

*The actions delineated below were taken in open session of the EPSB at the September 22, 2008 regular meeting. This information is provided in summary form; an official record of the meeting is available in the permanent records of the Education Professional Standards Board (EPSB), 100 Airport Road, 3rd Floor, Frankfort, KY 40601*

**Education Professional Standards Board (EPSB)  
Summary Minutes of the Business Meeting  
EPSB Offices, 100 Airport Road, 3rd Floor  
Frankfort, Kentucky  
September 22, 2008**

**Call to Order**

Chair Lorraine Williams convened the September 22, 2008 meeting at 9:10 a.m. (EDT).

**Roll Call**

The following members were present: Lonnie Anderson, Frank Cheatham, Richard Crofts, Michael Dailey, Sam Evans, Rebecca Goss, Cathy Gunn, Kent Juett, Greg Ross, Zenaida Smith, Tom Stull, Lorraine Williams, and Cynthia York. Mary Hammons, Sandy Sinclair-Curry, and Bobbie Stoess were absent.

**Swearing-In and Introduction of New Board Member**

Notary Public Ashley Abshire swore in Dr. Richard Crofts, Interim President at CPE, and Ms. Sally Sugg, associate commissioner of the Office of Leadership and School Improvement at KDE. Ms. Sugg explained that she has replaced Mr. Steve Schenck at KDE and thanked the board for the opportunity to serve. Dr. Richard Crofts stated that he is pleased to return to Kentucky and that he has enjoyed serving as the interim president. He also complimented the great staff at CPE.

**Approval of August 18, 2008 EPSB Meeting Minutes**

*Motion made by Dr. Sam Evans, seconded by Mr. Lonnie Anderson, to approve the minutes of the August 18, 2008 EPSB board meeting.*

**Vote:** *Unanimous*

**Open Speak**

There were no requests for open speak.

**Report of the Executive Director**

Dr. Phillip Rogers welcomed Ms. Sally Sugg and Dr. Richard Crofts. He said that to his recollection Dr. Crofts is the first CPE president to attend an EPSB meeting.

Report from the Kentucky Department of Education

Ms. Sally Sugg reported on the recent work of KDE.

\* Since the new biennium, KDE's focus has been to give assistance to public schools that have had trouble meeting proficiency. A cross-agency team has analyzed all data and

identified schools and districts that are in urgent need of assistance. KDE is currently in the process of contacting those districts and notifying them that KDE is available to help.

\*Scholastic audit training started the day of the board meeting, September 22.

\* The Assessment Task Force had its third meeting and is making great progress.

\* Commissioner Draud has a viral illness that has attacked his central nervous system. He is working diligently toward recovery and has made himself available through phone calls. Deputy Commissioner Elaine Farris is taking charge in his absence.

Dr. Rogers asked for a meeting with Ms. Sugg to look at both agencies' shared concerns. Ms. Sugg said she would be delighted to meet with Dr. Rogers.

#### Report from the Council on Postsecondary Education

Dr. Richard Crofts stated that it is a pleasure to attend the EPSB meeting. He informed that Board that there are currently five interim positions at CPE. He said that he cannot imagine a more passionate supporter of higher education than Jim Applegate, the former vice president of academic affairs at CPE, who recently resigned to work at the Lumina Foundation on Education.

Dr. Crofts reported that upon his arrival to CPE, he was given two assignments—to work on affordability issues of colleges and universities, and to work on stabilizing CPE's relationship with universities and other education agencies.

He further reported that CPE, in conjunction with the EPSB, is seeking a grant from the U. S. Department of Education to establish a P-20 data warehouse. Dr. Crofts is optimistic about receiving the grant, which could take Kentucky to the next step in improving data through the ability to evaluate teacher preparation programs.

#### **Report of the Chair**

##### Appointment of the Executive Director Evaluation Committee

Chair Lorraine Williams appointed Dr. Sam Evans (chair), Dr. Frank Cheatham, and Ms. Cynthia York to the Executive Director Evaluation Committee.

#### **Committee Reports**

##### KTIP Task Force

Ms. Becky Goss stated that it has been a pleasure to serve on the KTIP Task Force. As the task force chair, Ms. Goss reported that in an effort to restructure KTIP and at the same time nurture new teachers, task force members believe that a professional learning community (PLC) could provide mentoring within a beneficial new structure. She informed the board that the purpose of a PLC is to aggregate data, build instructional units with assessments, analyze student results, observe each other, and collaborate to address concerns. The advantages of establishing a PLC within a school would be the flexibility it would allow, the autonomous nature of the PLC in each school, the emphasis on student achievement, and the strong mentoring it would promote for the intern.

Additionally, she reported that the KTIP Task Force discussed various project strategies. The desired strategy is to establish a model

- that utilizes resource teachers exclusively as mentors, not evaluators
- that provides a professional learning community experience for all new teachers
- that supports district level flexibility in the support of new teachers and
- that utilizes public IHEs to support the induction and mentoring of new teachers.

The next meeting of the task force will be on Monday, September 29.<sup>th</sup> Ms. Goss added that the task force believes that KTIP will look different but will be very effective.

### **Information/Discussion Items**

#### Math Task Force Recommendations

Dr. Marilyn Troupe provided the board with a rationale for the formation of the task force. Its recommendations are as follows:

Recommendation I: Develop an Endorsement Certificate for Mathematics.

Recommendation II: Educator preparation programs should adopt a three-pronged approach to preparing elementary teachers to teach math. This approach consists of the following:

\* Educator preparation programs should reorganize mathematics courses to accomplish the following: Embrace current approaches for math educator programs; emphasize deepening teachers' knowledge of the mathematics they teach as well as increasing their understanding of why math procedures work; emphasize promoting mathematical reasoning, sense making, problem solving, computational fluency, and justification, each facilitating the learning of the others; ensure that the Kentucky Program of Studies and the Core Content for Assessment are covered by courses and are viewed collaboratively with districts, teachers, and arts and sciences faculty.

\* Educator preparation mathematics programs should ensure that candidates learn the following: How children learn mathematics so teachers can use different texts and design instruction to meet individual learning needs; how to determine what students know and understand, using formative assessments to guide instruction; how to provide strategies and resources for teaching mathematics, including those for differentiated instruction

\* Teacher education programs and licensure tests for early childhood teachers, including all special education teachers at this level, should fully address the topics on whole numbers, fractions, and the appropriate geometry and measurement topics in the Critical Foundations of Algebra, as well as the concepts and skills leading to them; for elementary teachers, including elementary level special education teachers, all topics in the Critical Foundations of Algebra and those topics typically covered in an introductory Algebra course; and for middle school teachers, including middle school special education teachers, the Critical Foundations of Algebra and all of the Major Topics of School Algebra.”

Recommendation III: Colleges/Universities should identify where in their mathematics courses/program the three components Mathematical Knowledge for Teaching (MKT), Pedagogical Content Knowledge (PCK), and Verticality (V) of the Mathematics in P-12 Curriculum are emphasized.

Recommendation IV: As curriculum changes, educator preparation programs and school districts should collaborate in co-designing mathematics courses

Recommendation V: Provide opportunities for PreK-12 teachers to collaborate and discuss the challenges and issues of teaching math across grade levels, communicate the outcome of such discussions to administrators.

Following the presentation of the recommendations, board discussion ensued. The board asked that a math endorsement be made available for all educators, not just elementary. Dr. Evans advised the task force to be prescriptive because the opportunity is already there for individuals to increase their math skills. Dr. Troupe explained that the program design is not prescriptive, but the task force could prepare guidelines. Dr. Rogers stated that task force would bring the recommendations back for action at the November meeting and would bring guidelines in January as an information item.

16 KAR 6:010. Written Examination Prerequisites for Teacher Certification, Amendment, Notice of Intent

Mr. Robert Brown reviewed recommended changes to 16 KAR 6:010. EPSB staff recommends amending the regulation to correct a change in the School Psychologist test name; to provide consistency in capitalization, spacing, and punctuation throughout; to set cut scores; and to change a test code and scaled score. This item will be brought back in November as an action item.

2007-2008 New Teacher Survey

Mr. Brown reviewed the results of the 2007-08 survey. Results from the respondents were consistent with previous years' results, showing the highest satisfaction with preparation in exhibiting and promoting ethical and professional behavior as a teacher and the lowest satisfaction with preparation in designing instruction and assessment for students with special needs. Because the survey will not be administered during the 2008-09 school year due to reductions in funding, staff will soon solicit feedback from stakeholders regarding the alignment of the revised survey items to the standards. The next step will be to analyze the results and have the final survey items reviewed by survey experts.

**Action Items**

Adoption of Goals and Strategies for 2009 and 2010

*Motion made by Dr. Frank Cheatham, seconded by Dr. Sam Evans, to adopt the 2009-2010 goals and strategies as presented.*

**Vote:** *Unanimous*

Alice Lloyd College: Accreditation of the Educator Preparation Unit and Approval of Programs

Issue One: Unit Accreditation

*Motion made by Mr. Lonnie Anderson, seconded by Ms. Zenaida Smith, to accept the recommendation of the AAC and grant accreditation for Alice Lloyd College.*

**Vote:** *Unanimous*

The board thanked Alice Lloyd College staff for putting time and effort into correcting its deficiencies.

Issue Two: Program Approval

*Motion made by Dr. Cheatham, seconded by Ms. Rebecca Goss, to accept the recommendation of the AAC and grant approval for the initial level educator preparation programs at Alice Lloyd College.*

**Vote:** *Unanimous*

Georgetown College: Accreditation of the Educator Preparation Unit and Approval of Programs

Issue One: Unit Accreditation

*Motion made by Dr. Evans, seconded by Mr. Kent Juett, to accept the recommendation of the AAC and grant approval for the initial and advanced level educator preparation programs at Georgetown College.*

**Vote:** *Unanimous*

Issue Two: Program Approval

*Motion made by Mr. John DeAtley, seconded by Mr. Michael Dailey, to accept the recommendation of the AAC and grant approval for the initial and advanced level educator preparation programs at Georgetown College.*

**Vote:** *Unanimous*

University of Kentucky: Accreditation of the Educator Preparation Unit and Approval of Programs

Issue One: Unit Accreditation

*Motion made by Ms. Cynthia York, seconded by Dr. Cheatham, to accept the recommendation of the AAC and grant accreditation for University of Kentucky.*

**Vote:** *Yes- 12*

*Recuse- 1 (Dr. Cathy Gunn)*

Issue Two: Program Approval

*Motion made by Mr. DeAtley, seconded by Mr. Dailey, to accept the recommendation of the AAC and grant approval for the initial and advanced level educator preparation programs at the University of Kentucky.*

**Vote:** Yes – 12  
Recuse – 1 (Dr. Cathy Gunn)

Emergency Review of Certification Program Pursuant to the 2006-2007 Title II Report, Eastern Kentucky University

*Motion made by Mr. DeAtley, seconded by Ms. Zenaida Smith, to accept and approve the recommendation of the Executive Director to accept the letter from Eastern Kentucky University with no follow-up action necessary.*

**Vote:** Unanimous

2008 Title II Report

Issue One: Thomas More College

*Motion made by Dr. Evans, seconded by Dr. Cathy Gunn, to approve the “at risk of low performing” designation for Thomas More College due to the summary pass rate of less than 80 percent for the Federal Title II Report.*

**Vote:** Yes – 12  
Recuse – 1 (Mr. Kent Juett)

Issue Two: 2006-07 Title II Report

*Motion made by Dr. Gunn, seconded by Ms. Cynthia York, to approve the 2006-07 Title II Report for submission to the United States Department Of Education (USDOE).*

**Vote:** Yes – 12  
Recuse – 1 (Mr. Juett)

2008-09 Emergency Non-Certified School Personnel Program

*Motion made by Mr. Anderson, seconded by Mr. Juett, to approve staff recommendations to approve the local school districts’ applications for the Emergency Non-Certified School Personnel Program, 2008-09.*

**Vote:** Unanimous

**Waiver**

16 KAR 6:010. Request to Waive Elementary P-5 and Middle School (5-9) English Certification Assessment Requirements

*Motion made by Ms. Smith, seconded by Ms. Goss, to not accept the MTTC 96 Basic Skills, MTTC 02 English, and/or MTTC 84 Social Studies test(s) in place of the Praxis II Principles of Learning and Teaching: Grades K-6 (0522), Elementary Education: Content Knowledge (0014) Principles of Learning and Teaching: Grades 5-9 (0523) and/or Middle School English Language Arts (0049).*

**Vote:** Unanimous

## **Alternative Route to Certification Application**

### Karen Phillips, Family and Consumer Science, Grades 5-12

Dr. Sam Evans stated that he had major reservations about approving this application for several reasons, including a deficiency in grammar in a letter the applicant sent to the board. The board discussed the alternative routes, and Mr. Mike Carr further explained that these options were not developed by the board, but by the legislature.

*Motion made by Mr. Gregory Ross, seconded by Ms. Smith, to approve the alternative route to certification application.*

**Vote:** Yes – 9

No – 3 (Dr. Evans, Dr. Gunn, Ms. Lorraine Williams)

Recuse –1 (Ms. Rebecca Goss)

## **Board Comments**

Mr. Kent Juett expressed his respect and admiration for the EPSB staff and wished them best of luck as he believes that this will be his final EPSB meeting,

### **DISCIPLINARY MATTERS: MINUTES OF CASE REVIEW September 22, 2008**

*Motion made by Ms. Zenaida Smith, seconded by Mr. Lonnie Anderson, to go into closed session for the purpose of discussing proposed or pending litigation in accordance with KRS 61.810(1) (c) & (j).*

**Vote:** Unanimous

*Motion made by Ms. Rebecca Goss, seconded by Dr. Cathy Gunn, to return to open session.*

**Vote:** Unanimous

The following board members concurred with the actions as listed below with the noted exceptions:

Tom Stull, Sam Evans, Greg Ross, Frank Cheatham, Rebecca Goss, Lorraine Williams, Cathy Gunn, Zenaida Smith, Kent Juett, Cynthia York, Lonnie Anderson, John DeAttley, and Michael Dailey.

Attorneys present were Alicia A. Sneed, Gary A. Stephens, and Ryan Halloran.

*Motion made by Ms. Smith, seconded by Mr. Anderson, to authorize Alicia Sneed to request an opinion from the attorney general's office regarding whether the assignment*

of an “itinerant employee” to a school where a relative is the principal violates KRS 160.380(2)(g)1.

**Vote:** *Unanimous*

**INITIAL CASE REVIEW**

<u>Case Number</u>	<u>Decision</u>
0804743	Admonish
0806918	Defer
0807939	Hear
0808960	Dismiss
0807946	Hear
0805832	Hear
0805855	Dismiss
0804740	Hear
0804719	Admonish
0806883	Hear
0806896	Admonish
0804714	Defer for proof
0806920	Hear ( <i>Ms. Smith, recused</i> )
0804703	Hear
0807927	Admonish
0807950	Dismiss
0806912	Hear
0807952	Hear
0806916	Defer
0806914	Defer
0805869	Hear
0806908	Hear
0804814	Hear
0807941	Admonish
0807932	Hear
0807948	Admonish
0806898	Hear
0806882	Hear ( <i>Dr. Evans, recused</i> )
0807930	Hear
08020640	Admonish
08020585	Dismiss
0805857	Admonish
0806894	Admonish
07112425	Dismiss
07112216	Dismiss
07-07136	Dismiss
07112367	Dismiss



## Character/Fitness Review

<u>Case Number</u>	<u>Decision</u>
08953	Deny
081165	Approve ( <i>Dr. Evans, dissented</i> )
081169	Approve
081171	Approve
081172	Approve
081184	Approve
081181	Approve
081178	Approve
081201	Approve
081193	Approve
081161	Approve
081204	Defer
081203	Defer
081160	Approve
081118	Approve
081225	Approve
081142	Approve
081227	Approve
081229	Approve
081185	Approve
08975	Deny
081136	Approve
081233	Approve
081022	Deny
081250	Approve
081271	Approve
081267	Approve
081274	Approve
081277	Approve
081273	Approve
081218	Approve
081209	Approve
081254	Approve
081003	Approve
081285	Approve
081287	Approve
081241	Approve
081298	Approve

## Agreed Orders

### Case Number

### Decision

05-08162 (Janice Allen) Accept Agreed Order admonishing Respondent for the above referenced allegations of misconduct involving her Kentucky teaching certificate.

**Vote: *Unanimous***

05-08161 (Sylvia Marshall) Accept Agreed Order admonishing Respondent for the above referenced allegations of misconduct involving her Kentucky teaching certificate.

**Vote: *Unanimous***

07-08154 (Melissa Crawford) Accept Agreed Order which provides for the following:

1. The Board admonishes Respondent that the use of illegal controlled substances will not be tolerated, regardless of whether the use occurs during school hours. Use of illegal controlled substances by a teacher damages the dignity and integrity of the profession.

2. Respondent's certificate, including any and all endorsements, is suspended retroactively for a period of forty-five (45) days from August 1, 2007 through September 14, 2007. Upon acceptance of this agreement by the Board, Respondent shall immediately surrender the original and all copies of her certificate to the EPSB, by delivering or mailing to 100 Airport Road, 3<sup>rd</sup> Floor, Frankfort, Kentucky 40601, so that the retroactive suspension can be marked on her certificate.

3. Respondent is placed on probation for a period beginning on the date the Board approves this Agreed Order and ending on May 30, 2009. During the probationary period, Respondent shall comply with the terms of her diversion agreement in Meade District Court case number 07-M-450, which include random drug testing, and shall have no positive drug tests. By entering into this Agreed Order, Respondent agrees that should she fail to satisfy any of these conditions, her certificate shall be automatically suspended for a period of six (6) months. Respondent is aware that should she violate

KRS 161.120 either during or following this period of probationary conditions, the Board shall initiate new disciplinary action and seek additional sanctions.

**Vote:** *Unanimous*

06-11260 (Roy Rogers)

Accept Agreed Order dismissing Case Number 06-11260 without prejudice on the following condition. Prior to accepting any position of employment with any school district in Kentucky, Respondent shall submit written proof to the Board that he has successfully completed twelve hours of professional development/training, approved by the Board and at his own expense, in the areas of ethics and appropriate teacher/student interactions. Should Respondent fail to satisfy this condition, his certificate shall automatically be suspended and remain so until this condition is met.

**Vote:** *Unanimous*

04-12143

(Ronald Wakefield) Accept Agreed Order which provides for the following: Respondent shall provide written proof to the Board that he has received professional development/training in safe crisis management and appropriate classroom management, as approved by the Board, no later than June 1, 2009. Any expense incurred for said training shall be paid by Respondent. Upon presentation of proof of completion of the training on or before June 1, 2009, Case No. 04-12143 will be dismissed. Should Respondent fail to provide proof of completion of the training by June 1, 2009, she shall be subject to further disciplinary action pursuant to KRS 161.120(1)(k) for failure to comply with an order of the Board.

**Vote:** *Unanimous*

07-09177 (Lisa Gabbard)

Accept Agreed Order suspending Respondent's certificate from September 18, 2007 through July 31, 2009. Respondent shall surrender the original and all copies of her certificate immediately, by first class mail or personal delivery to the Education Professional Standards Board, 100 Airport Road, Third Floor, Frankfort, Kentucky 40601.

Reinstatement of Respondent's certificate is expressly conditioned on Respondent providing written proof to the Board that she has successfully completed 12 hours of professional development/training, approved by the Board and at her own expense, in the areas of ethics and boundary issues. If Respondent fails to satisfy this condition, her certificate shall remain suspended until this condition is met.

**Vote:** *Unanimous*

06-04100 (Stuart Shepherd) Accept Agreed Order admonishing Respondent for inappropriate use of technology. The Board reminds Respondent that his school computer is to be used for instructional and/or district business purposes only. The computer is not to be used for sending joke emails. The Board will not tolerate any further such incidents of misconduct by Shepherd. This agreement is expressly conditioned upon Respondent providing written evidence to the Board that he has satisfied the following condition: Respondent must provide written proof to the Board that he has completed twenty (20) hours of community service at a 501(c)(3) non-profit organization by no later than October 1, 2008. By entering into this Agreed Order, Respondent agrees that should he fail to satisfy any of these conditions, his certificate shall be automatically suspended for a period of one year.

**Vote:** *Unanimous*

07101862 (Amy Kidd) Accept Agreed Order which provides for the following:

1. Respondent is admonished that teachers shall take reasonable measures to protect the health, safety, and emotional well-being of students. Teachers must also refrain from subjecting students to embarrassment or disparagement.
2. Respondent shall complete twelve (12) hours of professional development/training in classroom management and appropriate discipline techniques by December 31, 2009. Respondent shall be responsible for all costs associated with the required training. Should Respondent fail to complete the required training, her certificate shall be immediately suspended and shall remain

