supervising students outside of the direct supervision of the certified teacher which is prohibited by 16 KAR 5:040, Section 5(6) & (7). Per KRS 161.028(1)(n) the EPSB has the ability to waive regulatory requirements.

Therefore, staff is recommending that the EPSB approve a conditional waiver of 16 KAR 5:040, Section 5 (6) & (7) to allow experience that a student teacher acquires as an emergency certified substitute teacher to meet the requirements of student teaching during the 2022-2023 school year.

Budget Impact: There is no budgetary impact.

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KENTUCKY DEPARTMENT OF EDUCATION

STAFF NOTE

Action Item:

16 KAR 5:040. Request to Approve Remote Student Teaching Observations for all Educator Preparation Programs for the 2022-2023 School Year

Staff Recommendation:

The Education Professional Standards Board (EPSB) should approve remote student teaching observations for all educator preparation programs for the 2022-2023 school year.

Rationale:

Due to the COVID-19 health crisis, university supervisors were unable to complete in-person observations of student teachers during the previous two school years. 16 KAR 5:040, Section 4(1) allows a portion of the observations to be remote but requires EPSB approval for remote observations. Approving remote observations for the upcoming school year will again provide flexibility for meeting the required number of observations.

Action Question:

Should the EPSB approve remote observations for all educator preparation programs for the 2022-2023 School Year?

Applicable Statute or Regulation:

KRS 161.028, 16 KAR 5:040

History/Background:

Existing Policy: 16 KAR 5:040, Section 4(1) provides “The university supervisor shall conduct a minimum of four (4) observations of the student teacher in the actual teaching situation, a portion of which may be remote. Requests for remote observation(s) shall be submitted to and approved by EPSB prior to the observation(s).”

Summary: University supervisors are considered visitors in school buildings. During the past two school year, schools restricted the number of visitors to comply with the guidance for mitigating the spread of COVID-19. Additionally, intermittent school closures required remote observations to occur in online classrooms.

Continued approval of remote observations will provide additional flexibility for meeting the required number of observations while protecting the safety of the students and teachers in the schools. Therefore, staff is recommending that the EPSB approve remote student teaching observations for all educator preparation programs for the 2022-2023 school year.

Budget Impact: There is no budgetary impact.

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KENTUCKY DEPARTMENT OF EDUCATION

STAFF NOTE

Waiver:

16 KAR 5:040. Request to Waive Student Teacher Days Due to District School Closures for Transylvania University

Action Question:

Should the Education Professional Standards Board (EPSB) approve the waiver of the remaining student teaching days for the Transylvania University student teachers affected by district closures and isolation orders?

Applicable Statute or Regulation:

KRS 161.028, 16 KAR 5:040

History/Background:

Existing Policy: 16 KAR 5:040 Section 5 (4) states “each educator preparation institution shall provide a full professional semester to include a period of student teaching for a minimum of seventy (70) full days, or its equivalent, in instructional settings that correspond to the grade levels and content areas of the student teacher’s certification program.”

Summary: District closures and isolation orders due to COVID-19 have made it impossible for some student teachers from Transylvania University to complete the required seventy (70) full days of instruction before the close of the Spring 2022 academic semester. District closures are out of the control of the student teachers and the EPP; however, both have made good faith efforts to complete as many hours as possible during the semester. Transylvania University has submitted a list of student teachers that were affected by exposure to COVID-19.

Budget Impact: There is no budgetary impact.

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KENTUCKY DEPARTMENT OF EDUCATION

STAFF NOTE

Waiver:

16 KAR 5:040. Alternative Student Teaching Placement Request for Christina Redmond

Action Question:

Should the Education Professional Standards Board (EPSB) approve Eastern Kentucky University's (EKU) alternative student teaching placement request for Christina Redmond?

Applicable Statute or Regulation:

KRS 161.028, 16 KAR 5:040

History/Background:

Existing Policy: 16 KAR 5:040 Section 5 (4)(d) requires that a candidate pursuing a primary through grade 12 certificate shall have their student teaching balanced between an elementary school placement and a middle/high school placement. Institutions unable to locate a placement aligned with grade level requirements shall submit an alternative placement request to EPSB staff.

Summary: EKU is requesting a waiver of the requirement for Christina Redmond to complete student teaching in both a primary and intermediate placement. Ms. Redmond is enrolled in EKU's undergraduate elementary education initial certification program. Student teaching placements are done in collaboration between EKU's office personnel and local districts. A spreadsheet was submitted to the district personnel listing the placement requirements for each student teacher candidate. EKU's district contact placed Ms. Redmond with two teachers at Daniel Boone Elementary. On Monday, April 11, 2022, the clinical educator assigned to Ms. Redmond contacted EKU with concerns because Ms. Redmond was assigned to a first-grade teacher and a third-grade teacher and did not have an intermediate placement. Going forward, EKU has developed procedures for their office that requires the clinical educator, teacher candidates, and students check to ensure placements meet the regulatory requirements. Since Ms. Redmond was assigned incorrectly due to no fault of her own, EKU is requesting that the EPSB approve the first-grade and third-grade placements. Ms. Redmond was scheduled to graduate at the end of the Spring semester. Due to the urgency of this matter, the EPSB's procedures for conditional waiver were followed. The request was reviewed and approved by the EPSB Chair and a waiver committee member and a conditional waiver was issued for Ms. Redmond. The request is now before the full EPSB for final action.

Budget Impact: There is no budgetary impact.

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KENTUCKY DEPARTMENT OF EDUCATION

STAFF NOTE

Waiver:

16 KAR 5:040. Alternative Student Teaching Placement Request for Lauren Wildoner

Action Question:

Should the Education Professional Standards Board (EPSB) approve Morehead State University's alternative student teaching placement request for Lauren Wildoner?

Applicable Statute or Regulation:

KRS 161.028, 16 KAR 5:040

History/Background:

Existing Policy: 16 KAR 5:040 Section 5 (4)(d) requires that a candidate pursuing a primary through grade 12 certificate shall have their student teaching balanced between an elementary school placement and a middle/high school placement. Institutions unable to locate a placement aligned with grade level requirements shall submit an alternative placement request to EPSB staff.

Summary: Morehead State University is requesting a waiver to place theater education student Lauren Wildoner at the high school level for both of the required student teaching placements in the Fall 2022 semester. The county in which Ms. Wildoner is completing her student teaching does not have a qualified elementary theater teacher as a placement option. For this reason, having exhausted all possibilities in the district, Morehead State University is requesting a waiver for Ms. Wildoner to complete her seventy-day student teaching assignment in the high school setting.

Budget Impact: There is no budgetary impact.

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KENTUCKY DEPARTMENT OF EDUCATION

STAFF NOTE

Waiver:

16 KAR 5:040. Alternative Student Teaching Placement Request for Nicholas Wolford

Action Question:

Should the Education Professional Standards Board (EPSB) approve Morehead State University's alternative student teaching placement request for Nicholas Wolford?

Applicable Statute or Regulation:

KRS 161.028, 16 KAR 5:040

History/Background:

Existing Policy: 16 KAR 5:040 Section 5 (4)(d) requires that a candidate pursuing a primary through grade 12 certificate shall have their student teaching balanced between an elementary school placement and a middle/high school placement. Institutions unable to locate a placement aligned with grade level requirements shall submit an alternative placement request to EPSB staff.

Summary: Morehead State University is requesting a waiver to place music education student Nicholas Wolford at both the middle school and high school level for his required student teaching placements in the Fall 2022 semester. The county in which Mr. Wolford is completing his student teaching does not have a qualified elementary music teacher as a placement option. For this reason, having exhausted all possibilities in the district, Morehead State University is requesting a waiver for Mr. Wolford to complete his seventy-day student teaching assignment in both a middle school and high school setting for the Fall 2022 semester.

Budget Impact: There is no budgetary impact.

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KENTUCKY DEPARTMENT OF EDUCATION

STAFF NOTE

Waiver:

16 KAR 5:020. Request to Waive Required GPA for Admission to Master of Arts in Education Program for Moderate to Severe Disabilities

Action Question:

Should the Education Professional Standards Board (EPSB) approve Georgetown College's request to waive the grade point average (GPA) requirement for an applicant's admission to an initial graduate level educator preparation program?

Applicable Statute or Regulation:

KRS 161.020, 161.028, 161.030, 161.048, 16 KAR 5:020

History/Background:

Existing Policy: 16 KAR 5:020 establishes the standards for admission to an educator preparation program that is required for certification. Section 1(3) requires a bachelor's degree or advanced degree awarded by a regionally accredited college or university with a cumulative grade point average of 2.75 on a 4.0 scale; or a grade point average of 3.00 on a 4.0 scale on the last thirty (30) hours of credit completed, including undergraduate and graduate coursework.

Summary: Georgetown College has submitted a waiver request on behalf of a candidate for admission to the Option 6 Master of Arts in Education for Moderate to Severe Disabilities program. The candidate has a 2.90 GPA on her last 30 hours of coursework. Since earning her degree, the candidate took the initiative and completed an additional three-hour class to increase her GPA. She earned an A and if this A were added to her most recent 30 hours, her GPA for those 33 hours would be a 3.00. However, since the oldest of these hours was a grade of A, and by regulation that A was replaced by the most recent A. Earning this additional A did not raise her GPA, it left her GPA unchanged. Georgetown College is requesting a waiver of the GPA requirement to admit the candidate to the program.

Budget Impact: There is no budgetary impact.

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KENTUCKY DEPARTMENT OF EDUCATION

STAFF NOTE

Waiver:

16 KAR 6:010. Request to Accept the Instrumental Music Test for Three University of Kentucky Music Education Students

Action Question:

Should the Education Professional Standards Board (EPSB) approve the University of Kentucky's (UK) request to accept the instrumental music test for three music education students?

Applicable Statute or Regulation:

KRS 161.030, KRS 161.028, 16 KAR 6:010

History/Background:

Existing Policy: KRS 161.030(3) and (4) requires the EPSB to select the appropriate assessments required prior to teacher certification. 16 KAR 6:010 establishes the examination prerequisites for teacher certification. For integrated music certification, 16 KAR 6:010 Section 5(h) sets the requisite exam as "Music: Content and Instruction (5114)" with a score of 162.

Summary: UK has submitted a waiver request on behalf of three music education students. Specifically, UK is asking that the EPSB accept the certification exam "Music: Instrumental and General Knowledge (5115)" in lieu of "Music: Content and Instruction (5114)". According to UK, the candidates took the instrumental music (5115) test instead of the integrated music (5114) test due to the Educational Testing Service (ETS) having the wrong test listed on the website for Kentucky and not allowing candidates to register for the integrated music (5114) test. ETS informed the students that the integrated music (5114) test was no longer being accepted by the EPSB. UK states that the financial burden for students who are seeking teacher licensure can be substantial and retaking would be an unnecessary expense for the students when the error was not one that the candidates made. The issue with ETS has since been resolved. All three students received passing scores on the instrumental music (5115) test. Approval of this request would allow the students to use their passing scores on the instrumental music (5115) test for issuance of the integrated music certificate.

Budget Impact: There is no budgetary impact.

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KENTUCKY DEPARTMENT OF EDUCATION

STAFF NOTE

Waiver:

16 KAR 4:060. Request to Accept Two and a Half Years of Qualified Teaching Experience to Meet the Requirements for Certification Renewal for Julia Jaddock.

Action Question:

Should the Education Professional Standards Board (EPSB) approve the applicant's request to allow the experience that she has completed thus far to meet the requirements for certification renewal?

Applicable Statute or Regulation:

KRS 161.028, 16 KAR 4:060

History/Background:

Existing Policy: 16 KAR 4:060, Section 1(3) provides that a teaching certificate that has been issued for a period of five years shall be renewed for subsequent five year periods upon the completion of three years of successful teaching experience or at least six semester hours of credit or the equivalent in professional development defined in 16 KAR 8:020. Section 2 of the regulation sets forth the requirements for successful teaching experience. A full year of experience shall include at least 140 teaching days of employment performed within the academic year. A half year of experience shall include at least seventy teaching days of employment performed within an academic semester. Section 1(7) of the regulation allows experience as a substitute teacher to be accepted in lieu of required teaching experience if the holder of the certificate was employed officially by the local board of education, was paid through the board of education, and substituted in his or her certification area no less than thirty teaching days per semester.

Summary: Julia Jaddock is certified to teach elementary school. Since her last five-year renewal, she has two years of full-time experience from the 2017-2018 and 2019-2020 school years. She also obtained a half year of substitute teaching experience in the 2018-2019 school year. Ms. Jaddock states that as a result of the pandemic, she was unable to gain enough experience in the 2020-2021 school year due to district closures and substitutes not being needed for remote instruction. Ms. Jaddock has not submitted any experience for the 2021-2022 school year. She is requesting that the EPSB accept the two and a half years of experience provided to allow her to renew her teaching certificate.

Budget Impact: There is no budgetary impact.

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KENTUCKY DEPARTMENT OF EDUCATION

STAFF NOTE

Action Item:

Option 1 Alternative Route to Certification Application for Lora Palmer

Action Question:

Should the Education Professional Standards Board (EPSB) approve the alternative route to certification application?

Applicable Statute or Regulation:

KRS 161.028, KRS 161.030, KRS 161.048, 16 KAR 9:010

History/Background:

Existing Policy: The applicant must meet a minimum GPA requirement and must have either a major in the academic area or passing score on the academic content assessment. The applicant must also have a job offer in the academic area for which certification is requested in a Kentucky school district.

Summary: Boyle County Schools has submitted the CA-265 application and portfolio for Lora Palmer. The district is requesting that the EPSB approve her application for certification in the area of **Dance, All Grades**. The application and portfolio are included under separate cover.

Budget Impact: There is no budgetary impact.

Groups Consulted and Brief Summary of Responses:

Todd Davis, Division Director
Crystal Hord, Branch Manager
Melinda Penny, Consultant

The applicant meets the minimum GPA requirement in the academic area. Boyle County Schools offered the applicant a job teaching Dance, All Grades. The EPSB will need to determine if the applicant's work experience constitutes exceptional work experience.

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KENTUCKY DEPARTMENT OF EDUCATION

STAFF NOTE

Action Item:

Option 1 Alternative Route to Certification Application for Marily Roetting

Action Question:

Should the Education Professional Standards Board (EPSB) approve the alternative route to certification application?

Applicable Statute or Regulation:

KRS 161.028, KRS 161.030, KRS 161.048, 16 KAR 9:010

History/Background:

Existing Policy: The applicant must meet a minimum GPA requirement and must have either a major in the academic area or passing score on the academic content assessment. The applicant must also have a job offer in the academic area for which certification is requested in a Kentucky school district.

Summary: The Diocese of Covington has submitted the CA-265 application and portfolio for Marily Roetting. The school system is requesting that the EPSB approve her application for certification in the area of **Spanish, All Grades**. The application and portfolio are included under separate cover.

Budget Impact: There is no budgetary impact.

Groups Consulted and Brief Summary of Responses:

Todd Davis, Division Director
Crystal Hord, Branch Manager
Melinda Penny, Consultant

The applicant meets the minimum GPA requirement in the academic area. The Diocese of Covington has offered the applicant a job teaching Spanish, All Grades. The EPSB will need to determine if the applicant's work experience constitutes exceptional work experience.

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KENTUCKY DEPARTMENT OF EDUCATION

STAFF NOTE

Action Item:

Option 1 Alternative Route to Certification Application for Karla Wilder

Action Question:

Should the Education Professional Standards Board (EPSB) approve the alternative route to certification application?

Applicable Statute or Regulation:

KRS 161.028, KRS 161.030, KRS 161.048, 16 KAR 9:010

History/Background:

Existing Policy: The applicant must meet a minimum GPA requirement and must have either a major in the academic area or passing score on the academic content assessment. The applicant must also have a job offer in the academic area for which certification is requested in a Kentucky school district.

Summary: Jefferson County Public Schools has submitted the CA-265 application and portfolio for Karla Wilder. The district is requesting that the EPSB approve her application for certification in the area of **Spanish, All Grades**. The application and portfolio are included under separate cover.

Budget Impact: There is no budgetary impact.

Groups Consulted and Brief Summary of Responses:

Todd Davis, Division Director
Crystal Hord, Branch Manager
Melinda Penny, Consultant

The applicant meets the minimum GPA requirement in the academic area. Jefferson County Public Schools offered the applicant a job teaching Spanish, All Grades. The EPSB will need to determine if the applicant's work experience constitutes exceptional work experience.

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