

EPSB Mission Statement

The Education Professional Standards Board, in full collaboration and cooperation with its education partners, promotes high levels of student achievement by establishing and enforcing rigorous professional standards for preparation, certification, and responsible and ethical behavior of all professional educators in Kentucky.

EPSB Meeting Agenda VIDEO TELECONFERENCE MEETING

This meeting will be held via video teleconference. Members of the public may watch the meeting in the State Board Room on the 5th Floor at 300 Sower Blvd., Frankfort, KY 40601. The public may also view the meeting on the [Kentucky Department of Education's Media Portal](#).

Monday, April 11, 2022

EPSB Waiver Committee

8:30 AM ET

EPSB Meeting Agenda

9:00 AM ET

Call to Order

Roll Call

Public Comment

A dedicated public comment segment is included on the board's agenda. Public expression will be accepted via email only. The EPSB will accept written public comments that will be distributed to all EPSB members for review. The EPSB will only review and respond to information and feedback about matters listed on the board's agenda.

Anyone wanting to submit public expression must email KDEEPSB@education.ky.gov prior to the close of business on April 7, 2022. Individuals must provide their name and an email address where they can receive a response. Public criticism of individual staff members or individual board members is prohibited. Since no individual board member may act on behalf of the board, concerns about action of the board should be directed to the board as a whole.

Approval of Consent Items

- A. Approval of February 14, 2022, EPSB Meeting Minutes

Report of the Commissioner

- A. Report from the Education and Labor Cabinet
- B. Report from the Council on Postsecondary Education
- C. Report of the Associate Commissioner
- D. Other Updates

Report of the Chair

- A. Nomination and Election of Vice-Chair
- B. Accreditation Audit Committee Appointments
- C. Other Updates

Information Item

- A. 16 KAR 9: __. Alternative Route to Certification Institute, New Administrative Regulation (Ms. Cassie Trueblood)

Action Items

- A. Guidelines for Submitting an Application to Provide an Alternative Route to Certification Institute, Revised (Dr. Byron Darnall)
- B. Option 7 Institute Proposal, Central Kentucky Educational Cooperative (Mr. Todd Davis)
- C. Option 7 Institute Proposal, iteach (Mr. Davis)
- D. Request to Approve Reissuance of Emergency Certification for the 2022-2023 School Year (Ms. Trueblood)

Waivers

- A. 16 KAR 5:040. Request to Waive Student Teacher Days Due to District School Closures for Georgetown College (Mr. Brandon Harrod)
- B. 16 KAR 3:060. Request to Allow Coursework Completed Towards the Standard Counseling Program to Qualify for Renewal of the Provisional School Counselor Certificate for Nicole Clark (Ms. Crystal Hord)
- C. 16 KAR 3:060. Request to Allow Other Experience to Meet Employment Experience as a Provisionally Certified School Counselor for Corey Hatfield (Ms. Hord)
- D. 16 KAR 4:030. Request to Waive Equivalent Certification Requirement for Out-of-State Prepared Educator Elizabeth Caseus-Serrano (Ms. Hord)
- E. 16 KAR 6:010. Request to Waive Five Year Test Recency Requirement for Yolanda Walker (Ms. Hord)

Board Comments

Closed Session Review

Following a motion in open session pursuant to KRS 61.810 (1) (c) and (1)(j), it is anticipated that the Board will move into closed session to conduct a character and fitness review and to review potential actions relating to complaints and reports. The Board will also review pending litigation.

Case Decisions

Following the closed session review, the Board shall move into open session. All decisions will be made in open session.

Adjournment

Next Regular Meeting:

June 20, 2022
300 Sower Blvd
Frankfort, KY 40601

The actions delineated below were taken in open session of the EPSB at the February 14, 2022, webcast meeting. This information is provided in summary form; an official record of the meeting is available in the permanent records of the Education Professional Standards Board (EPSB), 300 Sower Boulevard, 5th Floor, Frankfort, KY 40601.

**Education Professional Standards Board (EPSB)
Minutes
Kentucky Department of Education
300 Sower Boulevard, 5th Floor, Frankfort, KY 40601**

Call to Order

Vice Chair Justin Mitchell called the meeting to order at 9:08 a.m. ET. In an effort to prevent the spread of the novel Corona Virus (COVID-19) this meeting was conducted by video teleconference. Vice Chair Justin Mitchell read the mission statement to the EPSB and audience.

Swearing-In of New Members

On February 8, 2022 Governor Beshear issued Executive Order 2022-069 appointing Merideth Pittman and Timothy Wooster to the EPSB. Ms. Pittman was appointed to represent middle school teachers and Dr. Wooster represents independent colleges and universities. Leah Sharpe from the Office of Legal Services administered the oath to the new members and swore them into the EPSB.

Roll Call

The following Board members were present during the February 14, 2022, EPSB meeting: Diane Berry, Elijah Edwards, Jacqueline Mayfield, Justin Mitchell, Merideth Pittman, Sherry Powers, Amber Snell, Wade Stanfield, Julian Vasquez-Heilig, Sarah Weedman, and Timothy Wooster.

CPE: Amanda Ellis

Cabinet: Susan Rieber

Approval of Consent Items

2022-001

Approval of December 13, 2021, EPSB Meeting Minutes

Motion made by Ms. Amber Snell, seconded by Mr. Elijah Edwards, to approve the consent agenda items.

Vote: *Unanimous*

Report of the Executive Secretary

Commissioner Jason Glass shared a few updates from the Kentucky Department of Education including updates from the Legislative Session, United We Learn, Problem and Project-Based Learning Training, Covid-19 Masking, and the educator workforce.

Report from the Council on Postsecondary Education

Amanda Ellis gave an update from the Council on Postsecondary Education including the RFP for the Summer Bridge Programming Grants, KY Graduate Profile (prepare graduates for the workforce) Higher Education Matters Campaign, and the KY Adult Attainment Academy.

Report from the Cabinet

Susan Reiber gave an update from the Education Cabinet on the reorganization bill under consideration in the Legislative Session to merge the Labor and Education and Workforce Development Cabinets under the new name of Education and Labor Cabinet.

Report of the Associate Commissioner

Byron Darnall recognized the new EPSB members Merideth Pittman and Timothy Wooster, and Justin Mitchell for taking the role as Chair today. He also gave updates on the working conditions survey, and the students in the MIC Program at the University of Kentucky. He shared his thanks and gratitude to the Office of Educator Licensure and Effectiveness staff and recognized their hard work. Also, he recognized the legal staff at KDE for doing an excellent job.

Report of the Chair

Recognition of Former EPSB Member

Chair Mitchell shared that Lisa Rudzinski was appointed to the EPSB as a representative of high school teachers. During her tenure with the EPSB, she also served as board chair. Captain Rudzinski recently accepted an administrative position and as such has resigned from the EPSB.

Captain Rudzinski has shared the following statement which Chair Mitchell read to the EPSB: “Distinguished colleagues of the Kentucky Education and Professional Standards Board. I recently accepted an administrative position with my school and as such, no longer meet the qualifications of my appointment representing high school teachers. While unexpected, I believe our paths unfold in front of us in ways that challenge and inspire us-if we choose to follow. That is how I felt when I was appointed to this great body and it has been my honor and privilege to serve with each of you. Godspeed, members of the EPSB, as you continue this meaningful and important work on behalf of education in our great Commonwealth. Lisa”

Chair Mitchell thanked Captain Rudzinski for her service to the EPSB and wished her well in her new position.

Nomination and Election of Chair

2022-002

Dr. Amanda Ellis nominated Justin Mitchell to serve as Chair of the EPSB. Ms. Amber Snell made the motion to approve the slate and elect Mr. Mitchell as Chair of the EPSB. The Motion was seconded by Mr. Wade Stanfield.

Vote: Unanimous

Information/Discussion Items

Option 7 Recommendations

Dr. Byron Darnall presented an overview of the Option 7 Recommendations.

Action Items

16 KAR 3:080. Career and Technical Education School Principals, Amendment
2022-003

Motion made by Mr. Wade Stanfield, seconded by Ms. Amber Snell, to approve.

Vote: Unanimous

Alice Lloyd College: Accreditation of the Educator Preparation Provider and Approval of Programs

2022-004

Motion made by Dr. Sherry Powers, seconded by Ms. Sarah Weedman to approve

Vote: Unanimous

Boyce College at the Southern Theological Seminary: Accreditation of the Educator Preparation Provider and Approval of Program

2022-005

Motion made by Mr. Elijah Edwards, seconded by Mr. Wade Stanfield, to approve.

Vote: Unanimous

Association for Advancing Quality in Educator Preparation Partnership Agreement

2022-006

Motion made by Ms. Jacqueline Mayfield, seconded by Ms. Diane Berry, to approve.

Vote: Unanimous

Waivers

16 KAR 5:020. Request to Waive Five Year Recency Requirement for Admission Assessment
2022-007

Motion made by Ms. Amber Snell, seconded by Ms. Jacqueline Mayfield, to approve.

Vote: Unanimous

16 KAR 5:020. Request to Waive Five Year Recency Requirement for Admission Assessment
2022-008

Motion made by Ms. Susan Reiber, seconded by Dr. Amanda Ellis, to approve.

Vote: Unanimous

16 KAR 5:020. Request to Waive Five Year Recency Requirement for Admission Assessment
2022-009

Motion made by Mr. Wade Stanfield, seconded by Ms. Amber Snell, to approve.

Vote: Unanimous

16 KAR 5:020. Request to Waive Five Year Recency Requirement for Admission Assessment
2022-010

Motion made by Mr. Wade Stanfield, seconded by Ms. Jacqueline Mayfield, to approve.

Vote: Unanimous

16 KAR 5:020. Request to Waive Five Year Recency Requirement for Admission Assessment
2022-011

Motion made by Mr. Elijah Edwards, seconded by Ms. Susan Reiber to approve.

Vote: *Unanimous*

16 KAR 5:040. Alternative Student Teaching Placement Request for Amanda Robinette
2022-012

Motion made by Ms. Jacqueline Mayfield, seconded by Ms. Diane Berry to approve.

Vote: *Unanimous*

16 KAR 5:040. Alternative Student Teaching Placement Request for Jake Rodriguez
2022-013

Motion made by Ms. Jacqueline Mayfield, seconded by Ms. Sarah Weedman to approve.

Vote: *Unanimous*

16 KAR 5:040. Alternative Student Teaching Placement Request for Jimmie Hafley
2022-014

Motion made by Ms. Amber Snell, seconded by Ms. Susan Reiber, to approve.

Vote: *Unanimous*

16 KAR 5:040. Alternative Student Teaching Placement Request for Luke Conley
2022-015

Motion made by Ms. Amber Snell, seconded by Mr. Wade Stanfield to approve.

Vote: *Unanimous*

16 KAR 5:040. Alternative Student Teaching Placement Request for Tracy Back
2022-016

Motion made by Ms. Amber Snell, seconded by Ms. Diane Berry to approve.

Vote: *Unanimous*

16 KAR 5:040. Request to Waive Cooperating Teacher Eligibility Requirements for Nicholas Ayers
2022-017

Motion made by Ms. Jacqueline Mayfield, seconded by Dr. Timothy Wooster, to approve.

Vote: *Unanimous*

16 KAR 2:010. Request to Waive Grade Point Average Requirement for Issuance of Kentucky Certification
2022-018

Motion made by Ms. Amber Snell, seconded by Ms. Susan Reiber, to approve.

Vote: *Unanimous*

Motion made by Ms. Amber Snell, seconded by Ms. Jacqueline Mayfield, to go into closed session to conduct a character and fitness review and to review potential actions relating to complaints and reports in accordance with KRS 61.810(1) (c) & (j). The Board also reviewed pending litigation.

Vote: *Unanimous*

Motion made by Ms. Amber Snell, seconded by Ms. Jacqueline Mayfield, to return to open session.

Vote: Unanimous

The following board members concurred with the actions as listed below with the noted exceptions:

Diane Berry, Elijah Edwards, Amanda Ellis, Jacqueline Mayfield, Justin Mitchell, Merideth Pittman, Sherry Powers, Susan Rieber, Amber Snell, Wade Stanfield, Sarah Weedman, and Timothy Wooster.

Attorneys present were BreAnna Listermann, Norah Softic, and Cassie Trueblood.

Initial Case Review

<u>Case Number</u>	<u>Decision</u>
2111937	Admonish
2111951	Dismiss w/Prejudice
2111917	Admonish
2111931	Admonish
2110759	Attorney Review
2110763	Attorney Review
2110761	Attorney Review
2109637	Attorney Review
2111933	Attorney Review
2111903	Attorney Review
2111907	Attorney Review
2111911	Attorney Review
2111909	Dismiss w/Prejudice
2111905	Attorney Review
2111925	Attorney Review
2111945	Attorney Review
2111927	Attorney Review
2109639	Attorney Review
2111921	Attorney Review
2110753	Admonish
2110757	Attorney Review
2111935	Attorney Review
2110751	Attorney Review
2111915	Attorney Review
2111929	Attorney Review
2110773	DWOP
2110777	Defer for Training
2110779	DWOP
2111923	Attorney Review
2111913	Attorney Review
2111953	Attorney Review
2108491	Attorney Review
2111949	Attorney Review

2111939	Attorney Review
2111943	Defer for Training
2110771	Defer for Training
2111995	Dismiss w/Prejudice
2111969	Dismiss w/Prejudice
2110791	Defer for Training
2111981	Dismiss w/Prejudice
21111001	Defer for Training
2111997	Dismiss w/Prejudice
2111985	Dismiss w/Prejudice
2111961	Dismiss w/Prejudice
2111965	Defer for Training
21111005	Defer for Training
2111989	Defer for Training
21111003	Dismiss w/Prejudice
2111993	Defer for Training
2111983	Dismiss w/Prejudice
2111979	Defer for Training
2111967	Dismiss w/Prejudice
2111957	Defer for Training
2111963	Defer for Training
2111973	Defer for Training
2110785	Dismiss w/Prejudice
2110799	Defer for Training
2110787	Dismiss w/Prejudice
2110795	Dismiss w/Prejudice
2110817	Dismiss w/Prejudice
2111987	Dismiss w/Prejudice
2111959	Dismiss w/Prejudice
2111975	Dismiss w/Prejudice
2110821	Dismiss w/Prejudice
2108527	Dismiss w/Prejudice
2110803	Dismiss w/Prejudice
2110823	Defer for Training
2110781	Dismiss w/Prejudice
2110783	Dismiss w/Prejudice
2110789	Dismiss w/Prejudice
2110849	Dismiss w/Prejudice
2110793	Dismiss w/Prejudice
2110801	Defer for Training
2110805	Dismiss w/Prejudice
2110813	Dismiss w/Prejudice
2110815	Dismiss w/Prejudice
2110829	Defer for Training
2110831	Dismiss w/Prejudice
2110833	Dismiss w/Prejudice

2110835	Dismiss w/Prejudice	
2110839	Dismiss w/Prejudice	
2110841	Defer for Training	
2110843	Dismiss w/Prejudice	
2110847	Dismiss w/Prejudice	
2110797	Dismiss w/Prejudice	
2110807	Defer for Training	
2110809	Defer for Training	
2110819	Dismiss w/Prejudice	
2110845	Defer for Training	
2110837	Defer for Training	
2110811	Dismiss w/Prejudice	
2110827	Dismiss w/Prejudice	
2111999	Defer for Training	
2107339	Refer to Hearing	
2107363	Refer to Hearing	(Mr. Edwards recused)
20061067	Refer to Hearing	
1903303	Dismiss w/Prejudice	
20071259	Dismiss w/Prejudice	
21015	Attorney Review	
2103211	Attorney Review	
2102131	Attorney Review	
2102151	Attorney Review	
20101393	Attorney Review	
20121577	Dismiss w/Prejudice	
2102135	Dismiss w/Prejudice	
2109663	Dismiss w/Prejudice	
2109651	Dismiss w/Prejudice	
2108511	Dismiss w/Prejudice	
2108519	Dismiss w/Prejudice	
2108547	Dismiss w/Prejudice	
2107365	Dismiss w/Prejudice	
2107371	Dismiss w/Prejudice	
2102143	Dismiss w/Prejudice	

Character/Fitness Review

<u>Case Number</u>	<u>Decision</u>
211905	Approve
211807	Approve
221	Approve
2216	Approve
2239	Approve
2280	Approve
2235	Approve
211906	Approve
211908	Approve

211909	Approve
211942	Approve
2221	Approve
2225	Approve
2227	Approve
2229	Approve
2244	Approve
2267	Approve
2270	Approve
2276	Approve
2283	Approve
2285	Approve
2271	Approve
2299	Approve
22106	Approve
22108	Approve
22113	Approve
22129	Approve
22130	Approve
211910	Approve
22137	Approve
22141	Approve
22139	Approve
22144	Approve

Agreed Orders

Case Number

2102155 Candice Long

Decision

Accept Agreed Order revoking Certificate Number 200407060 for a period of five (5) years. Long shall immediately surrender the original and all copies of her certificate, by personal delivery or first-class mail, to the Education Professional Standards Board, 300 Sower Blvd., Fifth Floor, Frankfort, Kentucky 40601. Long shall neither apply for, nor be issued, a teaching, administrative, or emergency certificate in the Commonwealth of Kentucky during the revocation period.

In addition to any educational and assessment requirements necessary for certification at the time, Long shall comply with the following conditions prior to reissuance of Certificate Number 200407060:

1. Long shall complete a fit-for-duty assessment by a certified psychologist as approved by the Board and follow through with any recommendations given by the provider. Long shall submit written proof that she

has completed the fit-for-duty assessment along with proof of completion of any recommendations. Certificate Number 200407060 shall not be reissued until such condition is satisfied.

2. Long shall submit written proof to the Board that she has completed three (3) hours of classroom management training, as approved by the Board. Long shall pay any expense incurred. Certificate Number 200407060 shall not be reissued until such condition is satisfied.
3. Long shall submit written proof to the Board that she has completed three (3) hours of educator ethics training, as approved by the Board. Long shall pay any expense incurred. Certificate Number 200407060 shall not be reissued until such condition is satisfied.
4. Long shall submit written proof to the Board that she has completed a course on anger management, as approved by the Board. Long shall pay any expense incurred. Certificate Number 200407060 shall not be reissued until such condition is satisfied.

Upon reissuance, Certificate Number 200407060 and any new endorsements or new areas of certification shall be subject to the following permanent probationary condition:

Long shall not receive any disciplinary action involving use of physical force from any school district she is employed. If Long fails to satisfy this condition, Certificate Number 200407060 shall be administratively suspended pending Board review and disposition.

“Disciplinary action” is defined as any termination, suspension, or public reprimand issued by any school district in the Commonwealth of Kentucky and upheld, if requested, by either a tribunal and/or arbitration process, including any appeal therefrom.

Long is aware that should she violate KRS 161.120 in the future, the Board shall initiate a new disciplinary action and seek additional sanctions.

Vote: *Unanimous*

20101473 Erica Butler

Accept Agreed Order retroactively suspending Certificate Number 000068943 from June 1, 2021 to July 1, 2021.

Butler is reprimanded for using inappropriate physical force with a student when she was frustrated with the student's behavior. The Board reminds Butler that she has a duty to take reasonable measures to protect the health, safety, and emotional well-being of students. The Board will not tolerate any further misconduct from Butler.

Butler has provided proof to the Board that she has completed three (3) hours of training in the area of educator ethics.

By August 1, 2022, Butler shall provide written proof to the Board that she has completed six (6) hours of professional development or training in the area of classroom management, which includes a discussion of de-escalation strategies, as approved by the Board. Butler shall pay any expense incurred. If Butler fails to satisfy this condition, Certificate Number 000068943 shall be administratively suspended until such condition is satisfied.

By September 1, 2022, Butler shall provide an essay to the Board of at least five hundred (500) words, explaining what she has learned from the classroom management training and how she would handle the situation at issue differently if it happened again. If Butler fails to satisfy this condition, Certificate Number 000068943 shall be administratively suspended until such condition is satisfied.

Further, Certificate Number 000068943, shall be subject to the following conditions for a period of five (5) years:

1. Butler shall not receive any disciplinary action for inappropriate physical contact with a student from any

school district in which she is employed. If Butler fails to satisfy this condition, Certificate Number 000068943 shall be administratively suspended pending Board review and disposition.

“Disciplinary action” is defined as any termination, suspension, or public reprimand issued by any school district in the Commonwealth of Kentucky and upheld, if requested, by either a tribunal and/or arbitration process, including any appeal therefrom.

Butler is aware that should she violate KRS 161.120 in the future, the Board shall initiate a new disciplinary action and seek additional sanctions.

Vote: Unanimous

1906635 Sherry Murphy

Accept Agreed Order stating Murphy voluntarily, knowingly, and intelligently surrenders Certificate Number 000081435 and agrees to not apply for, nor be issued, a teaching, administrative, or emergency certificate in the Commonwealth of Kentucky at any time in the future. Murphy shall immediately surrender the original and all copies of his certificate, by personal delivery or first-class mail, to the Education Professional Standards Board, 300 Sower Blvd. 5th Floor, Frankfort, Kentucky 40601.

Vote: Unanimous

2107343 Michael Jacks

Accept Agreed Order revoking Certificate Number 200153158 for a period of three (3) years.

In addition to any educational and assessment requirements necessary for certification at the time, Jacks shall comply with the following conditions prior to reissuance of Certificate Number 200153158:

1. Jacks shall submit written proof to the Board that he has completed six (6) hours of Redbook and/or fiscal management for educators training, as approved by the Board. Jacks shall pay any expense incurred. If Jacks fails to satisfy this condition, Certificate

Number 200153158 shall not be reissued until such condition is satisfied.

2. Jacks shall submit written proof to the Board that he has completed six (6) hours of educator ethics training, as approved by the Board. Jacks shall pay any expense incurred. If Jacks fails to satisfy this condition, Certificate Number 200153158 shall not be reissued until such condition is satisfied.

Upon reissuance, Certificate Number 200153158 and any new endorsements or new areas of certification shall be subject to the following probationary condition:

Jacks shall not receive any disciplinary action involving violations of Redbook and/or mismanagement of school funds from any school district he is employed. If Jacks fails to satisfy this condition, Certificate Number 200153158 shall be administratively suspended pending Board review and disposition.

“Disciplinary action” is defined as any termination, suspension, or public reprimand issued by any school district in the Commonwealth of Kentucky and upheld, if requested, by either a tribunal and/or arbitration process, including any appeal therefrom.

Jacks is aware that should he violate KRS 161.120 in the future, the Board shall initiate a new disciplinary action and seek additional sanctions.

Vote: *Unanimous*

1909865 Alexander Lyakhovets

Accept Agreed Order stating upon acceptance of this agreement by the Board, Lyakhovets is reprimanded for making inappropriate remarks to colleagues. The Board reminds Lyakhovets that he, like all teachers and school administrators, has a professional responsibility to treat colleagues with dignity and respect in all circumstances. The Board will not tolerate any further incidents of misconduct by Lyakhovets.

By May 1, 2022, Lyakhovets shall provide written proof to

the Board that he has completed a professional development course on the subject of educator ethics. Lyakhovets shall pay any expense incurred. If Lyakhovets fails to satisfy this condition, Certificate Number 199901635 shall be administratively suspended until such condition is satisfied.

May 1, 2022, Lyakhovets shall submit written proof to the Board that he has completed professional development course on the subject of sexual harassment. Lyakhovets shall pay for any expense incurred. If Lyakhovets fails to satisfy this condition, Certificate Number 199901635 shall be administratively suspended until such condition is satisfied.

Furthermore, upon accepting a certified position in the Commonwealth of Kentucky, Certificate 199901635 shall be subject to the following probationary condition:

1. Lyakhovets shall not receive any disciplinary action involving inappropriate comments and/or sexual harassment from any school district in which he is employed. If Lyakhovets fails to satisfy this condition, Certificate Number 199901635 shall be administratively suspended pending Board review and disposition.

“Disciplinary action” is defined as any termination, suspension, or public reprimand issued by any school district in the Commonwealth of Kentucky and upheld, if requested, by either a tribunal and/or arbitration process, including any appeal therefrom.

Lyakhovets is aware that should he violate KRS 161.120 in the future, the Board shall initiate a new disciplinary action and seek additional sanctions.

Vote: *Unanimous*

207345 Amber Allen

Accept Agreed Order stating Allen is hereby reprimanded for engaging in Disorderly Conduct. Allen is reminded that educators are held to a high standard under the Professional Code of Ethics and must maintain the dignity and integrity of the profession.

Allen must provide written proof to the Board by May 1, 2022, that she has completed a training on the duty to report, as approved by the Board. Any expense required to complete said training shall be paid by Allen. If Allen fails to complete

the above training prior to the deadline, Certificate Number 200300768 shall be administratively suspended until she provides proof to the Board that she has completed the above required training.

Allen must provide written proof to the Board by May 1, 2022, that she has completed a training on Educator Ethics, as approved by the Board. Any expense required to complete said training shall be paid by Allen. If Allen fails to complete the above training prior to the deadline, Certificate Number 200300768 shall be administratively suspended until she provides proof to the Board that she has completed the above required training.

Certificate Number 200300768, including any and all endorsements, is hereby subject to the following probationary condition for a period of four (4) years:

1. During the probationary period, Allen shall not receive any disciplinary action related to any subsequent failure to report from any school district in the Commonwealth of Kentucky.

“Disciplinary action” is defined as any suspension, termination, or public reprimand issued by any school district in the Commonwealth of Kentucky and upheld, if requested, by either the tribunal and/or arbitration process.

Failure to uphold this condition will result in Certificate 200300768 being administratively suspended pending further Board review and disposition.

Allen is aware that should she violate KRS 161.120 in the future, the Board shall initiate a new disciplinary action and seek additional sanctions.

Vote: *Unanimous*

20121585 Nolene Horn

Accept Agreed Order permanently revoking Certificate Number 200210976. Horn shall immediately surrender the original and all copies of her certificate to the Education Professional Standards Board, 300 Sower Blvd, Fifth Floor, Frankfort, Kentucky 40601. Horn shall neither apply for nor be issued a teaching, administrative or emergency certificate

in the Commonwealth of Kentucky for the remainder of her lifetime.

Vote: *Unanimous*

20121599 Gwen Wethington

Accept Agreed Order stating Wethington shall submit written proof to the Board that she has completed Educator Ethics training, as approved by the Board. Any expense required for said training shall be paid by Wethington. If Wethington fails to satisfy this condition by June 1, 2022, her certificate shall be administratively suspended until she completes the required training and provides the appropriate written proof to the Board.

Certificate Number 201186475 shall be on a three (3) year probationary period. The condition of the probation are as follows:

1. Wethington shall not receive any disciplinary action from any school district in the Commonwealth of Kentucky.

“Disciplinary action” is defined as any suspension, termination, or public reprimand issued by any school district in the Commonwealth of Kentucky and upheld, if requested by either tribunal/ or arbitration process.

Failure to abide by this condition shall result in an administrative suspension pending Board review and disposition.

Wethington is aware that should she violate KRS 161.120 in the future, the Board shall initiate a new disciplinary action and seek additional sanctions.

Vote: *Unanimous*

18081095 Ida Craft

Accept Agreed Order suspending Certificate Number 200127129 from June 1, 2021 to July 31,

Certificate Number 200127129 shall also be suspended June 1, 2022 to July 31, 2022. Craft shall neither apply for nor be issued a teaching administrative, or emergency substitute certificate in the Commonwealth of Kentucky during the suspension period.

Craft shall submit written proof to the Board that she has completed three (3) hours of training/professional development on the topic of the educator ethics. Any cost for said training shall be paid for by Craft. Failure to provide the written proof By August 1, 2022 shall result in an administrative suspension until she provides the required proof.

Upon reissuance, Craft's certificate will be subject to a five (5) year probationary period and subject to the following condition:

Craft shall not receive any disciplinary action from any school district in which she is employed. If Craft fails to satisfy this condition, any certificate issued to her shall be administratively suspended pending Board review and disposition.

"Disciplinary action" is defined as any termination, suspension, or reprimand issued by any school district in the Commonwealth of Kentucky and upheld, if requested, by either a tribunal and/or arbitration process including any appeal therefrom. If the tribunal amends the disciplinary action or if Craft agrees to amend the disciplinary action through arbitration, the new disciplinary action if a termination, suspension or public reprimand shall be considered a violation of this condition.

Craft is aware that should she violate KRS 161.120 in the future, the Board shall initiate a new disciplinary action and seek additional sanctions.

Vote: *Unanimous*

210121 Seydrick Walker

Accept Agreed Order permanently revoking Certificate number 201216970. Walker agrees to not apply for, nor be issued, a teaching, emergency, or administrative certificate in the Commonwealth of Kentucky at any time in the future. Upon the acceptance of this agreement by the Board, Walker shall immediately surrender the original and all copies of his certificate, by personal delivery or first-class mail, to the Education Professional Standards Board, 300 Sower Blvd, 5th floor, Frankfort, Kentucky 40601.

Vote: *Unanimous*

2001119 Gary Fields

Accept Agreed Order stating prior to September 1, 2022, Fields shall provide written proof to the Board that he has completed a total of twenty (20) hours of professional development or training on the topics of racial bias, implicit bias, diversity and inclusion, and protected class discrimination laws. Fields shall pay any expense incurred. If Fields fails to satisfy this condition, Certificate Number 199604609 shall be administratively suspended until such condition is fulfilled.

Additionally, Certificate Number 199604609 shall be subject to the following probationary condition for a period of five (5) years:

1. Fields shall receive no disciplinary action for neglect of duty or protected class discrimination from any school district in which he is employed. If Fields fails to satisfy this condition, Certificate Number 199604609 shall be administratively suspended pending Board review and disposition.

“Disciplinary action” is defined as any termination, suspension, or public reprimand issued by any school district in the Commonwealth of Kentucky and upheld, if requested, by either a tribunal and/or arbitration process, including any appeal therefrom.

Fields is aware that should he violate KRS 161.120 in the future, the Board shall initiate new disciplinary action and seek additional sanctions.

Vote: *Unanimous (Mr. Mitchell recused)*

2002329 William King

Accept Agreed Order stating upon acceptance of this agreement by the Board, Certificate Number 200157700's Professional Certificate For Instructional Leadership - Principal, All Grades, Level 2, shall be suspended for six (6) months.

Prior to reinstatement of Certificate Number 200157700's Professional Certificate For Instructional Leadership - Principal, All Grades, Level 2, King shall provide written proof to the Board that he has completed a total of twenty (20) hours of professional development or training on the topics of racial bias, implicit bias, diversity and inclusion,

and protected class discrimination laws. King shall pay any expense incurred. If King fails to satisfy this condition, Certificate Number 200157700 shall be administratively suspended until such condition is fulfilled.

Finally, Certificate Number 200157700 shall be subject to the following condition for a period of two (2) years:

1. King shall receive no disciplinary action from any school district in which he is employed during the probationary period. If King fails to satisfy this condition, Certificate Number 200157700 shall be administratively suspended pending Board review and disposition.

“Disciplinary action” is defined as any termination, suspension, or public reprimand issued by any school district in the Commonwealth of Kentucky and upheld, if requested, by either a tribunal and/or arbitration process, including any appeal therefrom.

King is aware that should he violate KRS 161.120 in the future, the Board shall initiate new disciplinary action and seek additional sanctions.

Vote: *Unanimous (Mr. Mitchell recused)*

2002491 Elizabeth Jackson

Accept Agreed Order suspending Certificate Number 200000830 from June 1, 2022 to July 31, 2022, a period of two months.

On or before September 1, 2022, Jackson shall provide written proof to the Board that she has completed three hours of professional development/training on the subject of educator ethics, as approved by the Board. Jackson shall pay any expense incurred. If Jackson fails to satisfy this condition on or before September 1, 2022, Certificate Number 200000830 shall be administratively suspended until such time as Respondent provides the written proof.

Jackson has not participated in any testing mandated either by Kentucky statute or by any regulation promulgated by the KDE during the 2019-2020 and 2020-2021 school years. Jackson has further not participated in any testing mandated either by Kentucky statute or by any regulation promulgated by the KDE during the current 2021-2022 school year. Certificate Number 200000830 shall be subject to the following probationary conditions until July 31, 2022:

1. Jackson shall not be allowed to participate in any testing mandated either by Kentucky statute or by any regulation promulgated by the KDE, during the probationary period. If Jackson fails to satisfy this condition, Certificate Number 200000830 shall be administratively suspended pending Board review and disposition.
2. By July 31, 2022, if Jackson is employed in a certified position, she shall submit a letter from her supervisor to the Board confirming that she did not participate in any state mandated testing during the probationary period. If Jackson fails to satisfy any part of this condition, Certificate Number 200000830 shall be administratively suspended until such condition is satisfied.

Finally, Certificate Number 200000830 shall be subject to the following probationary condition for a period of five (5) years:

1. Jackson shall receive no disciplinary action for violation of 703 KAR 5:080, Administration Code for Kentucky's Educational Assessment Program, from any school district in which she is employed. If Jackson fails to satisfy this condition, Certificate Number 200000830 shall be administratively suspended pending Board review and disposition.

"Disciplinary action" is defined as any suspension, termination, or public reprimand issued by any school district in the Commonwealth of Kentucky and upheld, if requested, by either a tribunal and/or arbitration process, including any appeal therefrom.

Jackson is aware that should she violate KRS 161.120 in the future, the Board shall initiate a new disciplinary action and seek additional sanctions.

Vote: *Unanimous*

2108503 Arthur Mulkey

Accept Agreed Order permanently revoking Certificate Number 200170381. Mulkey shall neither apply for, nor be issued a teaching, administrative or emergency certificate in

the Commonwealth of Kentucky at any time in the future. Mulkey shall immediately surrender the original and all copies of his certificate, by personal delivery or first-class mail, to the Education Professional Standards Board, 300 Sower Blvd, 5th Floor, Frankfort, Kentucky 40601.

Vote: *Unanimous*

2102173 Brittany Adair

Accept Agreed Order revoking Certificate 201104224 from September 16, 2021, through September 16, 2031, a period of ten (10) years. Adair shall immediately surrender the original and all copies of her certificate, by personal delivery or first class mail, to the Education Professional Standards Board, 300 Sower Blvd. 5th Floor, Frankfort, Kentucky 40601.

In addition to any educational and assessment requirements necessary for certification at the time, Adair shall comply with the following conditions prior to reissuance of Certificate Number 201104224:

1. Adair shall provide written proof to the Board that she has successfully completed the terms and conditions as set forth in Commonwealth v. Adair. Adair shall pay any expense incurred. If Adair is unable to provide proof that she successfully completed all terms and conditions, Certificate Number 201104224 shall not be reissued, and Adair shall neither apply for nor be issued a teaching, administrative or emergency certificate in the Commonwealth of Kentucky at any time in the future.
2. Adair shall undergo a comprehensive substance abuse assessment by a Kentucky licensed and/or certified chemical dependency counselor, as approved by the Board. Adair shall submit written proof to the Board that she has complied with the assessment process. Adair shall pay any expense incurred. If Adair fails to satisfy this condition, Certificate Number 201104224 shall not be reissued until such condition is satisfied.
3. Adair shall undergo a comprehensive fit for duty evaluation to ensure she is fit to teach by a Kentucky licensed and/or certified mental health counselor, as approved by the Board. Adair shall submit written proof to the Board that she has complied with the assessment process and followed any and all recommendations.

Adair shall pay any expense incurred. If Adair fails to satisfy this condition, Certificate Number 201104224 shall not be reissued until such condition is satisfied.

4. Adair shall submit written proof to the Board that she has completed a course on educator ethics training, as approved by the Board. Adair shall pay any expense incurred. If Adair fails to satisfy this condition, Certificate Number 201104224 shall not be reissued until such condition is satisfied.
5. Adair shall submit a copy of her current criminal record, dated within three (3) months of the date of application, as prepared by the Administrative Office of the Courts to the Board. If Adair fails to satisfy this condition, Certificate Number 201104224 shall not be reissued until such condition is satisfied. If Adair has received any criminal convictions, other than minor traffic violations, Certificate Number 201104224 shall not be reissued, and Adair shall neither apply for nor be issued a teaching, administrative or emergency certificate in the Commonwealth of Kentucky at any time in the future.

Upon reissuance, Certificate Number 201104224 and any new endorsements or new areas of certification shall be subject to the following permanent probationary conditions:

1. Adair shall successfully complete any and all treatment recommendations, if any, made by the chemical dependency counselor. If Adair shall submit written progress reports from her chemical dependency counselor on January 1st and July 1st until such time as the counselor releases her from treatment. Each progress report shall certify that Adair is continuing to comply with any and all treatment recommendations, and that she remains fit and competent to fulfill her duties as an educator.
2. Adair shall receive no disciplinary action during the probationary period. "Disciplinary action" is defined as any suspension, termination, or public reprimand issued by any school district in the Commonwealth of Kentucky and upheld, if requested, by either a tribunal and/or arbitration

process. If the tribunal amends the disciplinary action or if Respondent agrees to amend the disciplinary action through arbitration, the new disciplinary action if a termination, suspension or public reprimand shall be considered a violation of this condition. If Adair fails to satisfy this condition, Certificate Number 201104224 shall be administratively suspended pending Board review and disposition.

3. In accordance with KRS 161.175, Adair shall submit to random drug testing to be administered by a provider approved by the Board, and shall receive no drug test that is positive for any illegal substance or that is in excess of therapeutic levels generally accepted in the medical community. Adair shall pay any expense incurred. If Adair fails to satisfy this condition, Certificate Number 201104224 shall be administratively suspended pending Board review and disposition.
4. Adair shall have no further criminal convictions. Adair shall submit to the Board a copy of her current criminal record, as prepared by the Administrative Office of the Courts, by June 30th of every year she holds an active certificate during the probationary period. Adair shall pay any expense incurred. If Adair fails to submit the criminal background report by the due date, Certificate Number 201104224 shall be administratively suspended until such condition is satisfied. If Adair is convicted of any crime other than a minor traffic violation, Certificate Number 201104224 shall be administratively suspended pending Board review and disposition. A violation is not considered a minor traffic violation if it is a violation in which jail time may be imposed.

Vote: *Unanimous*

2004911 James Cornett

Accept Agreed Order stating Certificate Number 200228618 is expired. Cornett shall neither apply for nor be issued any teaching, administrative or emergency certificate in the Commonwealth of Kentucky at any time in the future. Any

future application submitted by Cornett, or on his behalf, shall be denied.

Vote: *Unanimous*

Motion made by Mr. Wade Stanfield, seconded by Ms. Amber Snell to adjourn the meeting.

Vote: *Unanimous*

Meeting adjourned at 12:47 p.m.

KENTUCKY DEPARTMENT OF EDUCATION

STAFF NOTE

Information Item:

16 KAR 9: __. Alternative Route to Certification Institute, New Administrative Regulation

Rationale:

This new administrative regulation sets the standards and procedures for the alternative route to certification institute also known as Option 7.

Applicable Statute or Regulation:

KRS 161.028, KRS 161.030, KRS 161.048

History/Background:

Existing Policy: KRS 161.048(8) establishes the Option 7 Alternative Route to Certification. This route allows a person in a field other than education to receive a one-year temporary provisional teaching certificate in elementary, middle school, secondary, grades 5-12, or grades P-12. The temporary provisional certificate may be renewed up to two times. A candidate shall possess: a bachelor's degree with a declared academic major in the area in which certification is sought or a graduate degree in a related field; a minimum grade point average of 2.75 on a 4.0 scale or 3.0 on the last thirty hours of credit completed; a passing score on the Graduate Record Exam or the Praxis Core Academic Skills for Educators; and, a passing score on the academic content assessment in the area in which certification is sought. Prior to receiving the temporary provisional certificate or during the first year of the certificate, the candidate shall complete a 240-hour institute, if pursuing elementary certification, or a 180-hour institute if pursuing middle or secondary certification. The providers and the content of the institute shall be approved by the EPSB.

The EPSB has also issued the *Guidelines for Submitting an Application to Provide an Alternative Route to Certification Institute*. These guidelines require that a minimum of half the requisite institute hours shall be completed prior to issuance of the first temporary provisional certificate, and the remainder of the hours shall be completed prior to issuance or during the first temporary provisional certificate. The guidelines also outline the application for providing an Option 7 institute and encourage applicants who are not currently accredited by the EPSB to demonstrate partnerships with institutions of higher education accredited by the EPSB and school districts/cooperatives recognized by the Kentucky Department of Education.

Summary: The EPSB has the statutory authority to promulgate administrative regulations establishing standards and procedures for the alternative certification options. This proposed administrative regulations would establish the standards and procedures for Option 7. The draft regulation incorporates the recommendations of the Option 7 taskforce and incorporates the *Guidelines for Submitting an Application to Provide an Alternative Route to Certification Institute*.

The regulation contains sections covering institute providers, application review, continuance of program approval, revocation for cause, appeals process, data reports, temporary provisional certification and professional certification. A copy of the draft regulation is included for EPSB review.

Budget Impact: There will be some costs associated with staff time for facilitating the review of Option 7 applications and programs.

Contact Person:

Cassie Trueblood, Counsel and Policy Advisor
Office of Educator Licensure and Effectiveness
(502) 564-4606
Email: cassie.trueblood@education.ky.gov

1 EDUCATION AND WORKFORCE DEVELOPMENT CABINET

2 Education Professional Standards Board

3 (New Administrative Regulation)

4 16 KAR 9: ____ . Alternative Route to Certification Institute.

5 RELATES TO: KRS 161.028, 161.030, 161.048

6 STATUTORY AUTHORITY: KRS 161.028, 161.030, 161.048

7 NECESSITY, FUNCTION, AND CONFORMITY: KRS 161.048 directs the Education Profes-
8 sional Standards Board (EPSB) to adopt administrative regulations establishing standards and proce-
9 dures for the alternative route to certification institute and the approval for these programs. This ad-
10 ministrative regulation establishes the required elements of the route and the application review pro-
11 cess.

12 **Section 1. Institute Providers.** (1) Providers who are not currently accredited by the EPSB in ac-
13 cordance with 16 KAR 5:010, are recommended to demonstrate partnerships with institutions of higher
14 education accredited by the EPSB and school districts or cooperatives recognized by the Kentucky
15 Department of Education.

16 (2) Providers shall submit an application to the EPSB in accordance with the *Guidelines for Submit-*
17 *ting an Application to Provide an Alternative Route to Certification Institute.*

18 **Section 2. Application Review.** (1) Applications to provide an alternative route to certification in-
19 stitute shall be submitted to EPSB staff.

20 (2) EPSB staff shall complete an initial review to ensure that the application addresses the require-
21 ments of KRS 161.048(8) and the *Guidelines for Submitting an Application to Provide an Alternative*

1 *Route to Certification Institute.*

2 (a) If EPSB staff determines that the application addresses the requirements, it shall be forwarded to
3 an external review team.

4 (b) If EPSB staff determines that the application does not address all the requirements, staff shall
5 notify the provider of the deficiencies.

6 (3) An external review team of trained reviewers identified by EPSB staff shall review the applica-
7 tion in accordance with KRS 161.048(8) and the *Guidelines for Submitting an Application to Provide*
8 *an Alternative Route to Certification Institute.*

9 (4) The external review team shall be comprised of:

10 (a) One (1) representative from an EPSB accredited postsecondary institution;

11 (b) One (1) representative from a Kentucky education cooperative; and

12 (c) One (1) representative from a Kentucky public school district.

13 (5) The external review team shall review the application to provide an alternative route to certifica-
14 tion institute and determine the quality of the application. The review team shall recommend ac-
15 ceptance or denial of the application to the EPSB and shall include a supporting rationale for the rec-
16 ommendation.

17 (6) The EPSB shall review the external review team's recommendation, shall approve or deny each
18 application, and shall transmit the decision and rationale for the decision to the provider.

19 (7) The provider may revise and resubmit a plan that has been denied.

20 (8) Any approval granted by the EPSB shall specify the period of approval of the institute, which
21 shall not exceed seven (7) years. Providers may apply for an extension of approval as outlined in Sec-
22 tion 3 of this administrative regulation.

23 **Section 3. Continuance of Program Approval.** (1) An institute provider may apply for continu-

1 ance of an approved alternative route to certification institute for an additional period of time not to
2 exceed seven (7) years. The request for continuance shall specify any changes in program components
3 that have occurred since the institute received prior EPSB approval and that are planned for implemen-
4 tation in subsequent training periods.

5 (2) The request for continuance shall provide specific examples of demonstrating program quality.
6 The request for continuance shall set forth statistical information related to teacher retention for all pri-
7 or candidates who have completed the institute. Standards for program approval and program quality
8 specified under this administrative regulation shall be maintained under any program extension.

9 **Section 4. Revocation for Cause.** (1) If an area of concern or an allegation of misconduct arises
10 after an institute has been approved, staff shall bring a complaint to the EPSB for initial review.

11 (2) After review of the allegations in the complaint, the EPSB may refer the matter to the external
12 review team for further investigation.

13 (3)(a) Notice of the EPSB's decision to refer the matter and the complaint shall be sent to the pro-
14 vider.

15 (b) Within thirty (30) days of receipt of the complaint, the provider shall respond to the allegations
16 in writing and provide evidence pertaining to the allegations in the complaint to the EPSB.

17 (4)(a) The external review team shall review any evidence supporting the allegations and any in-
18 formation submitted by the provider.

19 (b) The external review team may conduct on-site evaluations to evaluate the quality of the pro-
20 grams.

21 (c) Upon completion of the review, the external review team shall issue a report recommending to
22 the EPSB continued approval of the institute or revocation of institute approval if the institute no long-
23 er meets the standards and requirements for approval.

1 (5) The provider shall receive a copy of the external review team’s report and may file a response to
2 the recommendation.

3 (6)(a) The recommendation from the external review team and the providers response shall be pre-
4 sented to the EPSB.

5 (b) The EPSB shall consider the findings and recommendations of the external review team and
6 make a final determination regarding the approval of the institute.

7 **Section 5. Appeals Process.** (1) If a provider seeks appeal of an EPSB decision, the provider
8 shall appeal within thirty (30) days of receipt of the EPSB official notification. A provider shall ap-
9 peal on the grounds that:

10 (a) A prescribed standard was disregarded;

11 (b) A procedure was not followed; or

12 (c) Evidence of compliance in place at the time of the review and favorable to the provider was
13 not considered.

14 (2) An appeals panel of no fewer than three (3) members shall be appointed by the EPSB chair
15 from members of the EPSB who do not have a conflict of interest regarding the provider or institute.
16 The ad hoc committee shall recommend action on the appeal to the full EPSB.

17 (3) The consideration of the appeal shall be in accordance with KRS Chapter 13B.

18 **Section 6. Data Reports.** (1) The EPSB shall maintain data reports related to the following:

19 (a) Approval status of all EPSB approved Option 7 programs;

20 (b) Contact information for the person responsible for the institute;

21 (c) Year of last program review;

22 (d) Tables relating the institute total enrollment disaggregated by ethnicity and gender for the last
23 three (3) years;

- 1 (e) Tables relating the institute faculty disaggregated by the number of full-time equivalents (FTE),
- 2 ethnicity, and gender for the last three (3) years;
- 3 (f) Table of the number of program completers for the last three (3) years;
- 4 (g) Table relating pass rates on the required assessments;
- 5 (h) Table relating program completer satisfaction with the preparation program; and
- 6 (i) Table relating new teacher (under three (3) years) and supervisor satisfaction with the prepara-
- 7 tion program.

8 (2) Providers shall report to the EPSB staff at the end of each school year continuous improvement
9 efforts relating to the institute.

10 **Section 7. Temporary Provisional Certificate.** (1) An eligible candidate who meets the require-
11 ments of KRS 161.048 (8)(a)1.-4. and 16 KAR 2:010, Section 3 (1), shall be issued a one-year provi-
12 sional teaching certificate.

13 (2) The candidate shall apply to the EPSB and provide:

- 14 (a) Official transcripts of all college work undertaken by the candidate establishing proof of a bach-
15 elor's degree or graduate degree and grade point average;
- 16 (b) Proof of a passing score on the admission assessments as established in 16 KAR 5:020;
- 17 (c) Proof of a passing score on the academic content assessment, as established in 16 KAR 6:010, in
18 the area in which certification is being sought;
- 19 (d) Verification by the institute provider of completion of half of the requisite institute hours; and
- 20 (e) Evidence of employment in a Kentucky school district or nonpublic school in the content area of
21 the certification.

22 (3) The temporary provisional certificate may be renewed for a maximum of two (2) additional
23 years.

1 (4) A candidate shall be eligible for first renewal of the temporary provisional certificate upon ap-
2 plication to the EPSB, compliance with 16 KAR 2:010, Section 3(1), and successful completion of the
3 following requirements:

4 (a) Verification of completion of:

- 5 1. two hundred-forty (240) hour institute for elementary or K-12 certification; or
- 6 2. one hundred-eighty (180) hour institute for middle or high school certification.

7 (b) Evidence of employment in a Kentucky school district or nonpublic school in the content area of
8 the certification.

9 **Section 8. Professional Certificate.** (1) Upon completion of all program requirements of the alter-
10 native route to certification institute, the applicant may apply for the professional certificate.

11 (2) Prior to issuance of the professional certificate, the candidate shall obtain a passing score on the
12 pedagogy assessment, as established in 16 KAR 6:010, for the certificate being sought.

13 (3) Upon application to the EPSB, compliance with 16 KAR 2:010, Section 3(1), and verification
14 that a candidate has met all eligibility requirements for certificate issuance, the EPSB shall issue the
15 candidate a professional certificate.

16 **Section 9. Incorporation by Reference.** (1) The following material is incorporated by reference:"
17 *Guidelines for Submitting an Application to Provide an Alternative Route to Certification Institute*",
18 2022.

19 (2) This material may be inspected, copied, or obtained, subject to applicable copyright law, at the
20 Education Professional Standards Board, 300 Sower Boulevard, 5th Floor, Frankfort, Kentucky 40601,
21 Monday through Friday, 8 a.m. to 4:30 p.m.

Date

Justin Mitchell, Board Chair
Education Professional Standards Board

DRAFT

KENTUCKY DEPARTMENT OF EDUCATION

STAFF NOTE

Information Item:

Guidelines for Submitting an Application to Provide an Alternative Route to Certification Institute, Revised

Staff's Recommendation:

The Education Professional Standards Board (EPSB) should approve the revisions to the *Guidelines for Submitting an Application to Provide an Alternative Route to Certification Institute*.

Rationale:

At the December 13, 2021 meeting, the EPSB expressed concern regarding the lack of measures of efficacy in the *Guidelines for Submitting an Application to Provide an Alternative Route to Certification Institute*. A taskforce was convened to review the guidelines and recommended measures of efficacy for the EPSB to include in the guidelines.

Applicable Statute or Regulation:

KRS 161.028, KRS 161.048

Action Question:

Should the EPSB approve the revisions to the *Guidelines for Submitting an Application to Provide an Alternative Route to Certification Institute*?

History/Background:

Existing Policy: KRS 161.048(8) establishes the Option 7 Alternative Route to Certification. This route allows a person in a field other than education to receive a one-year temporary provisional teaching certificate in elementary, middle school, secondary, grades 5-12, or grades P-12. The temporary provisional certificate may be renewed up to two times. A candidate shall possess: a bachelor's degree with a declared academic major in the area in which certification is sought or a graduate degree in a related field; a minimum grade point average of 2.75 on a 4.0 scale or 3.0 on the last thirty hours of credit completed; a passing score on the Graduate Record Exam or the Praxis Core Academic Skills for Educators; and, a passing score on the academic content assessment in the area in which certification is sought. Prior to receiving the temporary provisional certificate or during the first year of the certificate, the candidate shall complete a 240-hour institute, if pursuing elementary certification, or a 180-hour institute if pursuing middle or secondary certification. The providers and the content of the institute shall be approved by the EPSB.

In October 2019, the EPSB revised the *Guidelines for Submitting an Application to Provide an Alternative Route to Certification Institute*. These guidelines require that a minimum of half the requisite institute hours shall be completed prior to issuance of the first temporary provisional certificate, and the remainder of the hours shall be completed prior to issuance or during the first temporary provisional certificate. The guidelines also outline the application for providing an Option 7 institute and encourages applicants who are not currently accredited by the EPSB to

demonstrate partnerships with institutions of higher education accredited by the EPSB and school districts/cooperatives recognized by the Kentucky Department of Education.

Summary: Staff convened a taskforce of twenty stakeholders representing institutions of higher education, educational cooperatives and school districts. The taskforce met on Thursday, January 20th and Friday, January 28th, to discuss the Option 7 alternative route to certification and measures of efficacy to be addressed in the applications to provide an Option 7 institute. The taskforce was presented with an overview of the Option 7 route and reviewed the current *Guidelines for Submitting an Application to Provide an Alternative Route to Certification Institute* and the statutory requirements for the route. The taskforce also reviewed standards from the Council for the Accreditation of Educator Preparation on program impact and quality assurance system and continuous improvement.

The taskforce recommended that the EPSB make the following revisions to the *Guidelines for Submitting an Application to Provide an Alternative Route to Certification Institute*:

- Recommend that applicants who are not currently accredited by the EPSB demonstrate partnerships with Institutions of Higher Education accredited by the EPSB and school districts/cooperatives recognized by the Kentucky Department of Education.”
- List specific data points the application is expected to address including retention in the field, fill rate percentage and satisfaction surveys.
- Require the application to identify how the provider in collaboration with the employing district will provide supports for struggling/unsuccessful candidates throughout the program.
- Define high-quality clinical partnerships by stating “The clinical experience shall be a collaborative effort between the provider and the employing district. High-quality clinical experiences shall include supervised work with students and quality collaboration with mentors and colleagues.”
- Require that the mentorship shall be based on the needs of the candidate and may address planning, modeling and guidance as it relates to the Kentucky Framework for Teaching. This shall be a collaborative effort between the provider and the employing school district.
- Require applications to identify how instruction on technology is integrated into the program.

A copy of the revised guidelines is included for EPSB review. The final guidelines and the taskforce recommendation for a continuous review process for Option 7 programs will be included in the administrative regulation governing Option 7.

Budget Impact: There will be some costs associated with staff time for drafting the regulation and publishing the revised guidelines.

Contact Person:

Byron Darnall, Associate Commissioner
Office of Educator Licensure and Effectiveness
(502) 564-4606
Email: byron.darnall@education.ky.gov

Education Professional Standards Board

**GUIDELINES FOR SUBMITTING AN APPLICATION TO PROVIDE AN
ALTERNATIVE ROUTE TO CERTIFICATION INSTITUTE (OPTION 7)**

**Approved June 14, 2004
Revised November 9, 2009
Revised October 28, 2019**

Background

The 2004 Kentucky General Assembly enacted HB 152, amending KRS 161.048 to add an Option 7 Alternative Route to Certification. Through the Option 7 Alternative Route to Certification, educators may earn the following credentials:

ELEMENTARY OR P-12 TEACHER CERTIFICATION: prior to receiving a one-year temporary provisional certificate or during the first year of the certificate, the teacher shall complete the equivalent of a 240-hour institute, based on 6-hour days for 8 weeks.

MIDDLE, SECONDARY OR 5-12 TEACHER CERTIFICATION: prior to receiving a one-year temporary provisional certificate or during the first year of the certificate, the teacher shall complete the equivalent of a 180-hour institute, based on 6-hour days for 6 weeks.

The Option 7 Alternative Route to Certification allows a person in a field other than education to receive a one-year temporary provisional teaching certificate (elementary, middle, secondary, grades 5-12, and/or grades P-12) renewable for a maximum of two years, if he/she has met the following conditions:

1. Holds a bachelor's degree with a declared academic major in the area in which certification is sought or a graduate degree in a field related to the area in which certification is sought;¹
2. A minimum cumulative grade point average of 2.75 on a four (4) point scale or a minimum grade point average of 3.0 on a four (4) point scale on the last thirty (30) hours of credit completed, including undergraduate and graduate coursework from a nationally or regionally accredited postsecondary institution;
3. Meets all applicable admission criteria outlined in 16 KAR 5:020 for initial certification programs before receiving a temporary provisional certificate.² A candidate who has a terminal degree shall be exempt from passing the required admission assessments.
4. Passes written tests designated by the Education Professional Standards Board (EPSB) for content knowledge in the area of certification, including elementary education and exceptional children areas; and
5. Has completed a 180/240-hour approved institute through an EPSB-approved Option 7 program. A minimum of half the requisite hours shall be completed prior to issuance of the first temporary provisional certificate. The remainder of the hours shall be completed prior to issuance or during the first temporary provisional certificate.

¹ KRS 161.048 (8)(a)(1), requires the candidate to possess a bachelor's degree with a declared academic major in the area in which certification is sought or a graduate degree in a field related to the area in which certification is sought. For Elementary Education, it would include an academic major in any area for which an elementary teacher has permissions to teach (English, social studies, science, math, music, art, health, P.E.). Similarly, for special education, permissions for that certificate allow a person with that certificate (LBD, MSD, etc.) to teach any content area. Also, their permissions are tied to a specific population; therefore, an academic major in an area of disabilities, etc.

² Must earn a passing score on the Core Academic Skills for Educators (CASE) or Graduate Record Exam (GRE)

Who may submit an application?

KRS 161.048 (8) does not contain any limitation on who may provide the elementary, middle, and secondary institutes outlined under Option 7. The statute does provide, however, that the “providers” and the “content of the institute” shall be approved by the EPSB. KRS 161.028 recognizes the Board’s authority to approve “college, university, and school district programs,” as well as nontraditional or alternative programs “through public or private colleges or universities, private contractors, the Department of Education, or the Kentucky Commonwealth Virtual University[.]” KRS 161.028(b), (s). Applicants who are not currently accredited by the EPSB are ~~encouraged~~ **recommended** to demonstrate partnerships with Institutions of Higher Education (IHEs) accredited by the EPSB and school districts/cooperatives recognized by the Kentucky Department of Education.

What should be addressed in the application?

1. Contact information for Educator Preparation Provider (EPP) leader
2. Description of institute (e.g., type of EPP, when offered, methods of delivery, certification areas included)
3. Program Review Contents (submitted in the Kentucky Educator Preparation Review System [KEPRS])
 - a. Quality Assurance of institute’s effectiveness and continuous improvement:
 - i. identifies what data is collected and when. **Data points shall include retention in the field, fill rate percentage and satisfaction surveys.**
 - ii. identifies how data is analyzed and by whom
 - b. Quality Assurance of candidate:
 - i. Includes a minimum of three transition points: admission, midpoint, and exit that identify the requirements (criteria and assessments) for successful progression through the entire program
 - ii. Requires that candidates attain qualifying scores on the CASE or GRE before issuance of their initial temporary provisional certificate
 - iii. Requires that candidates attain qualifying scores on the academic content assessment before issuance of their initial temporary provisional certificate
 - iv. Requires that candidates attain qualifying scores on the pedagogy assessment before issuance of the professional certificate
 - v. Requires that candidates’ disposition for teaching must be assessed/demonstrated at admission, midpoint, and exit
 - vi. **Identify how the provider in collaboration with the employing district will provide supports for struggling/unsuccessful candidates throughout the program**
4. Curriculum, Mentoring, and Assessments, which must:
 - a. Demonstrate alignment to the Kentucky Academic Standards in design and assessment of P-12 student knowledge and candidates’ skills and subject matter competency
 - b. **Include research-based classroom practices, including effective classroom management techniques; knowledge of child/adolescent growth, methodologies for addressing and assessing individual learning differences to meet diverse learning needs of all students, including exceptional children; literacy strategies**
 - c. **Identify how instruction on technology is integrated into the program**
 - d. Provide consistent and high-quality clinical experiences. **The clinical experience shall be a collaborative effort between the provider and the employing district. High-quality clinical experiences shall include supervised work with students and quality collaboration with mentors and colleagues.**
 - e. Define the type of support to be provided by the EPP during the institute, as well as induction (mentoring support) of the new teacher candidate; the EPP must provide continuous mentoring support to the candidate throughout the entire program, including a minimum of 18 hours per semester
 - i. **The mentorship shall be based on the needs of the candidate and may address planning, modeling and guidance as it relates to the Kentucky Framework for Teaching. This shall be a collaborative effort between the provider and the employing school district.**

Formatted: Left, Right: 0", Tab stops: Not at 0.83"

- e.f. Align to the Kentucky Teacher Standards in 16 KAR 1:010 and the Professional Code of Ethics for Kentucky Certified School Personnel
 - f.g. Establish effective educational partnerships (i.e., among State Education Agencies, Local Educational Agencies, and IHEs)
 - g.h. Include a Memorandum of Agreement or Understanding demonstrating the agreement between the partners involved in the Option 7 program
 - h.i. Require that the candidate successfully complete a supervised culminating clinical experience for a minimum of one semester; after successful completion of this experience, and obtaining passing scores on the pedagogy assessment, the candidate may receive a recommendation for a professional teaching certificate
5. Description of the qualifications, credentials and diversity of the institute's clinical educators
 6. Copy of Curriculum Contract (provided to candidate). Must include, but is not limited to:
 - a. Name of institute and resulting certification, with appropriate grade levels noted
 - b. Candidate's name
 - c. Institute's curricular requirements
 - d. Program admission and exit requirements
 - e. Verification that the Professional Code of Ethics for Kentucky Certified School Personnel has been addressed

When should applications be submitted?

Applications may be submitted at any time; however, time required for program review and the timing of EPSB meetings may impact the length of time for the approval of the application.

To whom should applications or questions be directed?

Todd Davis, Division Director
Division of Educator Preparation and Certification
Office of Educator Licensure and Effectiveness
Kentucky Department of Education
300 Sower Blvd, 5th Floor
Frankfort, Kentucky 40601
(502) 564-4606
todd.davis@education.ky.gov

KENTUCKY DEPARTMENT OF EDUCATION

STAFF NOTE

Action Item:

Option 7 Institute Proposal, Central Kentucky Educational Cooperative

Staff's Recommendation:

The Education Professional Standards Board (EPSB) should conditionally approve the Central Kentucky Educational Cooperatives' (CKEC) Option 7 Institute Proposal. This conditional approval will allow the program to operate for the 2022-2023 school year. The program will then be subject to the continuous review process for Option 7 programs.

Rationale:

The Option 7 Institute Proposal submitted by CKEC completed a multi-tiered review process by staff from the Office of Educator Licensure and Effectiveness (OELE) and an external review panel. It was determined that the proposal met the requirements of KRS 161.048(8) and the guidelines approved by the EPSB. The reviewers recommended the proposal for approval by the EPSB. The EPSB deferred consideration of this program for a taskforce to review the *Guidelines for Submitting an Application to Provide an Alternative Route to Certification Institute* and recommend measures of efficacy. At the February meeting, the EPSB reviewed revisions to the guidelines based on the taskforce's recommendations. CKEC has submitted additional materials to the EPSB addressing areas of question and demonstrating compliance with the revisions to the guidelines.

Action Question:

Should the EPSB approve CKEC's Option 7 Institute Proposal?

Applicable Statutes and Regulation:

KRS 161.028, KRS 161.048

History/Background:

Existing Policy: KRS 161.048(8) establishes the Option 7 Alternative Route to Certification. This route allows a person in a field other than education to receive a one-year temporary provisional teaching certificate in elementary, middle school, secondary, grades 5-12, or grades P-12. The temporary provisional certificate may be renewed up to two times. A candidate shall possess: a bachelor's degree with a declared academic major in the area in which certification is sought or a graduate degree in a related field; a minimum grade point average of 2.75 on a 4.0 scale or 3.0 on the last thirty hours of credit completed; a passing score on the Graduate Record Exam or the Praxis Core Academic Skills for Educators; and, a passing score on the academic content assessment in the area in which certification is sought. Prior to receiving the temporary provisional certificate or during the first year of the certificate, the candidate shall complete a 240-hour institute, if pursuing elementary certification, or a 180-hour institute if pursuing middle or secondary certification. The providers and the content of the institute shall be approved by the EPSB.

In October 2019, the EPSB revised the Guidelines for Submitting an Application to Provide an Alternative Route to Certification Institute. These guidelines require that a minimum of half the requisite institute hours shall be completed prior to issuance of the first temporary provisional certificate, and the remainder of the hours shall be completed prior to issuance or during the first temporary provisional certificate. The guidelines also outline the application for providing an Option 7 institute and encourages applicants who are not currently accredited by the EPSB to demonstrate partnerships with institutions of higher education accredited by the EPSB and school districts/cooperatives recognized by the Kentucky Department of Education.

At the April 2021 EPSB meeting, CKEC submitted an Option 7 proposal and was approved to conduct a program teaching special education, Exceptional Children - Learning and Behavior Disorders, P-12.

Summary: The proposal submitted by CKEC Teacher Certification Institute requests to add Grades 8-12 Biology, Chemistry, English, Math, and Social Studies teaching certificates to its program. The preparation program structure is not changing; therefore, this proposal is similar to the proposal submitted and approved by the EPSB in April 2021. The differences between this current proposal and the initial proposal include the following:

- a. University partner—Asbury University has agreed to partner with CKEC to provide the curriculum for the Grades 8-12 certificate programs. The curriculum will be developed using the course syllabi from Asbury’s Master of Arts in Teaching preparation program.
- b. Program Curriculum—New certificates require a new curriculum to prepare teachers effectively. CKEC has built its proposed curriculum from the courses that comprise the Master of Arts in Teaching core requirements at Asbury University’s School of Education.
- c. Program Calendar—CKEC would like to begin offering potential certification candidates two admission points to the program. If approved, candidates will have the option of beginning in June or in October. The need for this change comes directly from district superintendents and hiring cycles. Districts continued to experience applicant shortages through the summer after the first certification program began. Districts hired people to fill vacancies as substitutes or on emergency certificates. Now, the CKEC already has candidates waiting for a second admission window to the special education certification program.
- d. Instructional Coach—CKEC staff created an instructional coach position to help support certification candidates in the field. The role of the coach is outlined in the job description included with this proposal. The instructional coach will observe certification candidates in their classrooms, provide feedback on practice, and communicate with mentor teachers, school principals, and staff about candidate progress.
- e. Content Area Standards—Each of the national content area teacher associations (NCTM, NSTA, NCSS, and NCTE) have developed teacher preparation standards. CKEC’s initial proposal aligned program components to similar standards from the Council on Exceptional Children. This proposal includes alignment charts to show how those content association standards align with the Kentucky Framework for Teaching as well as CKEC’s curriculum.
- f. Advisory Board Members—With the addition of new certification areas, the current proposal includes an expansion of the Advisory Board outlined in the initial proposal.

Members with content area background will be added to offer guidance specific to preparing teachers to teach in the content areas.

The program structure remains to span fifteen months from admission to completion for certification for teaching Grades 8-12 Biology, Chemistry, English, Math, and Social Studies. Candidates admitted to the institute will be employed as full-time teachers in one of the CKEC school districts on a temporary provisional certificate.

The CKEC institute will be a partnership between the cooperative, participating school districts and Asbury University. Asbury University has agreed to provide the curriculum for the institute. The content, learning tasks and assessments making up the curriculum come from Asbury's EPSB-approved Master of Arts in Teaching preparation program.

The institute is built around two fundamental ideas: 1) teaching the content and skills necessary for highly effective teaching; and, 2) designing a system of support through mentoring that is responsive to candidates' needs. The institute consists of two primary learning environments. In classroom/workshop settings scheduled throughout the institute calendar, candidates will encounter the knowledge and theory presented by the institute instructor and guest teachers. In clinical settings (their own classrooms), candidates will apply the knowledge and theory under the supervision of mentor teachers and administrators in their schools. These two learning environments will provide an intense, experiential path to certification.

The institute curriculum has been designed so that topics spiral, going deeper in content and skills as candidates gain more experience in school classroom settings. Therefore, candidates will encounter some topics more than once, but learning tasks within the topics will require deeper analysis and more complex application as dictated by candidates' needs from the classroom setting. The institute begins with an intensive summer induction, called Boot Camp, which is designed to prepare candidates for their classroom teaching assignment. The institute calendar is planned with frequent points of contact between the teacher candidate and practicing educators in order to support the candidate in application of learning as a beginning teacher.

The institute staff will monitor and evaluate both program and candidate effectiveness using multiple measures. Institute leaders will use data and feedback from partners to ensure that candidates are effective teachers and to improve the certification experience. Improvement efforts will be informed by data collected and analyzed several times throughout the institute as candidates experience the process.

Candidate performance data and partner feedback will be used to guide improvements in the program components such as curriculum, mentorship and admission procedures. Institute staff will share data collected and initial analyses with an advisory board, which will be established to guide decision-making for the institute. The advisory board will meet formally at least twice during the school year, where members will further the analysis of data and offer improvement advice. The first meeting at the midpoint of the year will be focused on formative data collected and any midpoint corrections that need to be addressed. At the end of the school year, the advisory board will meet as part of the institute's summative evaluation.

Membership of the advisory board consists of a special education professor from a local university, a professor with a background in teacher preparation from a local university, a special education teacher or director from a CKEC school district, a human resources administrator from a CKEC school district, and a superintendent from a CKEC school district.

CKEC's institute proposal is included in the Document Library and requires approval by the EPSB before it may be offered for certification.

NEW INFORMATION: At the October and December meetings, the EPSB deferred consideration of this proposal. At the February meeting, the EPSB reviewed revisions to the *Guidelines for Submitting an Application to Provide an Alternative Route to Certification Institute*. CKEC has provided additional information demonstrating compliance with the revised guidelines.

CKEC leaders submitted the proposal to the EPSB with revisions to meet the new revised guidelines recommended by the Option 7 taskforce. Many of the recommendations were included in CKEC's original proposal. However, on the first page of the proposal, CKEC provided a table to demonstrate each of the taskforce's recommendations, how the recommendation is addressed in the CKEC proposal, and the proposal page numbers where evidence of the recommendation being addressed can be found.

A copy of CKEC's recent submission is included for the EPSB to review.

Budget Impact: There is no budgetary impact.

Groups Consulted and Brief Summary of Responses:

Prior to the EPSB review of the guidelines, the program completed a multi-tiered review process and received a recommendation for approval based on the guidelines approved by the EPSB. OELE staff and an external review team comprised of one individual from an educator preparation provider, one from an educational cooperative and one from a school district reviewed this program proposal and determined that the program met the requirements for approval.

Contact Person:

Todd Davis, Division Director
Division of Educator Preparation and Certification
Office of Educator Licensure and Effectiveness
(502) 564-4606
Email: todd.davis@education.ky.gov

KENTUCKY DEPARTMENT OF EDUCATION

STAFF NOTE

Action Item:

Option 7 Institute Proposal, iteach

Staff's Recommendation:

The Education Professional Standards Board (EPSB) should review and take action on iteach's Option 7 Institute Proposal.

Rationale:

The Option 7 Institute Proposal submitted by iteach completed a multi-tiered review process by staff from the Office of Educator Licensure and Effectiveness (OELE) and an external review panel. It was determined that the proposal met the requirements of KRS 161.048(8) and the guidelines approved by the EPSB. The reviewers recommended the proposal for approval by the EPSB. The EPSB deferred consideration of this program for a taskforce to review the *Guidelines for Submitting an Application to Provide an Alternative Route to Certification Institute* and recommend measures of efficacy. At the February meeting, the EPSB reviewed revisions to the guidelines based on the taskforce's recommendations. iteach has submitted additional materials to the EPSB addressing the revisions to the guidelines.

Action Question:

Should the EPSB approve iteach's Option 7 Institute Proposal?

Applicable Statutes and Regulation:

KRS 161.028, KRS 161.048

History/Background:

Existing Policy: KRS 161.048(8) establishes the Option 7 Alternative Route to Certification. This route allows a person in a field other than education to receive a one-year temporary provisional teaching certificate in elementary, middle school, secondary, grades 5-12, or grades P-12. The temporary provisional certificate may be renewed up to two times. A candidate shall possess: a bachelor's degree with a declared academic major in the area in which certification is sought or a graduate degree in a related field; a minimum grade point average of 2.75 on a 4.0 scale or 3.0 on the last thirty hours of credit completed; a passing score on the Graduate Record Exam or the Praxis Core Academic Skills for Educators; and, a passing score on the academic content assessment in the area in which certification is sought. Prior to receiving the temporary provisional certificate or during the first year of the certificate, the candidate shall complete a 240-hour institute, if pursuing elementary certification, or a 180-hour institute if pursuing middle or secondary certification. The providers and the content of the institute shall be approved by the EPSB.

In October 2019, the EPSB revised the Guidelines for Submitting an Application to Provide an Alternative Route to Certification Institute. These guidelines require that a minimum of half the

requisite institute hours shall be completed prior to issuance of the first temporary provisional certificate, and the remainder of the hours shall be completed prior to issuance or during the first temporary provisional certificate. The guidelines also outline the application for providing an Option 7 institute and encourages applicants who are not currently accredited by the EPSB to demonstrate partnerships with institutions of higher education accredited by the EPSB and school districts/cooperatives recognized by the Kentucky Department of Education.

Summary: The submitted program, iteachKENTUCKY, is part of the larger iteachU.S. organization and has held accreditation by the National Council for the Accreditation of Teacher Preparation (NCATE) and the Council for the Accreditation of Educator Preparation (CAEP) since 2013. They offer a blended, competency-based educator preparation program that provides online instructional coursework that has been reviewed and revised regularly since the program's inception. It is currently on its fourth iteration to ensure that instruction is aligned to current standards, reflective of the most recent research, and addresses new trends and issues in education. In addition to a specific course instructor, a full-time technology individual is dedicated to ensuring a user-friendly interaction with the learning management system, Canvas.

Each candidate completes a 270-hour institute, iteach offers continuous enrollment and asynchronous learning, resulting in each candidate's program timeline being unique to the candidate. iteach has developed a rigorous, standards-based curriculum that is aligned with the Interstate Teacher Assessment and Support Consortium (InTASC) standards and reviewed by CAEP. Additionally, the iteachKENTUCKY plan demonstrates alignment with the Kentucky Academic Standards. The curriculum includes multiple assessments, each of which is designed to measure one or more proficiencies or dispositions for the effective novice teacher. iteach believes that all candidates, whether seeking elementary or seeking secondary certification, benefit from participating in the 270-hour institute.

iteachKENTUCKY proposes to provide pedagogical and content courses using an approach which blends practical distance instruction via the internet and focused field-based experiences under the support and supervision of program staff. The program is based on a model that iteach, the program's parent organization, successfully piloted in Texas more than fourteen years ago, and has since replicated in Louisiana, Nevada, Hawaii, D.C. and Florida.

From the time a candidate is admitted into iteachKENTUCKY, candidates are encouraged to begin making classroom observations (in local schools or via video), using critical thinking to reflect on what they observed and what activity or lesson impacted them. The program's partnership with the Teaching Channel offers candidates unlimited access to a video library collection featuring several reflection prompts and questions to accompany each video which are well-suited to the purpose of spurring such reflection.

Once the candidate has completed 135 hours of training, he or she receives an Intent to Hire form, which documents to a possible hiring school that the candidate has completed the requisite training and is eligible to teach on a temporary provisional certificate. During the one semester teacher-of-record placement, a candidate is assigned a Field Supervisor who is a Kentucky certified educator. The Field Supervisor will observe the candidate's teaching practices at least three times during the field experience using the Classroom Appraisal and Report Evaluation (CARE) form.

Quality Assurance of Institute's Effectiveness: iteachKENTUCKY began collecting assessment data on candidate performance as well as program performance from the moment of the program's inception. During the last fifteen years, the assessment system has continued to evolve. The overarching purpose of the assessment system is to collect, organize, maintain, and analyze data to achieve an objective of improving program effectiveness, candidate performance and impact on EC – 12 student learning. The system has been refined as the program has gone through the NCATE accreditation process, with areas of strength identified as well as areas that are works in progress.

The program assessment system is comprised of multiple external and internal assessments, each of which is designed to measure one or more proficiencies or dispositions for the effective novice teacher. For internally administered assessments embedded in the program, all assessments are aligned to demonstrate one or more of the identified professional dispositions; InTASC standards and/or Specialized Professional Association standards.

Through the refinements, an extensive system of internal assessments has been developed to assess the candidates' knowledge, skills and dispositions. The key internal assessment instruments range from grade point average to field experience evaluations.

All program and candidate data for aggregation and dissemination is readily obtainable through either a report or a query found in instructNET. On a monthly basis reports such as supervisor observations or grading of assignments can be generated and shared with designated individuals, allowing management to discern if the program's objectives regarding timeliness of observations and grading are being met. With data from the end-of-course surveys readily obtainable, management can quickly determine if there are any problems, perceived or real, from the candidate regarding their satisfaction with the instruction format, instructor, residency, or field experience.

iteach's institute proposal is included in the Document Library and requires approval by the EPSB before it may be offered for certification.

NEW INFORMATION: At the October and December meetings, the EPSB deferred consideration of this proposal. At the February meeting, the EPSB reviewed revisions to the *Guidelines for Submitting an Application to Provide an Alternative Route to Certification Institute* iteach has provided additional information in response to the revised guidelines.

iteach submitted a supplement to be included with their original proposal to demonstrate revisions based on the new revised guidelines recommended by the Option 7 taskforce. The supplement provides responses to the revised recommended guidelines as well as a plan and documentation for district partnerships. Additionally, the iteach supplement provides documents to reference their current partnerships with institutes of higher education outside of Kentucky such as Grand Canyon University, Chaminade University, Texas Woman's University and American College of Education.

A copy of iteach's recent submission is included for the EPSB to review.

Budget Impact: There is no budgetary impact.

Groups Consulted and Brief Summary of Responses:

Prior to the EPSB review of the guidelines, the program completed a multi-tiered review process and received a recommendation for approval based on the guidelines approved by the EPSB. OELE staff and an external review team comprised of one individual from an educator preparation provider, one from an educational cooperative and one from a school district reviewed this program proposal and determined that the program met the requirements for approval.

Contact Person:

Todd Davis, Division Director
Division of Educator Preparation and Certification
Office of Educator Licensure and Effectiveness
(502) 564-4606
Email: todd.davis@education.ky.gov

KENTUCKY DEPARTMENT OF EDUCATION

STAFF NOTE

Action Item:

Request to Approve Reissuance of Emergency Certification for the 2022-2023 School Year

Staff's Recommendation:

The Education Professional Standards Board (EPSB) should approve the waiver of 16 KAR 2:120, Section 2(3)(b)-(c) to allow reissuance of emergency certification for the 2022-2023 school year.

Rationale:

The EPSB approved waivers for issuance of second emergency certification for the previous two school years to provide districts with additional flexibility to meet the needs of the COVID-19 instructional setting. School and district leaders have reported that this waiver was very beneficial for the previous school years, and that due to the teacher shortage it is still needed in the post pandemic setting. This waiver will permit districts to retain emergency certified teachers to fill positions the district is unable to fill with a qualified teacher.

Action Question:

Should the EPSB waive the requirements of 16 KAR 2:120, Section 2(3)(b)-(c) to allow reissuance of emergency certification for the 2022-2023 school year?

Applicable Statute or Regulation:

KRS 161.028, KRS 161.100, 16 KAR 2:120

History/Background:

Existing Policy: KRS 161.100 creates an emergency certificate that can be used when a district is unable to secure a qualified teacher for a position. The certificate is valid only for the specific job for which issued and for the current school term. 16 KAR 2:120 only allows issuance of a subsequent emergency certification if the first emergency certificate was issued after February 15th of a school year or if it was issued for less than fifty (50) percent of the person's class schedule. The EPSB has previously approved waivers of this limitation.

Summary: For the last two school years, the EPSB approved a waiver of 16 KAR 2:120, Section 2(3)(b)-(c) to allow second issuance of emergency certification. School and district leaders reported that this additional flexibility was beneficial and have requested that it continue for the upcoming school year. Additionally, House Bill 277 from the 2022 Legislative Session allows all emergency certificate holders for the current school year to be eligible to renew their certificate for the 2022-2023 school year. This waiver would allow anyone that has previously been issued an emergency teaching certificate the ability to be issued another emergency teaching unless KRS 161.120(1) applies. This action is intended to assist districts in filling those positions for which a qualified teacher is not available.

Budget Impact: There is no budgetary impact.

Contact Person:

Cassie Trueblood, Counsel and Policy Advisor
Office of Educator Licensure and Effectiveness
(502) 564-4606
Email: cassie.trueblood@education.ky.gov

KENTUCKY DEPARTMENT OF EDUCATION

STAFF NOTE

Waiver:

16 KAR 5:040. Request to Waive Student Teacher Days Due to District School Closures for Georgetown College.

Action Question:

Should the Education Professional Standards Board (EPSB) approve the waiver of the remaining student teaching days for the student teachers listed by Georgetown College due to district closures and isolation orders related to Covid exposure?

Applicable Statute or Regulation:

KRS 161.028, 16 KAR 5:040

History/Background:

Existing Policy: 16 KAR 5:040, Section 5 provides that each educator preparation provider (EPP) shall provide a full professional semester to include a period of student teaching for a minimum of seventy full days, or its equivalent, in instructional settings that correspond to the grade levels and content areas of the student teacher's certification program.

Summary: District closures and isolation orders due to COVID-19 have made it impossible for some student teachers from Georgetown College to complete the required seventy full days in instructional settings before the close of the Spring 2022 higher education academic semester. District closures are out of the control of the student teachers and the educator preparation providers; however, both have made good faith efforts to complete as many hours as possible during the Spring 2022 semester. Georgetown College has submitted a list of student teachers that were affected, as well as a letter detailing the efforts made by the institution and student teachers to reach the required number of days.

Budget Impact: There is no budgetary impact.

Contact Person:

Brandon Harrod, Administrative Specialist
Division of Educator Preparation and Certification
Office of Educator Licensure and Effectiveness
(502) 564-4606
Email: brandon.harrod@education.ky.gov

KENTUCKY DEPARTMENT OF EDUCATION

STAFF NOTE

Waiver:

16 KAR 3:060. Request to Allow Coursework Completed Towards the Standard Counseling Program to Qualify for Renewal of the Provisional School Counselor Certificate for Nicole Clark

Action Question:

Should the Education Professional Standards Board (EPSB) approve the request to allow coursework already completed at Spalding University to meet the requirements for renewal of the provisional school counselor certificate?

Applicable Statute or Regulation:

KRS 161.028, 16 KAR 3:060

History/Background:

Existing Policy: 16 KAR 3:060, Section 3 requires school counselors to complete three to six additional hours towards the standard school counseling program and meet the employment experience requirement as a provisionally certified school counselor for issuance of the standard certificate. Section 2 of the regulation provides that if there is a lapse of the provisional certificate for school counselor for lack of meeting the renewal requirements, provisional certification may be reissued upon the completion of a minimum of six semester hours of graduate credit in the areas of counseling or school counseling.

Summary: Nicole Clark completed the thirty-three-hour master's program required for issuance of the provisional school counselor certificate as well as the additional six hours required for the standard school counselor certificate before applying for the initial provisional certificate in 2016. Since that time, she has been employed as a Youth Services Coordinator and not in a counseling role. Therefore, the regulation requires her to complete an additional six graduate hours. Spalding University is requesting this waiver on Ms. Clark's behalf because she has already completed the six additional hours in the standard program. In 2019, Spalding changed their policy regarding recommendation for the provisional counseling certificate. The university now recommends candidates upon completion of the thirty-three-hour master's program, which gives candidates the opportunity to use the additional six hours towards the future five-year renewal. Spalding is requesting that the EPSB allow Ms. Clark to use the six hours she previously completed to renew her provisional school counselor certificate.

Budget Impact: There is no budgetary impact.

Contact Person:

Crystal Hord, Branch Manager
Division of Educator Licensure and Quality
Office of Educator Licensure and Effectiveness
(502) 564-4606
Email: crystal.hord@education.ky.gov

KENTUCKY DEPARTMENT OF EDUCATION

STAFF NOTE

Waiver:

16 KAR 3:060. Request to Allow Other Experience to Meet Employment Experience as a Provisionally Certified School Counselor for Corey Hatfield

Action Question:

Should the Education Professional Standards Board (EPSB) approve the request to allow experience working at the Character Effect program to meet the two years of employment experience required for issuance of the standard school counseling certificate?

Applicable Statute or Regulation:

KRS 161.028, 16 KAR 3:060

History/Background:

Existing Policy: 16 KAR 3:060, Section 3 requires that an applicant for the standard school counseling certificate, who has not served as a certified teacher, shall complete an approved master's level program in school counseling, an additional three to six hours from an approved graduate level counseling or school counseling program, and two years of full-time employment as a provisionally certified school counselor.

Summary: Corey Hatfield completed a master's degree in school counseling at Northern Kentucky University in 2017 which resulted in issuance of the provisional school counseling certificate. In 2021, he also completed the additional coursework required for completion of the standard counseling program but lacks the two years of certified experience as a provisionally certified school counselor required for issuance of the standard counseling certificate. For the past four years, Mr. Hatfield has been working as a Social and Emotional Learning Program Specialist with the Character Effect program based out of Cincinnati, Ohio. His work experience in this role has him working directly with elementary schools within the Erlanger-Elsmere Independent school district. This is Mr. Hatfield's renewal year and he is requesting that the EPSB allow his employment experience with the Character Effect program to meet the two-year requirement and issue him the standard school counseling certificate.

Budget Impact: There is no budgetary impact.

Contact Person:

Crystal Hord, Branch Manager
Division of Educator Licensure and Quality
Office of Educator Licensure and Effectiveness
(502) 564-4606
Email: crystal.hord@education.ky.gov

KENTUCKY DEPARTMENT OF EDUCATION

STAFF NOTE

Waiver:

16 KAR 4:030. Request to Waive Equivalent Certification Requirement for Out-of-State Prepared Educator Elizabeth Caseus-Serrano.

Action Question:

Should the Education Professional Standards Board (EPSB) approve the request to waive the requirement for the applicant to possess an equivalent certification for in Indiana?

Applicable Statute or Regulation:

KRS 161.028, 16 KAR 4:030

History/Background:

Existing Policy: 16 KAR 4:030 requires out-of-state prepared educators to possess an equivalent certification from the state where the applicant completed his or her preparation program.

Summary: Elizabeth Caseus-Serrano holds a Kentucky elementary teaching certificate but is employed as a bilingual associate instructor in the Jefferson County Public Schools (JCPS). She completed an English as a second language (ESL) endorsement program at Indiana University Southeast (IUS). Since she is a resident of Kentucky and employed in JCPS, Ms. Caseus-Serrano did not apply for certification in Indiana. Staff has received a recommendation for program completion from IUS, and Ms. Caseus-Serrano has passed Kentucky's Praxis II testing requirement for the ESL endorsement. She is requesting that the EPSB approve this waiver and issue her the ESL endorsement on her Kentucky certificate.

Budget Impact: There is no budgetary impact.

Contact Person:

Crystal Hord, Branch Manager
Division of Educator Preparation and Certification
Office of Educator Licensure and Effectiveness
(502) 564-4606
Email: crystal.hord@education.ky.gov

KENTUCKY DEPARTMENT OF EDUCATION

STAFF NOTE

Waiver:

16 KAR 6:010. Request to Waive Five Year Test Recency Requirement for Yolanda Walker

Action Question:

Should the Education Professional Standards Board (EPSB) approve the applicant's request to allow the expired passing assessment scores to qualify for issuance of a certificate?

Applicable Statute or Regulation:

KRS 161.028, 16 KAR 6:010

History/Background:

Existing Policy: 16 KAR 6:010, Section 4 states "A passing score on an assessment established at the time of administration shall be valid for the purpose of applying for certification for five (5) years from the assessment administration date." The regulation further provides that an educator who fails to complete the EPSB application for certification within the applicable recency period of the assessment shall retake the assessment.

Summary: Yolanda Walker completed a bachelor's degree in Interdisciplinary Early Childhood Education (IECE) at Campbellsville University in 2012. She completed the Praxis II test requirement for the IECE certification in June 2012. At that time, she was employed as a classified instructor with the Jefferson County Public Schools and was concerned about giving up her seniority as a classified staff member to become a newly certified staff member in a turbulent job market. As a single mother, she didn't want to jeopardize her seniority, so she remained a classified staff member until present. Now, Ms. Walker wants to apply for certified positions in her area but discovered that her test score expired. Educational Testing Service does maintain scores for ten years, and Ms. Walker is still within this timeframe, despite Kentucky's five-year test recency. She is requesting the EPSB grant this waiver and issue her certification based on the expired test scores already on file.

Budget Impact: There is no budgetary impact.

Contact Person:

Crystal Hord, Branch Manager
Division of Educator Preparation and Certification
Office of Educator Licensure and Effectiveness
(502) 564-4606
Email: crystal.hord@education.ky.gov