

EPSB Mission Statement

The Education Professional Standards Board, in full collaboration and cooperation with its education partners, promotes high levels of student achievement by establishing and enforcing rigorous professional standards for preparation, certification, and responsible and ethical behavior of all professional educators in Kentucky.

EPSB Meeting Agenda VIDEO TELECONFERENCE MEETING

Pursuant to Executive Order 2020-243, OAG 20-05, and a memorandum issued by the Finance and Administration Cabinet dated March 16, 2020, and in an effort to prevent the spread of Novel Coronavirus (COVID-19), the Kentucky Department of Education is conducting all open meetings by video teleconference. Furthermore, members of the public will not be permitted to attend the meeting in person, but are encouraged to view the meeting at the [Kentucky Department of Education's Media Portal](#).

Monday, June 15, 2020

EPSB Waiver Committee

8:00 AM ET

EPSB Regular Meeting Agenda

9:00 AM ET

Call to Order

Roll Call

Approval of Consent Items

- A. Approval of April 13, 2020, EPSB Meeting Minutes
- B. Bellarmine University: Approval of Proficiency Plan (Ms. Allison Bell)

Report of the Executive Secretary

- A. Report from the Education and Workforce Development Cabinet
- B. Report from the Council on Postsecondary Education
- C. Report of the Associate Commissioner
- D. Other Updates

Report of the Chair

- A. Recognition of former EPSB Members

Action Items

- A. 16 KAR 3:090. Certifications for Advanced Educational Leadership, Amendment (Ms. Sharon Salsman)

- B. School Leaders Licensure Assessment Cut Score (Ms. Salsman)
- C. Extension of Temporary Authorization for Boyce College (Ms. Margaret Hockensmith)
- D. 16 KAR 9:010, Professional Certificate for Exceptional Work Experience, Amendment (Ms. Crystal Hord)
- E. Request to Approve Two and a Half Years of Qualified Teaching Experience to Meet the Requirements for Certification Renewal (Ms. Crystal Hord)

Waivers

- A. 16 KAR 5:040. Request to Waive Field Experience Hours Due to District Closures (Ms. Cathy Jackson)
- B. 16 KAR 5:040. Request to Waive Student Teaching Days for Joy Johnson (Ms. Jackson)
- C. 16 KAR 5:040. Request to Waive Student Teaching Days for Jacob Brockman (Ms. Jackson)
- D. 16 KAR 5:040. Alternative Student Teaching Placement Request for Katherine Walton (Ms. Jackson)
- E. 16 KAR 5:040. Alternative Student Teaching Placement Request for Natalie Beaulieu (Ms. Jackson)
- F. 16 KAR 3:090. Request to Waive Admission and Certification Requirements for Superintendent Preparation Program and Certification for Will Kayatin (Ms. Bell)
- G. 16 KAR 2:020. Request to Waive OCTE Renewal Requirements for Jason Disney (Ms. Hord)
- H. 16 KAR 4:030. Request to Waive Equivalent Certification for Out of State Prepared Educator Emma Farrow (Ms. Hord)
- I. 16 KAR 8:020. Request to Allow Masters of Arts in Ethical Leadership for Rank II for Sean Lawrence (Ms. Hord)
- J. 16 KAR 2:120. Request to Waive Emergency Certificate Requirements for Cameron Cook (Ms. Hord)
- K. 16 KAR 2:120. Request to Waive Emergency Certificate Requirements for Amanda Ashton (Ms. Hord)
- L. 16 KAR 2:120. Request to Waive Emergency Certificate Requirements for Thomas Wise (Ms. Hord)
- M. 16 KAR 2:120. Request to Waive Emergency Certificate Requirements for Leanne Kirkpatrick (Ms. Hord)
- N. 16 KAR 2:120. Request to Waive Emergency Certificate Requirements for Katherine Moore (Ms. Hord)
- O. 16 KAR 2:120. Request to Waive Emergency Certificate Requirements for Christian County Schools (Ms. Hord)

- P. 16 KAR 2:120. Request to Waive Emergency Certificate Requirements for Todd County Schools (Ms. Hord)

Alternative Route to Certification Applications

- A. Andrew Casey, Theater, All Grades (Ms. Hord)
- B. LeeAnn O'Brien, American Sign Language, All Grades (Ms. Hord)
- C. Ann Gaines, Biology, Grades 8-12 (Ms. Hord)

Board Comments

Closed Session Review

Following a motion in open session pursuant to KRS 61.810 (1) (c) and (1)(j), it is anticipated that the Board will move into closed session to conduct a character and fitness review and to review potential actions relating to complaints and reports.

Case Decisions

Following the closed session review, the Board shall move into open session. All decisions will be made in open session.

Adjournment

Next Regular Meeting:

August 17, 2020
300 Sower Blvd
Frankfort, KY 40601

The actions delineated below were taken in open session of the EPSB at the April 13, 2020, webcast meeting. This information is provided in summary form; an official record of the meeting is available in the permanent records of the Education Professional Standards Board (EPSB), 300 Sower Boulevard, 5th Floor, Frankfort, KY 40601.

**Education Professional Standards Board (EPSB)
Minutes
Kentucky Department of Education
300 Sower Boulevard, 5th Floor, Frankfort, KY 40601**

Call to Order

Chair Donna Hedgepath called the meeting to order at 9:08 a.m. ET. In an effort to prevent the spread of the novel Corona Virus (COVID-19) this meeting was conducted by video teleconference. She read the mission statement to the EPSB and audience.

Roll Call

The following Board members were present during the April 13, 2020, EPSB meeting:

Melanie Callahan, Kim Chevalier, Aaron Collins, Johnathan Gay, Donna Hedgepath, Jeff Jennings, Justin Mitchell, Daniel Morgan, Ellen Murphy, Sherry Powers, Shad Sletto, Adam Smith, Elizabeth Smith, Jamie Stickler, Steven Thomas, and Rachel Watson.

CPE: Melissa Bell

Approval of Consent Items

Approval of February 10, 2020, EPSB Meeting Minutes

Board Approval for the Professional Learning Board's Online Courses

2020-016

Motion made by Mr. Justin Mitchell, seconded by Mr. Shad Sletto, to approve the consent agenda items.

Vote: *Unanimous*

Report of the Executive Secretary

Report from the Council on Postsecondary Education

Dr. Melissa Bell highlighted the COVID-19 efforts from CPE, specifically discussing issues such as refunds, reliable internet, grading policies, and ensuring high quality online instruction. Dr. Bell stated CPE is currently discussing the potential effects on the Fall semester.

Report of the Associate Commissioner

Mr. Rob Akers shared updates from the Office of Educator Licensure and Effectiveness in support of the work of the EPSB.

Other Updates

Dr. Amanda Ellis provided updates from KDE and reflected on the work to provide guidance during COVID-19. Dr. Ellis stated all districts were utilizing Non-Traditional Instruction (NTI), discussed the continuing series of Superintendent's webcasts, and informed the EPSB of the regulations that had been waived by KBE to provide flexibility.

Information/Discussion Items

School Leader Licensure Assessment Cut Score

The EPSB reviewed the proposed cut score of 151 as set by the Educational Testing Service. Until Dec. 1, 2020, an applicant for advanced educational leadership-school principal, or a career and technical school principal, may substitute a passing score on the SLLA (6990) for a passing score on the SLLA (6011). Beginning December 1, 2020, these applicants for certification shall attain the specified minimum score on the SLLA (6990).

Action Items

Request to Approve Conditional Admittance to Educator Preparation Programs for Applicants Unable to Take the Admissions Assessments

2020-017

Motion made by Mr. Sletto, seconded by Ms. Rachel Watson, to approve.

Vote: *Unanimous*

Request to Approve a One-Year Certificate for Applicants Unable to Take the Certification Assessments

2020-018

Motion made by Mr. Adam Smith, seconded by Mr. Jeff Jennings, to approve.

Vote: *Unanimous*

Request to Approve Remote Student Teaching Observations for all Educator Preparation Programs for the Spring 2020 Semester

2020-019

Motion made by Mr. Sletto, seconded by Ms. Kim Chevalier, to approve.

Vote: *Unanimous*

Waivers

16 KAR 5:040. Request to Waive Required Number of Student Teaching Days

2020-020

Motion made by Mr. Mitchell, seconded by Mr. Daniel Morgan, to approve the waiver.

Vote: *Unanimous (Dr. Sherry Powers recused)*

16 KAR 5:040. Request to Waive Required Number of Student Teacher Observations

2020-021

Motion made by Ms. Chevalier, seconded by Mr. Morgan, to approve the waiver.

Vote: *Unanimous*

16 KAR 4:060. Request to Waive Renewal Requirements Due to Medical Condition

2020-022

Motion made by Mr. Jennings, seconded by Ms. Chevalier, to approve the waiver.

Vote: *Unanimous*

16 KAR 4:030. Request to Waive Equivalent Certification Requirement for Out-of-State Prepared Educator Rebekah Bastin

2020-023

Motion made by Mr. Mitchell, seconded by Mr. Morgan, to approve the waiver.

Vote: *Unanimous*

Board Comments

Mr. Sletto commented on the need for the waivers approved by the EPSB due to COVID-19, but stated he hopes stakeholders will do everything they can to provide additional resources during these times.

Motion made by Mr. Morgan seconded by Ms. Ellen Murphy, to go into closed session to conduct a character and fitness review and to review potential actions relating to complaints and reports in accordance with KRS 61.810(1) (c) & (j). The Board also reviewed pending litigation.

Vote: *Unanimous*

Motion made by Mr. Morgan seconded by Mr. Smith, to return to open session.

Vote: *Unanimous*

The following board members concurred with the actions as listed below with the noted exceptions:

Melanie Callahan, Kim Chevalier, Aaron Collins, Johnathan Gay, Donna Hedgepath, Jeff Jennings, Justin Mitchell, Daniel Morgan, Ellen Murphy, Sherry Powers, Shad Sletto, Adam Smith, Elizabeth Smith, Jamie Stickler, Steven Thomas, and Rachel Watson

Attorneys present were Luke Gilbert, BreAnna Listermann, Norah Softic, Cassie Trueblood, and Chelsea Young.

Initial Case Review

<u>Case Number</u>	<u>Decision</u>
1910981	Admonish
200193	Admonish
200197	Admonish
200199	Admonish
2002369	Defer for Training
2001165	Admonish & Training
2001163	Admonish
19101003	Attorney Review
2001159	Admonish
2001157	Defer for Training
2001161	Admonish
2001153	Admonish & Training
2001155	Admonish & Training
2001277	Attorney Review
19101053	Attorney Review
2001131	Attorney Review
2001267	Attorney Review
2002371	Admonish
2001127	Admonish
2001133	Attorney Review
19121295	Dismissed
2002363	Dismissed
2001135	Attorney Review
19121291	Attorney Review
2002357	Attorney Review
19121293	Attorney Review
2001129	Attorney Review
2001151	Dismissed
2001275	Dismissed
2001149	Attorney Review
2001143	Defer for Training
2001263	Defer for Training
2002379	Dismissed
2001261	Dismissed
2001141	Admonish & Training

2001147	Dismissed	<i>(Mr. Sletto dissented)</i>
2001145	Dismissed	<i>(Mr. Sletto dissented)</i>
2001265	Defer for Training	
2001291	Dismissed	
19101059	Defer for Training	<i>(Ms. Smith Recused)</i>
2001295	Attorney Review	
2001297	Admonish & Training	
19111189	Dismissed	
19121299	Defer for Training	
19121317	Defer for Training	
19121349	Defer for Training	
19121321	Dismissed	
19121319	Defer for Training	
19121341	Defer for Training	
2002449	Dismissed	
200157	Admonish	
19111211	Dismissed	
200181	Dismissed	
19111197	Dismissed	
20017	Dismissed	
2002447	Dismissed	
200111	Defer for Training	
200177	Dismissed	
19121337	Dismissed	
19121335	Dismissed	
200145	Dismissed	
2002531	Dismissed	
19121345	Dismissed	
200191	Admonish	
19121327	Dismissed	
19111187	Dismissed	
200129	Dismissed	
200127	Dismissed	
200131	Defer for Training	
200149	Defer for Training	
20019	Defer for Training	
19111217	Dismissed	
200125	Defer for Training	
200163	Dismissed	
19121339	Defer for Training	
19121313	Defer for Training	
19121315	Dismissed	
19111195	Dismissed	
19121325	Defer for Training	
19121333	Dismissed	
200133	Attorney Review	

200171	Dismissed
19121301	Defer for Training
19121351	Dismissed
2002513	Dismissed
19121329	Dismissed
19121303	Dismissed
19111221	Defer for Training
200139	Defer for Training
200159	Defer for Training
200143	Defer for Training
200183	Dismissed
19121311	Defer for Training
200115	Defer for Training
19111163	Dismissed
19121343	Defer for Training
200121	Dismissed
20011	Dismissed
200137	Dismissed
200175	Dismissed
200169	Defer for Training
200123	Defer for Training
20015	Dismissed
200167	Dismissed
200113	Defer for Training
19121347	Defer for Training
200141	Defer for Training
19121323	Dismissed
200173	Dismissed
200119	Defer for Training
200161	Dismissed
200151	Defer for Training
2001125	Admonish
2002405	Admonish & Training
2001123	Attorney Review
200189	Admonish
2001257	Admonish
2001281	Admonish & Training
2001103	Attorney Review
2001105	Defer for Training
2001107	Defer for Training
2001113	Attorney Review
2001111	Dismissed
2001117	Defer for Training
2001115	Defer for Training
2001101	Defer for Training
140297	Refer to Hearing

1405297	Refer to Hearing
17101409	Refer to Hearing
120183	Refer to Hearing
18111325	Refer to Hearing
1903295	Refer to Hearing
100122	Refer to Hearing
1803365	Refer to Hearing
18081097	Refer to Hearing
1910983	Refer to Hearing
1408522	Refer to Hearing
1908769	Refer to Hearing
1904429	Admonish
1905541	Attorney Review
1904361	Admonish
1904353	Admonish
1904437	Defer
1904401	Defer
18071033	No Further Action
1903283	No Further Action
18071005	Dismissed
1605325	Dismissed
1905523	Dismissed
1904439	Dismissed
1906687	Dismissed
1909873	Dismissed
1904363	Dismissed
1904351	Dismissed
19101037	Dismissed
19101041	Dismissed
19111149	Dismissed
19111139	Dismissed
19111127	Dismissed
19111133	Dismissed
19111137	Dismissed
19111141	Dismissed

Character/Fitness Review

<u>Case Number</u>	<u>Decision</u>
2097	Approve
20147	Approve
20157	Approve
20199	Approve
20238	Approve
20281	Approve

20285	Approve on the condition that the allegations may be reviewed by the Board at a later date pursuant to the Board's Procedures Relating to Board Action on an Educator's Certification.
20276	Approve
20309	Approve
20356	Approve
20365	Defer
20182	Approve on the condition that the allegations may be reviewed by the Board at a later date pursuant to the Board's Procedures Relating to Board Action on an Educator's Certification.
20399	Defer
20129	Approve
20128	Approve
20134	Approve
20144	Approve
20148	Approve
20175	Approve
20208	Approve
20257	Approve
20278	Approve
20282	Deny
20350	Approve
20287	Deny
20192	Approve
20209	Approve
20279	Approve
20302	Approve

Agreed Orders

Case Number

Decision

1908783 Mark Edwards

Accept Agreed Order stating upon acceptance of this agreement by the Board, Edwards shall not seek or accept any position of employment in Kentucky that requires educator certification. Should Edwards violate this agreement, Certificate Number 201177827 shall be administratively suspended pending Board review and disposition.

Vote: *Unanimous*

CF 2057 Rachel Hufford

Accept Agreed Order stating upon acceptance of this agreement by the Board, Hufford shall be issued a Kentucky teaching certificate upon providing written proof to the Board that she has complied with a comprehensive alcohol/substance abuse assessment by a licensed or certified chemical dependency counselor, as approved by the

Board, and is compliant with any treatment recommendations. Hufford shall pay any expense incurred. Hufford shall not be issued a certificate until such condition is satisfied.

Any and all certificates issued to Hufford shall be subject to the following conditions for five (5) years:

1. Hufford shall not be convicted of nor enter a guilty or no contest plea to any criminal charge(s) other than minor traffic violations. A violation is not considered a minor traffic violation if it is a violation for which jail time may be imposed. If Hufford is convicted of, or enters a guilty or no contest plea, to any criminal charge other than minor traffic violations, she shall submit this information to the Board, in writing, within thirty (30) days. If Hufford fails to satisfy this condition, any and all certificates issued to her shall be administratively suspended pending Board review and disposition.
2. Hufford shall submit a copy of her current criminal record, as prepared by the Administrative Office of the Courts, with any application for renewal of her certification(s) and/or for additional certification(s). Hufford shall pay any expense incurred. If Hufford fails to satisfy this condition, her application for certification renewal and/or an additional certificate shall not be processed until such condition is satisfied.

Vote: *Unanimous*

18101289 Jenna Youngblood

Accept Agreed Order stating upon acceptance of this agreement, Certificate Number 201173713 shall be retroactively suspended for a period of five (5) days, from September 24, 2018 through September 28, 2018.

Youngblood is admonished for exercising poor professional judgment. The Board reminds Youngblood of her ethical duty to take reasonable measures to protect the health, safety and emotional well-being of her students. The Board will not tolerate any further incidents of misconduct from Youngblood.

Youngblood is not currently teaching and has no immediate plans to return to the field. Before she accepts any position that requires educator certification in Kentucky, she must provide written proof she has completed the following:

1. Youngblood shall provide written proof to the Board that she has completed a course on educator ethics training, as approved by the Board. Youngblood shall pay any expense incurred. If Youngblood fails to satisfy this condition, Certificate Number 201173713 shall be administratively suspended until such condition is satisfied.
2. Youngblood shall provide written proof to the Board that she has completed a course on cultural sensitivity training, as approved by the Board. Youngblood shall pay any expense incurred. If Youngblood fails to satisfy this condition, Certificate Number 201173713 shall be administratively suspended until such condition is satisfied.
3. Youngblood shall provide written proof to the Board that she has completed a course on classroom management, as approved by the Board. Youngblood shall pay any expense incurred. If Youngblood fails to satisfy this condition, Certificate Number 201173713 shall be administratively suspended until such condition is satisfied.

Further, upon accepting a certified position, Certificate Number 201173713, including any and all endorsements, shall be subject to the following probationary condition for a period of five (5) years:

During the probationary period, Youngblood shall not receive any disciplinary action from any school district she is employed. If Youngblood fails to satisfy this condition, Certificate Number 201173713 shall be automatically suspended pending Board review and disposition.

“Disciplinary action” is defined as any termination, suspension, or public reprimand issued by any school district in the Commonwealth of Kentucky and upheld, if requested, by either a tribunal and/or arbitration process, including any appeal therefrom. If the tribunal amends the disciplinary

action or if Respondent agrees to amend the disciplinary action through arbitration, the new disciplinary action if a termination, suspension, or public reprimand shall be considered a violation of this condition.

Youngblood is aware that should she violate KRS 161.120, either during or following this probation, the Board shall initiate new disciplinary action and seek additional sanctions.

Vote: *Unanimous*

1910989 Matthew Hubbard

Accept Agreed Order stating upon acceptance of this agreement by the Board, Certificate Number 200151703 shall be retroactively suspended for a period of sixty (60) days, from October 18, 2019 through December 17, 2019.

Hubbard is not currently working in a certified position. Prior to returning to a certified educator position, Hubbard shall provide the following:

1. Hubbard shall submit written proof to the Board that he has completed twelve (12) hours of training on the Professional Code of Ethics for Kentucky Certified School Personnel. Any expense for said training shall be paid by Hubbard. If Hubbard fails to satisfy this condition prior to returning to a certified position, Certificate Number 200151703, shall be administratively suspended until such conditions are satisfied.
2. Hubbard shall submit written proof to the Board that he has successfully complied with a comprehensive alcohol/substance abuse assessment by a licensed or certified chemical dependency counselor, as approved by the Board, and is compliant with all treatment recommendations. Hubbard shall pay any expense incurred. If Hubbard fails to satisfy this condition prior to returning to a certified position, Certificate Number 200151703, shall be administratively suspended until such condition is satisfied.

Additionally, upon accepting a certified position, Hubbard's certificate shall be subject to the following probationary conditions for a period of two (2) years:

1. If the evaluating chemical dependency counselor makes any treatment recommendations, Hubbard shall submit quarterly written progress reports to the Board, beginning three (3) months after his initial assessment that he is compliant with all treatment recommendations, until he is released from treatment. Hubbard shall pay any expense incurred. If Hubbard fails to satisfy this condition, Certificate Number 200151703 shall be administratively suspended until such condition is satisfied.
2. Hubbard shall receive no disciplinary action from any school district in which he is employed during the probationary period. If Hubbard fails to satisfy this condition, Certificate Number 200151703 shall be administratively suspended pending Board review and disposition.

“Disciplinary action” is defined as any termination, suspension, or public reprimand issued by any school district in the Commonwealth of Kentucky and upheld, if requested, by either a tribunal and/or arbitration process, including any appeal therefrom. If the tribunal amends the disciplinary action or if Respondent agrees to amend the disciplinary action through arbitration, the new disciplinary action if a termination, suspension, or public reprimand shall be considered a violation of this condition.

Hubbard is aware that should he violate KRS 161.120 in the future, the Board shall initiate new disciplinary action and seek additional sanctions.

Vote: *Unanimous*

1909913 Tracey Alexander

Accept Agreed Order stating by September 1, 2020 Alexander shall provide written proof to the Board that she has completed twelve (12) hours of professional development training in the area of educator ethics. Any expense incurred for said training shall be paid for by Alexander. If Alexander fails to satisfy this condition, Certificate Number 201150598 shall be administratively suspended until such condition is fulfilled.

In addition, Certificate Number 201150598 shall be subject to the following probationary conditions for a period of five (5) years:

1. Alexander shall not be allowed to participate in any testing mandated either by Kentucky statute or by any regulation promulgated by the KDE. If Alexander fails to satisfy this condition, Certificate Number 201150598 shall be administratively suspended pending Board review and disposition.
2. By September 1st of each year of employment in any Kentucky school, Alexander shall provide written notification to her supervisor that she is unable to participate in state mandated testing and shall file a copy of the written notice with the Board. If Alexander fails to satisfy any part of this condition, Certificate Number 201150598 shall be administratively suspended pending Board review and disposition.
3. By May 31 of each year of her employment in a Kentucky public school, Alexander shall submit a letter from her supervisor to the Board confirming that she did not participate in any state mandated testing during the school year. If Alexander fails to satisfy any part of this condition, Certificate Number 201150598 shall be administratively suspended pending Board review and disposition.

Finally, Certificate Number 201150598 shall be subject to the following permanent probationary condition:

1. Alexander shall not be reported to the Board for a finding by KDE that she violated the Administration Code for Kentucky's Educational Assessment Program. If Alexander is reported to the Board by KDE for a testing violation during the probationary period, Certificate Number 201150598 shall be administratively suspended for a period of two (2) years.

Alexander is aware that should he violate KRS 161.120 in the future, the Board shall initiate a new disciplinary action and seek additional sanctions.

Vote: *Unanimous*

1909855 Allan Paul

Accept Agreed Order stating Paul is not currently working in a certified position. Prior to returning to a certified educator position, Paul shall provide written proof to the Board that he has successfully completed six (6) hours of professional development or training, on the topics of professionalism and educator ethics as approved by the Board. Any expense incurred for said training shall be paid by Respondent. If Paul fails to satisfy this condition prior to returning to a certified position, Certificate Number 200193837, shall be administratively suspended until such condition is satisfied.

From the date of acceptance of any teaching and/or administrative position in the Commonwealth of Kentucky, Certificate Number 200193837, and any future endorsements or new areas of certification, shall be subject to the following probationary condition for a period of five (5) years:

Paul shall receive no disciplinary action for neglect of duty from any school district in which he is employed during the probationary period. If Paul fails to satisfy this condition, Certificate Number 200193837 shall be administratively suspended pending Board review and disposition.

“Disciplinary action” is defined as any termination, suspension, or public reprimand issued by any school district in the Commonwealth of Kentucky and upheld, if requested, by either a tribunal and/or arbitration process, including any appeal therefrom. If the tribunal amends the disciplinary action or if Respondent agrees to amend the disciplinary action through arbitration, the new disciplinary action if a termination, suspension, or public reprimand shall be considered a violation of this condition.

Paul is aware that should he violate KRS 161.120 in the future, the Board shall initiate new disciplinary action and seek additional sanctions.

Vote: *Unanimous (Mr. Collins recused)*

19013 Lauren Dodge

Accept Agreed Order suspending certificate number 201177007 from October 25, 2018 to August 4, 2019.

Dodge is admonished for exercising poor professional judgment. As an educator in the Commonwealth of Kentucky, Dodge has a duty to take reasonable measures to protect the health, safety and emotional well-being of all students.

By October 1, 2020, Dodge shall provide written proof to the Board that she has completed one professional development training course in the area of Classroom management, as approved by the Board. Dodge shall pay any expense incurred. If Dodge fails to satisfy this condition, Certificate Number 201177007 shall be administratively suspended until such condition is satisfied. Failure to abide by this condition shall result in an administrative suspension until such condition is met.

By October 1, 2020, Dodge shall provide written proof to the Board that she has completed one professional development training course in the area of De-escalation Strategies, as approved by the Board. Dodge shall pay any expense incurred. If Dodge fails to satisfy this condition, Certificate Number 201177007 shall be administratively suspended until such condition is satisfied. Failure to abide by this condition shall result in an administrative suspension until such condition is met.

Dodge shall provide a letter from her current Principal indicating she has had no further issues.

Upon acceptance of this agreement by the Board, Certificate Number 201177007, shall be subject to the following conditions for a period of five (5) years:

1. Dodge shall not receive any disciplinary action involving inappropriate physical force from any school district in which she is employed. If Dodge fails to satisfy this condition, Certificate Number 201177007 shall be automatically suspended pending Board review and disposition.

“Disciplinary action” is defined as any termination, suspension, or public reprimand issued by any school district in the Commonwealth of Kentucky and upheld, if requested, by either a tribunal and/or arbitration process, including any appeal therefrom. If the tribunal amends the disciplinary action or if

Respondent agrees to amend the disciplinary action through arbitration, the new disciplinary action if a termination, suspension, or public reprimand shall be considered a violation of this condition.

Dodge is aware that should she violate KRS 161.120, either during or following this probationary period, the Board shall initiate new disciplinary action and seek additional sanctions.

Vote: *Unanimous (Ms. Chevalier recused)*

1903279 Amy Mattingly

Accept Agreed Order suspending Certificate Number 201192637 for a period of ten (10) days.

Mattingly is admonished for her lack of professional judgment for forging medical excuses and a former employee's signature. Mattingly is reminded that she is required to exemplify behaviors which maintain the dignity and integrity of the profession. The Board will not tolerate further deceptive and unprofessional conduct from Mattingly.

Mattingly must provide written proof to the Board by May 1, 2020, that she has completed Educator Ethics training, as approved by the Board. Any expense required to complete said training shall be paid by Mattingly. If Mattingly fails to complete the above training prior to the deadline, Certificate Number 201192637 shall be administratively suspended until she provides proof to the Board that she has completed the above required training.

Mattingly must provide written proof to the Board that she has completed Fiscal Management training by May 1, 2020. Any expense required to complete said training shall be paid by Mattingly. If Mattingly fails to complete the above training prior to the deadline, Certificate Number 201192637 shall be administratively suspended until she provides proof to the Board that she has completed the above required training.

Additionally, Certificate Number 201192637 shall be on a five (5) year probationary period, with the following conditions:

1. No further disciplinary actions from any school in the Commonwealth of Kentucky.

“Disciplinary action” is defined as any suspension, termination, or public reprimand issued by any school district in the Commonwealth of Kentucky and upheld, if requested, by either the tribunal and/or arbitration process.

If Mattingly fails to satisfy this condition, Certificate Number 201192637 shall automatically be suspended pending review by the Board and subject to additional sanctions by the Board pursuant to KRS 161.120.

Mattingly is aware that should she violate KRS 161.120 in the future, the Board shall initiate a new disciplinary action and seek additional sanctions.

Vote: *Unanimous*

1906641 Rebecca Spurlock

Accept Agreed Order admonishing Spurlock, and the Board reminds Spurlock that as an educator it is her duty to protect the health, safety and emotional well-being of each and every student in her classroom.

Spurlock is not currently in a certified position. Prior to accepting a certified position, Spurlock shall submit written proof to the Board that she has completed training on classroom management. Any costs associated with the training shall be paid by Spurlock. Failure to complete this training shall result in an administrative suspension of her certificate until this condition is satisfied.

Certificate Number 201133891 shall be subject to a three (3) year probationary period:

1. Spurlock shall not receive any disciplinary action related to inappropriate physical contact regarding a student from any school district she is employed.

“Disciplinary action” is defined as any termination, suspension, or public reprimand issued by any school district in the Commonwealth of Kentucky and upheld, if requested, by either a tribunal and/or arbitration process.

If Spurlock fails to satisfy this condition, Certificate Number 201133891 shall be automatically suspended pending review and disposition by the Board.

Spurlock is aware that should she violate KRS 161.120 in the future, the Board shall initiate a new disciplinary action and seek additional sanctions.

Vote: *Unanimous*

CF 191831 Michael Phillips

Accept Agreed Order admonishing Phillips for failing to disclose his Disorderly Conduct conviction. He is further admonished for driving under the influence of alcohol, which is an especially dangerous activity that demonstrates a strong disregard for the health, welfare and safety of others. Further, the Board reminds Phillips not to make any false or misleading statements, or conceal any material facts when obtaining a certificate.

Upon acceptance of this agreement by the Board, Phillips shall be issued a Kentucky teaching certificate upon providing proof that he has met the academic and testing requirements necessary for issuance of a certificate, and has completed the following:

1. Phillips shall submit current written proof to the Board that he has complied with a comprehensive alcohol/substance abuse assessment by a licensed or certified chemical dependency counselor, as approved by the Board, and is compliant with all treatment recommendations. Phillips shall pay any expense incurred.

Any and all certificates issued to Phillips shall be subject to a five (5) year probationary period with the following conditions:

1. By July 31, 2020, Phillips shall provide written proof to the Board that he has completed educator ethics training, as approved by the Board. Phillips shall pay any expense incurred. If Phillips fails to satisfy this condition by July 31, 2020, any and all certificates issued to him shall be administratively suspended until such condition is satisfied.

2. Phillips shall not be convicted of nor enter a guilty or no contest plea to any criminal charge(s) other than minor traffic violations. A violation is not considered a minor traffic violation if it is a violation for which jail time may be imposed. If Phillips is convicted of, or enters a guilty or no contest plea, to any criminal charge other than minor traffic violations, he shall submit this information to the Board, in writing, within thirty (30) days. Failure to comply with this condition will result in Phillips's certificate being automatically suspended pending Board review and disposition.
3. Phillips shall have no disciplinary action involving use of alcohol or any illegal substance by any school district in which he is employed. If Phillips fails to satisfy this condition, any and all certificates issued to him shall be suspended pending Board review and disposition.

“Disciplinary action” is defined as any termination, suspension, or public reprimand issued by any school district in the Commonwealth of Kentucky and upheld, if requested, by either a tribunal and/or arbitration process including any appeal therefrom. If the tribunal upholds the disciplinary action, the disciplinary action, if a termination, suspension or public reprimand shall be considered a violation of this condition.

Phillips shall submit a copy of his current criminal record, as prepared by the Administrative Office of the Courts, with any application for renewal of his certification(s) and/or for additional certification(s). Phillips shall pay any expense incurred. If Phillips fails to satisfy this condition, his application for certification renewal and/or an additional certificate shall not be processed until such condition is satisfied.

Vote: *Unanimous*

1307563 Jonathan Haynes

Accept Agreed Order stating Haynes shall not apply for nor be issued any emergency teaching certificate, including emergency substitute certification until and only after completing a traditional educator preparation program or meeting the requirements for issuance of an alternative certificate under KRS 161.048. In addition, if those requirements are satisfied and at the time for certification,

Respondent shall provide proof that he has completed a course on appropriate student-teacher boundaries and educator ethics. Failure to comply with this order shall result in a denial of any application submitted by Haynes or on Haynes' behalf.

Haynes is aware that should he violate KRS 161.120, the Board shall initiate new disciplinary action and seek additional sanctions.

Vote: *Unanimous*

1910985 Vera Gothard

Accept Agreed Order suspending certificate Number 28937 for forty-five (45) days from June 10, 2020 to July 25, 2020.

After the 2019-2020 school year, Gothard intends to retire, prior to re-entering the classroom in a certified position any time thereafter:

Gothard shall undergo a comprehensive substance abuse assessment by a Kentucky licensed and/or certified chemical dependency counselor as approved by the Board and shall present written evidence to the Board that she has complied with the assessment process and has successfully completed any and all treatment recommendations. If Gothard requires continued treatment as recommended by the counselor, she shall submit written progress reports from her chemical dependency counselor on January 1, April 1, July 1, and October 1 of each year until such time as the counselor releases her from her treatments. Any expense shall be paid for by Gothard. Failure to comply with this requirement shall result in an administrative suspension until Gothard gains compliance.

Additionally, upon re-entering the classroom in a certified position, Certificate Number 28937, including any and all endorsements, is hereby subject to the following probationary condition for a period of two (2) years:

1. In accordance with KRS 161.175, Gothard shall submit to random drug testing during the probationary period, to be administered by a provider approved by the Board and shall receive no drug test positive for illegal substances or in excess of therapeutic levels generally acceptable in the medical community. Any expense required for the drug testing shall be paid by Gothard. Failure to abide by

this condition shall result in an administrative suspension pending Board review and disposition.

2. During the probationary period, Gothard shall not receive any disciplinary action from any school district in the Commonwealth of Kentucky.

“Disciplinary action” is defined as any suspension, termination, or public reprimand issued by any school district in the Commonwealth of Kentucky and upheld, if requested, by either the tribunal and/or arbitration process.

Failure to uphold this condition will result in Certificate 28937 being administratively suspended pending further Board review and disposition.

Gothard is aware that should she violate KRS 161.120 in the future, the Board shall initiate a new disciplinary action and seek additional sanctions.

Vote: *Unanimous*

19101015 Karla Noel

Accept Agreed Order suspending Certificate Number 201166888 for sixty (60) days beginning June 1, 2020 and ending July 30, 2020.

Noel must provide written proof to the Board by September 1, 2020, that she has completed Educator Ethics training, as approved by the Board. Any expense required to complete said training shall be paid by Noel. If Noel fails to complete the above training prior to the deadline, Certificate Number 201166888 shall be administratively suspended until she provides proof to the Board that she has completed the above required training.

Certificate Number 201166888, including any and all endorsements, is hereby subject to the following probationary condition for a period of four (4) years:

1. On September 1, of each year of her four-year probation, Noel must provide written proof to the Board that she has completed a one (1) hour training on the duty to report suspected abuse of a child, as approved by the Board. Any expense required to complete said training shall be paid by Noel. If Noel fails to submit proof of completion

of the above training prior to the deadline, Certificate Number 201166888 shall be administratively suspended until she provides proof to the Board that she has completed the above required training.

2. During the probationary period, Noel shall not receive any disciplinary action from any school district in the Commonwealth of Kentucky.

“Disciplinary action” is defined as any suspension, termination, or public reprimand issued by any school district in the Commonwealth of Kentucky and upheld, if requested, by either the tribunal and/or arbitration process.

Failure to uphold this condition will result in Certificate 201166888 being administratively suspended pending further Board review and disposition.

Noel is aware that should she violate KRS 161.120 in the future, the Board shall initiate a new disciplinary action and seek additional sanctions.

Vote: *Unanimous*

1804629 Jonathan Jones

Accept Agreed Order stating certificate Number 201172098 is expired. Jones shall neither apply for nor be issued any teaching, administrative or emergency certificate in the Commonwealth of Kentucky at any time in the future. Any future application submitted by Jones, or on his behalf, shall be denied.

Vote: *Unanimous*

1909831 Jacob Akin

Accept Agreed Order retroactively suspending Certificate Number 201185892 from July 1, 2019 through July 5, 2019

Akin is admonished for violating the Administration Code for Kentucky’s Educational Assessment Program. The integrity of Kentucky’s testing process can only be maintained if teachers are actively monitoring their students during testing administration. The Board will not tolerate any future testing violations by Akin.

Prior to accepting a certified position in the state of Kentucky, Akin shall first provide written proof to the Board that he has completed the following conditions:

1. Administration Code Training; and
2. Educator Ethics Training.

Akin shall pay any expense incurred. If Akin fails to satisfy these conditions prior to accepting a certified position, Certificate Number 201185892 shall be administratively suspended until such conditions are satisfied.

Upon acceptance of a certified position in Kentucky, Certificate Number 201185892 shall be subject to the following condition for a period of three (3) years:

1. Akin shall not be reported to the Board for a finding that he violated the Administration Code for Kentucky's Educational Assessment Program. If Akin is reported to the Board for a testing violation during the probationary period, Certificate Number 201185892 shall be administratively suspended pending Board review and disposition.

Akin is aware that should he violate KRS 161.120 in the future, the Board shall initiate a new disciplinary action and seek additional sanctions.

Vote: *Unanimous*

19019 L'Tanya White

Accept Agreed Order stating upon acceptance of this agreement by the Board, White is reminded of her professional obligation to immediately report allegations of abuse, neglect or dependency to Child Protective Services. As a certified educator in the Commonwealth of Kentucky, White is also reminded of her ethical responsibilities to take reasonable measures to protect the health, safety and emotional well-being of students and to exemplify behaviors which maintain the dignity and integrity of the profession.

1. White has provided written proof to the Board that she has completed training on the duty to report allegations of child abuse, neglect and dependency.
2. White has provided written proof to the Board that she has completed 65.25 hours of training on the

topics of leadership, culture/climate, and learners with special needs.

White is aware that should she violate KRS 161.120 in the future, the Board shall initiate a new disciplinary action and seek additional sanctions.

Vote: *Unanimous (Ms. Chevalier recused)*

1909877 Jeffery Hill

Accept Agreed Order stating Hill is currently retired with no immediate plans to return to the education profession. However, prior to returning to a certified position, Hill shall first submit written proof to the Board that he has completed three hours of training from a KDE approved trainer on the topic of "School-Based Decision Making Law in Kentucky." If Hill fails to satisfy this condition prior to returning to a certified position, Certificate Number 199802206 shall be administratively suspended until such condition is satisfied. Hill is aware that should he violate KRS 161.120 in the future, the Board shall initiate a new disciplinary action and seek additional sanctions.

Vote: *Unanimous*

1909875 Cynthia Santiago

Accept Agreed Order admonishing Santiago for her lack of professional judgment in interactions with students. Exchanging personal text messages with students is inappropriate no matter the intent. As an education professional, it is Santiago's responsibility to set and maintain appropriate boundaries with all students.

On or before March 1, 2021, Santiago shall submit written proof to the Board that she has completed a course of training/professional development on the topic of Appropriate Student Teacher Boundaries. Any costs associated shall be paid for by Santiago. Failure to provide said proof prior to March 21, 2021 will result in Certificate Number 200153766 being administratively suspended until such time as Santiago provides the proof.

Beginning from the date that the Board approves this Order, Certificate Number 200153766 shall be under a two year probationary period and subject to the following conditions:

Santiago shall not receive any disciplinary action related to inappropriate use of social media from any school district in

which she is employed. If Santiago fails to satisfy this condition, Certificate Number 200153766 shall be administratively suspended pending Board review and disposition.

“Disciplinary action” is defined as any suspension, termination, or public reprimand issued by any school district in the Commonwealth of Kentucky and upheld, if requested, by either a tribunal and/or arbitration process, including any appeal therefrom. If the tribunal amends the disciplinary action or if Respondent agrees to amend the disciplinary action through arbitration, the new disciplinary action if a suspension, termination, or public reprimand shall be considered a violation of this condition.

Santiago is aware that should she violate KRS 161.120 in the future, the Board shall initiate a new disciplinary action and seek additional sanctions.

Vote: *Unanimous (Ms. Chevalier recused)*

1909899 Jared Duncan

Accept Agreed Order stating on or before February 1, 2021, Duncan shall submit written proof to the Board that he has taken a course of professional development/training on the subject of proper use of social media. Any cost for the training shall be paid for by Duncan. Failure to provide this proof prior to February 1, 2021 will result in Certificate Number 201151520 being administratively suspended until such time as Duncan provides said proof.

Duncan is no longer teaching in the Kentucky public school system. If Duncan should accept a new position requiring Kentucky certification, Certificate Number 201151520 will be under a two year probation and subject to the following condition:

Duncan shall not receive any disciplinary action regarding inappropriate use of technology from any school district in which he is employed. If Duncan fails to satisfy this condition, Certificate Number 201151520 shall be administratively suspended pending Board review and disposition.

“Disciplinary action” is defined as any suspension, termination, or public reprimand issued by any

school district in the Commonwealth of Kentucky and upheld, if requested, by either a tribunal and/or arbitration process, including any appeal therefrom.

Vote: *Unanimous (Ms. Hedgepath recused)*

1905545 Dana Gahafer

Accept Agreed Order stating on or before February 1, 2021, Gahafer shall submit written proof to the Board that she has taken a course of training/professional development on the subject of classroom management. Any cost for such training shall be paid for by Gahafer. Failure to provide the written proof on or before February 1, 2021 shall result in Certificate Number 201113091 being administratively suspended until such time as Gahafer provides said written proof.

Gahafer is aware that should she violate KRS 161.120 in the future, the Board shall initiate a new disciplinary action and seek additional sanctions.

Vote: *Unanimous (Ms. Chevalier recused)*

1909895 Michelle Brown

Accept Agreed Order suspending certificate 200004796 from June 1, 2020, to July 15, 2020, a period of 45 days. Brown shall neither apply for, nor be issued, a teaching certificate in the Commonwealth of Kentucky during the suspension period.

At the end of the 45 day suspension period, Certificate 200004796 shall be under a two (2) year probationary period and subject to the following conditions:

During the first year of the probationary period, Brown shall be subject to random drug testing, to be administered by a provider approved by the Board, and shall receive no drug test that is positive for any illegal substance or that is in excess of therapeutic levels generally accepted in the medical community. Brown shall pay any expense incurred.

For the two (2) year probationary period, Brown shall not be convicted of nor enter a guilty or no contest plea to any criminal charge(s) involving the use and/or possession of any controlled substance or alcohol. If Brown is convicted of, or enters a guilty or no contest plea, to any criminal charge involving the use and/or possession of any controlled

substance or alcohol, she shall submit this information to the Board, in writing, within thirty (30) days.

Failure to comply with any the above probationary conditions will result in Certificate 200004796 being automatically suspended pending Board review and disposition.

On or before February 1, 2021, Brown shall provide written proof that she has undergone a comprehensive substance abuse assessment by a Kentucky licensed and/or certified chemical dependency counselor, as approved by the Board. Brown shall also submit written proof to the Board that she has successfully completed any and all treatment recommendations proposed by the counselor and is competent to fulfill her duties as a certified educator. Any expense for the assessment, treatment, and/or written reports shall be paid by Brown. Failure to provide said proof prior to February 1, 2021 will result in Certificate 200004796 being administratively suspended until such time as Brown provides the proof.

On or before February 1, 2021, Brown shall provide written proof to the Board that she has taken a course of professional development/training on the topic of educator ethics as approved by the Board. Any expense for this professional development/training shall be paid for by Brown. If Brown fails to provide this written proof by February 1, 2021, Certificate 200004796 shall be administratively suspended pending Board review and disposition.

Brown is aware that should she violate KRS 161.120 in the future, the Board shall initiate a new disciplinary action and seek additional sanctions.

Vote: *Unanimous*

18101287 Carole Brooks

Accept Agreed Order admonishing Brooks for her failure to manage student behavior as previously directed by her administration. As a teacher, it is Brooks' responsibility to maintain a safe and positive learning environment at all times. She must make every effort to protect the health, welfare and safety of those in her care.

Brooks is not currently employed in a position requiring Kentucky teacher certification. Prior to accepting a position

that does require certification, Brooks shall submit written proof to the Board that she has taken a course of professional development/training on the subject of classroom management as approved by the Board. Any cost for said training shall be paid for by Brooks. Failure to provide such proof prior to accepting a position shall result in Certificate Number 200102785 being administratively suspended until the proof is provided.

Prior to accepting a position that requires certification, Brooks shall submit written proof to the Board that she has taken a course of professional development/training on the subject of the Professional Code of Ethics for Kentucky School Certified Personnel. Any cost for said training shall be paid for by Brooks. Failure to provide such proof prior to accepting a position shall result in Certificate Number 200102785 being administratively suspended until the proof is provided.

Beginning on the date that Brooks accepts a position that requires certification, Certificate Number 200102785 shall be under a three (3) year probationary period, and subject to the following condition:

Brooks shall receive no disciplinary action related to classroom management during the probationary period. "Disciplinary action" is defined as any suspension, termination, or public reprimand issued by any school district in the Commonwealth of Kentucky and upheld, if requested, by either a tribunal and/or arbitration process. If Brooks receives disciplinary action related to classroom management during the probation period, Certificate Number 200102785 will be automatically suspended pending Board review and disposition.

Brooks is aware that should she violate KRS 161.120 in the future, the Board shall initiate a new disciplinary action and seek additional sanctions.

Vote: *Unanimous (Ms. Chevalier recused)*

18111349 Nathan Rutledge

Accept Agreed Order stating Rutledge is not currently employed as an educator in Kentucky and his certificate is expired. Prior to renewing his certificate and/or applying for a new certificate in Kentucky, Rutledge shall first provide written proof to the Board that he has completed forty (40)

hours of community service, as outlined in the September 2018 Ohio Department of Education Consent Agreement. If Rutledge fails to satisfy this condition, any application submitted by him or on his behalf shall not be processed until such condition is satisfied.

The Ohio Department of Education informed the Board that Rutledge provided written proof of the District Improvement Plan, four (4) clock hours of training on time management, and administrative reports up to September 1, 2019.

Rutledge is aware that should he violate KRS 161.120 in the future, the Board shall initiate a new disciplinary action and seek additional sanctions.

Vote: *Unanimous*

1902195 Kristi Young

Accept Agreed Order stating Young is not currently employed in the education field and has no immediate plans to return to the education profession. However, prior to accepting a certified position in Kentucky, Young shall first provide written proof to the Board that she has completed Special Education Law Training. Young shall pay any expense incurred. If Young fails to satisfy this condition prior to accepting certified employment, Certificate Number 199800187 shall be administratively suspended until such condition is satisfied. Young is aware that should she violate KRS 161.120 in the future, the Board shall initiate a new disciplinary action and seek additional sanctions.

Vote: *Unanimous*

1906603 Paul Hale

Accept Agreed Order retroactively suspending Certificate Number 000012285 for a period of five (5) days, from September 4, 2019 through September 10, 2019.

Hale shall provide written proof to the Board that he has completed a professional development course or training in the area of educator ethics, as approved by the Board, by September 1, 2020. Hale shall pay any expense incurred. If Hale fails to satisfy this condition, Certificate Number 000012285 shall be administratively suspended until such condition is fulfilled.

Hale shall provide written proof to the Board that he has completed a professional development course or training in

the area of professionalism, as approved by the Board, by September 1, 2020. Hale shall pay any expense incurred. If Hale fails to satisfy this condition, Certificate Number 000012285 shall be administratively suspended until such condition is fulfilled.

Hale shall provide written proof to the Board that he has completed a professional development course or training in the area of student supervision, as approved by the Board, by September 1, 2020. Hale shall pay any expense incurred. If Hale fails to satisfy this condition, Certificate Number 000012285 shall be administratively suspended until such condition is fulfilled.

Hale shall provide written proof to the Board that he has completed a professional development course or training in the area of student/teacher boundaries, as approved by the Board, by September 1, 2020. Hale shall pay any expense incurred. If Hale fails to satisfy this condition, Certificate Number 000012285 shall be administratively suspended until such condition is fulfilled.

From the date of this order, Certificate Number 000012285 and any new endorsements or new areas of certification shall be subject to the following probationary condition for a period of five (5) years:

Hale shall not receive any disciplinary action from any school district he is employed. If Hale fails to satisfy this condition, Certificate Number 000012285 shall be automatically suspended pending Board review and disposition.

“Disciplinary action” is defined as any termination, suspension, or public reprimand issued by any school district in the Commonwealth of Kentucky and upheld, if requested, by either a tribunal and/or arbitration process, including any appeal therefrom. If the tribunal amends the disciplinary action or if Respondent agrees to amend the disciplinary action through arbitration, the new disciplinary action if a termination, suspension, or public reprimand shall be considered a violation of this condition.

Hale is aware that should he violate KRS 161.120, either during or following this probation, the Board shall initiate new disciplinary action and seek additional sanctions.

Vote: *Unanimous*

1908751 Yvonne Petty

Accept Agreed Order stating by January 1, 2021 Petty shall provide written proof to the Board that she has completed nine (9) hours of professional development training in the area of educator ethics, as approved by the Board. Petty shall pay any expense incurred. If Petty fails to satisfy this condition, Certificate Number 000061433 shall be automatically suspended until such condition is fulfilled.

Certificate Number 000061433 shall be subject to the following probationary conditions for a period of two (2) years from the date of this Order:

1. Petty shall ensure that she accurately completes all applications for certification to the EPSB. Petty must disclose all background information including pending disciplinary actions, charges, and all felony or misdemeanor convictions she may have at the time. If Petty fails to fully disclose all relevant information on any application for certification, Certificate Number 000061433 shall be administratively suspended pending Board review and disposition.
2. Petty shall not receive any disciplinary action for falsification of records from any school district in which she is employed. If Petty fails to satisfy this condition, any and all certificates issued to her shall be administratively suspended pending Board review and disposition

“Disciplinary action” is defined as any termination, suspension or public reprimand issued by any school district in the Commonwealth of Kentucky and upheld, if requested, by either a tribunal and/or arbitration process, including any appeal therefrom. If the tribunal amends the disciplinary action or if Respondent agrees to amend the disciplinary action through arbitration, the new disciplinary

action if a suspension, termination, or public reprimand shall be considered a violation of this condition.

Petty is aware that should she violate KRS 161.120 in the future, the Board shall initiate a new disciplinary action and seek additional sanctions.

Vote: *Unanimous*

1905511 John Kidd

Accept Agreed Order suspending Certificate Number 199801049's Professional Certificate for Instructional Leadership – Principal, All Grades, Level 2 and Professional Certificate For Instructional Leadership—Supervisor of Instruction, Level 2 for a period of eighteen (18) months from August 10, 2019 to February 9, 2021.

Upon completion of the suspension period, but prior to Kidd accepting a certified administrator position, in addition to any educational requirements required at that time, reinstatement is expressly conditioned upon the following:

1. Kidd shall provide written proof to the Board that he has completed three (3) hours of training on the topic of the Administrative Code for Educational Assessment and nine (9) hours of educator ethics. Any expense incurred for said training shall be paid for by Kidd. If Kidd fails to satisfy this condition, Certificate Number 199801049 shall not be fully reinstated until such condition is fulfilled.

Kidd has not participated in any testing mandated either by Kentucky statute or by any regulation promulgated by the KDE for the current 2019-2020 school year. In addition, Certificate Number 199801049 shall be subject to the following probationary conditions until July 1, 2022:

1. Kidd shall not participate in any testing mandated either by Kentucky statute or by any regulation promulgated by the KDE, during the probationary period. If Kidd fails to satisfy this condition, Certificate Number 199801049 shall be administratively suspended pending Board review and disposition.

2. By June 15th of each year of the probationary period, Kidd shall submit a letter from his supervisor to the Board confirming that he did not participate in any state mandated testing during the school year. If Kidd fails to satisfy any part of this condition, Certificate Number 199801049 shall be administratively suspended until such condition is satisfied.
3. By September 1st of each year of the probationary period, Kidd shall provide written notification to his supervisor that he is unable to participate in state mandated testing for the school year and shall file a copy of the written notice with the Board. If Kidd fails to satisfy any part of this condition, Certificate Number 199801049 shall be administratively suspended until such condition is satisfied.

Finally, Certificate Number 199801049 shall be subject to the following probationary condition until August 9, 2026:

1. During the probationary period, if KDE recommends that Kidd be reported to the Board for violation of the Administration Code for Kentucky's Educational Assessment Program, then Certificate Number 19980149 shall be administratively suspended for a period of one (1) year. This condition will not be triggered if KDE finds that Kidd violated the Administration Code for Kentucky's Educational Assessment Program and only recommends that he receive Administration Code training.

Kidd is aware that should he violate KRS 161.120 in the future, the Board shall initiate a new disciplinary action and seek additional sanctions.

Vote: *Unanimous*

1908809 Dona Thomas

Accept Agreed Order admonishing Thomas for using inappropriate force and inappropriate language when dealing with a misbehaving student. The Board understands that discipline issues in the classroom can become heated, but it also must ensure educators remain level-headed and keep students' well-being in mind. The Board urges Thomas to exercise better judgment in the future.

On or before February 1, 2021, Thomas shall present written

proof to the Board that she has taken a course of training/professional development on the subject of classroom management. Any cost for said training shall be paid for by Thomas. If Thomas does not present the written proof prior to February 1, 2021, Certificate Number 200212083 shall be administratively suspended until such time as Thomas provides said proof.

Thomas is aware that should she violate KRS 161.120 in the future, the Board shall initiate a new disciplinary action and seek additional sanctions.

Vote: *Unanimous (Ms. Chevalier recused)*

1903289 Trina Abrams

Accept Agreed Order stating Abrams is retired and has no plans to return to the classroom at this time. Through her legal counsel, she has surrendered her certificate by submitting the original and all copies to the Board. Upon acceptance of this agreement by the Board, Abrams shall neither apply for nor be issued, a teaching, administrative, or emergency certificate for a period of five years.

After the five year period has ended, and prior to reissuance of Certificate Number 200003391, Abrams shall provide written proof to the Board that she has taken three hours of training/professional development on the subject of classroom management. Any expense for said training shall be paid for by Abrams. Certificate Number 200003391 shall not be reissued until such condition is satisfied.

After the five year period has ended, and prior to reissuance of Certificate Number 200003391, Abrams shall provide written proof to the Board that she has taken three hours of training/professional development on the subject of special populations in the classroom. Any expense for said training shall be paid for by Abrams. Certificate Number 200003391 shall not be reissued until such condition is satisfied.

After the five year period has ended, and prior to reissuance of Certificate Number 200003391, Abrams shall provide written proof to the Board that she has taken three hours of training/professional development on the subject of educator ethics. Any expense for said training shall be paid for by Abrams. Certificate Number 200003391 shall not be reissued until such condition is satisfied.

After the five year period has ended, upon reissuance, Certificate Number 200003391 shall be subject to the following permanent probationary condition:

Abrams shall not receive any disciplinary action from any school district in which she is employed. If Abrams fails to satisfy this condition, Certificate Number 200003391 shall be administratively suspended pending further Board review and disposition.

“Disciplinary action” is defined as any termination, suspension, or public reprimand issued by any school district in the Commonwealth of Kentucky and upheld, if requested, by either a tribunal and/or arbitration process, including any appeal therefrom.

Abrams is aware that should she violate KRS 161.120 in the future, the Board shall initiate a new disciplinary action and seek additional sanctions.

Vote: *Unanimous*

1910997 Mark Boggess

Accept Agreed Order permanently revoking certificate number 200112917. Boggess shall neither apply for, nor be issued, a teaching and/or administrative certificate in the Commonwealth of Kentucky at any time in the future. Boggess shall immediately surrender the original and all copies of his certificate, by personal delivery or first class mail, to the Education Professional Standards Board, 300 Sower Blvd., 5th Floor, Frankfort, KY 40601.

Vote: *Unanimous*

1908817 Taylor Howell

Accept Agreed Order suspending certificate number 201122378 for ninety (90) days. Howell shall neither apply for, nor be issued, a teaching and/or administrative certificate in the Commonwealth of Kentucky during the suspension period.

Howell has provided written proof to the Board that she has completed intensive outpatient treatment.

Upon reinstatement, Certificate number 201122378 will be on probation for a period of five (5) years with the following conditions:

1. Howell shall submit written progress reports from a

licensed counselor on January 1st and July 1st, beginning July 1, 2020, each year of her probation, indicating she is continuing in her sobriety, until such time as the counselor releases her from treatment. Each progress report shall certify that Howell is continuing to comply with any and all treatment recommendations, and that she remains fit and competent to fulfill her duties as an educator. Failure to abide by this condition shall result in an administrative suspension until such condition is satisfied.

2. Howell shall not receive any disciplinary action from any school district in the Commonwealth of Kentucky.

“Disciplinary action” is defined as any suspension, termination, or public reprimand issued by any school district in the Commonwealth of Kentucky and upheld, if requested by either tribunal/ or arbitration process.

Failure to abide by the probationary condition will result in an automatic suspension pending Board review and disposition.

Howell is aware that should she violate KRS 161.120 in the future, the Board shall initiate a new disciplinary action and seek additional sanctions.

Vote: *Unanimous (Ms. Chevalier recused)*

Recommended Order

Case Name

1508589 Sarah Parrott

Decision

Accept the hearing officer’s Findings of Fact, Conclusions of Law and Recommended Order that the Respondent Sarah Parrott's teaching Certificate Number 200102066 is revoked and shall not be renewed or reissued during Respondent's lifetime.

Vote: *Unanimous (Ms. Chevalier recused)*

1111862 Bryan Mays

Accept the hearing officer’s Findings of Fact, Conclusions of Law and Recommended Order that certificate number 200186896 issued by the Board to Bryan Chauncey Mays is suspended for sixty (60) days from the date the final order is issued.

Vote: *Unanimous (Mr. Stickler recused)*

170281 Melissa Click

Accept the hearing officer's Findings of Fact and Conclusions of Law. Modify the Recommended Order to strike in its entirety paragraph 2a.

Vote: *Unanimous*

1406354 Tessa Miracle

Accept the hearing officer's Findings of Fact, Conclusions of Law and Recommended Order that:

1. The Respondent's Certificate Number 200206417 is revoked for a period of three years. During the period of revocation, the Respondent shall neither apply nor be issued an emergency or substitute teaching or administrative certificate.
2. Prior to re issuance of Certificate Number 200206417:
 - a. Respondent shall undergo a comprehensive substance abuse assessment by a Kentucky licensed and/or certified chemical dependency counselor, as approved by the Board. Respondent shall also submit written proof to the Board that she has complied with the assessment process.
 - b. Respondent shall undergo a fit-for-duty assessment by a Kentucky licensed physician, as approved by the Board. Respondent shall also submit written proof to the Board that she has complied with the assessment process.
 - c. Additionally, Certificate Number 200206417 and any future endorsements or new areas of certification, shall be on probation for a period of five (5) years and subject to the following probationary conditions:
 - d. Respondent shall submit written progress reports from her chemical dependency counselor every thirty (30) days or until such time as the counselor releases her from treatment. Each progress report shall certify that Respondent is continuing to comply with any and all treatment recommendations, and that she remains fit and competent to fulfill her duties

as an educator. Any expense for the assessment, treatment, and/or written reports shall be paid by Respondent. If Respondent fails to satisfy this condition, Certificate Number 200206417 shall be administratively suspended until such condition is satisfied and she provides the appropriate written proof to the Board.

- e. In accordance with KRS 161.17 5, Respondent shall submit to random drug testing during the probationary period, to be administered by a provider approved by the Board, and shall receive no drug test positive for illegal substances or in excess of therapeutic levels generally acceptable in the medical community. Any expense required for the drug testing shall be paid by Respondent. If Respondent tests positive for a prohibitive substance, Certificate Number 200206417 shall be administratively suspended pending review by the Board and subject to additional sanctions by the Board pursuant to KRS 161.120.
 - f. During the probationary period, Respondent shall not receive any disciplinary action from any school district in the Commonwealth of Kentucky for neglect of duty.
 - g. "Disciplinary action" is defined as any suspension, termination, or public reprimand issued by any school district in the Commonwealth of Kentucky and upheld, if requested, by either the tribunal and/or arbitration process."
3. If Respondent fails to satisfy any of the terms and conditions of this order, Certificate Number 200206417 shall automatically be suspended pending review by the Board and subject to additional sanctions by the Board pursuant to KRS 161.120.

Vote: *Unanimous*

1506305 Erica Hector

Accept the hearing officer's Findings of Fact, Conclusions of Law and Recommended Order that Ms. Hector shall neither apply nor be issued an emergency substitute, teaching, or administrative certificate in her lifetime.

Vote: *Unanimous (Ms. Chevalier recused)*

17081315 Andrew Campbell

Accept the hearing officer's Findings of Fact, Conclusions of Law and Recommended Order:

1. That Certificate Number 201161397 be PERMANENTLY REVOKED
2. In the event Andrew Thomas Campbell should apply for any teaching, administrative, or emergency certificate in the Commonwealth of Kentucky, such application submitted by him or on his behalf, shall be DENIED.

Vote: *Unanimous (Mr. Morgan recused)*

1604259 Jennifer Kemp

Accept the hearing officer's Findings of Fact, Conclusions of Law and Recommended Order that:

1. Ms. Kemp is admonished for exercising poor professional judgment and for neglect of duty by failing to properly supervise her students. The Board reminds Ms. Kemp of her ethical duty to take reasonable measures to protect the health, safety and emotional well-being of her students. The Board will not tolerate any further incidents of misconduct from Ms. Kemp.
2. Because Certificate Number 199602757 has expired and Ms. Kemp is not currently teaching, Ms. Kemp, prior to renewing any certification, in addition to any educational and other assessment requirements, shall comply with the following conditions:
 - a. Ms. Kemp shall provide written proof to the Board that she has been assessed by a state certified mental health counselor, as approved by the Board, and is competent to fulfill her duties as an educator. Ms. Kemp shall provide proof that she has complied with any treatment recommendations proposed by the mental health counselor and shall continue to provide written progress reports to the Board until she has been released from treatment by the counselor. Ms. Kemp shall pay any expense incurred. Any applications for certification or renewal submitted by Ms. Kemp shall not be processed until such condition is satisfied.

- b. Ms. Kemp shall submit written proof to the Board that she has completed a course in the area of educator ethics, as approved by the Board. Ms. Kemp shall pay any expense incurred. Any applications for certification or renewal submitted by Ms. Kemp shall not be processed until such condition is satisfied.
 - c. Ms. Kemp shall provide written proof to the Board that she has completed a course on classroom management/de-escalation techniques, as approved by the Board. Ms. Kemp shall pay any expense incurred. Any applications for certification or renewal submitted by Ms. Kemp shall not be processed until such condition is satisfied.
3. Upon renewal, Certificate Number 199602757 and any new endorsements or new areas of certification shall be subject to the following probationary condition for a period of five (5) years Ms. Kemp shall not receive any disciplinary action from any school district she is employed. "Disciplinary action" is defined as any termination, suspension, or public reprimand issued by any school district in the Commonwealth of Kentucky and upheld, if requested, by either a tribunal and/or arbitration process. If Ms. Kemp fails to satisfy this condition, Certificate Number 199602757 shall be automatically suspended pending Board review and disposition.

Vote: *Unanimous (Ms. Chevalier recused)*

Motion made by Mr. Morgan seconded by Mr. Jennings to adjourn the meeting.

Vote: *Unanimous*

Meeting adjourned at 1:56 p.m.

KENTUCKY DEPARTMENT OF EDUCATION

STAFF NOTE

Consent Item:

Bellarmino University Proficiency Plan Approval: Elementary Education P-5; Middle School Grades 5-9: English, Math, Science, and Social Studies; Secondary Grades 8-12: Biology, Chemistry, English, Mathematics, Physics, and Social Studies; Grades P-12: Learning and Behavior Disorders, School Principal (Certification Only)

Staff's Recommendation:

The Education Professional Standards Board (EPSB) should approve Bellarmino University's submitted proficiency plan.

Rationale:

Staff has reviewed the proposed proficiency evaluation plan and has found that it follows the regulatory requirements for program approval as established by the EPSB. The plan describes the process the EPP will use to evaluate each candidate's proficiency based upon the applicable state and national standards for the area in which the candidate is seeking certification based upon the identified approved programs. The plan also identifies the admission and exit criteria aligned with the regulations. The plan outlines the field/clinical experiences required for candidates who are not employed under a Proficiency Provisional Certificate. The application also included a sample eligibility letter for candidates.

Action Question:

Should the EPSB approve the educator preparation proficiency plan submitted by Bellarmino University?

Applicable Statutes and Regulation:

KRS 161.028, KRS 161.030, 16 KAR 2:010; 16 KAR 3:090; 16 KAR 5:030

History/Background:

Existing Policy: KRS 161.028 and KRS 161.030 require that educators and other professional school personnel hold certificates of legal qualifications for their respective positions to be issued upon completion of programs of preparation. The traditional means of recognizing competency and proficiency for educator preparation is by earning academic credits. 16 KAR 5:030 provides an alternate means for recognizing competency and proficiency other than academic credit. This regulation outlines the criteria for an educator preparation provider (EPP) to submit a plan for EPSB approval that sets forth the process by which the EPP will conduct proficiency evaluations. The regulation became effective in August 2018. The Guidelines for Approval of Proficiency Evaluation Plans were presented to the EPSB during its December 2018 meeting. The Division of Educator Preparation and Certification created an application form with instructions for the submission of proficiency plans, and on January 30, 2019, Associate Commissioner Rob Akers sent the guidelines and application to all the EPP leaders.

Summary: Bellarmine University is requesting approval for its proficiency evaluation plans for the following programs: Elementary Education P-5; Middle School Grades 5-9: English, Math, Science, and Social Studies; Secondary Grades 8-12: Biology, Chemistry, English, Mathematics, Physics, and Social Studies; Grades P-12: Learning and Behavior Disorders, School Principal (Certification Only).

The submitted proficiency plans adequately address the components of the application, which includes:

1. Identification of the programs for which it intends to have proficiency as a pathway to certification.
2. Description of the process to evaluate a candidate's proficiency, who is involved in the process, and the process used to measure the applicable performance-based standards.
3. Description of how candidates will demonstrate meeting the admission criteria of 16 KAR 5:020 and 16 KAR 3:090, as applicable.
4. Identification of the requirements candidates must demonstrate before being exited from the program. A description of how the exit requirements will be demonstrated is included as well as the process by which the EPP will report candidates in the EPSB Admission/Exit System.
5. Inclusion of a Sample Employment Eligibility letter.

Budget Impact: There is no budgetary impact.

Groups Consulted and Brief Summary of Responses:

Office of Educator Licensure and Effectiveness staff have reviewed the submitted documentation and find it meets the requirements for approval.

Contact Person:

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Office of Educator Licensure and Effectiveness
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KENTUCKY DEPARTMENT OF EDUCATION

STAFF NOTE

Action Item:

16 KAR 3:090. Certifications for Advanced Educational Leadership, Amendment

Staff's Recommendation:

The Education Professional Standards Board (EPSB) should approve the amendment to 16 KAR 3:090 to update Section 3 of the regulation to align with the statutory changes created by Senate Bill 174.

Rationale:

During the 2020 Regular Session, the General Assembly passed Senate Bill 174, which removes the requirement from KRS 161.027(3) that applicants for principal certification successfully complete a specialized assessment on the current instructional and administrative practices in Kentucky public education. The proposed amendment aligns the regulation to Senate Bill 174 by removing the requirement that applicants for principal certification successfully complete the Kentucky Specialty Test of Instructional and Administrative Practices.

Action Question:

Should the EPSB approve the amendment to 16 KAR 3:090?

Applicable Statute or Regulation:

KRS 161.020, 161.027, 161.028, 161.030, 16 KAR 3:090

History/Background:

Existing Policy: At the December 10, 2018 meeting, the EPSB approved the new regulation 16 KAR 3:090. This regulation incorporated the recommendations of the University Principal Preparation Initiative (UPPI) stakeholder group and streamlined the requirements of the previous regulations, 16 KAR 3:010-3:050, into one regulation for Advanced Educational Leadership. 16 KAR 6:030 established the examination prerequisites for principal certification. At the April 8, 2019 meeting, the EPSB approved an agency amendment that incorporated portions of 16 KAR 6:030, including the requirement that applicants for principal certification successfully complete the Kentucky Specialty Test of Instructional and Administrative Practices, into 16 KAR 3:090 and allowed for the repeal of 16 KAR 6:030. 16 KAR 3:090 became effective July 5, 2019.

Summary: During the 2020 Regular Session, the General Assembly passed Senate Bill 174. This bill amends KRS 161.027(3) to remove the requirement that applicants for principal certification successfully complete a specialized assessment on the current instructional and administrative practices in Kentucky public education. During the drafting of 16 KAR 3:090, the UPPI stakeholder group recommended the removal of this assessment due to the adoption of the new School Leaders Licensure Assessment (SLLA). However, the EPSB was unable to remove this requirement from regulation due to the statutory requirement of KRS 161.027(3).

The EPSB supported the removal of the Kentucky Specialty Test of Instructional and Administrative Practices in the *Priorities for the 2020 Regular Session of the Kentucky General*

Assembly. This change, which was brought about by Senate Bill 174, is scheduled to become effective July 15, 2020.

The proposed amendment before the EPSB aligns 16 KAR 3:090 to Senate Bill 174 by removing the requirement that applicants for principal certification successfully complete the Kentucky Specialty Test of Instructional and Administrative Practices. As this is a minor change that the EPSB has previously voiced support for, staff is recommending that the EPSB waive a second reading of the regulation. If the EPSB approves this amendment, staff also asks the EPSB to allow certification staff to begin processing applications for principal certification that have a passing SLLA score as the only assessment once the new law takes effect on July 15, 2020.

Budget Impact: There is no budgetary impact.

Contact Person:

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1 EDUCATION AND WORKFORCE DEVELOPMENT CABINET

2 Education Professional Standards Board

3 (Amendment)

4 16 KAR 3:090. Certifications for advanced educational leaders.

5 RELATES TO: KRS 161.020, 161.027, 161.028, 161.030

6 STATUTORY AUTHORITY: KRS 161.027, 161.028, 161.030

7 NECESSITY, FUNCTION, AND CONFORMITY: KRS 161.020 requires that a teacher or
8 other professional school personnel hold a certificate of legal qualification for the respective po-
9 sition to be issued upon completion of a program of preparation prescribed by the Education Pro-
10 fessional Standards Board. An educator preparation provider shall be approved for offering the
11 preparation program corresponding to a particular certificate on the basis of standards and proce-
12 dures established by the Education Professional Standards Board. This administrative regulation
13 establishes the preparation and certification programs for all advanced educational leaders.

14 Section 1. Definitions.

15 (1) "Advanced Educational Leader" means school principal, school superintendent, director of
16 special education, instructional supervisor, or director of pupil personnel.

17 (2) "Level I" means the standards-based program of studies designed for minimal preparation
18 to serve in the specific Advanced Educational Leader position.

19 (3) "Level II" means the standards-based program of studies to attain the first five (5) year re-
20 newal of the certificate for the specific Advanced Educational Leader position.

21 (4) "Qualified applicant" means an applicant who holds the appropriate certification for the

1 position unless the superintendent of the employing school district has documented evidence that
2 the applicant is unsuitable for appointment.

3 Section 2. Programs of Preparation for Advanced Educational Leaders.

4 (1) Prerequisites for admission for all programs of preparation for Advanced Educational
5 Leadership certifications shall include:

6 (a) Qualifications for a Kentucky teaching certificate;

7 (b) Admission to the preparation program on the basis of criteria developed by the Educator
8 Preparation Provider pursuant to 16 KAR 5:010;

9 (c) Rank II; and

10 (d) Completion of at least three (3) years of full-time, documented teaching experience in a
11 public school or a nonpublic school which meets the state performance standards as established
12 in KRS 156.160 or which has been accredited by a regional or national accrediting association.

13 (2) Preparation programs for Advanced Educational Leaders shall be consistent with the Pro-
14 fessional Standards for Educational Leadership.

15 Section 3. Assessment Prerequisites for Advanced Educational Leaders.

16 (1) Until December 1, 2020, an applicant for advanced educational leadership-school princi-
17 pal, or a career and technical school principal, shall complete the **School Leaders Licensure As-**
18 **essment (6011)**~~[following tests]~~ and attain the minimum score **of 160.**~~[specified for each test:~~

19 ~~—(a) School Leaders Licensure Assessment (6011)—160; and~~

20 ~~—(b) The Kentucky Specialty Test of Instructional and Administrative Practices (1015)—158.]~~

21 (2) After December 1, 2020, all applicants for certification for advanced educational leader-
22 ship, or a career and technical school principal, shall attain the specified minimum score on the
23 School Leaders Licensure Assessment (6990). ~~[An applicant for advanced educational leader-~~

1 ~~ship-school principal, or a career and technical school principal, shall also be required to take the~~
2 ~~Kentucky Specialty Test of Instructional and Administrative Practices (1015) and attain the min-~~
3 ~~imum score of 158].~~

4 (3) The Education Professional Standards Board shall determine the specified minimum score
5 for the School Leaders Licensure Assessment (6990).

6 (4) The Education Professional Standards Board shall specify the passing score for Advanced
7 Educational Leaders on the School Leaders Licensure Assessment (6990). The order shall be
8 posted to the website for the Education Professional Standards Board.

9 (5) Until December 1, 2020, an applicant for advanced educational leadership-school princi-
10 pal, or a career and technical school principal, may substitute a passing score on the School
11 Leaders Licensure Assessment (6990) for the requirement of paragraph (1)(a) of this section.

12 (6) An applicant for certification for advanced educational leadership, or a career and tech-
13 nical school principal, shall only be required to pass the School Leaders Licensure Assessment
14 once. The applicant shall not be required to pass the assessment if they pursue additional certifi-
15 cation for advanced educational leadership or career and technical school principal.

16 (7) The successful completion of the School Leaders Licensure Assessment shall not be re-
17 quired for an applicant who has:

18 (a) Two (2) years of experience as a certified advanced educational leader in another state;
19 and

20 (b) Successfully completed a nationally administered test in the area of educational leadership
21 and administration.

22 (8) An applicant shall take the required assessments on a date established by the Educational
23 Testing Service. An applicant shall authorize that test results be forwarded to the Education Pro-

1 fessional Standards Board by the Educational Testing Service.

2 (9) An applicant shall seek information regarding the dates and location of the test and make
3 application for the appropriate examination prior to the deadline established and sufficiently in
4 advance of anticipated employment to permit test results to be received by the Education Profes-
5 sional Standards Board and processed in the normal certification cycle.

6 (10) An applicant shall pay all fees assessed by the Educational Testing Service.

7 (11) An applicant who fails to achieve a minimum score on a required test as specified in this
8 section shall be permitted to retake the test during a regularly scheduled test administration.

9 (12) A temporary certificate issued in accordance with KRS 161.027(6)(a) shall not be ex-
10 tended for an applicant who does not successfully complete the assessments within the year.

11 (13) For an applicant applying for a certificate under KRS 161.027(6)(b), the school superin-
12 tendent of the employing district shall submit a request that shall include an affirmation that the
13 applicant pool consisted of three (3) or less applicants who met the requirements for selecting a
14 principal.

15 (14) The temporary certificate issued in accordance with KRS 161.027(6)(b) shall not be ex-
16 tended beyond the one (1) year period.

17 (15) On an annual or biennial basis, the Education Professional Standards Board shall collect
18 and analyze data provided by the Educational Testing Service through score and institution re-
19 ports which permit evaluation of the examination prerequisites covered by this administrative
20 regulation.

21 Section 4. Level I and Level II Certification.

22 (1) The initial professional certificate for all Advanced Educational Leaders, with the excep-
23 tion of School Superintendent, shall be Level I certification.

1 (2) Application for the professional certificate for the specific Advanced Educational Leader
2 certification shall be made on a Form CA-1.

3 (3) The initial professional certification for the specific Advanced Educational Leader shall
4 be:

5 (a) Issued for a duration of five (5) years upon the successful completion of a Level I program
6 approved by the Education Professional Standards Board pursuant to 16 KAR 5:010; and

7 (b) Renewed subsequently for five (5) year periods.

8 1. The first renewal shall require the completion of a Level II program approved by the Edu-
9 cation Professional Standards Board pursuant to 16 KAR 5:010.

10 2. Each five (5) year renewal thereafter shall require the completion of:

11 a. Two (2) years of experience in the corresponding Advanced Educational Leader position;

12 b. Three (3) semester hours of additional graduate credit or the equivalent related to the corre-
13 sponding Advanced Educational Leader position; or

14 c. Forty-two (42) hours of approved training selected from programs approved for the Ken-
15 tucky Effective Instructional Leadership Training Program.

16 (4) If a lapse in certification occurs for lack of completion of the Level II preparation, the cer-
17 tification may be reissued for a five (5) year period upon successful completion of the Level II
18 preparation.

19 (5) If a lapse in Level II certification occurs for lack of completion of the renewal require-
20 ments, the certificate may be reissued after the completion of an additional six (6) semester hours
21 of graduate study or the equivalent appropriate to the program.

22 (6) Graduate level credit earned in the Level I and Level II preparation programs may be eli-
23 gible for consideration of Rank I classification pursuant to 16 KAR 8:010, "Plan I" or "Plan II".

1 Section 5. School Superintendent.

2 (1) In addition to the requirements of Section 2 of this administrative regulation, prerequisites
3 for admission to the program of preparation for Advanced Educational Leadership-School Super-
4 intendent shall include:

5 (a) Except as provided in paragraph (b) of this subsection, completion of the Levels I and II
6 preparation and certification for the position of school principal or supervisor of instruction; or

7 (b) For a candidate who completed preparation for principal prior to 1988, completion of the
8 assessments for administration.

9 (2) Each accredited educator preparation provider shall have a formal application procedure
10 for admission to a superintendent preparation program, which shall include the following:

11 (a) A written letter of recommendation from a supervisor or an education agency representa-
12 tive attesting to the applicant's suitability for school leader;

13 (b) An admissions portfolio which documents that the applicant demonstrates the following:

14 1. The ability to improve student achievement;

15 2. Knowledge of school laws related to school finance, school operations, and personnel mat-
16 ters;

17 3. The ability to implement curriculum, instruction, and assessment;

18 4. A commitment to ongoing professional growth;

19 5. Effective communication skills; and

20 6. The ability to build relationships, foster teamwork, and develop networks; and

21 (c) Proof the applicant has completed a master's degree program.

22 (3) Each superintendent preparation program shall utilize a clinical model which requires
23 candidates to:

- 1 (a) Work in diverse school and district central office settings;
- 2 (b) Solve problems based on the school district's needs;
- 3 (c) Develop a mentoring plan for each candidate; and
- 4 (d) Design a method to assess the effectiveness of a candidate's clinical experience.

5 (4) A superintendent preparation program shall require all candidates to complete a capstone
6 project to be presented to a panel of program faculty and practicing school administrators prior to
7 completion of the program.

8 (5) The professional certificate for Advanced Educational Leader- School Superintendent
9 shall be issued to an applicant who has completed:

10 (a) An approved program of preparation as required by Section 2 of this administrative regu-
11 lation and pursuant to 16 KAR 5:010;

12 (b) The assessment requirements in Section 3 of this administrative regulation; and

13 (c) At least two (2) years of experience in a position of school principal, supervisor of instruc-
14 tion, guidance counselor, director of pupil personnel, director of special education, school busi-
15 ness administrator, local district coordinator of vocational education, or a coordinator, adminis-
16 trator, or supervisor of district-wide services. Other administrative experience may be substituted
17 for this requirement with the approval of the Education Professional Standards Board.

18 (6) Application for the professional certificate for Advanced Educational Leader - School Su-
19 perintendent shall be made on a Form CA-1.

20 (7) The professional certificate for Advanced Educational Leader- School Superintendent
21 shall be valid for the position of school superintendent or assistant superintendent.

22 Section 6. Supervisor of Instruction. The professional certificate for Advanced Educational
23 Leader- Supervisor of Instruction shall be issued, in accordance with Section 4 of this adminis-

1 trative regulation, to an applicant who has completed the approved program of preparation,
2 which corresponds to the certificate at an educator preparation provider approved under the
3 standards and procedures established in 16 KAR 5:010 and Section 2 of this administrative regu-
4 lation, and obtained at least the minimum passing score on the School Leadership Licensure As-
5 sessment.

6 Section 7. Director of Pupil Personnel.

7 (1) The professional certificate for Advanced Educational Leader- Director of Pupil Personnel
8 Services shall be issued, in accordance with Section 4 of this administrative regulation, to an ap-
9 plicant who has completed the approved program of preparation, which corresponds to the certif-
10 icate at an educator preparation provider approved under the standards and procedures estab-
11 lished in 16 KAR 5:010 and Section 2 of this administrative regulation, and obtained at least the
12 minimum passing score on the School Leadership Licensure Assessment.

13 (2) If a qualified applicant for director of pupil personnel services is not available as attested
14 by the local school superintendent, the superintendent, on behalf of the local board of education,
15 may request a one (1) year probationary certificate for a director of pupil personnel services who
16 has:

- 17 (a) A valid Kentucky classroom teaching certificate;
- 18 (b) A Rank II;
- 19 (c) Three (3) years of successful teaching experience; and
- 20 (d) Been admitted to the preparation program for the professional certificate for Advanced
21 Educational Leader- Director of Pupil Personnel Services.

22 (3) Application for the one (1) year probationary certificate for a director of pupil personnel
23 services shall be made on Form CA-40.

1 (4) Each annual renewal of the probationary certificate for director of pupil personnel services
2 shall require completion of an additional nine (9) semester hours selected from the approved
3 program.

4 Section 8. Director of Special Education.

5 (1) The professional certificate for Advanced Educational Leader- Director of Special Educa-
6 tion shall be issued, in accordance with Section 4 of this administrative regulation, to an appli-
7 cant who has completed the approved program of preparation, which corresponds to the certifi-
8 cate at an educator preparation provider approved under the standards and procedures established
9 in 16 KAR 5:010 and Section 2 of this administrative regulation, and obtained at least the mini-
10 mum passing score on the School Leadership Licensure Assessment.

11 (2) The candidate may have three (3) years of full-time experience as a school psychologist,
12 but shall have a minimum of one (1) year as a teacher of exceptional children or school psy-
13 chologist to meet the requirements of Section 2(1)(a) of this administrative regulation.

14 (3) The candidate may qualify for a Kentucky school psychologist certificate in lieu of the re-
15 quirements of Section 2(1)(a) of this administrative regulation.

16 (4) Each person whose job description includes supervising, directing, administering, or coor-
17 dinating special education programs, at the district-wide level shall be required to hold:

- 18 (a) Endorsement for director of special education;
- 19 (b) Professional certificate for director of special education;
- 20 (c) Endorsement for supervisor of special education;
- 21 (d) Endorsement for teacher consultant for special education;
- 22 (e) Certificate valid for supervisor of instruction for persons serving in that position on July
23 14, 1992, as provided by KRS 157.250; or

1 (f) Valid certificate possessing the code ADSE for approval of director of special education.

2 (5) If a qualified applicant is not available for the position of director of special education, the
3 superintendent, on behalf of the local board of education, may request a professional certificate
4 for director of special education for a two (2) year period for an applicant who has:

5 (a) A valid Kentucky certificate for teachers of exceptional children;

6 (b) A Rank II;

7 (c) Three (3) years of full-time experience teaching exceptional children;

8 (d) Completed a course in special and regular education case law; and

9 (e) Been admitted to the preparation program for the professional certificate for director of
10 special education.

11 (6) Application for the two (2) year certificate for a director of special education shall be
12 made on Form CA-28.

13 (7) The applicant shall complete the total curriculum for the professional certificate for direc-
14 tor of special education by September 1 of the year of expiration.

15 Section 9. Principal.

16 (1) In addition to the requirements of Section 2 of this administrative regulation, prerequisites
17 for admission to the program of preparation for Advanced Educational Leadership-School Prin-
18 cipal shall include:

19 (a) A written statement documenting the candidate's skills and understanding in the following
20 areas:

21 1. Ability to improve student achievement;

22 2. Leadership; and

23 3. Advanced knowledge of curriculum, instruction, and assessment; and

1 (b) An agreement from a school district pledging support that includes opportunities for the
2 candidate to participate in a clinical experience. The agreement shall include:

3 1. A description of how the district will provide opportunities for the candidate:

4 a. To observe school and district leadership; and

5 b. To participate in school and district leadership activities;

6 2. Confirmation that the candidate shall be permitted to utilize aggregated school and district
7 information and data; and

8 3. The signature of the district superintendent or the district superintendent's designee.

9 (2) Candidates who have not obtained their Rank II may be admitted to the program of prepa-
10 ration for Advanced Educational Leadership-School Principal if the educator preparation provid-
11 er determines that the candidate has met all other requirements for admission.

12 (3) In addition to the requirements established in 16 KAR 5:010, Section 22, the educator
13 preparation provider shall prepare and submit to the Education Professional Standards Board for
14 each principal preparation program for which the provider is seeking approval program review
15 documents which meet the submission requirements and include the following documented in-
16 formation:

17 (a) Signed collaborative agreements with school districts that include the following:

18 1. Joint screening of principal candidates by both district and university;

19 2. Joint identification of potential program leaders and mentors;

20 3. District and university co-design and co-delivery of courses; and

21 4. The manner in which the principal preparation program is based on the identified leader-
22 ship needs of each district;

23 (b) The protocol for screening applicants that ensures the identification and admission of can-

1 didates into the program;

2 (c) A matrix that illustrates the alignment between the standards identified in Section 2 of this
3 administrative regulation, and the program’s curriculum and clinical experiences;

4 (d) A syllabus for each of the program’s required courses identified in the documentation re-
5 quired by paragraph (c) of this subsection;

6 (e) The program’s plan to collaborate with each district in providing clinical experiences that:

7 1. Enhance courses throughout the entire program;

8 2. Ensure that the candidate has a continuum of school-based experiences that range from ob-
9 serving, to participating, to leading; and

10 3. Expose the candidate to diverse student populations and school environments;

11 (f) The program’s plan to use rigorous formative and summative evaluations of each candi-
12 date’s:

13 1. Knowledge and skills to advocate, nurture, and sustain a school culture that promotes and
14 supports high levels of learning for all students; and

15 2. Knowledge and skills to manage a school for efficiency, accountability, and safety; and

16 (g) The program’s plan to require all candidates to conduct a capstone project and defend it to
17 a panel of program faculty and practicing school administrators at the end of Level I preparation.

18 (4) A statement of eligibility for internship for the provisional certificate for Advanced Educa-
19 tional Leader- School Principal shall be issued for a five (5) year period to an applicant who:

20 (a) Has successfully completed an approved program of preparation;

21 (b) Has three (3) years of full-time teaching experience; and

22 (c) Has successfully completed the appropriate assessment requirements in Section 3 of this
23 administrative regulation, or qualifies for a one (1) year period for completion of assessments

1 under KRS 161.027(6).

2 (5) Application for a Statement of Eligibility shall be made on Form CA-1.

3 (6) A request for renewal of the Statement of Eligibility pursuant to KRS 161.027(7) shall be
4 made on Form CA-2, incorporated by reference in 16 KAR 4:060.

5 (7) The professional certificate for Advanced Educational Leader- School Principal shall be
6 issued upon successful completion of the principal internship as provided in KRS 161.027 and
7 16 KAR 7:020.

8 (8) The provisional or professional certificate for Advanced Educational Leader-School Prin-
9 cipal shall be valid for the position of school principal or school assistant principal for all grade
10 levels.

11 Section 10. Incorporation by Reference.

12 (1) The following material is incorporated by reference:

13 (a) Professional Standards for Educational Leaders;

14 (b) Form CA-1, 10/18, Education Professional Standards Board;

15 (c) Form CA-2, 10/18, Education Professional Standards Board;

16 (d) Form CA-28, 08/15, Education Professional Standards Board; and

17 (e) Form CA-40, 08/15, Education Professional Standards Board.

18 (2) This material may be inspected, copied, or obtained, subject to applicable copyright law,
19 at the Education Professional Standards Board, 300 Sower Boulevard, 5th Floor, Frankfort, Ken-
20 tucky 40601, Monday through Friday, 8 a.m. to 4:30 p.m.

KENTUCKY DEPARTMENT OF EDUCATION

STAFF NOTE

Action Item:

Request to approve the School Leaders Licensure Assessment (SLLA) Cut Score

Staff's Recommendation:

The Education Professional Standards Board (EPSB) should approve the recommended cut score of 151 for the SLLA (6990).

Rationale:

The Education Professional Standards Board (EPSB) needs to determine the specified minimum score for passage of the SLLA (6990). The recommended cut score is the national recommended cut score established by Educational Testing Services (ETS).

Action Question:

Should the EPSB approve the cut score of 151 for the SLLA (6990)?

Applicable Statute or Regulation:

KRS 161.020, KRS 161.027, KRS 161.028, KRS 161.030, 16 KAR 3:090

History/Background:

Existing Policy: 16 KAR 3:090 establishes the standards for preparation and certification for all advanced educational leaders. Section 3 of the regulation establishes the assessment requirements for certification for all advanced educational leaders, including career and technical school principals. Beginning December 1, 2020, these applicants for certification shall attain the specified minimum score on the SLLA (6990). Until December 1, 2020, an applicant for advanced educational leadership-school principal, or a career and technical school principal, may substitute a passing score on the SLLA (6990) for a passing score on the SLLA (6011). The EPSB must determine the specified minimum score for passage of the SLLA (6990).

Summary: ETS has updated the SLLA and now offers the SLLA (6990). The new SLLA has been aligned with the Professional Standards for Education Leaders, which the EPSB has also adopted as the standards for the preparation of all advanced educational leaders. ETS has established a recommended cut score of 151. Staff recommends that the EPSB adopt the national recommended cut score of 151 as the minimum score for passage.

Budget Impact: There is no budgetary impact.

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KENTUCKY DEPARTMENT OF EDUCATION

STAFF NOTE

Action Item:

Extension of Temporary Authorization for Boyce College

Staff's Recommendation:

The Education Professional Standards Board (EPSB) should approve the extension of temporary authorization for Boyce College through March 2021.

Rationale:

Boyce College was granted two-year temporary authorization by the EPSB on August 20, 2018. In collaboration with the Council for the Accreditation of Educator Preparation (CAEP), Boyce College has a full initial accreditation visit scheduled for March 21-23, 2021. This visit is seven months beyond the two-year temporary authorization granted by the EPSB. An extension of the temporary authorization will allow Boyce College to maintain their current status through the accreditation visit.

Applicable Statutes and Regulation:

KRS 161.028, 16 KAR 5:010

History/Background:

Existing Policy: 16 KAR 5:010 requires new Educator Preparation Programs (EPPs) that are approved for a two-year temporary authorization by the EPSB to host a full initial accreditation visit at the conclusion of the two-year period.

Summary: Following the completion of Stage Three of the Developmental Process for new EPPs outlined in 16 KAR 5:010, Boyce College was granted temporary authorization by the EPSB at the August 20, 2018, meeting. Stage Four of the Developmental Process requires that the institution host a first accreditation visit within two years of the approval of temporary authorization. Boyce College had the option to seek first accreditation through either the state only accreditation or joint national/state accreditation through CAEP. Boyce College chose to pursue joint accreditation, and CAEP established the date of the site visit for March 21-23, 2021. The visit date is seven months past the expiration of the state's temporary authorization timeline. An extension of Boyce's temporary authorization is being requested on behalf of the EPP.

Budget Impact: There is no budgetary impact.

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KENTUCKY DEPARTMENT OF EDUCATION

STAFF NOTE

Action Item:

16 KAR 9:010. Professional Certificate for Exceptional Work Experience, Amendment

Staff's Recommendation:

The Education Professional Standards Board (EPSB) should approve the amendment to 16 KAR 9:010 to update the application of Exceptional Work Experience.

Rationale:

The proposed amendment would allow the EPSB to issue certificates to Exceptional Work Experience candidates for all grade levels but would not apply to population based certificates.

Action Question:

Should the EPSB approve the amendments to 16 KAR 9:010?

Applicable Statute or Regulation:

KRS 161.048, 16 KAR 9:010

History/Background:

Existing Policy: KRS 161.048(2) establishes the Exceptional Work Experience alternative route to certification. Through this route, an individual with exceptional work experience who has an offer of employment from a school district, can obtain certification if they meet the degree and GPA requirements and have an academic major or a passing score on the academic content assessment. 16 KAR 9:010 sets forth the regulatory requirements for this route to certification, and limits certification through this route to grade levels 9-12.

Summary: The proposed amendment to the regulation would remove the restriction that certification obtained through the Exceptional Work Experience route is limited to grades 9-12. KRS 161.048 does not place such a limitation on the route. In reviewing applications for certification, the EPSB has chosen to waive the grade level restriction and issue middle grades and K-12 certification based on exceptional work experience. The proposed amendment aligns 16 KAR 9:010 with the EPSB's current practice. Since the last reading, at the request of the EPSB, staff has updated the amendment to specify that the route will not apply to population based certificates. Population based certificates include certificates for teaching elementary, exceptional children or interdisciplinary early childhood education. The proposed amended regulation is included for review.

Budget Impact: There is no budgetary impact.

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1 EDUCATION AND WORKFORCE DEVELOPMENT CABINET

2 Education Professional Standards Board

3 (Amendment)

4 16 KAR 9:010. Professional certificate for exceptional work experience [~~limited to secondary~~
5 ~~education~~].

6 RELATES TO: KRS 161.028, 161.030, 161.048

7 STATUTORY AUTHORITY: KRS 161.028, 161.030, 161.048

8 NECESSITY, FUNCTION, AND CONFORMITY: KRS 161.048 establishes the eligibility
9 requirements for a candidate seeking to participate in an alternative teacher preparation program.

10 This administrative regulation establishes the requirements for issuance and renewal of a
11 professional certificate [~~for secondary education~~] based on exceptional work experience.

12 Section 1. Definitions. (1) "Exceptional work experience" means a person with recognized
13 superiority as compared with others in rank, status, and attainment or superior knowledge and
14 skill in comparison with the generally accepted standards in the area in which certification is
15 sought.

16 **(2) "Population based certificate" means a certificate for teaching elementary, exceptional**
17 **children or interdisciplinary early childhood education.**

18 [~~(2) "Secondary education" means the area in which certification is sought in a subject taught in~~
19 ~~grades 9–12 in a Kentucky school.~~]

20 Section 2. Verification of exceptional qualifications of an applicant for certification, in a field of
21 endeavor taught or service practiced in a public school of Kentucky, shall include:

1 (1) Sufficient documentation that demonstrates to the local school district and the Education
2 Professional Standards Board that an applicant is one who has exceptional work experience as
3 defined in Section 1 of this administrative regulation and has talents and abilities commensurate
4 with the ~~new~~ teacher standards, established in 16 KAR 1:010;

5 (2) Documentation ~~[of achievement that]~~ may include advanced degrees earned, distinguished
6 employment, evidence of related study or experience, publications, professional **awards**,
7 achievement, or recognition attained for contributions to an applicant's field of endeavor; and
8 **recommendations** ~~[(3) Recommendations]~~ from professional associations, former employers,
9 professional colleagues, or any other individual or group whose evaluations shall support
10 exceptional work in the field.

11 **(3) Exceptional work experience shall not apply to population based certificates.**

12 Section 3. Certification Requirements. An eligible candidate **for certification other than a**
13 **population based certificate** who meets the requirements of **KRS 161.048(2)** [KRS
14 161.048(1)] **and 16 KAR 2:010, Section 3(1)**, ~~[and character and fitness review established in~~
15 ~~KRS 161.040] shall be issued [the provisional] a certificate[, limited to secondary education and~~
16 ~~valid for one (1) year]. [Upon successful completion of the Kentucky Teacher Internship~~
17 ~~Program as established in KRS 161.030(5) to (8), the professional certificate, limited to~~
18 ~~secondary education, shall be issued and shall be valid for an additional four (4) years.]~~
19 ~~[Section 4. Renewal Requirements. Each five (5) year renewal of the professional certificate~~
20 ~~identified in Section 3 of this administrative regulation shall meet the renewal requirements es-~~
21 ~~tablished in 16 KAR 4:060.]~~

KENTUCKY DEPARTMENT OF EDUCATION

STAFF NOTE

Action Item:

Request to Approve Two and a Half Years of Qualified Teaching Experience to Meet the Requirements for Certification Renewal

Staff's Recommendation:

The Education Professional Standards Board (EPSB) should approve two and a half years of qualified teaching experience to meet the requirements of 16 KAR 4:060, Section 1(3)(a)1 for all certificates expiring June 30, 2020.

Rationale:

Due to the COVID-19 health crisis, districts closed to in-person instruction for the Spring 2020 semester. As a result, some educators were unable to obtain a half year of experience needed for certification renewal. Approving two and a half years of experience to meet the requirements for certification renewal will provide relief to those educators who were unable to obtain a half year of experience as a result of the closures to in-person instruction.

Action Question:

Should the EPSB approve two and a half years of qualified teaching experience to meet the requirements of certification renewal?

Applicable Statute or Regulation:

KRS 161.028, 16 KAR 4:060

History/Background:

Existing Policy: 16 KAR 4:060, Section 1(3) provides that a teaching certificate that has been issued for a period of five years shall be renewed for subsequent five year periods upon the completion of three years of successful teaching experience or at least six semester hours of credit or the equivalent in professional development defined in 16 KAR 8:020. Section 2 of the regulation sets forth the requirements for successful teaching experience. A full year of experience shall include at least 140 teaching days of employment performed within the academic year. A half year of experience shall include at least seventy teaching days of employment performed within an academic semester. Section 1(7) of the regulation allows experience as a substitute teacher to be accepted in lieu of required teaching experience if the holder of the certificate was employed officially by the local board of education, was paid through the board of education, and substituted in his or her certification area no less than thirty teaching days per semester.

Summary: During the Spring 2020 semester, the COVID-19 health crisis resulted in long term district closures to in-person instruction. Districts utilized non-traditional instruction to complete the 2019-2020 school year. This resulted in a decreased need for substitute teachers for the Spring Semester. Therefore, some educators seeking to renew their certificate on experience, were unable to obtain a half year of experience during the Spring 2020 semester. Staff is recommending that the EPSB approve two and half years of qualified teaching experience to meet the requirements of 16 KAR 4:060, Section 1(3)(a)1 for all certificates expiring June 30, 2020.

Budget Impact: There is no budgetary impact.

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KENTUCKY DEPARTMENT OF EDUCATION

STAFF NOTE

Waiver:

16 KAR 5:040. Request to Waive Field Experience Hours Due to District Closures

Action Question:

Should the Education Professional Standards Board (EPSB) approve the waiver of field experience clock hours due to district closings?

Applicable Statute or Regulation:

KRS 161.028, 16 KAR 5:040

History/Background:

Existing Policy: 16 KAR 5:040, Section 2 provides that prior to admission to student teaching, each teacher candidate must complete a minimum of 200 clock hours of field experiences in a variety of settings.

Summary: District closures due to COVID-19 made it impossible for some teacher candidates to complete the required 200 field hours before the close of the Spring 2020 higher education academic semester. District closures are out of the control of the teacher candidates and Educator Preparation Providers (EPPs); however, both have made good faith efforts to complete as many hours as possible during the Spring 2020 semester. The following EPPs have submitted a waiver request and a letter of support from their administration: Alice Lloyd College, Berea College, Eastern Kentucky University, Georgetown College, Kentucky Wesleyan College, Morehead State University, Murray State University, Northern Kentucky University, Union College, and University of the Cumberlands. If granted, the waiver would allow the requested students to student teach during the Fall 2020 semester.

Budget Impact: There is no budgetary impact.

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KENTUCKY DEPARTMENT OF EDUCATION

STAFF NOTE

Waiver:

16 KAR 5:040. Request to Waive Student Teacher Days for Joy Johnson

Action Question:

Should the Education Professional Standards Board (EPSB) approve the waiver of student teaching days due to district closings?

Applicable Statute or Regulation:

KRS 161.028, 16 KAR 5:040

History/Background:

Existing Policy: 16 KAR 5:040, Section 5 provides that each educator preparation provider (EPP) shall provide a full professional semester to include a period of student teaching for a minimum of seventy (70) full days, or its equivalent, in instructional settings that correspond to the grade levels and content areas of the student teacher's certification program.

Summary: At the April 13th meeting, the EPSB granted requests from numerous institutions, including Midway University, to waive student teacher days due to the district closures resulting from the COVID-19 health crisis. Despite the good faith efforts of the EPPs and student teachers to complete as many days as possible, the district closures made it impossible for some student teachers to complete seventy (70) full days of student teaching before the close of the Spring 2020 higher education academic semester. After the April EPSB meeting, Midway University became aware that student teacher Joy Johnson was unable to work with the cooperating teacher for her second placement. Midway University has offered other types of support as detailed in the attached request. The university noted that Ms. Johnson is an excellent student, received the Teacher Education award and received proficient scores on her first placement from the cooperating teacher and clinical supervisor. Midway University is requesting a waiver of 18 additional days for Joy Johnson. Due to the urgency of this matter, the EPSB's procedures for conditional waiver were followed. The request was reviewed and approved by the EPSB Chair and Waiver Committee Chair, and a conditional waiver was issued for Ms. Johnson. The request is now before the full board for final action.

Budget Impact: There is no budgetary impact.

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KENTUCKY DEPARTMENT OF EDUCATION

STAFF NOTE

Waiver:

16 KAR 5:040. Request to Waive Student Teacher Days for Jacob Brockman

Action Question:

Should the Education Professional Standards Board (EPSB) approve the waiver of student teaching days due to district closings?

Applicable Statute or Regulation:

KRS 161.028, 16 KAR 5:040

History/Background:

Existing Policy: 16 KAR 5:040, Section 5 provides that each educator preparation provider (EPP) shall provide a full professional semester to include a period of student teaching for a minimum of seventy (70) full days, or its equivalent, in instructional settings that correspond to the grade levels and content areas of the student teacher's certification program.

Summary: At the April 13th meeting, the EPSB granted requests from numerous institutions, including Lindsey Wilson College, to waive student teacher days due to the district closures resulting from the COVID-19 health crisis. Despite the good faith efforts of the EPPs and student teachers to complete as many days as possible, the district closures made it impossible for some student teachers to complete seventy (70) full days of student teaching before the close of the Spring 2020 higher education academic semester. After the deadline for the April EPSB meeting, Lindsey Wilson College received notice that student teacher, Jacob Brockman, was called up to active National Guard duty. Mr. Brockman had completed all required NTI days with his cooperating teacher up to his date of deployment. The college noted that Mr. Brockman is a strong candidate and has successfully and proficiently demonstrated all standards through completed work. Due to fulfilling his National Guard commitment, the student teacher was unable to work with his cooperating teacher for 15 NTI days. Therefore, Lindsey Wilson College is requesting the EPSB waive 15 additional days for Mr. Brockman. Due to the urgency of this matter, the EPSB's procedures for conditional waiver were followed. The request was reviewed and approved by the EPSB Chair and Waiver Committee Chair, and a conditional waiver was issued for Mr. Brockman. The request is now before the full board for final action.

Budget Impact: There is no budgetary impact.

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KENTUCKY DEPARTMENT OF EDUCATION

STAFF NOTE

Waiver:

16 KAR 5:040. Alternative Student Teaching Placement Request for Katherine Walton

Action Question:

Should the EPSB approve Thomas More's alternative student teaching placement request for Katherine Walton?

Applicable Statute or Regulation:

KRS 161.028, 16 KAR 5:040

History/Background:

Existing Policy: 16 KAR 5:040 Section 5 (4)(d) requires that a candidate pursuing a primary through grade 12 certificate shall have their student teaching balanced between an elementary school placement and middle/high school placement. Institutions unable to locate a placement aligned with grade level requirements shall submit an alternative placement request to EPSB staff.

Summary: Thomas More Theater student, Katherine Walton is scheduled to student teach during the Fall 2020 semester. There are few certified Theater teachers at the elementary level in Kentucky, and Thomas More has been unable to locate an elementary Theater placement for Ms. Walton. Thomas More has located a middle school and high school placement and is requesting that Ms. Walton complete her seventy (70) day student teaching assignment in the high school and middle school setting. Ms. Walton provided documentation of observations in elementary classrooms during her 200 field experience hours prior to student teaching. Thomas More was unable to provide a letter from the principal, otherwise, this alternative placement request would have met the criteria for pre-approval by staff and inclusion on the Consent Agenda.

Budget Impact: There is no budgetary impact.

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KENTUCKY DEPARTMENT OF EDUCATION

STAFF NOTE

Waiver:

16 KAR 5:040. Alternative Student Teaching Placement Request for Natalie Beulieu

Action Question:

Should the EPSB approve Thomas More's alternative student teaching placement request for Natalie Beulieu?

Applicable Statute or Regulation:

KRS 161.028, 16 KAR 5:040

History/Background:

Existing Policy: 16 KAR 5:040 Section 5 (4)(d) requires that a candidate pursuing a primary through grade 12 certificate shall have their student teaching balanced between an elementary school placement and middle/high school placement. Institutions unable to locate a placement aligned with grade level requirements shall submit an alternative placement request to EPSB staff.

Summary: Thomas More Theater student, Natalie Beulieu is scheduled to student teach during the Fall 2020 semester. There are few certified Theater teachers at the elementary level in Kentucky, and Thomas More has been unable to locate an elementary Theater placement for Ms. Beulieu. Thomas More has located a middle school and high school placement and is requesting that Ms. Beulieu complete her seventy (70) day student teaching assignment in the high school and middle school setting. Ms. Beulieu provided documentation of observations in elementary classrooms during her 200 field experience hours prior to student teaching. Thomas More was unable to provide a letter from the principal, otherwise, this alternative placement request would have met the criteria for pre-approval by staff and inclusion on the Consent Agenda.

Budget Impact: There is no budgetary impact.

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KENTUCKY DEPARTMENT OF EDUCATION

STAFF NOTE

Waiver:

16 KAR 3:090. Request to Waive Admission and Certification Requirements for Superintendent Preparation Program and Certification for Will Kayatin

Action Question:

Should the Education Professional Standards Board (EPSB) approve Morehead State University's request to waive the admission and certification requirements for Will Kayatin to allow him to be admitted to Morehead's school superintendent program and issued superintendent certification upon completion of the program and assessment requirements?

Applicable Statute or Regulation:

KRS 161.020, 16 KAR 3:090

History/Background:

Existing Policy: 16 KAR 3:090 establishes the preparation and certification requirements for all advanced educational leaders. Section 2 of the regulation outlines the prerequisites for admission to all advanced educational leadership certification programs. These prerequisites include qualifications for a Kentucky teaching certificate; admission to the program on the basis of criteria identified by the approved provider; Rank II; and completion of at least three years of full-time, documented teaching experience in a public school or a nonpublic school which meets the state performance standards or which has been accredited by a regional or national accrediting association. Section 5 of the regulation also requires that a candidate for admission to a school superintendent preparation program complete the Levels I and II preparation and certification for the position of school principal or supervisor of instruction. In addition, 16 KAR 3:090, Section 5(5)(c) requires an applicant for certification for Advanced Educational Leader- School Superintendent to possess at least two years of experience in a position of school principal, supervisor of instruction, guidance counselor, director of pupil personnel, director of special education, school business administrator, local district coordinator of vocational education, or a coordinator, administrator, or supervisor of district-wide services. Other administrative experience may be substituted for this requirement with the approval of the EPSB.

Summary: Will Kayatin is applying for admission to Morehead's school superintendent preparation program. He does not qualify for a Kentucky teaching certificate, does not have Rank II and does not have three years teaching experience as required by 16 KAR 3:090, Section 2. Dr. Kayatin also does not possess Level I and Level II preparation and certification for the position of school principal or supervisor of instruction. Dr. Kayatin does not possess the requisite experience listed in 16 KAR 3:090, Section 5(5)(c) for certification for Advanced Educational Leader- School Superintendent. Morehead has submitted a request to the EPSB to waive the admission requirements for Dr. Kayatin and allow him to be admitted to the school superintendent preparation program.

Dr. Kayatin has served at the Kentucky Valley Educational Cooperative (KVEC) since 2012 leading and/or supporting and attending multiple professional learning experiences annually for

teachers and administrators in the KVEC service region. These experiences range from core and special education content, standards alignment, assessment and accountability, and education trends. He has also served as a core team member of KVEC's biannual Forging Innovation in Rural Education. Dr. Kayatin has provided leadership for KVEC's continuous school improvement program, Perpetuating Excellence in Teaching, Leadership & Learning (PETLL), in over 40 schools and 14 districts with more than 200 in-school site visits. The schools involved in the PETLL project have seen an increase in standardized assessment, student and teacher attendance and overall school efficacy. Dr. Kayatin regularly participates in field work with school and central offices that include meetings and discussions with school administrators regarding laws pertaining to school finance, school operations and personnel matters. He has taught a variety of courses since 2005 that demonstrate his ability to implement curriculum, instruction and assessment at a course level.

In addition to the waiver of admission requirements, to obtain the certification, Dr. Kayatin needs the EPSB to waive the requirement of 16 KAR 3:090, Section 5(5)(c), or substitute his other experience for this requirement.

Budget Impact: There is no budgetary impact.

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KENTUCKY DEPARTMENT OF EDUCATION

STAFF NOTE

Waiver:

16 KAR 2:020. Request to Waive OCTE Renewal Requirements for Jason Disney

Action Question:

Should the Education Professional Standards Board (EPSB) approve the applicant's request to waive the six credit hours required for renewal due to medical circumstances?

Applicable Statute or Regulation:

KRS 161.028, 16 KAR 2:020

History/Background:

Existing Policy: 16 KAR 2:020, Section 2 establishes the renewal requirements for the occupation-based career and technical education (OCTE) one-year provisional certificate. Following completion of the New Teacher Institute, subsequent renewals of the one-year provisional certificate require completion of a minimum of six semester hours of college credit for each renewal selected from the degree program.

Summary: Jason Disney is an OCTE plumbing teacher in the Jefferson County Schools and is currently pursuing an associate's degree through a Kentucky college. Mr. Disney had several surgeries between Spring 2019 and Spring 2020 and was off work for a significant amount of time for recovery during the 2019-2020 school year. He was unable to complete the six hours needed for the renewal of the one-year provisional certificate. Mr. Disney is planning to complete the hours needed in Fall 2020. He asks the EPSB to waive the requirement and issue the one-year provisional certificate for the 2020-2021 school year.

Budget Impact: There is no budgetary impact.

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KENTUCKY DEPARTMENT OF EDUCATION

STAFF NOTE

Waiver:

16 KAR 4:030. Request to Waive Equivalent Certification for Out of State Prepared Educator Emma Farrow

Action Question:

Should the Education Professional Standards Board approve the request to waive the requirement for the applicant to possess an equivalent certification from Massachusetts?

Applicable Statute or Regulation:

KRS 161.028, 16 KAR 4:030

History/Background:

Existing Policy 16 KAR 4:030 requires out-of-state prepared educators to possess an equivalent certification from the state where the applicant completed his or her preparation program.

Summary: In January 2020, Emma Farrow completed her elementary teaching program through Eastern Nazarene College in Massachusetts. She has been unable to take the assessments required to obtain the Massachusetts certificate due to the COVID-19 testing center closures. Ms. Farrow has taken and passed all the assessments required to obtain the Kentucky certification, and has since relocated to Kentucky. Fayette County Schools has a pending offer of hire for Ms. Farrow and is requesting a waiver of the requirement that she obtain the equivalent certificate from Massachusetts.

Budget Impact: There is no budgetary impact.

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KENTUCKY DEPARTMENT OF EDUCATION

STAFF NOTE

Action/Discussion Item:

16 KAR 8:020. Request to Allow a Masters of Arts in Ethical Leadership for Rank II for Sean Lawrence

Action Question:

Should the Education Professional Standards Board (EPSB) approve the applicant's request to allow the master's degree to meet the requirements for Rank II once he has completed the degree?

Applicable Statute or Regulation:

KRS 161.028, KRS 161.1211, 16 KAR 8:020

History/Background:

Existing Policy: KRS 161.1211 sets the standards for Rank II for certified educators as a master's degree in a subject field approved by the EPSB or equivalent continuing education. Per 16 KAR 8:020 Section 2, a master's degree for rank change should either be in the academic content area for which the individual is certified or part of an approved program for rank change completed through a college of education and approved by the EPSB.

Summary: Sean Lawrence is a recent graduate from Thomas More University's middle grades education program and has been given an opportunity to serve as a graduate assistant at the university. Thomas More does not offer a program in teacher leadership or educational leadership. Mr. Lawrence began coursework in the Master of Arts for Ethical Leadership after consulting with the faculty in the education department. He maintains close communication with Thomas More's education department on his progress and how this program will further enhance his skills and future leadership roles as an educator. Mr. Lawrence requests that the EPSB allow his master's degree to meet the requirements for issuance of Rank II once he has completed the degree.

Budget Impact: There is no budgetary impact.

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KENTUCKY DEPARTMENT OF EDUCATION

STAFF NOTE

Waiver:

16 KAR 2:120. Request to Waive Emergency Certificate Requirements for Cameron Cook

Action Question:

Should the Education Professional Standards Board approve the request that the requirements of 16 KAR 2:120 be waived for a second issuance of an emergency certification?

Applicable Statute or Regulation:

KRS 161.028. KRS 161.100, 16 KAR 2:120

History/Background:

Existing Policy: 16 KAR 2:120 only allows issuance of a subsequent emergency certification if the first emergency certificate was issued after February 15th of a school year or if it was issued for less than (50) percent of the person's class schedule.

Summary: In January 2020, Cameron Cook was hired by Allen County Schools to fill a physics position that was vacated mid-year after the teacher resigned. To date, the position remains posted with no certified applicants. Mr. Cook plans to pursue admission to an Option 6 program; however, he currently lacks physics content coursework to qualify for admission to a program. Mr. Cook is pursuing the additional coursework necessary to be admitted to an Option 6 program. The district is requesting a second emergency certificate to allow Mr. Cook to remain in this position if a certified applicant does not apply.

Budget Impact: There is no budgetary impact.

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KENTUCKY DEPARTMENT OF EDUCATION

STAFF NOTE

Waiver:

16 KAR 2:120. Request to Waive Emergency Certificate Requirements for Amanda Ashton

Action Question:

Should the Education Professional Standards Board approve the request that the requirements of 16 KAR 2:120 be waived for a second issuance of an emergency certification?

Applicable Statute or Regulation:

KRS 161.028. KRS 161.100, 16 KAR 2:120

History/Background:

Existing Policy: 16 KAR 2:120 only allows issuance of a subsequent emergency certification if the first emergency certificate was issued after February 15th of a school year or if it was issued for less than (50) percent of the person's class schedule.

Summary: Amanda Ashton was hired by Christian County Schools to fill a high school math vacancy at Hopkinsville High School for the 2019-2020 school year. The district reports that she has done an exceptional job in this position and is pursuing the 8-12 certification. The district needs Ms. Ashton to be emergency certified for an additional year while she pursues the certification. Ms. Ashton is currently a certified teacher and will pursue the additional certification through CA-HQ or Proficiency Evaluation. The district is requesting a second emergency certificate to allow Ms. Ashton to remain in this position while pursuing certification.

Budget Impact: There is no budgetary impact.

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KENTUCKY DEPARTMENT OF EDUCATION

STAFF NOTE

Waiver:

16 KAR 2:120. Request to Waive Emergency Certificate Requirements for Thomas Wise

Action Question:

Should the Education Professional Standards Board approve the request that the requirements of 16 KAR 2:120 be waived for a second issuance of an emergency certification?

Applicable Statute or Regulation:

KRS 161.028. KRS 161.100, 16 KAR 2:120

History/Background:

Existing Policy: 16 KAR 2:120 only allows issuance of a subsequent emergency certification if the first emergency certificate was issued after February 15th of a school year or if it was issued for less than (50) percent of the person's class schedule.

Summary: Thomas Wise was hired by Christian County Schools to fill a high school math vacancy at Hopkinsville High School for the 2019-2020 school year. The district reports that he has done an exceptional job in this position and is pursuing the 8-12 certification. The district needs Mr. Wise to be emergency certified for an additional year while he pursues the certification. Mr. Wise will pursue certification through Option 6 but needs to complete additional coursework in the area of mathematics to qualify for admission to the program. The district is requesting a second emergency certificate to allow Mr. Wise to remain in this position while pursuing certification.

Budget Impact: There is no budgetary impact.

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KENTUCKY DEPARTMENT OF EDUCATION

STAFF NOTE

Waiver:

16 KAR 2:120. Request to Waive Emergency Certificate Requirements for Leanne Kirkpatrick

Action Question:

Should the Education Professional Standards Board approve the request that the requirements of 16 KAR 2:120 be waived for a second issuance of an emergency certification?

Applicable Statute or Regulation:

KRS 161.028, KRS 161.100, 16 KAR 2:120

History/Background:

Existing Policy: 16 KAR 2:120 only allows issuance of a subsequent emergency certification if the first emergency certificate was issued after February 15th of a school year or if it was issued for less than (50) percent of the person's class schedule.

Summary: Leanne Kirkpatrick was hired by Garrard County Schools for the 2019-2020 school year for a secondary math position. Ms. Kirkpatrick will pursue certification through Option 6 but needs to complete additional coursework in the area of mathematics to qualify for admission to the program. She is pursuing the additional coursework necessary to be admitted into the alternative program. The district is requesting a second emergency certificate to allow Ms. Kirkpatrick to remain in this position while pursuing certification.

Budget Impact: There is no budgetary impact.

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KENTUCKY DEPARTMENT OF EDUCATION

STAFF NOTE

Waiver:

16 KAR 2:120. Request to Waive Emergency Certificate Requirements for Katherine Moore

Action Question:

Should the Education Professional Standards Board approve the request that the requirements of 16 KAR 2:120 be waived for a second issuance of an emergency certification?

Applicable Statute or Regulation:

KRS 161.028, KRS 161.100, 16 KAR 2:120

History/Background:

Existing Policy: 16 KAR 2:120 only allows issuance of a subsequent emergency certification if the first emergency certificate was issued after February 15th of a school year or if it was issued for less than (50) percent of the person's class schedule.

Summary: Katherine Moore was hired by Powell County Schools in September 2019 to fill one of two vacant middle school English positions. Ms. Moore is pursuing certification through an Option 6 program and is taking the additional coursework necessary to be admitted into the program. She began taking coursework in January, but later learned that the program was not approved for temporary provisional certification. Ms. Moore transferred to an institution with an approved Option 6 program, but currently lacks the English content coursework for admission to the program. Once she is admitted to the program, the district will pursue a temporary provisional certificate for Ms. Moore. The district is requesting a second emergency certificate to allow her to remain in this position while she pursues admission to the Option 6 program.

Budget Impact: There is no budgetary impact.

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KENTUCKY DEPARTMENT OF EDUCATION

STAFF NOTE

Waiver:

16 KAR 2:120. Request to Waive Emergency Certificate Requirements for Christian County Schools

Action Question:

Should the Education Professional Standards Board (EPSB) approve the request that the requirements of 16 KAR 2:120 be waived for a second issuance of an emergency certification?

Applicable Statute or Regulation:

KRS 161.028, KRS 161.100, 16 KAR 2:120

History/Background:

Existing Policy: 16 KAR 2:120 establishes the requirements for issuance of an emergency certificate. These requirements include a minimum of a bachelor's degree from a regionally accredited college or university with a cumulative grade point average of 2.5 on a 4.0 scale or a 3.0 on a 4.0 scale on the last sixty hours of credit completed. 16 KAR 2:120 also allows for issuance of a subsequent emergency certification only if the first emergency certificate was issued after February 15th of a school year or if it was issued for less than (50) percent of the person's class schedule.

Summary: Christian County Schools has been unsuccessful in obtaining qualified applicants to fill a high school Spanish position. For the 2019-2020 school year, the district filled the position with an emergency certified teacher. The teacher did not meet the GPA requirements for issuance of an emergency certificate, and the EPSB granted a waiver to allow the certificate to be issued for the 2019-2020 school year. The teacher is working with a university to meet the requirements for admission to the Option 6 program but does not currently meet the GPA requirements for admission. He recently completed two university courses and received A's in both courses. The teacher needs to take additional courses to be eligible for admission to the Option 6 program. He also does not meet the GPA requirement for issuance of an emergency certificate. The district is requesting a second emergency certificate and waiver of the required GPA to allow him to remain in this position.

Budget Impact: There is no budgetary impact.

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KENTUCKY DEPARTMENT OF EDUCATION

STAFF NOTE

Action/Discussion Item:

16 KAR 2:120. Request to Waive Emergency Certificate Requirements for Todd County Schools

Action Question:

Should the Education Professional Standards Board approve the request that the requirements of 16 KAR 2:120 be waived for a second issuance of an emergency certification?

Applicable Statute or Regulation:

KRS 161.028, KRS 161.100, 16 KAR 2:120

History/Background:

Existing Policy: 16 KAR 2:120 establishes the requirements for issuance of an emergency certificate. These requirements include a minimum of a bachelor's degree from a regionally accredited college or university with a cumulative grade point average of 2.5 on a 4.0 scale or a 3.0 on a 4.0 scale on the last sixty hours of credit completed. 16 KAR 2:120 also allows for issuance of a subsequent emergency certification only if the first emergency certificate was issued after February 15th of a school year or if it was issued for less than (50) percent of the person's class schedule.

Summary: Todd County Schools has been unsuccessful in obtaining qualified applicants to fill several high school science positions. An applicant was hired to fill the chemistry position for the 2019-2020 school year on an emergency certificate, despite having a lower than required cumulative GPA. The applicant will begin coursework this fall to gain more content coursework in the life sciences and STEM, and to raise her GPA to qualify for admission to an Option 6 biology program. She does not currently meet the GPA requirement for issuance of an emergency certificate. The district is requesting a second emergency certificate and waiver of the required GPA to allow the applicant to fill a vacant biology position for the 2020-2021 school year.

Budget Impact: There is no budgetary impact.

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KENTUCKY DEPARTMENT OF EDUCATION

STAFF NOTE

Action Item/Discussion Item:

Option 1 Alternative Route to Certification Application, Andrew Casey

Action Question:

Should the Education Professional Standards Board (EPSB) approve the alternative route to certification application?

Applicable Statute or Regulation:

KRS 161.048, 161.030, 161.028, 16 KAR 9:010

History/Background:

Existing Policy: The applicant must meet a minimum GPA requirement and must have either a major in the academic area or passing score on the academic content assessment. The applicant must also have a job offer in the academic area for which certification is requested in a Kentucky school district.

Summary: Henderson County Schools has submitted the CA-265 application and portfolio for Andrew Casey. The district is requesting that the EPSB approve his application for certification in the area of **Theatre, All Grades**. The application and portfolio will be included under separate cover.

Budget Impact: There is no budgetary impact.

Groups Consulted and Brief Summary of Responses:

Todd Davis, Division Director
Crystal Hord, Branch Manager
Melinda Penny, Consultant

The applicant meets the minimum GPA requirement and has a major in the academic area. Henderson County Schools has offered the applicant a job as a high school theater teacher. The EPSB will need to determine if the applicant's work experience constitutes exceptional work experience.

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KENTUCKY DEPARTMENT OF EDUCATION

STAFF NOTE

Action Item/Discussion Item:

Option 1 Alternative Route to Certification Application, LeeAnn O'Brien

Action Question:

Should the Education Professional Standards Board (EPSB) approve the alternative route to certification application?

Applicable Statute or Regulation:

KRS 161.048, 161.030, 161.028, 16 KAR 9:010

History/Background:

Existing Policy: The applicant must meet a minimum GPA requirement and must have either a major in the academic area or passing score on the academic content assessment. The applicant must also have a job offer in the academic area for which certification is requested in a Kentucky school district.

Summary: Frankfort Independent Schools has submitted the CA-265 application and portfolio for LeeAnn O'Brien. The district is requesting that the EPSB approve her application for certification in the area of **American Sign Language, All Grades**. The application and portfolio will be included under separate cover.

Budget Impact: There is no budgetary impact.

Groups Consulted and Brief Summary of Responses:

Todd Davis, Division Director
Crystal Hord, Branch Manager
Melinda Penny, Consultant

The applicant meets the minimum GPA requirement and has a major in the academic area. Frankfort Independent Schools has offered the applicant a job as a sign language instructor. The EPSB will need to determine if the applicant's work experience constitutes exceptional work experience.

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KENTUCKY DEPARTMENT OF EDUCATION

STAFF NOTE

Action Item/Discussion Item:

Option 1 Alternative Route to Certification Application, Ann Gaines

Action Question:

Should the Education Professional Standards Board (EPSB) approve the alternative route to certification application?

Applicable Statute or Regulation:

KRS 161.048, 161.030, 161.028, 16 KAR 9:010

History/Background:

Existing Policy: The applicant must meet a minimum GPA requirement and must have either a major in the academic area or passing score on the academic content assessment. The applicant must also have a job offer in the academic area for which certification is requested in a Kentucky school district.

Summary: Pineville Independent Schools has submitted the CA-265 application and portfolio for Dr. Ann Gaines. The district is requesting that the EPSB approve her application for certification in the area of **Biology, Grades 8-12**. The application and portfolio will be included under separate cover.

Budget Impact: There is no budgetary impact.

Groups Consulted and Brief Summary of Responses:

Todd Davis, Division Director
Crystal Hord, Branch Manager
Melinda Penny, Consultant

The applicant meets the minimum GPA requirement and has a major in the academic area. Pineville Independent Schools has offered the applicant a job teaching biology, integrated science and environmental science. The EPSB will need to determine if the applicant's work experience constitutes exceptional work experience.

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