

*The actions delineated below were taken in open session of the EPSB at the September 25, 2006, regular meeting. This information is provided in summary form; an official record of the meeting is available on tape in the permanent records of the Education Professional Standards Board (EPSB), 100 Airport Road, 3rd Floor, Frankfort, KY 40601.*

**Education Professional Standards Board (EPSB)  
Summary Minutes of the Business Meeting  
EPSB Offices, 100 Airport Road, 3rd Floor  
Frankfort, Kentucky  
September 25, 2006**

**Members Present:**

Wally Campbell  
Lydia Coffey  
Sam Evans  
Jennifer Forgy  
Steve Lin  
Rita Presley  
Steve Schenck (for Gene Wilhoit)  
Zenaida Smith  
Tom Stull  
Lorraine Williams

**Members Absent:**

Jim Applegate  
Ann Carty  
Jim Cibulka  
Kristin Gregory  
Kent Juett

**Call to Order**

Chair Tom Stull convened the meeting at 9:15 am EDT.

**Swearing in of New Board Member**

Notary Public Ashley Abshire administered the oath to new Board member, Jennifer Forgy.

**Approval of August 4, 2006 Minutes**

*Motion made by Dr. Sam Evans, seconded by Ms. Lydia Coffey, to approve the minutes of the August 4, 2006, special meeting.*

**Vote:** *Unanimous*

**Approval of August of August 21, 2006 Minutes**

*Motion made by Ms. Rita Presley, seconded by Ms. Lorraine Williams, to approve the minutes of the August 21, 2006, regular meeting with an amendment to change Ms. Williams from present to absent.*

**Vote:** *Yes- 9*

*Recuse- 1 (Dr. Sam Evans)*

Dr. Evans inquired about the National Board for Professional Teaching Standards (NBPTS) mentoring service, approved during the last meeting, which he missed. He asked if staff members looked at alternatives other than limiting the number of candidates in the program if there is insufficient funding to support the number of candidates. Dr. Rogers responded that the EPSB has about \$190,000.00 in the Incentive Trust Fund

which funds the NBPTS mentoring service. The EPSB would only limit candidates once this fund is depleted.

### **Open Speak**

There were no requests for open speak.

### **Report of the Executive Director**

Dr. Rogers discussed the contents of the board packets which included a summary of an article by Art Levine titled “Educating School Teachers.”

#### Report from the Education Cabinet

Dr. Rogers expressed his delight that Ms. Laura Owens, new Secretary of the Education Cabinet, was present at the meeting. Ms. Owens commented that EPSB members’ roles are a critical piece for leadership in education. She stated that she is pleased with the opportunity to work with the EPSB and thanked the EPSB for its work in education. She welcomed the EPSB to her office anytime.

#### Report from the Kentucky Department of Education

Mr. Steve Schenck reported that CAT scores—made public on September 22, 2006—show a positive trend. Mr. Schenck further reported that Commissioner Gene Wilhoit has announced his resignation. Mr. Schenck stated that it has been an honor to work under his leadership for years and his absence will be a difficult void to fill. The Kentucky Department of Education (KDE) intends to perform a national search for Commissioner Wilhoit’s replacement and hopes to fill the position by next summer. Kevin Noland will serve as the interim Commissioner for KDE until the position is filled.

#### Report from the Council on Postsecondary Education

There was no report from the Council on Postsecondary Education as Dr. Applegate was absent.

#### Teacher Quality Enhancement Grant

Dr. Rogers recognized five important individuals for their work on the Teacher Quality Enhancement Grant which ends on September 30, 2006: Mr. Tom Peterson, Ms. Dee Jones, Dr. Melissa Miracle, Mr. Jeff Kimmel, and Dr. Steve Clements. Almost all of the goals were reached with the grant, and Dr. Rogers stated it was a pleasure to work with the grant team.

### **Report of the Chair**

Mr. Stull asked new board member Jennifer Forgy to introduce herself to the board. Ms. Forgy stated that she is currently a classroom teacher at Paul Lawrence Dunbar High School in Lexington and has been teaching for about 14 years. She has taught in the Governor’s Scholar program for 6 years, and in 2004, she was named the Kentucky High School Teacher of the Year. In addition, Ms. Forgy reported that she has served on

different task forces for education, including the Governor's Task Force and the Portfolio Task Force. She stated that she is pleased and honored to serve on the EPSB because it is one of the most important roles of education in Kentucky. She further stated that she hopes to serve the people and students in Kentucky well.

#### Introduction of New Dean

Dr. Marilyn Troupe recognized Dr. Milton Brown as the new interim dean of Bellarmine University.

#### Appointment of Committee to Evaluate the Executive Director

Chairman Stull asked the following individuals to serve on the committee for the evaluation of the executive director: Dr. Sam Evans (Chair), Ms. Lydia Coffey, Ms. Lorraine Williams, Ms. Kristin Gregory, and Mr. Tom Stull.

### **Committee Reports**

#### Nominating Committee

Dr. Sam Evans reported that the committee recommends that Mr. Stull remain as the chairperson and Dr. James Cibulka serve as the vice-chairperson. Mr. Stull asked if there were further nominations from the floor. There were no further nominations.

*Motion made by Dr. Sam Evans, seconded by Dr. Wally Campbell, to table the elections of the chair and vice-chair of the EPSB until the next regular EPSB meeting.*

**Vote:** *Unanimous*

#### Committee to Develop the Protocol for the Evaluation of the Executive Director

Dr. Evans reported that the committee recommends that an evaluation form be completed for the evaluation of the Executive Director. This form was emailed to EPSB members and included in the Board packets at the meeting. Members of the committee met in August at the University of Kentucky and used documents from other sources and looked at the goals of the EPSB in developing the form.

#### **2006-087**

*Motion made by Dr. Evans, seconded by Ms. Lydia Coffey, to approve the evaluation instrument for the Executive Director.*

Ms. Lorraine Williams asked if the input from staff would give feedback on the organizational climate and management section of this form. Board members agreed that the input from this section would be given from staff.

**Vote:** *Unanimous*

Dr. Rogers asked if board members were ready for the evaluation instrument to be included in the EPSB Policy and Procedures book, and he wanted to ensure there were no changes needed. Board members agreed that the policy was ready to be implemented and included in the EPSB Policy and Procedures book.

### **Information/Discussion Items**

#### 2005-2006 New Teacher Survey and Kentucky Educator Preparation Program Report Card

Ms. Cindy Owen discussed the New Teacher Survey, which is a new section of the Kentucky Educator Preparation Program (KEPP) Report Card. There was a 54% response rate to the survey. The highest satisfaction rating was with *preparation in exhibiting and promoting ethical and professional behavior of a teacher*. The second highest satisfaction rating was with *preparation in understanding the core concepts and skills related to the Student Teacher's or Intern's certified content area or areas*. Ms. Owen stated that from these results, it appears that universities are preparing very well on how to become a professional educator and that new teachers are comfortable with content areas. The lowest satisfaction rating was with *preparation in designing instruction and assessments for students with special needs*. The second lowest satisfaction rating was with *preparation in developing useful strategies to address the behavioral issues of special needs children included in the regular classrooms*. This study helps EPSB staff recognize what areas need the most improvement. Additionally, Ms. Jaime Rice showed the EPSB how to find the survey results on the EPSB website.

#### Amendment to EPSB Policies and Procedures Manual to include procedures for the EPSB approval of financial agreements

Ms. Alicia Sneed explained the proposed financial agreement procedure to the EPSB members. Ms. Lorraine Williams asked that the policy include the board's authority to deny contracts under exigent circumstances. Dr. Evans asked about the 30-day contract termination period. Ms. Sneed stated that the EPSB can terminate any contract within 30 days upon notification to the vendor.

Ms. Sneed further stated that she would like the Board's input on how to execute non-financial agreements such as the EPSB's agreement with KHEAA regarding renewal of certifications to teachers who are in default of their student loans. Ms. Williams asked Mr. Schenck how the Kentucky Department of Education handles non-financial agreements. Mr. Schenck stated that the Kentucky Board of Education (KBE) does not approve non-financial agreements. KBE has staff at the local level that communicates effectively with board members. Board Attorney Diane Farthing suggested appointing a board member to receive reports and information regarding the different agreements from the Executive Director. This board member would then report back to the board. Ms. Rita Presley asked if the board could use the same method used in exigent circumstances for financial agreements. Ms. Williams stated that she would like to see a staff note on non-financial agreements. The Board stated that non-financial agreements will be

presented to the chair and vice-chair by the Executive Director for their approval and will be brought to the EPSB at the next regular meeting.

Ms. Sneed will include the same process for non-financial agreements as the proposed exigent circumstances agreement and bring it as an Action Item for the October 23, 2006 regular board meeting.

#### Adoption of 2006-2008 Goals and Strategies

Dr. Marilyn Troupe reported that during the last board meeting another goal along with its strategies was requested to be added. Dr. Rogers asked if the Board would like to see the budget more than semi-annually. Ms. Lydia Coffey stated that she would like to receive a report once each year, showing where the board stands financially in October. All Board members were in agreement and prefer to only have the budget presented annually. The Goals and Strategies will be brought back as an Action Item for the October 23, 2006 regular meeting.

#### **Action Items**

#### 2006 Title II Report and the Quality Performance Index Report

Ms. Cindy Owen introduced two new staff members, Judy Phillips and Carol Smith. She stated that in the future the Title II report will be brought before the board in August because the report is due on October 10 to the United States Secretary of Education. Ms. Owen presented the Title II report to the Board.

#### **2006-088**

Issue I: *Motion made by Dr. Wally Campbell, seconded by Ms. Lorraine Williams, to approve the 2004-05 Title II Report for submission to the USDOE*

**Vote:** *Unanimous*

#### **2006-089**

Issue 2: *Motion made by Dr. Campbell, seconded by Ms. Williams, to approve the 2005-06 QPI Report.*

**Vote:** *Unanimous*

Dr. Evans asked if the data of the QPI is consistent among all institutions. Dr. Rogers stated that EPSB staff intends to bring information to the board next year to modify the QPI.

Asbury College Request Alternative Route to Certification “Umbrella” Status for Middle School Programs (Grades 5-9)

**2006-090**

*Motion made by Ms. Lydia Coffey, seconded by Dr. Evans, to approve Asbury’s request to add “umbrella” to university-based alternative route to certification programs for Middle School.*

**Vote:** *Unanimous*

Berea College – request for waiver of the Cooperating Teacher Eligibility Requirements

Dr. Troupe stated that a correction to the staff note should be made in the second paragraph, third sentence, under Background. It should read, “This teacher is **no** longer able to have student teachers.”

**2006-091**

*Motion made by Ms. Coffey, seconded by Ms. Rita Presley, to approve the waiver request.*

**Vote:** *Unanimous*

Mr. Marc Hardin – Request to waive 16 KAR 3:050 pertaining to teaching experience for administrative certifications

**2006-092**

*Motion made by Ms. Coffey, seconded by Dr. Evans, to deny the waiver request.*

**Vote:** *Unanimous*

Mr. James Gwilliam – Request to waive 16 KAR 6:010 pertaining to Praxis II Principles of Learning & Teaching: Grades K-6 (0522), Elementary Education: Content Knowledge (0014), Principles of Learning & Teaching Grades 5-9 (0523) and Middle School English Language Arts(0049)

**2006-093**

*Motion by Dr. Evans, seconded by Ms. Rita Presley, to waive the Elementary Education: Content Knowledge (0014) and accept the MTTC Elementary Education (83) in lieu thereof. Do not waive the Praxis II Principles of Learning & Teaching: Grades K-6 (0522), Principles of Learning & Teaching: Grades 5-9 (0523), and Middle School English Language Arts (0049) and do not accept MTTC Basic Skills, MTTC Mathematics (22), MTTC (01), and/or MTTC (83) in lieu thereof.*

**Vote:** *Unanimous*

Ms. Christie Palombi - Request to waive 16 KAR 6:010 pertaining to the Praxis II Elementary Education: Content Knowledge (0014)

**2006-094**

*Motion made by Ms. Coffey, seconded by Ms. Zenaida Smith, to waive the regulation requiring the Praxis II Elementary Education: Core Content Knowledge (0014) and accept the ICTS (003) in lieu thereof.*

**Vote:** *Unanimous*

Ms. Cindy Ainsworth- Request to waive 16 KAR 6:010 pertaining to Praxis II Principles of Learning & Teaching: Grades K-6 (0522) and Elementary Education: Content Knowledge (0014)

**2006-095**

*Motion made by Dr. Evans, seconded by Ms. Coffey, to not waive the Praxis II Principles of Learning & Teaching: Grades K-6 (0522) and Elementary Education: Content Knowledge (0014) and not to accept Elementary Education: Content Area Exercises (0012) and/or Elementary Education: Curriculum, Instruction, and Assessment: K-5 (0016) in lieu thereof.*

**Vote:** *Unanimous*

Ms. Maria Altieri – Request to waive 16 KAR 6:010 pertaining to Praxis II Principles of Learning & Teaching: Grades 5-9 (0523) or Principles of Learning & Teaching: Grades 7-12 (0524) and Middle School Social Studies (0089), Social Studies Content Knowledge (0081), and Social Studies: Interpretation of Materials (0083)

**2006-096**

*Motion made by Ms. Coffey, seconded by Ms. Smith, to waive the Praxis II Middle School Social Studies (0089), Social Studies Content Knowledge (0081), and Social Studies: Interpretation of Materials (0083) and accept the CSET Social Science I, II & III (114) in lieu thereof. Do not waive the Praxis II Principles of Learning & Teaching: Grades 5-9 (0523) or Principles of Learning & Teaching: Grades 7-12 (0524) and do not accept the CBEST and/or CSET Social Science I, II & III (114) in lieu thereof.*

**Vote:** *Unanimous*

*Motion made by Ms. Zenaida Smith, seconded by Ms. Lorraine Williams, to go into closed session for the purpose of discussing proposed or pending litigation in accordance with KRS 61.810(c) & (j).*

**Vote:** *Unanimous*

Attorneys present were Alicia A. Sneed, Diane Fleming, Cynthia Clay Grohmann, and Gary A. Stephens.

*Motion made by Ms. Williams, seconded by Ms. Lydia Coffey, to return to open session.*

**Vote:** *Unanimous*

*Motion made by Ms. Coffey, seconded by Mr. Lin, to adjourn the meeting.*

**Vote:** *Unanimous*

The meeting adjourned at 1:31 p.m.

Next Meeting: October 23, 2006, 9:00 AM  
EPSB Board Room  
Frankfort, Kentucky