

**EPSB Mission Statement**

*The Education Professional Standards Board, in full collaboration and cooperation with its education partners, promotes high levels of student achievement by establishing and enforcing rigorous professional standards for preparation, certification, and responsible and ethical behavior of all professional educators in Kentucky.*

**EPSB Meeting Agenda  
Kentucky Department of Education  
300 Sower Boulevard, 5<sup>th</sup> Floor, Frankfort, KY 40601**

**Monday, October 10, 2022**

**EPSB Waiver Committee**

**8:30 AM ET – Conference Room 516**

**EPSB Regular Meeting Agenda**

**9:00 AM ET – State Board Room**

**Call to Order**

**Roll Call**

**Open Speak**

**Report of the Commissioner**

- A. Report from the Education and Labor Cabinet
- B. Report of the Associate Commissioner
- C. Legislative Update
- D. Other Updates

**Report of the Chair**

**Approval of Consent Items**

- A. Approval of August 15, 2022, EPSB Meeting Minutes
- B. Kentucky Christian University Program Approval: Health Education and Physical Education Programs, Initial Undergraduate (Ms. Kim Arington)
- C. Georgetown College: Approval of Proficiency Plan (Ms. Arington)
- D. Emergency Noncertified Personnel Program (Mr. Brandon Harrod)

**Information/Discussion Items**

- A. Update from the Educational Testing Service (Dr. Byron Darnall)

### **Action Items**

- A. 16 KAR 9:100. Alternative Route to Certification Institute, Suggested Substitute (Ms. Cassie Trueblood)
- B. 16 KAR 9:110. Expedited Route to Certification, Suggested Substitute (Ms. Trueblood)
- C. Option 9 Application, Lincoln County Schools and University of the Cumberlands (Mr. Todd Davis)
- D. Option 9 Application, Whitley County Schools and University of the Cumberlands (Mr. Davis)

### **Waivers**

- A. 16 KAR 5:040. Request to Waive Cooperating Teacher Eligibility Requirements for Schuyler Anne Tymula (Mr. Harrod)
- B. 16 KAR 6:010. Request to Accept the Instrumental Music Test for Robert Elrod (Ms. Sharon Salsman)
- C. 16 KAR 6:010. Request to Waive Five Year Test Recency Requirement for Matthew Mickelson (Mr. Davis)
- D. 16 KAR 2:120. Request to Waive Emergency Certificate Requirements for Bourbon County Schools (Mr. Davis)
- E. 16 KAR 2:120. Request to Waive Emergency Certificate Requirements for Clark County Schools (Mr. Davis)
- F. 16 KAR 2:120. Request to Waive Emergency Certificate Requirements for Lincoln County Schools (Mr. Davis)
- G. 16 KAR 3:090. Request to Waive Certification Requirements for Principal Certification for Michael DiMera (Mr. Davis)
- H. 16 KAR 4:030. Request to Waive Equivalent Certification Requirement for Out-of-State Prepared Educator, Ellen Kennedy (Mr. Davis)
- I. 16 KAR 4:030. Request to Waive Equivalent Certification Requirement for Out-of-State Prepared Educator, Joshua Miller (Mr. Davis)
- J. 16 KAR 4:030. Request to Waive Equivalent Certification Requirement for Out-of-State Prepared Educator, Priscila Pereira (Mr. Davis)
- K. 16 KAR 9:080. Request to Waive Renewal Requirement for Option 6 Candidate, Jeffrey Stowers (Mr. Davis)

### **Alternative Route to Certification Applications**

- A. Gina Ligon, Agriculture, Grades 5-12 (Mr. Davis)
- B. Andre Linn, Health and Physical Education, Grades K-12 (Mr. Davis)
- C. Jeana Hopkins, Secondary Earth Science, Grades 8-12, and Middle Grade Science Grades, 5-9 (Mr. Davis)

D. Madison McAlmond, Family and Consumer Science, Grades 5-12 (Mr. Davis)

**Board Comments**

**Closed Session Review**

*Following a motion in open session pursuant to KRS 61.810 (1)(c) and (1)(j), it is anticipated that the Board will move into closed session to conduct a character and fitness review and to review potential actions relating to complaints and reports. The Board will also review pending litigation.*

**Case Decisions**

*Following the closed session review, the Board shall move into open session. All decisions will be made in open session.*

**Adjournment**

**Next Regular Meeting:**

December 12, 2022  
300 Sower Blvd  
Frankfort, KY 40601

*The actions delineated below were taken in open session of the EPSB at the August 15, 2022, webcast meeting. This information is provided in summary form; an official record of the meeting is available in the permanent records of the Education Professional Standards Board (EPSB), 300 Sower Boulevard, 5<sup>th</sup> Floor, Frankfort, KY 40601.*

**Education Professional Standards Board (EPSB)  
Minutes  
Kentucky Department of Education  
300 Sower Boulevard, 5<sup>th</sup> Floor, Frankfort, KY 40601**

**Call to Order**

Chair Justin Mitchell called the meeting to order at 9:05 a.m. ET. In an effort to prevent the spread of the novel Corona Virus (COVID-19) this meeting was conducted by video teleconference. Chair Justin Mitchell read the mission statement to the EPSB and audience.

**Swearing-In of New Members**

On July 18<sup>th</sup>, Governor Beshear issued Executive Order 2022-414 appointing Corinne Murphy to the EPSB to represent public postsecondary institutions. Leah Sharpe from the Office of Legal Services administered the oath to Dr. Murphy and swore her into the EPSB.

**Roll Call**

The following Board members were present during the August 15, 2022, EPSB meeting: Diane Berry, Elijah Edwards, Cathy Gunn, Jacqueline Mayfield, Corinne Murphy, Merideth Pittman, Amber Snell, Julian Vasquez-Heilig, Justin Mitchell, and Sarah Weedman.

CPE: Amanda Ellis

Cabinet: Absent

**Report of the Executive Secretary**

Commissioner Jason Glass shared a few updates from the Kentucky Department of Education including that school is starting across the state and this year has the potential to be the first school year undisrupted by COVID since 2019. He reported on the disruptions in Eastern Kentucky due to the recent flooding in that area and noted that these communities are working hard to get everything taken care of in order to get schools opened.

The Kentucky Board of Education (KBE) had their retreat and work session at Lake Cumberland State Park. There were several items that were discussed such as the shifting trends in education. The KBE discussed something that relates to EPSB and the focus of the teaching profession on how we bring people into the teaching profession, what experiences they have in their training, and the credentialing processes as we award the license. One focus area is around the utility of the PRAXIS exam. State law requires a test or assessment for teacher certification. The EPSB has a great deal of latitude around what that looks like. Commissioner Glass noted that he has spoken to Dr. Darnall about potential future pathways and that it would be a great leadership move for the EPSB to consider some alternatives to the PRAXIS. Commissioner Glass noted that if we could

create some pathways without lowering the bar, he believes it would be in the spirit of Kentucky's tradition of honoring the teaching profession.

### **Report from the Council on Postsecondary Education**

Amanda Ellis gave an update from the Council on Postsecondary Education including that it is time to go back to school for post-secondary students. Some institutions allowed students to move in early due to flooding and noted CPE's appreciation for allowing the students a dry and safe place to stay.

CPE is also in partnership with KDE to promote "One Goal" which is a partnership with schools and district leadership for building a culture around future planning for students in career exploration and post-secondary opportunities. Fifteen districts are joining in the next two years to provide coaching and support. CPE is grateful for the districts that want to engage in this partnership.

The Kentucky Advising Academy that was developed out of the Continuum based on the needs for advising has kicked off and has done well with podcasts and webinars. They will start the face-to-face road shows for regions to build capacity for students to plan for their future.

### **Report of the Associate Commissioner**

Byron Darnall recognized the EPSB for their hard work and thanked everyone for attending with their busy schedules.

He reported on the PRAXIS support that was put into place with the Kentucky Academy for Equity and Teaching and gave credit to the certification branch for their hard work during this busy time of the year. Dr. Darnall also praised the legal team for doing a wonderful job in keeping things going and current.

He also recognized the P3 Team for their statewide service to our administrators. He noted they are offering virtual and face to face trainings and are also working with the cognitive coaching cohorts that continue to operate around the state.

Dr. Darnall added to Commissioner Glass' comments on the PRAXIS, that it is prudent to gain input from the membership of the EPSB and other representatives to examine the state of PRAXIS in Kentucky.

### **Report of the Chair**

Chair Justin Mitchell shared that he was thankful for the OELE staff and the legal team. He is hopeful that in the future we can plan a retreat and discuss items such as our vision and the PRAXIS. He shared that he feels the PRAXIS should line up with the vision statement and with keeping high standards.

### **Approval of Consent Items**

**2022-047**

Approval of July 11, 2022, EPSB Meeting Minutes

Board Approval for the Kentucky Education Association Online Courses for Poverty Informed Care and Trauma Informed Classroom Management

2022-2023 Emergency Non-Certified School Personnel Program

*Motion made by Ms. Amber Snell, seconded by Ms. Jacqueline Mayfield, to approve the consent agenda items. Dr. Julian Vasquez-Heilig rescued.*

**Vote:** *Unanimous*

**Action Items**

Certification of Expiring Regulations

**2022-048**

*Motion made by Ms. Cathy Gunn, seconded by Mr. Elijah Edwards, to approve.*

**Vote:** *Unanimous*

Simmons College Letter of Intent to Seek Accreditation and Initial Program Approval

**2022-049**

*Motion made by Ms. Jacqueline Mayfield, seconded by Dr. Amanda Ellis to approve*

**Vote:** *Unanimous*

Kentucky Christian University: Accreditation of the Educator Preparation Provider and Approval of Programs

**2022-050**

*Motion made to deny by Mr. Elijah Edwards, seconded by Ms. Diane Berry, to approve.*

**Vote:** *Unanimous*

Kentucky Wesleyan College: Accreditation of the Educator Preparation Provider and Approval of Programs

**2022-051**

*Motion made by Ms. Amber Snell, seconded by Ms. Jacqueline Mayfield, to approve. Dr. Amanda Ellis Dr. Corinne Murphy, Merideth Pittman and Dr. Julian Vasquez-Heilig rescued.*

**Vote:** *Unanimous*

University of Pikeville: Approval of Programs

**2022-052**

*Motion made by Ms. Sarah Weedman, seconded by Ms. Jacqueline Mayfield, to approve.*

**Vote:** *Unanimous*

Spalding University: Approval of Programs

**2022-053**

*Motion made by Ms. Diane Berry, seconded by Jacqueline Mayfield, to approve. Ms. Sarah Weedman rescued.*

**Vote:** *Unanimous*

Western Kentucky University: Approval of Programs

**2022-054**

*Motion made by Ms. Sarah Weedman, seconded by Amber Snell to approve. Dr. Corinne Murphy rescued.*

Kentucky Educational Development Corporation, Western Kentucky Educational Cooperative and Northern Kentucky Cooperative for Educational Services: Continuing Education Option Plan II Proposal

**2022-055**

*Motion made by Ms. Sarah Weedman, seconded by Amber Snell to approve. Dr. Corinne Murphy rescued.*

**Waivers**

16 KAR 3:090. Request to Waive Teaching Experience Requirement for Admission to a Principal Preparation Program for Mara Leeanne Wooton

**2022-056**

*Motion made by Ms. Jacqueline Mayfield, seconded by Ms. Diane Berry, to approve. Dr. Julian Vasquez-Heilig rescued.*

**Vote:** *Unanimous*

16 KAR 6:010. Request to Waive Five Year Test Recency Requirement for Maria Kupper

**2022-057**

*Motion made by Mr. Elijah Edwards, seconded by Ms. Amber Snell, to approve. Ms. Sarah Weedman rescued.*

**Vote:** *Unanimous*

16 KAR 3:060. Request to Allow Coursework Completed Towards the Standard Counseling Program to Qualify for Renewal of the Provisional School Counselor Certificate for Charlene Kimbro

**2022-058**

*Motion made by Ms. Amber Snell, seconded by Ms. Jacqueline Mayfield to approve. Ms. Sarah Weedman rescued.*

**Vote:** *Unanimous*

16 KAR 4:030. Request to Waive Equivalent Certification Requirement for Out-of-State Prepared Educator, Lauren Kovacs

**2022-059**

*Motion made by Ms. Sarah Weedman, seconded by Dr. Amanda Ellis, to approve.*

**Vote:** *Unanimous*

16 KAR 4:030. Request to Waive Equivalent Certification Requirement for Out-of-State Prepared Educator, Tina Watson

**2022-060**

*Motion made by Mr. Elijah Edwards, seconded by Ms. Sarah Weedman to approve.*

**Vote:** *Unanimous*

16 KAR 8:010. Request to Allow Master's of Business Administration Coursework to Qualify for Rank I for Douglas LaRue

**2022-061**

*Motion made by Mr. Elijah Edwards, seconded by Ms. Diane Berry to approve.*

**Vote:** *Unanimous*

**Alternative Routes**

Valerie Bailey, Chemistry, Grades 8-12

**2022-062**

*Motion made by Ms. Meredith Pittman, seconded by Ms. Jacqueline Mayfield to approve.*

**Vote:** *Unanimous*

Ivy O'Connell, School Media Librarian, All Grades

**2022-063**

*Motion made by Mr. Elijah Edwards, seconded by Dr. Corinne Murphy to approve.*

**Vote:** *Unanimous*

Emily Harrison, English, Grades 8-12

**2022-064**

*Motion made by Mr. Elijah Edwards, seconded by Dr. Amanda Ellis to approve.*

**Vote:** *Unanimous*

*Motion made by Ms. Diane Berry and seconded by Ms. Jacqueline Mayfield, to go into closed session to conduct a character and fitness review and to review potential actions relating to complaints and reports in accordance with KRS 61.810(1) (c) & (j). The Board also reviewed pending litigation.*

**Vote:** *Unanimous*

*Motion made by Mr. Elijah Edwards seconded by Ms. Amber Snell, to return to open session.*

**Vote:** *Unanimous*

The following board members concurred with the actions as listed below with the noted exceptions:

Diane Berry, Elijah Edwards, Cathy Gunn, Justin Mitchell, Corinne Murphy, Merideth Pittman, Amber Snell, and Sarah Weedman.

Attorneys present were Cody Hollan, BreAnna Listermann, Norah Softic, Cassie Trueblood, and Thomas Wall.

**Initial Case Review**

<b><u>Case Number</u></b>	<b><u>Decision</u></b>
2204383	Admonish
2202153	Admonish
2204387	Admonish
2203259	Admonish
220145	Admonish
2203263	Admonish
2204377	Admonish



2202157	Admonish
2203261	Admonish
2202151	Admonish
2202161	Admonish
2254300	Admonish
2254223	Admonish
2204355	Defer for training
2203243	Attorney Review
220295	Admonish
220123	Attorney Review
2204323	Attorney Review
2204319	Attorney Review
2203279	Attorney Review
2204343	Attorney Review
2203277	Attorney Review
2204341	Attorney Review
2203283	Attorney Review
2204363	Attorney Review
2203235	Attorney Review
2203237	Attorney Review
2202105	Attorney Review
220277	Attorney Review
220283	Attorney Review
2202131	Attorney Review
220147	Attorney Review
220297	Attorney Review
220279	Admonish
220273	Attorney Review
22011	Attorney Review
220133	Attorney Review
2202111	Attorney Review
220285	Attorney Review
2202101	Attorney Review
2203239	Attorney Review
2204329	Dismiss w/Prejudice
2204321	Attorney Review
2204327	Attorney Review
2204315	Attorney Review
2202103	Attorney Review
2204325	Defer for Training
2203241	Attorney Review
2204349	Attorney Review
2254233	Attorney Review
2254235	Attorney Review
2254311	Dismiss w/Prejudice
2254246	Attorney Review

2254224	Attorney Review	
2254232	Attorney Review	
2254230	Attorney Review	
2254229	Attorney Review	(Ms. Gunn & Ms. Weedman recused)
2254308	Attorney Review	
2254318	Defer for training	
2254293	Attorney Review	
2254320	Attorney Review	
2254231	Attorney Review	
2204339	Attorney Review	
2204333	Attorney Review	
2204335	Attorney Review	
2204337	Attorney Review	
2204347	Attorney Review	
2203281	Dismiss w/Prejudice	
2204345	Attorney Review	
2202143	Dismiss w/Prejudice	
2203249	Dismiss w/Prejudice	
220149	Attorney Review	
2203257	Attorney Review	
220289	Attorney Review	
2203247	Dismiss w/Prejudice	
2203245	Attorney Review	
2203253	Attorney Review	
2203285	Attorney Review	
2202119	Attorney Review	
2202125	Defer for training	
2202123	Attorney Review	
2203251	Attorney Review	
2202117	Dismiss w/Prejudice	
2204351	Attorney Review	
2204353	Attorney Review	
2254239	Attorney Review	
2254292	Attorney Review	
2254326	Attorney Review	
2254329	Attorney Review	
2204357	Attorney Review	
2204367	Attorney Review	
2204361	Attorney Review	
2204369	Attorney Review	
2204359	Attorney Review	
2203273	Attorney Review	
2203265	Attorney Review	
2203275	Attorney Review	
2203267	Attorney Review	
2202139	Dismiss w/Prejudice	

220125	Attorney Review
2203269	Dismiss w/Prejudice
2204371	Attorney Review
2203271	Attorney Review
2202133	Attorney Review
2204365	Attorney Review
2202141	Attorney Review
2254241	Attorney Review
2254242	Attorney Review
2254240	Attorney Review
2254332	Attorney Review
2204373	Defer for Training
2204379	Dismiss w/Prejudice
220139	Defer for Training
2204381	Defer for Training
2204375	Attorney Review
2254245	Dismiss w/Prejudice
2254244	Dismiss w/Prejudice
2204391	Dismiss w/Prejudice
2202167	Dismiss w/Prejudice
2204389	Defer for Training
2204395	Defer for Training
2204407	Defer for Training
2204405	Defer for Training
2204399	Defer for Training
2204403	Defer for Training
2204397	Defer for Training
2202177	Dismiss w/Prejudice
2202179	Dismiss w/Prejudice
2204401	Dismiss w/Prejudice
2204393	Defer for Training
2254258	Dismiss w/Prejudice
2254252	Defer for Training
2254279	Defer for Training
2254277	Dismiss w/Prejudice
2254250	Defer for Training
2254270	Dismiss w/Prejudice
2254269	Dismiss w/Prejudice
2254271	Dismiss w/Prejudice
2254263	Defer for Training
2254259	Dismiss w/Prejudice
2254260	Dismiss w/Prejudice
2254298	Defer for Training
2254284	Dismiss w/Prejudice
2254265	Defer for Training
2254274	Defer for Training

2254273	Defer for Training
2254254	Dismiss w/Prejudice
2254268	Dismiss w/Prejudice
2254282	Dismiss w/Prejudice
2254256	Dismiss w/Prejudice
2254262	Dismiss w/Prejudice
2254261	Defer for Training
2254266	Dismiss w/Prejudice
2254264	Defer for Training
2254283	Defer for Training
2254272	Dismiss w/Prejudice
2254281	Dismiss w/Prejudice
2254275	Defer for Training
20101433	Refer to Hearing
20061095	Refer to Hearing
2103239	Refer to Hearing
2103223	Refer to Hearing
2104277	Refer to Hearing
20061059	Refer to Hearing
2004927	Refer to Hearing
2107387	Dismiss w/Prejudice
2111931	Dismiss w/Prejudice
2003655	Dismiss w/Prejudice
2003657	Dismiss w/Prejudice
2107409	Dismiss w/Prejudice
2103219	No Further Action
2109645	Dismiss w/Prejudice
2111963	Dismiss w/Prejudice
2111965	Dismiss w/Prejudice
1609709	Dismiss w/Prejudice
1004227	Dismiss w/Prejudice
1610785	Dismiss w/Prejudice
2108525	Attorney Review
2108531	Attorney Review
2108545	Attorney Review
2108537	Attorney Review
2108561	Attorney Review
2109701	Attorney Review
2108557	Attorney Review
2109685	Dismiss w/Prejudice
2108567	Attorney Review
2107425	Attorney Review

**Character/Fitness Review**

<b><u>Case Number</u></b>	<b><u>Decision</u></b>
2254341	Approve

2254342	Approve
2254343	Approve
2254344	Conditionally approve
2254345	Approve
2254348	Approve
2254349	Approve
22428	Approve
2254350	Approve
2254351	Approve
2254353	Approve
2254291	Approve
2254436	Approve
2254444	Approve
2254295	Conditionally approve
2254446	Approve
2254447	Approve
2254448	Approve
2254451	Approve
2254453	Approve
2254454	Approve
2254457	Approve
2254458	Approve
2254460	Approve
2254461	Approve
2254462	Approve
2254463	Approve
2254464	Approve
2254467	Approve
2254469	Approve
2254470	Approve
2254472	Approve
2254474	Approve
2254455	Approve
2254475	Deny
2254541	Defer
2254543	Approve
2254542	Approve
2254547	Approve
2254549	Approve
2254352	Approve
2254449	Approve
2254450	Approve
2281	Deny
2254459	Approve
2254465	Approve
2254468	Approve

2254473 Approve  
211898 Approve  
2254540 Approve  
2254544 Approve  
2254545 Approve  
2254546 Approve

**Agreed Orders**

**Case Number**

20121597 Franklin Norris

**Decision**

Accept Agreed Order stating Norris voluntarily, knowingly, and intelligently surrenders Certificate Number 200211764, and agrees to not apply for, nor be issued, a teaching, administrative, or emergency certificate in the Commonwealth of Kentucky at any time in the future. Norris shall immediately surrender the original and all copies of his certificate, by personal delivery or first class mail, to the Education Professional Standards Board, 300 Sower Blvd. 5<sup>th</sup> Floor, Frankfort, Kentucky 40601.

**Vote:** *Unanimous*

1910969 Jason Earlywine

Accept Agreed Order revoking Certificate 200407586 for a period of three years from the date the Board approves this Order. Earlywine shall neither apply for nor be issued a teaching or administrative certificate in the Commonwealth of Kentucky during the revocation period. Upon acceptance of this agreement by the Board, Earlywine shall immediately surrender the original and all copies of his certificate, by personal delivery or first class mail, to the Education Professional Standards Board, 300 Sower Blvd., 5th Floor, Frankfort, KY 40502.

Prior to obtaining a new certification after the revocation period has ended, Earlywine shall provide written proof to the Board that he has taken 6 hours of training/professional development on the subject of appropriate student/teacher boundaries. Any costs associated shall be paid for by Earlywine. Failure to provide the proof prior to obtaining new certification will result in any application for certification made by Earlywine being automatically denied.

Prior to obtaining a new certification after the revocation period has ended, Earlywine shall provide written proof to the Board that he has taken 6 hours of training/professional development on the subject of educator ethics. Any costs associated shall be paid for by Earlywine. Failure to provide

the proof prior to obtaining new certification will result in any application for certification made by Earlywine being automatically denied.

Any future certificates issued to Earlywine shall be on a five-year probation and subject to the following condition:

Earlywine shall receive no disciplinary action from any school district in which he is employed. If Earlywine fails to satisfy this condition, Certificate Number 200407586 shall be administratively suspended pending Board review and disposition.

“Disciplinary action” is defined as any suspension, termination, or public reprimand issued by any school district in the Commonwealth of Kentucky and upheld, if requested, by either a tribunal and/or arbitration process, including any appeal therefrom.

Earlywine is aware that should he violate KRS 161.120 in the future, the Board shall initiate a new disciplinary action and seek additional sanctions.

**Vote:** *Unanimous*

18111357 Haley Reed

Accept Agreed Order stating upon acceptance of this agreement by the Board, Certificate Number 200402074 is permanently revoked. Reed shall neither apply for nor be issued a teaching, administrative, or emergency certificate in the Commonwealth of Kentucky at any time in the future.

**Vote:** *Unanimous*

18081083 James Schrimsher

Accept Agreed Order stating Schrimsher voluntarily, knowingly, and intelligently surrenders Certificate Number 201190740, and agrees to not apply for, nor be issued, a teaching, administrative, or emergency certificate in the Commonwealth of Kentucky at any time in the future.

**Vote:** *Unanimous*

1909859 Lennie Adkins

Accept Agreed Order stating certificate number 200233874 is hereby voluntarily surrendered. Adkins agrees to neither apply for nor be issued a teaching, administrative, or emergency substitute certificate in the Commonwealth of Kentucky for the remainder of his lifetime.

**Vote: *Unanimous***

2108497 Christina Smith

Accept Agreed Order suspending Certificate Number 200102274 for ten (10) days beginning on June 21, 2022. Smith shall not perform any duties in a certified position in the Commonwealth of Kentucky during the suspension period.

Smith is hereby reprimanded for failure to maintain the dignity and integrity of the profession. The Board reminds Smith she has an ethical obligation as an educator in the Commonwealth to strive for excellence, set a good example for students, and to use culturally appropriate language.

On or before October 1, 2022, Smith shall submit written proof to the Board that she has successfully complied with a comprehensive alcohol/substance abuse assessment by a licensed or certified chemical dependency counselor, as approved by the Board, and is compliant with all treatment recommendations. Smith shall pay any expense incurred. If Smith fails to satisfy this condition on or before October 1, 2022, Certificate Number 200102274, shall be administratively suspended until such condition is satisfied.

On or before October 1, 2022, Smith shall provide written proof to the Board, she has completed the following trainings:

1. Six (6) hours of training on Educator Ethics;
2. A training course on Racial and Social Equity; and
3. A training course on Cultural Competency.

Any expense incurred shall be paid for by Smith. If Smith fails to satisfy this condition by October 1, 2022, Certificate Number 200102274 shall be administratively suspended until such condition is satisfied.

Certificate Number 200102274 shall be on a five (5) year probationary period. The condition of the probation are as follows:

1. If the evaluating chemical dependency counselor makes any treatment recommendations, Smith shall submit written progress reports to the Board on January 1 and August 1, beginning at least three (3) months after her initial assessment that she is compliant with all treatment recommendations, until she is released from treatment.



Smith shall pay any expense incurred. If Smith fails to satisfy this condition, Certificate Number 200102274 shall be administratively suspended until such condition is satisfied.

2. Smith shall not receive any disciplinary action related from any school district in the Commonwealth of Kentucky. "Disciplinary action" is defined as any suspension, termination, or public reprimand issued by any school district in the Commonwealth of Kentucky and upheld, if requested by either tribunal/ or arbitration process.

Failure to abide by these conditions shall result in an administrative suspension pending Board review and disposition.

Smith is aware that should she violate KRS 161.120 in the future, the Board shall initiate a new disciplinary action and seek additional sanctions.

**Vote:** *Unanimous*

20121583 Todd Smith

Accept Agreed Order stating Smith voluntarily, knowingly, and intelligently surrenders Certificate Number 201135232, and agrees to not apply for, nor be issued, a teaching, administrative, or emergency certificate in the Commonwealth of Kentucky at any time in the future.

**Vote:** *Unanimous*

2103237 Laura Norwood

Accept Agreed Order stating on or before September 1, 2022, Norwood must provide written proof to the Board, that she has completed a training on Special Education, as approved by the Board. Any expense required to complete said training shall be paid by Norwood. If Norwood fails to complete the above training before September 1, 2022, Certificate Number 200168126 shall be administratively suspended until she provides proof to the Board that she has completed the above required training.

Upon acceptance of this Order, Certificate Number 200168126, including any and all endorsements, is hereby subject to the following probationary condition for a period of two (2) years:

1. During the probationary period, Norwood shall not receive any disciplinary action related to a neglect of duty from any school district in the Commonwealth of Kentucky. "Disciplinary action" is defined as any suspension, termination, or public reprimand issued by any school district in the Commonwealth of Kentucky and upheld, if requested, by either the tribunal and/or arbitration process.

Failure to uphold this condition will result in Certificate 200168126 being administratively suspended pending further Board review and disposition.

Norwood is aware that should she violate KRS 161.120 in the future, the Board shall initiate a new disciplinary action and seek additional sanctions.

**Vote:** *Unanimous*

2111939 Rashid Derricks

Accept Agreed Order suspending Certificate Number 199700280 from June 1st, 2022 to July 31st, 2022.

On or before December 1st, 2022, Derricks shall submit written proof to the Board that he has completed the following Board approved professional development trainings or courses:

1. Six (6) hours on the subject of Classroom Management;
2. Three (3) hours on the subject of Educator Ethics; and
3. Kentucky Department of Education's training entitled Promoting Positive Behavior in Schools I, II, & III.

Any cost for said trainings shall be paid for by Derricks. If Derricks fails to satisfy this condition, Certificate Number 199700280 shall be administratively suspended until the proof of training is submitted to the Board.

From the date the Board approves this Order, Certificate Number 199700280 shall be under a probationary period of two (2) years and subject to the following conditions:

1. Derricks shall not receive any disciplinary action involving inappropriate physical contact or improper Safe Crisis Management contact with any student from any school district in which he is employed.

“Disciplinary action” is defined as any suspension, termination, or public reprimand issued by any school district in the Commonwealth of Kentucky and upheld, if requested, by either a tribunal and/or arbitration process, including any appeal therefrom.

If Derricks fails to satisfy this condition, Certificate Number 199700280 shall be administratively suspended pending Board review and disposition.

2. On or before July 31st, 2022, Derricks shall undergo a comprehensive anger management assessment by a Board approved, licensed counselor and submit written proof to the Board. Any expense required for said assessment and follow-up shall be paid for by Derricks. If Derricks fails to satisfy this condition, Certificate Number 199700280 shall be administratively suspended. If Derricks’ anger management assessment recommends any ongoing treatment, Derricks shall submit biannual written progress reports from a consistent licensed counselor, each 6 months of his probation, certifying that he is compliant with all treatment recommendations, until such time as the counselor releases him from treatment. If Derricks fails to satisfy this condition, Certificate Number 199700280 shall be administratively suspended until such condition is satisfied.

Derricks is aware that should he violate KRS 161.120 in the future, the Board shall initiate a new disciplinary action and seek additional sanctions.

**Vote:** *Unanimous*

2111953 J. Lail

Accept Agreed Order stating Certificate Number 200400864 shall be subject to the following probationary conditions for a period of two (2) years:

1. Lail shall complete Child Abuse and Neglect: Prevention, Recognition, and Reporting training and submit written proof to the Board no later than December 20th, 2022. Lail shall bear the burden of any expense incurred. If Lail fails to complete the training by the deadline, Certificate 200400864 will be administratively suspended until such proof is received.

2. Lail shall not receive any disciplinary action related to Neglect of Duty from any school district in the Commonwealth of Kentucky.

“Disciplinary action” is defined as any suspension, termination, or public reprimand issued by any school district in the Commonwealth of Kentucky and upheld, if requested by either tribunal/ or arbitration process.

Failure to abide by this probationary condition will result in an administrative suspension pending Board review and disposition.

Lail is aware that should he violate KRS 161.120, either during or following this probationary period, the Board shall initiate new disciplinary action and seek additional sanctions.

**Vote:** *Unanimous*

2111921 Tyler Kiefer

Accept Agreed Order stating upon acceptance of this agreement by the Board, Certificate No. 201169348 shall be suspended from June 20th, 2022 to August 3rd, 2022. During this time Kiefer shall not apply for nor accept a certified position.

Prior to December 1st, 2022, Kiefer shall provide written proof to the Board that he has completed a comprehensive alcohol/substance abuse assessment by a Kentucky licensed and/or certified chemical dependency counselor, as approved by the Board, and is in compliance with any treatment recommendations. Kiefer shall pay any expense incurred. If Kiefer fails to satisfy any portion of this condition, Certificate Number 201169348 shall be administratively suspended until such condition is satisfied.

Certificate Number 201169348 shall be subject to the following conditions for a period of two (2) years:

1. If the comprehensive alcohol/substance abuse assessment recommends ongoing treatment, Kiefer shall provide biannual written progress reports from a consistent counselor, beginning January 16th, 2023, and every 6 months thereafter, from his counselor until he is released from treatment. Kiefer shall pay any expense

incurred. If Kiefer fails to satisfy any portion of this condition, Certificate Number 201169348 shall be administratively suspended until such condition is satisfied.

2. Kiefer shall complete Educator Ethics training and submit written proof to the Board no later than December 1st, 2022. Kiefer shall bear the burden of any expense incurred. If Kiefer fails to complete the training by the deadline, Certificate 201169348 will be administratively suspended until such proof is received.
3. Kiefer shall not receive any disciplinary action related to Conduct Unbecoming or Failure to Maintain the Dignity and Integrity of the Profession from any school district in the Commonwealth of Kentucky.

“Disciplinary action” is defined as any suspension, termination, or public reprimand issued by any school district in the Commonwealth of Kentucky and upheld, if requested by either tribunal/ or arbitration process.

Failure to abide by this probationary condition will result in an administrative suspension pending Board review and disposition.

Kiefer is aware that should he violate KRS 161.120, either during or following this probationary period, the Board shall initiate new disciplinary action and seek additional sanctions.

**Vote:** *Unanimous*

2110763 Joshua Blankenship

Accept Agreed Order stating upon acceptance of this agreement by the Board, Certificate No. 201182041 shall be suspended from September 22nd, 2021 to September 24th, 2021. During the suspension period, Blankenship shall not have worked in a certified capacity.

Certificate Number 201182041 shall be subject to the following conditions for a period of two (2) years:

1. Blankenship shall complete Educator Ethics training and submit written proof to the Board no later than

November 23rd, 2022. Blankenship shall bear the burden of any expense incurred. If Blankenship fails to complete the training by the deadline, Certificate 201182041 will be administratively suspended until such proof is received.

2. Blankenship shall complete Appropriate Student / Teacher Boundaries training and submit written proof to the Board no later than November 23rd, 2022. Blankenship shall bear the burden of any expense incurred. If Blankenship fails to complete the training by the deadline, Certificate 201182041 will be administratively suspended until such proof is received.
3. Blankenship shall complete Positive Behavior Strategies training and submit written proof to the Board no later than November 23rd, 2022. Blankenship shall bear the burden of any expense incurred. If Blankenship fails to complete the training by the deadline, Certificate 201182041 will be administratively suspended until such proof is received.
4. Blankenship shall not receive any disciplinary action related to inappropriate interactions with students from any school district in the Commonwealth of Kentucky.

“Disciplinary action” is defined as any suspension, termination, or public reprimand issued by any school district in the Commonwealth of Kentucky and upheld, if requested by either tribunal/ or arbitration process.

Failure to abide by this probationary condition will result in an administrative suspension pending Board review and disposition.

Blankenship is aware that should he violate KRS 161.120, either during or following this probationary period, the Board shall initiate new disciplinary action and seek additional sanctions.

**Vote:** *Unanimous*

220127 Andrew Hakala

Accept Agreed Order stating upon acceptance of this

agreement by the Board, Hakala shall not seek or accept any position of employment in Kentucky that requires the use of Certificate Number 201194078. Upon the natural expiration of Certificate Number 201194078, Hakala shall neither apply for, nor be issued, a teaching, administrative or emergency certificate in the Commonwealth of Kentucky at any time in the future. If Hakala violates this agreement, Certificate Number 201194078 shall be automatically permanently revoked, and/or any application for certification shall be denied.

**Vote:** *Unanimous*

**Motion to Reconsider**

**Case Number**

1403205 Jeri Debord

**Decision**

Deny

**Vote:** *Unanimous*

*Motion made by Mr. Elijah Edwards seconded by Ms. Amber Snell to adjourn the meeting.*

**Vote:** *Unanimous*

Meeting adjourned at 2:18 p.m.

## **KENTUCKY DEPARTMENT OF EDUCATION**

### **STAFF NOTE**

#### **Consent Item:**

Kentucky Christian University Program Approval: Health, Grades P-12 and Physical Education, Grades P-12 (Undergraduate Initial)

#### **Staff's Recommendation:**

The Education Professional Standards Board (EPSB) should approve Kentucky Christian University's submitted programs.

#### **Rationale:**

The proposed educator preparation programs follow the regulatory requirements for program approval as established by the EPSB.

#### **Action Question:**

Should the EPSB approve the educator preparation programs submitted by Kentucky Christian University?

#### **Applicable Statutes and Regulation:**

KRS 161.028, KRS 161.030, 16 KAR 2:010; 16 KAR 5:010; 16 KAR 5:020; 16 KAR 5:040

#### **History/Background:**

*Existing Policy:* KRS 161.028 and KRS 161.030 require the EPSB to establish curricula for educator preparation programs in Kentucky and approve such programs for Educator Preparation Providers. The Educator Preparation Branch, the Content Area Program Review Committee, and the Program Review Committee evaluated the program review documents submitted for approval against performance-based program certification guidelines established by the EPSB.

*Summary:* The submitted programs for initial certification are provided in a face-to-face format on the campus of Kentucky Christian University. Kentucky Christian University strives to be a premier teacher training school by providing an excellent education for teacher education majors and to fulfill the mission by "educating students for leadership and service in the teaching profession throughout the world." The Health Education and Physical Education (P-12) programs address the university's and school of education's mission more specifically by providing graduates the ability to meet the needs of all learners to be lifelong learners, and role models in professional and social communities.

The Health Education and Physical Education programs will follow the exact same quality assurance system as all other education programs at Kentucky Christian University. There are four stages or transition points within the program with key assessments embedded in each stage. The provider's quality assurance system consists of multiple measures that can monitor candidate progress, completer achievements, and provider operational effectiveness. Evidence demonstrates that the provider satisfies all CAEP standards. The Keeran School of Education (KSE) has established multiple measures to assess candidate progress in the initial preparation



program that align with three main educational preparation standards: Kentucky Teacher Performance Standards (KTPS), Kentucky Teacher Framework (The Danielson Model), and CAEP. Candidate progress is measured throughout the KSE program as established in four stages: Applying for Admission to the Teacher Education Program, Admission to Teacher Education Program, Exit from Teacher Education Program, and Completers. Multiple measures have been established that are consistently administered from admission to exit of the teacher education program. This is systemically created to see progress of teacher candidates and provide remediation immediately when growth areas are determined.

Kentucky Christian University is located in the eastern part of the state and is serviced by the East Kentucky Concentrated Employment Program Region (EKCEP) but provides teachers for all geographic regions of Kentucky and surrounding states. Data has been collected by the U.S. Department of Education on the teacher shortage areas specific to Kentucky in multiple geographic regions. These teacher shortage areas are far-reaching and include most all teaching specialty areas but specifically Health and Physical Education. The data indicates the need for more educators to be certified in Health and Physical Education. Local Districts including Carter County, Greenup County, and Lewis County have shown support for the development of a Health and Physical Education program at Kentucky Christian University by offering letters of support and completion of Memorandums of Agreement to allow students to complete clinical field hours within their districts.

***Budget Impact:*** There is no budgetary impact.

**Groups Consulted and Brief Summary of Responses:**

OELE staff, Content Review Committee specialists, and the Program Review Committee have reviewed this program proposal and determined that the program meets the requirements for approval. The programs have completed the multi-tiered review process and received a recommendation for approval from the Program Review Committee per 16 KAR 5:010.

**Contact Person:**

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## **KENTUCKY DEPARTMENT OF EDUCATION**

### **STAFF NOTE**

#### **Consent Item:**

Georgetown College Proficiency Plan Approval: Elementary Education, Grades P-5; Middle School English Mathematics, Science, and Social Studies; High School Biology, Chemistry, English, Mathematics, Physics, and Social Studies; and, Grades P-12 Art, French, German, Instrumental Music, Learning and Behavior Disorders, Moderate and Severe Disabilities, Spanish, and Vocal Music (Initial Certification)

#### **Staff's Recommendation:**

The Education Professional Standards Board (EPSB) should approve Georgetown College's submitted proficiency plan.

#### **Rationale:**

The proposed educator preparation programs follow the regulatory requirements for program approval as established by the EPSB.

#### **Action Question:**

Should the EPSB approve the educator preparation proficiency plan submitted by Georgetown College?

#### **Applicable Statutes and Regulation:**

KRS 161.028, KRS 161.030, 16 KAR 2:010, 16 KAR 5:030

#### **History/Background:**

***Existing Policy:*** KRS 161.028 and KRS 161.030 require that educators and other professional school personnel hold certificates of legal qualifications for their respective positions to be issued upon completion of programs of preparation. The traditional means of recognizing competency and proficiency for educator preparation is by earning academic credits. 16 KAR 5:030 provides an alternate means for recognizing competency and proficiency other than academic credit. This regulation outlines the criteria for an educator preparation provider (EPP) to submit a plan for EPSB approval that sets forth the process by which the EPP will conduct proficiency evaluations. The regulation became effective in August 2018. The Guidelines for Approval of Proficiency Evaluation Plans were presented to the EPSB during its December 2018 meeting. In June of 2019, Georgetown College received proficiency approval for Advanced Certification Only programs in: Art, Biological Science, Chemistry, English, French, German, Health, Instrumental Music, Learning and Behavior Disorders, Mathematics, Middle School English, Middle School Mathematics, Middle School Science, Middle School Social Studies, Moderate and Severe Disabilities, Physical Education, Physics, Social Studies, Spanish and Vocal Music.

***Summary:*** Georgetown College is requesting approval for its proficiency evaluation plan for the following initial teacher certification programs: Elementary Education Grades P-5;

Middle School English Mathematics, Science, and Social Studies; High School Biology, Chemistry, English, Mathematics, Physics, Social Studies; and, Grades P-12 Art, French, German, Instrumental Music, Learning and Behavior Disorders, Moderate and Severe Disabilities, Spanish, and Vocal Music.

The submitted proficiency adequately addresses the components of the application which includes:

1. Identification of the programs for which it intends to have proficiency as a pathway to certification.
2. Description of the process to evaluate a candidate's proficiency, who is involved in the process, and the process used to measure the applicable performance-based standards.
3. Description how candidates will demonstrate meeting the admission criteria of 16 KAR 5:020 as applicable.
4. Identification of the requirements candidates must demonstrate before being exited from the program. A description of how the exit requirements will be demonstrated is included as well as the process by which the EPP will report candidates in the EPSB Admission/Exit System.
5. Inclusion of a Sample Employment Eligibility letter.

***Budget Impact:*** There is no budgetary impact.

**Groups Consulted and Brief Summary of Responses:**

Office of Educator Licensure and Effectiveness staff have reviewed the submitted documentation and finds it meets the requirements for approval.

**Contact Person:**

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# **KENTUCKY DEPARTMENT OF EDUCATION**

## **STAFF NOTE**

### **Consent Item:**

2022-2023 Emergency Non-Certified School Personnel Program

### **Staff's Recommendation:**

The Education Professional Standards Board (EPSB) should approve the local school districts' applications for the Emergency Non-Certified School Personnel Program for the 2022-2023 school year.

### **Rationale:**

The recommended districts have met the requirements of 16 KAR 2:030.

### **Action Question:**

Should the EPSB approve the local school districts' applications for the Emergency Non-Certified School Personnel Program for the 2022-2023 school year?

### **Applicable Statutes and Regulation:**

16 KAR 2:030

### **History/Background:**

**Existing Policy:** 16 KAR 2:030, Section 3 provides that if a district is unable to employ a substitute teacher using the priority selection process a district may utilize a person through the Emergency Noncertified School Personnel Program established by the Education Professional Standards Board. A district seeking participation in this program shall apply to and receive approval from the Education Professional Standards Board on an annual basis. It also provides that a district that was approved by the EPSB to operate an Emergency Noncertified School Personnel Program the preceding year may request renewal for continuation of the program. Renewal shall be contingent upon demonstration of the continued need for the program and successful evaluation of the previous year's program pursuant to reporting requirements.

**Summary:** Scott County Schools has requested new enrollment into the program and have submitted their application and program plan to EPSB for review. Powell County Schools is requesting continuation in the program and have submitted a year-end summary report as required by 16 KAR 2:030 and have submitted a renewal application for the 2022-2023 school year. After reviewing the applications, staff is recommending acceptance for Scott County Schools and the continuation for Powell County Schools in the program for the 2022-2023 school year

**Budget Impact:** There is no budgetary impact.

### **Contact Person:**

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# **KENTUCKY DEPARTMENT OF EDUCATION**

## **STAFF NOTE**

### **Information Item:**

Update from the Educational Testing Service

### **Rationale:**

To keep the Education Professional Standards Board (EPSB) apprised of developments in certification assessments and facilitate conversations about potential future action.

### **Applicable Statute or Regulation:**

KRS 161.028, KRS 161.030, 16 KAR 6:010

### **History/Background:**

***Existing Policy:*** KRS 161.028(1)(a) authorizes the EPSB to establish standards and requirements for obtaining and maintaining a teaching certificate. In KRS 161.030(3) the Kentucky General Assembly requires an assessment for all new teachers and teachers seeking additional certification. Specifically, the statute provides:

(a) Certification of all new teachers and teachers seeking additional certification shall require the successful completion of appropriate assessments prior to certification. The assessments shall be selected by the Education Professional Standards Board and shall measure knowledge in the specific teaching field of the applicant, including content of the field and teaching of that content. The Education Professional Standards Board shall determine the minimum acceptable level of achievement on each assessment. The assessments shall measure those concepts, ideas, and facts which are being taught in teacher education programs in Kentucky.

The statute gives the authority to select the assessments and passing score to the EPSB but requires that the assessments measure knowledge in the specific teaching field of the applicant, including content and teaching of that content, and measure those concepts, ideas, and facts which are being taught in teacher education programs in Kentucky. 16 KAR 6:010 establishes the current examination prerequisites for teacher certification as set by the EPSB.

***Summary:*** Staff from the Educational Testing Service (ETS) will be at the meeting to discuss data specific to Kentucky certification assessments as well as alternative approaches. The EPSB will hear about the Praxis Performance Assessment for Teachers (PPAT), a solution, developed by educators for educators, for measuring a teacher candidate's readiness to teach effectively. Using both summative and formative tasks, the PPAT assessment offers a comprehensive picture of test takers' potential for classroom success rather than the "single snapshot" offered by other assessments. The assessment was designed in collaboration with teacher education faculty, cooperating teachers and department of education officials to ensure that it addressed the growing need to verify that student teachers are ready for the classroom. ETS has identified the following advantages to the PPAT:

- Addresses all content areas and grade levels — The PPAT assessment was designed specifically to provide the flexibility needed to accommodate all content areas and grade levels. Through tasks and prompts, test takers have to demonstrate their knowledge in their chosen subject matter as well as pedagogy.
- Aligned to national standards — The PPAT assessment tasks are aligned with the InTASC Model Core Teaching Standards and foster an opportunity to demonstrate the application of Common Core Standards.
- Offers feedback throughout the clinical experience —The test taker submits tasks that are scored and reported throughout the clinical experience and receives feedback from both the supervising instructor and teacher mentor that helps to refine their teaching.
- Includes a professional growth plan — Test takers work with their supervising instructors and cooperating teachers to develop a professional growth plan that shows their strengths and areas for improvement to further improve their teaching practice.
- Ability to resubmit — Test takers who don't meet the qualifying score can resubmit some or all of their summative tasks.

The EPSB will also hear about Standard Error of Measure, and how it is being used by other state licensing agencies regarding cut-scores for current certification assessments.

***Budget Impact:*** There is no budgetary impact at this time.

**Contact Person:**

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# **KENTUCKY DEPARTMENT OF EDUCATION**

## **STAFF NOTE**

### **Action Item:**

16 KAR 9:110. Expedited Route to Certification, Suggested Substitute

### **Staff's Recommendation:**

The Education Professional Standards Board (EPSB) should approve the suggested substitute to 16 KAR 9:110.

### **Rationale:**

The suggested substitute better aligns the regulation to the requirements of KRS 13A and 13B and also clarifies some areas based on stakeholder feedback.

### **Action Question:**

Should the EPSB approve the suggested substitute for 16 KAR 9:110?

### **Applicable Statute or Regulation:**

KRS 13A.190, KRS 161.028, KRS 161.048

### **History/Background:**

**Existing Policy:** KRS 161.048(10) establishes the Option 9 alternative route to certification. This route provides for the expedited certification of a person to teach at any grade level through a cooperative program between a college or university and a school district. The expedited certification program will result in a bachelor's degree and initial certification within three school years. The candidate is not certified while completing the route but shall complete a residency/paraprofessional component and receive coaching and mentoring from experienced teachers. 16 KAR 9:110 establishes the standards and procedures for Option 9 and contains sections covering providers, residency, field experience, student teaching, application review, continuance of program approval, revocation for cause, reconsideration, data reports, and professional certificates.

**Summary:** After being approved by the EPSB at the July 11<sup>th</sup> meeting, the new administrative regulation 16 KAR 9:110 was filed with the Legislative Research Commission (LRC). Staff for LRC has made some suggested changes to comply with KRS 13A and 13B. Staff from the Office of Educator Licensure and Effectiveness have also made some proposed changes based on stakeholder feedback. A copy of the suggested substitute is included for the EPSB to review.

**Budget Impact:** There is no budgetary impact.

### **Contact Person:**

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**SUGGESTED SUBSTITUTE**

**EDUCATION AND LABOR CABINET  
Education Professional Standards Board**

**16 KAR 9:110. Expedited route to certification.**

RELATES TO: KRS 161.028, 161.030, 161.048

STATUTORY AUTHORITY: KRS 161.028, 161.030, 161.048(1)(e)

NECESSITY, FUNCTION, AND CONFORMITY: KRS 161.048(1)(e) requires~~directs~~ the Education Professional Standards Board (EPSB) to promulgate~~adopt~~ administrative regulations establishing standards and procedures for the alternative routes to certification. This administrative regulation establishes the standards and procedures of the Option 9 expedited route to certification.

Section 1. Route Providers. (1) Expedited routes to certification shall be provided by a Kentucky public school district, certified non-public school, or group ~~of~~ districts in partnership with a college or university with an accredited educator preparation provider (EPP) recognized by the EPSB.

(2) The expedited route program shall only include the EPP's existing undergraduate initial certification educator preparation programs approved by the EPSB.

(3) A Provider~~Providers~~ shall submit an application to the EPSB that includes:

(a) An agreement between the district or group of districts and the EPP to collaborate on the expedited route program;~~;~~

(b) An understanding between the district and EPP that the expedited route program shall not negatively impact the accreditation of the EPP;~~;~~

(c) Contact information for the EPP leader and the district or group of districts leader;~~;~~

(d) Description of when the expedited route program is offered, the method of delivery, and the certification areas included;~~;~~

(e) A process to maintain regular communication between the employing school and EPP so that the EPP and employing school may assist the resident as needed and address identified areas of improvement; and~~;~~

(f) Explanation of how the district or group of districts in cooperation with the EPP shall address the program requirements contained in Sections 2, 3 and 4 of this administrative regulation.

Section 2. Residency. (1) A candidate~~All candidates~~ for the expedited route to certification shall meet the admission requirements established in 16 KAR 5:020.

(2) A candidate~~Candidates~~ shall be employed in a classified position with the district while completing coursework from the EPP expedited route program.

(3) A resident shall not have responsibility for the supervision or instruction of P-12 students without the direct supervision of a certified educator.

(4) The district in consultation with the EPP shall ensure that the resident receives training on the Professional Code of Ethics for Kentucky School Certified Personnel established in 16 KAR 1:020.

(5) The resident shall adhere to the Professional Code of Ethics for Kentucky School Certified Personnel established in 16 KAR 1:020.

(6) The district shall provide coaching and mentoring of the resident throughout the program.

(7) The requirements of this administrative regulation may be fulfilled as part of the resident's classified employment with the district.

(8) If the resident is no longer employed in a~~district terminates the resident from~~ classified



**~~position[employment]~~**, the EPP may transfer the resident to a traditional preparation program but the resident shall no longer be enrolled in the expedited route.

**~~(9)[(8)]~~ A student[Students]** wishing to transfer from another route to the expedited route shall be in good standing with their EPP.

**~~(10)[(9)]~~ A student[Students]** transferring to the expedited route shall **~~[be required to]~~** complete the field experience and student teaching **~~established[outlined]~~** in Sections 3 and 4 of this administrative regulation.

Section 3. Field Experience. (1) **~~Prior to the completion of[During]~~** the first two (2) years of **~~[the-]~~**residency, the district shall ensure that the candidate **~~has completed[shall complete]~~** a minimum of two hundred (200) clock hours of field experiences in a variety of primary through grade 12 school settings **~~that[which]~~** allow the candidate to participate in the following:

(a) Engagement with diverse populations of students **~~that[which]~~** include:

1. Students from a minimum of two (2) different ethnic or cultural groups of which the candidate would not be considered a member;

2. Students from different socioeconomic groups;

3. English language learners;

4. Students with disabilities; and

5. Students from across elementary, middle school, and secondary grade levels;

(b) Observation in schools and related agencies, including:

1. Family Resource Centers; or

2. Youth Service Centers;

(c) Student tutoring;

(d) Interaction with families of students;

(e) Attendance at school board and school-based council meetings;

(f) Participation in a school-based professional learning community; and

(g) Opportunities to assist teachers or other school professionals.

(2) The district shall maintain and share with the EPP electronic records that confirm all residents have fulfilled the field experiences required in subsection (1) of this section.

Section 4. Student Teaching. (1) During the third year of the residency, the district shall provide opportunities for the **~~resident[student]~~** teacher to assume major responsibility for the full range of teaching duties, including extended co-teaching experiences, in a real school situation under the guidance of qualified personnel from the district and EPP. The EPP and the school district shall make reasonable efforts to place residents in settings that provide opportunities for the resident to develop and demonstrate the practical skills, knowledge, and professional dispositions essential to help all P-12 students learn and develop.

(2) The resident shall be placed in **~~an instructional[a]~~** setting that is consistent with his or her planned certification content and grade range.

(3) The placement shall provide the resident with the opportunity to engage with diverse populations of students.

**~~(4)[The third year of residency shall be in instructional settings that correspond to the grade levels and content areas of the resident's certification program. Specifically:~~**

**~~—(a) Residents pursuing a primary through grade 12 certificate shall have their student teaching balanced between an elementary school placement and middle school or high school placement.~~**

**~~—(b) Residents pursuing an elementary certificate shall have their student teaching balanced between a placement in primary through grade 3 and a placement in grade 4 or grade 5.~~**

**~~—(c) Residents seeking dual certification in either middle school or secondary content areas shall have equal placements in both content areas.~~**

—~~(5)~~ The district shall place the resident with a cooperating teacher or teachers who have:

- (a) A valid teaching certificate or license for each grade and subject taught;
- (b) At least three (3) years of teaching experience as a certified educator; and
- (c) Completed the cooperating teacher training in Section 1 of 16 KAR 5:040.

~~(5)~~~~(6)~~ A teacher assigned to a teaching position on the basis of a provisional or emergency certificate issued by the EPSB shall not be eligible for serving as a cooperating teacher.

~~(6)~~~~(7)~~ The district or group of districts shall share with the EPP and file an electronic report with the EPSB ~~that~~~~which~~ identifies the following:

- (a) Each resident completing the third year;
- (b) The resident's assigned school;
- (c) The cooperating teacher assigned to each resident;
- (d) The cooperating teacher's area of certification; **and**
- (e) The cooperating teacher's years of experience as a certified or licensed educator.

~~(7)~~~~(8)~~ The EPP shall assign a supervisor to the third-year resident. The supervisor shall conduct a minimum of four (4) observations of the resident in the actual teaching situation.

~~(8)~~~~(9)~~ The observations may be remote.

~~(9)~~~~(10)~~ The observation reports shall be filed as a part of the resident's/student teacher record ~~and used as a validation of the supervisory function~~.

~~(10)~~~~(11)~~ The EPP supervisors shall be available to work with the resident and personnel in the district regarding any problems that may arise relating to the student teaching situation.

~~(11)~~~~(12)~~ The EPP supervisors shall complete the university supervisor training in Section 4 of 16 KAR 5:040.

~~(12)~~~~(13)~~ The district shall maintain and share with the EPP electronic records that confirm that all third-year residents meet the requirements of this section.

#### Section 5. Application Review.

(1) An application/Applications to provide an expedited route to certification shall be submitted to EPSB staff.

(2) EPSB staff shall complete an initial review to ensure that the application addresses the requirements of KRS 161.048(10) and this administrative regulation.

(a) If EPSB staff determines that the application addresses the requirements, it shall be forwarded to the EPSB for review at an EPSB meeting.

(b) If EPSB staff determines that the application does not address all the requirements, staff shall notify the provider of the deficiencies.

(3) The EPSB shall review the application, shall approve or deny each application based on its compliance with KRS 161.048(10) and this administrative regulation, and shall transmit the decision and rationale for the decision to the provider.

(4) The provider may revise and resubmit a plan that has been denied.

(5) Any approval granted by the EPSB shall specify the period of approval, which shall not exceed three (3) years for initial approval. A provider/Providers may apply for an extension of approval as established/outlined in Section 6 of this administrative regulation.

Section 6. Continuance of Program Approval. (1) An expedited route provider may apply for continuance of an approved expedited route program for an additional period of time not to exceed seven (7) years. The request for continuance shall specify any changes in program components that have occurred since the program received prior EPSB approval and that are planned for implementation in subsequent training periods.

(2) The request for continuance shall provide specific examples of demonstrating program quality as established in this section and the application required by this administrative regulation. The request for continuance shall include/set forth statistical information related to teacher retention for all prior candidates who have completed the program. Standards for program approval

~~[and program quality]~~ specified under this administrative regulation shall be maintained under any program extension.

Section 7. Revocation for Cause. (1) If an area of concern or an allegation of misconduct arises after approval, staff shall bring a complaint to the EPSB for initial review.

(2) After review of the allegations in the complaint, the EPSB may refer the matter for further investigation.

(3)(a) Notice of the EPSB's decision to refer the matter and the complaint shall be sent to the provider.

(b) Within thirty (30) days of receipt of the complaint, the provider shall respond to the allegations in writing and provide information[evidence] pertaining to the allegations in the complaint to the EPSB.

(4)(a) Staff shall review any evidence supporting the allegations and any information submitted by the provider.

(b) Staff may conduct on-site evaluations to evaluate the quality of the program[programs].

(c) Upon completion of the review, staff shall issue a report recommending to the EPSB continued approval of the expedited route program or revocation of the expedited route program if it no longer meets the ~~[standards and]~~ requirements for approval.

(5) The provider shall receive a copy of staff's report and may file a response to the recommendation.

(6)(a) The recommendation from staff and the provider's response shall be presented to the EPSB.

(b) The EPSB shall consider the report and the provider's response and make a final determination regarding the approval of the institute.

Section 8. Appeals Process. (1) If a provider seeks reconsideration[appeal] of an EPSB decision, the provider shall submit a request[appeal] within thirty (30) days of receipt of the EPSB official notification. A provider shall submit the request[appeal] on the grounds that:

(a) A prescribed standard was disregarded;

(b) A procedure was not followed; or

(c) Evidence of compliance in place at the time of the review and favorable to the provider was not considered.

(2) A[An appeals] panel of no fewer than three (3) members shall be appointed by the EPSB chair from members of the EPSB who do not have a conflict of interest regarding the provider or program. The ad hoc committee shall recommend action on the request[appeal] to the full EPSB.

~~[(3) The consideration of the appeal shall be in accordance with KRS Chapter 13B.]~~

Section 9. Data Reports. (1) The EPSB shall maintain data reports related to the following:

(a) Approval status of all EPSB approved expedited route programs;

(b) Contact information for the person responsible for the expedited route program;

(c) Year of last program review;

(d) Tables relating the program total enrollment disaggregated by ethnicity and gender for the last three (3) years;

(e) Tables relating the program faculty disaggregated by the number of full-time equivalents (FTE), ethnicity, and gender for the last three (3) years;

(f) Table of the number of program completers for the last three (3) years;

(g) Table relating pass rates on the required assessments;

(h) Table relating program completer satisfaction with the preparation program; and

(i) Table relating new teacher (under three (3) years) and supervisor satisfaction with the preparation program.

(2) A provider[Providers] shall report to the EPSB staff at the end of each school year

continuous improvement efforts relating to the expedited route program.

Section 10. Professional Certificate. (1) Upon completion of all program requirements ***in this administrative regulation***~~***of the expedited route***~~, and compliance with the assessment requirements established in 16 KAR 6:010, the resident may apply for the professional certificate.

(2) Upon application to the EPSB, compliance with 16 KAR 2:010, Section 3(1), and verification that a candidate has met all eligibility requirements for certificate issuance, the EPSB shall issue the candidate a professional certificate.

CONTACT PERSON: Todd Allen, General Counsel, Kentucky Department of Education, 300 Sower Boulevard, 5th Floor, Frankfort, Kentucky 40601, phone 502-564-4474, fax 502-564-9321; email [regcomments@education.ky.gov](mailto:regcomments@education.ky.gov).

# KENTUCKY DEPARTMENT OF EDUCATION

## STAFF NOTE

### Action Item:

16 KAR 9:100. Alternative Route to Certification Institute, Suggested Substitute

### Staff's Recommendation:

The Education Professional Standards Board (EPSB) should approve the suggested substitute to 16 KAR 9:100.

### Rationale:

The suggested substitute better aligns the regulation to the requirements of KRS 13A and 13B.

### Action Question:

Should the EPSB approve the suggested substitute for 16 KAR 9:100?

### Applicable Statute or Regulation:

KRS 161.028, KRS 161.030, KRS 161.048, 16 KAR 9:100

### History/Background:

**Existing Policy:** KRS 161.048(8) establishes the Option 7 Alternative Route to Certification. This route allows a person in a field other than education to obtain teacher certification upon completion of an institute. The EPSB has also issued the *Guidelines for Submitting an Application to Provide an Alternative Route to Certification Institute* which require a minimum of half the requisite institute hours be completed prior to issuance of the first temporary provisional certificate. The guidelines also outline the application for providing an Option 7 institute and recommend that applicants who are not currently accredited by the EPSB demonstrate partnerships with institutions of higher education accredited by the EPSB and school districts/cooperatives recognized by the Kentucky Department of Education. 16 KAR 9:100 establishes the standards and procedures for Option 7. The regulation incorporates the guidelines by reference and contains sections covering institute providers, application review, continuance of program approval, revocation for cause, reconsideration, data reports, temporary provisional certification and professional certification.

**Summary:** After being approved by the EPSB at the July 11<sup>th</sup> meeting, the new administrative regulation 16 KAR 9:100 was filed with the Legislative Research Commission (LRC). Staff for LRC has made some suggested changes to comply with KRS 13A and 13B. A copy of the suggested substitute is included for the EPSB to review.

**Budget Impact:** There is no budgetary impact.

### Contact Person:

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**EDUCATION AND LABOR CABINET**  
**Education Professional Standards Board**  
Final Version: 10/3/2022 12:48 PM

**16 KAR 9:100. Alternative route to Certification Institute.**

RELATES TO: KRS 161.028, 161.030, 161.048

STATUTORY AUTHORITY: KRS 161.028, 161.030, 161.048(1)(e)

NECESSITY, FUNCTION, AND CONFORMITY: KRS 161.048(1)(e) requires[directs] the Education Professional Standards Board (EPSB) to promulgate[adopt] administrative regulations establishing standards and procedures for the Alternative Route to Certification Institute and the approval criteria for these programs. This administrative regulation establishes the required elements of the alternative route to certification and the application review process.

Section 1. Institute Providers.

- (1) A provider[Providers who are] not currently accredited by the EPSB in accordance with 16 KAR 5:010, may[are recommended to] demonstrate a partnership with an institution[partnerships with institutions] of higher education accredited by the EPSB and a school district or cooperative[school districts or cooperatives] recognized by the Kentucky Department of Education.
- (2) A provider[Providers] shall submit an application to the EPSB in accordance with the Guidelines for Submitting an Application to Provide an Alternative Route to Certification Institute (Option 7).

Section 2. Application Review.

- (1) An application[Applications] to provide an alternative route to certification institute shall be submitted to EPSB staff.
- (2) EPSB staff shall complete an initial review to ensure that the application addresses the requirements of KRS 161.048(8) and the Guidelines for Submitting an Application to Provide an Alternative Route to Certification Institute (Option 7).
  - (a) If EPSB staff determines that the application addresses the requirements of this subsection, the application[,it] shall be forwarded to an external review team.
  - (b) If EPSB staff determines that the application does not address all the requirements of this subsection, staff shall notify the provider of the deficiencies.
- (3) An external review team of trained reviewers appointed[identified] by EPSB pursuant to subsection (4) of this section, staff shall review the application in accordance with KRS 161.048(8) and the Guidelines for Submitting an Application to Provide an Alternative Route to Certification Institute (Option 7).
- (4) The external review team shall be comprised of:
  - (a) One (1) representative from an EPSB accredited postsecondary institution;
  - (b) One (1) representative from a Kentucky education cooperative; and
  - (c) One (1) representative from a Kentucky public school district.
- (5) The external review team shall review the application to provide an alternative route to certification institute and determine the quality of the application based on compliance with subsection (2) of this section. The review team shall recommend acceptance or denial of the application to the EPSB and shall include a supporting rationale for the recommendation.
- (6) The EPSB shall review the external review team's recommendation, shall approve or deny each application, and shall transmit the decision and rationale for the decision to the provider.
- (7) The provider may revise and resubmit a plan that has been denied.

(8) Any approval granted by the EPSB shall specify the period of approval of the institute, which shall not exceed two (2) years for initial approval. **A provider[Providers]** may apply for an extension of approval as **established[outlined]** in Section 3 of this administrative regulation.

### Section 3. Continuance of Program Approval.

(1) An institute provider may apply for continuance of an approved alternative route to certification institute for an additional period of time not to exceed seven (7) years. The request for continuance shall specify any changes in program components that have occurred since the institute received prior EPSB approval and that are planned for implementation in subsequent training periods.

(2) The request for continuance shall provide specific examples of demonstrating program quality **as established in this section and the application required by this administrative regulation.** The request for continuance shall **include[set forth]** statistical information related to teacher retention for all prior candidates who have completed the institute. Standards for program approval **established[and program quality specified]** under this administrative regulation shall be maintained under any program extension.

### Section 4. Revocation for Cause.

(1) If an area of concern or an allegation of misconduct arises after an institute has been approved, staff shall bring a complaint to the EPSB for initial review.

(2) After review of the allegations in the complaint, the EPSB may refer the matter to the external review team for further investigation.

(3)(a) Notice of the EPSB's decision to refer the matter and the complaint shall be sent to the provider.

(b) Within thirty (30) days of receipt of the complaint, the provider shall respond to the allegations in writing and provide **information[evidence]** pertaining to the allegations in the complaint to the EPSB.

(4)(a) The external review team shall review any evidence supporting the allegations and any information submitted by the provider.

(b) The external review team may conduct on-site evaluations to evaluate the quality of the **program[programs].**

(c) Upon completion of the review, the external review team shall issue a report recommending to the EPSB continued approval of the institute or revocation of institute approval if the institute no longer meets the standards and requirements for approval **established in this administrative regulation.**

(5) The provider shall receive a copy of the external review team's report and may file a response to the recommendation.

(6)(a) The recommendation from the external review team and the provider's response shall be presented to the EPSB.

(b) The EPSB shall consider the findings and recommendations of the external review team and make a final determination regarding the approval of the institute.

### Section 5. **Reconsideration[Appeals Process].**

(1) If a provider seeks **reconsideration[appeal]** of an EPSB decision, the provider shall **submit a request[appeal]** within thirty (30) days of receipt of the EPSB official notification. A provider shall **submit the request[appeal]** on the grounds that:

(a) A prescribed standard was disregarded;

(b) A procedure was not followed; or

(c) Evidence of compliance in place at the time of the review and favorable to the provider was not considered.

(2) ~~A[An appeals]~~ panel of no fewer than three (3) members shall be appointed by the EPSB chair from members of the EPSB who do not have a conflict of interest regarding the provider or institute. The ad hoc committee shall recommend action on the ~~request[appeal]~~ to the full EPSB.

~~[(3) The consideration of the appeal shall be in accordance with KRS Chapter 13B.]~~

#### Section 6. Data Reports.

(1) The EPSB shall maintain data reports related to ~~[the following]~~:

- (a) Approval status of all EPSB approved Option 7 programs;
- (b) Contact information for the person responsible for the institute;
- (c) Year of last program review;
- (d) Tables relating the institute total enrollment disaggregated by ethnicity and gender for the last three (3) years;
- (e) Tables relating the institute faculty disaggregated by the number of full-time equivalents (FTE), ethnicity, and gender for the last three (3) years;
- (f) Table of the number of program completers for the last three (3) years;
- (g) Table relating pass rates on the required assessments;
- (h) Table relating program completer satisfaction with the preparation program; and
- (i) Table relating new teacher (under three (3) years) and supervisor satisfaction with the preparation program.

(2) ~~A provider[Providers]~~ shall report to the EPSB staff at the end of each school year continuous improvement efforts relating to the institute.

#### Section 7. Temporary Provisional Certificate.

(1) An eligible candidate who meets the requirements of KRS 161.048 (8)(a)1. ~~through[-]~~ 4. and 16 KAR 2:010, Section 3(1), shall be issued a one ~~(1)[-]~~ year provisional teaching certificate.

(2) The candidate shall apply to the EPSB and provide:

- (a) Official transcripts of all college work undertaken by the candidate establishing proof of a bachelor's degree or graduate degree and grade point average;
- (b) Proof of a passing score on the admission assessments as established in 16 KAR 5:020, ~~unless the applicant holds a terminal degree;~~
- (c) Proof of a passing score on the academic content assessment, as established in 16 KAR 6:010, in the area in which certification is being sought;
- (d) Verification by the institute provider of completion of half of the requisite institute hours; and
- (e) Evidence of employment in a Kentucky school district or nonpublic school in the content area of the certification.

(3) The temporary provisional certificate may be renewed for a maximum of two (2) additional years.

(4) A candidate shall be eligible for first renewal of the temporary provisional certificate upon application to the EPSB, compliance with 16 KAR 2:010, Section 3(1), and ~~[successful completion of the following requirements]~~:

- (a) Verification of completion of:
  1. 240 hour institute for elementary or K-12 certification; or
  2. 180 hour institute for middle or high school certification; ~~and[:]~~
- (b) Evidence of employment in a Kentucky school district or nonpublic school in the content area of the certification.

#### Section 8. Professional Certificate.



- (1) Upon completion of all program requirements ***established in this administrative regulation***~~***[of the alternative route to certification institute]***~~, the applicant may apply for the professional certificate.
- (2) Prior to issuance of the professional certificate, the candidate shall obtain a passing score on the pedagogy assessment, as established in 16 KAR 6:010, for the certificate being sought.
- (3) Upon application to the EPSB, compliance with 16 KAR 2:010, Section 3(1), and verification that a candidate has met all eligibility requirements for certificate issuance, the EPSB shall issue the candidate a professional certificate.

Section 9. Incorporation by Reference.

- (1) ~~***[The following material is incorporated by reference:]***~~ "Guidelines for Submitting an Application to Provide an Alternative Route to Certification Institute ***(Option 7)***", 2022, ***is incorporated by reference.***
- (2) This material may be inspected, copied, or obtained, subject to applicable copyright law, at the Education Professional Standards Board, 300 Sower Boulevard, 5th Floor, Frankfort, Kentucky 40601, Monday through Friday, 8 a.m. to 4:30 p.m.

## **KENTUCKY DEPARTMENT OF EDUCATION**

### **STAFF NOTE**

#### **Action Item:**

Option 9 Application, Lincoln County Schools and University of the Cumberland

#### **Staff's Recommendation:**

The Education Professional Standards Board (EPSB) should approve the application.

#### **Rationale:**

Lincoln County Schools and University of the Cumberland have submitted an Option 9 application that meets the requirements of KRS 161.048 and 16 KAR 9:110. University of the Cumberland holds accreditation from the Council for the Accreditation of Educator Preparation and their educator preparation programs have been approved by the EPSB.

#### **Applicable Statute or Regulation:**

KRS 161.028, KRS 161.048, 19 KAR 9:110

#### **History/Background:**

***Existing Policy:*** KRS 161.048(10) establishes the Option 9 alternative route to certification. This route provides for the expedited certification of a person to teach at any grade level through a cooperative program between a college or university and a school district. The expedited certification program will result in a bachelor's degree and initial certification within three school years. The candidate is not certified while completing the route but shall complete a residency/paraprofessional component and receive coaching and mentoring from experienced teachers. 16 KAR 9:110 establishes the standards and procedures for Option 9 and contains sections covering providers, residency, field experience, student teaching, application review, continuance of program approval, revocation for cause, reconsideration, data reports, and professional certificates.

***Summary:*** Lincoln County Schools has partnered with the University of the Cumberland to develop a proposed Option 9 program. In accordance with Section 5 of the regulation, staff has reviewed the application and found that it meets the requirements of KRS 161.048 and 16 KAR 9:110. A copy of the application is included in the Document Library for EPSB review. As part of the proposal, each party has agreed to take on the following:

Lincoln County Schools will:

- Ensure funding for all candidates accepted in the program and for the duration of the program (3 years).
- Ensure the employment of the candidate in a position within the school district for the duration of the program, with the third year being in the area of certification.
- Provide a paid residency program with mentors for each candidate enrolled.

- Utilize experienced teachers employed by the district in the area of certification that is being sought to provide mentoring. In addition to course-required hours, the Option 9 candidate will complete additional hours with the mentor teacher in the areas of planning and presenting effective learning experiences in the classroom for a minimum of 50 clock hours per year for the first two years. The district will be responsible for monitoring the hours and reporting hours to the university.
- Require mentor teachers to submit evaluations to the EPP for each candidate each semester.
- Outline parameters of acceptance to the Option 9 route. Only instructional assistants who show promise as a classroom teacher and are selected by the district may apply.
- Ensure that a minimum of 120 field experiences hours will be completed prior to the third year of the program.
- Ensure candidates have experiences in a variety of grade spans and content area, including engagement with diverse populations.

University of the Cumberlands will:

- Ensure that the completion of coursework and field experience will result in a bachelor's degree and initial certification.
- Ensure that courses are sequenced and offered to allow for a three-year program completion.
- Ensure that a minimum of 80 field experience hours will be completed prior to the third year of the program.
- Ensure that candidates document 200 hours of field experience and the eight categories of field experiences through electronic records.
- Ensure that all educator program admissions regulations are followed and documented.
- Provide a university supervisor to conduct the required four formal observations during the third year of the residency.
- Accept work experience in place of student teaching experience.

In accordance with 16 KAR 9:110, Section 5, initial program approval will be for a period of three years. After that time, the providers may apply for continuing program approval and provide evidence of program quality.

***Budget Impact:*** There will be costs associated with the oversight of this route.

**Contact Person:**

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## **KENTUCKY DEPARTMENT OF EDUCATION**

### **STAFF NOTE**

#### **Action Item:**

Option 9 Application, Whitley County Schools and University of the Cumberland

#### **Staff's Recommendation:**

The Education Professional Standards Board (EPSB) should approve the application.

#### **Rationale:**

Whitley County Schools and University of the Cumberland have submitted an Option 9 application that meets the requirements of KRS 161.048 and 16 KAR 9:110. University of the Cumberland holds accreditation from the Council for the Accreditation of Educator Preparation and their educator preparation programs have been approved by the EPSB.

#### **Applicable Statute or Regulation:**

KRS 161.028, KRS 161.048, 19 KAR 9:110

#### **History/Background:**

**Existing Policy:** KRS 161.048(10) establishes the Option 9 alternative route to certification. This route provides for the expedited certification of a person to teach at any grade level through a cooperative program between a college or university and a school district. The expedited certification program will result in a bachelor's degree and initial certification within three school years. The candidate is not certified while completing the route but shall complete a residency/paraprofessional component and receive coaching and mentoring from experienced teachers. 16 KAR 9:110 establishes the standards and procedures for Option 9 and contains sections covering providers, residency, field experience, student teaching, application review, continuance of program approval, revocation for cause, reconsideration, data reports, and professional certificates.

**Summary:** Whitley County Schools has partnered with the University of the Cumberland to develop a proposed Option 9 program. In accordance with Section 5 of the regulation, staff has reviewed the application and found that it meets the requirements of KRS 161.048 and 16 KAR 9:110. A copy of the application is included in the Document Library for EPSB review. As part of the proposal, each party has agreed to take on the following:

Whitley County Schools will:

- Ensure funding for all candidates accepted in the program and for the duration of the program (3 years).
- Ensure the employment of the candidate in a position within the school district for the duration of the program, with the third year being in the area of certification.
- Provide a paid residency program with mentors for each candidate enrolled.

- Utilize experienced teachers employed by the district in the area of certification that is being sought to provide mentoring. In addition to course-required hours, the Option 9 candidate will complete additional hours with the mentor teacher in the areas of planning and presenting effective learning experiences in the classroom for a minimum of 50 clock hours per year for the first two years. The district will be responsible for monitoring the hours and reporting hours to the university.
- Require mentor teachers to submit evaluations to the EPP for each candidate each semester.
- Outline parameters of acceptance to the Option 9 route. Only those who complete the Teaching and Learning pathway at Whitley County High School with a recommendation from the instructor and the principal may apply.
- Ensure that a minimum of 120 field experiences hours will be completed prior to the third year of the program.
- Ensure candidates have experiences in a variety of grade spans and content area, including engagement with diverse populations.

University of the Cumberlands will:

- Ensure that the completion of coursework and field experience will result in a bachelor's degree and initial certification.
- Ensure that courses are sequenced and offered to allow for a three-year program completion.
- Ensure that a minimum of 80 field experience hours will be completed prior to the third year of the program.
- Ensure that candidates document 200 hours of field experience and the eight categories of field experiences through electronic records.
- Ensure that all educator program admissions regulations are followed and documented.
- Provide a university supervisor to conduct the required four formal observations during the third year of the residency.
- Accept work experience in place of student teaching experience.

In accordance with 16 KAR 9:110, Section 5, initial program approval will be for a period of three years. After that time, the providers may apply for continuing program approval and provide evidence of program quality.

***Budget Impact:*** There will be costs associated with the oversight of this route.

**Contact Person:**

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# **KENTUCKY DEPARTMENT OF EDUCATION**

## **STAFF NOTE**

### **Waiver:**

16 KAR 5:040. Request to Waive Cooperating Teacher Eligibility Requirements for Schuyler Anne Tymula

### **Action Question:**

Should the Education Professional Standards Board (EPSB) approve the request from Morehead State University for Schuyler Anne Tymula?

### **Applicable Statute or Regulation:**

KRS 161.028, KRS 161.042, 16 KAR 5:040

### **History/Background:**

**Existing Policy:** 16 KAR 5:040, Section 1 (1)(b), requires a Cooperating Teacher to have at least three (3) years of teaching experience as a certified educator.

**Summary:** Morehead State University has requested that one of their student teachers be placed in Ms. Tymula's classroom in the Fall of 2022. Ms. Tymula will have fully completed two (2) years of the required three (3) years of teaching experience as a certified educator. According to the attached letter of support, she has proven to be an exceptional teacher and demonstrates the qualifications and skills that Morehead State University requires for cooperating teachers to host one of their student teachers. She was strongly recommended by her principal who believes she will be a very successful mentor teacher. Based upon the recommendation and support by the principal combined with the limited number of available, certified LBD teachers at the elementary school level in the district, Morehead State asks the EPSB to allow Ms. Tymula to serve as a cooperating teacher for the Fall 2022 semester.

**Budget Impact:** There is no budgetary impact.

### **Contact Person:**

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## **15 KENTUCKY DEPARTMENT OF EDUCATION**

### **STAFF NOTE**

#### **Waiver:**

16 KAR 6:010. Request to Accept the Instrumental Music Test for Robert Elrod

#### **Action Question:**

Should the Education Professional Standards Board (EPSB) approve Northern Kentucky University's (NKU) request to waive the integrated music test and accept the instrumental test?

#### **Applicable Statute or Regulation:**

KRS 161.020, KRS 161.028, KRS 161.030, 16 KAR 6:010

#### **History/Background:**

**Existing Policy:** KRS 161.030(3) and (4) requires the EPSB to select the appropriate assessments required prior to teacher certification. 16 KAR 6:010 establishes the examination prerequisites for teacher certification. For integrated music certification, 16 KAR 6:010 Section 5(h) sets the requisite exam as "Music: Content and Instruction (5114)" with a score of 162.

**Summary:** Anna Stryker, Director of the College of Education Advising Center at NKU has submitted a waiver request on behalf of Robert Elrod. NKU requests a waiver of Section 2(5) of 16 KAR 6:010 as it relates to the integrated (5114) and instrumental music (5115) tests. According to Ms. Stryker, the candidate took the instrumental music (5115) test instead of the integrated music (5114) test due to the Educational Testing Service (ETS) having the wrong test listed on the website for Kentucky and not allowing candidates to register for the integrated music test (5114). ETS informed the student that the integrated music (5114) test was no longer being accepted by the EPSB. NKU states that the financial burden for students who are seeking teacher licensure can be substantial and retaking would be an unnecessary expense for the student when the error was not one that the candidate made. The issue with ETS has since been resolved. Mr. Elrod received a passing score on the instrumental music (5115) test. Approval of this request would allow him to use the passing scores on the instrumental music (5115) test for issuance of the integrated music certificate.

**Budget Impact:** There is no budgetary impact.

#### **Contact Person:**

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## **KENTUCKY DEPARTMENT OF EDUCATION**

### **STAFF NOTE**

#### **Waiver:**

16 KAR 6:010. Request to Waive Five Year Test Recency Requirement for Matthew Mickelson

#### **Action Question:**

Should the Education Professional Standards Board (EPSB) approve the applicant's request to allow the expired passing assessment scores to qualify for issuance of a certificate?

#### **Applicable Statute or Regulation:**

KRS 161.028, 16 KAR 6:010

#### **History/Background:**

***Existing Policy:*** 16 KAR 6:010, Section 4 states "A passing score on an assessment established at the time of administration shall be valid for the purpose of applying for certification for five (5) years from the assessment administration date." The regulation further provides that an educator who fails to complete the EPSB application for certification within the applicable recency period of the assessment shall retake the assessment.

***Summary:*** Matthew Mickelson completed the Master of Arts in Teaching program for Secondary Mathematics at the University of the Cumberland this summer. He passed the content assessment in December 2021 but discovered that his Principles of Learning and Teaching (PLT) test score expired in July 2021. Educational Testing Service maintains scores as reportable for ten years, and he is still within this timeframe. Mr. Mickelson is asking the EPSB to allow his previous PLT score to qualify for issuance of the certificate though it is more than five years old.

***Budget Impact:*** There is no budgetary impact.

#### **Contact Person:**

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**KENTUCKY DEPARTMENT OF EDUCATION**

**STAFF NOTE**

**Waiver:**

16 KAR 2:120. Request to Waive Required GPA for Issuance of an Emergency Certificate

**Action Question:**

Should the Education Professional Standards Board (EPSB) approve Bourbon County's request to waive the grade point average (GPA) requirement for issuance of an emergency certificate?

**Applicable Statute or Regulation:**

KRS 161.028, 16 KAR 2:120

**History/Background:**

*Existing Policy:* 16 KAR 2:120 establishes the requirements for issuance of an emergency certificate. These requirements include a minimum of a bachelor's degree from a regionally accredited college or university with a cumulative GPA of 2.5 on a 4.0 scale or a 3.0 on a 4.0 scale on the last sixty hours of credit completed.

*Summary:* Bourbon County Schools has had no qualified applicants for a middle school social studies teaching position. They have an applicant who has been subbing in the position since the start of school, but her GPA falls below the minimum requirements for emergency certification. Currently, she is doing an excellent job with this class and the district would like to hire this teacher for the remainder of the school year. The district is requesting that the EPSB waive the required GPA and issue an emergency certificate for this candidate.

*Budget Impact:* There is no budgetary impact.

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## **KENTUCKY DEPARTMENT OF EDUCATION**

### **STAFF NOTE**

#### **Waiver:**

16 KAR 2:120. Request to Waive Required GPA for Issuance of an Emergency Certificate

#### **Action Question:**

Should the Education Professional Standards Board (EPSB) approve Clark County's request to waive the grade point average (GPA) requirement for issuance of an emergency certificate?

#### **Applicable Statute or Regulation:**

KRS 161.028, 16 KAR 2:120

#### **History/Background:**

***Existing Policy:*** 16 KAR 2:120 establishes the requirements for issuance of an emergency certificate. These requirements include a minimum of a bachelor's degree from a regionally accredited college or university with a cumulative GPA of 2.5 on a 4.0 scale or a 3.0 on a 4.0 scale on the last sixty hours of credit completed.

***Summary:*** Clark County Schools has been unsuccessful in finding a qualified teacher for a Learning and Behavior Disorders (LBD) special education position. With the diminished pool of certified applicants, the district is trying to fill several vacant special education and regular education positions. The candidate wants to pursue alternative certification through Option 6 and is working towards raising his GPA for that program. The district is requesting that the EPSB waive the required GPA and issue an emergency certificate for this candidate while he works to meet the admission requirements for an Option 6 program.

***Budget Impact:*** There is no budgetary impact.

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**KENTUCKY DEPARTMENT OF EDUCATION**

**STAFF NOTE**

**Waiver:**

16 KAR 2:120. Request to Waive Emergency Certificate Requirements for Lincoln County Schools

**Action Question:**

Should the Education Professional Standards Board (EPSB) approve Lincoln County's request to waive the grade point average (GPA) requirement for issuance of an emergency certificate?

**Applicable Statute or Regulation:**

KRS 161.028, 16 KAR 2:120

**History/Background:**

***Existing Policy:*** 16 KAR 2:120 establishes the requirements for issuance of an emergency certificate. These requirements include a minimum of a bachelor's degree from a regionally accredited college or university with a cumulative GPA of 2.5 on a 4.0 scale or a 3.0 on a 4.0 scale on the last sixty hours of credit completed.

***Summary:*** Lincoln County Schools has had no qualified applicants for a middle school science teaching position. They have an applicant who is taking courses at the University of the Columbians to raise her GPA because it falls under the 2.5 minimum. Currently, the middle school science class is being covered by substitutes and the district would like to hire this candidate as an emergency certified teacher. She is expected to meet GPA requirements when her courses are completed this fall. The candidate plans to pursue alternative certification through Option 6 once she meets requirements for admission to that program. The district is requesting that the EPSB waive the required GPA and issue an emergency certificate for this candidate while she works to meet the admission requirements for an Option 6 program.

***Budget Impact:*** There is no budgetary impact.

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## **KENTUCKY DEPARTMENT OF EDUCATION**

### **STAFF NOTE**

#### **Waiver:**

16 KAR 3:090. Request to Waive Certification Requirements for Principal Certification for Michael DiMera

#### **Action Question:**

Should the Education Professional Standards Board (EPSB) approve the request to waive the requirement that the applicant possess the equivalent certificate from Ohio and accept the instructional experience obtained as a school counselor to meet the requirement of 16 KAR 3:090 and be issued the Kentucky Principal Statement of Eligibility?

#### **Applicable Statute or Regulation:**

KRS 161.028, 16 KAR 3:090; 16 KAR 4:030

#### **History/Background:**

**Existing Policy:** 16 KAR 3:090 establishes the preparation and certification requirements for all advanced educational leaders. Section 9(4) of the regulation outlines the prerequisites for issuance of a Statement of Eligibility for Advanced Educational Leader-School Principal. These prerequisites include successful completion of an approved program of preparation; three years of full-time teaching experience; and, successful completion of the appropriate assessments. 16 KAR 4:030 requires out-of-state prepared educators to possess an equivalent certification from the state where the applicant completed his or her preparation program.

**Summary:** Michael DiMera is a certified school counselor in Kentucky and Ohio. He has been employed exclusively in Kentucky schools as a school counselor since 2006. Over this time, he has been responsible for developing an MTSS/RTI system within the Grant County Schools. When conducting school guidance lessons to students, he has followed the instructional protocol for lesson design and delivery. Mr. DiMera has also led trainings on how to incorporate instructional protocol for other school counselors. Mr. DiMera completed a principal certification program at Xavier University in 2006; however, he never obtained the principal certification in Ohio because he has been employed in Kentucky. Mr. DiMera has the full support of his principal and central office, and letters of support have also been provided with his documentation. He has passed the School Leaders Licensure Assessment which is required for Kentucky principal certification. Mr. DiMera is requesting a waiver of the requirement that he obtain the equivalent certificate from Ohio and is also requesting that the EPSB accept the years of classroom instructional experience provided and issue him the Kentucky Principal Statement of Eligibility.

**Budget Impact:** There is no budgetary impact.

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## **KENTUCKY DEPARTMENT OF EDUCATION**

### **STAFF NOTE**

#### **Waiver:**

16 KAR 4:030. Request to Waive Equivalent Certification Requirement for Out-of-State Prepared Educator, Ellen Kennedy

#### **Action Question:**

Should the Education Professional Standards Board (EPSB) approve the request to waive the requirement for the applicant to possess an equivalent certification in Indiana?

#### **Applicable Statute or Regulation:**

KRS 161.028, 16 KAR 4:030

#### **History/Background:**

*Existing Policy:* 16 KAR 4:030 requires out-of-state prepared educators to possess an equivalent certification from the state where the applicant completed his or her preparation program.

*Summary:* Ellen Kennedy is a Kentucky certified teacher in the area of elementary education. She has completed all of her education programs at Indiana University Southeast in Indiana and has held Indiana certification in the past. She is a teacher in Jefferson County Public Schools and does not intend to add the English as a Second Language (ESL) endorsement in the state of Indiana. Ms. Kennedy has taken and passed the Praxis II assessment required by Kentucky and she is requesting that the EPSB waive the requirement of possessing the equivalent certification in Indiana and issue her the ESL endorsement in Kentucky.

*Budget Impact:* There is no budgetary impact.

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**KENTUCKY DEPARTMENT OF EDUCATION**

**STAFF NOTE**

**Waiver:**

16 KAR 4:030. Request to Waive Equivalent Certification Requirement for Out-of-State Prepared Educator, Joshua Miller

**Action Question:**

Should the Education Professional Standards Board (EPSB) approve the request to waive the requirement for the applicant to possess an equivalent certification in Ohio?

**Applicable Statute or Regulation:**

KRS 161.028, 16 KAR 4:030

**History/Background:**

*Existing Policy:* 16 KAR 4:030 requires out-of-state prepared educators to possess an equivalent certification from the state where the applicant completed his or her preparation program.

*Summary:* Joshua Miller graduated from the University of Cincinnati in 2021 with a bachelor's degree in Special Education. He has been conditionally offered a teaching position with the Bellevue Independent schools. Mr. Miller has not yet obtained Ohio teacher certification since he was offered employment with a Kentucky school district. He has taken and passed the Praxis II assessment required by Kentucky for the Learning and Behavior Disorders (LBD) certification. Mr. Miller is requesting that the EPSB waive the requirement of possessing the equivalent certification in Ohio and issue him the LBD certificate in Kentucky.

*Budget Impact:* There is no budgetary impact.

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## **KENTUCKY DEPARTMENT OF EDUCATION**

### **STAFF NOTE**

#### **Waiver:**

16 KAR 4:030. Request to Waive Equivalent Certification Requirement for Out-of-State Prepared Educator, Priscila Pereira

#### **Action Question:**

Should the Education Professional Standards Board (EPSB) approve the request to waive the requirement for the applicant to possess an equivalent certification in Indiana?

#### **Applicable Statute or Regulation:**

KRS 161.028, 16 KAR 4:030

#### **History/Background:**

*Existing Policy:* 16 KAR 4:030 requires out-of-state prepared educators to possess an equivalent certification from the state where the applicant completed his or her preparation program.

*Summary:* Priscila Pereira is a Kentucky certified teacher in the area of elementary education. She completed her elementary program in Brazil, and then completed her English as a Second Language (ESL) endorsement program at Indiana University Southeast in Indiana. Ms. Pereira has never held Indiana certification and is a Kentucky resident. She is a teacher in the Jefferson County Public Schools and does not intend to apply for certification in Indiana. Ms. Pereira has taken and passed the Praxis II assessment required by Kentucky. She is requesting that the EPSB waive the requirement of possessing the equivalent certification in Indiana and issue her the ESL endorsement in Kentucky.

*Budget Impact:* There is no budgetary impact.

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## **KENTUCKY DEPARTMENT OF EDUCATION**

### **STAFF NOTE**

#### **Waiver:**

16 KAR 9:080. Request to Waive Renewal Requirement for Option 6 Candidate, Jeffrey Stowers

#### **Action Question:**

Should the Education Professional Standards Board (EPSB) approve the request to waive the requirement for the applicant to renew their temporary provisional certificate based on completion of three semester hours?

#### **Applicable Statute or Regulation:**

KRS 161.048, 16 KAR 9:080

#### **History/Background:**

***Existing Policy:*** 16 KAR 9:080 requires educators to maintain enrollment in an approved Option 6 program, continue employment as a teacher in the content/subject area within a Kentucky school district, and complete six hours from the approved preparation program for the first renewal of the temporary provisional certificate.

***Summary:*** Jeffrey Stowers is enrolled in an Option 6 program at the University of the Cumberlands and has maintained employment with the Kenton County Schools. Due to health reasons, Mr. Stowers was only able to complete three semester hours towards his Master of Arts in Teaching (MAT) program during the 2021-2022 school year. Based on the extenuating circumstances, he is requesting that the EPSB approve his request to grant the first renewal of his temporary provisional certificate on three semester hours of completed coursework. Mr. Stowers is on track to complete twelve semester hours during the 2022-2023 school year which will put him back on target to finish his Option 6 program by the end of the third year.

***Budget Impact:*** There is no budgetary impact.

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# **KENTUCKY DEPARTMENT OF EDUCATION**

## **STAFF NOTE**

### **Action Item:**

Option 1 Alternative Route to Certification Application for Gina Ligon

### **Action Question:**

Should the Education Professional Standards Board (EPSB) approve the alternative route to certification application?

### **Applicable Statute or Regulation:**

KRS 161.028, KRS 161.030, KRS 161.048, 16 KAR 9:010

### **History/Background:**

**Existing Policy:** The applicant must meet a minimum GPA requirement and must have either a major in the academic area or passing score on the academic content assessment. The applicant must also have a job offer in the academic area for which certification is requested in a Kentucky school district.

**Summary:** Kenton County Public Schools has submitted the CA-265 application and portfolio for Gina Ligon. The district is requesting that the EPSB approve her application for certification in the area of **Agriculture, Grades 5-12**. The application and portfolio are included under separate cover.

**Budget Impact:** There is no budgetary impact.

### **Groups Consulted and Brief Summary of Responses:**

Todd Davis, Division Director  
Crystal Hord, Branch Manager  
Melinda Penny, Consultant

The applicant meets the minimum GPA requirement in the academic area. Kenton County Public Schools offered the applicant a job teaching Agriculture, Grades 5-12. The EPSB will need to determine if the applicant's work experience constitutes exceptional work experience.

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# **KENTUCKY DEPARTMENT OF EDUCATION**

## **STAFF NOTE**

### **Action Item:**

Option 1 Alternative Route to Certification Application for Andre Linn

### **Action Question:**

Should the Education Professional Standards Board (EPSB) approve the alternative route to certification application?

### **Applicable Statute or Regulation:**

KRS 161.028, KRS 161.030, KRS 161.048, 16 KAR 9:010

### **History/Background:**

**Existing Policy:** The applicant must meet a minimum GPA requirement and must have either a major in the academic area or passing score on the academic content assessment. The applicant must also have a job offer in the academic area for which certification is requested in a Kentucky school district.

**Summary:** Barbourville Independent Schools has submitted the CA-265 application and portfolio for Andre Linn. The district is requesting that the EPSB approve his application for certification in the area of **Health and Physical Education, Grades K-12**. The application and portfolio will be included under separate cover.

**Budget Impact:** There is no budgetary impact.

### **Groups Consulted and Brief Summary of Responses:**

Todd Davis, Division Director  
Crystal Hord, Branch Manager  
Melinda Penny, Consultant

The applicant meets the minimum GPA requirement in the academic area. Barbourville Independent Schools offered the applicant a job teaching Health and Physical Education. The EPSB will need to determine if the applicant's work experience constitutes exceptional work experience.

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# **KENTUCKY DEPARTMENT OF EDUCATION**

## **STAFF NOTE**

### **Action Item:**

Option 1 Alternative Route to Certification Application for Jeana Hopkins

### **Action Question:**

Should the Education Professional Standards Board (EPSB) approve the alternative route to certification application?

### **Applicable Statute or Regulation:**

KRS 161.028, KRS 161.030, KRS 161.048, 16 KAR 9:010

### **History/Background:**

**Existing Policy:** The applicant must meet a minimum GPA requirement and must have either a major in the academic area or passing score on the academic content assessment. The applicant must also have a job offer in the academic area for which certification is requested in a Kentucky school district.

**Summary:** Mercer County Public Schools has submitted the CA-265 application and portfolio for Jeana Hopkins. The district is requesting that the EPSB approve her application for certification in the area of **Secondary Earth Science, Grades 8-12** and **Middle Grade Science Grades, 5-9**. The application and portfolio are included under separate cover.

**Budget Impact:** There is no budgetary impact.

### **Groups Consulted and Brief Summary of Responses:**

Todd Davis, Division Director  
Crystal Hord, Branch Manager  
Melinda Penny, Consultant

The applicant meets the minimum GPA requirement in the academic area. Mercer County Public Schools offered the applicant a job teaching Secondary Earth Science, Grades 8-12 and Middle Grade Science, Grades 5-9. The EPSB will need to determine if the applicant's work experience constitutes exceptional work experience.

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# **KENTUCKY DEPARTMENT OF EDUCATION**

## **STAFF NOTE**

### **Action Item:**

Option 1 Alternative Route to Certification Application for Madison McAlmond

### **Action Question:**

Should the Education Professional Standards Board (EPSB) approve the alternative route to certification application?

### **Applicable Statute or Regulation:**

KRS 161.028, KRS 161.030, KRS 161.048, 16 KAR 9:010

### **History/Background:**

**Existing Policy:** The applicant must meet a minimum GPA requirement and must have either a major in the academic area or passing score on the academic content assessment. The applicant must also have a job offer in the academic area for which certification is requested in a Kentucky school district.

**Summary:** Fayette County Public Schools has submitted the CA-265 application and portfolio for Madison McAlmond. The district is requesting that the EPSB approve her application for certification in the area of **Family and Consumer Science, Grades 5-12**. The application and portfolio will be sent under separate cover.

**Budget Impact:** There is no budgetary impact.

### **Groups Consulted and Brief Summary of Responses:**

Todd Davis, Division Director  
Crystal Hord, Branch Manager  
Melinda Penny, Consultant

The applicant meets the minimum GPA requirement in the academic area. Fayette County Public Schools offered the applicant a job teaching Family and Consumer Science, Grades 5-12. The EPSB will need to determine if the applicant's work experience constitutes exceptional work experience.

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