

1 EDUCATION AND LABOR CABINET

2 Education Professional Standards Board

3 (New Administrative Regulation)

4 16 KAR 9:100. Alternative Route to Certification Institute.

5 RELATES TO: KRS 161.028, 161.030, 161.048

6 STATUTORY AUTHORITY: KRS 161.028, 161.030, 161.048

7 NECESSITY, FUNCTION, AND CONFORMITY: KRS 161.048 directs the Education Profes-
8 sional Standards Board (EPSB) to adopt administrative regulations establishing standards and proce-
9 dures for the alternative route to certification institute and the approval for these programs. This ad-
10 ministrative regulation establishes the required elements of the route and the application review pro-
11 cess.

12 Section 1. Institute Providers. (1) Providers who are not currently accredited by the EPSB in ac-
13 cordance with 16 KAR 5:010, are recommended to demonstrate partnerships with institutions of higher
14 education accredited by the EPSB and school districts or cooperatives recognized by the Kentucky
15 Department of Education.

16 (2) Providers shall submit an application to the EPSB in accordance with the *Guidelines for Submit-*
17 *ting an Application to Provide an Alternative Route to Certification Institute.*

18 Section 2. Application Review. (1) Applications to provide an alternative route to certification insti-
19 tute shall be submitted to EPSB staff.

20 (2) EPSB staff shall complete an initial review to ensure that the application addresses the require-
21 ments of KRS 161.048(8) and the *Guidelines for Submitting an Application to Provide an Alternative*

1 *Route to Certification Institute.*

2 (a) If EPSB staff determines that the application addresses the requirements, it shall be forwarded to
3 an external review team.

4 (b) If EPSB staff determines that the application does not address all the requirements, staff shall
5 notify the provider of the deficiencies.

6 (3) An external review team of trained reviewers identified by EPSB staff shall review the applica-
7 tion in accordance with KRS 161.048(8) and the *Guidelines for Submitting an Application to Provide*
8 *an Alternative Route to Certification Institute.*

9 (4) The external review team shall be comprised of:

10 (a) One (1) representative from an EPSB accredited postsecondary institution;

11 (b) One (1) representative from a Kentucky education cooperative; and

12 (c) One (1) representative from a Kentucky public school district.

13 (5) The external review team shall review the application to provide an alternative route to certifica-
14 tion institute and determine the quality of the application. The review team shall recommend ac-
15 ceptance or denial of the application to the EPSB and shall include a supporting rationale for the rec-
16 ommendation.

17 (6) The EPSB shall review the external review team's recommendation, shall approve or deny each
18 application, and shall transmit the decision and rationale for the decision to the provider.

19 (7) The provider may revise and resubmit a plan that has been denied.

20 (8) Any approval granted by the EPSB shall specify the period of approval of the institute, which
21 shall not exceed two (2) years for initial approval. Providers may apply for an extension of approval as
22 outlined in Section 3 of this administrative regulation.

23 Section 3. Continuance of Program Approval. (1) An institute provider may apply for continuance

1 of an approved alternative route to certification institute for an additional period of time not to exceed
2 seven (7) years. The request for continuance shall specify any changes in program components that
3 have occurred since the institute received prior EPSB approval and that are planned for implementa-
4 tion in subsequent training periods.

5 (2) The request for continuance shall provide specific examples of demonstrating program quality.
6 The request for continuance shall set forth statistical information related to teacher retention for all pri-
7 or candidates who have completed the institute. Standards for program approval and program quality
8 specified under this administrative regulation shall be maintained under any program extension.

9 Section 4. Revocation for Cause. (1) If an area of concern or an allegation of misconduct arises after
10 an institute has been approved, staff shall bring a complaint to the EPSB for initial review.

11 (2) After review of the allegations in the complaint, the EPSB may refer the matter to the external
12 review team for further investigation.

13 (3)(a) Notice of the EPSB's decision to refer the matter and the complaint shall be sent to the pro-
14 vider.

15 (b) Within thirty (30) days of receipt of the complaint, the provider shall respond to the allegations
16 in writing and provide evidence pertaining to the allegations in the complaint to the EPSB.

17 (4)(a) The external review team shall review any evidence supporting the allegations and any in-
18 formation submitted by the provider.

19 (b) The external review team may conduct on-site evaluations to evaluate the quality of the pro-
20 grams.

21 (c) Upon completion of the review, the external review team shall issue a report recommending to
22 the EPSB continued approval of the institute or revocation of institute approval if the institute no long-
23 er meets the standards and requirements for approval.

1 (5) The provider shall receive a copy of the external review team's report and may file a response to
2 the recommendation.

3 (6)(a) The recommendation from the external review team and the providers response shall be pre-
4 sented to the EPSB.

5 (b) The EPSB shall consider the findings and recommendations of the external review team and
6 make a final determination regarding the approval of the institute.

7 Section 5. Appeals Process. (1) If a provider seeks appeal of an EPSB decision, the provider shall
8 appeal within thirty (30) days of receipt of the EPSB official notification. A provider shall appeal on
9 the grounds that:

10 (a) A prescribed standard was disregarded;

11 (b) A procedure was not followed; or

12 (c) Evidence of compliance in place at the time of the review and favorable to the provider was
13 not considered.

14 (2) An appeals panel of no fewer than three (3) members shall be appointed by the EPSB chair
15 from members of the EPSB who do not have a conflict of interest regarding the provider or institute.
16 The ad hoc committee shall recommend action on the appeal to the full EPSB.

17 (3) The consideration of the appeal shall be in accordance with KRS Chapter 13B.

18 Section 6. Data Reports. (1) The EPSB shall maintain data reports related to the following:

19 (a) Approval status of all EPSB approved Option 7 programs;

20 (b) Contact information for the person responsible for the institute;

21 (c) Year of last program review;

22 (d) Tables relating the institute total enrollment disaggregated by ethnicity and gender for the last
23 three (3) years;

- 1 (e) Tables relating the institute faculty disaggregated by the number of full-time equivalents (FTE),
- 2 ethnicity, and gender for the last three (3) years;
- 3 (f) Table of the number of program completers for the last three (3) years;
- 4 (g) Table relating pass rates on the required assessments;
- 5 (h) Table relating program completer satisfaction with the preparation program; and
- 6 (i) Table relating new teacher (under three (3) years) and supervisor satisfaction with the prepara-
- 7 tion program.

8 (2) Providers shall report to the EPSB staff at the end of each school year continuous improvement
9 efforts relating to the institute.

10 Section 7. Temporary Provisional Certificate. (1) An eligible candidate who meets the requirements
11 of KRS 161.048 (8)(a)1.-4. and 16 KAR 2:010, Section 3 (1), shall be issued a one-year provisional
12 teaching certificate.

13 (2) The candidate shall apply to the EPSB and provide:

14 (a) Official transcripts of all college work undertaken by the candidate establishing proof of a bach-
15 elor's degree or graduate degree and grade point average;

16 (b) Proof of a passing score on the admission assessments as established in 16 KAR 5:020;

17 (c) Proof of a passing score on the academic content assessment, as established in 16 KAR 6:010, in
18 the area in which certification is being sought;

19 (d) Verification by the institute provider of completion of half of the requisite institute hours; and

20 (e) Evidence of employment in a Kentucky school district or nonpublic school in the content area of
21 the certification.

22 (3) The temporary provisional certificate may be renewed for a maximum of two (2) additional
23 years.

1 (4) A candidate shall be eligible for first renewal of the temporary provisional certificate upon ap-
2 plication to the EPSB, compliance with 16 KAR 2:010, Section 3(1), and successful completion of the
3 following requirements:

4 (a) Verification of completion of:

- 5 1. two hundred-forty (240) hour institute for elementary or K-12 certification; or
- 6 2. one hundred-eighty (180) hour institute for middle or high school certification.

7 (b) Evidence of employment in a Kentucky school district or nonpublic school in the content area of
8 the certification.

9 Section 8. Professional Certificate. (1) Upon completion of all program requirements of the alterna-
10 tive route to certification institute, the applicant may apply for the professional certificate.

11 (2) Prior to issuance of the professional certificate, the candidate shall obtain a passing score on the
12 pedagogy assessment, as established in 16 KAR 6:010, for the certificate being sought.

13 (3) Upon application to the EPSB, compliance with 16 KAR 2:010, Section 3(1), and verification
14 that a candidate has met all eligibility requirements for certificate issuance, the EPSB shall issue the
15 candidate a professional certificate.

16 Section 9. Incorporation by Reference. (1) The following material is incorporated by reference:"
17 *Guidelines for Submitting an Application to Provide an Alternative Route to Certification Institute*",
18 2022.

19 (2) This material may be inspected, copied, or obtained, subject to applicable copyright law, at the
20 Education Professional Standards Board, 300 Sower Boulevard, 5th Floor, Frankfort, Kentucky 40601,
21 Monday through Friday, 8 a.m. to 4:30 p.m.

7-6-22
Date


Justin Mitchell, Board Chair
Education Professional Standards Board

PUBLIC HEARING AND PUBLIC COMMENT PERIOD: A public hearing on this proposed administrative regulation shall be held on September 26, 2022, at 10:00 a.m. in the State Board Room, Fifth Floor, 300 Sower Boulevard, Frankfort, Kentucky. Individuals interested in being heard at this meeting shall notify this agency in writing five working days prior to the hearing, of their intent to attend. If no notification of intent to attend the hearing is received by that date, the hearing may be canceled. This hearing is open to the public. Any person who wishes to be heard will be given an opportunity to comment on the proposed administrative regulation. A transcript of the public hearing will not be made unless a written request for a transcript is made. If you do not wish to be heard at the public hearing, you may submit written comments on the proposed administrative regulation. Written comments shall be accepted through September 30, 2022. Send written notification of intent to be heard at the public hearing or written comments on the proposed administrative regulation to:

CONTACT PERSON: Todd Allen, General Counsel, Kentucky Department of Education, 300 Sower Boulevard, 5th Floor, Frankfort, Kentucky, 40601, phone 502-564-4474, fax 502-564-9321; email regcomments@education.ky.gov

REGULATORY IMPACT ANALYSIS AND TIERING STATEMENT

16 KAR 9:100

Contact Person: Todd Allen, phone 502-564-4474, fax 502-564-9321; email regcomments@education.ky.gov

(1) Provide a brief summary of:

(a) What this administrative regulation does: This administrative regulation establishes the standards and procedures of the Option 7 institute route to certification.

(b) The necessity of this administrative regulation: This administrative regulation is necessary to set the standards and procedures for the Option 7 institute route to certification.

(c) How this administrative regulation conforms to the content of the authorizing statutes: KRS 161.028 requires the Education Professional Standards Board to establish standards and requirements for obtaining and maintaining a teaching certificate. KRS 161.048(8) creates the Option 7 alternative route to certification and KRS 161.048(1)(e) requires the Education Professional Standards Board to promulgate administrative regulations establishing standards and procedures for the alternative certification options.

(d) How this administrative regulation currently assists or will assist in the effective administration of the statutes: This administrative regulation delineates the requirements for providing an Option 7 alternative route to certification program as well as the requirements for candidates of the route to obtain certification.

(2) If this is an amendment to an existing administrative regulation, provide a brief summary of:

(a) How the amendment will change this existing administrative regulation:

(b) The necessity of the amendment to this administrative regulation:

(c) How the amendment conforms to the content of the authorizing statutes:

(d) How the amendment will assist in the effective administration of the statutes:

(3) List the type and number of individuals, businesses, organizations, or state and local governments affected by this administrative regulation: 171 Kentucky school districts, 31 Institutions of Higher Education with and approved educator preparation program, and applicants for certification.

(4) Provide an analysis of how the entities identified in question (3) will be impacted by either the implementation of this administrative regulation, if new, or by the change, if it is an amendment, including:

(a) List the actions that each of the regulated entities identified in question (3) will have to take to comply with this administrative regulation or amendment: School districts and educator preparation providers will have to meet the requirements of this regulation and apply to the Education Professional Standards Board to be approved to offer Option 7 programs. Candidates of this route will have to complete the program requirements and apply to the Education Professional Standards Board for certification upon completion.

(b) In complying with this administrative regulation or amendment, how much will it cost each of the entities identified in question (3): There is no fee established by the Education Professional Stand-

ards Board in this regulation.

(c) As a result of compliance, what benefits will accrue to the entities identified in question (3): Applicants to provide an Option 7 program will meet the requirements for approval by the Education Professional Standards Board. Candidates for this route will have access to high quality programs.

(5) Provide an estimate of how much it will cost the administrative body to implement this administrative regulation:

(a) Initially: The initial cost to implement this regulation will be the time and resources for processing and reviewing the applications to provide an Option 7 program. In the past there have been very few applicants to provide an Option 7 route.

(b) On a continuing basis: The continuing cost to implement this regulation will be the staff time and resources for processing applications to provide an Option 7 program and applications for certification from program completers. It is unknown how many applications will be received.

(6) What is the source of the funding to be used for the implementation and enforcement of this administrative regulation: General Fund and certification fees collected pursuant to 16 KAR 4:040.

(7) Provide an assessment of whether an increase in fees or funding will be necessary to implement this administrative regulation, if new, or by the change if it is an amendment: At this time, it is not expected that an increase in fees or funding will be necessary for the Education Professional Standards Board to implement this administrative regulation.

(8) State whether or not this administrative regulation established any fees or directly or indirectly increased any fees: Certification fees are established by 16 KAR 4:040. No additional fees are established by this regulation.

(9) TIERING: Is tiering applied? Tiering is not applicable to the requirements of this regulation.

FISCAL NOTE

16 KAR 9:100

Contact Person: Todd Allen, phone 502-564-4474, fax 502-564-9321; email regcomments@education.ky.gov

(1) What units, parts, or divisions of state or local government (including cities, counties, fire departments, or school districts) will be impacted by this administrative regulation? The Education Professional Standards Board, public-school districts, and public institutions of higher education with approved educator preparation programs.

(2) Identify each state or federal statute or federal regulation that requires or authorizes the action taken by the administrative regulation. KRS 161.028, KRS 161.030, KRS 161.048.

(3) Estimate the effect of this administrative regulation on the expenditures and revenues of a state or local government agency (including cities, counties, fire departments, or school districts) for the first full year the administrative regulation is to be in effect.

(a) How much revenue will this administrative regulation generate for the state or local government (including cities, counties, fire departments, or school districts) for the first year? This will not generate any revenue for the Education Professional Standards Board in the first year. This will not generate revenue for participating school districts but may generate revenue in the form of tuition for participating institutions of higher education.

(b) How much revenue will this administrative regulation generate for the state or local government (including cities, counties, fire departments, or school districts) for subsequent years? Each applicant for certification through this route will have to pay the certification fee established in 16 KAR 4:040. In the past, this route has not garnered much interest so it is unknown how many applications will be received through it. Certification fees are a part of the Education Professional Standards Board's restricted funds, that in accordance with KRS 161.028 (1)(m) can be used towards the costs of issuance, reissuance, and renewal of certificates, and the costs associated with disciplinary action against a certificate holder. In subsequent years, this will not generate revenue for participating school districts but may generate revenue in the form of tuition for participating institutions of higher education.

(c) How much will it cost to administer this program for the first year? For the first year, cost will be the time and resources for processing and reviewing the applications to provide an Option 7 program. There will also be development costs for the school districts and institutions of higher education wishing to offer an Option 7 program. Those costs are not established by this regulation but are inherent in the statutory requirements of the route.

(d) How much will it cost to administer this program for subsequent years? For the subsequent years, the cost will be the staff time and resources for reviewing applications to offer an Option 7 program, overseeing the continuous review of providers, processing the applications for certification from route completers and issuing certificates. This will vary depending on the number of applications and certificates. There will also be ongoing costs to providers to run the institutes and offer

mentoring and support to candidates. These costs are not established by this administrative regulation but are inherent in the statutory requirements of the route.

Note: If specific dollar estimates cannot be determined, provide a brief narrative to explain the fiscal impact of the administrative regulation.

Revenues (+/-):

Expenditures (+/-):

Other Explanation: At this time, it is unknown how many future educators will pursue this route. Applicants will be required to pay the certification fee established in 16 KAR 4:040. The certification fees collected for these applications will offset the costs of issuance.

(4) Estimate the effect of this administrative regulation on the expenditures and cost savings of regulated entities for the first full year the administrative regulation is to be in effect.

(a) How much cost savings will this administrative regulation generate for the regulated entities for the first year? None anticipated.

(b) How much cost savings will this administrative regulation generate for the regulated entities for subsequent years? None anticipated.

(c) How much will it cost the regulated entities for the first year? There will be initial costs to school districts and institutions of higher education wishing to participate in this route; however, those costs are not created by this regulation but are inherent to the route and its statutory requirements.

(d) How much will it cost the regulated entities for subsequent years? There will be costs to school districts and institutions of higher education wishing to participate in this route; however, those costs are not created by this regulation but are inherent to the route and its statutory requirements.

Note: If specific dollar estimates cannot be determined, provide a brief narrative to explain the fiscal impact of the administrative regulation.

Cost Savings (+/-):

Expenditures (+/-):

Other Explanation:

(5) Explain whether this administrative regulation will have a major economic impact, as defined below. "Major economic impact" means an overall negative or adverse economic impact from an administrative regulation of five hundred thousand dollars (\$500,000) or more on state or local government or regulated entities, in aggregate, as determined by the promulgating administrative bodies. [KRS 13A.010(13)] There is not an expected major economic impact from this regulation as it does not create costs for the Education Professional Standards Board or the regulated entities.

SUMMARY OF MATERIAL INCORPORATED BY REFERENCE

" Guidelines for Submitting an Application to Provide an Alternative Route to Certification Institute", 2022. The document incorporated by reference consists of three (3) pages. This document, approved by the Education Professional Standards Board, provides guidance to applicants seeking to provide an Option 7 Institute. The document provides guidance on who may submit an application and what should be covered in the application.

Education Professional Standards Board

GUIDELINES FOR SUBMITTING AN APPLICATION TO PROVIDE AN ALTERNATIVE ROUTE TO CERTIFICATION INSTITUTE (OPTION 7)

Approved June 14, 2004
Revised November 9, 2009
Revised October 28, 2019
Revised April 11, 2022

Background

The 2004 Kentucky General Assembly enacted HB 152, amending KRS 161.048 to add an Option 7 Alternative Route to Certification. Through the Option 7 Alternative Route to Certification, educators may earn the following credentials:

ELEMENTARY OR P-12 TEACHER CERTIFICATION: prior to receiving a one-year temporary provisional certificate or during the first year of the certificate, the teacher shall complete the equivalent of a 240-hour institute, based on 6-hour days for 8 weeks.

MIDDLE, SECONDARY OR 5-12 TEACHER CERTIFICATION: prior to receiving a one-year temporary provisional certificate or during the first year of the certificate, the teacher shall complete the equivalent of a 180-hour institute, based on 6-hour days for 6 weeks.

The Option 7 Alternative Route to Certification allows a person in a field other than education to receive a one-year temporary provisional teaching certificate (elementary, middle, secondary, grades 5-12, and/or grades P-12) renewable for a maximum of two years, if he/she has met the following conditions:

1. Holds a bachelor's degree with a declared academic major in the area in which certification is sought or a graduate degree in a field related to the area in which certification is sought;¹
2. A minimum cumulative grade point average of 2.75 on a four (4) point scale or a minimum grade point average of 3.0 on a four (4) point scale on the last thirty (30) hours of credit completed, including undergraduate and graduate coursework from a nationally or regionally accredited postsecondary institution;
3. Meets all applicable admission criteria outlined in 16 KAR 5:020 for initial certification programs before receiving a temporary provisional certificate.² A candidate who has a terminal degree shall be exempt from passing the required admission assessments.
4. Passes written tests designated by the Education Professional Standards Board (EPSB) for content knowledge in the area of certification, including elementary education and exceptional children areas; and
5. Has completed a 180/240-hour approved institute through an EPSB-approved Option 7 program. A minimum of half the requisite hours shall be completed prior to issuance of the first temporary provisional certificate. The remainder of the hours shall be completed prior to issuance or during the first temporary provisional certificate.

¹ KRS 161.048 (8)(a)(1), requires the candidate to possess a bachelor's degree with a declared academic major in the area in which certification is sought or a graduate degree in a field related to the area in which certification is sought. For Elementary Education, it would include an academic major in any area for which an elementary teacher has permissions to teach (English, social studies, science, math, music, art, health, P.E.). Similarly, for special education, permissions for that certificate allow a person with that certificate (LBD, MSD, etc.) to teach any content area. Also, their permissions are tied to a specific population; therefore, an academic major in an area of disabilities, etc.

² Must earn a passing score on the Core Academic Skills for Educators (CASE) or Graduate Record Exam (GRE)

Who may submit an application?

KRS 161.048 (8) does not contain any limitation on who may provide the elementary, middle, and secondary institutes outlined under Option 7. The statute does provide, however, that the “providers” and the “content of the institute” shall be approved by the EPSB. KRS 161.028 recognizes the Board’s authority to approve “college, university, and school district programs,” as well as nontraditional or alternative programs “through public or private colleges or universities, private contractors, the Department of Education, or the Kentucky Commonwealth Virtual University[.]” KRS 161.028(b), (s). Applicants who are not currently accredited by the EPSB are recommended to demonstrate partnerships with Institutions of Higher Education (IHEs) accredited by the EPSB and school districts/cooperatives recognized by the Kentucky Department of Education.

What should be addressed in the application?

1. Contact information for Educator Preparation Provider (EPP) leader
2. Description of institute (e.g., type of EPP, when offered, methods of delivery, certification areas included)
3. Program Review Contents (submitted in the Kentucky Educator Preparation Review System [KEPRS])
 - a. Quality Assurance of institute’s effectiveness and continuous improvement:
 - i. identifies what data is collected and when. Data points shall include retention in the field, fill rate percentage and satisfaction surveys.
 - ii. identifies how data is analyzed and by whom
 - b. Quality Assurance of candidate:
 - i. Includes a minimum of three transition points: admission, midpoint, and exit that identify the requirements (criteria and assessments) for successful progression through the entire program
 - ii. Requires that candidates attain qualifying scores on the CASE or GRE before issuance of their initial temporary provisional certificate
 - iii. Requires that candidates attain qualifying scores on the academic content assessment before issuance of their initial temporary provisional certificate
 - iv. Requires that candidates attain qualifying scores on the pedagogy assessment before issuance of the professional certificate
 - v. Requires that candidates’ disposition for teaching must be assessed/demonstrated at admission, midpoint, and exit
 - vi. Identify how the provider in collaboration with the employing district will provide supports for struggling/unsuccessful candidates throughout the program
4. Curriculum, Mentoring, and Assessments, which must:
 - a. Demonstrate alignment to the Kentucky Academic Standards in design and assessment of P-12 student knowledge and candidates’ skills and subject matter competency
 - b. Include research-based classroom practices, including effective classroom management techniques; knowledge of child/adolescent growth, methodologies for addressing and assessing individual learning differences to meet diverse learning needs of all students, including exceptional children; literacy strategies
 - c. Identify how instruction on technology is integrated into the program
 - d. Provide consistent and high-quality clinical experiences. The clinical experience shall be a collaborative effort between the provider and the employing district. High-quality clinical experiences shall include supervised work with students and quality collaboration with mentors and colleagues
 - e. Define the type of support to be provided by the EPP during the institute, as well as induction (mentoring support) of the new teacher candidate; the EPP must provide continuous mentoring support to the candidate throughout the entire program, including a minimum of 18 hours per semester
 - i. The mentorship shall be based on the needs of the candidate and may address planning, modeling and guidance as it relates to the Kentucky Framework for Teaching. This shall be a collaborative effort between the provider and the employing school district.

- f. Align to the Kentucky Teacher Standards in 16 KAR 1:010 and the Professional Code of Ethics for Kentucky Certified School Personnel
 - g. Establish effective educational partnerships (i.e., among State Education Agencies, Local Educational Agencies, and IHEs)
 - h. Include a Memorandum of Agreement or Understanding demonstrating the agreement between the partners involved in the Option 7 program
 - i. Require that the candidate successfully complete a supervised culminating clinical experience for a minimum of one semester; after successful completion of this experience, and obtaining passing scores on the pedagogy assessment, the candidate may receive a recommendation for a professional teaching certificate
5. Description of the qualifications, credentials and diversity of the institute's clinical educators
 6. Copy of Curriculum Contract (provided to candidate). Must include, but is not limited to:
 - a. Name of institute and resulting certification, with appropriate grade levels noted
 - b. Candidate's name
 - c. Institute's curricular requirements
 - d. Program admission and exit requirements
 - e. Verification that the Professional Code of Ethics for Kentucky Certified School Personnel has been addressed

When should applications be submitted?

Applications may be submitted at any time; however, time required for program review and the timing of EPSB meetings may impact the length of time for the approval of the application.

To whom should applications or questions be directed?

Division of Educator Preparation and Certification
Office of Educator Licensure and Effectiveness
Kentucky Department of Education
300 Sower Blvd, 5th Floor
Frankfort, Kentucky 40601
(502) 564-4606