

Agenda Book

EPSB Mission Statement

The Education Professional Standards Board, in full collaboration and cooperation with its education partners, promotes high levels of student achievement by establishing and enforcing rigorous professional standards for preparation, certification, and responsible and ethical behavior of all professional educators in Kentucky.

EPSB Special Meeting Agenda

EPSB Offices

100 Airport Road, 3rd Floor, Frankfort, KY 40601

Monday, June 18, 2018

EPSB Waiver Committee

8:30 AM ET – EPSB Conference Room B

EPSB Special Meeting Agenda

9:00 AM ET – EPSB Conference Room A

Call to Order

Swearing in of New Board Member

Roll Call

Open Speak

Approval of Consent Items

- A. Approval of April 9, 2018, EPSB Special Meeting Minutes ([Pages 01-22](#))
- B. Approval of May 3, 2018, EPSB Special Meeting Minutes ([Pages 23-24](#))
- C. Northern Kentucky University Director of Pupil Personnel (Ms. Allison Bell) ([Pages 25-27](#))
- D. Scott County Schools Emergency Non-Certified Request (Ms. Donna Brockman) ([Pages 28-29](#))

Report of the Executive Director

- A. Report from the Kentucky Department of Education
- B. Report from the Council on Postsecondary Education
- C. Update from the UPPI Grant Committee Members on Suggested Regulation Changes Concerning Leadership Preparation (Dr. Eve Proffitt, Dr. Lu Young, Dr. Robert Lyons)
- D. Staff Updates
- E. Other Updates

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Report of the Chair

- A. Recognition of Retiring Board Member(s)
- B. Officer Nomination Committee Appointments
- C. Waiver Committee Appointments

Information/Discussion Items

- A. Recommendations from the Ad Hoc Committee to Review Expanding Certificate Options for Rank II (Mr. John Fields) ([Pages 30-31](#))
- B. Teacher Leader Masters Implementation Plan (Ms. Bell) ([Pages 32-33](#))

Action Items

- A. Meeting Procedure Amendment (Ms. Cassie Trueblood) ([Pages 34-35](#))
- B. Indiana Wesleyan University SARA Approval (Ms. Sharon Salsman) ([Pages 36-38](#))

Waivers

- A. Lindsay Miller, 16 KAR 4:060. Request to allow experience as a Fulbright recipient (teaching English in Ecuador) to renew certificate in lieu of teaching experience in field of certification. (Ms. Brockman) ([Page 39](#))
- B. Melissa Outland, 16 KAR 4:060. Request to allow experience and training as an adoption specialist to renew certificate in lieu of classroom teaching experience in an accredited school system. (Ms. Brockman) ([Page 40](#))
- C. Debra Unger, 16 KAR 4:060. Request to waive educational requirements for renewal of certificate. (Ms. Brockman) ([Page 41](#))
- D. Debra Elaine Howard, 16 KAR 4:080. Request to Waive Out-of-State Recency Requirements, Superintendent Creasman on behalf of Ms. Debra Elaine Howard. (Ms. Brockman) ([Pages 42-43](#))
- E. Owsley County, 16 KAR 2:010. Request to waive grade age requirements for three (3) Owsley County elementary teachers, Superintendent Bobrowski on behalf of Shawnda Mason, Tammy Clifton Simpson, and Carrie Smith. (Ms. Brockman) ([Page 44](#))
- F. 16 KAR 5:040. Request to Waive Student Teaching Hours Requirement, University of Louisville; University of the Cumberlands, University of Kentucky, Morehead State University, Murray State University, Northern Kentucky University (Ms. Cathy Jackson) ([Pages 45-46](#))

Alternative Route to Certification Applications

- A. Abigail Landrum - Spanish, Grades K-12 (Ms. Brockman) ([Page 47](#))
- B. Krista Harlan - Biology, Grades 8-12 (Ms. Brockman) ([Page 48](#))

Board Comments

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Closed Session Review

Following a motion in open session pursuant to KRS 61.810 (1) (c) and (1)(j), it is anticipated that the Board will move into closed session to conduct a character and fitness review and to review potential actions relating to complaints and reports. The board will also review pending litigation.

Case Decisions

Following the closed session review, the board shall move into open session. All decisions will be made in open session.

Adjournment

Next Regular Meeting:

August 20, 2018

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The actions delineated below were taken in open session of the EPSB at the April 9, 2018, special meeting. This information is provided in summary form; an official record of the meeting is available in the permanent records of the Education Professional Standards Board (EPSB), 100 Airport Road, 3rd Floor, Frankfort, KY 40601.

**Education Professional Standards Board (EPSB)
Summary Minutes of the Special Meeting
EPSB Offices, 100 Airport Road, 3rd Floor
Frankfort, Kentucky**

Consent Item A

Call to Order

Chair Rob Akers called the meeting to order at 9:00 a.m. ET. He read the mission statement to the Board and audience.

Roll Call

The following Board members were present during the April 9, 2018, EPSB meeting: Tracy Adams, Rob Akers, Sarah Burnett, Tolya Ellis, Kathy Gornik, David Graham, Donna Hedgepath, Daniel Morgan, Sherry Powers, Stephen Pruitt, Shad Sletto, Steven Thomas, and Rachel Watson. Robert King and Dustin Phelps were absent.

Open Speak

There were no requests for Open Speak.

Approval of Consent Items

Approval of February 12, 2018, EPSB Meeting Minutes

KEA/NEA Online Trainings and KEA Classroom Management Trainings

Learning and Behavior Disorders P-12 (Initial Undergraduate), Thomas More College

Arabic P-12 (Initial Undergraduate), Western Kentucky University

2017-2018 Emergency Non-Certified School Personnel Program

2018-008

Motion made by Ms. Tolya Ellis, seconded by Mr. Daniel Morgan, to approve the consent agenda items.

Vote: *Unanimous (Shad Sletto recused on Consent Item C)*

Ms. Allison Bell congratulated representatives of Thomas More College and Western Kentucky University for the approval of their programs.

Report of the Executive Director

Report from the Kentucky Department of Education

A written report was provided to the Board.

Report from the Council on Postsecondary Education

A written report was provided to the Board.

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Legislative Update

Executive Director Adams reported on the following legislative bills filed during the 2018 Legislative Session:

HB 187 – This bill passed and will require dyslexia training in teacher preparation programs. Staff will work with institutions to have this requirement incorporated beginning in 2019.

HB 319- This bill passed and will require the EPSB to process out-of-state applications for applicants who apply for the same licensure area in Kentucky as the state in which they are currently licensed within 30 days of a completed application. Mr. Adams noted that not all teaching certificates in other states have the same level of standard as Kentucky so this may present an issue in the future.

HB 586- This bill passed and will allow the extension of time for an individual to complete Rank II requirements if called to active duty or required military training. This requirement is close to the agency's current practice, just now statutorily required.

HB 200- This is the budget bill. It provides funding for the EPSB, but does not fund the Kentucky Teacher Internship Program or Kentucky Principal Internship Program. Staff may recommend the suspension of these programs if no funding is received by the end of the legislative session.

SB 257- This bill did not move out of committee. It was the bill to reorganize the EPSB.

HB 108 – The original language of this bill was removed and replaced with the language in SB 257. This bill keeps the EPSB as an independent Board; however, it eliminates the agency, transfers all personnel, records, files, equipment and funds to KDE, and gives the Executive Director responsibilities to the Commissioner of Education.

HB 74 – This bill did not move out of committee. It removed the Rank II requirement.

Executive Director Adams said staff met with the legislature regarding the joint resolution to suspend the Rank II requirement. It did not move. He recommended that the Board consider at the June or August meeting whether to continue with the Rank II requirement, because proposed legislation will likely continue in future legislative sessions.

CAEP Visits

Ms. Allison Bell has worked on redesigning and redistributing CAEP visits. Executive Director Adams thanked her for her effort on this task.

Report of the Chair

Appointments to the Accreditation Audit Committee

Chair Rob Akers made the following appointments to the Accreditation Audit Committee:

New Appointment: Faye Deters, Eastern Kentucky University

Reappointments: Ellen Blevins, Barren County Schools
Tiffany Wheeler, Transylvania University

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Information/Discussion Item

Meeting Procedure Amendment

General Counsel Cassie Trueblood proposed an update to the meeting procedure to change the EPSB meeting start time to 9:00AM ET. As the Board had no further discussion, this item will be brought back for final action at the next EPSB meeting in June.

Action Items

Accreditation of the Educator Preparation Provider and Approval of Programs, Thomas More College

2018-009

Issue One: Educator Preparation Program Accreditation

Motion made by Dr. Donna Hedgepath, seconded by Ms. Kathy Gornik, to accept the recommendation of the accreditation audit committee and grant accreditation for the educator preparation program at Thomas More College.

Vote: *Unanimous (Shad Sletto recused)*

Issue Two: Program Approval

2018-010

Motion made by Mr. David Graham, seconded by Ms. Kathy Gornik, to accept the recommendation of the accreditation audit committee and grant approval for the initial and advanced level educator preparation programs at Thomas More College.

Vote: *Unanimous (Shad Sletto recused)*

Orientation and Mobility Specialist Standards

2018-011

Motion made by Dr. Sherry Powers, seconded by Ms. Gornik, to adopt the curricular standards of the Academy for Certification of Vision Rehabilitation and Education Professionals (ACVREP) as the program approval standards for educator preparation programs for Orientation and Mobility Specialists.

Vote: *Unanimous*

Charter and Appointments for the School Counselor Review Committee

Ms. Sherri Henley explained that in January 2005, the EPSB adopted the Kentucky Standards for Guidance Counseling Programs and amended 16 KAR 3:060 to reflect these new standards. These standards have served as the foundation for the school counselor preparation programs for the past 13 years. The revision of these standards is necessary to identify standards that align with the professional responsibilities of Kentucky P-12 school counselors. The purpose of the Charter and School Counselor Standards Review Committee is to review the current School Counselor Standards and make recommendations to update and revise.

Chair Akers asked if the current practice in which some counselors perform administrative duties is expected to change. Commissioner Pruitt said his intent is to make many radical changes on the expectations of school counselors, including them not serving as building assessment

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coordinators in the spring when their focus at that time should be guiding students on their future.

2018-012

Motion made by Dr. Powers, seconded by Ms. Gornik, to approve the Charter for the School Counselor Review Committee.

Vote: *Unanimous*

Chair Akers made the following appointments to the School Counselor Review Committee:

Shonna Gullett, Lori Dickman, Kaet Barron, Gabrielle Hart, Amy Riley, Julia Thomas, Maria Lyons, Judy Rice, Stacy Russell, Michelle Sircy, Loretta Dye, Hong Ryun Woo, Susana Bloomdahl, Dorea Glance, and Susan Rose.

2018-2019 KTIP Funding

Deputy Executive Director John Fields said that HB 200 did not provide any general funds for KPIP or KTIP or allowances to use other funds such as restricted funds. Both programs remain in statute. KPIP has been suspended for many years. Now both programs are essentially suspended. He said in the next couple months staff will be researching options on how to proceed and will present a report in June.

Kentucky Teacher Internship Appeal

2018-014

Motion made by Dr. Powers, seconded by Ms. Gornik, to approve the KTIP Appeals Committee recommendation that procedural errors by the intern committee make it impossible to determine if the intern was, in fact, unsuccessful. The internship for David Pearson should be nullified and the intern allowed to repeat the internship without penalty.

Vote: *Unanimous*

Waiver

16 KAR 3:020, 16 KAR 3:030, 16 KAR 3:050. Request to Waive Educational Leadership Policy Standards: ISLLC 20018 and Technology Standards for School Administrators, Campbellsville University, Georgetown College, and Asbury University

2018-015

Motion made by Mr. Morgan, seconded by Ms. Rachel Watson, to approve the waiver request for Campbellsville University, Georgetown College, and Asbury University.

Vote: *Unanimous (Donna Hedgepath and Steven Thomas recused)*

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16 KAR 5:040. Request to Waive Required Number of Student Teaching Days: Alice Lloyd College; Berea College; University of the Cumberlands; Georgetown College; Kentucky Christian University; Kentucky State University; Kentucky Wesleyan College; University of Louisville; Morehead State University; Murray State University; Northern Kentucky University, University of Pikeville; Transylvania University; Union College; and Western Kentucky University

2018-016

Motion made by Ms. Tolya Ellis, seconded by Ms. Sarah Burnett, to approve the waiver request for Alice Lloyd College, Berea College; University of the Cumberlands; Georgetown College; Kentucky Christian University; Kentucky State University; Kentucky Wesleyan College; University of Louisville; Morehead State University; Murray State University; Northern Kentucky University, University of Pikeville; Transylvania University; Union College; and Western Kentucky University. The Board also gave staff the ability to preapprove requests if more school cancellations occur. Staff will bring those requests before the Board at the June meeting.

Vote: *Unanimous*

16 KAR 5:040. Request to Waive Student Teacher Placement Requirements, Dr. Christy Petroze on behalf of Sofie Vietas

2018-017

Motion made by Mr. Morgan, seconded by Ms. Watson, to approve the waiver request for Dr. Christy Petroze on behalf of Sofie Vietas.

Vote: *Unanimous*

16 KAR 5:040. Request to Waive Required Number of Student Teaching Days, Dr. Sam Evans on behalf of Faith Alexander

2018-018

Motion made by Mr. Morgan, seconded by Mr. Steven Thomas, to approve the waiver request for Dr. Same Evans on behalf of Faith Alexander.

Vote: *Unanimous*

Board Comments

Mr. Shad Sletto asked to add a discussion on Rank II requirements to the June meeting agenda. At that time, a decision may be made as to whether a Board committee surrounding this topic should be formed with a final Board decision at the August meeting.

Ms. Sarah Burnett had questions pertaining to KTIP funding and if the Board could work with local school districts to assist them with KTIP. More discussion surrounding this topic will be made at the June meeting as staff review options and make a recommendation to the Board.

Mr. Sletto asked if the Board could attain data on emergency certifications. Staff will be sending this information to the Board, which is also available through the School Report Card.

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DISCIPLINARY MATTERS: MINUTES OF CASE REVIEW

April 9, 2018

Motion made by Mr. David Graham seconded by Ms. Kathy Gornik, to go into closed session to conduct a character and fitness review and to review potential actions relating to complaints and reports in accordance with KRS 61.810(1) (c) & (j). The Board also reviewed pending litigation.

Vote: *Unanimous*

Motion made by Dr. Sherry Powers seconded by Ms. Tolya Ellis, to return to open session.

Vote: *Unanimous*

The following Board members concurred with the actions as listed below with the noted exceptions:

Tracy Adams, Rob Akers, Sarah Burnett, Tolya Ellis, Kathy Gornik, Donna Hedgepath, Daniel Morgan, Sherry Powers, Steven Thomas, Robin Hebert, and Rachel Watson.

Attorneys present were Luke Gilbert, Joseph Martz, Eric Ray, Hannah Satram-Hale, Cassie Trueblood, and Chelsea Young.

Initial Case Review

<u>Case Number</u>	<u>Decision</u>
17121621	Admonish
17121617	Admonish
17121615	Dismiss
17121619	Admonish
180173	Admonish
180171	Admonish
17121673	Attorney Review
17121699	Attorney Review
17121705	Defer
17121613	Attorney Review
17121633	Attorney Review
17121603	Attorney Review
17121607	Admonish
180167	Admonish
17121659	Dismiss
17121609	Defer
17121649	Admonish
17121655	Admonish and Training
17121639	Attorney Review
17121645	Admonish and Training
17121647	Dismiss
17121713	Admonish and Training
17121697	Admonish and Training

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17121597	Attorney Review	
17121641	Attorney Review	
17101459	Attorney Review	
1801101	Attorney Review	
17121653	Admonish	
180195	Admonish	
17121651	Attorney Review	
17121721	Attorney Review	
17121661	Attorney Review	
17121689	Attorney Review	
180179	Attorney Review	
17121665	Dismiss	
17121627	Attorney Review	
17101433	Defer	
17121629	Attorney Review	
17121711	Admonish and Training	
17121681	Admonish	
17121675	Attorney Review	
17121685	Dismiss	
17121679	Admonish	
17121667	Attorney Review	
17121635	Attorney Review	
180193	Dismiss	
17121703	Admonish	
17121701	Defer for Training	
17071271	Attorney Review	
17121677	Admonish and Training	
17121717	Attorney Review	
180177	Attorney Review	
17121499	Defer for Training	<i>(Ms. Hebert recused)</i>
17121559	Defer for Training	<i>(Ms. Hebert recused)</i>
17121541	Defer for Training	<i>(Ms. Hebert recused)</i>
17121547	Dismiss	<i>(Ms. Hebert recused)</i>
17121523	Dismiss	<i>(Ms. Hebert recused)</i>
17121503	Defer for Training	<i>(Ms. Hebert recused)</i>
17121507	Defer for Training	<i>(Ms. Hebert recused)</i>
17121539	Dismiss	<i>(Ms. Hebert recused)</i>
17121513	Defer for Training	<i>(Ms. Hebert recused)</i>
17121551	Dismiss	<i>(Ms. Hebert recused)</i>
17121515	Attorney Review	<i>(Ms. Hebert recused)</i>
17121545	Defer for Training	<i>(Ms. Hebert recused)</i>
17121553	Dismiss	<i>(Ms. Hebert recused)</i>
17121555	Defer for Training	<i>(Ms. Hebert recused)</i>
17121531	Dismiss	<i>(Ms. Hebert recused)</i>
17121525	Defer for Training	<i>(Ms. Hebert recused)</i>
17121549	Dismiss	<i>(Ms. Hebert recused)</i>

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17121537	Defer for Training	<i>(Ms. Hebert recused)</i>
17121521	Dismiss	<i>(Ms. Hebert recused)</i>
17121527	Defer for Training	<i>(Ms. Hebert recused)</i>
17121557	Defer for Training	<i>(Ms. Hebert recused)</i>
17121533	Defer for Training	<i>(Ms. Hebert recused)</i>
17121543	Defer for Training	<i>(Ms. Hebert recused)</i>
17121529	Defer for Training	<i>(Ms. Hebert recused)</i>
17121501	Defer for Training	<i>(Ms. Hebert recused)</i>
17121517	Defer for Training	<i>(Ms. Hebert recused)</i>
17121561	Dismiss	<i>(Ms. Hebert recused)</i>
17121509	Defer for Training	<i>(Ms. Hebert recused)</i>
180199	Attorney Review	
17121709	Dismiss	
17121637	Attorney Review	
17121715	Defer for Training	
180175	Dismiss	
17121719	Dismiss	
17121695	Admonish and Training	
180181	Attorney Review	
17061186	Attorney Review	
17121657	Attorney Review	
17121623	Attorney Review	
17121691	Admonish and Training	
17121625	Dismiss	
17121643	Admonish and Training	
17121707	Admonish and Training	
17121611	Attorney Review	
1803125	Dismiss	
180191	Dismiss	
180189	Dismiss	
1206338	Refer to Hearing	
1106403	Refer to Hearing	
1606391	Refer to Hearing	
1506439	Refer to Hearing	
1308588	Refer to Hearing	<i>(Mr. Akers recused)</i>
1603177	Refer to Hearing	
16121111	Refer to Hearing	
1003157	Refer to Hearing	
1503116	Refer to Hearing	
1511823	Refer to Hearing	
16121113	Defer	
1703517	Defer	
1705918	Defer	
1705703	Attorney Review	<i>(Ms. Hebert recused)</i>
1705691	Attorney Review	<i>(Ms. Hebert recused)</i>
1703535	Defer	

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1703501	Defer	
1703487	Defer	
1703509	Defer	
1705711	Admonish and Training	<i>(Ms. Hebert recused)</i>
1705721	Admonish and Training	<i>(Ms. Hebert recused)</i>
1705761	Admonish and Training	<i>(Ms. Hebert recused)</i>
1705767	Admonish and Training	<i>(Ms. Hebert recused)</i>
1705791	Admonish and Training	<i>(Ms. Hebert recused)</i>
1703529	Attorney Review	
1611943	Attorney Review	
1702127	Attorney Review	
1011675	Dismiss	
1308599	Dismiss	
1705733	Dismiss	<i>(Ms. Hebert recused)</i>
17081335	Dismiss	<i>(Ms. Hebert recused)</i>
1705695	Dismiss	<i>(Ms. Hebert recused)</i>
1705741	Dismiss	<i>(Ms. Hebert recused)</i>
1705679	Dismiss	<i>(Ms. Hebert recused)</i>
1703421	Dismiss	<i>(Ms. Hebert recused)</i>
1705735	Dismiss	<i>(Ms. Hebert recused)</i>
17061011	Dismiss	<i>(Ms. Hebert recused)</i>
1705731	Dismiss	<i>(Ms. Hebert recused)</i>
1705777	Dismiss	<i>(Ms. Hebert recused)</i>
1705799	Dismiss	<i>(Ms. Hebert recused)</i>
1705685	Dismiss	<i>(Ms. Hebert recused)</i>
17061043	Dismiss	<i>(Ms. Hebert recused)</i>
1610795	Dismiss	<i>(Ms. Hebert recused)</i>
1705737	Dismiss	<i>(Ms. Hebert recused)</i>
1705749	Dismiss	<i>(Ms. Hebert recused)</i>
1705689	Dismiss	<i>(Ms. Hebert recused)</i>
1705797	Dismiss	<i>(Ms. Hebert recused)</i>
1705729	Dismiss	<i>(Ms. Hebert recused)</i>
1705671	Dismiss	<i>(Ms. Hebert recused)</i>
17061041	Dismiss	<i>(Ms. Hebert recused)</i>
1608539	Dismiss	<i>(Ms. Hebert recused)</i>
1703429	Dismiss	<i>(Ms. Hebert recused)</i>
17029	No Further Action	<i>(Ms. Hebert recused)</i>
1705713	Dismiss	<i>(Ms. Hebert recused)</i>
17081351	Dismiss	<i>(Ms. Hebert recused)</i>
17027	No Further Action	<i>(Ms. Hebert recused)</i>
1705669	Dismiss	<i>(Ms. Hebert recused)</i>
1705743	Dismiss	<i>(Ms. Hebert recused)</i>
1705781	Dismiss	<i>(Ms. Hebert recused)</i>
17061027	Dismiss	<i>(Ms. Hebert recused)</i>
17061033	Dismiss	<i>(Ms. Hebert recused)</i>
17061025	Dismiss	<i>(Ms. Hebert recused)</i>

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1705757	Dismiss	(Ms. Hebert recused)
1705948	Dismiss	
17081309	Dismiss	
1705932	Dismiss	
17061188	Dismiss	
1507497	Dismiss	
17061156	Dismiss	
1608523	Dismiss	
17061152	Dismiss	
17061142	Dismiss	
17061138	Dismiss	
1508579	Dismiss	
17101407	Dismiss	
17101419	Attorney Review	

Character/Fitness Review

<u>Case Number</u>	<u>Decision</u>
18153	Approve
18194	Approve
18133	Approve
18160	Approve
18155	Approve
18211	Approve
18257	Approve
18203	Approve
18216	Approve
18327	Approve
18475	Approve
18341	Approve
18489	Approve
18478	Approve
18385	Approve
18505	Approve
18513	Approve
18495	Approve
18506	Approve
171309	Approve
18161	Approve
18175	Approve
18193	Approve
18197	Approve
18201	Defer
18196	Approve

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18313	Approve
18146	Approve
18321	Approve
18322	Approve
18325	Deny
18318	Approve
18337	Approve
18339	Approve
18471	Approve
18483	Approve
18494	Approve
18498	Deny
18501	Approve
18151	Approve
18338	Approve
18166	Approve
18508	Approve
18209	Approve

Agreed Orders

Case Number

Decision

1410736 Paula Allen

Accept Agreed Order stating Allen is currently on Teacher Disability Retirement status; however, if Allen chooses to change her status and return to the classroom in any capacity, she shall complete the following:

Allen must provide written proof to the Board that she has completed one (1) course in educator ethics training, as approved by the Board.

If Allen fails to complete the above training prior to returning to the classroom, Certificate Number 200211506 shall be administratively suspended until she provides proof to the Board that she has completed the above-required training.

Allen is aware that should she violate KRS 161.120 in the future, the Board shall initiate a new disciplinary action and seek additional sanctions.

Vote: *Unanimous*

17081319 Lindsey Banta (Jarvis)

Accept Agreed Order stating Jarvis voluntarily, knowingly, and intelligently surrenders her teaching certificate,

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201164211, and agrees to not apply for, nor be issued, a teaching or administrative certificate in the Commonwealth of Kentucky at any time in the future. Upon the acceptance of this agreement by the Board, Jarvis shall immediately surrender the original and all copies of his certificate, by personal delivery or first class mail, to the Education Professional Standards Board, 100 Airport Road, 3rd Floor, Frankfort, Kentucky 40601.

Vote: *Unanimous (Mr. Akers, Ms. Watson recused)*

1705950 Kenneth Penrod

Accept Agreed Order admonishing Penrod for exercising poor professional judgment and using derogatory language towards students. The Board reminds Penrod of his ethical duty to take reasonable measures to protect the health, safety, and emotional well-being of his students. The Board will not tolerate any further incidents of misconduct from Penrod. Penrod has submitted written proof to the Board that he has successfully completed nine training sessions focused on improving verbal and nonverbal communication skills, anger management skills, and effective limit setting while maintaining professionalism.

Penrod is aware that should he violate KRS 161.120 in the future, the Board shall initiate a new disciplinary action and seek additional sanctions.

Vote: *Unanimous*

12017 Stephen Parker

Accept Agreed Order stating Parker has submitted written proof to the Board that he successfully completed a psychological examination and no further treatment was recommended. Upon acceptance of this agreement by the Board, Case No. 12-017 shall be dismissed without prejudice. Parker is aware that should he violate KRS 161.120 the Board shall initiate new disciplinary action and seek additional sanctions.

Vote: *Unanimous*

1307521 Pamela Jarrett

Accept Agreed Order stating Jarrett is currently on disability retirement and has no plans to return to the classroom. Jarrett shall not seek or accept any position of employment in Kentucky that requires certification. Additionally, Jarrett shall neither apply for, nor be issued, a teaching, administrative or emergency certificate in the Commonwealth of Kentucky at any time in the future. Should Jarrett violate this agreement, Certificate Number

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199603693 shall be automatically permanently revoked and/or any application for certification shall be denied.

Vote: *Unanimous*

17101443 Lisa Birkley

Accept Agreed Order stating Certificate number 000037924 shall be on probation for two (2) years and subject to the following probationary condition:

1. During the probationary period, Birkley shall not receive any disciplinary action for inappropriate comments to students by any school district in which she is employed. "Disciplinary action" is defined as any suspension, termination, or public reprimand issued by any school district in the Commonwealth of Kentucky and upheld, if requested by either the tribunal/ or arbitration process. If Birkley fails to satisfy this condition, Certificate Number 000037924 shall be automatically suspended pending review and disposition by the Board.

Birkley is aware that should she violate KRS 161.120 in the future, the Board shall initiate a new disciplinary action and seek additional sanctions.

Vote: *Unanimous*

1004207 Gary Siembor

Accept Agreed Order stating Siembor is retired and has no plans to return to the classroom. Should Siembor decide to return to the classroom, he shall complete the following conditions prior to accepting a position that requires Kentucky certification:

1. Siembor shall submit written proof to the Board that he has completed a course of training on educator ethics as approved by the Board. Any expense required for said training shall be paid by Siembor.

2. Siembor shall submit written proof to the Board that he has completed a course of training in the area of recognizing and reporting dependency, neglect, and abuse of children as approved by the Board. Any expenses required for said training shall be paid by Siembor.

3. Siembor shall submit written proof to the Board that he has completed a course of training on the subject of teacher/student boundaries as approved by the Board. Any expenses required for said training shall be paid by Siembor.

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Should Siembor fail to satisfy any of these conditions prior to accepting employment, Certificate Number 199802002 shall be automatically suspended until Siembor completes the required training and provides the appropriate written proof to the Board.

Vote: *Unanimous*

17071261 Kimberly Hayes

Accept Agreed Order admonishing Hayes for failing to follow special education procedures when maintaining ARC meeting documents. These procedures are in place so that proper and accurate record keeping is maintained, and special education students are thus provided with consistent and quality services.

Hayes is further admonished for firmly holding a student by the bicep and wrist. As a teacher, it is Hayes's responsibility to maintain a safe and positive learning environment at all times. She must make every effort to protect the health, welfare and safety of those in her care.

By July 1, 2018, Hayes shall provide proof to the Board that she has completed a course of professional development or training on the topic of educator ethics as approved by the Board. Any expense required for this training shall be paid by Hayes. If Hayes does not provide the written proof by July 1, 2018, Certificate No. 16583 shall be automatically suspended until such time as Hayes provides said proof.

By July 1, 2018, Hayes shall provide proof to the Board that she has completed a course of professional development or training on the topic of classroom management as approved by the Board. Any expense required for this training shall be paid by Hayes. If Hayes does not provide the written proof by July 1, 2018, Certificate No. 16583 shall be automatically suspended until such time as Hayes provides said proof.

By July 1, 2018, Hayes shall provide proof to the Board that she has completed a course of professional development or training on the topic of State and Federal Special Education Training as approved by the Board. Any expense required for this training shall be paid by Hayes. If Hayes does not provide the written proof by July 1, 2018,

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Certificate No. 16583 shall be automatically suspended until such time as Hayes provides said proof.

Hayes is aware that should she violate KRS 161.120 in the future, the Board shall initiate a new disciplinary action and seek additional sanctions.

Vote: *Unanimous*

1703573 Cana Herron

Accept Agreed Order stating Certificate number 201166776 including any and all endorsements is retroactively suspended for a period of three (3) months beginning March 1, 2017 through May 31, 2017.

Furthermore, upon acceptance of this agreement by the Board, Certificate number 201166776 including any and all endorsements, shall be on probation for a period of three (3) years and subject to the following probationary conditions:

1. Herron shall submit written proof to the Board that she has completed a course on the Professional Code of Ethics for Kentucky Certified School Personnel with an emphasis on professionalism by June 30, 2018. Any expense for said training shall be paid by Herron. If Herron fails to satisfy this condition, Certificate Number 201166776 shall be administratively suspended until such condition is satisfied.

2. Herron shall submit written proof to the Board that she has completed a course on the Professional Code of Ethics for Kentucky Certified School Personnel with an emphasis on student/ educator boundaries by June 30, 2018. Any expense for said training shall be paid by Herron. If Herron fails to satisfy this condition, Certificate Number 201166776 shall be administratively suspended until such condition is satisfied.

3. During the probationary period, Herron shall not receive any disciplinary action for conduct unbecoming an educator. "Disciplinary action" is defined as any suspension, termination, or public reprimand issued by any school district in the Commonwealth of Kentucky and upheld, if requested by either tribunal/ or arbitration process. If Herron fails to satisfy this condition, Certificate Number 201166776 shall be automatically suspended pending further investigation by the Board. Herron is aware

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that should she violate KRS 161.120 in the future, the Board shall initiate a new disciplinary action and seek additional sanctions.

Vote: *Unanimous*

1705922 Carla Benton

Accept Agreed Order stating Benton has submitted written proof to the Board that she has successfully completed a training course on classroom management.

Benton is aware that should she violate KRS 161.120 in the future, the Board shall initiate a new disciplinary action and seek additional sanctions.

Vote: *Unanimous*

140115 Holly Buckman

Accept Agreed Order admonishing Buckman for neglecting a student with severe disability that could have resulted in injury to the student. The Board reminds Buckman of her duty to take reasonable measures to protect the health, safety, and emotional well-being of students. The Board will not tolerate any further incidents of misconduct

Additionally, Certificate Number 199603668 shall be on permanent probation subject to the following probationary conditions:

1. By October 1, 2018, Buckman shall provide written proof to the Board that she has completed the Kentucky Department of Education's trainings entitled Promoting Positive Behavior in Schools I, II & III. Buckman shall pay any expense incurred. If Buckman fails to provide written proof by October 1, 2018, Certificate Number 199603668 shall be administratively suspended until such condition is satisfied.

2. By October 1, 2018, Buckman shall provide written proof to the Board that she has completed twelve (12) hours of professional ethics training, as approved by the Board. Buckman shall pay any expense incurred. If Buckman fails to provide written proof by October 1, 2018, Certificate Number 199603668 shall be administratively suspended until such condition is satisfied.

3. During the probationary period, Buckman shall not receive any disciplinary action from any school district in which she is employed. "Disciplinary action" is defined as any suspension, termination, or public reprimand issued by any school district in the Commonwealth of Kentucky and upheld, if requested, by either the tribunal and/or arbitration

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process. If Buckman fails to satisfy this condition, Certificate Number 199603668 shall be automatically suspended for a period of thirty (30) days and subject to additional sanctions by the Board pursuant to KRS 161.120.

Vote: *Unanimous (Dr. Hedgepath recused)*

17101439 Robert Osborne

Accept Agreed Order admonishing Osborne for exercising poor professional judgment. The Board reminds Osborne that, as a teacher, he has a duty to uphold the dignity and integrity of the teaching profession. The Board will tolerate no further incidents of misconduct by Osborne.

On or before April 1, 2019, Osborne shall submit written proof to the Board that he has successfully completed sexual harassment awareness training, as approved by the Board. Any expense incurred for said training shall be paid by Osborne. If Osborne fails to satisfy this condition, Certificate Number 200008860, and any future endorsements or new areas of certification, shall be automatically suspended until Osborne completes the required training and provides the appropriate written proof to the Board.

Osborne is aware that should he violate KRS 161.120 the Board shall initiate new disciplinary action and seek additional sanctions.

Vote: *Unanimous*

16121115 Jennipher Decker

Accept Agreed Order admonishing Decker for using physical contact on students. The Board reminds Decker that as a certified educator in the Commonwealth of Kentucky, she has a duty to uphold the Professional Code of Ethics and ensure the health, safety, and welfare of others in the future.

Decker is retired and has no immediate plans to return to the education profession. Should Decker decide to return to the classroom in the future, she must comply with the following conditions prior to accepting a certified position:

1. Decker must provide written proof to the Board that she has completed a training course in the area of professional ethics for educators.
2. Decker must provide written proof to the Board that she has completed a course on classroom management.

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Any expense involved in meeting these requirements shall be paid by Decker. If Decker fails to satisfy these conditions, Certificate Number 200004850 shall be automatically administratively suspended until all conditions are met.

Decker is aware that should she violate KRS 161.120 in the future, the Board shall initiate a new disciplinary action and seek additional sanctions.

Vote: *Unanimous*

1705673 Lindsey Begley

Accept Agreed Order stating Begley is not currently employed as an educator. However, prior to accepting a certified position in Kentucky, Begley shall submit written proof to the Board that she has completed the three (3) hours of Administrative Code Training recommended by KDE. If Begley fails to satisfy this condition prior to accepting certified employment, Certificate Number 000077452 shall be administratively suspended until such condition is satisfied. Begley is aware that should she violate KRS 161.120 in the future, the Board shall initiate a new disciplinary action and seek additional sanctions.

Vote: *Unanimous (Ms. Hebert recused)*

CF171527 Ila Alfaro

Accept Agreed Order admonishing Alfaro for failing to provide an accurate employment history on previous applications for certification. Honesty and thoroughness on the application reflects the integrity and commitment of the applicant, and presenting an inaccurate application gives a poor impression of the applicant. The Board expects Alfaro to be truthful and diligent in her reporting going forward.

Upon acceptance of this agreement by the Board, Alfaro shall be issued a Kentucky teaching certificate upon providing proof that she has met the academic and testing requirements necessary for issuance of a certificate, and has completed the following:

1. Alfaro shall submit written proof to the Board, from a licensed/certified psychiatrist or mental health professional, as approved by the Board, that she has complied with a comprehensive evaluation and is fit to return to the classroom, presents as capable of performing her duties as an educator, and is compliant with all treatment recommendations.

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2. Alfaro shall submit written proof to the Board that she has completed a course on professional ethics training, as approved by the Board. Any expense required for said training shall be paid by Alfaro.

Vote: *Unanimous*

17101441 Donna Hargens

Accept Agreed Order stating Case No. 17101441 is dismissed. Hargens has provided proof that she has completed training from an EPSB approved trainer on the subject of compliance with KRS 161.120, KRS 161.044, and KRS 161.180

Hargens is aware that should she violate KRS 161.120 in the future, the Board shall initiate a new disciplinary action and seek additional sanctions.

Vote: *Unanimous (Mr. Morgan, Ms. Hebert recused)*

17101421 John Joseph

Accept Agreed Order stating by December 1, 2018, Joseph shall provide written proof to the Board from a Kentucky licensed/certified psychiatrist or mental health professional that he has complied with a comprehensive evaluation and is fit to return to the classroom, presents as capable of performing his duties as a teacher, is not a danger to himself or others, and is compliant with all treatment recommendations. Any cost for this evaluation, treatment, and/or future reports shall be paid by Joseph. Failure to provide this proof by the above date will result in Certificate Number 75328 being administratively suspended until such time as Joseph provides the written proof.

Certificate Number 75328, as well as any future certificates issued to Joseph, shall be subject to a three (3) year period of probation with the following probationary conditions:

1. If a treating psychiatrist or mental health professional recommends ongoing treatment, Joseph shall present the Board with written annual reports, with the first due three (3) months after the initial evaluation is received by the Board, that he is compliant with all treatment recommendations and is not a danger to himself or others. These reports shall be given until the treating professional has ended treatment or at the conclusion of the three (3)

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year probationary period. The cost of any treatment and/or reports shall be paid for by Joseph.

2. At the Board's request, Joseph shall sign a release of information with any treatment providers allowing the Board to review his evaluation and treatment records.

Should Joseph fail to satisfy any of these conditions, Certificate Number 75328 shall be administratively suspended pending Board review and disposition.

Joseph is aware that should he violate KRS 161.120 in the future, the Board shall initiate a new disciplinary action and seek additional sanctions.

Vote: *Unanimous*

Recommended Order

Case Name

Decision

1207433 Rheba Blakemore

Accept the hearing officer's Findings of Fact, Conclusions of Law and Recommended Order that Rheba Blakemore's Certificate Number 201136729 is PERMANENTLY REVOKED. In the event Rheba Blakemore should apply for any teaching, administrative, or emergency certificate in the Commonwealth of Kentucky, such application submitted by her or on her behalf, shall be DENIED.

Vote: *Unanimous*

CF16614 Kristi Cook

Accept the hearing officer's Findings of Fact, Conclusions of Law and Recommended Order that Kentucky Education Professional Standards Board DISMISS the foregoing action as being WITHDRAWN.

Vote: *Unanimous*

1407471 Beverly Oler

Accept the hearing officer's Findings of Fact, Conclusions of Law and Recommended Order that Certificate number 200109742, including any and all endorsements, is retroactively suspended for a period of five (5) days beginning August 3, 2015.

Prior to accepting employment requiring Kentucky certification, Oler shall provide proof that she has undergone a comprehensive substance abuse assessment by a Kentucky licensed and/or certified chemical dependency counselor, as approved by the Board. Oler shall also

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submit written proof to the Board that she has successfully completed any and all treatment recommendations proposed by the counselor and is competent to fulfill her duties as a certified educator. Any expense for the assessment, treatment, and/or written reports shall be paid by Oler. Failure to provide this proof prior to accepting certified employment shall result in Oler's certificate being automatically suspended until such time as she provides the required proof.

Prior to accepting employment requiring Kentucky certification, Oler shall submit written proof to the Board that she has completed a course of training on educator ethics, as approved by the Board. Any expense for said training shall be paid by Oler. Failure to provide this proof prior to accepting certified employment shall result in Oler's certificate being automatically suspended until such time as she provides the required proof.

Upon the Board's acceptance of this Recommended Order, should Oler seek employment in the future that requires Kentucky certification, her teaching certificate, number 200109742 and any future endorsements or new areas of certification, shall be on probation for a period of two (2) years beginning from the date she begins her employment, and subject to the following probationary conditions:

1. In accordance with KRS 161.175, Oler shall submit to random drug testing during the probationary period, to be administered by a provider approved by the Board, and shall receive no drug test positive for illegal substances or in excess of therapeutic levels generally acceptable in the medical community. Any expense required for the drug testing shall be paid by Oler; and
2. Oler shall not be convicted of any crime involving the use and/or possession of any controlled substance or alcohol during the probationary period. Oler shall submit a copy of her current criminal record, as prepared by the Kentucky State Police, by July 1st of each year of the probationary period. Any expense required to satisfy this condition shall be paid by Oler.

Should Oler fail to satisfy any of the above conditions, certificate number 200109742 shall be automatically suspended for a period of six (6) months and subject to

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additional sanctions by the Board pursuant to KRS 161.120. If applicable, at the conclusion of the six (6) month suspension, Oler's certificate shall remain suspended until such time as all of the above conditions are met.

Vote: *Unanimous*

1208480 Thomas Sellers

Accept the hearing officer's Findings of Fact, Conclusions of Law and Recommended Order that Certificate Number 201113573 is expired. Respondent shall neither apply for nor be issued a teaching, administrative, or emergency certificate in the Commonwealth of Kentucky at any time in the future. Any future application submitted by Respondent, or on his behalf, shall be denied.

Vote: *Unanimous*

Chair Akers announced that the start time for the June 18, 2018, EPSB meeting will be 9:00 a.m. ET. Due to the time change this meeting will be considered a special meeting.

Motion made by Mr. Daniel Morgan seconded by Dr. Sherry Powers, to adjourn the meeting.

Vote: *Unanimous*

Meeting adjourned at 1:31 p.m.

Next Special Meeting:

June 18, 2018

9:00 AM

EPSB Board Room

Frankfort, Kentucky

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The actions delineated below were taken in open session of the EPSB at the May 3, 2018, special meeting. This information is provided in summary form; an official record of the meeting is available in the permanent records of the Education Professional Standards Board (EPSB), 100 Airport Road, 3rd Floor, Frankfort, KY 40601.

**Education Professional Standards Board (EPSB)
Summary Minutes of the Special Meeting
EPSB Offices, 100 Airport Road, 3rd Floor
Frankfort, Kentucky**

Consent Item B

Call to Order

Chair Rob Akers called the meeting to order at 1:05 p.m. EDT. He read the mission statement to the Board and audience.

Swearing in of New Board Member

Kathleen Ragland, a notary from the KHEAA agency, swore in new Board member, Wayne Lewis. Mr. Lewis, who is currently serving as the interim Kentucky Education Commissioner, will represent KDE as a member of the Board.

Roll Call

The following Board members were present during the May 3, 2018, EPSB meeting: Tracy Adams, Rob Akers, Kathy Gornik, David Graham, Donna Hedgepath, Robert King, Wayne Lewis, Sherry Powers, and Steven Thomas.

Sarah Burnett, Tolya Ellis, Daniel Morgan, Dustin Phelps, Shad Sletto and Rachel Watson were absent.

Report of the Executive Director

EPSB Executive Director Adams provided updates to the Board. He announced that Ashley Absire had accepted a position at Kentucky State University and that John Fields would soon be leaving the EPSB to serve as an Assistant Superintendent in the Franklin County Public Schools district.

Mr. Adams also expressed his appreciation to Mr. Bob King, who will be retiring from the CPE in June, for his leadership, mentoring and comradery.

Information/Discussion Item

Discussion Concerning the Requirement of Rank II for Certification Renewal

Executive Director Adams informed the Board that the Information/Discussion Item was included on the Board agenda to provide background information and an important discussion opportunity that would assist the Board before making a final decision on the Action Item appearing on the agenda.

Ms. Donna Brockman and Mr. John Fields listed and reviewed the recommendations from the Rank II Options Committee that were initially presented during a prior Board meeting. Much

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discussion occurred after the recommendations were again presented, and it was noted that the Rank II requirements and committee recommendations would appear on the June 18, 2018, Board meeting agenda when more Board members would be present for discussion and before final decision-making could occur.

Action Item

Certification Issuance Process Affected by Suspension of the Kentucky Teacher Internship Program (KTIP)

Executive Director Adams explained the certification process currently in place for new candidates successfully completing an educator preparation program in Kentucky. He further explained the KTIP requirement in regulation, how the suspension of KTIP will affect the certification process, and the impact for staff and candidates if switching from an initial Statement of Eligibility (SOE) to a Professional Certificate for new educator program completers.

Discussion followed as the Board considered options. After much discussion, Board Chair Rob Akers called for a motion to approve the issuance of a Professional Certificate in place of a SOE and waive KTIP requirements in regulation.

Motion made by Ms. Kathy Gornik, seconded by Mr. Wayne Lewis, to approve the issuance of a Professional Certificate and waive the regulatory requirements of the issuance of a SOE.

Vote: *Unanimous*

Adjournment

Motion made by Mr. David Graham, seconded by Mr. Steven Thomas, to adjourn.

Vote: *Unanimous*

Meeting adjourned at 2:10 p.m.

Next Special Meeting of EPSB:

June 18, 2018

9:00 AM (EDT)

EPSB Board Room

Frankfort, Kentucky

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KENTUCKY EDUCATION PROFESSIONAL STANDARDS BOARD STAFF NOTE

Consent Item C

Action Item:

Northern Kentucky University – Director of Pupil Personnel (Certification Only, Traditional and Option 6 Routes)

Applicable Statutes and Regulation:

KRS 161.028; KRS 161.030
16 KAR 5:010; 16 KAR 3:030; 16 KAR 9:080

Applicable Goal:

Goal 1: Every approved educator preparation program meets or exceeds all accreditation standards and prepares knowledgeable, capable teachers and administrators who demonstrate effectiveness in helping all students reach educational achievement.

Issue:

Should the EPSB approve the following educator preparation program additions?

NORTHERN KENTUCKY UNIVERSITY

INSTRUCTIONAL LEADERSHIP

Director of Pupil Personnel (Level I and Level II)

ALTERNATIVE ROUTE TO CERTIFICATION

Director of Pupil Personnel (Level I and Level II)

Background:

The proposed Director of Pupil Personnel (DPP) program at Northern Kentucky University (NKU) was designed in collaboration with an advisory council, school principals, and superintendents representing local school districts. Program designers also collaborated with NKU professors in Social Work and Special Education to offer courses in areas such as drug dependency, trauma focused care, bullying, cyber bullying, special needs and child abuse that are course options within the Level II program.

Prerequisites for admission include a master's degree, 3.0 GPA, professional teaching certification showing Rank II or Rank I and Level I and Level II principal certification, and a minimum of three years teaching experience. Courses will be delivered online and include fieldwork with certified DPPs. Level I and Level II require six (6) hours of coursework for each

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level. Level I coursework addresses topics such as responsibilities of administrators, school-year planning, creating and monitoring school budgets, responsibilities with parents and students, legalities relating to attendance and juveniles, development and implementation of attendance and dropout prevention, and district pupil personnel services. Level II coursework includes options in school administration, school finance and budgeting, students with exceptionalities, families of students with disabilities, and various topics within the field of social work (i.e., juvenile suicide, bullying, and child abuse). To exit the program, candidates complete all coursework with a minimum 3.0 GPA, demonstrate satisfactory performance on the PSEL standards, and sign the code of ethics.

KRS 161.028 and KRS 161.030 provide for the EPSB to establish curricula for educator preparation programs in Kentucky and approve such programs for Educator Preparation Providers. The Division of Educator Preparation, Assessment, and Internship, Content Reviewers, and the Program Review Committee evaluated the program review documents submitted for approval against performance-based program guidelines established by the EPSB. These program proposals meet all the requirements set forth by the EPSB. A Letter of Support from the Dean of the College of Education and Human Services of Northern Kentucky University and the program review documents are available on the EPSB secure website.

Groups/Persons Consulted:

Content Review Committee
Program Review Committee

Potential Actions:

1. Approve the proposed educator preparation program additions.
2. Do not approve the proposed educator preparation program additions.

Recommendation:

Potential Action 1

Rationale:

The proposed educator preparation program follows the appropriate regulations (16 KAR 5:010; 16 KAR 3:030; 16 KAR 9:080) outlining program requirements for program approval as established by the EPSB.

Contact Person:

Ms. Sherri Henley, Program Manager
Division of Educator Preparation, Internship, and Assessment
(502) 564-4606
E-mail: sherri.henley@ky.gov

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Date:

June 18, 2018

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EDUCATION PROFESSIONAL STANDARDS BOARD STAFF NOTE

Consent Item D

Action Item:

2018-2019 Emergency Non-Certified School Personnel Program

Applicable Statutes and Regulation:

16 KAR 2:030, Section 3

Applicable Goal:

Goal 2: Every professional position in a Kentucky's public school is staffed by a properly credentialed educator.

Issue:

Should the Education Professional Standards Board (EPSB) approve the Scott County application for the Emergency Non-Certified School Personnel Program, 2018-2019, as recommended by staff?

Background:

Pursuant to 16 KAR 2:030, Section 3, a school district may submit a written application for participation in the Emergency Non-Certified School Personnel Program any time during the school year.

Alternative Actions:

1. Approve staff recommendation.
2. Modify and approve staff recommendation.
3. Do not approve staff recommendation.

Staff Recommendation:

Alternative 1

Rationale:

The district recommended has submitted a written letter of application as required by 16 KAR 2:030 and have requested participation in this program for 2018-2019.

Contact Person:

Donna Brockman, Director

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Division of Certification
(502) 564-4606
E-mail: donna.brockman@ky.gov

Date:

June 18, 2018

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EDUCATION PROFESSIONAL STANDARDS BOARD STAFF NOTE

[Information/Discussion Item A](#)

Information/Discussion Item:

Recommendations from the Ad Hoc Committee to Review Expanding Certificate Options for Rank II

Applicable Statutes and Regulation:

KRS 161.1211; KRS 161.028
16 KAR 8:020; 16 KAR 8:030

Applicable Goal(s):

Goal 2: Every professional position in a Kentucky public school is staffed by a properly credentialed educator.

Background:

KRS 161.028(1) states that the Education Professional Standards Board shall issue a Rank II to those holding regular certificates and who have a master's degree in a subject field approved by the Education Professional Standards Board or equivalent continuing education.

The Board appointed an Ad Hoc Committee to review expanding certificate options for Rank II. The committee first met on March 28, 2017, and again on April 25, 2017. The Rank II Options Committee is composed of stakeholders representing both public and private higher education, school district administrators and teachers. The purpose of the committee is to make recommendations to the Board on options that will be available to teachers earning a Rank II. While meeting, the committee was steadfast that any option must be equivalent in rigor to master's level work; relate directly to the current work of the educator; and be cost effective, paying dividends not just in compensation for the teacher, but for the students and their learning in the classroom.

Currently, there are three options for obtaining a Rank II. The first option is to complete a content master's degree program in the area of certification held. The second option is to complete an approved Fifth-year Program of thirty-two (32) semester hours of graduate level coursework earned beyond the bachelor's degree and the four (4) year program of teacher preparation. The third option is to complete the Continuing Education Option that is made up of a combination of research, job-embedded professional development, and university courses.

Contact Person:

Mr. John Fields, Deputy Executive Director
502-564-4606
E-mail: John.Fields@ky.gov

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Date:

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EDUCATION PROFESSIONAL STANDARDS BOARD STAFF NOTE

[Information/Discussion Item B](#)

Information/Discussion Item:

Teacher Leader Master's Implementation Plan

Applicable Statutes and Regulation:

KRS 161.028(1)(a), KRS 161.028(1)(b)
16 KAR 1:016; 16 KAR 5:010

Applicable Goal(s):

Goal 1: Every approved educator preparation program meets or exceeds all accreditation standards and prepares knowledgeable, capable teachers and administrators who demonstrate effectiveness in helping all students reach educational achievement.

Goal 4: Every credentialed educator participates in a high quality induction into the profession and approved educational advancement programs that support effectiveness in helping all students achieve.

Background:

In December 2016, the Board approved recommendations from the Teacher Leader Master's Review Committee (TLMRC). The recommendations included the following changes to the Teacher Leader programs:

- Programs shall be aligned with the Council for the Accreditation of Educator Preparation (CAEP) Standards for Advanced Programs.
- Programs shall provide opportunities to enhance P-12 student achievement by directly focusing on the Kentucky Academic Standards and College and Career Readiness Standards.
- Programs shall follow the revised Teacher Leader Program Guidelines (August 2016).
- Programs shall reflect the Teacher Leader Model Standards.
- EPSB shall develop regulations that set forth the standards for the programs and develop an implementation plan.

In June 2017, the Board approved a regulation to establish the standards required for certified teachers to obtain or maintain certification as a teacher leader. The standards are aligned with both the InTASC Standards and the CAEP Standards for Advanced Programs. In April 2018, 16 KAR 1:016 became effective and established the standards for certified teacher leader. During

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the time the regulation was being finalized through the legislative process, staff developed an implementation plan. This plan identifies the tasks and the estimated dates for completion and/or implementation. It also demonstrates alignment of the recommendations with the original objectives identified by the Board when the TLMRC was created.

Contact Person:

Allison Bell, Program Consultant II
Division of Educator Preparation, Assessment, and Internship
502-564-4606
E-mail: Allison.Bell@ky.gov

Date:

June 18, 2018

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EDUCATION PROFESSIONAL STANDARDS BOARD STAFF NOTE

Action Item A

Action Item:

Meeting Procedure Amendment

Applicable Statutes and Regulation:

KRS 61.820, KRS 161.028

Applicable Goal(s):

Goal 5: The EPSB shall be managed for both effectiveness and efficiency, fully complying with all statutes, regulations and established federal, state, and agency policies.

Issue:

Should the Education Professional Standards Board amend the Meeting Procedure?

Background:

On October 10, 2016, the Board approved the current Meeting Procedure. At that time, the Board set the meeting start time for 10:00 a.m. to give members sufficient time for traveling to the Board office on the day of the meeting. However, due to the length of closed session reviews, members have expressed a desire to return to a 9:00 a.m. start time. That change is reflected in the amended procedure.

The amended Meeting Procedure was provided to the Board as an Information Item at the April 9, 2018, meeting. A copy of the amended Meeting Procedure is provided.

Groups/Persons Consulted:

EPSB Board Members

Potential Actions:

1. Approve the amendment to the Meeting Procedure.
2. Do not approve the amendment to the Meeting Procedure.
3. Modify the amendment to the Meeting Procedure.

Staff Recommendation:

Potential Action 1

Rationale:

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Due to the length of the close session reviews, members have expressed a desire to return to a 9:00 a.m. start time for Board Meetings. This amendment to the Meeting Procedure fulfills that request.

Contact Person:

Ms. Cassie Trueblood, General Counsel
Division of Executive Office
502-564-4606
E-mail: Cassie.Trueblood@ky.gov

Date:

June 18, 2018

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EDUCATION PROFESSIONAL STANDARDS BOARD STAFF NOTE

Action Item B

Action Item:

Indiana Wesleyan University – Teacher Leader (Rank II Master’s and Rank I Master’s)

Applicable Statutes and Regulation:

KRS 161.028; KRS 161.030; KRS 164.540
13 KAR 4:010; 16 KAR 1:016; 16 KAR 5:010; 16 KAR 5:020; 16 KAR 8:020

Applicable Goal:

Goal 1: Every approved educator preparation program meets or exceeds all accreditation standards and prepares knowledgeable, capable teachers and administrators who demonstrate effectiveness in helping all students reach educational achievement.

Issue:

Should the EPSB approve the following educator preparation program additions?

INDIANA WESLEYAN UNIVERSITY

8.0 ENDORSEMENTS

Teacher Leader

9.0 CONTINUING EDUCATION

Master of Education for Rank II

Master of Education for Rank I

Background:

Beginning December 1, 2016, Kentucky became a member of the State Authorization Reciprocity Agreement (SARA). This agreement among member states, districts and territories establishes comparable national standards for interstate offering of postsecondary distance education courses and programs. It is intended to make it easier for students to take online courses offered by postsecondary institutions based in another state. SARA is overseen by a National Council and administered by four regional education compacts (i.e, SREB). In order for the EPSB to approve educator preparation programs, which are located in SARA member states and are exclusively offered online, the educator preparation program has to demonstrate compliance with the following Kentucky requirements:

1. Demonstrate that the program of preparation has been approved by the provider’s state or origin.
2. Demonstrate that the entity has been regionally accredited.
3. Demonstrate that the entity has been accredited by the Council for Accreditation of Educator Preparation (CAEP).

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4. Demonstrate that the program of preparation is not based only upon the completion of a written or verbal assessment.
5. Demonstrate that the program of preparation has a selection and admission process that meets the requirements of 16 KAR 5:020.

Indiana Wesleyan University's (IWU) Master of Education with a major in Curriculum & Instruction (C&I) consists of an eleven-course, 33-credit hour program of wholly online study intended to help practicing teachers advance their craft in teaching and leadership in professional learning communities. It is considered an advanced preparation program, but does not lead to additional content licensure in Indiana based on the current licensure scheme in place. The program is currently aligned to the Teacher Leader Model standards. In recognition of the need to align its advanced preparation programs to the 2016 CAEP Advanced Program Standards and to utilize CAEP-sufficient rubrics, the curriculum of the IWU C&I program is in the early stages of a two-year curriculum redesign process that will include refined gateways and assessments.

The purpose of the Master of Education Program is to provide advanced study beyond the baccalaureate degree to meet the professional needs of practicing teachers. Outcomes and expectations associated with developing master teachers as World Changers are:

- Leading curricular change. Candidates are proficient in curriculum development and implementation; knowledge of curriculum and subject matter is used to create positive change in classrooms, schools, and districts.
- Implementing instructional effectiveness. Candidates are proficient in the knowledge, dispositions, and skills needed for effective teaching; effective teaching results in successful student learning.
- Managing classroom learning. Candidates manage the classroom learning environment to create success for all students.
- Practicing reflective assessment. Candidates manage their continued learning and professional development through continuous reflection about their teaching knowledge, dispositions, skills, and practices.
- Building learning networks. Candidates create professional partnerships to create learning opportunities for themselves and their students.

Alternative Actions:

1. Approve the proposed educator preparation program additions.
2. Do not approve the proposed educator preparation program additions.
3. Modify and approve the proposed educator preparation program addition.

Staff Recommendation:

Potential Action 1

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Rationale:

The proposed educator preparation program submitted written evidence of compliance with the EPSB requirements under the SARA legislation for program approval.

Contact Person:

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Date:

June 18, 2018

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EDUCATION PROFESSIONAL STANDARDS BOARD STAFF NOTE

Action Item, Waiver A

Action Item:

Request to allow experience as a Fulbright recipient (teaching English in Ecuador) to renew certificate in lieu of teaching experience in field of certification

Applicable Statutes and Regulation:

KRS 161.020, KRS 161.028, KRS 161.030
16 KAR 4:060, 16 KAR 2:010, 16 KAR 8:020

Applicable Goal(s):

Goal 2: Every professional position in a Kentucky public school is staffed by a properly credentialed educator.

Issue:

Should the Education Professional Standards Board approve the request that would allow the applicant to renew the expired certificate based upon her English teaching experience as a recipient of a 2010-2011 Fulbright U.S. Student English Teaching Assistantship grant to Ecuador for the period of 10 months?

Background:

Ms. Miller holds an expired Rank 2 certificate in the area of Special Education - Learning & Behavior Disorders, Grades Primary - 12. Her certificate expired in 2014 and she has been a special education teacher in Colorado since returning from Ecuador. The time spent teaching in Ecuador in the Fulbright program was teaching English, but not necessarily teaching special education.

Potential Actions:

1. Approve the waiver request.
2. Do not approve the waiver request.
3. Approve the waiver request with conditions.

Contact Person:

Ms. Donna Brockman, Division Director
Division of Certification
502-564-4606
E-mail: Donna.Brockman@ky.gov

Date:

6/18/2018

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EDUCATION PROFESSIONAL STANDARDS BOARD STAFF NOTE

[Action Item, Waiver B](#)

Action Item:

Request to allow experience and training as an adoption specialist to renew certificate in lieu of classroom teaching experience in an accredited school system

Applicable Statutes and Regulation:

KRS 161.020, KRS 161.028, KRS 161.030
16 KAR 4:060, 16 KAR 2:010, 16 KAR 8:020

Applicable Goal(s):

Goal 2: Every professional position in a Kentucky public school is staffed by a properly credentialed educator.

Issue:

Should the Education Professional Standards Board approve the request that would allow the applicant to renew the expired certificate based upon her related training and experience as an adoption specialist since 2007?

Background:

Ms. Outland holds an expired Rank 2 certificate in the areas of Interdisciplinary Early Childhood Education (Birth-Primary), Elementary P-5, and Special Education- Learning & Behavior Disorders. Her certificates expired in 2013 and she has been employed with Adoption Assistance, Inc. since 2007. According to the documentation that she provided and a letter from her employer, she is stating that her experience and training as an adoption specialist is directly related to her areas of certification and she is requesting that her professional experience and training be allowed for the purposes of renewal.

Potential Actions:

1. Approve the waiver request.
2. Do not approve the waiver request.
3. Approve the waiver request with conditions.

Contact Person:

Ms. Donna Brockman, Division Director
Division of Certification
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E-mail: Donna.Brockman@ky.gov

Date:

6/18/2018

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EDUCATION PROFESSIONAL STANDARDS BOARD STAFF NOTE

Action Item, Waiver C

Action Item:

Request to waive educational requirements for renewal of certificate

Applicable Statutes and Regulation:

KRS 161.028; KRS 161.030
16 KAR 4:060; 16 KAR 2:130

Applicable Goal(s):

Goal 2: Every professional position in a Kentucky public school is staffed by a properly credentialed educator.

Issue:

Should the Educational Professional Standards Board (EPSB) grant a second, one (1) year extension of the regular certificate and an additional one (1) year provisional certificate under the school media librarian recruitment program in order for Debra M. Unger to complete the required Master's degree and school media librarian certification program?

Background:

Ms. Unger's regular certificate and one (1) year provisional school media librarian certificate will expire 6/30/18 as a result of her inability to complete the graduate program requirements before the certificate expiration date. Due to a cancer diagnosis and resulting treatment, as well as ECU scheduling fewer course offerings in the school media librarian program, she was unable to complete her Master's degree leading to the school media librarian certification program before the certificate expiration date. She is requesting another one (1) year extension, as well as another issuance of the one (1) year provisional school media librarian certificate.

Potential Actions:

1. Approve the waiver request.
2. Do not approve the waiver request.
3. Approve the waiver request with conditions.

Contact Person:

Ms. Donna Brockman, Director
Division of Certification
502-564-4606
E-mail: Donna.Brockman@ky.gov

Date:

June 18, 2018

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EDUCATION PROFESSIONAL STANDARDS BOARD STAFF NOTE

Action Item, Waiver D

Action Item:

Request to Waive Out-of-State Recency Requirements

Applicable Statutes and Regulation:

KRS 161.010, KRS 161.028, KRS 161.030
16 KAR 4:080, 16 KAR 2:010, 16 KAR 2:020

Applicable Goal(s):

Goal 2: Every professional position in a Kentucky public school is staffed by a properly credentialed educator.

Issue:

Should the Education Professional Standards Board approve the request to waive the requirements of 16 KAR 4:080 which requires that the out-of-state applicant complete six semester hours of graduate credit to meet the recency of preparation requirement in order to renew the applicant's certificate?

Background:

16 KAR 4:080 provides that an out-of-state educator who applied for and received a Kentucky teaching certificate must complete six hours of graduate credit in order to renew the applicant's Kentucky certificate:

Section 1. Teacher certification issued initially under the provisions of 16 KAR 2:010 or 16 KAR 2:020 shall comply with the provisions of KRS 161.030 and the requirements and procedures established in this section.

- (1) There shall be a recency of preparation prerequisite for the issuance of a certificate.
 - (a) Except as provided in paragraphs (b) and (c) of this subsection, an out-of-state applicant for initial Kentucky certification shall have prepared as a teacher or completed six (6) semester hours of graduate credit within the five (5) years preceding application.
 - (b) An out-of-state applicant for initial Kentucky certification who has completed a planned fifth-year program shall be exempt from taking the six (6) additional hours, if the applicant has completed two (2) years of successful teaching experience within the last ten (10) years.
 - (c)1. A certificate shall be issued for a one (1) year period ending June 30 of the next calendar year if the applicant:
 - a. Does not meet the recency of preparation requisite;
 - b. Has not previously held a Kentucky teaching certificate;
 - c. Otherwise qualifies for certification; and
 - d. Agrees that six (6) semester hours of credit applicable toward the usual renewal requirement shall be completed by September 1 of the year of expiration.

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Brian Creasman, Fleming County Superintendent, submitted this request on behalf of Ms. Debra Howard who obtained a Kentucky certificate based on her Florida and Virginia certificates.

Ms. Howard holds a Kentucky Professional Certificate for Teaching Family and Consumer Sciences, Grades 5-12. She also holds equivalent Professional teaching certificates in the states of Florida and Virginia, where she taught for over 30 years combined. She, however, has not completed six (6) semester hours of graduate coursework necessary to renew her Kentucky certificate. Ms. Howard seeks a waiver that would allow her to renew her certificate without completing six (6) semester hours of graduate coursework.

Potential Actions:

1. Approve the waiver request.
2. Do not approve the waiver request.
3. Approve the waiver request with conditions.

Contact Person:

Ms. Donna Brockman, Division Director
Division of Certification
502-564-4606
E-mail: Donna.Brockman@ky.gov

Date:

6/18/2018

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EDUCATION PROFESSIONAL STANDARDS BOARD STAFF NOTE

[Action Item, Waiver E](#)

Action Item:

Request a waiver of grade range requirements for three (3) Owsley County elementary teachers

Applicable Statutes and Regulation:

KRS 161.020, KRS 161.028

16 KAR 2:010, Section (4)

Applicable Goal(s):

Goal 2: Every professional position in a Kentucky public school is staffed by a properly credentialed educator.

Issue:

Should the Education Professional Standards Board approve the grade level waiver(s) as requested by the Superintendent of Owsley County Schools?

Background:

The Owsley County Board of Education is currently considering reconfiguration within the district's two schools (K-5; 6-12) due to declining student population and loss of revenue. The district requests a waiver of teacher certification requirements to enable two tenured elementary certified teachers holding the K-4 certificate and one teacher holding the P-5 certificate to teach 6th grade in a building that would house grades 6-12 (pending Board approval). 16 KAR 2:010 allows for elementary teachers to teach 6th grade, but only if grade 6 is housed in the same building with the elementary grades.

Potential Actions:

1. Approve the waiver request.
2. Do not approve the waiver request.
3. Approve the waiver request with conditions.

Contact Person:

Ms. Donna Brockman, Division Director
Division of Certification
502-564-4606
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Date:

6/18/2018

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EDUCATION PROFESSIONAL STANDARDS BOARD STAFF NOTE

Action Item, Waiver F

Action Item:

Emergency Waiver of 16 KAR 5:040
Admission, Placement, and Supervision in Student Teaching

Applicable Statutes and Regulation:

16 KAR 5:040, Section 6 (4)

Applicable Goal(s):

Goal 1: Every approved educator preparation program meets or exceeds all accreditation standards and prepares knowledgeable, capable teachers and administrators who demonstrate effectiveness in helping all students reach educational achievement.

Issue:

Should the Education Professional Standards Board waive regulation 16 KAR 5:040, Section 6 (4) which requires educator preparation institutions to provide seventy (70) full days, or its equivalent, of student teaching?

Background:

District wide school closings in the Spring 2018 semester have forced school closings in schools where student teachers in Kentucky Educator Preparation Programs are assigned for their required 70 days of student teaching. Although student teachers and their respective programs have made good faith efforts to complete as many days as possible. (e.g., beginning student teaching earlier in the semester and ensuring the candidates student teach every day their assigned schools are open) some candidates' assigned schools will not be open a sufficient number of days for the candidates to complete 70 days of student teaching.

Kentucky's preparation programs are tied to their institutional calendars, which control operational matters such as contractual obligations of staff, availability of on-campus housing, dates by which credit must be awarded for students to be eligible to graduate, start dates of subsequent course offerings, and other similar challenges. Staff is asking the Board to waive 16 KAR 5:040, Section 6 (4) for the Spring 2018 semester as it applies to affected candidates enrolled in programs whose unit head have submitted waiver requests. Each waiver request is supported with documentation signed by the unit head indicating the name of each student teacher, the district and the number of days affected student teachers assigned to that district were unable to participate in student teaching due to district school closures. Universities requesting waivers are: University of Louisville; University of the Cumberland; University of Kentucky; Morehead State University; Murray State University; and Northern Kentucky University.

Potential Actions:

1. Approve the waiver request of 16 KAR. 5:040 Section 6 (4).

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2. Deny the waiver request of 16 KAR. 5:040 Section 6 (4).
3. Approve the waiver request with conditions.

Contact Person:

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Date:

June 18, 2018

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EDUCATION PROFESSIONAL STANDARDS BOARD STAFF NOTE

[Alternative Route to Certification Application A](#)

Action Item:

Alternative Route to Certification Application(s)

Applicable Statutes and Regulation:

KRS 161.028, 161.030, 161.048

16 KAR 9:010

Applicable Goal:

Goal II: Every professional position in a Kentucky public school is staffed by a properly credentialed educator.

Issue:

Should the Education Professional Standards Board approve the alternative route to certification application(s)?

Background:

The following individual is requesting certification on the basis of exceptional work experience:

Abigail Landrum - Spanish, Grades K-12

Alternative Actions:

1. Approve the alternative route to certification application.
2. Do not approve the alternative route to certification application.

Contact Person:

Donna Brockman, Director

Division of Certification

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Date:

June 18, 2018

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EDUCATION PROFESSIONAL STANDARDS BOARD STAFF NOTE

[Alternative Route to Certification Application B](#)

Action Item:

Alternative Route to Certification Application(s)

Applicable Statutes and Regulation:

KRS 161.028, 161.030, 161.048

16 KAR 9:010

Applicable Goal:

Goal II: Every professional position in a Kentucky public school is staffed by a properly credentialed educator.

Issue:

Should the Education Professional Standards Board approve the alternative route to certification application(s)?

Background:

The following individual is requesting certification on the basis of exceptional work experience:

Krista Harlan - Biology, Grades 8-12

Alternative Actions:

1. Approve the alternative route to certification application.
2. Do not approve the alternative route to certification application.

Contact Person:

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Date:

June 18, 2018